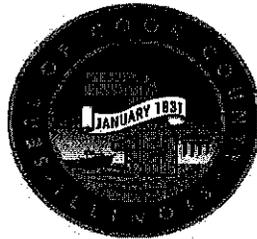


PROFESSIONAL SERVICES AGREEMENT

CONTRACT NO. 1453-13606H

**VIOLENCE PREVENTION, INTERVENTION AND REDUCTION
MINI-SEED GRANTS**

BETWEEN



COOK COUNTY GOVERNMENT

COOK COUNTY JUSTICE ADVISORY COUNCIL

AND

**ALIANZA LEADERSHIP INSTITUTE, d/b/a
ALLIANCE OF THE SOUTHEAST**

**APPROVED BY BOARD OF
COOK COUNTY COMMISSIONERS**

SEP 10 2014

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PROFESSIONAL SERVICES AGREEMENT

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- | | |
|-----------|-------------------------------------|
| Exhibit 1 | Scope of Services |
| Exhibit 2 | Schedule of Compensation |
| Exhibit 3 | Evidence of Insurance |
| Exhibit 4 | Economic Disclosure Statement Forms |

AGREEMENT

This Agreement is made and entered into by and between the County of Cook, a public body corporate of the State of Illinois, on behalf of Office of the Chief Procurement Officer hereinafter referred to as "County" and Alianza Leadership Institute, d/b/a Alliance Of The Southeast, doing business as a Not-for-Profit of the State of Illinois, hereinafter referred to as "Contractor".

BACKGROUND

The County of Cook issued a Request for Proposals "RFP" for Violence Prevention, Intervention and Reduction Mini-Seed Grants. Proposals were evaluated in accordance with the evaluation criteria published in the RFP. The Contractor was selected based on the proposal submitted and evaluated by the County representatives.

Contractor represents that it has the professional experience and expertise to provide the necessary services and further warrants that it is ready, willing and able to perform in accordance with the terms and conditions as set forth in this Agreement.

NOW, THEREFORE, the County and Contractor agree as follows:

TERMS AND CONDITIONS

ARTICLE 1: INCORPORATION OF BACKGROUND

The Background information set forth above is incorporated by reference as if fully set forth here.

ARTICLE 2: DEFINITIONS

a) Definitions

The following words and phrases have the following meanings for purposes of this Agreement:

"**Additional Services**" means those services which are within the general scope of Services of this Agreement, but beyond the description of services required under Article 3, and all services reasonably necessary to complete the Additional Services to the standards of performance required by this Agreement. Any Additional Services requested by the Department require the approval of the Chief Procurement Officer in a written modification to this Agreement before Contractor is obligated to perform those Additional Services and before the County becomes obligated to pay for those Additional Services.

"**Agreement**" means this Professional Services Agreement, including all exhibits attached to it and incorporated in it by reference, and all amendments, modifications or revisions made in accordance with its terms.

"**Chief Procurement Officer**" means the Chief Procurement Officer for the County of Cook and any representative duly authorized in writing to act on his behalf.

"**Department**" means the Cook County Using Department.

"**Services**" means, collectively, the services, duties and responsibilities described in Article 3 of this Agreement and any and all work necessary to complete them or carry them out fully and to the standard of performance required in this Agreement.

"**Subcontractor**" means any person or entity with whom Contractor contracts to provide any part of the Services, including subcontractors and subcontractors of any tier, suppliers and materials providers, whether or not in privity with Contractor.

b) Interpretation

- i) The term "**include**" (in all its forms) means "include, without limitation" unless the context clearly states otherwise.
- ii) All references in this Agreement to Articles, Sections or Exhibits, unless otherwise expressed or indicated are to the Articles, Sections or Exhibits of this Agreement.
- iii) Words importing persons include firms, associations, partnerships, trusts, corporations and other legal entities, including public bodies, as well as natural persons.
- iv) Any headings preceding the text of the Articles and Sections of this Agreement, and any table of contents or marginal notes appended to it, are solely for convenience or reference and do not constitute a part of this Agreement, nor do they affect the meaning, construction or effect of this Agreement.
- v) Words importing the singular include the plural and vice versa. Words of the masculine gender include the correlative words of the feminine and neuter genders.
- vi) All references to a number of days mean calendar days, unless expressly indicated otherwise.

c) **Incorporation of Exhibits**

The following attached Exhibits are made a part of this Agreement:

Exhibit 1	Scope of Services
Exhibit 2	Schedule of Compensation
Exhibit 3	Evidence of Insurance
Exhibit 4	Economic Disclosure Statement Forms

ARTICLE 3: DUTIES AND RESPONSIBILITIES OF CONTRACTOR

a) **Scope of Services**

This description of Services is intended to be general in nature and is neither a complete description of Contractor's Services nor a limitation on the Services that Contractor is to provide under this Agreement. Contractor must provide the Services in accordance with the standards of performance set forth in Section 3c. The Services that Contractor must provide include, but are not limited to, those described in Exhibit 1, Scope of Services and Time Limits for Performance, which is attached to this Agreement and incorporated by reference as if fully set forth here.

b) **Deliverables**

In carrying out its Services, Contractor must prepare or provide to the County various Deliverables. "**Deliverables**" include work product, such as written reviews, recommendations, reports and analyses, produced by Contractor for the County.

The County may reject Deliverables that do not include relevant information or data, or do not include all documents or other materials specified in this Agreement or reasonably necessary for the purpose for which the County made this Agreement or for which the County intends to use the Deliverables. If the County determines that Contractor has failed to comply with the foregoing standards, it has 30 days from the discovery to notify Contractor of its failure. If Contractor does not correct the failure, if it is possible to do so, within 30 days after receipt of notice from the County specifying the failure, then the County, by written notice, may treat the failure as a default of this Agreement under Article 9.

Partial or incomplete Deliverables may be accepted for review only when required for a specific and well-defined purpose and when consented to in advance by the County. Such Deliverables will not be considered as satisfying the requirements of this Agreement and partial or incomplete Deliverables in no way relieve Contractor of its commitments under this Agreement.

c) Standard of Performance

Contractor must perform all Services required of it under this Agreement with that degree of skill, care and diligence normally shown by a Contractor performing services of a scope and purpose and magnitude comparable with the nature of the Services to be provided under this Agreement. Contractor acknowledges that it is entrusted with or has access to valuable and confidential information and records of the County and with respect to that information, Contractor agrees to be held to the standard of care of a fiduciary.

Contractor must assure that all Services that require the exercise of professional skills or judgment are accomplished by professionals qualified and competent in the applicable discipline and appropriately licensed, if required by law. Contractor must provide copies of any such licenses. Contractor remains responsible for the professional and technical accuracy of all Services or Deliverables furnished, whether by Contractor or its Subcontractors or others on its behalf. All Deliverables must be prepared in a form and content satisfactory to the Department and delivered in a timely manner consistent with the requirements of this Agreement.

If Contractor fails to comply with the foregoing standards, Contractor must perform again, at its own expense, all Services required to be re-performed as a direct or indirect result of that failure. Any review, approval, acceptance or payment for any of the Services by the County does not relieve Contractor of its responsibility for the professional skill and care and technical accuracy of its Services and Deliverables. This provision in no way limits the County's rights against Contractor either under this Agreement, at law or in equity.

d) Personnel

i) Adequate Staffing

Contractor must, upon receiving a fully executed copy of this Agreement, assign and maintain during the term of this Agreement and any extension of it an adequate staff of competent personnel that is fully equipped, licensed as appropriate, available as needed, qualified and assigned exclusively to perform the Services. Contractor must include among its staff the Key Personnel and positions as identified below. The level of staffing may be revised from time to time by notice in writing from Contractor to the County and with written consent of the County, which consent the County will not withhold unreasonably. If the County fails to object to the revision within 14 days after receiving the notice, then the revision will be considered accepted by the County.

ii) **Key Personnel**

Contractor must not reassign or replace Key Personnel without the written consent of the County, which consent the County will not unreasonably withhold. "**Key Personnel**" means those job titles and the persons assigned to those positions in accordance with the provisions of this Section 3.d(ii). The Department may at any time in writing notify Contractor that the County will no longer accept performance of Services under this Agreement by one or more Key Personnel listed. Upon that notice Contractor must immediately suspend the services of the key person or persons and must replace him or them in accordance with the terms of this Agreement. A list of Key Personnel is found in Exhibit 1, Scope of Services.

iii) **Salaries and Wages**

Contractor and Subcontractors must pay all salaries and wages due all employees performing Services under this Agreement unconditionally and at least once a month without deduction or rebate on any account, except only for those payroll deductions that are mandatory by law or are permitted under applicable law and regulations. If in the performance of this Agreement Contractor underpays any such salaries or wages, the Comptroller for the County may withhold, out of payments due to Contractor, an amount sufficient to pay to employees underpaid the difference between the salaries or wages required to be paid under this Agreement and the salaries or wages actually paid these employees for the total number of hours worked. The amounts withheld may be disbursed by the Comptroller for and on account of Contractor to the respective employees to whom they are due. The parties acknowledge that this Section 3.d(iii) is solely for the benefit of the County and that it does not grant any third party beneficiary rights.

e) **Minority and Women's Business Enterprises Commitment**

In the performance of this Agreement, including the procurement and lease of materials or equipment, Contractor must abide by the minority and women's business enterprise commitment requirements of the Cook County Ordinance, (Article IV, Section 34-267 through 272) except to the extent waived by the Compliance Director. Contractor's completed MBE/WBE Utilization Plan evidencing its compliance with this requirement are a part of this Agreement, in Section 1 of the Economic Disclosure Statement, upon acceptance by the Compliance Director. Contractor must utilize minority and women's business enterprises at the greater of the amounts committed to by the Contractor for this Agreement in accordance with Section 1 of the Economic Disclosure Statement.

f) Insurance

Prior to the effective date of this Contract, the Contractor, at its cost, shall secure and maintain at all times, unless specified otherwise, until completion of the term of this Contract the insurance specified below.

