



**OFFICE OF THE CHIEF PROCUREMENT OFFICER
COUNTY OF COOK**

118 NORTH CLARK ST. ROOM 1018
CHICAGO, ILLINOIS 60602-1375
(312) 603-5370

THIS PURCHASE ORDER NUMBER
MUST APPEAR ON ALL PACKAGES,
INVOICES, SHIPPING PAPERS AND
DROP SHIPMENTS.

PURCHASE ORDERED ISSUED TO
849521

Caldwell Letter Service, Inc.
4500 S. Kolin Ave.
Chicago IL 60632

DATE
11/18/2015
F.O.B. POINT

PURCHASE ORDER NO.
193714 - 000- OP
REQUISITION NO.
00121235 OR

COOK COUNTY FEIN: 36-6006541
ILLINOIS SALES TAX EXEMPT: E-9998-2013-04
FEDERAL EXCISE TAX EXEMPT CERT: 36-75-D038K

SHIP TO Cook County Board of Commissioners
118 N Clark St Rm 567
Chicago IL 60602

DELIVERY INSTRUCTIONS

Commissioner Jesus Garcia Paula R.
Henley 312-603-6564

DEPT NO	Page 1 of 1
0870107	

LINE	FURNISH THE FOLLOWING SUPPLIES AND/OR SERVICE	QUANTITY/ UOM	UNIT PRICE	EXTENDED PRICE	ACCOUNT NUMBER
1.00	As per contract No. 1526-15106 Cook County Commissioner Newsletter 7th District Approximately 43,200 newsletters - \$0.55474 each 17 x 11 doubled sided Double fold (folded to 8.5 x 5.5) 80 lb. laminated paper - Glossy finish Full Color Mail production and postage (first class with applied wafer seals)	.00 LO	.0000	23,963.04	1000.300360
***** Total Order *****				23,963.04	

NOTE: VENDOR AGREES NOT TO EXCEED THE QUANTITY OR DOLLAR AMOUNT OF THIS ORDER WITHOUT WRITTEN AUTHORIZATION FROM THE CHIEF PROCUREMENT OFFICER

RECEIPT CERTIFICATION (FOR DEPARTMENT USE ONLY)

I hereby certify that I have received the goods/services reflected above and that the items referenced are in full conformity with the purchase order/contract.

Authorized Signature: _____

Date: _____

I hereby certify that this purchase is in agreement with the requisition on file authorizing the expenditure and is properly approved.
CHIEF PROCUREMENT OFFICER Date: _____

John G. Al 4 March 2016

cp