

PROFESSIONAL SERVICES AGREEMENT

**VIOLENCE PREVENTION, INTERVENTION AND REDUCTION
DEMONSTRATION GRANTS (\$200,000)**

BETWEEN



COOK COUNTY GOVERNMENT

JUSTICE ADVISORY OF COOK COUNTY

AND

BRIGHTON PARK NEIGHBORHOOD COUNCIL

CONTRACT NO. 1553-14393A

APPROVED BY BOARD OF
COOK COUNTY COMMISSIONERS

JUL 01 2015

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PROFESSIONAL SERVICES AGREEMENT

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List of Exhibits

Exhibit 1	Scope of Services
Exhibit 2	Schedule of Compensation
Exhibit 3	Evidence Of Insurance
Exhibit 4	Board Authorization

Economic Disclosure Statement

AGREEMENT

This Agreement is made and entered into by and between the County of Cook, a public body corporate of the State of Illinois, on behalf of Office of the Chief Procurement Officer hereinafter referred to as "County" and BRIGHTON PARK NEIGHBORHOOD COUNCIL, doing business as a Corporation of the State of Illinois, hereinafter referred to as "Contractor.

BACKGROUND

The County of Cook issued a Request for Proposals "RFP" for Violence Prevention, Intervention and Reduction Demonstration Grants (\$200,000). Proposals were evaluated in accordance with the evaluation criteria published in the RFP. The Contractor was selected based on the proposal submitted and evaluated by the County representatives.

Contractor represents that it has the professional experience and expertise to provide the necessary services and further warrants that it is ready, willing and able to perform in accordance with the terms and conditions as set forth in this Agreement.

NOW, THEREFORE, the County and Contractor agree as follows:

TERMS AND CONDITIONS

ARTICLE 1: INCORPORATION OF BACKGROUND

The Background information set forth above is incorporated by reference as if fully set forth here.

ARTICLE 2: DEFINITIONS

a) Definitions

The following words and phrases have the following meanings for purposes of this Agreement:

"Additional Services" means those services which are within the general scope of Services of this Agreement, but beyond the description of services required under Article 3, and all services reasonably necessary to complete the Additional Services to the standards of performance required by this Agreement. Any Additional Services requested by the Using Agency require the approval of the Chief Procurement Officer in a written amendment to this Agreement before Contractor is obligated to perform those Additional Services and before the County becomes obligated to pay for those Additional Services.

"Agreement" means this Professional Services Agreement, including all exhibits attached to it and incorporated in it by reference, and all amendments, modifications or revisions made in accordance with its terms.

"Chief Procurement Officer" means the Chief Procurement Officer for the County of Cook and any representative duly authorized in writing to act on his behalf.

"Services" means, collectively, the services, duties and responsibilities described in Article 3 of this Agreement and any and all work necessary to complete them or carry them out fully and to the standard of performance required in this Agreement.

"Subcontractor" means any person or entity with whom Contractor contracts to provide any part of the Services, of any tier, suppliers and materials providers, whether or not in privity with Contractor.

"Using Agency" shall mean the department of agency within Cook County including elected officials.

b) Interpretation

- i) The term **"include"** (in all its forms) means "include, without limitation" unless the context clearly states otherwise.
- ii) All references in this Agreement to Articles, Sections or Exhibits, unless otherwise expressed or indicated are to the Articles, Sections or Exhibits of this Agreement.
- iii) Words importing persons include firms, associations, partnerships, trusts, corporations and other legal entities, including public bodies, as well as natural persons.
- iv) Any headings preceding the text of the Articles and Sections of this Agreement, and any tables of contents or marginal notes appended to it are solely for convenience or reference and do not constitute a part of this Agreement, nor do they affect the meaning, construction or effect of this Agreement.
- v) Words importing the singular include the plural and vice versa. Words of the masculine gender include the correlative words of the feminine and neuter genders.
- vi) All references to a number of days mean calendar days, unless expressly indicated otherwise.

c) Incorporation of Exhibits

The following attached Exhibits are made a part of this Agreement:

Exhibit 1	Scope of Services
Exhibit 2	Schedule of Compensation
Exhibit 3	Evidence of Insurance
Exhibit 4	Board Authorization

ARTICLE 3: DUTIES AND RESPONSIBILITIES OF CONTRACTOR

a) Scope of Services

This description of Services is intended to be general in nature and is neither a complete description of Contractor's Services nor a limitation on the Services that Contractor is to provide under this Agreement. Contractor must provide the Services in accordance with the standards of performance set forth in Section 3c. The Services that Contractor must provide include, but are not limited to, those described in Exhibit 1, Scope of Services and Time Limits for Performance, which is attached to this Agreement and incorporated by reference as if fully set forth here.

b) Deliverables

In carrying out its Services, Contractor must prepare or provide to the County various Deliverables. "**Deliverables**" include work product, such as written reviews, recommendations, reports and analyses, produced by Contractor for the County.

The County may reject Deliverables that do not include relevant information or data, or do not include all documents or other materials specified in this Agreement or reasonably necessary for the purpose for which the County made this Agreement or for which the County intends to use the Deliverables. If the County determines that Contractor has failed to comply with the foregoing standards, it has 30 days from the discovery to notify Contractor of its failure. If Contractor does not correct the failure, if it is possible to do so, within 30 days after receipt of notice from the County specifying the failure, then the County, by written notice, may treat the failure as a default of this Agreement under Article 9.

Partial or incomplete Deliverables may be accepted for review only when required for a specific and well-defined purpose and when consented to in advance by the County. Such Deliverables will not be considered as satisfying the requirements of this Agreement and partial or incomplete Deliverables in no way relieve Contractor of its commitments under this Agreement.

c) Standard of Performance

Contractor must perform all Services required of it under this Agreement with that degree of skill, care and diligence normally shown by a Contractor performing services of a scope and purpose and magnitude comparable with the nature of the Services to be provided under this Agreement. Contractor acknowledges that it is entrusted with or has access to valuable and confidential information and records of the County and with respect to that information, Contractor agrees to be held to the standard of care of a fiduciary.

Contractor must assure that all Services that require the exercise of professional skills or judgment are accomplished by professionals qualified and competent in the applicable discipline and appropriately licensed, if required by law. Contractor must provide copies of any such licenses. Contractor remains responsible for the professional and technical accuracy of all Services or Deliverables furnished, whether by Contractor or its Subcontractors or others on its behalf. All Deliverables must be prepared in a form and content satisfactory to the Using Agency and delivered in a timely manner consistent with the requirements of this Agreement.

If Contractor fails to comply with the foregoing standards, Contractor must perform again, at its own expense, all Services required to be re-performed as a direct or indirect result of that failure. Any review, approval, acceptance or payment for any of the Services by the County does not relieve Contractor of its responsibility for the professional skill and care and technical accuracy of its Services and Deliverables. This provision in no way limits the County's rights against Contractor either under this Agreement, at law or in equity.

d) Personnel

i) Adequate Staffing

Contractor must, upon receiving a fully executed copy of this Agreement, assign and maintain during the term of this Agreement and any extension of it an adequate staff of competent personnel that is fully equipped, licensed as appropriate, available as needed, qualified and assigned exclusively to perform the Services. Contractor must include among its staff the Key Personnel and positions as identified below. The level of staffing may be revised from time to time by notice in writing from Contractor to the County and with written consent of the County, which consent the County will not withhold unreasonably. If the County fails to object to the revision within 14 days after receiving the notice, then the revision will be considered accepted by the County.

ii) **Key Personnel**

Contractor must not reassign or replace Key Personnel without the written consent of the County, which consent the County will not unreasonably withhold. "**Key Personnel**" means those job titles and the persons assigned to those positions in accordance with the provisions of this Section 3.d(ii). The Using Agency may at any time in writing notify Contractor that the County will no longer accept performance of Services under this Agreement by one or more Key Personnel listed. Upon that notice Contractor must immediately suspend the services of the key person or persons and must replace him or them in accordance with the terms of this Agreement. A list of Key Personnel is found in Exhibit 1, Scope of Services.

iii) **Salaries and Wages**

Contractor and Subcontractors must pay all salaries and wages due all employees performing Services under this Agreement unconditionally and at least once a month without deduction or rebate on any account, except only for those payroll deductions that are mandatory by law or are permitted under applicable law and regulations. If in the performance of this Agreement Contractor underpays any such salaries or wages, the Comptroller for the County may withhold, out of payments due to Contractor, an amount sufficient to pay to employees underpaid the difference between the salaries or wages required to be paid under this Agreement and the salaries or wages actually paid these employees for the total number of hours worked. The amounts withheld may be disbursed by the Comptroller for and on account of Contractor to the respective employees to whom they are due. The parties acknowledge that this Section 3.d(iii) is solely for the benefit of the County and that it does not grant any third party beneficiary rights.

e) **Minority and Women Owned Business Enterprises Commitment**

In the performance of this Agreement, including the procurement and lease of materials or equipment, Contractor must abide by the minority and women's business enterprise commitment requirements of the Cook County Ordinance, (Article IV, Section 34-267 through 272) except to the extent waived by the Compliance Director. **There is a zero percent (0%) MBE/WBE goal for this contract.**

f) Insurance

Contractor must provide and maintain at Contractor's own expense, during the term of this Agreement and any time period following expiration if Contractor is required to return and perform any of the Services or Additional Services under this Agreement, the insurance coverages and requirements specified below, insuring all operations related to this Agreement.

i) Insurance To Be Provided

(1) Workers Compensation and Employers Liability

Workers Compensation Insurance, as prescribed by applicable law, covering all employees who are to provide a service under this Agreement and Employers Liability coverage with limits of not less than \$500,000 each accident or illness.

(2) Commercial General Liability (Primary and Umbrella)

Commercial General Liability Insurance or equivalent with limits of not less than \$2,000,000 per occurrence for bodily injury, personal injury and property damage liability. Coverages must include the following: All premises and operations, products/completed operations, separation of insureds, defense and contractual liability (with no limitation endorsement). Cook County is to be named as an additional insured on a primary, non-contributory basis for any liability arising directly or indirectly from the Services.

Subcontractors performing Services for Contractor must maintain limits of not less than \$1,000,000 with the same terms in this Section 3.i(2).

(3) Automobile Liability (Primary and Umbrella)

When any motor vehicles (owned, non-owned and hired) are used in connection with Services to be performed, Contractor must provide Automobile Liability Insurance with limits of not less than \$1,000,000 per occurrence limit, for bodily injury and property damage. The County is to be named as an additional insured on a primary, non-contributory basis.

(4) Professional Liability

When any professional Contractors perform Services in connection with this Agreement, Professional Liability Insurance covering acts, errors or omissions must be maintained with limits of not less than \$2,000,000. Coverage must include contractual liability. When policies are renewed or replaced, the policy retroactive date must coincide with, or precede, start of Services on this Agreement. A claims-made policy which is not renewed or replaced must have an extended reporting period of 2 years.

Subcontractors performing Services for Contractor must maintain limits of not less than \$1,000,000 with the same terms in this Section 3.i(4).

(5) Valuable Papers

When any designs, drawings, specifications and documents are produced or used under this Agreement, Valuable Papers Insurance must be maintained in an amount to insure against any loss whatsoever, and must have limits sufficient to pay for the re-creation and reconstruction of such records.

ii) **Additional Requirements**

- (1) Contractor must furnish the County of Cook, Cook County, Office of the Chief Procurement Officer, 118 N, Clark St., Room 1018, Chicago, IL 60602, original Certificates of Insurance, or such similar evidence, to be in force on the date of this Agreement, and Renewal Certificates of Insurance, or such similar evidence, if the coverages have an expiration or renewal date occurring during the term of this Agreement. Contractor must submit evidence of insurance on the County Insurance Certificate Form (copy attached as Exhibit 3) or equivalent prior to the effective date of the Agreement. The receipt of any certificate does not constitute agreement by the County that the insurance requirements in this Agreement have been fully met or that the insurance policies indicated on the certificate are in compliance with all Agreement requirements. The failure of the County to obtain certificates or other insurance evidence from Contractor is not a waiver by the County of any requirements for Contractor to obtain and maintain the specified coverages. Contractor must advise all insurers of the provisions in this Agreement regarding insurance. Non-conforming insurance does not relieve Contractor of the obligation to provide insurance as specified in this Agreement. Nonfulfillment of the insurance conditions may constitute a violation of this Agreement, and the County retains the right to terminate this Agreement or to suspend this Agreement until proper evidence of insurance is provided.

- (2) The insurance must provide for 60 days prior written notice to be given to the County in the event coverage is substantially changed, canceled or non-renewed. All deductibles or self-insured retentions on referenced insurance coverages must be borne by Contractor. Contractor agrees that insurers waive their rights of subrogation against the County of Cook, its employees, elected officials, agents or representatives.
- (3) The coverages and limits furnished by Contractor in no way limit Contractor's liabilities and responsibilities specified within this Agreement or by law. Any insurance or self-insurance programs maintained by the County of Cook apply in excess of and do not contribute with insurance provided by Contractor under this Agreement.
- (4) The required insurance is not limited by any limitations expressed in the indemnification language in this Agreement or any limitation placed on the indemnity in this Agreement given as a matter of law.
- (5) Contractor must require all Subcontractors to provide the insurance required in this Agreement, or Contractor may provide the coverages for Subcontractors. All Subcontractors are subject to the same insurance requirements as Contractor unless otherwise specified in this Agreement. If Contractor or Subcontractor desires additional coverages, the party desiring the additional coverages is responsible for its acquisition and cost.
- (6) The County's Risk Management Office maintains the rights to modify, delete, alter or change these requirements. "**Risk Management Office**" means the Risk Management Office, which is under the direction of the Director of Risk Management and is charged with reviewing and analyzing insurance and related liability matters for the County.

g) Indemnification

The Contractor covenants and agrees to indemnify and save harmless the County and its commissioners, officials, employees, agents and representatives, and their respective heirs, successors and assigns, from and against any and all costs, expenses, attorney's fees, losses, damages and liabilities incurred or suffered directly or indirectly from or attributable to any claims arising out of or incident to the performance or nonperformance of the Contract by the Contractor, or the acts or omissions of the officers, agents, employees, Contractors, subcontractors, licensees or invitees of the Contractor. The Contractor expressly understands and agrees that any Performance Bond or insurance protection required of the Contractor, or otherwise provided by the Contractor, shall in no way limit the responsibility to indemnify the County as hereinabove provided.

h) Confidentiality and Ownership of Documents

Contractor acknowledges and agrees that information regarding this Contract is confidential and shall not be disclosed, directly, indirectly or by implication, or be used by Contractor in any way, whether during the term of this Contract or at any time thereafter, except solely as required in the course of Contractor's performance hereunder. Contractor shall comply with the applicable privacy laws and regulations affecting County and will not disclose any of County's records, materials, or other data to any third party. Contractor shall not have the right to compile and distribute statistical analyses and reports utilizing data derived from information or data obtained from County without the prior written approval of County. In the event such approval is given, any such reports published and distributed by Contractor shall be furnished to County without charge.

All documents, data, studies, reports, work product or product created as a result of the performance of the Contract (the "Documents") shall be included in the Deliverables and shall be the property of the County of Cook. It shall be a breach of this Contract for the Contractor to reproduce or use any documents, data, studies, reports, work product or product obtained from the County of Cook or any Documents created hereby, whether such reproduction or use is for Contractor's own purposes or for those of any third party. During the performance of the Contract Contractor shall be responsible of any loss or damage to the Documents while they are in Contractor's possession, and any such loss or damage shall be restored at the expense of the Contractor. The County and its designees shall be afforded full access to the Documents and the work at all times.

i) Patents, Copyrights and Licenses

If applicable, Contractor shall furnish the Chief Procurement Officer with all licenses required for the County to utilize any software, including firmware or middleware, provided by Contractor as part of the Deliverables. Such licenses shall be clearly marked with a reference to the number of this County Contract. Contractor shall also furnish a copy of such licenses to the Chief Procurement Officer. Unless otherwise stated in these Contract documents, such licenses shall be perpetual and shall not limit the number of persons who may utilize the software on behalf of the County.

Contractor agrees to hold harmless and indemnify the County, its officers, agents, employees and affiliates from and defend, as permitted by Illinois law, at its own expense (including reasonable attorneys', accountants' and Contractors' fees), any suit or proceeding brought against County based upon a claim that the ownership and/or use of equipment, hardware and software or any part thereof provided to the County or utilized in performing Contractor's services constitutes an infringement of any patent, copyright or license or any other property right.

In the event the use of any equipment, hardware or software or any part thereof is enjoined, Contractor with all reasonable speed and due diligence shall provide or otherwise secure for County, at the Contractor's election, one of the following: the right to continue use of the equipment, hardware or software; an equivalent system having the Specifications as provided in this Contract; or Contractor shall modify the system or its component parts so that they become non-infringing while performing in a substantially similar manner to the original system, meeting the requirements of this Contract.

j) Examination of Records and Audits

The Contractor agrees that the Cook County Auditor or any of its duly authorized representatives shall, until expiration of three (3) years after the final payment under the Contract, have access and the right to examine any books, documents, papers, canceled checks, bank statements, purveyor's and other invoices, and records of the Contractor related to the Contract, or to Contractor's compliance with any term, condition or provision thereof. The Contractor shall be responsible for establishing and maintaining records sufficient to document the costs associated with performance under the terms of this Contract.

The Contractor further agrees that it shall include in all of its subcontracts hereunder a provision to the effect that the Subcontractor agrees that the Cook County Auditor or any of its duly authorized representatives shall, until expiration of three (3) years after final payment under the subcontract, have access and the right to examine any books, documents, papers, canceled checks, bank statements, purveyor's and other invoices and records of such Subcontractor involving transactions relating to the subcontract, or to such Subcontractor compliance with any term, condition or provision thereunder or under the Contract.

In the event the Contractor receives payment under the Contract, reimbursement for which is later disallowed by the County, the Contractor shall promptly refund the disallowed amount to the County on request, or at the County's option, the County may credit the amount disallowed from the next payment due or to become due to the Contractor under any contract with the County.

To the extent this Contract pertains to Deliverables which may be reimbursable under the Medicaid or Medicare Programs, Contractor shall retain and make available upon request, for a period of four (4) years after furnishing services pursuant to this Agreement, the contract, books, documents and records which are necessary to certify the nature and extent of the costs of such services if requested by the Secretary of Health and Human Services or the Comptroller General of the United States or any of their duly authorized representatives.

If Contractor carries out any of its duties under the Agreement through a subcontract with a related organization involving a value of cost of \$10,000.00 or more over a 12 month period, Contractor will cause such subcontract to contain a clause to the effect that, until the expiration of four years after the furnishing of any service pursuant to said subcontract, the related organization will make available upon request of the Secretary of Health and Human Services or the Comptroller General of the United States or any of their duly authorized representatives, copies of said subcontract and any books, documents, records and other data of said related organization that are necessary to certify the nature and extent of such costs. This paragraph relating to the retention and production of documents is included because of possible application of Section 1861(v)(1)(I) of the Social Security Act to this Agreement; if this Section should be found to be inapplicable, then this paragraph shall be deemed inoperative and without force and effect.

k) Subcontracting or Assignment of Contract or Contract Funds

Once awarded, this Contract shall not be subcontracted or assigned, in whole or in part, without the advance written approval of the Chief Procurement Officer, which approval shall be granted or withheld at the sole discretion of the Chief Procurement Officer. In no case, however, shall such approval relieve the Contractor from its obligations or change the terms of the Contract. The Contractor shall not transfer or assign any Contract funds or any interest therein due or to become due without the advance written approval of the Chief Procurement Officer. The unauthorized subcontracting or assignment of the Contract, in whole or in part, or the unauthorized transfer or assignment of any Contract funds, either in whole or in part, or any interest therein, which shall be due or are to become due the Contractor shall have no effect on the County and are null and void.

Prior to the commencement of the Contract, the Contractor shall identify in writing to the Chief Procurement Officer the names of any and all Subcontractors it intends to use in the performance of the Contract by completing the Identification of Subcontractor/Supplier/Subcontractor Form ("ISF"). The Chief Procurement Officer shall have the right to disapprove any Subcontractor. All Subcontractors shall be subject to the terms of this Contract. Contractor shall incorporate into all subcontracts all of the provisions of the Contract which affect such subcontract. Copies of subcontracts shall be provided to the Chief Procurement Officer upon request.

The Contractor must disclose the name and business address of each Subcontractor, attorney, lobbyist, accountant, Contractor and any other person or entity whom the Contractor has retained or expects to retain in connection with the Matter, as well as the nature of the relationship, and the total amount of the fees paid or estimated to be paid. The Contractor is not required to disclose employees who are paid or estimated to be paid. The Contractor is not required to disclose employees who are paid solely through the Contractor's regular payroll. "Lobbyist" means any person or entity who undertakes to influence any legislation or administrative action on behalf of any person or entity other than: (1) a not-for-profit entity, on an unpaid basis, or (2), himself.

“Lobbyist” also means any person or entity any part of whose duties as an employee of another includes undertaking to influence any legislative or administrative action. If the Contractor is uncertain whether a disclosure is required under this Section, the Contractor must either ask the County, whether disclosure is required or make the disclosure.

The County reserves the right to prohibit any person from entering any County facility for any reason. All Contractors and Subcontractor of the Contractor shall be accountable to the Chief Procurement Officer or his designee while on any County property and shall abide by all rules and regulations imposed by the County.

1) Professional Social Services

In accordance with 34-146, of the Cook County Procurement Code, all Contractors or providers providing services under a Professional Social Service Contracts or Professional Social Services Agreements, shall submit an annual performance report to the Using Agency, i.e., the agency for whom the Contractor or provider is providing the professional social services, that includes but is not limited to relevant statistics, an empirical analysis where applicable, and a written narrative describing the goals and objectives of the contract or agreement and programmatic outcomes. The annual performance report shall be provided and reported to the Cook County Board of Commissioners by the applicable Using Agency within forty-five days of receipt. Failure of the Contractor or provider to provide an annual performance report will be considered a breach of contract or agreement by the Contractor or provider, and may result in termination of the Contract or agreement.