Nothing contained in these insurance requirements is to be construed as limiting the extent of the Contractor's responsibility for payment of damages resulting from its operations under this Contract.

Contractor shall require all Subcontractors to provide the insurance required in this Agreement, or Contractor may provide the coverages for Subcontractors. All Subcontractors are subject to the same insurance requirements as Contractor or as specified otherwise. Contractor is responsible for any deductibles or self-insured retentions.

The Cook County Department of Risk Management maintains the right to modify, delete, alter or change these requirements.

Coverages

i) Workers Compensation Insurance

Workers' Compensation shall be in accordance with the laws of the State of Illinois or any other applicable jurisdiction.

The Workers Compensation policy shall also include the following provisions:

- (1) Employers' Liability coverage with a limit of:
 - \$500,000 each Accident
 - \$500,000 each Employee
 - \$500,000 Policy Limit for Disease

ii) Commercial General Liability Insurance

The Commercial General Liability shall be on an occurrence form basis (ISO Form CG 0001 or equivalent) to cover bodily injury, personal injury and property damage.

- (1) Each Occurrence \$ 1,000,000
- (2) General Aggregate \$ 2,000,000

The General Liability policy shall include the following coverages:

- (1) All premises and operations;
- (2) Contractual Liability;
- (3) Products/Completed Operations;
- (4) Severability of interest/separation of insureds clause

iii) **Commercial Automobile Liability Insurance**

When any vehicles are used in the performance of this contract, Contractor shall secure Automobile Liability Insurance for bodily injury and property damage arising from the Ownership, maintenance or use of owned, hired and non-owned vehicles with a limit no less than \$1,000,000 per accident.

iv) **Professional Liability**

Contractor shall secure Professional Liability insurance covering any and all claims arising out of the performance or nonperformance of professional services for the County under this Agreement. This professional liability insurance shall remain in force for the life of the Contractor's obligations under this Agreement, and shall have a limit of liability of not less than \$1,000,000 per claim with a deductible of not more than \$100,000. If any such policy is written on a claims made form, the retroactive date shall be prior to or coincident with the effective date of this contract. Claims made form coverage, or extended reporting following the expiration or termination of this contract, shall be maintained by the Contractor for a minimum of two years following the expiration or early termination of this contract and the Contractor shall annually provide the County with proof of renewal.

Additional requirements

i) **Additional Insured**

The required insurance policies, with the exception of the Workers Compensation and Professional Liability, shall name Cook County, its officials, employees and agents as additional insureds with respect to operations performed. Contractor's insurance shall be primary and non-contributory with any insurance or self-insurance maintained by Cook County.

ii) **Qualification of Insurers**

All insurance companies providing coverage shall be licensed or approved by the Department of Insurance, State of Illinois, and shall have a financial rating no lower than (A-) VII as listed in A.M. Best's Key Rating Guide, current edition or interim report. Companies with ratings lower than (A-) VII will be acceptable only upon consent of the Cook County Department of Risk Management. The insurance limits required herein may be satisfied by a combination of primary, umbrella and/or excess liability insurance policies.

iii) **Insurance Notices**

The County will not allow the Contractor to commence any work under this Agreement until all insurance required under this Agreement is purchased and evidence of such is received and approved by the Chief Procurement Officer. Contractor shall provide the Office of the Chief Procurement Officer with thirty (30) days advance written notice in the event any required insurance will be cancelled, materially reduced or non-renewed. Contractor shall secure replacement coverage to comply with the stated insurance requirements and provide new certificates of insurance to the Office of the Chief Procurement Officer.

Prior to the date on which Contractor commences performance of its part of the work, Contractor shall furnish to the Office of the Chief Procurement Officer certificates of insurance maintained by Contractor. The receipt of any certificate of insurance does not constitute agreement by the County that the insurance requirements have been fully met or that the insurance policies indicated on the certificate of insurance are in compliance with insurance required above.

In no event shall any failure of the County to receive certificates of insurance required hereof or to demand receipt of such Certificates of Insurance be construed as a waiver of Contractor's obligations to obtain insurance pursuant to these insurance requirements.

iv) **Waiver of Subrogation Endorsements**

All insurance policies must contain a Waiver of Subrogation Endorsement in favor of Cook County.

g) **Indemnification**

The Contractor covenants and agrees to indemnify and save harmless the County and its commissioners, officials, employees, agents and representatives, and their respective heirs, successors and assigns, from and against any and all costs, expenses, attorney's fees, losses, damages and liabilities incurred or suffered directly or indirectly from or attributable to any claims arising out of or incident to the performance or nonperformance of the Contract by the Contractor, or the acts or omissions of the officers, agents, employees, contractors, subcontractors, licensees or invitees of the Contractor. The Contractor expressly understands and agrees that any Performance Bond or insurance protection required of the Contractor, or otherwise provided by the Contractor, shall in no way limit the responsibility to indemnify the County as hereinabove provided.

h) Confidentiality and Ownership of Documents

Contractor acknowledges and agrees that information regarding this Contract is confidential and shall not be disclosed, directly, indirectly or by implication, or be used by Contractor in any way, whether during the term of this Contract or at any time thereafter, except solely as required in the course of Contractor's performance hereunder. Contractor shall comply with the applicable privacy laws and regulations affecting County and will not disclose any of County's records, materials, or other data to any third party. Contractor shall not have the right to compile and distribute statistical analyses and reports utilizing data derived from information or data obtained from County without the prior written approval of County. In the event such approval is given, any such reports published and distributed by Contractor shall be furnished to County without charge.

All documents, data, studies, reports, work product or product created as a result of the performance of the Contract (the "Documents") shall be included in the Deliverables and shall be the property of the County of Cook. It shall be a breach of this Contract for the Contractor to reproduce or use any documents, data, studies, reports, work product or product obtained from the County of Cook or any Documents created hereby, whether such reproduction or use is for Contractor's own purposes or for those of any third party. During the performance of the Contract Contractor shall be responsible of any loss or damage to the Documents while they are in Contractor's possession, and any such loss or damage shall be restored at the expense of the Contractor. The County and its designees shall be afforded full access to the Documents and the work at all times.

i) Patents, Copyrights and Licenses

If applicable, Contractor shall furnish the Chief Procurement Officer with all licenses required for the County to utilize any software, including firmware or middleware, provided by Contractor as part of the Deliverables. Such licenses shall be clearly marked with a reference to the number of this County Contract. Contractor shall also furnish a copy of such licenses to the Chief Procurement Officer. Unless otherwise stated in these Contract documents, such licenses shall be perpetual and shall not limit the number of persons who may utilize the software on behalf of the County.

Contractor agrees to hold harmless and indemnify the County, its officers, agents, employees and affiliates from and defend, at its own expense (including reasonable attorneys', accountants' and Contractors' fees), any suit or proceeding brought against County based upon a claim that the ownership and/or use of equipment, hardware and software or any part thereof provided to the County or utilized in performing Contractor's services constitutes an infringement of any patent, copyright or license or any other property right.

In the event the use of any equipment, hardware or software or any part thereof is enjoined, Contractor with all reasonable speed and due diligence shall provide or otherwise secure for County, at the Contractor's election, one of the following: the right to continue use of the equipment, hardware or software; an equivalent system having the Specifications as provided in this Contract; or Contractor shall modify the system or its component parts so that they become non-infringing while performing in a substantially similar manner to the original system, meeting the requirements of this Contract.

j) Examination of Records and Audits

The Contractor agrees that the Cook County Auditor or any of its duly authorized representatives shall, until expiration of three (3) years after the final payment under the Contract, have access and the right to examine any books, documents, papers, canceled checks, bank statements, purveyor's and other invoices, and records of the Contractor related to the Contract, or to Contractor's compliance with any term, condition or provision thereof. The Contractor shall be responsible for establishing and maintaining records sufficient to document the costs associated with performance under the terms of this Contract.

The Contractor further agrees that it shall include in all of its subcontracts hereunder a provision to the effect that the subcontractor agrees that the Cook County Auditor or any of its duly authorized representatives shall, until expiration of three (3) years after final payment under the subcontract, have access and the right to examine any books, documents, papers, canceled checks, bank statements, purveyor's and other invoices and records of such subcontractor involving transactions relating to the subcontract, or to such subcontractor's compliance with any term, condition or provision thereunder or under the Contract.

