



**OFFICE OF THE CHIEF PROCUREMENT OFFICER
COUNTY OF COOK**

118 NORTH CLARK ST. ROOM 1018
CHICAGO, ILLINOIS 60602-1375
(312) 603-5370

THIS PURCHASE ORDER NUMBER
MUST APPEAR ON ALL PACKAGES,
INVOICES, SHIPPING PAPERS AND
DROP SHIPMENTS.

DATE
6/14/2016
F.O.B. POINT

**PURCHASE ORDER NO.
195442 - 000- OP
REQUISITION NO.
00123833 OR**

PURCHASE ORDERED ISSUED TO
1113709
Institute for Work and the Economy
70 E Lake Street Suite 1700
Chicago IL 60601

**COOK COUNTY FEIN: 36-6006541
ILLINOIS SALES TAX EXEMPT: E-9998-2013-04
FEDERAL EXCISE TAX EXEMPT CERT: 36-75-D038K**

SHIP TO Cook County Board of Commissioners
118 N Clark St Rm 567
Chicago IL 60602

DELIVERY INSTRUCTIONS
Commissioner Jesus Garcia Paula R
Henley 312-603-6564

DEPT NO	
0870107	Page 1 of 1

LINE	FURNISH THE FOLLOWING SUPPLIES AND/OR SERVICE	QUANTITY/ UOM	UNIT PRICE	EXTENDED PRICE	ACCOUNT NUMBER
2.00	BUSINESS AND ECONOMIC DEVELOPMENT COMMITTEE POLICY ANALYSIS AS PER CONTRACT NO. 1614-15516 CONTRACTOR WILL PROVIDE 15 HOURS OF SERVICES PER MONTH; PARTICIPATION IN COMMITTEE MEETINGS, OTHER RELATED MEETINGS, AND OTHER DUTIES ASSIGNED. A TOTAL OF \$1,500.00 WILL BE BILLED AT THE END OF EACH MONTH IN ACCORDANCE WITH THE GENERAL CONDITIONS. THIS IS INCLUSIVE OF ROUTINE OUT-OF-POCKET EXPENSES. ***** AUTHORIZED BY THE OFFICE OF THE CHIEF PROCUREMENT OFFICER CONTRACT PERIOD: JUNE 16, 2016 THRU JUNE 15, 2017 AMOUNT AUTHORIZED: \$18,000.00 ***** AMOUNT ENCUMBERED ON THIS P.O: \$3,000.00 ***** BALANCE TO FOLLOW	1.00 LO	3,000.0000	3,000.00	0870107.520835
***** Total Order *****				3,000.00	

NOTE: VENDOR AGREES NOT TO EXCEED THE QUANTITY OR DOLLAR AMOUNT OF THIS ORDER WITHOUT WRITTEN AUTHORIZATION FROM THE CHIEF PROCUREMENT OFFICER

RECEIPT CERTIFICATION (FOR DEPARTMENT USE ONLY)

I hereby certify that I have received the goods/services reflected above and that the items referenced are in full conformity with the purchase order/contract.

Authorized Signature: _____

Date: _____

I hereby certify that this purchase is in agreement with the requisition on file authorizing the expenditure and is properly approved.
CHIEF PROCUREMENT OFFICER Date:

John P. R. 16 June 2016
CP

Purchase Requisition
Office of the Purchasing Agent
Cook County of Illinois

Purchase Order Number
195442

Requisition # OR 123833 Contract # 1614/15516 Open Date

Shp To: 462186 Cook County Board of Commissio Delivery Instructions: Supplier: 1113709 Institute for Work and the Eco
118 N Clark St Rm 567 Commissioner Jesus Garcia 70 E Lake Street Suite 1700
Chicago IL 60602 Paula R Henley 312-603-6564 Chicago IL 60601

One Time Purchase Yes No Covers Need for months. Specific Period of time thru Prior Contract No. Expiration Date Emergency No.
Line # Commodity Description Bal. on Hand Quantity UOM Est. Unit Cost Extended Cost Business Unit and Object Account

1,000 962 Professional Services < > 1.00 LO 18,000.0000 18,000.00 0870107 520835
This engagement will be for one year, with the option to renew. That option will be exercised by mutual consent. The Institute for Work and Economy will provide the following services:
15 hours per month by the President - including participation in Committee meetings, other related meetings, and other duties assigned
A monthly memorandum outlining proposed areas of study, advice and activities
4 quarterly reports that provide a synopsis of activities, research findings, policy recommendations, and implications for further action.
The customary rate will be reduced for this engagement to \$150 per hour. A total of \$1,500 will be billed at the end of every month to be paid out within 45 days of the dated invoice. This is inclusive of routine out-of-pocket expenses.
The chairman requires assistance on an on-going basis but will enter into a contract that is to be renewed on a yearly basis from April-March. This first contract will be for 4/28/2016 to 3/28/2017.

Total of Items Ordered 18,000.00

CERTIFICATION
I hereby certify that the items and/or services above are necessary to this department (or institution) and that the dept. no. account & activity numbers indicated above accurately reflect the specific line item budget appropriation approved by the Board of County Commissioners and there is a sufficient unencumbered balance in the account to grant same.

REQUISITIONER *[Signature]* BUREAU or DEPARTMENT HEAD *[Signature]*

CCA

APPROVED BUDGETARY ACCOUNT

PURCHASING USE ONLY

ACCT # _____ DATE _____ BY _____