For purposes of this Section, a Professional Social Service Contract or Professional Social Service Agreement shall mean any contract or agreement with a social service provider, including other governmental agencies, nonprofit organizations, or for profit business enterprises engaged in the field of and providing social services, juvenile justice, mental health treatment, alternative sentencing, offender rehabilitation, recidivism reduction, foster care, substance abuse treatment, domestic violence services, community transitioning services, intervention, or such other similar services which provide mental, social or physical treatment and services to individuals. Said Professional Social Service Contracts or Professional Social Service Agreements do not include CCHHS managed care contracts that CCHHS may enter into with health care providers.

ARTICLE 4: TERM OF PERFORMANCE

a) Term of Performance

This Agreement takes effect when approved by the Cook County Chief Procurement Officer and its term shall be from August 1, 2015 through July 31, 2016 or until this Agreement is terminated in accordance with its terms, whichever occurs first.

b) Timeliness of Performance

- i) Contractor must provide the Services and Deliverables within the term and within the time limits required under this Agreement, pursuant to the provisions of Section 4.a and Exhibit 1. Further, Contractor acknowledges that TIME IS OF THE ESSENCE and that the failure of Contractor to comply with the time limits described in this Section 4.b may result in economic or other losses to the County.
- ii) Neither Contractor nor Contractor's agents, employees nor Subcontractors are entitled to any damages from the County, nor is any party entitled to be reimbursed by the County, for damages, charges or other losses or expenses incurred by Contractor by reason of delays or hindrances in the performance of the Services, whether or not caused by the County.

c) Agreement Extension Option

The Chief Procurement Officer may at any time before this Agreement expires elect to extend this contract under the same terms and conditions as this original Agreement, except as provided otherwise in this Agreement, by notice in writing to Contractor. After notification by the Chief Procurement Officer, this Agreement must be modified to reflect the time extension in accordance with the provisions of Section 10.c.

ARTICLE 5: COMPENSATION

a) Basis of Payment

The County will pay Contractor according to the Schedule of Compensation in the attached Exhibit 2 for the successful completion of services.

b) Method of Payment

All invoices submitted by the Contractor shall be in accordance with the cost provisions contained in the Agreement and shall contain a detailed description of the Deliverables, including the quantity of the Deliverables, for which payment is requested. All invoices for services shall include itemized entries indicating the date or time period in which the services were provided, the amount of time spent performing the services, and a detailed description of the services provided during the period of the invoice. All invoices shall reflect the amounts invoiced by and the amounts paid to the Contractor as of the date of the invoice. Invoices for new charges shall not include "past due" amounts, if any, which amounts must be set forth on a separate invoice. Contractor shall not be entitled to invoice the County for any late fees or other penalties.

In accordance with Section 34-177 of the Cook County Procurement Code, the County shall have a right to set off and subtract from any invoice(s) or Contract price, a sum equal to any fines and penalties, including interest, for any tax or fee delinquency and any debt or obligation owed by the Contractor to the County.

The Contractor acknowledges its duty to ensure the accuracy of all invoices submitted to the County for payment. By submitting the invoices, the Contractor certifies that all itemized entries set forth in the invoices are true and correct. The Contractor acknowledges that by submitting the invoices, it certifies that it has delivered the Deliverables, i.e., the goods, supplies, services or equipment set forth in the Agreement to the Using Agency, or that it has properly performed the services set forth in the Agreement. The invoice must also reflect the dates and amount of time expended in the provision of services under the Agreement. The Contractor acknowledges that any inaccurate statements or negligent or intentional misrepresentations in the invoices shall result in the County exercising all remedies available to it in law and equity including, but not limited to, a delay in payment or non-payment to the Contractor, and reporting the matter to the Cook County Office of the Independent Inspector General.

When a Contractor receives any payment from the County for any supplies, equipment, goods, or services, it has provided to the County pursuant to its Agreement, the Contractor must make payment to its Subcontractors within 15 days after receipt of payment from the County, provided that such Subcontractor has satisfactorily provided the supplies, equipment, goods or services in accordance with the Contract and provided the Contractor with all of the documents and information required of the Contractor. The Contractor may delay or postpone payment to a Subcontractor when the Subcontractor's supplies, equipment, goods, or services do not comply with the requirements of the Contract, the Contractor is acting in good faith, and not in retaliation for a Subcontractor exercising legal or contractual rights.

c) Funding

The source of funds for payments under this Agreement is identified in Exhibit 2, Schedule of Compensation. Payments under this Agreement must not exceed the dollar amount shown in Exhibit 2 without a written amendment in accordance with Section 10.c.

d) Non-Appropriation

If no funds or insufficient funds are appropriated and budgeted in any fiscal period of the County for payments to be made under this Agreement, then the County will notify Contractor in writing of that occurrence, and this Agreement will terminate on the earlier of the last day of the fiscal period for which sufficient appropriation was made or whenever the funds appropriated for payment under this Agreement are exhausted. Payments for Services completed to the date of notification will be made to Contractor. No payments will be made or due to Contractor and under this Agreement beyond those amounts appropriated and budgeted by the County to fund payments under this Agreement.

e) Taxes

Federal Excise Tax does not apply to materials purchased by the County by virtue of Exemption Certificate No. 36-75-0038K. Illinois Retailers' Occupation Tax, Use Tax and Municipal Retailers' Occupation Tax do not apply to deliverables, materials or services purchased by the County by virtue of statute. The price or prices quoted herein shall include any and all other federal and/or state, direct and/or indirect taxes which apply to this Contract. The County's State of Illinois Sales Tax Exemption Identification No. is E-9998-2013-07.

f) Price Reduction

If at any time after the contract award, Contractor makes a general price reduction in the price of any of the Deliverables, the equivalent price reduction based on similar quantities and/or considerations shall apply to this Contract for the duration of the Contract period. For purposes of this Section 5.f., Price Reduction, a general price reduction shall include reductions in the effective price charged by Contractor by reason of rebates, financial incentives, discounts, value points or other benefits with respect to the purchase of the Deliverables. Such price reductions shall be effective at the same time and in the same manner as the reduction Contractor makes in the price of the Deliverables to its prospective customers generally.

g) Contractor Credits

To the extent the Contractor gives credits toward future purchases of goods or services, financial incentives, discounts, value points or other benefits based on the purchase of the materials or services provided for under this Contract, such credits belong to the County and not any specific Using Agency. Contractor shall reflect any such credits on its invoices and in the amounts it invoices the County.

ARTICLE 6: DISPUTES

Any dispute arising under the Contract between the County and Contractor shall be decided by the Chief Procurement Officer. The complaining party shall submit a written statement detailing the dispute and specifying the specific relevant Contract provision(s) to the Chief Procurement Officer. Upon request of the Chief Procurement Officer, the party complained against shall respond to the complaint in writing within five days of such request. The Chief Procurement Officer will reduce her decision to writing and mail or otherwise furnish a copy thereof to the Contractor. The decision of the Chief Procurement Officer will be final and binding. Dispute resolution as provided herein shall be a condition precedent to any other action at law or in equity. However, unless a notice is issued by the Chief Procurement Officer indicating that additional time is required to review a dispute, the parties may exercise their contractual remedies, if any, if no decision is made within sixty (60) days following notification to the Chief Procurement Officer of a dispute. No inference shall be drawn from the absence of a decision by the Chief Procurement Officer.

Notwithstanding a dispute, Contractor shall continue to discharge all its obligations, duties and responsibilities set forth in the Contract during any dispute resolution proceeding unless otherwise agreed to by the County in writing.

ARTICLE 7: COOPERATION WITH INSPECTOR GENERAL AND COMPLIANCE WITH ALL LAWS

The Contractor, Subcontractor, licensees, grantees or persons or businesses who have a County contract, grant, license, or certification of eligibility for County contracts shall abide by all of the applicable provisions of the Office of the Independent Inspector General Ordinance (Section 2-281 et. seq. of the Cook County Code of Ordinances). Failure to cooperate as required may result in monetary and/or other penalties.

The Contractor shall observe and comply with the laws, ordinances, regulations and codes of the Federal, State, County and other local government agencies which may in any manner affect the performance of the Contract including, but not limited to, those County Ordinances set forth in the Certifications attached hereto and incorporated herein. Assurance of compliance with this requirement by the Contractor's employees, agents or Subcontractor shall be the responsibility of the Contractor.

The Contractor shall secure and pay for all federal, state and local licenses, permits and fees required hereunder.

ARTICLE 8: SPECIAL CONDITIONS

a) Warranties and Representations

In connection with signing and carrying out this Agreement, Contractor:

- i) warrants that Contractor is appropriately licensed under Illinois law to perform the Services required under this Agreement and will perform no Services for which a professional license is required by law and for which Contractor is not appropriately licensed;
- ii) warrants it is financially solvent; it and each of its employees, agents and Subcontractors of any tier are competent to perform the Services required under this Agreement; and Contractor is legally authorized to execute and perform or cause to be performed this Agreement under the terms and conditions stated in this Agreement;
- iii) warrants that it will not knowingly use the services of any ineligible Contractor or Subcontractor for any purpose in the performance of its Services under this Agreement;

- iv) warrants that Contractor and its Subcontractors are not in default at the time this Agreement is signed, and has not been considered by the Chief Procurement Officer to have, within 5 years immediately preceding the date of this Agreement, been found to be in default on any contract awarded by the County;
- v) represents that it has carefully examined and analyzed the provisions and requirements of this Agreement; it understands the nature of the Services required; from its own analysis it has satisfied itself as to the nature of all things needed for the performance of this Agreement; this Agreement is feasible of performance in accordance with all of its provisions and requirements, and Contractor warrants it can and will perform, or cause to be performed, the Services in strict accordance with the provisions and requirements of this Agreement;
- vi) represents that Contractor and, to the best of its knowledge, its Subcontractors are not in violation of the provisions of the Illinois Criminal Code, 720 ILCS 5/33E as amended; and
- vii) acknowledges that any certification, affidavit or acknowledgment made under oath in connection with this Agreement is made under penalty of perjury and, if false, is also cause for termination under Sections 9.a and 9.c.

b) Ethics

- i) In addition to the foregoing warranties and representations, Contractor warrants:
 - (1) no officer, agent or employee of the County is employed by Contractor or has a financial interest directly or indirectly in this Agreement or the compensation to be paid under this Agreement except as may be permitted in writing by the Board of Ethics.
 - (2) no payment, gratuity or offer of employment will be made in connection with this Agreement by or on behalf of any Subcontractors to the prime Contractor or higher tier Subcontractors or anyone associated with them, as an inducement for the award of a subcontract or order.

c) Joint and Several Liability

If Contractor, or its successors or assigns, if any, is comprised of more than one individual or other legal entity (or a combination of them), then under this Agreement, each and without limitation every obligation or undertaking in this Agreement to be fulfilled or performed by Contractor is the joint and several obligation or undertaking of each such individual or other legal entity.

d) Business Documents

At the request of the County, Contractor must provide copies of its latest articles of incorporation, by-laws and resolutions, or partnership or joint venture agreement, as applicable.

e) Conflicts of Interest

- i) No member of the governing body of the County or other unit of government and no other officer, employee or agent of the County or other unit of government who exercises any functions or responsibilities in connection with the Services to which this Agreement pertains is permitted to have any personal interest, direct or indirect, in this Agreement. No member of or delegate to the Congress of the United States or the Illinois General Assembly and no Commissioner of the Cook County Board or County employee is allowed to be admitted to any share or part of this Agreement or to any financial benefit to arise from it.
- ii) Contractor covenants that it, and to the best of its knowledge, its Subcontractors if any (collectively, "**Consulting Parties**"), presently have no direct or indirect interest and will not acquire any interest, direct or indirect, in any project or contract that would conflict in any manner or degree with the performance of its Services under this Agreement.
- iii) Upon the request of the County, Contractor must disclose to the County its past client list and the names of any clients with whom it has an ongoing relationship. Contractor is not permitted to perform any Services for the County on applications or other documents submitted to the County by any of Contractor's past or present clients. If Contractor becomes aware of a conflict, it must immediately stop work on the assignment causing the conflict and notify the County.
- iv) Without limiting the foregoing, if the Consulting Parties assist the County in determining the advisability or feasibility of a project or in recommending, researching, preparing, drafting or issuing a request for proposals or bid specifications for a project, the Consulting Parties must not participate, directly or indirectly, as a prime, Subcontractor or joint venturer in that project or in the preparation of a proposal or bid for that project during the term of this Agreement or afterwards. The Consulting Parties may, however, assist the County in reviewing the proposals or bids for the project if none of the Consulting Parties have a relationship with the persons or entities that submitted the proposals or bids for that project.

- v) The Contractor further covenants that, in the performance of this Agreement, no person having any conflicting interest will be assigned to perform any Services or have access to any confidential information, as defined in Section 3.h of this Agreement. If the County, by the Chief Procurement Officer in his reasonable judgment, determines that any of Contractor's Services for others conflict with the Services Contractor is to render for the County under this Agreement, Contractor must terminate such other services immediately upon request of the County.
- vi) Furthermore, if any federal funds are to be used to compensate or reimburse Contractor under this Agreement, Contractor represents that it is and will remain in compliance with federal restrictions on lobbying set forth in Section 319 of the Department of the Interior and Related Agencies Appropriations Act for Fiscal year 1990, 31 U.S.C. § 1352, and related rules and regulations set forth at 54 Fed. Reg. 52,309 ff. (1989), as amended. If federal funds are to be used, Contractor must execute a Certification Regarding Lobbying, which will be attached as an exhibit and incorporated by reference as if fully set forth here.

f) Non-Liability of Public Officials

Contractor and any assignee or Subcontractor of Contractor must not charge any official, employee or agent of the County personally with any liability or expenses of defense or hold any official, employee or agent of the County personally liable to them under any term or provision of this Agreement or because of the County's execution, attempted execution or any breach of this Agreement.

ARTICLE 9: EVENTS OF DEFAULT, REMEDIES, TERMINATION, SUSPENSION AND RIGHT TO OFFSET

a) Events of Default Defined

The following constitute events of default:

- i) Any material misrepresentation, whether negligent or willful and whether in the inducement or in the performance, made by Contractor to the County.
- ii) Contractor's material failure to perform any of its obligations under this Agreement including the following:
 - (a) Failure due to a reason or circumstances within Contractor's reasonable control to perform the Services with sufficient personnel and equipment or with sufficient material to ensure the performance of the Services;

- (b) Failure to perform the Services in a manner reasonably satisfactory to the Chief Procurement Officer or inability to perform the Services satisfactorily as a result of insolvency, filing for bankruptcy or assignment for the benefit of creditors;
 - (c) Failure to promptly re-perform within a reasonable time Services that were rejected as erroneous or unsatisfactory;
 - (d) Discontinuance of the Services for reasons within Contractor's reasonable control; and
 - (e) Failure to comply with any other material term of this Agreement, including the provisions concerning insurance and nondiscrimination.
- iii) Any change in ownership or control of Contractor without the prior written approval of the Chief Procurement Officer, which approval the Chief Procurement Officer will not unreasonably withhold.
 - iv) Contractor's default under any other agreement it may presently have or may enter into with the County during the life of this Agreement. Contractor acknowledges and agrees that in the event of a default under this Agreement the County may also declare a default under any such other Agreements.
 - v) Failure to comply with Article 7 in the performance of the Agreement.
 - vi) Contractor's repeated or continued violations of County ordinances unrelated to performance under the Agreement that in the opinion of the Chief Procurement Officer indicate a willful or reckless disregard for County laws and regulations.

b) Remedies

The occurrence of any event of default permits the County, at the County's sole option, to declare Contractor in default. The Chief Procurement Officer may in his sole discretion give Contractor an opportunity to cure the default within a certain period of time, which period of time must not exceed 30 days, unless extended by the Chief Procurement Officer. Whether to declare Contractor in default is within the sole discretion of the Chief Procurement Officer and neither that decision nor the factual basis for it is subject to review or challenge under the Disputes provision of this Agreement.

The Chief Procurement Officer will give Contractor written notice of the default, either in the form of a cure notice ("**Cure Notice**"), or, if no opportunity to cure will be granted, a default notice ("**Default Notice**"). If the Chief Procurement Officer gives a Default Notice, he will also indicate any present intent he may have to terminate this Agreement, and the decision to terminate (but not the decision not to terminate) is final and effective upon giving the notice. The Chief Procurement Officer may give a Default Notice if Contractor fails to affect a cure within the cure period given in a Cure Notice. When a Default Notice with intent to terminate is given as provided in this Section 9.b and Article 11, Contractor must discontinue any Services, unless otherwise directed in the notice, and deliver all materials accumulated in the performance of this Agreement, whether completed or in the process, to the County. After giving a Default Notice, the County may invoke any or all of the following remedies:

- i) The right to take over and complete the Services, or any part of them, at Contractor's expense and as agent for Contractor, either directly or through others, and bill Contractor for the cost of the Services, and Contractor must pay the difference between the total amount of this bill and the amount the County would have paid Contractor under the terms and conditions of this Agreement for the Services that were assumed by the County as agent for the Contractor under this Section 9.b;
- ii) The right to terminate this Agreement as to any or all of the Services yet to be performed effective at a time specified by the County;
- iii) The right of specific performance, an injunction or any other appropriate equitable remedy;
- iv) The right to money damages;
- v) The right to withhold all or any part of Contractor's compensation under this Agreement;
- vi) The right to consider Contractor non-responsible in future contracts to be awarded by the County.

If the Chief Procurement Officer considers it to be in the County's best interests, he may elect not to declare default or to terminate this Agreement. The parties acknowledge that this provision is solely for the benefit of the County and that if the County permits Contractor to continue to provide the Services despite one or more events of default, Contractor is in no way relieved of any of its responsibilities, duties or obligations under this Agreement, nor does the County waive or relinquish any of its rights.

The remedies under the terms of this Agreement are not intended to be exclusive of any other remedies provided, but each and every such remedy is cumulative and is in addition to any other remedies, existing now or later, at law, in equity or by statute. No delay or omission to exercise any right or power accruing upon any event of default impairs any such right or power, nor is it a waiver of any event of default nor acquiescence in it, and every such right and power may be exercised from time to time and as often as the County considers expedient.

c) Early Termination

In addition to termination under Sections 9.a and 9.b of this Agreement, the County may terminate this Agreement, or all or any portion of the Services to be performed under it, at any time by a notice in writing from the County to Contractor. The County will give notice to Contractor in accordance with the provisions of Article 11. The effective date of termination will be the date the notice is received by Contractor or the date stated in the notice, whichever is later. If the County elects to terminate this Agreement in full, all Services to be provided under it must cease and all materials that may have been accumulated in performing this Agreement, whether completed or in the process, must be delivered to the County effective 10 days after the date the notice is considered received as provided under Article 11 of this Agreement (if no date is given) or upon the effective date stated in the notice.

After the notice is received, Contractor must restrict its activities, and those of its Subcontractors, to winding down any reports, analyses, or other activities previously begun. No costs incurred after the effective date of the termination are allowed. Payment for any Services actually and satisfactorily performed before the effective date of the termination is on the same basis as set forth in Article 5, but if any compensation is described or provided for on the basis of a period longer than 10 days, then the compensation must be prorated accordingly. No amount of compensation, however, is permitted for anticipated profits on unperformed Services. The County and Contractor must attempt to agree on the amount of compensation to be paid to Contractor, but if not agreed on, the dispute must be settled in accordance with Article 6 of this Agreement. The payment so made to Contractor is in full settlement for all Services satisfactorily performed under this Agreement.

Contractor must include in its contracts with Subcontractors an early termination provision in form and substance equivalent to this early termination provision to prevent claims against the County arising from termination of subcontracts after the early termination. Contractor will not be entitled to make any early termination claims against the County resulting from any Subcontractor's claims against Contractor or the County to the extent inconsistent with this provision.

If the County's election to terminate this Agreement for default under Sections 9.a and 9.b is determined in a court of competent jurisdiction to have been wrongful, then in that case the termination is to be considered to be an early termination under this Section 9.c.

d) Suspension

The County may at any time request that Contractor suspend its Services, or any part of them, by giving 15 days prior written notice to Contractor or upon informal oral, or even no notice, in the event of emergency. No costs incurred after the effective date of such suspension are allowed. Contractor must promptly resume its performance of the Services under the same terms and conditions as stated in this Agreement upon written notice by the Chief Procurement Officer and such equitable extension of time as may be mutually agreed upon by the Chief Procurement Officer and Contractor when necessary for continuation or completion of Services. Any additional costs or expenses actually incurred by Contractor as a result of recommencing the Services must be treated in accordance with the compensation provisions under Article 5 of this Agreement.

No suspension of this Agreement is permitted in the aggregate to exceed a period of 45 days within any one year of this Agreement. If the total number of days of suspension exceeds 45 days, Contractor by written notice may treat the suspension as an early termination of this Agreement under Section 9.c.

e) Right to Offset

In connection with performance under this Agreement, the County may offset any excess costs incurred:

- i) if the County terminates this Agreement for default or any other reason resulting from Contractor's performance or non-performance;
- ii) if the County exercises any of its remedies under Section 9.b of this Agreement;
or
- iii) if the County has any credits due or has made any overpayments under this Agreement.

The County may offset these excess costs by use of any payment due for Services completed before the County terminated this Agreement or before the County exercised any remedies. If the amount offset is insufficient to cover those excess costs, Contractor is liable for and must promptly remit to the County the balance upon written demand for it. This right to offset is in addition to and not a limitation of any other remedies available to the County.

f) Delays

Contractor agrees that no charges or claims for damages shall be made by Contractor for any delays or hindrances from any cause whatsoever during the progress of any portion of this Contract.

g) Prepaid Fees

In the event this Contract is terminated by either party, for cause or otherwise, and the County has prepaid for any Deliverables, Contractor shall refund to the County, on a prorated basis to the effective date of termination, all amounts prepaid for Deliverables not actually provided as of the effective date of the termination. The refund shall be made within fourteen (14) days of the effective date of termination.