In the event the Contractor receives payment under the Contract, reimbursement for which is later disallowed by the County, the Contractor shall promptly refund the disallowed amount to the County on request, or at the County's option, the County may credit the amount disallowed from the next payment due or to become due to the Contractor under any contract with the County.

To the extent this Contract pertains to Deliverables which may be reimbursable under the Medicaid or Medicare Programs, Contractor shall retain and make available upon request, for a period of four (4) years after furnishing services pursuant to this Agreement, the contract, books, documents and records which are necessary to certify the nature and extent of the costs of such services if requested by the Secretary of Health and Human Services or the Comptroller General of the United States or any of their duly authorized representatives. If Contractor carries out any of its duties under the Agreement through a subcontract with a related organization involving a value of cost of \$10,000.00 or more over a 12 month period, Contractor will cause such subcontract to contain a clause to the effect that, until the expiration of four years after the furnishing of any service pursuant to said subcontract, the related organization will make available upon request of the Secretary of Health and Human Services or the Comptroller General of the United States or any of their duly authorized representatives, copies of said subcontract and any books, documents, records and other data of said related organization that are necessary to certify the nature and extent of such costs. This paragraph relating to the retention and production of documents is included because of possible application of Section 1861(v)(1)(I) of the Social Security Act to this Agreement; if this Section should be found to be inapplicable, then this paragraph shall be deemed inoperative and without force and effect.

k) Subcontracting or Assignment of Contract or Contract Funds

Once awarded, this Contract shall not be subcontracted or assigned, in whole or in part, without the advance written approval of the Chief Procurement Officer, which approval shall be granted or withheld at the sole discretion of the Chief Procurement Officer. In no case, however, shall such approval relieve the Contractor from its obligations or change the terms of the Contract. The Contractor shall not transfer or assign any Contract funds or any interest therein due or to become due without the advance written approval of the Chief Procurement Officer. The unauthorized subcontracting or assignment of the Contract, in whole or in part, or the unauthorized transfer or assignment of any Contract funds, either in whole or in part, or any interest therein, which shall be due or are to become due the Contractor shall have no effect on the County and are null and void.

Prior to the commencement of the Contract, the Contractor shall identify in writing to the Chief Procurement Officer the names of any and all subcontractors it intends to use in the performance of the Contract. The Chief Procurement Officer shall have the right to disapprove any subcontractor. Identification of subcontractors to the Chief Procurement Officer shall be in addition to any communications with County offices other than the Chief Procurement Officer. All subcontractors shall be subject to the terms of this Contract. Contractor shall incorporate into all subcontracts all of the provisions of the Contract which affect such subcontract. Copies of subcontracts shall be provided to the Chief Procurement Officer upon request.

The Contractor must disclose the name and business address of each subcontractor, attorney, lobbyist, accountant, Contractor and any other person or entity whom the Contractor has retained or expects to retain in connection with the Matter, as well as the nature of the relationship, and the total amount of the fees paid or estimated to be paid. The Contractor is not required to disclose employees who are paid or estimated to be paid. The Contractor is not required to disclose employees who are paid solely through the contractor's regular payroll. "Lobbyist" means any person or entity who undertakes to influence any legislation or administrative action on behalf of any person or entity other than: 1) a not-for-profit entity, on an unpaid basis, or (2), himself. "Lobbyist" also means any person or entity any part of whose duties as an employee of another includes undertaking to influence any legislative or administrative action. If the Contractor is uncertain whether a disclosure is required under this Section, the Contractor must either ask the County, whether disclosure is required or make the disclosure.

The County reserves the right to prohibit any person from entering any County facility for any reason. All contractors and subcontractors of the Contractor shall be accountable to the Chief Procurement Officer or his designee while on any County property and shall abide by all rules and regulations imposed by the County.

D) Professional Social Services

In accordance with 34-146, of the Cook County Procurement Code, all Contractors or providers providing services under a Professional Social Service Contracts or Professional Social Services Agreements, shall submit an annual performance report to the Using Agency, i.e., the agency for whom the Contractor or provider is providing the professional social services, that includes but is not limited to relevant statistics, an empirical analysis where applicable, and a written narrative describing the goals and objectives of the contract or agreement and programmatic outcomes. The annual performance report shall be provided and reported to the Cook County Board of Commissioners by the applicable Using Agency within forty-five days of receipt. Failure of the Contractor or provider to provide an annual performance report will be considered a breach of contract or agreement by the Contractor or provider, and may result in termination of the Contract or agreement.

For purposes of this Section, a Professional Social Service Contract or Professional Social Service Agreement shall mean any contract or agreement with a social service provider, including other governmental agencies, nonprofit organizations, or for profit business enterprises engaged in the field of and providing social services, juvenile justice, mental health treatment, alternative sentencing, offender rehabilitation, recidivism reduction, foster care, substance abuse treatment, domestic violence services, community transitioning services, intervention, or such other similar services which provide mental, social or physical treatment and services to individuals. Said Professional Social Service Contracts or Professional Social Service Agreements do not include CCHHS managed care contracts that CCHHS may enter into with health care providers.

ARTICLE 4: TERM OF PERFORMANCE

a) Term of Performance

This Agreement takes effect when approved by the Chief Procurement Officer and its term shall begin on October 1, 2014 ("**Effective Date**") and continues until September 30, 2015, or until this Agreement is terminated in accordance with its terms.

b) Timeliness of Performance

- i) Contractor must provide the Services and Deliverables within the term and within the time limits required under this Agreement, pursuant to the provisions of Section 4.a and Exhibit 1. Further, Contractor acknowledges that **TIME IS OF THE ESSENCE** and that the failure of Contractor to comply with the time limits described in this Section 4.b may result in economic or other losses to the County.
- ii) Neither Contractor nor Contractor's agents, employees or Subcontractors are entitled to any damages from the County, nor is any party entitled to be reimbursed by the County, for damages, charges or other losses or expenses incurred by Contractor by reason of delays or hindrances in the performance of the Services, whether or not caused by the County.

c) Agreement Extension Option

The Chief Procurement Officer may at any time before this Agreement expires elect to extend this Agreement under the same terms and conditions as this original Agreement, except as provided otherwise in this Agreement, by notice in writing to Contractor. After notification by the Chief Procurement Officer, this Agreement must be modified to reflect the time extension in accordance with the provisions of Section 10.c.

ARTICLE 5: COMPENSATION

a) Basis of Payment

The County will pay Contractor according to the Schedule of Compensation in the attached Exhibit 2 for the successful completion of services.

b) Method of Payment

All invoices submitted by the Contractor shall be in accordance with the cost provisions according to the Schedule of Compensation in the attached Exhibit 2. The invoices shall contain a detailed description of the Deliverables for which payment is requested. All invoices shall reflect the amounts invoiced by and the amounts paid to the Contractor as of the date of the invoice, and shall be submitted together with a properly completed County Voucher form (29A). Invoices for new charges shall not include "past due" amounts, if any, which amounts must be set forth on a separate invoice. No payments shall be made with respect to invoices which do not include the County Voucher form or which otherwise fail to comply with the requirements of this paragraph. Contractor shall not be entitled to invoice the County for any late fees or other penalties.

c) Funding

The source of funds for payments under this Agreement is identified in Exhibit 2, Schedule of Compensation. Payments under this Agreement must not exceed the dollar amount shown in Exhibit 2 without a written amendment in accordance with Section 10.c.

d) Non-Appropriation

If no funds or insufficient funds are appropriated and budgeted in any fiscal period of the County for payments to be made under this Agreement, then the County will notify Contractor in writing of that occurrence, and this Agreement will terminate on the earlier of the last day of the fiscal period for which sufficient appropriation was made or whenever the funds appropriated for payment under this Agreement are exhausted. Payments for Services completed to the date of notification will be made to Contractor. No payments will be made or due to Contractor and under this Agreement beyond those amounts appropriated and budgeted by the County to fund payments under this Agreement.

e) Taxes

Federal Excise Tax does not apply to materials purchased by the County by virtue of Exemption Certificate No. 36-75-0038K. Illinois Retailers' Occupation Tax, Use Tax and Municipal Retailers' Occupation Tax do not apply to deliverables, materials or services purchased by the County by virtue of statute. The price or prices quoted herein shall include any and all other federal and/or state, direct and/or indirect taxes which apply to this Contract. The County's State of Illinois Sales Tax Exemption Identification No. is E-9998-2013-05.

f) Price Reduction

If at any time after the contract award, Contractor makes a general price reduction in the price of any of the Deliverables, the equivalent price reduction based on similar quantities and/or considerations shall apply to this Contract for the duration of the Contract period. For purposes of this Section 5.f., Price Reduction, a general price reduction shall include reductions in the effective price charged by Contractor by reason of rebates, financial incentives, discounts, value points or other benefits with respect to the purchase of the Deliverables. Such price reductions shall be effective at the same time and in the same manner as the reduction Contractor makes in the price of the Deliverables to its prospective customers generally.

g) Contractor Credits

To the extent the Contractor gives credits toward future purchases of goods or services, financial incentives, discounts, value points or other benefits based on the purchase of the materials or services provided for under this Contract, such credits belong to the County and not any specific using department. Contractor shall reflect any such credits on its invoices and in the amounts it invoices the County.

