



**OFFICE OF THE CHIEF PROCUREMENT OFFICER
COUNTY OF COOK**

118 NORTH CLARK ST. ROOM 1018
CHICAGO, ILLINOIS 60602-1375
(312) 603-5370

THIS PURCHASE ORDER NUMBER
MUST APPEAR ON ALL PACKAGES,
INVOICES, SHIPPING PAPERS AND
DROP SHIPMENTS.

PURCHASE ORDERED ISSUED TO
78587

Paper Solutions
417 First Avenue SE
Cedar Rapids IA 52401

DATE
9/23/2014
F.O.B. POINT

PURCHASE ORDER NO.
189664 - 000- OP
REQUISITION NO.
00113917 OR

**COOK COUNTY FEIN: 36-6006541
ILLINOIS SALES TAX EXEMPT: E-9998-2013-04
FEDERAL EXCISE TAX EXEMPT CERT: 36-75-D038K**

SHIP TO Clerk of Circuit Court - Supplies
Ck Cty Government Facility Warehouse
2323 S Rockwell St Rm 111
Chicago IL 60608-3712

DELIVERY INSTRUCTIONS
69 W. WASHINGTON RM 2500
PRISCILLA THOMAS 312-603-5863

DEPT NO	
3350406	Page 1 of 1

LINE	FURNISH THE FOLLOWING SUPPLIES AND/OR SERVICE	QUANTITY/ UOM	UNIT PRICE	EXTENDED PRICE	ACCOUNT NUMBER
1.00	PRINTING I BONDS AS PER SPECIFICATIONS	1,800.00 BK	4.8300	8,694.00	3350406.520500
2.00	PRINTING D BONDS AS PER SPECIFICATIONS MUST BE INSIDE DELIVERY NO OVER RUNS OR UNDER RUNS FOR PRINTING.	800.00 BK	7.2500	5,800.00	3350406.520500
***** Total Order *****				14,494.00	

NOTE: VENDOR AGREES NOT TO EXCEED THE QUANTITY OR DOLLAR AMOUNT OF THIS ORDER WITHOUT WRITTEN AUTHORIZATION FROM THE CHIEF PROCUREMENT OFFICER

RECEIPT CERTIFICATION (FOR DEPARTMENT USE ONLY)

I hereby certify that I have received the goods/services reflected above and that the items referenced are in full conformity with the purchase order/contract.

Authorized Signature: _____

Date: _____

I hereby certify that this purchase is in agreement with the requisition on file authorizing the expenditure and is properly approved.
CHIEF PROCUREMENT OFFICER Date:

John G. [Signature] 19 October 2014

Purchase Requisition

Office of the Purchasing Agent
Cook County of Illinois

Purchase Order Number
189664

Requisition # **OR 113917** Contract # **1481-13740** Open Date **7/2**

Ship To: 461899 Clerk of Circuit Court - Adm
CK Cty Government Facility War
2323 S Rockwell St Rm 11
Chicago IL 60608-3712
Delivery Instructions: 69 W. WASHINGTON RM 2500
Supplier: 299999 TEAM LEAD MAILBOX
PRISCILLA THOMAS 312-603-5863

Buyer Number 724150 Supervisor 40
Bid/Sole Src Code NCR
Business Unit 3350406
Internal Req Number 43350024
Board Apr Date & Item
Requisition Date 5/28/2014
Date Needed 5/28/2014

Expiration Date _____ Emergency No. _____

One Time Purchase Yes No Covers Need for _____ months. Specific Period of time _____ thru _____

Line #	Commodity Description	Bal. on Hand	Quantity	UOM	Est. Unit Cost	Extended Cost	Business Unit and Object Account
1,000 966	PRINTING I BONDS	<	1800.00	BK	6.0000	10,800.00	3350406.520500
	AS PER SPECIFICATIONS ATTACHED						
2,000 966	PRINTING D BONDS	<	800.00	BK	6.0000	4,800.00	3350406.520500
	AS PER SPECIFICATIONS ATTACHED						
	MUST BE INSIDE DELIVERY						
	REQUISITION NUMBER: 43350024						
Total of Items Ordered						15,600.00	

CERTIFICATION
I hereby certify that the items and/or services above are necessary to this department (or institution) and that the dept. no., account & activity numbers indicated above accurately reflect the specific line item budget appropriation approved by the Board of County Commissioners and there is a sufficient unencumbered balance in the account to pay for the same.

REQUISITIONER *Michael J. Burns*
BUREAU or DEPARTMENT HEAD

CCA APPROVED BUDGETARY ACCOUNT

PURCHASING USE ONLY

ACCT # _____
DATE _____ BY _____

TIME KEPT IN
- 0 25:00:00
RD
OFFICE OF THE
PURCHASING AGENT
COOK COUNTY ILLINOIS

*90111
GA

81 NCR