ARTICLE 10: GENERAL CONDITIONS

a) Entire Agreement

i) General

This Agreement, and the exhibits attached to it and incorporated in it, constitute the entire agreement between the parties and no other warranties, inducements, considerations, promises or interpretations are implied or impressed upon this Agreement that are not expressly addressed in this Agreement.

ii) No Collateral Agreements

Contractor acknowledges that, except only for those representations, statements or promises expressly contained in this Agreement and any exhibits attached to it and incorporated by reference in it, no representation, statement or promise, oral or in writing, of any kind whatsoever, by the County, its officials, agents or employees, has induced Contractor to enter into this Agreement or has been relied upon by Contractor, including any with reference to:

- (a) the meaning, correctness, suitability or completeness of any provisions or requirements of this Agreement;
- (b) the nature of the Services to be performed;
- (c) the nature, quantity, quality or volume of any materials, equipment, labor and other facilities needed for the performance of this Agreement;
- (d) the general conditions which may in any way affect this Agreement or its performance;
- (e) the compensation provisions of this Agreement; or
- (f) any other matters, whether similar to or different from those referred to in (a) through (e) immediately above, affecting or having any connection with this Agreement, its negotiation, any discussions of its performance or those employed or connected or concerned with it.

iii) **No Omissions**

Contractor acknowledges that Contractor was given an opportunity to review all documents forming this Agreement before signing this Agreement in order that it might request inclusion in this Agreement of any statement, representation, promise or provision that it desired or on that it wished to place reliance. Contractor did so review those documents, and either every such statement, representation, promise or provision has been included in this Agreement or else, if omitted, Contractor relinquishes the benefit of any such omitted statement, representation, promise or provision and is willing to perform this Agreement in its entirety without claiming reliance on it or making any other claim on account of its omission.

b) **Counterparts**

This Agreement is comprised of several identical counterparts, each to be fully signed by the parties and each to be considered an original having identical legal effect.

c) **Contract Amendments**

The parties may during the term of the Contract make amendments to the Contract but only as provided in this section. Such amendments shall only be made by mutual agreement in writing.

In the case of Contracts not approved by the Board, the Chief Procurement Officer may amend a contract provided that any such amendment does not extend the Contract by more than one (1) year, and further provided that the total cost of all such amendments does not increase the total amount of the Contract beyond \$150,000. Such action may only be made with the advance written approval of the Chief Procurement Officer. If the amendment extends the Contract beyond one (1) year or increases the total award amount beyond \$150,000, then Board approval will be required.

No Using Agency or employee thereof has authority to make any amendments to this Contract. Any amendments to this Contract made without the express written approval of the Chief Procurement Officer is void and unenforceable.

Contractor is hereby notified that, except for amendments which are made in accordance with this Section 10.c. Contract Amendments, no Using Agency or employee thereof has authority to make any amendment to this Contract.

d) Governing Law and Jurisdiction

This Contract shall be governed by and construed under the laws of the State of Illinois. The Contractor irrevocably agrees that, subject to the County's sole and absolute election to the contrary, any action or proceeding in any way, manner or respect arising out of the Contract, or arising from any dispute or controversy arising in connection with or related to the Contract, shall be litigated only in courts within the Circuit Court of Cook County, State of Illinois, and the Contractor consents and submits to the jurisdiction thereof. In accordance with these provisions, Contractor waives any right it may have to transfer or change the venue of any litigation brought against it by the County pursuant to this Contract.

e) Severability

If any provision of this Agreement is held or considered to be or is in fact invalid, illegal, inoperative or unenforceable as applied in any particular case in any jurisdiction or in all cases because it conflicts with any other provision or provisions of this Agreement or of any constitution, statute, ordinance, rule of law or public policy, or for any other reason, those circumstances do not have the effect of rendering the provision in question invalid, illegal, inoperative or unenforceable in any other case or circumstances, or of rendering any other provision or provisions in this Agreement invalid, illegal, inoperative or unenforceable to any extent whatsoever. The invalidity, illegality, inoperativeness or unenforceability of any one or more phrases, sentences, clauses or sections in this Agreement does not affect the remaining portions of this Agreement or any part of it.

f) Assigns

All of the terms and conditions of this Agreement are binding upon and inure to the benefit of the parties and their respective legal representatives, successors and assigns.

g) Cooperation

Contractor must at all times cooperate fully with the County and act in the County's best interests. If this Agreement is terminated for any reason, or if it is to expire on its own terms, Contractor must make every effort to assure an orderly transition to another provider of the Services, if any, orderly demobilization of its own operations in connection with the Services, uninterrupted provision of Services during any transition period and must otherwise comply with the reasonable requests and requirements of the Using Agency in connection with the termination or expiration.

h) Waiver

Nothing in this Agreement authorizes the waiver of a requirement or condition contrary to law or ordinance or that would result in or promote the violation of any federal, state or local law or ordinance.

Whenever under this Agreement the County by a proper authority waives Contractor's performance in any respect or waives a requirement or condition to either the County's or Contractor's performance, the waiver so granted, whether express or implied, only applies to the particular instance and is not a waiver forever or for subsequent instances of the performance, requirement or condition. No such waiver is a modification of this Agreement regardless of the number of times the County may have waived the performance, requirement or condition. Such waivers must be provided to Contractor in writing.

i) Independent Contractor

This Agreement is not intended to and will not constitute, create, give rise to, or otherwise recognize a joint venture, partnership, corporation or other formal business association or organization of any kind between Contractor and the County. The rights and the obligations of the parties are only those expressly set forth in this Agreement. Contractor must perform under this Agreement as an independent Contractor and not as a representative, employee, agent, or partner of the County.

This Agreement is between the County and an independent Contractor and, if Contractor is an individual, nothing provided for under this Agreement constitutes or implies an employer-employee relationship such that:

- i) The County will not be liable under or by reason of this Agreement for the payment of any compensation award or damages in connection with the Contractor performing the Services required under this Agreement.
- ii) Contractor is not entitled to membership in the County Pension Fund, Group Medical Insurance Program, Group Dental Program, Group Vision Care, Group Life Insurance Program, Deferred Income Program, vacation, sick leave, extended sick leave, or any other benefits ordinarily provided to individuals employed and paid through the regular payrolls of the County.
- iv) The County is not required to deduct or withhold any taxes, FICA or other deductions from any compensation provided to the Contractor.

j) Governmental Joint Purchasing Agreement

Pursuant to Section 4 of the Illinois Governmental Joint Purchasing Act (30 ILCS 525) and the Joint Purchase Agreement approved by the Cook County Board of Commissioners (April 9, 1965), other units of government may purchase goods or services under this contract.

In the event that other agencies participate in a joint procurement, the County reserves the right to renegotiate the price to accommodate the larger volume.

k) Comparable Government Procurement

As permitted by the County of Cook, other government entities, if authorized by law, may wish to purchase the goods, supplies, services or equipment under the same terms and conditions contained in this Contract (i.e., comparable government procurement). Each entity wishing to reference this Contract must have prior authorization from the County of Cook and the Contractor. If such participation is authorized, all purchase orders will be issued directly from and shipped directly to the entity requiring the goods, supplies, equipment or services supplies/services. The County shall not be held responsible for any orders placed, deliveries made or payment for the goods, supplies, equipment or services supplies/services ordered by these entities. Each entity reserves the right to determine the amount of goods, supplies, equipment or services it wishes to purchase under this Contract.

l) Force Majeure

Neither Contractor nor County shall be liable for failing to fulfill any obligation under this Contract if such failure is caused by an event beyond such party's reasonable control and which is not caused by such party's fault or negligence. Such events shall be limited to acts of God, acts of war, fires, lightning, floods, epidemics, or riots.

ARTICLE 11: NOTICES

All notices required pursuant to this Contract shall be in writing and addressed to the parties at their respective addresses set forth below. All such notices shall be deemed duly given if hand delivered or if deposited in the United States mail, postage prepaid, registered or certified, return receipt requested. Notice as provided herein does not waive service of summons or process.

If to the County: Justice Advisory Council
69 West Washington Street, Room 1110
Chicago, Illinois 60602
Attention: Lanetta Haynes Turner

and

Cook County Chief Procurement Officer
118 North Clark Street. Room 1018
Chicago, Illinois 60602
(Include County Contract Number on all notices)

If to Contractor: Brighton Park Neighborhood Council
4477 South Archer Avenue
Chicago, Illinois 60632
Attention: Patrick Brosnan, Executive Director

Changes in these addresses must be in writing and delivered in accordance with the provisions of this Article 11. Notices delivered by mail are considered received three days after mailing in accordance with this Article 11. Notices delivered personally are considered effective upon receipt. Refusal to accept delivery has the same effect as receipt.

ARTICLE 12: AUTHORITY

Execution of this Agreement by Contractor is authorized by a resolution of its Board of Directors, if a corporation, or similar governing document, and the signature(s) of each person signing on behalf of Contractor have been made with complete and full authority to commit Contractor to all terms and conditions of this Agreement, including each and every representation, certification and warranty contained in it, including the representations, certifications and warranties collectively incorporated by reference in it.

EXHIBIT 1

Scope of Services



BRIGHTON PARK NEIGHBORHOOD COUNCIL

**4477 S. ARCHER AVENUE * CHICAGO, IL 60632 * (773) 523-7110 *
FAX: (773) 523-7023**

March 16, 2015

Shannon E. Andrews
Office of Chief Procurement Officer
118 N. Clark Street, Room 1018
Chicago, IL 60602

Dear Ms. Andrews,

On behalf of the Brighton Park Neighborhood Council (BPNC), I am submitting the 2015 proposal to the Cook County Justice Advisory Council in response to the Violence Prevention, Intervention and Reduction Grants. We are requesting \$200,000 from the Cook County Justice Advisory Council to implement BPNC's Violence Prevention Program at Kelly High School, Davis Elementary and Shields Middle School. The proposed Violence Prevention Program will engage 80 at-risk 13-19 year olds in a comprehensive program offering mentorship, restorative justice practices and trauma-informed counseling and case management to decrease truancy, involvement with the criminal justice system, and decrease exposure to violence, and increase positive decision-making, academic performance, and leadership development. BPNC is committed to adhere to provide all of the proposed services in this application following the budget included between July 2015 and June 2016.

BPNC has identified Key Personnel to ensure that the Violence Prevention Programs provide high quality services to the at-risk youth proposed to be served through this grant. BPNC's Executive Director, Patrick Brosnan, will provide in-kind supervision and oversight of the programs. Marcela Rodriguez, BPNC's Director of Finance and Operation, will serve as the grant's accountant. Sara Reschly, BPNC's Director of Community Partnerships, will be the program manager. Lissette Guzman, Marlene Cervantes and Diana Rivera, BPNC's school-based counselors, will provide mental health services at Kelly High School, Davis Elementary and Shields Middle School. BPNC will recruit and hire qualified Case Managers to provide services outlined in the proposal, upon the execution of the grant.

BPNC and its partners are excited about the opportunity to serve and address the needs of these youth through the Cook County Justice Advisory Council's Violence Prevention, Intervention and Reduction Grants. If you have any questions or concerns please feel free to contact BPNC's Executive Director, Patrick Brosnan, at pbrosnan@bpncchicago.org or at 773-523-7110 ext. 12.

Sincerely,


Patrick Brosnan
Executive Director

Section C: Agency Description

Brighton Park Neighborhood Council (BPNC) is a community-based, nonprofit organization serving a low-income working class neighborhood on Chicago's southwest side. BPNC's mission is to create a safer community, improve the learning environment at public schools, preserve affordable housing, provide a voice for youth, protect immigrants' rights, promote gender equity, and end all forms of violence. BPNC has consistently organized successful youth development and service programs that have helped build the skills of youth, create employment opportunities, and provide vital resources to promote educational success. Our programs and services have nurtured our youth's academic success, career aspirations, and overall personal development.

Full Service Community Schools Initiative: BPNC has developed Full Service Community School Partnerships with Burroughs Elementary, Shields Middle School, Shields Elementary (PreK-4th), Kelly High School, and Davis Elementary where we have invested over \$900,000 in private and public grants to improve the educational outcomes for at-risk students; improve the overall climate, health and safety of the schools; and transform the schools into true centers of our community. BPNC currently provides the following programs at each of our partner schools: after-school programs for youth and adults aimed at academic and personal achievement (Tutoring, Mentorship, Art and Drama, College Planning and Preparation), skill-based enrichment programs for parents (ESL, GED, Computer, Art, Health and Nutrition), and community leadership development for youth and adults. During the 2013-14 school year, BPNC engaged 1,760 students in meaningful academic and social enrichment programs for 12 -15 hours/week for a minimum of 28 weeks. The data for the participants indicates that 71.16% of

students involved in BPNC programs have increased their grades and 63% of those students meets or exceeds standards on state examinations, a 10% increase from last year!

Youth Employment: BPNC has a four year track record of providing employment and training opportunities for youth through summer employment programs and engaging youth in community-building activities, school-based program supports, and community outreach activities. In 2014, BPNC was awarded a Summer Youth Employment Program grant through the Department of Commerce and Economic Opportunity (DCEO). Through this program, BPNC successfully employed 75 youth (ages 16-24) in 30 hours of employment/week at 17 work sites throughout the community. Additionally, BPNC engaged youth participants in a series of work readiness and soft skill training. As a result, 82.5% of the youth successfully completed all aspects of the program and 100% of these students demonstrated work readiness improvement.

Students Against Violence Exploitation and Sexual Assault (SAVES): Through this initiative, a team of 12 Kelly HS students are trained in the Choose Respect Illinois healthy relationship curriculum and then organize community-wide trainings and workshops for other high school and middle school students. In the past year, over 400 middle school and high school students have participated in SAVES workshops facilitated by youth leaders.

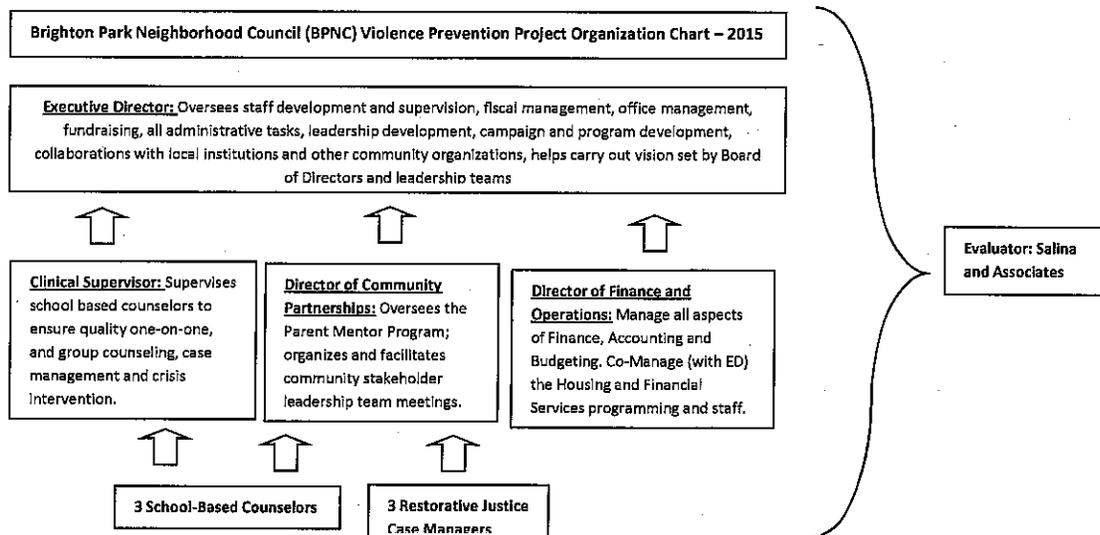
Youth Summit: BPNC youth leaders organized the 5th annual “We are the future, together we can succeed” youth summit on Wednesday May 28, 2014. The summit focused on the following issues: substance abuse, teen pregnancy, gang violence, decision making, LGBTQ equality, eating disorders, depression, financial literacy, healthy relationships, family communication, and bullying. The youth summit was hosted by the University of Illinois at Chicago (UIC) CHANCE Program. 7th and 8th graders from Burroughs, Davis, Pope John Paul II Catholic School, Gunsaulus, and Shields Middle made up the 340 youth that attended the event.

Section D: Executive Summary & Agency Organization Chart

BPNC, in partnership with Kelly High School, Shields Middle School, and Davis Elementary is submitting a proposal to the Cook County Justice Advisory Council's Violence Prevention, Intervention and Reduction Demonstration Grant RFP. In this submission, our coalition is proposing to develop a Brighton Park Violence Prevention Program that will provide crucial prevention and intervention services to 80 at-risk youth (ages 13-19) that attend Kelly High School, Shields Middle School, and Davis Elementary School. Youth that are chronically truant, have severe discipline issues, are disconnected or at-risk of becoming disconnected from their school, are gang-affiliated, and/or have contact with the juvenile justice system will be served through this proposed program. The program will have three main components to support our target population and reduce and prevent violence in our community: 1) Mentoring and Case Management for at-risk youth; 2) School-based support programs (tutoring, service learning and civic engagement projects); 3) School-based Violence Prevention and Positive Decision-making Skill-building youth groups facilitated by Restorative Justice Case Managers for youth presenting with symptoms of trauma and abuse. BPNC will be the lead organization in this initiative and will implement the service plan described in this proposal. Kelly High School, Shields Middle School, and Davis Elementary will host all programmatic supports and services. BPNC will contract Salina and Associates, a M/W/VBE Certified business led by Dr. Doreen Salina, PhD. Dr. Salina has significant expertise in working with community agencies, criminal justice systems and with consulting to governmental, community and public sectors. She is both a clinical and forensic psychologist who provides services throughout the country. Salina and Associates will provide external evaluation for this project, measuring the impact of the program components on the participants and the community. Through this multi-faceted approach, BPNC

will provide a comprehensive, evidenced-based and trauma-informed service plan that will address the endemic nature of violence in the lives of the young people we intend to engage. BPNC's program will provide a holistic strategy that will develop a positive school environment through restorative justice practices that will reduce violence in our community.

Agency Oversight: Patrick Brosnan, BPNC's Executive Director, will provide overall management and oversight of the entire Violence Prevention Program and will ensure that it is fully integrated into the organizational strategy. Financial Oversight: Marcy Rodriguez, BPNC's Director of Finance and Operations will oversee all of the financial aspects of the Violence Prevention Program. Program Oversight: Sara Reschly, BPNC's Director of Community Partnerships will provide direct management of the Violence Prevention Program including all overseeing all levels of implementation and partnerships. Case Management: BPNC will hire three FT Case Managers who will: formally assess all referred youth, develop and maintain all case files on youth, engage in truancy prevention strategies, ensure students' and their families' basic needs are met. School-Based Therapists: BPNC's School-based Therapists, Lissette Guzman MC, Marlene Cervantes MSW, and Diana Rivera MSW, will provide Think First and CBITS to all students, and individual counseling to students who need it.



Section E: Description of Problem

In Brighton Park, violence is a prevalent issue and has three very active gangs in the area, the Two-Six, Satan Disciples, and Latin Kings. Also, a troubling new issue has been the increasingly violent activity of two party crews in the community, the 35s and the BLs. These rival gang boundaries cross school enrollment boundaries and create a violent paradigm where youth are being harassed by gang members as they walk to and from school. According to City of Chicago Data Portal, in 2014 there were 2,888 reported crimes in Brighton Park. The most prominent crimes in Brighton Park were 562 reports of battery; 823 reports of theft and burglary; 319 reports of narcotics. The total number of violent crimes resulting in serious injury or death saw a 35% increase from 2013 to 2014. There were 49 violent incidents resulting in injury in 2013 and 66 incidents in 2014. With about 5-6 serious violent crimes occurring per month, youth are impacted on a personal level by the frequency of such violence. For example, just in the first two months of 2015, 11 violent crimes were committed that resulted in serious injury in Brighton Park, including 4 shootings and 1 homicide.

Absence from school/truancy is often times the first warning sign for future violent behavior or victimization. According to the report, "Present, Engaged, and Accounted For: The Critical Importance of Addressing Chronic Absence in the Early Grades," by Chang and Romero (National Center for Children and Poverty, 2008), students could become chronically truant and disconnected from school because of negative behavior, fear or trauma of events at school, gang pressures, or familial pressures. Over 90% of Brighton Park's students are low-income and may face transportation issues, lack of food, clothing, and social supports, all crucial to ensure regular school attendance. Disconnection from school creates a downward spiral in the life of at-risk youth which could ultimately lead to youth being at-risk to experiencing or engaging in violence

and illegal activity. BPNC intends on offering a proactive approach to prevent truancy by paying great attention to student barriers, and by having the ability to prevent and intervene attendance issues as early as possible. BPNC's Violence Prevention Program will provide a holistic strategy at re-connecting the youth to a positive school environment to reduce violence in our community.

Through BPNC's Full Service Community School Initiative (FSCSI), BPNC provides trauma-informed clinical counseling and case management services at three partner schools, Kelly High School, Davis Elementary, and Shields Middle School, serving a population of students between the ages of 6 and 19. This service includes individual and small group counseling of students who are experiencing the effects of trauma because of abuse, neglect, or violence. Through this work, we have seen youth, as young as 6, experience extreme behavior changes (depression, withdrawal, self-harm, anger, dis-regulated emotion, substance abuse) as a result of trauma due to violence that they have experienced in their home, school, or in their community. The types of violence reported include: domestic violence, dating violence, witnessing shootings of loved ones, being victims of shootings/beatings, losing loved ones to gang violence, and incarceration of a parent/guardian. All of these experiences negatively impact a child's ability to develop healthy relationships with their peers, teachers, and guardians, and create a culture of violence that cycle through many generations in our community. The programs and services described in this proposal will work to break this cycle through trauma-informed practice rooted in the understanding of the pervasive effects of violence in the family and community, the need for at-risk youth to develop a new set of positive relationships with their peers and with caring adults in the community, and the positive impact of the implementation of restorative justice practices in the schools in the community.