ARTICLE 6: DISPUTES

Any dispute arising under the Contract between the County and Contractor shall be decided by the Chief Procurement Officer. The complaining party shall submit a written statement detailing the dispute and specifying the specific relevant Contract provision(s) to the Chief Procurement Officer. Upon request of the Chief Procurement Officer, the party complained against shall respond to the complaint in writing within five days of such request. The Chief Procurement Officer will reduce her decision to writing and mail or otherwise furnish a copy thereof to the Contractor. The decision of the Chief Procurement Officer will be final and binding. Dispute resolution as provided herein shall be a condition precedent to any other action at law or in equity. However, unless a notice is issued by the Chief Procurement Officer indicating that additional time is required to review a dispute, the parties may exercise their contractual remedies, if any, if no decision is made within sixty (60) days following notification to the Chief Procurement Officer of a dispute. No inference shall be drawn from the absence of a decision by the Chief Procurement Officer. Notwithstanding a dispute, Contractor shall continue to discharge all its obligations, duties and responsibilities set forth in the Contract during any dispute resolution proceeding unless otherwise agreed to by the County in writing.

ARTICLE 7: COMPLIANCE WITH ALL LAWS

The Contractor shall observe and comply with the laws, ordinances, regulations and codes of the Federal, State, County and other local government agencies which may in any manner affect the performance of the Contract including, but not limited to, those County Ordinances set forth in the Certifications attached hereto and incorporated herein. Assurance of compliance with this requirement by the Contractor's employees, agents or subcontractors shall be the responsibility of the Contractor.

The Contractor shall secure and pay for all federal, state and local licenses, permits and fees required hereunder.

ARTICLE 8: SPECIAL CONDITIONS

a) Warranties and Representations

In connection with signing and carrying out this Agreement, Contractor:

- i) warrants that Contractor is appropriately licensed under Illinois law to perform the Services required under this Agreement and will perform no Services for which a professional license is required by law and for which Contractor is not appropriately licensed;
- ii) warrants it is financially solvent; it and each of its employees, agents and Subcontractors of any tier are competent to perform the Services required under this Agreement; and Contractor is legally authorized to execute and perform or cause to be performed this Agreement under the terms and conditions stated in this Agreement;
- iii) warrants that it will not knowingly use the services of any ineligible Contractor or Subcontractor for any purpose in the performance of its Services under this Agreement;
- iv) warrants that Contractor and its Subcontractors are not in default at the time this Agreement is signed, and have not been considered by the Chief Procurement Officer to have, within 5 years immediately preceding the date of this Agreement, been found to be in default on any contract awarded by the County ;

- v) represents that it has carefully examined and analyzed the provisions and requirements of this Agreement; it understands the nature of the Services required; from its own analysis it has satisfied itself as to the nature of all things needed for the performance of this Agreement; this Agreement is feasible of performance in accordance with all of its provisions and requirements, and Contractor warrants it can and will perform, or cause to be performed, the Services in strict accordance with the provisions and requirements of this Agreement;
- vi) represents that Contractor and, to the best of its knowledge, its Subcontractors are not in violation of the provisions of the Illinois Criminal Code, 720 ILCS 5/33E as amended; and
- vii) acknowledges that any certification, affidavit or acknowledgment made under oath in connection with this Agreement is made under penalty of perjury and, if false, is also cause for termination under Sections 9.a and 9.c.

b) Ethics

In addition to the foregoing warranties and representations, Contractor warrants:

- i) no officer, agent or employee of the County is employed by Contractor or has a financial interest directly or indirectly in this Agreement or the compensation to be paid under this Agreement except as may be permitted in writing by the Board of Ethics.
- ii) no payment, gratuity or offer of employment will be made in connection with this Agreement by or on behalf of any Subcontractors to the prime Contractor or higher tier Subcontractors or anyone associated with them, as an inducement for the award of a subcontract or order.

c) Joint and Several Liability

If Contractor, or its successors or assigns, if any, is comprised of more than one individual or other legal entity (or a combination of them), then under this Agreement, each and without limitation every obligation or undertaking in this Agreement to be fulfilled or performed by Contractor is the joint and several obligation or undertaking of each such individual or other legal entity.

d) Business Documents

At the request of the County, Contractor must provide copies of its latest articles of incorporation, by-laws and resolutions, or partnership or joint venture agreement, as applicable.

e) Conflicts of Interest

- i) No member of the governing body of the County or other unit of government and no other officer, employee or agent of the County or other unit of government who exercises any functions or responsibilities in connection with the Services to which this Agreement pertains is permitted to have any personal interest, direct or indirect, in this Agreement. No member of or delegate to the Congress of the United States or the Illinois General Assembly and no Commissioner of the Cook County Board or County employee is allowed to be admitted to any share or part of this Agreement or to any financial benefit to arise from it.
- ii) Contractor covenants that it, and to the best of its knowledge, its Subcontractors if any (collectively, "**Consulting Parties**"), presently have no direct or indirect interest and will not acquire any interest, direct or indirect, in any project or contract that would conflict in any manner or degree with the performance of its Services under this Agreement.
- iii) Upon the request of the County, Contractor must disclose to the County its past client list and the names of any clients with whom it has an ongoing relationship. Contractor is not permitted to perform any Services for the County on applications or other documents submitted to the County by any of Contractor's past or present clients. If Contractor becomes aware of a conflict, it must immediately stop work on the assignment causing the conflict and notify the County.
- iv) Without limiting the foregoing, if the Consulting Parties assist the County in determining the advisability or feasibility of a project or in recommending, researching, preparing, drafting or issuing a request for proposals or bid specifications for a project, the Consulting Parties must not participate, directly or indirectly, as a prime, subcontractor or joint venturer in that project or in the preparation of a proposal or bid for that project during the term of this Agreement or afterwards. The Consulting Parties may, however, assist the County in reviewing the proposals or bids for the project if none of the Consulting Parties have a relationship with the persons or entities that submitted the proposals or bids for that project.
- v) The Contractor further covenants that, in the performance of this Agreement, no person having any conflicting interest will be assigned to perform any Services or have access to any confidential information, as defined in Section 3.h of this Agreement. If the County, by the Chief Procurement Officer in his reasonable judgment, determines that any of Contractor's Services for others conflict with the Services Contractor is to render for the County under this Agreement, Contractor must terminate such other services immediately upon request of the County.

- vi) Furthermore, if any federal funds are to be used to compensate or reimburse Contractor under this Agreement, Contractor represents that it is and will remain in compliance with federal restrictions on lobbying set forth in Section 319 of the Department of the Interior and Related Agencies Appropriations Act for Fiscal year 1990, 31 U.S.C. § 1352, and related rules and regulations set forth at 54 Fed. Reg. 52,309 ff. (1989), as amended. If federal funds are to be used, Contractor must execute a Certification Regarding Lobbying, which will be attached as an exhibit and incorporated by reference as if fully set forth here.

f) Non-Liability of Public Officials

Contractor and any assignee or Subcontractor of Contractor must not charge any official, employee or agent of the County personally with any liability or expenses of defense or hold any official, employee or agent of the County personally liable to them under any term or provision of this Agreement or because of the County's execution, attempted execution or any breach of this Agreement.

ARTICLE 9: EVENTS OF DEFAULT, REMEDIES, TERMINATION, SUSPENSION AND RIGHT TO OFFSET

a) Events of Default Defined

The following constitute events of default:

- i) Any material misrepresentation, whether negligent or willful and whether in the inducement or in the performance, made by Contractor to the County.
- ii) Contractor's material failure to perform any of its obligations under this Agreement including the following:
 - (a) Failure due to a reason or circumstances within Contractor's reasonable control to perform the Services with sufficient personnel and equipment or with sufficient material to ensure the performance of the Services;
 - (b) Failure to perform the Services in a manner reasonably satisfactory to the Chief Procurement Officer or inability to perform the Services satisfactorily as a result of insolvency, filing for bankruptcy or assignment for the benefit of creditors;
 - (c) Failure to promptly re-perform within a reasonable time Services that were rejected as erroneous or unsatisfactory;

- (d) Discontinuance of the Services for reasons within Contractor's reasonable control; and
 - (e) Failure to comply with any other material term of this Agreement, including the provisions concerning insurance and nondiscrimination.
- iii) Any change in ownership or control of Contractor without the prior written approval of the Chief Procurement Officer, which approval the Chief Procurement Officer will not unreasonably withhold.
 - iv) Contractor's default under any other agreement it may presently have or may enter into with the County during the life of this Agreement. Contractor acknowledges and agrees that in the event of a default under this Agreement the County may also declare a default under any such other Agreements.
 - v) Failure to comply with Article 7 in the performance of the Agreement.
 - vi) Contractor's repeated or continued violations of County ordinances unrelated to performance under the Agreement that in the opinion of the Chief Procurement Officer indicate a willful or reckless disregard for County laws and regulations.

b) Remedies

The occurrence of any event of default permits the County, at the County's sole option, to declare Contractor in default. The Chief Procurement Officer may in his sole discretion give Contractor an opportunity to cure the default within a certain period of time, which period of time must not exceed 30 days, unless extended by the Chief Procurement Officer. Whether to declare Contractor in default is within the sole discretion of the Chief Procurement Officer and neither that decision nor the factual basis for it is subject to review or challenge under the Disputes provision of this Agreement.