Section F: Description of Target Population

The Brighton Park Neighborhood Council (BPNC) serves the Brighton Park community and Chicago's southwest side. According to 2010 U.S. Census Data, Brighton Park is one of the only Chicago communities that had grown between 2000-2010-currently with 49,318 residents, up 9% from the previous census. Currently, over 83% of community residents are Latino, 8% are white, 6% are Asian, and 1% are African American. Additionally, there has been a 139% increase in the number of Latino children living in Brighton Park between 1990 and 2005. Brighton Park has less than six out-of-school time program slots available to every 100 youth ages 13-17 ("Chicago Children and Youth 1990-2010," Chapin Hall Center for Children 2007). These demographic changes have occurred without any increase in the amount of services offered to these families, except those brought in by BPNC through program creation, fundraising, and organizing initiatives.

BPNC's targeted population for the Violence Prevention, Intervention and Reduction Grant will be 80 youth between the ages 13-19 that are students at Kelly High School, Davis Elementary School, and Shields Middle School. Youth will be referred to the program if they exhibit the following risk factors: being chronically truant (attending school less than 80% of the time), criminal infractions or on probation, having chronic discipline issues or behavior problems, being academically off-track, being disconnected from school or work, and/or being victims or survivors of violence. Additionally, BPNC has partnered with these particular schools for two main reasons. 1) Davis and Shields Middle reside in the centers of two rival gang turfs. 2) Both schools are main feeders in to Kelly High School. Much inter-gang violence occurs within the respective Davis and Shields Middle enrollment boundaries. Our program strategy will target the most at-risk 8th graders who either have already engaged in violence, have chronic disciplinary

issues or are the most at-risk to be involved in violent acts. Additionally, the program will focus on current students at Kelly who meet the same criteria. By having a multi-school and multi-level approach, we will aim to reduce violence throughout the year, build the support system between the schools to reduce and prevent violence, and to have multi-year impact by engaging students before they transition to Kelly.

Through BPNC's school partnerships, we have developed significant experience in serving the needs of at-risk students. BPNC currently has a school-based mental health program which serves nearly 150 at-risk students per year at five schools. The services provided include individual counseling, group counseling using a variety of anger management curricula (including Think First and CBITS), comprehensive case management, parent psycho-social workshops, and school staff professional development to increase their awareness of risk factors and their intervention capabilities. In addition to school-based clinical therapy to at-risk students, BPNC also provides Young Men's and Young Women's groups at each school. These semester-long groups follow the Illinois State Board of Education's social emotional learning standards and provide a safe and structured environment for young boys and girls to receive support from qualified adults. The program utilizes a psycho-educational curriculum focusing on goal-setting, positive relationship development, esteem-building, art therapy, and special team-building projects throughout the year. 10-15 young men and young women at each school participate in these groups, 120 total youth. Finally, BPNC has developed a mentor program for at-risk 9th graders through which we have hired 10 mentors who work 15-20 hours per week to support 180 at-risk 9th graders. These mentors utilize a variety of service and engagement strategies to support at-risk freshman, including: class shadowing, tutoring, afterschool group activities that build relationships and self-esteem, and implement truancy reduction strategies.

Section G: Proposed Program & Implementation Schedule

Resources from the Cook County's Violence Prevention, Intervention and Reduction grants will allow BPNC to build upon its existing community relationships and collaborative efforts to prevent, intervene, and reduce youth violence in the Brighton Park community. The holistic approach to achieve violence reduction will include comprehensive and intensive case management services, providing the violence prevention and anger management interventions *Think First* and *CBITS*, implementing restorative justice practices, and truancy prevention efforts at Kelly High School, Davis Elementary, and Shields Middle School. Our holistic approach is based on the social disorganization theory which states that a young person's community context informs their likelihood of criminal or at-risk behavior. This means that an at-risk young person is often reacting to their environment, and the people and pressures within this context, when they are engaged in dangerous behavior. Therefore, to counter these pressures, BPNC's Violence Prevention Program must engage in systemic change within the community. This can only occur through the strategic placement of resources from this grant, layered upon other resources that BPNC already provides, to transform community schools and other institutions into violence prevention and intervention centers. Institution change must occur in two ways: 1) the infusion of new programs and resources (case management, counseling, and truancy prevention services); and 2) integration of these resources into every level of schooling, including the classroom, administration, and disciplinary process through professional development in restorative justice practices for school and BPNC staff to further develop the violence prevention human capital in our community. Finally, by targeting these services towards Kelly HS students and 8th graders at two of the primary middle schools that feed in to Kelly, BPNC is helping to develop a system that successfully supports the positive transition of at-risk students into Kelly. Engaging students

at an earlier age will help build their resiliency, coping skills, and anger management tools and will allow them to succeed at Kelly HS.

Program plan

Referral: Our program will target 80 total students throughout the year. This will include 15 8th graders at Davis Elementary, 15 8th graders at Shields Middle, and 50 students at Kelly High School. Each student will be referred to the program by the school administration, counseling department, teaching staff, and disciplinary staff. The referral will be based on the following behavior issues: chronic disciplinary issues, symptoms of violence-related trauma (withdrawal, anger, violence), and chronic absenteeism/truancy.

School-based Case Management & Assessment: Upon referral, each student will meet with a case manager hired through funds from this grant. BPNC will hire three full time case managers. Two will be placed at Kelly HS with a case load of 25 students each, and one will be split between Shields Middle with a total case load of 30 students (15 from each school). The case manager will perform the initial assessments for each student. These assessments will include the Multidimensional School Anger Inventory; the Trauma Exposure Checklist; the Strengths and Difficulties Questionnaire; the Attitudes Towards Gangs assessment; a general needs assessment to better understand the social, health, and emotional status of the student; and for truant or chronically absent students the School Refusal Assessment Scale. Salina & Associates will provide quality management and an ongoing evaluation, including helping to adjust and form process and outcomes, using various qualitative and quantitative outcomes measures. The case manager will also set up an interview with each student's parent(s)/guardian(s) at the school. At this meeting, the case manager will receive permission to engage the student in the *Violence Prevention Program*, while also developing a complete understanding of the additional needs of

the student and their family. The case managers will be responsible for developing and maintaining the case files on each student in their cohort. They will meet with each student at least twice per week throughout the program and engage them in the following activities: shadowing to various classes, enroll and support their participation in BPNC's current afterschool programs and services (academic remediation/tutoring, sports and recreational programs, art and drama classes, computer classes), and during school and after school meetings. Finally, the case managers will connect the students and families to all of BPNC's basic needs services and supports that they need (ACA/Medicaid enrollment, LIHEAP enrollment, cash assistance, housing services, SNAP enrollment, etc.) and refer out to partner agencies for any additional service that BPNC does not offer. The Case Managers will actualize all of the referrals and follow these students throughout any additional referral to address needs that BPNC cannot given our current resources.

School-based Therapy and Case Management Services: BPNC has developed a comprehensive mental health services program as an expansion of our Full Service Community School Initiative since 2010. These services include evidence-based individual and group therapy, case management, and crisis intervention services for students and their. All services are provided by bilingual and bicultural Master's-level counselors who are supervised by a PhD Child Clinical Psychologist. BPNC has already secured funding for these programs and services through private and public sources, including the United Way of Metropolitan Chicago, Hedge Funds Care, and the Illinois State Board of Education. The proposed *Violence Prevention Program* will build upon the clinical services that BPNC currently provides at Shields Middle, Davis and Kelly. Upon referral and assessment, each student will be enrolled in a Think First and CBITS group that will be provided throughout the year. These groups will be facilitated by the BPNC therapist

at each school. BPNC's therapists are already trained in both CBITS and Think First and BPNC has been utilizing these interventions with success for the past three years. The BPNC therapists will also provide individual counseling for students who present with more serious symptoms, or for whom a group would not be appropriate. Salina & Associates will collaborate share linkages with BPNC to connect the students and families to additional services and resources.

CBITS is an evidence-based school-based intervention- according to the Centers of Disease Control (accessed from <http://www.cdc.gov/prc/prevention-strategies/intervention-lesser-effects-violence-urban-school-children.htm>, May 2, 2012), the Office of Juvenile Justice and Delinquency Prevention has designated CBITS as an Exemplary Program, and the National Child Traumatic Stress Network (NCTSN) is disseminating CBITS information as a Best Practice model. Similarly, Think First is also an effective and evidenced-based school intervention. A 1992 study conducted by Larson, et. al. (Anger and Aggression Management Techniques through the "Think First" Curriculum, *Journal of Offender Rehabilitation*, v18 n1-2 p101-17 1992) indicated that urban, at-risk middle school students engaged in the anger-aggression management curriculum using cognitive-behavioral techniques showed significant growth in their abilities to self-instruct, problem-solve, and self-monitor. By integrating these services in the schools, we will be able to accomplish two main goals: 1) we will strategically locate services where the youth are, thus minimizing the energy and time required to identify and track down at-risk youth; and 2) we will ensure that services are focused on maintaining the at-risk youths' engagement in school and connection to a social service infrastructure.

Implementation Schedule

Program Component	Timeline	Participants Served	Description	Responsible Staff
Hire 3 Case Managers	July – August 2015	--	Ads placed in local and regional print and online publications; interviews	Program Manager BPNC Executive Director BPNC Therapist Teams

				School Principals
Staff Trainings and Professional Development	July-August 2015	--	All staff involved in VPP will participate in trainings on program protocol, referral/assessment process, VPP Interventions, Family Engagement, Evaluation Process	Program Manager BPNC Therapist Team BPNC Case Managers School-Based Staff
School-Based Meetings	August 2015	--	Staff will engage in School-based meetings with administrators, school counseling team, disciplinary team, BPNC school-based staff, and teachers to introduce the program strategies and goals, discuss interventions and expectations for each partner, and orient VPP staff to school processes and procedures	Program Manager BPNC Therapist Team BPNC Case Managers School-Based Staff
Referral / recruitment and Assessment	August-October 2015	80 students (15 8 th graders from Davis, 15 8 th graders from Shields Middle, 50 students from Kelly) will be referred to program by October 2015	Students will be referred to case managers by administrators, teachers, disciplinary team, and counseling team. Case managers will engage the students in assessments during individual meetings and meetings with parent(s)/guardian(s). Case Managers will receive from parent/guardian written authorization to engage student in program.	BPNC Case Managers Supervised by Program Manager and School Therapists
Mentoring + Case Management	September 2015-June 2016	80 students (15 8 th graders from Davis, 15 8 th graders from Shields Middle, 50 students from Kelly)	Case Managers will meet with each participant twice per week (individually and in group setting), shadow students throughout the day, engage in truancy reduction activities, engage in afterschool group and recreational programs to further incentivize the students' sustained participation in the program.	BPNC Case Managers Supervised by Program Manager and School Therapists
School-based Programs	September 2015-June 2016	80 students (15 8 th graders from Davis, 15 8 th graders from Shields Middle, 50 students from Kelly)	Case Managers will enroll students in BPNC's afterschool programs and services at each school to further encourage their participation in the program and engage them in positive activities.	BPNC Case Managers Supervised by Program Manager and School Therapists BPNC School-based program staff
Clinical Intervention: CBITS, Think First, and Individual Counseling	September 2015-June 2016	80 students (15 8 th graders from Davis, 15 8 th graders from Shields Middle, 50 students from Kelly)	BPNC Clinical Therapists will provide CBITS, Think First trainings for 100% of students in the program, and individual counseling for students when appropriate (estimated 30% of students).	BPNC Therapists BPNC Case Managers Supervised by BPNC Clinical Supervisor
Program Evaluation	September 2015-August 2016	--	Salinas and Associates will engage in on-site evaluation of program, conduct participant interviews, review pre- and post-data collect on participants to measure growth and decrease in violent behavior and incidents.	Salinas & Associates BPNC Case Managers BPNC Therapists Program Participants Parents

Section H: Expected Outcomes

BPNC will engage 80 students in our Violence Prevention Program: 15 - 8th graders from Davis Elementary, 15 - 8th graders from Shields Middle, and 50 Kelly HS students. *Salina & Associates* will be contracted as an independent evaluator, and will assess the individual outcomes of the at-risk youth enrolled in the program, as well as the overall impact of our proposed program.

These assessments will include the Multidimensional School Anger Inventory; the Trauma Exposure Checklist; the Strengths and Difficulties Questionnaire; the Attitudes Towards Gangs assessment; a general needs assessment to better understand the social, health, and emotional status of the student; and for truant or chronically absent students the School Refusal Assessment Scale.

Throughout the program *Salina & Associates* will provide quality management and an ongoing evaluation including formative, process, and outcome, using various qualitative and quantitative outcomes measures. Quality management will be conducted with all of the Case Managers to ensure fidelity of the intervention. Focus groups with the participants will be done during the intervention to ensure participant satisfaction, modifications will be made as needed to ensure that participants are getting what they need to achieve their personal goals and program outcomes.

This program will achieve the following outcomes:

- 100% of all enrolled students will complete all necessary assessments

Assessment forms will be collected and maintained by Case Managers in the case files. They will be audited for compliance by Salina & Associates.

- 80% of students will participate in all program components and will remain enrolled in program throughout the year.

Participation will be verified through sign-in sheets and case notes maintained by Case Managers.

- 80% of these students will receive higher Strength and Difficulties Questionnaire (SDQ) scores at completion of program.

Pre- and Post-Assessments will be completed by Case Managers and School-Based Clinicians.

- 80% of these students will demonstrate lower disciplinary incidences in school

Data collected by Salina and Associates through conduct reports from participating schools.

- 80% of students will report reduced arrests or negative interaction with the police

Data collected by Salina & Associates through student surveys and parent/guardian surveys.

- 90% of students will demonstrate improved functioning, resiliency, and anger-coping skills.

Data collected by Salina & Associates through pre- and post-surveys and assessments.

- 80% of students who exhibited chronic truancy will increase regular attendance at school by 75%.

Data collected by Salina and Associates through school attendance records and through pre-assessments measuring truancy.

- 80% of students will report less exposure or engagement with gangs.

Data collected by Salina and Associates through pre- and post-assessments using the Attitudes Towards Gangs assessment.

Salina & Associates will conduct analyses all of the programmatic data and disseminate in monthly presentations to BPNC. A final report will be prepared and a final model will be created to implement in other CPS schools.

Section I: Planning & Preparation Activities

BPNC, in collaboration with its partners, Thomas Kelly High School, Davis Elementary and Shields Middle School, have developed a schedule to fill vacant positions, initiate services and evaluate programs at each school. Six key personnel have been identified and will ensure that the objectives, services, and milestones of the schedule are met. In order to provide high quality programming for the proposed services and programs scheduled from July 2015 – June 2016, BPNC has developed the following plan to prepare for the proposed services and programs:

Hire three Case Managers: BPNC's Violence Prevention Manager and the Executive Director will work closely with each individual school's administration to interview all candidates that have been identified by BPNC's Clinical Supervisor. BPNC has identified the necessary experience and qualifications desired to best serve the youth engaged in the Violence Prevention Program (VPP). Ads will be placed in local and regional print as well as being promoted on BPNC's online accounts. BPNC will conduct the hiring process in July and August 2015.

Training & Professional Development: BPNC's Program Manager and Clinical Supervisor will engage all staff involved in VPP in trainings on program protocols (CPS & BPNC protocol), initial intake and assessment completion, procedure for referrals, intervention, family engagement, data collection and proper documentation of services for program evaluation. BPNC will utilize its office space as well as having accommodations from the schools to host trainings and professional development. All training and professional development will occur before the 2015-2016 school year begins (July and August 2015).

School-Based meetings: VPP staff will participate in the Full Service Community Schools Initiative (FSCSI) monthly Oversight Committee meeting (OCs). The OCs are monthly meetings

in which school administration, BPNC's school based staff, school counselors and teachers convene to discuss goals, strategies, barriers and expectation for each service and programs provided within the school. These meetings will serve as an avenue to orient the VPP staff to school processes and procedures and identify additional school staff to support the programs efforts. The OC meetings are held monthly and will start in August 2015.

Referrals, Recruitment and Assessment: The VPP staff will begin its referral process and recruitment in August 2015. VPP staff will work with the school's administration, educators, disciplinary team and school counselors to identify youth in need of the services provided. The VPP staff will convene with the school's staff during the course of the year in order to continuously serve students.

Case Management: Case Managers will meet with each youth served twice per week (individually and in group sessions), shadow students throughout the day, develop and implement truancy reduction activities, and refer students to BPNC after-school program to provide additional support services that incentivize the youth's participation. Case Management activities will take place during the school year (September 2015 – June 2016).

Clinical Intervention and Individual Counseling: After identifying youth in need of the services BPNC's school-based counselors will provide Cognitive Behavioral Intervention for Trauma in Schools (CBITS) services and Think First training to 100% of youth engaged in the program. Mental Health services will be provided to the youth starting September 2015 – June 2016.

Program Evaluation: Salinas and Associates will be engaged in on-site visits to evaluate the program and services through participant interviews, analyzes of pre- and post- data collection to measure growth and impact of the program.

Section L: Qualifications of the Proposer

Since its inception, BPNC has affected substantial change in the Brighton Park community. We have won several awards to honor the agency's important work in the community. In 2014, BPNC was the recipient of the Bank of America Neighborhood Builders award and we were awarded the Agency Partner of the Year in 2013 by United Way of Metropolitan Chicago. BPNC is highly qualified to provide all services as requested in the Cook County Justice Advisory Council's RFP for Violence Prevention, Intervention and Reduction Grant. BPNC has an extensive background and many years of experience in developing and maintaining high-quality youth programming that support at-risk youth in the southwest side of Chicago. Below is a list of programs that demonstrate BPNC's work with at-risk youth.

Full Service Community Schools Initiative (FSCSI): For over 10 years, BPNC has provided high quality and comprehensive FSCS programs that include: Tutoring, Mentorship, Art and Drama, Science Technology Engineering and Math (STEM), Health and Wellness, and College Planning and Preparation. During the 2013-2014 school year BPNC engaged 1760 at-risk students in meaningful and relevant programming. All after-school participants are referred by school educators and administration based on past and current academic performance, in-and-out of school behavior, and truancy rates. BPNC also provides Character Development programs for the most "at-risk" youth who have demonstrated signs of gang-activity, violent behavior, and school behavioral/discipline infractions. The Young Men's and Young Women's Group provide youth with a safe and structured environment to receive support from a qualified professional. The goal of the program is to help youth develop a "toolbox" of core values so that they can make optimal decisions that impact their lives.

Paso A Paso: Paso a Paso is designed to address the need for targeted support during multiple transition periods for at-risk youth. The program ensures that middle school grade students have the necessary resources and supports in place to achieve academically in order to stay on-track for graduation and become college bound. A fundamental component of Paso a Paso is the focused support for at-risk Kelly freshmen. BPNC offers support to at-risk freshmen through the College Mentor program. Through this innovative program, BPNC provides training, professional development, and employment to college students to become mentors and case managers to 180 at-risk freshmen. As mentors, the college students are trained in youth development and monitor students' academic performance and meet with students to develop a performance improvement plan to address low course grades, absentee marks, and address behavioral infractions.

Mental Health Services: BPNC provided counseling, case management and crisis intervention to 131 students and 14 culturally competent interactive workshops for parents during the 2013-2014 school year. Through this ongoing program, BPNC counselors worked with the school's administration, teachers and social workers to assess students facing mental health needs and develop a comprehensive work plan that includes one-on-one counseling, provides support to the families and facilitates workshops to develop parenting skills that reinforce the services provided by the counselor. In addition, teacher reports on the Strengths and Difficulties Questionnaire (SDQ) indicate improved attention, more frequent completion of class work and other task, and a decrease in conflicts with peers and decrease in disruptive behaviors as a result of treatment. In 2014, 76% students enrolled in this service had improved Global Assessment of Functioning (GAF) scores at end of treatment. 74% of students completed both pre and post treatment parent and teacher Strength and Difficulties Questionnaire forms and of these students, 77% students

had improved SDQ scores. Finally, 76% of students met at least one of their treatment goals, and 57% met all of their treatment goals.

Summer Youth Employment Program (SYEP): In 2014, BPNC was awarded an SYEP grant through the IL. Department of Commerce and Economic Opportunity (DCEO). Through this program, BPNC successfully employed 75 at-risk youth ages 16-24 in an average of 30 work hours per week at 17 work sites throughout the community and greater southwest Chicago. 82.5% of the youth completed the SYEP program and 100% of these students demonstrated work readiness improvement, sense of accomplishment, improved self-confidence, and increased leadership skills.

References

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Total dollar value of BPNC's grant in 2014 was \$81,606.00
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Peter Auffant, Principal

Katherine A. Dugger, Assistant Principal

March 16, 2015

Shannon E. Andrews,
Office of Chief Procurement Officer
118 N. Clark Street, Room 1018
Chicago, IL 60602

**Letter of Collaboration between Shields Middle School and
Brighton Park Neighborhood Council**

Dear Ms. Andrew,

On behalf of Shields Middle School, I would like to express our full commitment and support of Brighton Park Neighborhood Council's (BPNC) application for the Violence Prevention, Intervention and Reduction Demonstration grant. We are excited about the opportunity to work and develop a collaborative partnership with BPNC and offer our services to provide high quality consultation and data analyzes that positively impacts the work of the agency at Thomas Kelly High School, Shields Middle School and Davis Elementary. Shields Middle School is committed to work with BPNC in their response to the Cook County's Request for Proposal to ensure that 80 at-risk youth are engaged in a comprehensive program that offers quality mentorship, increase academic achievement, provides leadership development opportunities and provides quality counseling and case management services that decreases truancy, decrease instances of the criminal justice system involvement, reduce exposure to violence and increase positive decision making.

Shields Middle School is a neighborhood public school serving the southeast portion of the Brighton Park community. We have an approximate enrollment of 700 students. We will collaborate with BPNC by providing space for all staff connected to this program to fully implement all aspects of the service plan, and integrating this program into our disciplinary process by providing referrals of at-risk students with chronic disciplinary issues. Shields Middle School is fully committed to fulfill all responsibilities as part of the programs and services provided.

Sincerely

Peter Auffant
Principal



Mr. James Coughlin, Principal
Dr. Lisa Carlos, Assistant Principal
Mr Raul Magdaleno, Assistant Principal
Mr. Brian Richter, Assistant Principal
Ms. Bernetta Taylor, Assistant Principal

March 16, 2015

Shannon E. Andrews,
Office of Chief Procurement Officer
118 N. Clark Street, Room 1018
Chicago, IL 60602

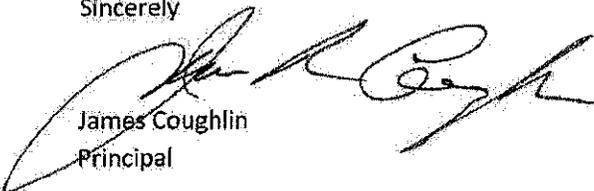
**Letter of Collaboration between Kelly High School and
Brighton Park Neighborhood Council**

Dear Ms. Andrew,

On behalf of Kelly High School, I would like to express our full commitment and support of Brighton Park Neighborhood Council's (BPNC) application for the Violence Prevention, Intervention and Reduction Demonstration grant. We are excited about the opportunity to work and develop a collaborative partnership with BPNC and offer our services to provide high quality consultation and data analyzes that positively impacts the work of the agency at Thomas Kelly High School, Shields Middle School and Davis Elementary. Kelly High School is committed to work with BPNC in their response to the Cook County's Request for Proposal to ensure that 80 at-risk youth are engaged in a comprehensive program that offers quality mentorship, increase academic achievement, provides leadership development opportunities and provides quality counseling and case management services that decreases truancy, decrease instances of the criminal justice system involvement, reduce exposure to violence and increase positive decision making.

Kelly High School is a neighborhood public high school serving the southwest side neighborhoods of Brighton Park, McKinley Park and New City. We have an approximate enrollment of nearly 2,400 students. We will collaborate with BPNC by providing space for all staff connected to this program to fully implement all aspects of the service plan, and integrating this program into our disciplinary process by providing referrals of at-risk students with chronic disciplinary issues. Kelly High School is fully committed to fulfill all responsibilities as part of the programs and services provided.

Sincerely



James Coughlin
Principal



Nathan S. Davis School • 3014 W. 39th Place • Chicago, IL 60632 • Phone 773.535.4540 • Fax 773.535.4510
Christine Arroyo
Principal

Rocio Rosales
Assistant Principal

March 16, 2015

Shannon E. Andrews,
Office of Chief Procurement Officer
118 N. Clark Street, Room 1018
Chicago, IL 60602

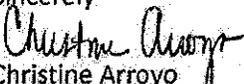
**Letter of Collaboration between Shields Middle School and
Brighton Park Neighborhood Council**

Dear Ms. Andrew,

On behalf of Davis Elementary School, I would like to express our full commitment and support of Brighton Park Neighborhood Council's (BPNC) application for the Violence Prevention, Intervention and Reduction Demonstration grant. We are excited about the opportunity to work and develop a collaborative partnership with BPNC and offer our services to provide high quality consultation and data analyzes that positively impacts the work of the agency at Thomas Kelly High School, Shields Middle School and Davis Elementary. Davis Elementary School is committed to work with BPNC in their response to the Cook County's Request for Proposal to ensure that 80 at-risk youth are engaged in a comprehensive program that offers quality mentorship, increase academic achievement, provides leadership development opportunities and provides quality counseling and case management services that decreases truancy, decrease instances of the criminal justice system involvement, reduce exposure to violence and increase positive decision making.

Davis Elementary School is a neighborhood public school serving the southeast portion of the Brighton Park community. We have an approximate enrollment of nearly 1,000 students. We will collaborate with BPNC by providing space for all staff connected to this program to fully implement all aspects of the service plan, and integrating this program into our disciplinary process by providing referrals of at-risk students with chronic disciplinary issues. Davis Elementary School is fully committed to fulfill all responsibilities as part of the programs and services provided.

Sincerely


Christine Arroyo
Principal



March 16, 2015

Shannon E. Andrews
Office of Chief Procurement Officer
118 N. Clark Street, Room 1018
Chicago, IL 60602

**Letter of Collaboration between
Salina & Associates, Inc. & Brighton Park Neighborhood Council**

Dear Ms. Andrew,

On behalf of *Salina & Associates Inc.*, I would like to express our full commitment and support of Brighton Park Neighborhood Council's (BPNC) application for the **Violence Prevention, Intervention and Reduction Demonstration** grant. We are excited about the opportunity to work and develop a collaborative partnership with BPNC and offer our services to provide high quality consultation and data analyzes that positively impacts the work of the agency at Thomas Kelly High School, Shields Middle School and Davis Elementary. *Salina & Associates* is committed to work with BPNC, Thomas Kelly High School, Shields Middle, and Davis Elementary in their response to the Cook County's Request for Proposal to ensure that 80 at-risk youth are engaged in a comprehensive school-based program that provides quality mentorship, increased students' academic achievement, offers leadership development opportunities, and provides quality counseling with case management services. This program will decrease truancy, decrease instances of criminal justice system involvement, reduce exposure to violence, and increase positive decision-making.

Salina & Associates conducts psychological assessments for both adults and children and has specialized staff with expertise in program development and evaluations, research, trainings, and quality management. Our senior personnel have spent decades collecting outcome data, independently evaluating programs, and presenting and disseminating data to multiple stakeholders, as well as multiple publications. We will collaborate with BPNC to offer our extensive expertise to provide quality services. *Salina & Associates* is fully committed to fulfill all responsibilities as part of the programs and services provided.

Sincerely,

President

Section M: Key Personnel

Brighton Park Neighborhood Council has identified five key personnel involved in the Violence Prevention Program that will ensure the quality of the programs, provide oversight, and provide all services outlined in this proposal.

BPNC's Violence Prevention Program Supervision and Oversight: Patrick Brosnan will provide in-kind supervision and oversight of BPNC's Violence Prevention Program. Mr.

Brosnan has served as the Executive Director of the Brighton Park Neighborhood Council since 2007. He was tapped by the Board of Directors for this position following four year tenure as Associate Director. Mr. Brosnan began his work with BPNC in 1999 as a field organizer and organized groups of low income Latino Families on issues that plagued the community such as gang violence and abandoned housing. He is a graduate of the University of Michigan and has over 15 years in community organizing, community development, youth development and services, and nonprofit fundraising and management.

BPNC's Violence Prevention Program Manager: Sara Reschly will provide all direct management and oversight of the implementation of every component of the Violence Prevention Program. She currently serves as BPNC's Director of Community Partnerships. Ms. Reschly is responsible for providing oversight to the agency's violence prevention initiatives and the Brighton Park Neighborhood Network (BPNN), BPNC's community-based network of social service providers and institutions dedicated to reducing community violence, increasing economic opportunity, and improving outcomes at local schools. Ms. Reschly has a Master's Degree in International Peace Studies from the University Of Notre Dame and has over 15 years experience working on violence prevention issues.

BPNC's Violence Prevention Program Accounting: Marcela Rodriguez will manage BPNC's Violence Prevention Program's accounting and reporting. Mrs. Rodriguez has over 17 years of experience in the non-profit sector. Mrs. Rodriguez currently serves as BPNC's Director of Finance and Operations and has been in this position for the past 7 years. She possesses an extensive nonprofit financial management and accounting background in which she oversees all of BPNC's finances, ensuring the consistency of all financial records and the integrity of all resources and assets. Her extensive background in finances has ensured that BPNC makes sound decisions with the agency's resources and provides extraordinary stewardship of all grants.

BPNC's Violence Prevention Program Counseling Services: Lissette Guzman will provide mental health services to youth served through the Violence Prevention Program at Davis Elementary whom require such services. Ms. Guzman has over 6 years of experience providing individual and family therapy. For the last three years Ms. Guzman has served as BPNC's school-based counselor at Shields Elementary and Davis Elementary. Ms. Guzman has a M.A. Degree in Clinical Psychology from The Chicago School of Professional Psychology. She is trained in both CBITS and Think First.

Marlene Cervantes will provide mental health services to youth served through the Violence Prevention Program at Thomas Kelly High School. Ms. Cervantes is BPNC's school-based counselor at Thomas Kelly High School. Ms. Cervantes has a MSW from the University of Chicago's School of Social Service Administration with a Clinical concentration. She has been trained in both the Think First and CBITS interventions.

Diana Rivera serves as BPNC's Shields Middle School school-based counselor. She will be providing mental health service for the youth engaged in BPNC's Violence Prevention Program at Shields Middle School. Ms. Rivera has a MSW from Dominican University. Ms. Rivera has a

strong background in providing intense school-based individual and family therapy and client centered case management. She is trained in both CBITS and Think First interventions.

Full-Time Violence Prevention Program Case Manager: BPNC will recruit and hire three qualified Case Managers to provide services outlined in the proposal. Upon the execution of the grant BPNC will identify Key Personnel to fill each position. Below is a job description with required qualifications.

The Violence Prevention Program Case Manager will work directly with a cohort of young people ages 13-19 who attend Kelly High School, Davis Elementary, or Shields Middle School. The Case Managers will provide intake assessment; develop and manage files on each student; meet at least twice per week with each assigned student; shadow students at critical moments in the school day; participate in any and all disciplinary reviews of the student throughout the school year; develop and implement a group support activities for students that build esteem, confidence, and engage families of students; engage in truancy reduction activities; engage students and their families in the case management and support activities (public benefit assistance, emergency funds, housing supports, referrals for additional services) to remove barriers to student participation in the program and school; enroll students in positive afterschool programs and services provided by BPNC or the school. Additionally, each case manager will work with BPNC's school-based therapist/counselor to implement the Think First and CBITS trainings for every student. All services will be provided in partner schools. This position is full-time, 40 hours per week.

Required Qualifications: Bilingual Spanish/English; Bachelor's degree in Social Work or related field; Knowledge of community resources and counseling/social work practices with high-risk populations; Good documentation skills, and verbal and written communication skills.

Ability to establish rapport; Ability to motivate others towards achieving goals; Ability to work independently with strong sense of focus, task-oriented, non-judgmental, clear sense of boundaries; Ability to work in a variety of settings with culturally diverse families and communities and ability to be culturally sensitive and appropriate; Ability to pass federal background check prior to starting the position; Ability to complete first aid-CPR Certification and Mandated Reporter Certification.

Patrick Brosnan

Education

8/1996 - 5/1999

University of Michigan Ann Arbor, MI

B.A., Cultural Anthropology and Religious Studies (Double Major)

- Honors / Awards: Graduated Magna Cum Laude, Awarded High Honors for Senior Thesis in Religious Studies, Dean's List, Golden Key National Honors Society

Work

Experience

6/07 - Present

Executive Director

Brighton Park Neighborhood Council

BPNC Administration

- Manage and supervise all staff activities
- Coordinate all office operations and organizational programs
- Work directly with BPNC Accountant to coordinate all aspects of budget and financial management
- Prepare BPNC financial information for annual audit
- Facilitate evaluations and analysis of all BPNC staff and campaign activities conducted by BPNC Board of Directors

BPNC Development

- ♦ Generate all organizational funds through grant writing, soliciting donations and monetary contributions from neighborhood businesses.
- ♦ Diversify financial income by researching and conducting outreach to potential new funding sources.
- ♦ Prepare reports on all aspects of organizational activities, evaluations, and budgets.
- ♦ Develop community leadership training model to enhance advanced leadership development examining institutional racism, movement building, and state and national policies affecting the distribution of resources in their community; facilitate in-depth evaluations and analysis of campaign strategies; and involve community leaders in the development and execution of training curriculum for new community leaders.
- ♦ Enhance organizational relationships with neighborhood and citywide institutions including churches, schools, businesses, and chambers of commerce.
- ♦ Coordinate the planning and implementation of the Brighton Park Youth Council Peer Mentorship Program with a local high school and middle school.

BPNC Partnerships and Relationships

- Work with community partners to create and sustain the Brighton Park Community Safety Coalition dedicated to promote the safety of the Brighton Park community
- Develop and maintain strong working relationships with all of BPNC's partner organizations and institutions including, Burroughs Elementary, Shields Elementary, Kelly High School, Davis Elementary, Columbia Explorers Academy, St. Pancratius Church, Our Lady of Fatima Church, and the United Southwest Chamber of Commerce
- Strengthen all of BPNC's organizational partnerships with other social service organizations including, SGA Youth and Family Services, Violence Recovery Services (a division of the Heartland Alliance), the Illinois Hunger Coalition, the Community Economic Development Association of Cook County, and the University of Chicago School of Social Service Administration
- Sustain BPNC's involvement in several city- and statewide coalitions including, the Federation for Community Schools, the Grassroots Collaborative, Voices of Youth in Chicago Education, the Developing Justice Coalition, and the National Council of La Raza

2002-2007

Associate Director

Brighton Park Neighborhood Council

- ◆ Represented BPNC as a Lead Partner Agency in the formation of two community school partnerships, Burroughs Community School and Kelly Community School.
- ◆ Functioned as a lead fundraiser for both community schools, raising a combined \$350,000 annually for programming, staff, and administration costs.
- ◆ Managed all aspects of community school grants, including grant writing, reporting, and evaluating community school programs.
- ◆ Responsible for the supervision of resource coordinators, interns, and all support staff at community schools.
- ◆ Led group of community leaders, teachers, and staff in the development of a participatory evaluation encompassing all programs at the Burroughs Community School.
- ◆ Organized a leadership team of youth, community members, school administrators, and BPNC Board members in the development of needs assessments and implementation plans at both Burroughs Elementary and Kelly High School.
- ◆ Participated in University of Chicago's SSA internship program as field instructor at Burroughs Elementary.
- ◆ Led team of five organizers in successful campaign to pass a "Living Wage" referendum in the 12th ward during the 2007 municipal elections. This work included coordinating direct outreach efforts, designing and producing outreach materials, managing and overseeing all activities of organizing team, strategizing and partnering with other organizations. The campaign resulted in nearly 84% "yes" vote for the "Living Wage" referendum.
- ◆ Participate as organizer in the Balanced Development Campaign aimed at mandating affordable housing construction in Chicago.
- ◆ Participate as organizer in the Developing Justice Campaigns aimed at promoting rights of nonviolent criminal offenders, increasing resources for drug courts and alternative sentencing models on the city, county, and state levels.
- ◆ Organize local events, such as public meetings and events, with hundreds of community residents and all of the local public officials to advance organizational campaign initiatives.
- ◆ Lead organizer for BPNC's immigrant rights campaigns. Activities include organizing scholarship campaign for immigrant students at Kelly High School, and organizing citizenship workshops where over 600 legal permanent residents received assistance to become citizens.

**Professional
Affiliations
and
Partnerships**

- ◆ Board Member for the Rebuilding Exchange
- ◆ Member of the IL. Federation for Community Schools
- ◆ Grassroots Collaborative
- ◆ Center for Working Class Studies
- ◆ National Organizers' Alliance
- ◆ Developing Justice Coalition
- ◆ Balanced Development Coalition

**Volunteer
Activities**

- Lincoln's ChalleNGe Academy**
- ◆ Mentor for Academy Student

MARCELA E. RODRIGUEZ

12600 Palos West Drive, Palos Park, IL 60464
mrodriguez@bpncchicago.org

((708)577-3373

EXPERIENCE

- BRIGHTON PARK NEIGHBORHOOD COUNCIL** Chicago, IL
Director of Finance and Operations
Consultant – Accounting/Finance
July '07-Present
- Prepare and manage the organization's independent annual financial audit with an unqualified opinion, no findings, and no management letter issued
 - Established and manage the annual budget preparation process
 - Prepare, analyze, and distribute timely and accurate financial reports in accordance with GAAP
 - Communicate spending activity to program personnel and assist in forecasting
 - Manage the organization's grant and contract budgets including forecasting and revisions
 - Work closely with the Director of Resource Development to develop grant and contract proposal budgets and reports
 - Established and continually ensure responsible control over the utilization of the organization's assets
 - Manage and monitored all cash accounts including cash flow reports and forecasting
 - Ensure all contract, grant, and loan compliance
 - Ensure timely collection of funds from all government contracts, partners, grantors, and intermediate agencies
 - Ensure integrity of all data and accurate allocations to appropriately track the use of restricted funds
 - Process accounts payable, accounts receivable, payroll, contract vouchering, invoicing, bank reconciliations, month end closing, and other general accounting functions
 - Created and implemented a comprehensive budget process that involved all program coordinators in order to establish accountability for the management of their program budgets
 - Ensure accuracy of general ledger accounts
 - Created Accounting Policies and Procedures, internal controls, and ensure compliance
 - Perform all monthly allocations
 - Manage and maintain the department's accounting software - QuickBooks for Non-Profits
 - Assist in the recruitment, detainment, and development of all staff
 - Manage and maintain personnel records
 - Manage the renewal of all insurance policies
- LUMITY/M SQUARED CONSULTING** Homer Glen, IL
Non-Profit Financial Consultant
January '07-
November '10
Provide Non-Profit organizations financial and accounting services from Bookkeeper to CFO level. Services provided include but are not limited to:
- Financial statement preparation, and analyzing; present to Finance Committee and Board of Director's
 - Audit Preparation, budgeting, cash management, and cost allocation plans
 - Creation and Implementation of Internal Controls
 - Accounts Payable, Accounts Receivable, Bank Reconciliations
- HOLY TRINITY HIGH SCHOOL** Chicago, IL
Accounting/Business Manager
July '06-November '06
- Prepared and managed the organization's financial and subsidiary financial audit with an unqualified opinion
 - Prepared and analyzed financial statements and ensured timely reporting
 - Managed accounts payable, accounts receivable, payroll, purchasing, invoicing, inventory, and other general accounting functions
 - Administrated employee benefits; negotiated benefits package
 - Managed and monitored all cash accounts including the completion of monthly bank reconciliations
 - Ensured timely collection of tuition and other fees and increased tuition collection by 22% within three months of employment
 - Prepared and managed all budgets
 - Created internal controls and the department's Policies and Procedures Manual
 - Directly supervised a staff of six

January '06-July '06

WISCON CORPORATION

Melrose Park, IL

Controller

- Prepared and managed the corporation's independent annual financial audit; successfully obtain an unqualified opinion with no findings
- Managed and monitored the activity of all cash accounts (worth over \$8 million)
- Prepared financial statements for the corporation and its subsidiaries including a multi million dollar property LLC
- Assisted in the preparation and monitoring of the corporation's \$40 million budget
- Ensured compliance of all reporting including but not limited to Safe Harbor election for 401k, insurance policies such as Ocean Cargo, bank loans, and governmental reporting; prepared all tax returns
- Managed accounts payable, accounts receivable, payroll, purchasing, invoicing, inventory, and ensured integrity of general ledger
- Managed and maintained the department's accounting software, policies, and internal controls
- Directly supervised a staff of three

July '97-January '06

THE RESURRECTION PROJECT

Chicago, IL

Controller/Director of Accounting (Started as Accounting Clerk)

- Prepared and managed the organization's independent annual financial audit and successfully obtained an unqualified opinion with no findings, no audit adjustments, and no management letter
- Prepared and monitored the organizations \$3.1 million operating budget and \$10 million dollar building budget; managed the Accounting Department's budget
- Worked closely with the Director of Real Estate Development and Project Managers to develop and monitor all development project budgets
- Managed the accounting of the organization's assets, including the investment portfolio, worth over \$14 million to ensure responsible controls over their utilization
- Managed and monitored the activity of all cash accounts worth over \$2 million
- Fulfilled and ensured all contract, PRI (Project Related Investment), and loan reporting compliance per reporting schedule
- Oversaw the collection of funds from all government contracts, partners, grantors, and Intermediate agencies
- Prepared and analyzed financial statements and ensured timely reporting to program managers, Finance Committee, and The Board of Directors
- Managed accounts payable, accounts receivable, payroll, contract vouchering, invoicing, bank reconciliations, all lines of credit, and other general accounting functions
- Created and implemented a comprehensive budget process that involved all Senior Management in order to establish accountability for the management of their division budgets
- Ensured integrity of general ledger including all allocations
- Created and executed the accounting department's portion of the organization's strategic plan and prepare work plans to accomplish set goals
- Managed and maintained the department's accounting software MIP
- Directly supervised a staff of four and two interns

May '95-Jul '97

MACNEAL HOSPITAL AND MERCY MSO

Berwyn, IL and Chicago, IL

Senior Claims Analyst

- Analyzed and determined payment of medical claims based within 15 days of receipt
- Reviewed appeals and determined payment within 15 days of receipt
- Supervised one data entry clerk and trained new staff

EDUCATION**ROOSEVELT UNIVERSITY**

Chicago, IL

*Pursuing BA in Accounting (Expected completion June 2014)***ROBERT MORRIS COLLEGE**

Chicago, IL

*Associates in Applied Science – Accounting, July 1991***OTHER**

- Bilingual-Spanish
- Fluent in Excel, Word, Power Point, MIP, Yardi, QuickBooks and Fund Ez
- Member of ALPFA, MIP Advisory Board, Business Managers Council
- Volunteered with Latinos United, now Latino Policy Forum, under Juanita Irrizary's leadership to develop the accounting department, create internal controls and policies and procedures.
- Served as a member of Centro San Bonifacio's Finance Committee