The Chief Procurement Officer will give Contractor written notice of the default, either in the form of a cure notice ("**Cure Notice**"), or, if no opportunity to cure will be granted, a default notice ("**Default Notice**"). If the Chief Procurement Officer gives a Default Notice, he will also indicate any present intent he may have to terminate this Agreement, and the decision to terminate (but not the decision not to terminate) is final and effective upon giving the notice. The Chief Procurement Officer may give a Default Notice if Contractor fails to effect a cure within the cure period given in a Cure Notice. When a Default Notice with intent to terminate is given as provided in this Section 9.b and Article 11, Contractor must discontinue any Services, unless otherwise directed in the notice, and deliver all materials accumulated in the performance of this Agreement, whether completed or in the process, to the County. After giving a Default Notice, the County may invoke any or all of the following remedies:

- i) The right to take over and complete the Services, or any part of them, at Contractor's expense and as agent for Contractor, either directly or through others, and bill Contractor for the cost of the Services, and Contractor must pay the difference between the total amount of this bill and the amount the County would have paid Contractor under the terms and conditions of this Agreement for the Services that were assumed by the County as agent for the Contractor under this Section 9.b;
- ii) The right to terminate this Agreement as to any or all of the Services yet to be performed effective at a time specified by the County;
- iii) The right of specific performance, an injunction or any other appropriate equitable remedy;
- iv) The right to money damages;
- v) The right to withhold all or any part of Contractor's compensation under this Agreement;
- vi) The right to consider Contractor non-responsible in future contracts to be awarded by the County.

If the Chief Procurement Officer considers it to be in the County's best interests, he may elect not to declare default or to terminate this Agreement. The parties acknowledge that this provision is solely for the benefit of the County and that if the County permits Contractor to continue to provide the Services despite one or more events of default, Contractor is in no way relieved of any of its responsibilities, duties or obligations under this Agreement, nor does the County waive or relinquish any of its rights.

The remedies under the terms of this Agreement are not intended to be exclusive of any other remedies provided, but each and every such remedy is cumulative and is in addition to any other remedies, existing now or later, at law, in equity or by statute. No delay or omission to exercise any right or power accruing upon any event of default impairs any such right or power, nor is it a waiver of any event of default nor acquiescence in it, and every such right and power may be exercised from time to time and as often as the County considers expedient.

c) Early Termination

In addition to termination under Sections 9.a and 9.b of this Agreement, the County may terminate this Agreement, or all or any portion of the Services to be performed under it, at any time by a notice in writing from the County to Contractor. The County will give notice to Contractor in accordance with the provisions of Article 11. The effective date of termination will be the date the notice is received by Contractor or the date stated in the notice, whichever is later. If the County elects to terminate this Agreement in full, all Services to be provided under it must cease and all materials that may have been accumulated in performing this Agreement, whether completed or in the process, must be delivered to the County effective 10 days after the date the notice is considered received as provided under Article 11 of this Agreement (if no date is given) or upon the effective date stated in the notice.

After the notice is received, Contractor must restrict its activities, and those of its Subcontractors, to winding down any reports, analyses, or other activities previously begun. No costs incurred after the effective date of the termination are allowed. Payment for any Services actually and satisfactorily performed before the effective date of the termination is on the same basis as set forth in Article 5, but if any compensation is described or provided for on the basis of a period longer than 10 days, then the compensation must be prorated accordingly. No amount of compensation, however, is permitted for anticipated profits on unperformed Services. The County and Contractor must attempt to agree on the amount of compensation to be paid to Contractor, but if not agreed on, the dispute must be settled in accordance with Article 6 of this Agreement. The payment so made to Contractor is in full settlement for all Services satisfactorily performed under this Agreement.

Contractor must include in its contracts with Subcontractors an early termination provision in form and substance equivalent to this early termination provision to prevent claims against the County arising from termination of subcontracts after the early termination. Contractor will not be entitled to make any early termination claims against the County resulting from any Subcontractor's claims against Contractor or the County to the extent inconsistent with this provision.

If the County's election to terminate this Agreement for default under Sections 9.a and 9.b is determined in a court of competent jurisdiction to have been wrongful, then in that case the termination is to be considered to be an early termination under this Section 9.c.

d) Suspension

The County may at any time request that Contractor suspend its Services, or any part of them, by giving 15 days prior written notice to Contractor or upon informal oral, or even no notice, in the event of emergency. No costs incurred after the effective date of such suspension are allowed. Contractor must promptly resume its performance of the Services under the same terms and conditions as stated in this Agreement upon written notice by the Chief Procurement Officer and such equitable extension of time as may be mutually agreed upon by the Chief Procurement Officer and Contractor when necessary for continuation or completion of Services. Any additional costs or expenses actually incurred by Contractor as a result of recommencing the Services must be treated in accordance with the compensation provisions under Article 5 of this Agreement.

No suspension of this Agreement is permitted in the aggregate to exceed a period of 45 days within any one year of this Agreement. If the total number of days of suspension exceeds 45 days, Contractor by written notice may treat the suspension as an early termination of this Agreement under Section 9.c.

e) Right to Offset

i) In connection with performance under this Agreement:

The County may offset any excess costs incurred:

- (i) if the County terminates this Agreement for default or any other reason resulting from Contractor's performance or non-performance;
- (ii) if the County exercises any of its remedies under Section 9.b of this Agreement; or
- (iii) if the County has any credits due or has made any overpayments under this Agreement.

The County may offset these excess costs by use of any payment due for Services completed before the County terminated this Agreement or before the County exercised any remedies. If the amount offset is insufficient to cover those excess costs, Contractor is liable for and must promptly remit to the County the balance upon written demand for it. This right to offset is in addition to and not a limitation of any other remedies available to the County.

f) Delays

Contractor agrees that no charges or claims for damages shall be made by Contractor for any delays or hindrances from any cause whatsoever during the progress of any portion of this Contract.

g.) Prepaid Fees

In the event this Contract is terminated by either party, for cause or otherwise, and the County has prepaid for any Deliverables, Contractor shall refund to the County, on a prorated basis to the effective date of termination, all amounts prepaid for Deliverables not actually provided as of the effective date of the termination. The refund shall be made within fourteen (14) days of the effective date of termination.

ARTICLE 10: GENERAL CONDITIONS

a) Entire Agreement

i) General

This Agreement, and the exhibits attached to it and incorporated in it, constitute the entire agreement between the parties and no other warranties, inducements, considerations, promises or interpretations are implied or impressed upon this Agreement that are not expressly addressed in this Agreement.

ii) No Collateral Agreements

Contractor acknowledges that, except only for those representations, statements or promises expressly contained in this Agreement and any exhibits attached to it and incorporated by reference in it, no representation, statement or promise, oral or in writing, of any kind whatsoever, by the County, its officials, agents or employees, has induced Contractor to enter into this Agreement or has been relied upon by Contractor, including any with reference to: (i) the meaning, correctness, suitability or completeness of any provisions or requirements of this Agreement; (ii) the nature of the Services to be performed; (iii) the nature, quantity, quality or volume of any materials, equipment, labor and other facilities needed for the performance of this Agreement; (iv) the general conditions which may in any way affect this Agreement or its performance; (v) the compensation provisions of this Agreement; or (vi) any other matters, whether similar to or different from those referred to in (i) through (vi) immediately above, affecting or having any connection with this Agreement, its negotiation, any discussions of its performance or those employed or connected or concerned with it.

iii) **No Omissions**

Contractor acknowledges that Contractor was given an opportunity to review all documents forming this Agreement before signing this Agreement in order that it might request inclusion in this Agreement of any statement, representation, promise or provision that it desired or on that it wished to place reliance. Contractor did so review those documents, and either every such statement, representation, promise or provision has been included in this Agreement or else, if omitted, Contractor relinquishes the benefit of any such omitted statement, representation, promise or provision and is willing to perform this Agreement in its entirety without claiming reliance on it or making any other claim on account of its omission.

b) **Counterparts**

This Agreement is comprised of several identical counterparts, each to be fully signed by the parties and each to be considered an original having identical legal effect.

c) **Modifications and Amendments**

The parties may during the term of the Contract make modifications and amendments to the Contract but only as provided in this section. Such modifications and amendments shall only be made by mutual agreement in writing.

In the case of Contracts not approved by the Board, the Chief Procurement Officer may amend a contract provided that any such amendment does not extend the Contract by more than one (1) year, and further provided that the total cost of all such amendments does not increase the total amount of the Contract beyond \$150,000. Such action may only be made with the advance written approval of the Chief Procurement Officer. If the amendment extends the Contract beyond one (1) year or increases the total award amount beyond \$150,000, then Board approval will be required.