Sara Reschly

2611 W. 43rd Street, Chicago, IL 60632

Tel: (773) 523-4339; Mobile: (319) 671-0106; sarareschly@gmail.com

PROFESSIONAL EXPERIENCE

Brighton Park Neighborhood Council (BPNC), Chicago, IL

Director of Community Partnerships

3/2011- Present

- Coordinated all aspects of three State-funded violence prevention programs (including managing subcontractors and all program, budget, and reporting requirements of the grants)
- Organized and expanded a local leadership team comprised of local schools, social service agencies, parent leaders, youth, police, and public officials that met monthly to develop strategies to prevent violence in the community
- Led BPNC's campaign to renovate Kelly Park: organized public meetings, created a Park Advisory Council, supported community leaders in advocating to elected officials and the Chicago Park District
- Supervised 3 full-time staff and 2 part-time staff

Center for Economic Progress, Chicago IL

Senior Manager of Program Planning and Training

4/2010-2/2011

Special Projects Manager

9/2007-4/2010

- Planned and directed interdepartmental programs, including overseeing research around revenue generation
- Facilitated the full integration of new programs (financial services) into existing programs (tax sites)
- Oversaw all aspects (\$145,000 budget, quality assurance, curriculum design, trainers, logistics) of the agency's training program for 1500 volunteers
- Supervised 2-3 full-time staff and 35 part-time trainers
- Conducted train-the-trainer sessions and other training activities to increase the skill set of the agency's 35 trainers
- Expanded and enhanced the agency's training initiatives, building on evaluations, data, and research
- Coordinated the logistics for the training of 1500 tax preparation volunteers each year
- Managed activities of the Child Care Tax Training Project, which included recruiting new community partners, maintaining \$80,000 budget, and coordinating training schedule

Christian Peacemaker Teams (CPT), Chicago, IL

Training Co-Coordinator

2001-2006

Team Coordinator

1997-2000

Served in: Palestine (2.5 yrs), Mexico (1 yr), Colombia (5 months),

- Developed curriculum for training in nonviolence and peacemaking

- Conducted over 120 workshops: nonviolent theory, consensus decision making, public speaking, undoing sexism, and creative nonviolent responses to violent situations
- Served as spokesperson for print and broadcast interviews
- Provided networking, guidance, resources, and encouragement to existing and emerging regional and international groups that address sources of violence in their local communities
- Planned, recruited for, and co-led an eleven-member CPT delegation to the Democratic Republic of the Congo (Africa) that focused on sexual violence against women
- Assessed and intervened in violent situations with goals of reducing violence, advancing human rights, and supporting local peacemaking efforts
- Organized nonviolent, creative public responses to social injustices (e.g. Israeli and Palestinians jointly rebuilding demolished homes together, 8-hour peace march in Chiapas with more than 2000 indigenous participants)
- Served as Field Team Coordinator for six to eight person team
- Wrote and edited weekly press releases and articles for internal publications and external news outlets
- Gave more than 50 presentations to university students, peace groups, and churches to educate and motivate further participation in campaigns to end injustices

Brewster Center, Tucson, AZ

Domestic Violence Crisis Advocate

1995- 1996

- Answered 24-hour crisis line
- Facilitated counselling groups on dynamics of domestic violence
- Provided one-on-one crisis-intervention counseling to victims
- Gained an understanding and analysis of the systemic causes of violence against women

EDUCATION

University of Notre Dame, Joan B. Kroc Institute, Notre Dame, IN
Master of Arts, International Peace Studies

2001

Kalamazoo College, Kalamazoo, MI

1995

Bachelor of Arts, Psychology

Concentration: Women's Studies

Honors: MIAA Athlete Academic Honor Roll, Copley Prize in French

Foreign Study

Dakar, Senegal (West Africa) 1993-1994. Studied African Literature at Université de Dakar.

Rouen, France 1990-91. AFS intercultural exchange student at a French high school.

Languages: Fluent in French; conversational Spanish, and basic Arabic

Marlene Cervantes

A: 4638 S Knox Avenue, Chicago, IL 60632

E: mcervantes@bpncchicago.org

C: 773.829.3260

Education:

University of Chicago Chicago, IL
School of Social Service Administration
Masters of Arts, 2012
Clinical Concentration

Carleton College Northfield, MN
Bachelors of Arts in Sociology and Anthropology, 2006

Experience

Brighton Park Neighborhood Council (BPNC)

School-Based Counselor

Chicago, IL October 2013 – Present

- Provide mental health services in Thomas Kelly High School
- Provide individual therapy, group therapy, case management, crisis counseling, family therapy and referrals as needed
- Provide services in collaboration with school educators and staff to meet the needs of each individual clients

Heartland Human Care

Violence Recovery Services

Clinical Case Manager

Chicago, IL October 2012 -October 2013

- Maintained a caseload of 18 clients for weekly individual psychotherapy focused on trauma-informed issues at Kelly H.S
- Participated in weekly individual supervision
- Participated in monthly case consultation meetings
- Performed mental health intakes and assessments
- Support S.A.V.E.S program in partnership with Brighton Park Neighborhood Council

Training + Credentials

- **State of Illinois, Licensed Social Worker**
- **Community Renewal Society Organizing Training Certificate**

Skill + Qualifications

- Fluent in verbal and written Spanish
- Proficient with Microsoft Word and Power Point
- Design and implement youth workshops

Lissette Guzman, M.A.

Education

2004- 2008 **The Chicago School of Professional Psychology**

M.A. Degree, Clinical Psychology

2000-2004 **DePaul University** **Chicago, IL**

Bachelor of Arts, with highest honors

Major: Psychology Minor: Spanish

GPA 3.9

Work Experience

School-Based Counselor **Jan. 2012- Present**

Brighton Park Neighborhood Council **Chicago, IL**

Provide mental health services at two elementary schools in the Brighton Park Community. Mental health services are provided in English and Spanish to students from Kindergarten through 8th grade. These services include, individual therapy, group therapy, case management, crisis counseling, family therapy and referrals as needed. Services are provided in collaboration with schoolteachers and staff to meet the needs of each student. In addition, school staff are provided with 8 staff development workshops throughout out the year on a variety mental health issues. Similarly, parents are provided with 12 psychoeducational workshops throughout the year on mental health issues affecting children and families. Topics have included, child abuse/neglect, mandated reporting, depression in children, child trauma, domestic violence, community violence, positive parenting, stress management, and self-harming behaviors.

Mental Health Consultant **Sept. 2009- Nov 2011**

Alexis L. Taubert, Ph.D., LTD. **Chicago, IL**

Provide mental health services for various Head Start sites throughout the city. These services include general classroom observations to help identify children that may need further evaluation or services in the community, staff consultations to provide staff with recommendations on classroom management and other recommendations to help teachers in working with specific children. Additional services provided also include staff development trainings, parent orientations, parent education workshops, individual child observations, crisis counseling, family support and referrals to community services.

Graduate Intern/Outpatient Therapist **July 2007- July 2008**

Advocate IL Masonic Medical Center, Behavioral Health **Chicago, IL**

Provided weekly outpatient services to children, adolescents, and families. These services included individual and family therapy as well as case management and consultation. Served clients from diverse backgrounds, including many from low-

income and underserved populations. Spanish services and therapy provided to Spanish speaking clients. Co-led children's groups throughout the year, which focus on social skills, self-esteem, peer relations, and other age appropriate topics.

Participated in the OB/GYN Treatment Center rotation. Conducted extensive intake interviews and individual therapy with pregnant women and women who have recently given birth. Provided psychological consultations, depression screenings, and assessments of individuals who presented with mental health concerns. Clients at the ob/gyne treatment center mostly presented with depression (both pre and post-partum), anxiety, and relationship difficulties.

Individual and group supervision provided on a weekly basis for one hour each. Training seminars and didactics provided twice a month for two hours. Participated in case presentations twice a month.

Therapy Extern

August 2006- June 2007

Erie Neighborhood House

Chicago, IL

Conducted classroom observations, individual and group therapy for children, and adolescents presenting a variety of socio-emotional and behavioral problems. Most clients were from low-income families with limited resources. Play therapy provided to children less than 6 years of age. Individual and group sessions provided for school-age children ranging in age from 7 to 18 years. Provided individual therapy to Spanish speaking adults. Couples and family therapy also provided as needed. Provided treatment plans and recommendations for intervention, in consultation with teachers, social workers, and parents. Received individual and group supervision on a weekly basis.

Diagnostic Extern

July 2005-July 2006

United Stand Family Counseling Center

Chicago, IL

Conducted psychological evaluations/assessments with elementary school children (kindergarten through eighth grade) in a school setting. The children presented with a variable range of problems and came from culturally diverse populations. I administered, scored, and interpreted numerous standardized psychological tests, such as the WISC-IV, WIAT-II, Woodcock-Johnson Revised, Test of Nonverbal Intelligence-3, Comprehensive Evaluation of Language Fundamentals-4th edition, Bender Visual-Motor Gestalt Test, the Woodcock-Munoz Language Survey-Revised, and other various tests. Also administered personality instruments such as the Rorschach, Thematic Apperception Test, Family Apperception Test, Projective Drawings, and Incomplete Sentences. Wrote comprehensive psycho-educational reports detailing a client's cognitive, intellectual, and personality functioning. In addition, I outlined extensive treatment recommendations aimed primarily at the teachers and parents. Conducted staffing, upon completion of test battery, in which results of testing were presented to teachers and parents and feedback provided. Supervised and trained incoming diagnostician. Received weekly individual and group supervision. All services provided under the supervision of licensed clinical psychologists.

Undergraduate Assessment Intern

September 2003 – May 2004

Jobs For Youth

Chicago, IL

Jobs For Youth is a nonprofit agency that serves predominantly African American and Latino adolescents and assists these individuals in continuing their education or finding employment. The agency provides GED classes, job training, employment services, and career counseling. I provided general orientation and overview of

agency to clients, and answered questions as needed. Arranged client appointments and conducted brief intake interviews to evaluate client's past educational and work experiences, future career or educational goals, as well as to obtain background information to determine how best to help the client. Also administered, proctored, and scored Test of Adult Basic Education. Responsibilities also included follow-up assessment activities and making referrals as needed. Occasional tutoring was also part of my responsibilities.

Research Experience

Research Assistant

November 2003 – December 2003

DePaul University

Chicago, IL

Assisted advanced graduate student in all aspects of her doctoral research. Assisted in translation of study materials, recruitment of student and teacher participants, data collection and entry. Also compiled a community resource list for student participants. Conducted a college talk or presentation to upper class high school students about the experiences of pursuing higher education as a first generation Latino.

Independent Research Project

June 2003 – August 2003

McNair Scholars Program, DePaul Univ.

Chicago, IL

Participated in the McNair Scholars Program, which is a program that prepared high achieving ethnic minority undergraduates for continued education through the doctoral level. Conducted an independent research project, under the supervision of Dr. Bernadette Sanchez, on the role of mentors in the lives of urban youth; specifically their direct and indirect influence on academic achievement using quantitative survey methods.

Research Assistant

January 2003 – June 2003

DePaul University

Chicago, IL

Served as undergraduate research assistant to Dr. Bernadette Sanchez for two quarters. Compiled literature review for supervisor's school-based research project on acculturation & educational outcomes of Latino adolescents. Assisted in translation of survey measures from English to Spanish. Helped in recruitment of participants, consent process, survey administration, data collection, entry, and analysis. Also co-authored report on preliminary findings submitted to the school.

Professional memberships

American Psychological Association (APA), Student Affiliate

Illinois Psychological Association (IPA), Student Affiliate

Midwest Association of Latino Psychologists (MALP)

National Latino Psychological Association (NLPA)

Presentations

The Impact of Mentors on the Educational Outcomes of Urban Adolescents. Presentation at the National Conference for McNair Scholars and Undergraduate Researchers, University of Maryland, March 12, 2004.

Mentoring to Promote the Academic Achievement of Urban Youth. Poster presentation at ECO-Midwest Ecological Community Psychology Conference, Donaldson, Indiana, October 9, 2003.

Conferences Attended

The Chicago School of Professional Psychology, Cultural Impact Conference.

Chicago, IL, October 24, 2006

The Chicago School of Professional Psychology, Cultural Impact Conference,
Chicago, IL, October 25, 2005

International Hispanic/Latino Mental Health Week Conference,
Chicago, IL, October 14, 2004

Languages

Spanish: fluent in spoken and written Spanish.

DIANA M. RIVERA, LSW

6835 W. 79th Street
Burbank, IL 60452
Cell: 773-663-6373
Princluv6401@yahoo.com

OBJECTIVE

To obtain a position that will allow me to utilize my clinical skills, my supervisory experience, and emphasize my masters level social work education, while working in a diverse community within the family system and in community agency / school based setting.

PROFESSIONAL SKILLS

- Bilingual- English/ Spanish
- License Social Worker
- Illinois Domestic Violence Professional

EDUCATION

January 2010- August 2012 Dominican University River Forrest, IL
• Masters in Social Work
December 2007 Westwood College Chicago, IL
• Bachelor of Applied Science in Criminal Justice

WORK EXPERIENCE

Feb. 2015-Present Brighton Park Neighborhood Council Chicago, IL
School- Based Mental Health Counselor
• Provide therapeutic interventions to student and families.
• Facilitate interventions in a group setting.
• Gather information for mental health assessment and create treatment.
• Provides crisis intervention assessments to trauma patients
Nov. 2012-Feb 2015 South Suburban Family Shelter Homewood, IL

Bilingual Adult Domestic Violence Counselor

- Provide clinical counseling to 20 victims of domestic violence.
- Addresses client's psycho-emotional needs and provides referrals based on needs of clients.
- Co- facilitated Spanish speaking parenting / support group.
- Assisted in professional development training for 40 hour Domestic Violence certification.

Sept. 2013- Feb. 2015 UCAN/ Uhlich Children's Advantage Network Chicago, IL

Psychotherapist 1

- Provided intensive, school based individual/family therapy, client-centered case management
- Responded to crisis intervention for 15 students in Chicago Public Schools
- Write intake and initial assessments; Develops written service plan with each assigned family that adequately and appropriately addresses the client/family's unique service needs and establishes a timeline for service..

Apr. 2008- Nov. 2012 Enlace Chicago: Violence Prevention Collaborative Chicago, IL

Supervising Outreach Coordinator

- Provides Supervision to a team of 6 case managers and social work intern students in the Little Village community
- Act as community organizer for various events
- Provide court advocacy a for juveniles, as well as mentoring and develop social activities to promote personal growth

Volunteer Position

January 2012-Present Enlace Chicago: Traumatic Loss Support Group for Children (Grupo Consuelo)

Facilitator/ Coordinator

- Provided group counseling to children ages 6-15 years old addressing traumatic loss and grief.
- Coordinate and provided technical support to Social Work interns in order to implement curriculum and co-facilitate groups.

Section N: Sub-contracting or Teaming

BPNC, in partnership with Kelly High School, Shields Middle School, and Davis Elementary is submitting a proposal to the Cook County Justice Advisory Council's Violence Prevention, Intervention and Reduction Demonstration Grant RFP. In this submission, our coalition is proposing to develop a Brighton Park Violence Prevention Program that will provide crucial prevention and intervention services to 80 at-risk youth (ages 13-19) that attend Kelly High School, Shields Middle School, and Davis Elementary School. Youth that are chronically truant, have severe discipline issues, are disconnected or at-risk of becoming disconnected from their school, are gang-affiliated, and/or have contact with the juvenile justice system will be served through this proposed program. The program will have three main components to support our target population and reduce and prevent violence in our community: 1) Mentoring and Case Management for at-risk youth; 2) School-based support programs (tutoring, service learning and civic engagement projects); 3) School-based Violence Prevention and Positive Decision-making Skill-building youth groups facilitated by Restorative Justice Case Managers for youth presenting with symptoms of trauma and abuse. BPNC will be the lead organization in this initiative and will implement the service plan described in this proposal. Kelly High School, Shields Middle School, and Davis Elementary will host all programmatic supports and services. BPNC will contract Salina and Associates, a M/W/VBE Certified business led by Dr. Doreen Salina, PhD. Dr. Salina has significant expertise in working with community agencies, criminal justice systems and with consulting to governmental, community and public sectors. She is both a clinical and forensic psychologist who provides services throughout the country. Salina and Associates will provide external evaluation for this project, measuring the impact of the program components on the participants and the community. Through this multi-faceted approach, BPNC

will provide a comprehensive, evidenced-based and trauma-informed service plan that will address the endemic nature of violence in the lives of the young people we intend to engage. BPNC's program will provide a holistic strategy that will develop a positive school environment through restorative justice practices that will reduce violence in our community.

Agency Oversight: Patrick Brosnan, BPNC's Executive Director, will provide overall management and oversight of the entire Violence Prevention Program and will ensure that it is fully integrated into the organizational strategy. Financial Oversight: Marcy Rodriguez, BPNC's Director of Finance and Operations will oversee all of the financial aspects of the Violence Prevention Program. Program Oversight: Sara Reschly, BPNC's Director of Community Partnerships will provide direct management of the Violence Prevention Program including all overseeing all levels of implementation and partnerships. Case Management: BPNC will hire three FT Case Managers who will: formally assess all referred youth, develop and maintain all case files on youth, engage in truancy prevention strategies, ensure students' and their families' basic needs are met. School-Based Therapists: BPNC's School-based Therapists, Lissette Guzman MC, Marlene Cervantes MSW, and Diana Rivera MSW, will provide Think First and CBITS to all students, and individual counseling students who need it.

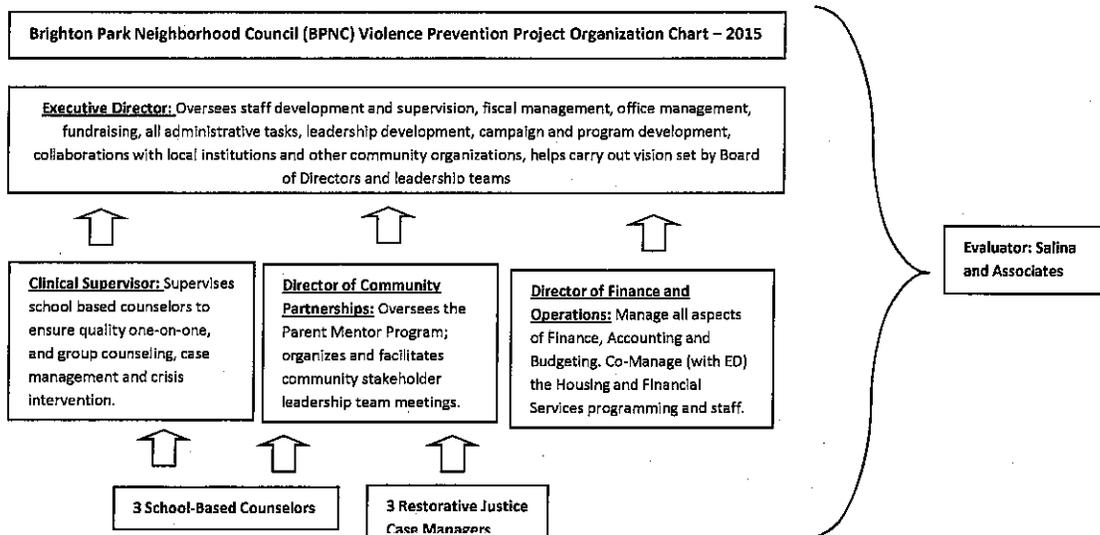


EXHIBIT 2

Schedule of Compensation

Appendix 1-Pricing Proposal Form

Appendix II Pricing Proposal Form

Proposers are required to submit the below pricing proposal (budget) separate from the technical proposal (program narrative portion of the proposal). The pricing proposal must be submitted in the form of a hard copy and in an electronic format.

If your company has specific, unique and/or innovative ideas to implement this system that are outside of the parameters defined on the pricing proposal, please provide your firm's recommendations on a separate sheet.

Organization Name(s):		Brighton Park Neighborhood Council (BPNC)										
Project Name:		Violence Prevention Program										
Grant Time Period:		July 1, 2015 to June 30, 2016										
		Rate	Unit	%	# months	Org #			Org #1	Org #2	Org #3	TOTAL
						1	2	3				
PERSONNEL												
STAFF												
	Case Managers	\$34,000.00	3	100.00%	12				\$102,000			\$102,000
	Program Manager	\$60,000.00	1	24.50%	12				\$14,700			\$14,700
	Mental Health Counselor	\$46,000.00	1	30.00%	12				\$13,800			\$13,800
	Director of Finance and Opera	\$87,000.00	1	5.00%	12				\$4,350			\$4,350
	Sub-total Staff								\$134,850			\$134,850
BENEFITS												
	BPNC			25.53%					\$34,426			\$34,426
	Organization #2								\$0			\$0
	Organization #3								\$0			\$0
	Sub-total Benefits								\$34,426			\$34,426
CONTRACT/CONSULTANT												
	Salina & Associates	\$40,000.00	1		# units				\$30,000			\$30,000
					1				\$0			\$0
									\$0			\$0
									\$0			\$0
									\$0			\$0
	Sub-total Contract/Consultant								\$30,000			\$30,000
	TOTAL PERSONNEL								\$199,276			\$199,276
EQUIPMENT												

Appendix II - Budget Justification Form (Budget Narrative)

Personnel

Narrative Justification: Enter a description of the personnel and fringe benefit funds requested and how their use will support the purpose and goals of your proposal. If your proposal includes partner organizations, please briefly explain each organizations role, amount of grant funding to be dispersed to each organization and how each organization will be held accountable to the terms of the grant as outlined by the proposal.