No County department or employee thereof has authority to make any modifications or amendments to this Contract. Any modifications or amendments to this Contract made without the express written approval of the Chief Procurement Officer is void and unenforceable.

Contractor is hereby notified that, except for modifications and amendments which are made in accordance with this Section 10.c, Modifications and Amendments, no County department or employee thereof has authority to make any modification or amendment to this Contract.

d) Governing Law and Jurisdiction

This Contract shall be governed by and construed under the laws of the State of Illinois. The Contractor irrevocably agrees that, subject to the County's sole and absolute election to the contrary, any action or proceeding in any way, manner or respect arising out of the Contract, or arising from any dispute or controversy arising in connection with or related to the Contract, shall be litigated only in courts within the Circuit Court of Cook County, State of Illinois, and the Contractor consents and submits to the jurisdiction thereof. In accordance with these provisions, Contractor waives any right it may have to transfer or change the venue of any litigation brought against it by the County pursuant to this Contract.

e) Severability

If any provision of this Agreement is held or considered to be or is in fact invalid, illegal, inoperative or unenforceable as applied in any particular case in any jurisdiction or in all cases because it conflicts with any other provision or provisions of this Agreement or of any constitution, statute, ordinance, rule of law or public policy, or for any other reason, those circumstances do not have the effect of rendering the provision in question invalid, illegal, inoperative or unenforceable in any other case or circumstances, or of rendering any other provision or provisions in this Agreement invalid, illegal, inoperative or unenforceable to any extent whatsoever. The invalidity, illegality, inoperativeness or unenforceability of any one or more phrases, sentences, clauses or sections in this Agreement does not affect the remaining portions of this Agreement or any part of it.

f) Assigns

All of the terms and conditions of this Agreement are binding upon and inure to the benefit of the parties and their respective legal representatives, successors and assigns.

g) Cooperation

Contractor must at all times cooperate fully with the County and act in the County's best interests. If this Agreement is terminated for any reason, or if it is to expire on its own terms, Contractor must make every effort to assure an orderly transition to another provider of the Services, if any, orderly demobilization of its own operations in connection with the Services, uninterrupted provision of Services during any transition period and must otherwise comply with the reasonable requests and requirements of the Department in connection with the termination or expiration.

h) Waiver

Nothing in this Agreement authorizes the waiver of a requirement or condition contrary to law or ordinance or that would result in or promote the violation of any federal, state or local law or ordinance.

Whenever under this Agreement the County by a proper authority waives Contractor's performance in any respect or waives a requirement or condition to either the County's or Contractor's performance, the waiver so granted, whether express or implied, only applies to the particular instance and is not a waiver forever or for subsequent instances of the performance, requirement or condition. No such waiver is a modification of this Agreement regardless of the number of times the County may have waived the performance, requirement or condition. Such waivers must be provided to Contractor in writing.

i) Independent Contractor

This Agreement is not intended to and will not constitute, create, give rise to, or otherwise recognize a joint venture, partnership, corporation or other formal business association or organization of any kind between Contractor and the County. The rights and the obligations of the parties are only those expressly set forth in this Agreement. Contractor must perform under this Agreement as an independent contractor and not as a representative, employee, agent, or partner of the County.

This Agreement is between the County and an independent contractor and, if Contractor is an individual, nothing provided for under this Agreement constitutes or implies an employer-employee relationship such that:

- i) The County will not be liable under or by reason of this Agreement for the payment of any compensation award or damages in connection with the Contractor performing the Services required under this Agreement.
- ii) Contractor is not entitled to membership in the County Pension Fund, Group Medical Insurance Program, Group Dental Program, Group Vision Care, Group Life Insurance Program, Deferred Income Program, vacation, sick leave, extended sick leave, or any other benefits ordinarily provided to individuals employed and paid through the regular payrolls of the County.
- iii) The County is not required to deduct or withhold any taxes, FICA or other deductions from any compensation provided to the Contractor.

j) Governmental Joint Purchasing Agreement

Pursuant to Section 4 of the Illinois Governmental Joint Purchasing Act (30 ILCS 525) and the Joint Purchase Agreement approved by the Cook County Board of Commissioners (April 9, 1965), other units of government may purchase goods or services under this contract.

ARTICLE 11: NOTICES

All notices required pursuant to this Contract shall be in writing and addressed to the parties at their respective addresses set forth below. All such notices shall be deemed duly given if hand delivered or if deposited in the United States mail, postage prepaid, registered or certified, return receipt requested. Notice as provided herein does not waive service of summons or process.

If to the County: Justice Advisory Council
69 West Washington Street, Room 1110
Chicago, Illinois 60602
Attention: Sharrell Hibbler

and

Cook County Chief Procurement Officer
118 North Clark Street, Room 1018
Chicago, Illinois 60602
(Include County Contract Number on all notices)

If to Contractor: Alianza Leadership Institute, d/b/a Alliance Of The Southeast
9204 South Commercial Avenue, Suite 301
Chicago, Illinois 60617
Attention: Amalia Nieto Gomez, Executive Director

Changes in these addresses must be in writing and delivered in accordance with the provisions of this Article 11. Notices delivered by mail are considered received three days after mailing in accordance with this Article 11. Notices delivered personally are considered effective upon receipt. Refusal to accept delivery has the same effect as receipt.

ARTICLE 12: AUTHORITY

Execution of this Agreement by Contractor is authorized by a resolution of its Board of Directors, if a corporation, or similar governing document, and the signature(s) of each person signing on behalf of Contractor have been made with complete and full authority to commit Contractor to all terms and conditions of this Agreement, including each and every representation, certification and warranty contained in it, including the representations, certifications and warranties collectively incorporated by reference in it.

EXHIBIT 1

Scope of Services

EXHIBIT 1
Scope of Services

Purpose

The purpose of grants offered under this initiative is to build the organizational capacity of agencies who work to reduce the incidence of violence in Cook County through meaningful programs. Eligible agencies/organizations include those whose programs focus on best practices with proven success in reducing criminal involvement and risk of involvement in violence as the victim or perpetrator including, but not limited to: cognitive behavioral therapy, Functional Family Therapy, Multi-Systemic Therapy, soft skill building, education and school re-engagement, jobs programs, employment training, vocational training, mentoring, school re-engagement, balanced and restorative justice, civic engagement, evening and weekend extracurricular activities, and academic tutoring.

Proposal Requirements

Contractor shall provide the following information, and each section should include at a minimum the following information:

- Agency Description
- Statement of Agency/Organizational Need
- Proposed Scope of Work
- Timeline for Proposed Scope of Work
- Budget

Agency Description

Contractor shall provide an agency description that includes how long the agency has served residents of the Cook County community, the kinds of services and programs the agency provides to address the issue of violence, the client population, and the geographic area the agency will serve.

Statement of Agency/Organizational Need

Contractor shall provide a brief statement describing the agency/organizational strengths, weaknesses/deficits, and opportunities for growth, service expansion, and capacity building.

Proposed Scope of Work

Contractor shall provide a detailed description of the proposed scope of work designed to increase agency/organizational capacity and any new services provided to address the issue of violence.

Timeline for Proposed Scope of Work

Contractor shall provide a timeline of events detailing the activities supported under this "Mini-Seed" grant over the next 12 months.

Budget Page limit: (4 pages)

Contractor shall provide a detailed Budget that includes a cost breakdown for the aforementioned program plan activities.

7.2.3 Executive Summary

The Alliance of the SouthEast (ASE) is requesting the support of Cook County's Violence Prevention, Intervention, and Reduction Mini-Seed Grants (\$10,000) to help fund violence reduction initiatives through the South Side Anti-Violence Endeavor (SSAVE), as well as help build the organization's capacity by helping fund a new position for a Youth/Violence Prevention Coordinator. The project will focus on increasing civic engagement of residents and building community in South Chicago, the East Side, South Deering and Hegewisch to prevent and reduce violence through the expansion of the local Youth Leadership Council, the implementation of Groups Responding with Another Choice and Education (GRACE), increased civic engagement of residents in a subsidized housing community in Germano Millgate (a local epicenter of violence), and the implementation of a local safe, or non-violence, zone along 91st Street and Brandon, where a number of community service providers are located.

About the organization

The Alliance of the SouthEast is a multicultural, interfaith alliance consisting of churches, schools, businesses, and community organizations that prioritize grassroots participation to address the challenges facing the neighborhoods of southeast Chicago, an area that has traditionally been void of community organizing. The current programs under SSAVE are the direct result of discussions organized by ASE with residents about how to best address neighborhood violence.

The community in the 4th police district urgently needs initiatives to address violence, as the district is one of the busiest districts in Chicago, has the 5th highest crime rate in Chicago, and the 4th highest for violent crimes. ASE fills a critical role by engaging residents in an area that has traditionally been void of organized civic engagement.

About the SSAVE program

The SSAVE program's long term goals are to: decrease rates of violence in southeast Chicago, an underserved community with a majority African-American and Latino constituency that coincides with

primarily the 4th Police District and comprises the neighborhoods of South Chicago, East Side, Hegewisch, and South Deering. ASE works to strengthen community capacity to prevent future violence and improve safety, through community building, youth and adult civic engagement in local campaigns, and empowering local residents to take on leadership roles in the community. Residents will gain the leadership skills necessary to tackle other neighborhood issues to further improve the community.

Programs include:

GRACE: ASE coordinates the Groups Responding with Another Choice and Education (GRACE) program, a community-integrated intervention approach to youth sentencing to reduce recidivism through restorative justice practices, counseling, and mentoring. Youth are placed with local organizations to serve community service hours, thereby re-integrating them into the community, having them form relationships with local residents, and connecting them with resources. We have formed the partnerships, completed background checks, trained peace circle keepers, and are in the process of getting placements.

Youth Leadership Council: ASE is looking to expand the Youth Leadership Council, to give youth a voice in the community. The YLC recently held a march and rally against violence and bullying, which was attended by over 100 people and included youth from 7 organizations. The youth-led event received television coverage by Channel 5, 7, Telemundo, and Univision. The YLC will be ongoing, with a long term goal of reducing violence in the southeast side by creating youth leaders, who have a voice about what is happening in their community and can address issues they have identified.

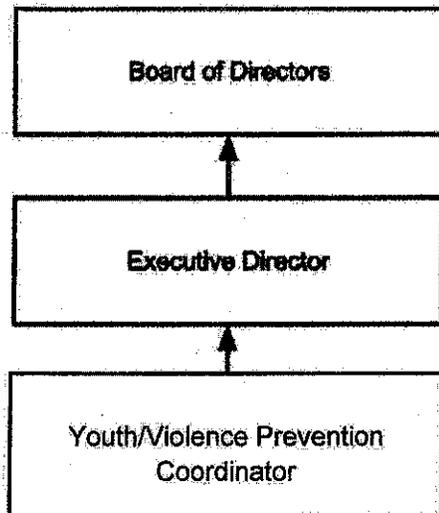
Safe Zone: Creating a safe, or non-violence, zone in a corridor of South Chicago that is composed mainly of nonprofit service providers, along 91st and Burley streets. Efforts culminated in a Community Cookout in which over 300 residents and families attended, and was one of the few times residents felt safe enough to sit out on their porches. Eight organizations agreed to be safe havens, places where a child can take shelter or request assistance. Goals are to provide a safe place for children to attend school and for

families to use the services on 91st Street, including the library, YMCA, Metropolitan Family Services, and attend church. Recently, there has been an uptick in break-ins and ASE is reconvening the groups to talk about addressing violence and break-ins, before summer starts, when there is usually an increase in violence and criminal activity. We expect to hold a summer event to bring the community together.

Germano Millgate: ASE is working with residents in Germano Millgate housing complex, which has been an epicenter of violence in the community. The goal is to increase the civic engagement of Germano residents in the community by addressing health and safety issues in the complex. This has resulted in the completion of over 1000 repairs, the hiring of a new security team, new cameras placed to improve safety, and the establishment of an off-site contact person for retaliation issues.

Key Personnel and Organizational Chart

This project will be staffed by the Executive Director and the Youth/Violence Prevention Coordinator. Below is the organizational chart, showing who reports to whom. The Board of Directors, representing the community, will oversee the anti-violence initiatives and outcomes undertaking by the staff. The Executive Director will implement and provide direction for the project. The Executive Director and the Youth/Violence Prevention Coordinator will organize the project.



7.2.4 Proposed Plan of Action/Program Plan

Section A: Agency Description

The Alliance of the SouthEast (ASE) is a multicultural, interfaith alliance of churches, schools, businesses, and community organizations that prioritize grassroots participation to address the challenges facing southeast Chicago in South Chicago, East Side, South Deering, and Hegewisch. ASE's mission is to build the capacity of leaders, organizers, and associations that carry out community and social change. The Alianza Leadership Institute was incorporated in 2002 and changed its name to the Alliance of the SouthEast in 2012 to better reflect its mission. Current activities to prevent and reduce violence include:

- Implementing the Groups Responding with Another Chance and Education (GRACE) program, a community-integrated intervention approach to youth sentencing to reduce recidivism through restorative justice practices, counseling, and mentoring
- Expanding a Youth Leadership Council with six participating organizations
- Implementing a safe, or nonviolence, zone in a corridor of service providers. 8 organizations agreed to be Safe Havens, places where a child can take shelter or request assistance.
- Organizing residents in Germano Millgate housing complex, an epicenter of violence, to address health and safety issues. Results: partnership with East Lake Management and the completion of 1,004 repairs, the hiring of a new security team, and placement of new cameras to improve safety.

ASE is located in the 4th Police District, which is one of the busiest districts in the city and has the fifth highest crime rate in Chicago. It is the fourth highest for violent crimes. South Chicago, the primary focus area, has a population of 31,198, with approximately 11% white, 76% African American, and 22% Latino. The median household income is \$32,683. In addition to high poverty rates (31%) and unemployment (17.7%), the area also experiences high high school drop-out rates, a lack of vocational training along with high levels of crime, gang violence, and reentry from incarceration. The area has a large Spanish-speaking population, with 5 census tracts ranging from 35.6% to 74.2%

Section B: Statement of Agency/Organizational Need

ASE is requesting \$10,000 to implement current initiatives and to build ASE's capacity to implement and expand existing violence reduction initiatives by helping fund a Youth/Violence Prevention Coordinator position, focused on increasing the participation in the Youth Leadership Council (YLC) and implementing the Groups Responding with Another Chance and Education (GRACE) program.

The community in the 4th police district urgently needs initiatives to address violence and reduce recidivism. The 4th district is one of the busiest in Chicago, has the 5th highest crime rate, and is the 4th highest for violent crimes. ASE fills a critical role by engaging residents in an area traditionally been void of organized civic engagement and limited support services to reduce violence and recidivism.

ASE has a history of engaging local residents to address safety issues in the community, which has resulted in the programs mentioned in the previous section. Moreover, ASE has established the partnerships needed to support and implement the programs. For the GRACE program, ASE has partnered with the Cook County Juvenile Courts, the Cook County State's Attorney, and the 4th District Police Department, community organizations that will provide mentoring services- including the Alderman's office, as well as referrals to a counseling agency to further support juvenile offenders and their families. ASE has partnered with churches, schools, non-profit organizations, and local residents (organizations are listed in the cover letter) to establish the Youth Leadership Council, create a safe zone, and address health and safety issues within Germano Millgate.

ASE would like to have additional staff to expand these programs and to ensure their continued success. A Youth/Violence Prevention Coordinator dedicated to expanding the Youth Leadership Council and implementing the GRACE program, from taking referrals, following up with the youth and organizations, and tracking the progress of the youth, would ensure the success of these programs. Currently, ASE has one paid staff member, who functions as Executive Director & Lead Organizer (ED). The ED has developed the aforementioned programs and established partnerships with the help of interns and volunteers. However, the programs would benefit from a dedicated staff person. The ED still expects to work on implementing the safe zone and working with Germano Millgate residents on safety issues.

Section C: Proposed Scope of Work

The project will focus on building staff capacity to implement the GRACE program and expand the YLC, described below. The executive director will spend time implementing the safe zone to reduce the rates of violence over the summer, when incidents are highest, and organizing Germano Millgate residents around health and safety issues to increase their civic participation. Measurements include: the number of organizations and residents involved in these projects and reducing the rate of violence in the area compared to the last two years.

GRACE: ASE has partnered with Cook County State's Attorney's Office, 4th Police District, and five community organizations, include Alderman Pope's office, (listed in "Teaming" section) to implement Groups Responding with Another Choice and Education (GRACE), a community-integrated intervention approach to youth sentencing to reduce recidivism and curb youth violence. GRACE intervenes with juvenile offenders with restorative justice practices, mentoring, and counseling. Youth are placed with local groups to serve community service hours, to re-integrate them into the community, form relationships with local residents, and connect them to resources. Cook County Juvenile Probation and Diversion Departments and 4th District Police Department will refer juvenile offenders living between 82nd and 95th Streets, east of South Chicago Ave, to community service hours with ASE partners. Referrals will be made to Universal Family Connections, which offers individual and group counseling, and drug treatment programs, if necessary. We have formed the partnerships, completed background checks, trained peace circle keepers, and are in the process of getting placements.

Program measurements include: determining the average rate of youth recidivists and comparing the data to those who have gone through the program, tracking the number of youth who complete our program compared to the total number who enter, and to evaluate changes needed to increase retention.

Youth Leadership Council (YLC): The YLC seeks to increase the civic participation of youth, between the ages of 12-17 on the southeast side, around community issues that they have identified. Goals are to: give youth a voice in the community, engage them in positive activities- thus, providing an alternative to criminal and gang activities, and to educate, develop, and unite African-American and Latino youth around anti-violence initiatives.

Program measurements include: holding bi-monthly YLC meetings, holding 1 training/ quarter to help youth develop leadership skills, for youth to complete a project of their choosing over the next year, for youth to hold at least one anti-violence event, and performing outreach to schools, after-school programs and churches to increase the number of youth as well as the number of organizations involved in YLC.