The budget includes three FT Case Managers at an annual salary of \$34,000. They will provide comprehensive and culturally sensitive intake and benefit assessment, case plan development and implementation, progress monitoring, and referrals for a case load of 25-30 students. They will also work with the Mental Health Counselors to implement the CBITS and Think First groups. One Mental Health Counselor, a FT position, will be charged to this grant at 30% of \$46,000 annual salary. Two additional FT Mental Health Counselors will be assigned to this program at 30% time spent, total cost for salary and benefits is \$32,208, and will be entirely covered by matching funds. Mental Health Counselors will implement Think First and CBITS interventions and individual counseling when needed. The Program Manager is a FT employee charged to this grant at 24.5% of \$60,000 annual salary and will provide overall program management. The time needed to supervise this program is 50%, but the remaining 25.5% valued at \$18,440, is covered by matching funds. The Program Director will ensure programmatic and grant compliance and directly supervise the Case Managers and Mental Health Counselors. The Director of Finance and Operations is a FT employee charged to this grant at a 5% of \$87,000 annual salary. She will be primarily responsible for all fiscal transactions such as payroll, tracking and reporting. Fringe benefits are charged at 25.53% of wages and include FICA, SUTA, Workers Comp, Health, and Dental insurance. Clinical Supervision services for all mental health counselors will cost \$5,000 and will be entirely covered by matching funds. All costs are necessary to ensure successful program implementation and high level of impact.

Contract/Consultant

Narrative Justification: Enter a description of the contract services and/or consultants funds requested and how their use will support the purpose and goals of your proposal. Please briefly include the qualifications of each contractor service provider and/or consultant.

Salina & Associates will provide an independent third party evaluation of BPNC's Violence Prevention Program including measuring all student level outcomes, performance of case management and clinical services, and will provide a report at the end of the program year. This cost is necessary in order to ensure that we offered high quality services and to measure the impact of the services provided. The total cost for this service is \$40,000, only \$30,000 is charged to the grant and \$10,000 will be in kind.

Equipment

Narrative Justification: Enter a description of the equipment and how its purchase will support the purpose and goals of this proposal.

N/A

Materials and Supplies

Narrative Justification: Enter a description of the Materials and Supplies requested and how their purchase will support the purpose and goals of this proposal.

Materials and supplies include file folders, pens, note pads, and three 2 drawer filing cabinets. These materials will allow the case managers to provide a high level of service to the participants and enable them to maintain thorough case files in a secure manner. Total supplies charged to this grant is \$419. Additional therapeutic supplies to be used by the Mental Health Counselors will be necessary, but covered with matching funds. Additional supplies are estimated to be at a cost of \$1,000. These supplies are useful to encourage children and youth to open up and participate during counseling sessions.

Printing

Narrative Justification: Enter a description of Printing requested and how their purchase will support the purpose and goals of this proposal.

N/A

Other Direct Costs

Narrative Justification: Enter a description of each item and how their use will support the purpose and goals of this proposal.

This includes the cost to process direct staff payroll. Calculated at \$4.25 per case manager per pay period for 24 pay periods. This includes payroll processing, payment of all applicable taxes, and tax filings. Other direct costs include the cost of after-school programs valued at \$114,121. Case Managers will refer at risk students to participate in BPNC's academic and recreational programs such as math, literature, art, sports, young men' and young women's groups, and homework help.

Indirect Costs

Narrative Justification: Enter a description of each item and how their purchase will support the purpose and goals of this proposal.

Indirect costs include Copier rental at 3% allocation of \$12,000 annual cost, general office supplies such as paper, ink, checks, etc. at 3% allocation of \$10,000 annual cost, professional insurance at 3% of allocation of \$9,000 annual cost, and fiscal audit at 3% allocation of \$12,000 annual cost. Total indirect of \$1,290 and it will be entirely funded through matching funds. Indirect costs will also include 5% allocation of the Executive Director for overall supervision and oversight of the program and staff, at a value of \$6,085 for salary and fringes and will be entirely covered by matching funds.

Sustainability

Narrative Justification: Enter a description of how the applicant organization has entertained the question of sustainability beyond the V funds (if awarded). Please describe how you intend to continue the program operations after the grant ends.

BPNC addresses the concern of sustainability beyond the funding years by leveraging partnerships with partner agencies to continue to provide critical services proposed in the Violence Prevention Program. In 2012, BPNC worked with United Way Metropolitan Chicago to form the Brighton Park Neighborhood Network (BPNN) to improve the quality of life and support cradle to career opportunities for children, youth, and families in the Brighton Park neighborhood. The strategy utilizes the collective impact model to create community-based networks of community-based organizations, social service providers, schools, churches, corporate and business partners, community leaders, and government officials. BPNN accomplishes its goals by bringing together stakeholders to coordinate resources and programs for youth and families in four key areas: Violence Prevention and Public Safety, Education, Health, and Income/ Economic Development. Current members include: The United Way of Metropolitan Chicago, 10 local schools (Brighton Park Elementary, Columbia Explorers Academy, Burroughs Elementary, Shields Elementary, Shields Middle, Davis Elementary, Pope John Paul II Catholic School, Gunsaulus Academy, Curie High School and Kelly High School), five churches (Our Lady of Fatima, St. Pancratius Church, Five Holy Martyrs, New Life Church, and Immaculate Conception), six social service agencies (St. Anthony's Hospital, Casa Central, Center for Economic Progress, Riveredge Hospital, Gad's Hill Center, Heartland Human Care Services), the UIC Office of Community Engagement and Neighborhood Health Partnerships, Roosevelt University, the City Colleges of Chicago, the 9th District Police, elected public officials, and youth and adult community leaders. BPNN ensures that sustainability becomes a community wide effort in partnership with other service providers. The expansion of our network allows BPNC access to deepen connections that link schools programmatically and provide new opportunities for resource collaboration. BPNN vested partners will provide a unique opportunity for community leaders,

professionals, parents, teachers and other non-profits to work together to sustain vital program that improve the community as a whole. Through expansion of our network, schools and service providers within our Southwest side communities will become more accountable and collaborate more effectively, creating progress toward sustainability.

EXHIBIT 3

Evidence of Insurance



CERTIFICATE OF LIABILITY INSURANCE

BRIGH-5

OP ID: JI

DATE (MM/DD/YYYY)

05/13/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Snyder Insurance #1 Brickyard Drive PO Box 1546 Bloomington, IL 61702-1546 Shawn Maxson	CONTACT NAME: Shawn Maxson PHONE (A/C, No, Ext): 309-664-1800 FAX (A/C, No): 309-664-1885 E-MAIL ADDRESS:													
	<table border="1"> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A : West Bend Mutual</td> <td>15350</td> </tr> <tr> <td>INSURER B : Technology Ins. Company</td> <td></td> </tr> <tr> <td>INSURER C : Gateway Underwriters Agency</td> <td></td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : West Bend Mutual	15350	INSURER B : Technology Ins. Company		INSURER C : Gateway Underwriters Agency		INSURER D :		INSURER E :		INSURER F :
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INSURER D :														
INSURER E :														
INSURER F :														
INSURED Brighton Park Neighborhood Council 4477 S Archer Ave Chicago, IL 60632														

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDD INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Professional E/O GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X		1255061 1255061	05/01/2015 05/01/2015	05/01/2016 05/01/2016	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 200,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000 \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	X		1255061	05/01/2015	05/01/2016	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$ 0			1747289	05/01/2015	05/01/2016	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	TWC3408270	05/01/2015	05/01/2016	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
C	Cyber Liability			UCS2692567.14	10/27/2014	10/27/2015	Limit 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Cook County, its officials, employees and agents are included as Additional Insureds on a primary and non-contributory basis with respect to the General Liability policy and the Auto Liability policy.

CERTIFICATE HOLDER**CANCELLATION**

County of Cook, Cook County
 Office of the Chief
 Procurement Officer
 118 N Clark St, Rm 1018
 Chicago, IL 60602

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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EXHIBIT 4

Board Authorization

PRESIDENT
JUSTICE ADVISORY COUNCIL

15-4084

Presented by: LANETTA HAYNES TURNER, Executive Director, Justice Advisory Council

PROPOSED CONTRACT

Department(s): Cook County Justice Advisory Council

Vendor:

- (1) Brighton Park Neighborhood Council, Chicago, Illinois
- (2) Enlace Chicago, Chicago, Illinois
- (3) Youth Advocate Programs, Harrisburg, Pennsylvania
- (4) Illinois African American Coalition for Prevention, Chicago, Illinois

Request: Authorization for the Chief Procurement Officer to enter into and execute

Good(s) or Service(s): Violence Prevention, Intervention, & Reduction Services

Contract Value:

- (1) Brighton Park Neighborhood Council, \$200,000.00
- (2) Enlace Chicago, \$200,000.00
- (3) Youth Advocate Programs, \$200,000.00
- (4) Illinois African American Coalition for Prevention, \$200,000.00

Contract period: 8/1/2015 - 7/31/2016

Potential Fiscal Year Budget Impact: FY 2015 \$400,000.00, FY 2016 \$400,000.00

Accounts: 499-298

Contract Number(s):

- (1) Brighton Park Neighborhood Council, 1553-14393A
- (2) Enlace Chicago, 1553-14393B
- (3) Youth Advocate Programs, 1553-14393C
- (4) Illinois African American Coalition for Prevention, 1553-14393D

Concurrences:

The vendor has met the Minority and Women Business Enterprises Ordinance.

The Chief Procurement Officer concurs.

Summary: The Chief Procurement Officer issued a Request For Proposal (RFP) in accordance with the Cook County Procurement Code. The above vendors are recommended for award based on the established evaluation criteria, which include qualifications, experience, and proposed program.

These contracts are the first set of the JAC's annual Violence Prevention, Intervention, and Reduction Grant Awards. Additional awards in the amounts of \$100,000 (7), \$40,000 (8), and \$10,000 (8) will be submitted to the Board later this fiscal year.

Brighton Park Neighborhood Council: This program will operate in Kelly High School, Davis Elementary, and Shields Middle School. It will serve 80 13 -19 year old at risk youth. The program will offer mentoring, restorative justice, trauma-informed counseling, afterschool tutoring and civic engagement and case management. The goal is to decrease truancy, conflict with the law and decrease violence involvement. Additionally, the program seeks to increase protective factors for the youth such as positive decision-making, academic performance, and leadership. Youth will only enter the program if they meet certain risk requirements including: chronic truancy, criminal justice or probation involvement, and chronic disciplinary or behavioral problems at school. The program serves the Brighton Park neighborhood.

Enlace Chicago: The program is called the "Little Village Youth Safety Network." It is a prevention targeted program for youth in 5th through 8th grade. Program components include parental engagement, mental health treatment, mentoring, after school mentoring, and leadership development. The partnership includes a large amount of smaller community based organizations to create the "Little Village Youth Safety Network" which includes a shared database between all agencies. Youth will be identified using CPS early indicator data. The program will serve the Little Village community. The identified partner agencies are: (1) Beyond the Ball; (2) Central States SER; (3) Chicago Youth Boxing Club; (4) Sinai Health System; (5) St. Agnes of Bohemia; (6) Saint Anthony Hospital; (7) Telpochcalli Community Education Project; (8)Universidad Popular; and, (9) YMCA of Metro Chicago's Youth Safety and Violence Prevention Program.

Youth Advocacy Programs (YAP): YAP is a national organization with local offices in jurisdictions across the country. The local Chicago office has been in operation for many years and has a history of working with high risk gang involved youth on probation, parole, and in Chicago Public Schools. This program will specifically target 50 juveniles on probation for gun charges. The program consists of a small caseload "Youth Advocate" being assigned to each youth to support them throughout the probation in all aspects of the youths life. Advocates will help the youth identify personal goals and work towards them while also staying in compliance with probation. Advocates accompany the youth to court, help them enroll in school, take them to appointments and whatever else is necessary to keep the youth safe and on track. There is a no eject no reject policy, meaning every youth referred by probation will be accepted and none will be ejected regardless of behavior. The program proposal is to serve youth County-wide, but referrals will be determined by Juvenile Probation and, therefore, may be concentrated in a certain area.

Illinois African American Coalition for Prevention: The program is titled the "Youth Asset Development Project." With three partner agencies the program will provide Cognitive Behavioral Therapy (evidence based practice), mentoring, and balanced and restorative justice training for 117 youth ages 14-18, who are at risk of violence involvement. The program will serve the communities of Roseland, Auburn-Gresham, Englewood, and Greater Grand Crossing. The identified partner agencies are: (1) South Side Drill Team & Performing Arts Ensemble; (2) Target Area Development Corporation; and, (3) Teamwork Englewood.

Appendix IV:

Economic Disclosure Statement Forms

**COOK COUNTY
ECONOMIC DISCLOSURE STATEMENT
AND EXECUTION DOCUMENT
INDEX**

Section	Description	Pages
1	Instructions for Completion of EDS	EDS i - ii
2	Certifications	EDS 1- 2
3	Economic and Other Disclosures, Affidavit of Child Support Obligations and Disclosure of Ownership Interest	EDS 3 - 12
4	Contract and EDS Execution Page	EDS 13-15
5	Cook County Signature Page	EDS 16

SECTION 1
INSTRUCTIONS FOR COMPLETION OF
ECONOMIC DISCLOSURE STATEMENT AND EXECUTION DOCUMENT

This Economic Disclosure Statement and Execution Document ("EDS") is to be completed and executed by every Bidder on a County contract, every Proposer responding to a Request for Proposals, and every Respondent responding to a Request for Qualifications, and others as required by the Chief Procurement Officer. The execution of the EDS shall serve as the execution of a contract awarded by the County. The Chief Procurement Officer reserves the right to request that the Bidder or Proposer, or Respondent provide an updated EDS on an annual basis.

Definitions. Terms used in this EDS and not otherwise defined herein shall have the meanings given to such terms in the Instructions to Bidders, General Conditions, Request for Proposals, Request for Qualifications, as applicable.

Affiliate means a person that directly or indirectly through one or more intermediaries, Controls is Controlled by, or is under common Control with the Person specified.

Applicant means a person who executes this EDS.

Bidder means any person who submits a Bid.

Code means the Code of Ordinances, Cook County, Illinois available on municode.com.

Contract shall include any written document to make Procurements by or on behalf of Cook County.

Contractor or Contracting Party means a person that enters into a Contract with the County.

Control means the unfettered authority to directly or indirectly manage governance, administration, work, and all other aspects of a business.

EDS means this complete Economic Disclosure Statement and Execution Document, including all sections listed in the Index and any attachments.

Joint Venture means an association of two or more Persons proposing to perform a for-profit business enterprise. Joint Ventures must have an agreement in writing specifying the terms and conditions of the relationship between the partners and their relationship and respective responsibility for the Contract

Lobby or lobbying means to, for compensation, attempt to influence a County official or County employee with respect to any County matter.

Lobbyist means any person who lobbies.

Person or Persons means any individual, corporation, partnership, Joint Venture, trust, association, Limited Liability Company, sole proprietorship or other legal entity.

Prohibited Acts means any of the actions or occurrences which form the basis for disqualification under the Code, or under the Certifications hereinafter set forth.

Proposal means a response to an RFP.

Proposer means a person submitting a Proposal.

Response means response to an RFQ.

Respondent means a person responding to an RFQ.

RFP means a Request for Proposals issued pursuant to this Procurement Code.

RFQ means a Request for Qualifications issued to obtain the qualifications of interested parties.

**INSTRUCTIONS FOR COMPLETION OF
ECONOMIC DISCLOSURE STATEMENT AND EXECUTION DOCUMENT**

Section 1: Instructions. Section 1 sets forth the instructions for completing and executing this EDS.

Section 2: Certifications. Section 2 sets forth certifications that are required for contracting parties under the Code and other applicable laws. Execution of this EDS constitutes a warranty that all the statements and certifications contained, and all the facts stated, in the Certifications are true, correct and complete as of the date of execution.

Section 3: Economic and Other Disclosures Statement. Section 3 is the County's required Economic and Other Disclosures Statement form. Execution of this EDS constitutes a warranty that all the information provided in the EDS is true, correct and complete as of the date of execution, and binds the Applicant to the warranties, representations, agreements and acknowledgements contained therein.

Required Updates. The Applicant is required to keep all information provided in this EDS current and accurate. In the event of any change in the information provided, including but not limited to any change which would render inaccurate or incomplete any certification or statement made in this EDS, the Applicant shall supplement this EDS up to the time the County takes action, by filing an amended EDS or such other documentation as is required.

Additional Information. The County's Governmental Ethics and Campaign Financing Ordinances impose certain duties and obligations on persons or entities seeking County contracts, work, business, or transactions, and the Applicant is expected to comply fully with these ordinances. For further information please contact the Director of Ethics at (312) 603-4304 (69 W. Washington St. Suite 3040, Chicago, IL 60602) or visit the web-site at cookcountyil.gov/ethics-board-of.

Authorized Signers of Contract and EDS Execution Page. If the Applicant is a corporation, the President and Secretary must execute the EDS. In the event that this EDS is executed by someone other than the President, attach hereto a certified copy of that section of the Corporate By-Laws or other authorization by the Corporation, satisfactory to the County that permits the person to execute EDS for said corporation. If the corporation is not registered in the State of Illinois, a copy of the Certificate of Good Standing from the state of incorporation must be submitted with this Signature Page.

If the Applicant is a partnership or joint venture, all partners or joint venturers must execute the EDS, unless one partner or joint venture has been authorized to sign for the partnership or joint venture, in which case, the partnership agreement, resolution or evidence of such authority satisfactory to the Office of the Chief Procurement Officer must be submitted with this Signature Page.

If the Applicant is a member-managed LLC all members must execute the EDS, unless otherwise provided in the operating agreement, resolution or other corporate documents. If the Applicant is a manager-managed LLC, the manager(s) must execute the EDS. The Applicant must attach either a certified copy of the operating agreement, resolution or other authorization, satisfactory to the County, demonstrating such person has the authority to execute the EDS on behalf of the LLC. If the LLC is not registered in the State of Illinois, a copy of a current Certificate of Good Standing from the state of incorporation must be submitted with this Signature Page.

If the Applicant is a Sole Proprietorship, the sole proprietor must execute the EDS.

A "Partnership" "Joint Venture" or "Sole Proprietorship" operating under an Assumed Name must be registered with the Illinois county in which it is located, as provided in 805 ILCS 405 (2012), and documentation evidencing registration must be submitted with the EDS.

SECTION 2

CERTIFICATIONS

THE FOLLOWING CERTIFICATIONS ARE MADE PURSUANT TO STATE LAW AND THE CODE. THE APPLICANT IS CAUTIONED TO CAREFULLY READ THESE CERTIFICATIONS PRIOR TO SIGNING THE SIGNATURE PAGE. SIGNING THE SIGNATURE PAGE SHALL CONSTITUTE A WARRANTY BY THE APPLICANT THAT ALL THE STATEMENTS, CERTIFICATIONS AND INFORMATION SET FORTH WITHIN THESE CERTIFICATIONS ARE TRUE, COMPLETE AND CORRECT AS OF THE DATE THE SIGNATURE PAGE IS SIGNED. THE APPLICANT IS NOTIFIED THAT IF THE COUNTY LEARNS THAT ANY OF THE FOLLOWING CERTIFICATIONS WERE FALSELY MADE, THAT ANY CONTRACT ENTERED INTO WITH THE APPLICANT SHALL BE SUBJECT TO TERMINATION.

A. PERSONS AND ENTITIES SUBJECT TO DISQUALIFICATION

No person or business entity shall be awarded a contract or sub-contract, for a period of five (5) years from the date of conviction or entry of a plea or admission of guilt, civil or criminal, if that person or business entity:

- 1) Has been convicted of an act committed, within the State of Illinois, of bribery or attempting to bribe an officer or employee of a unit of state, federal or local government or school district in the State of Illinois in that officer's or employee's official capacity;
- 2) Has been convicted by federal, state or local government of an act of bid-rigging or attempting to rig bids as defined in the Sherman Anti-Trust Act and Clayton Act. Act. 15 U.S.C. Section 1 *et seq.*;
- 3) Has been convicted of bid-rigging or attempting to rig bids under the laws of federal, state or local government;
- 4) Has been convicted of an act committed, within the State, of price-fixing or attempting to fix prices as defined by the Sherman Anti-Trust Act and the Clayton Act. 15 U.S.C. Section 1, *et seq.*;
- 5) Has been convicted of price-fixing or attempting to fix prices under the laws the State;
- 6) Has been convicted of defrauding or attempting to defraud any unit of state or local government or school district within the State of Illinois;
- 7) Has made an admission of guilt of such conduct as set forth in subsections (1) through (6) above which admission is a matter of record, whether or not such person or business entity was subject to prosecution for the offense or offenses admitted to; or
- 8) Has entered a plea of *nolo contendere* to charge of bribery, price-fixing, bid-rigging, or fraud, as set forth in subparagraphs (1) through (6) above.

In the case of bribery or attempting to bribe, a business entity may not be awarded a contract if an official, agent or employee of such business entity committed the Prohibited Act on behalf of the business entity and pursuant to the direction or authorization of an officer, director or other responsible official of the business entity, and such Prohibited Act occurred within three years prior to the award of the contract. In addition, a business entity shall be disqualified if an owner, partner or shareholder controlling, directly or indirectly, 20% or more of the business entity, or an officer of the business entity has performed any Prohibited Act within five years prior to the award of the Contract.

THE APPLICANT HEREBY CERTIFIES THAT: The Applicant has read the provisions of Section A, Persons and Entities Subject to Disqualification, that the Applicant has not committed any Prohibited Act set forth in Section A, and that award of the Contract to the Applicant would not violate the provisions of such Section or of the Code.

B. BID-RIGGING OR BID ROTATING

THE APPLICANT HEREBY CERTIFIES THAT: In accordance with 720 ILCS 5/33 E-11, neither the Applicant nor any Affiliated Entity is barred from award of this Contract as a result of a conviction for the violation of State laws prohibiting bid-rigging or bid rotating.

C. DRUG FREE WORKPLACE ACT

THE APPLICANT HEREBY CERTIFIES THAT: The Applicant will provide a drug free workplace, as required by (30 ILCS 580/3).

D. DELINQUENCY IN PAYMENT OF TAXES

THE APPLICANT HEREBY CERTIFIES THAT: *The Applicant is not an owner or a party responsible for the payment of any tax or fee administered by Cook County, by a local municipality, or by the Illinois Department of Revenue, which such tax or fee is delinquent, such as bar award of a contract or subcontract pursuant to the Code, Chapter 34, Section 34-171.*

E. HUMAN RIGHTS ORDINANCE

No person who is a party to a contract with Cook County ("County") shall engage in unlawful discrimination or sexual harassment against any individual in the terms or conditions of employment, credit, public accommodations, housing, or provision of County facilities, services or programs (Code Chapter 42, Section 42-30 *et seq.*).

F. ILLINOIS HUMAN RIGHTS ACT

THE APPLICANT HEREBY CERTIFIES THAT: *It is in compliance with the Illinois Human Rights Act (775 ILCS 5/2-105), and agrees to abide by the requirements of the Act as part of its contractual obligations.*

G. INSPECTOR GENERAL (COOK COUNTY CODE, CHAPTER 34, SECTION 34-174 and Section 34-250)

The Applicant has not willfully failed to cooperate in an investigation by the Cook County Independent Inspector General or to report to the Independent Inspector General any and all information concerning conduct which they know to involve corruption, or other criminal activity, by another county employee or official, which concerns his or her office of employment or County related transaction.

The Applicant has reported directly and without any undue delay any suspected or known fraudulent activity in the County's Procurement process to the Office of the Cook County Inspector General.

H. CAMPAIGN CONTRIBUTIONS (COOK COUNTY CODE, CHAPTER 2, SECTION 2-585)

THE APPLICANT CERTIFIES THAT: It has read and shall comply with the Cook County's Ordinance concerning campaign contributions, which is codified at Chapter 2, Division 2, Subdivision II, Section 585, and can be read in its entirety at www.municode.com.

I. GIFT BAN, (COOK COUNTY CODE, CHAPTER 2, SECTION 2-574)

THE APPLICANT CERTIFIES THAT: It has read and shall comply with the Cook County's Ordinance concerning receiving and soliciting gifts and favors, which is codified at Chapter 2, Division 2, Subdivision II, Section 574, and can be read in its entirety at www.municode.com.

J. LIVING WAGE ORDINANCE PREFERENCE (COOK COUNTY CODE, CHAPTER 34, SECTION 34-160;

Unless expressly waived by the Cook County Board of Commissioners, the Code requires that a living wage must be paid to individuals employed by a Contractor which has a County Contract and by all subcontractors of such Contractor under a County Contract, throughout the duration of such County Contract. The amount of such living wage is annually by the Chief Financial Officer of the County, and shall be posted on the Chief Procurement Officer's website.

The term "Contract" as used in Section 4, I, of this EDS, specifically excludes contracts with the following:

- 1) Not-For Profit Organizations (defined as a corporation having tax exempt status under Section 501(C)(3) of the United State Internal Revenue Code and recognized under the Illinois State not-for-profit law);
- 2) Community Development Block Grants;
- 3) Cook County Works Department;
- 4) Sheriff's Work Alternative Program; and
- 5) Department of Correction inmates.

SECTION 3

REQUIRED DISCLOSURES

1. DISCLOSURE OF LOBBYIST CONTACTS

List all persons that have made lobbying contacts on your behalf with respect to this contract:

Name

Address

N/A

2. LOCAL BUSINESS PREFERENCE STATEMENT (CODE, CHAPTER 34, SECTION 34-230)

Local business means a Person, including a foreign corporation authorized to transact business in Illinois, having a bona fide establishment located within the County at which it is transacting business on the date when a Bid is submitted to the County, and which employs the majority of its regular, full-time work force within the County. A Joint Venture shall constitute a Local Business if one or more Persons that qualify as a "Local Business" hold interests totaling over 50 percent in the Joint Venture, even if the Joint Venture does not, at the time of the Bid submittal, have such a bona fide establishment within the County.

a) Is Applicant a "Local Business" as defined above?

Yes: _____ No: _____

b) If yes, list business addresses within Cook County:

N/A

c) Does Applicant employ the majority of its regular full-time workforce within Cook County?

Yes: _____ No: _____

3. THE CHILD SUPPORT ENFORCEMENT ORDINANCE (CODE, CHAPTER 34, SECTION 34-172)

Every Applicant for a County Privilege shall be in full compliance with any child support order before such Applicant is entitled to receive or renew a County Privilege. When delinquent child support exists, the County shall not issue or renew any County Privilege, and may revoke any County Privilege.

All Applicants are required to review the Cook County Affidavit of Child Support Obligations attached to this EDS (EDS-5) and complete the Affidavit, based on the instructions in the Affidavit.

4. REAL ESTATE OWNERSHIP DISCLOSURES.

The Applicant must indicate by checking the appropriate provision below and providing all required information that either:

- a) The following is a complete list of all real estate owned by the Applicant in Cook County:

PERMANENT INDEX NUMBER(S): 19-02-420-004-0000
19-01-204-044-0000

(ATTACH SHEET IF NECESSARY TO LIST ADDITIONAL INDEX NUMBERS)

OR:

- b) The Applicant owns no real estate in Cook County.

5. EXCEPTIONS TO CERTIFICATIONS OR DISCLOSURES.

If the Applicant is unable to certify to any of the Certifications or any other statements contained in this EDS and not explained elsewhere in this EDS, the Applicant must explain below:

If the letters, "NA", the word "None" or "No Response" appears above, or if the space is left blank, it will be conclusively presumed that the Applicant certified to all Certifications and other statements contained in this EDS.

COOK COUNTY DISCLOSURE OF OWNERSHIP INTEREST STATEMENT

The Cook County Code of Ordinances (§2-610 *et seq.*) requires that any Applicant for any County Action must disclose information concerning ownership interests in the Applicant. This Disclosure of Ownership Interest Statement must be completed with all information current as of the date this Statement is signed. Furthermore, this Statement must be kept current, by filing an amended Statement, until such time as the County Board or County Agency shall take action on the application. The information contained in this Statement will be maintained in a database and made available for public viewing.

If you are asked to list names, but there are no applicable names to list, you must state NONE. An incomplete Statement will be returned and any action regarding this contract will be delayed. A failure to fully comply with the ordinance may result in the action taken by the County Board or County Agency being voided.

"Applicant" means any Entity or person making an application to the County for any County Action.

"County Action" means any action by a County Agency, a County Department, or the County Board regarding an ordinance or ordinance amendment, a County Board approval, or other County agency approval, with respect to contracts, leases, or sale or purchase of real estate.

"Person" "Entity" or "Legal Entity" means a sole proprietorship, corporation, partnership, association, business trust, estate, two or more persons having a joint or common interest, trustee of a land trust, other commercial or legal entity or any beneficiary or beneficiaries thereof.

This Disclosure of Ownership Interest Statement must be submitted by :

1. An Applicant for County Action and
2. A Person that holds stock or a beneficial interest in the Applicant and is listed on the Applicant's Statement (a "Holder") must file a Statement and complete #1 only under **Ownership Interest Declaration**.

Please print or type responses clearly and legibly. Add additional pages if needed, being careful to identify each portion of the form to which each additional page refers.

This Statement is being made by the Applicant or Stock/Beneficial Interest Holder

This Statement is an: Original Statement or Amended Statement

Identifying Information:

Name BRIGHTON PARK NEIGHBORHOOD COUNCIL

D/B/A: BRIGHTON PARK NEIGHBORHOOD COUNCIL FEIN NO/SSN (LAST FOUR DIGITS): 9387

Street Address: 4477 SOUTH ARCHER AVE

City: CHICAGO State: IL Zip Code: 60632

Phone No.: 773-523-7110 Fax Number: 773-523-7023 Email: pbrasnan@bpnccchicago.org

Cook County Business Registration Number: N/A
(Sole Proprietor, Joint Venture Partnership)

Corporate File Number (if applicable): N/A

Form of Legal Entity:

Sole Proprietor Partnership Corporation Trustee of Land Trust

Business Trust Estate Association Joint Venture

Other (describe) _____

Ownership Interest Declaration:

1. List the name(s), address, and percent ownership of each Person having a legal or beneficial interest (including ownership) of more than five percent (5%) in the Applicant/Holder.

Name	Address	Percentage Interest in Applicant/Holder
NONE		

2. If the interest of any Person listed in (1) above is held as an agent or agents, or a nominee or nominees, list the name and address of the principal on whose behalf the interest is held.

Name of Agent/Nominee	Name of Principal	Principal's Address
NONE		

3. Is the Applicant constructively controlled by another person or Legal Entity? [] Yes [] No
If yes, state the name, address and percentage of beneficial interest of such person, and the relationship under which such control is being or may be exercised.

Name	Address	Percentage of Beneficial Interest	Relationship
NONE			

Corporate Officers, Members and Partners Information:

For all corporations, list the names, addresses, and terms for all corporate officers. For all limited liability companies, list the names, addresses for all members. For all partnerships and joint ventures, list the names, addresses, for each partner or joint venture.

Name	Address	Title (specify title of Office, or whether manager or partner/joint venture)	Term of Office
BOARD OF DIRECTOR LIST ATTACHED			

Declaration (check the applicable box):

- I state under oath that the Applicant has withheld no disclosure as to ownership interest in the Applicant nor reserved any information, data or plan as to the intended use or purpose for which the Applicant seeks County Board or other County Agency action.
- I state under oath that the Holder has withheld no disclosure as to ownership interest nor reserved any information required to be disclosed.



Brighton Park Neighborhood Council

Board of Directors

Anita Caballero- Community Leader, No employment, (Board President)
3132 W. 40th Street
Chicago, IL 60632
773-470-3914

John Kane- Community Resident, Retired (Board Treasurer)
4222 South Albany
Chicago, IL 60632
773-556-7617

Nancy Barraza – Community Outreach Coordinator-Davis Health and Wellness Center,
Community Resident
4613 S. Trumbull Ave.
Chicago, IL 60632
773-299-4916

Jose Hernandez- Local School Council Member- Calmecca Scholastic Academy, Kelly High
School, Community Resident
2734 W. 36th Street
Chicago, IL 60632
773-715-1036

Arizbel Preciado- Kelly HS Counseling Department Chair, Community Resident
4111 S. Richmond
Chicago, IL 60632
773-242-5100

Daniel Vasquez- Alumnus, Kelly High School, Community Resident, Employed at Brookfield
Zoo
3512 W 61st Place
Chicago, IL 60629
773-574-6608

Linda Coronado- Community Leader, Community resident (Board Secretary)
4709 S. Western Blvd.
Chicago, IL 60609
773-510-1388

PATRICK BROSNAW

Name of Authorized Applicant/Holder Representative (please print or type)

[Handwritten Signature]

Signature

PBROSNAW@BPNCCHICAGO.ORG

E-mail address

EXECUTIVE DIRECTOR

Title

5-12-2015

Date

783-523-7110

Phone Number

Subscribed to and sworn before me
this 12th day of MAY, 2015.

My commission expires: 5-22-2016

x

S. Petrovic

Notary Public Signature

Notary Seal





COOK COUNTY BOARD OF ETHICS
69 W. WASHINGTON STREET, SUITE 3040
CHICAGO, ILLINOIS 60602
312/603-4304 Office 312/603-9988 Fax

FAMILIAL RELATIONSHIP DISCLOSURE PROVISION

Neptism Disclosure Requirement:

Doing a significant amount of business with the County requires that you disclose to the Board of Ethics the existence of any familial relationships with any County employee or any person holding elective office in the State of Illinois, the County, or in any municipality within the County. The Ethics Ordinance defines a significant amount of business for the purpose of this disclosure requirement as more than \$25,000 in aggregate County leases, contracts, purchases or sales in any calendar year.

If you are unsure of whether the business you do with the County or a County agency will cross this threshold, err on the side of caution by completing the attached familial disclosure form because, among other potential penalties, any person found guilty of failing to make a required disclosure or knowingly filing a false, misleading, or incomplete disclosure will be prohibited from doing any business with the County for a period of three years. The required disclosure should be filed with the Board of Ethics by January 1 of each calendar year in which you are doing business with the County and again with each bid/proposal/quotation to do business with Cook County. The Board of Ethics may assess a late filing fee of \$100 per day after an initial 30-day grace period.

The person that is doing business with the County must disclose his or her familial relationships. If the person on the County lease or contract or purchasing from or selling to the County is a business entity, then the business entity must disclose the familial relationships of the individuals who are and, during the year prior to doing business with the County, were:

- its board of directors,
- its officers,
- its employees or independent contractors responsible for the general administration of the entity,
- its agents authorized to execute documents on behalf of the entity, and
- its employees who directly engage or engaged in doing work with the County on behalf of the entity.

Do not hesitate to contact the Board of Ethics at (312) 603-4304 for assistance in determining the scope of any required familial relationship disclosure.

Additional Definitions:

“*Familial relationship*” means a person who is a spouse, domestic partner or civil union partner of a County employee or State, County or municipal official, or any person who is related to such an employee or official, whether by blood, marriage or adoption, as a:

- | | | |
|----------------------------------|--|---------------------------------------|
| <input type="checkbox"/> Parent | <input type="checkbox"/> Grandparent | <input type="checkbox"/> Stepfather |
| <input type="checkbox"/> Child | <input type="checkbox"/> Grandchild | <input type="checkbox"/> Stepmother |
| <input type="checkbox"/> Brother | <input type="checkbox"/> Father-in-law | <input type="checkbox"/> Stepson |
| <input type="checkbox"/> Sister | <input type="checkbox"/> Mother-in-law | <input type="checkbox"/> Stepdaughter |
| <input type="checkbox"/> Aunt | <input type="checkbox"/> Son-in-law | <input type="checkbox"/> Stepbrother |
| <input type="checkbox"/> Uncle | <input type="checkbox"/> Daughter-in-law | <input type="checkbox"/> Stepsister |
| <input type="checkbox"/> Niece | <input type="checkbox"/> Brother-in-law | <input type="checkbox"/> Half-brother |
| <input type="checkbox"/> Nephew | <input type="checkbox"/> Sister-in-law | <input type="checkbox"/> Half-sister |

**COOK COUNTY BOARD OF ETHICS
FAMILIAL RELATIONSHIP DISCLOSURE FORM**

A. PERSON DOING OR SEEKING TO DO BUSINESS WITH THE COUNTY

Name of Person Doing Business with the County: BRIGHTON PARK NEIGHBORHOOD COUNCIL

Address of Person Doing Business with the County: 4477 S. ARCHER AVE

Phone number of Person Doing Business with the County: 773-523-7110

Email address of Person Doing Business with the County: pbrasnan@bpnccchicago.org

If Person Doing Business with the County is a Business Entity, provide the name, title and contact information for the individual completing this disclosure on behalf of the Person Doing Business with the County:

PATRICK BRASNAN, EXECUTIVE DIRECTOR, pbrasnan@bpnccchicago.org
773-523-7110

B. DESCRIPTION OF BUSINESS WITH THE COUNTY

Append additional pages as needed and for each County lease, contract, purchase or sale sought and/or obtained during the calendar year of this disclosure (or the preceding calendar year if disclosure is made on January 1), identify:

The lease number, contract number, purchase order number, request for proposal number and/or request for qualification number associated with the business you are doing or seeking to do with the County: _____

N/A

The aggregate dollar value of the business you are doing or seeking to do with the County: \$ _____

The name, title and contact information for the County official(s) or employee(s) involved in negotiating the business you are doing or seeking to do with the County: _____

N/A

The name, title and contact information for the County official(s) or employee(s) involved in managing the business you are doing or seeking to do with the County: _____

N/A

C. DISCLOSURE OF FAMILIAL RELATIONSHIPS WITH COUNTY EMPLOYEES OR STATE, COUNTY OR MUNICIPAL ELECTED OFFICIALS

Check the box that applies and provide related information where needed

The Person Doing Business with the County is an **individual** and there is **no familial relationship** between this individual and any Cook County employee or any person holding elective office in the State of Illinois, Cook County, or any municipality within Cook County.

The Person Doing Business with the County is a **business entity** and there is **no familial relationship** between any member of this business entity's board of directors, officers, persons responsible for general administration of the business entity, agents authorized to execute documents on behalf of the business entity or employees directly engaged in contractual work with the County on behalf of the business entity, and any Cook County employee or any person holding elective office in the State of Illinois, Cook County, or any municipality within Cook County.

**COOK COUNTY BOARD OF ETHICS
FAMILIAL RELATIONSHIP DISCLOSURE FORM**

- The Person Doing Business with the County is an individual and there is a familial relationship between this individual and at least one Cook County employee and/or a person or persons holding elective office in the State of Illinois, Cook County, and/or any municipality within Cook County. **The familial relationships are as follows:**

Name of Individual Doing Business with the County	Name of Related County Employee or State, County or Municipal Elected Official	Title and Position of Related County Employee or State, County or Municipal Elected Official	Nature of Familial Relationship*
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

If more space is needed, attach an additional sheet following the above format.

- The Person Doing Business with the County is a business entity and there is a familial relationship between at least one member of this business entity's board of directors, officers, persons responsible for general administration of the business entity, agents authorized to execute documents on behalf of the business entity and/or employees directly engaged in contractual work with the County on behalf of the business entity, on the one hand, and at least one Cook County employee and/or a person holding elective office in the State of Illinois, Cook County, and/or any municipality within Cook County, on the other. **The familial relationships are as follows:**

Name of Member of Board of Director for Business Entity Doing Business with the County	Name of Related County Employee or State, County or Municipal Elected Official	Title and Position of Related County Employee or State, County or Municipal Elected Official	Nature of Familial Relationship*
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Name of Officer for Business Entity Doing Business with the County	Name of Related County Employee or State, County or Municipal Elected Official	Title and Position of Related County Employee or State, County or Municipal Elected Official	Nature of Familial Relationship*
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Name of Person Responsible for the General Administration of the Business Entity Doing Business with the County

Name of Related County Employee or State, County or Municipal Elected Official

Title and Position of Related County Employee or State, County or Municipal Elected Official

Nature of Familial Relationship*

Name of Agent Authorized to Execute Documents for Business Entity Doing Business with the County

Name of Related County Employee or State, County or Municipal Elected Official

Title and Position of Related County Employee or State, County or Municipal Elected Official

Nature of Familial Relationship*

Name of Employee of Business Entity Directly Engaged in Doing Business with the County

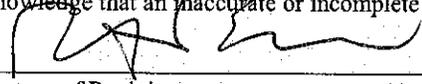
Name of Related County Employee or State, County or Municipal Elected Official

Title and Position of Related County Employee or State, County or Municipal Elected Official

Nature of Familial Relationship*

If more space is needed, attach an additional sheet following the above format.

VERIFICATION: To the best of my knowledge, the information I have provided on this disclosure form is accurate and complete. I acknowledge that an inaccurate or incomplete disclosure is punishable by law, including but not limited to fines and debarment.



Signature of Recipient

5-12-2015

Date

SUBMIT COMPLETED FORM TO:

Cook County Board of Ethics
69 West Washington Street, Suite 3040, Chicago, Illinois 60602
Office (312) 603-4304 – Fax (312) 603-9988
CookCounty.Ethics@cookcountyil.gov

* Spouse, domestic partner, civil union partner or parent, child, sibling, aunt, uncle, niece, nephew, grandparent or grandchild by blood, marriage (i.e. in laws and step relations) or adoption.

SECTION 4

CONTRACT AND EDS EXECUTION PAGE

PLEASE EXECUTE PAGES 13, 14, & 15

The Applicant hereby certifies and warrants: that all of the statements, certifications and representations set forth in this EDS are true, complete and correct; that the Applicant is in full compliance and will continue to be in compliance throughout the term of the Contract or County Privilege issued to the Applicant with all the policies and requirements set forth in this EDS; and that all facts and information provided by the Applicant in this EDS are true, complete and correct. The Applicant agrees to inform the Chief Procurement Officer in writing if any of such statements, certifications, representations, facts or information becomes or is found to be untrue, incomplete or incorrect during the term of the Contract or County Privilege.

Execution by Corporation

BRIGHTON PARK
NEIGHBORHOOD COUNCIL
Corporation's Name
773-523-7110
Telephone
[Signature]
Secretary Signature

ANITA CABALLERO, Anita Caballero
President's Printed Name and Signature
ACABALLERO@bpncchicago.org
Email
5-12-15
Date

Execution by LLC

LLC Name
Date

*Member/Manager Printed Name and Signature
Telephone and Email

Execution by Partnership/Joint Venture

Partnership/Joint Venture Name
Date

*Partner/Joint Venturer Printed Name and Signature
Telephone and Email

Execution by Sole Proprietorship

Printed Name and Signature
Telephone

Date
Email

Subscribed and sworn to before me this 12th day of May, 2015.

[Signature]
Notary Public Signature

My commission expires: 5-22-2016

Notary Seal



If the operating agreement, partnership agreement or governing documents requiring execution by multiple members, managers, partners, or joint venturers, please complete and execute additional Contract and EDS Execution Pages.

SECTION 5
COOK COUNTY SIGNATURE PAGE

ON BEHALF OF THE COUNTY OF COOK, A BODY POLITIC AND CORPORATE OF THE STATE OF ILLINOIS, THIS CONTRACT IS HEREBY EXECUTED BY:

John E. M.

COOK COUNTY CHIEF PROCUREMENT OFFICER

DATED AT CHICAGO, ILLINOIS THIS 14 DAY OF July, 2015

IN THE CASE OF A BID/ PROPOSAL/RESPONSE, THE COUNTY HEREBY ACCEPTS:

THE FOREGOING BID/PROPOSAL/RESPONSE AS IDENTIFIED IN THE CONTRACT DOCUMENTS FOR CONTRACT NUMBER

1553 - 14393A

OR

ITEM(S), SECTION(S), PART(S): _____

TOTAL AMOUNT OF CONTRACT: \$ 200,000⁰⁰

(DOLLARS AND CENTS)

FUND CHARGEABLE: _____

APPROVED AS TO FORM:

Not required

ASSISTANT STATE'S ATTORNEY
(Required on contracts over \$1,000,000.00)

APPROVED BY BOARD OF
COOK COUNTY COMMISSIONERS

JUL 01 2015

COM _____