Section D: Timeline for Proposed Scope of Work

Youth Leadership Council

Ongoing: Meets at least 2/mo; At least 1 training session once/quarter; Outreach to schools, after school programs, and churches

April 2015: Youth-led event against violence

GRACE

Ongoing: Take placements for program; Youth complete peace circle (restorative justice practice), receive mentoring, and are referred to counseling; Staff tracks progress of youth

August 2014: Restorative Justice training for partners (as needed)

Mid-year and end of year: Evaluation of referrals and placements: # of referrals, # of youth in program, # of youth who completed a peace circle, # of youth who have completed program, # of youth who have re-entered the Juvenile Justice System

Safe Zone

May-September: Monthly meeting with partners and residents. Meetings with decision-makers to address violence, as needed.

July: Community event

October-April: Meetings, as needed, depending on the level of activity in the zone

Germano Millgate

Ongoing: At least one meeting per quarter with residents or with residents and decision-makers (e.g. east Lake Management, Chicago Police Dept., Alderman's office). Average has been at least once/month; Outreach and one on one meetings with individual residents

7.2.5 Qualifications of the Proposer

History

ASE began as Alianza Leadership Institute in 2002, giving community organizing leadership trainings to Latino residents in southeast Chicago, on civic participation, community leadership, and progressive policy change. Alianza had a unique, comprehensive organizing model that had roots from traditions, such as Industrial Areas Foundation (IAF) and Popular Education.

ASE is the culmination of nearly two years of work by the Alianza Leadership Institute. Many residents and church leaders realized that the southeast region was one of the only parts of the city without a permanent coalition of community-based institutions. ASE was created to meet the community organizing needs of local residents and institutions. As the Alianza Leadership Institute transitioned from a leadership training model to an organization driven by community leaders engaged in local campaigns, the organization changed its name to reflect its focus.

Although ASE had their founding convention in Feb. 2010, ASE operated under the auspices of the Alianza Leadership Institute until Jan. 2012. ASE now has more than 20 partner organizations located on the southeast Chicago, involving both African-American and Latino leadership at local institutions. The programs that we are currently running have been developed by community leaders and local partner organizations, and are the result of conversations around reducing neighborhood violence and engaging youth in the neighborhood.

Accomplishments and current projects:

ASE is well-qualified to implement this program, with its experience in addressing neighborhood violence as well as working with youth. ASE has:

- Developed the GRACE program and established partnerships necessary for the program's success
- Established a Youth Leadership Council with six participating organizations to give youth a voice in the community,

- Created a safe, or non-violence, zone along 91st and Burley streets. Efforts culminated in a Community Cookout in which over 300 residents attended, and was one of the few times residents felt safe enough to sit out on their porches. Eight organizations agreed to be Safe Havens, where a child can take shelter or request assistance.
- Provided youth employment opportunities. ASE employed 14 high school students on an asset mapping project through the After School Matters program. ASE has connected one of its partners to continue the program.
- Increased civic engagement with residents in Germano Millgate housing complex (which has been an epicenter of violence in the community), around health and safety issues. Results: partnership with East Lake Management, completion of 1,004 repairs, a new repair tracking system, a new security team was hired, new cameras placed to improve safety, and the establishment of an off-site contact person to address retaliation issues.

Additionally, ASE has the community partnerships needed to make the program successful. ASE partners include well-established organizations and churches, including: Claretian Associates- the local lead agency for Ceasefire, Safe Passages, and the New Communities Program; Our Lady of Guadalupe Church- the oldest Mexican parish in Chicago and one of the largest, active churches with a Latino constituency on the southeast side; and the Bush Homeowners and Tenants Organization- an 18-year old organization that has a history of community involvement and engaging the youth. The Bush HTA organized around the building of New Sullivan Elementary School, the holding of summer Youth Healthy Kids Summer Camp programs, and the establishment of two community gardens.

Alianza/ASE has eleven years of experience as a non-profit agency. The organization has managed grants for over seven years, is designated as a 501(c)3, and is compliant with all funders. We have managed grants from multiple private foundations, such as the Woods Fund of Chicago, Wieboldt Foundation, Local Initiatives Support Corporation (LISC) for ASE's Youth Leadership Council, and After School Matters program, as well as a state grant from the Illinois Violence Prevention Authority.

Number of employees: 4 total: 1 full-time, paid staff- Executive Director/Lead Organizer, 2 interns (internships expire in June 2014), 1 part-time Youth/Violence Prevention Coordinator (to be hired)

Number of years in operation: 11 years

Relevant Projects:

Illinois Violence Prevention Authority (IVPA), \$75,000

Youth Anti-Violence Initiative (YAVI) was a long-term program with goals to strengthen community capacity to prevent future violence and to decrease rates of violence in Southeast Chicago. IVPA funded the program, which resulted in the creation of a youth council and outreach to 46 organizations, churches, and schools to discuss violence in SouthEast Chicago. ASE performed leadership trainings and held strategy meetings with more than 225 local community members around the issue of violence, resulting in the formation of a Youth Leadership Council and the development of GRACE. Another 360 people attended two large public meetings to increase the leadership involved in current campaigns. It was out of these strategy meetings, that the community identified current issues. The goal was to create youth leadership, as well as to prevent and reduce violence in the neighborhood.

After School Matters Youth Summer Employment: \$3184 plus \$15,000 in kind funding

ASE partnered with the University of Chicago through After School Matters to employ 14 high school students on an asset mapping project, called MAPSCorp. The University of Chicago's South Side Health and Vitality Studies' (SSHVS) goal is to identify community assets and to better connect them to community resources, thereby improving the vitality and health of south-side residents. The objective of MAPSCorps is to provide meaningful and productive STEM (science, technology, engineering, mathematics) work opportunities for youth. Working in teams, MAPSCorps participants walk every block of our communities, observing, collecting, cataloguing, and analyzing data about businesses and

organizations. Since 2009, MAPSCorps has identified more than 8,300 assets in 20 of Chicago's south-side communities. Youth produce real-time, community-level data on community assets. The data is published online (www.SouthSideHealth.org) and is used by community leaders, residents, healthcare providers, researchers, policymakers, and students for school projects.

Wieboldt Foundation: \$15,000 & Woods Fund of Chicago: \$25,000

Both Wieboldt Foundation and the Woods Fund have supported the work of the Alliance of the SouthEast (ASE) through funding for general operating expenses. With this funding, ASE has been able to move a number of aforementioned accomplishments: GRACE, establishing the Youth Leadership Council, organizing groups around anti-violence discussions- including efforts to establish a safe zone, and organizing in Germano Millgate. Both funders were instrumental in funding the organization in its transition from Alianza Leadership Institute to the Alliance of the SouthEast.

References

Cook County State' Attorney Anita Alvarez office- GRACE program

Kathleen Bankhead, Assistant State's Attorney, Community Justice Center – South

9059 S. Cottage Grove Ave., Chicago, IL 60619

Phone: 773-783-5106, Email: kathleen.bankhead@cookcountyil.gov

Alderman John A. Pope, 10th Ward, Supported Illinois Violence Prevention Authority programs

3522 E 106th Street, Chicago, IL 60617

Phone: 773-721-1999, Email: ward10@cityofchicago.org, yessenia.carreon@cityofchicago.org

Joyce Coffee, Illinois Violence Prevention Authority partner, Supported programs funded by Woods Fund and Wieboldt Foundation

Executive Director of Family Rescue, Founding member of ASE

9204 S Commercial Ave, Ste 407, Chicago, IL 60617

Phone: 773-375-1918, Email: jm_coffee@familyrescueinc.org

Mark Ohrtman- After School Matters partner

Project Manager, South Side Health and Vitality Studies

The University of Chicago Medicine Urban Health Initiative

5841 S. Maryland Ave., Rm. R-307, MC 2050, Chicago, IL 60637

Phone: 773-834-3292, Email: mohrtman@babies.bsd.uchicago.edu

7.2.6 Key Personnel

Time commitment

Executive Director: 25%

Youth/Violence Prevention Coordinator : 100%

The Executive Director will provide direction and training for the Youth/Violence Prevention Coordinator. The Executive Director will be responsible for ensuring that the goals are achieved and the fiduciary duties regarding accounting the fiscal reporting are met. With a the addition of the Coordinator, the Executive Director expects to be spending time as follows: the Safe Zone (10%), Germano Millgate (15%) as well as a Coalition working on Lakeside Development (55%) and administration and fundraising (20%). For comparison, the ED currently spends: Coalition working on Lakeside Development (44%), Germano Millgate (20%), Youth Leadership Council (15%), GRACE (6%), Safe Zone (5%), and administration and fundraising (10%). Projects are completed with the help of volunteers and partner organizations.

The Youth/Violence Prevention Coordinator would be dedicated to implementing the GRACE program and expanding the Youth Leadership Council: taking referrals, following up with the youth and organizations, tracking the progress of the youth, performing outreach to potential new partners, and holding YLC meetings.

Resume and references

Please see the resume and references on the following pages.

Amalia NietoGomez

Ph: 773-800-0322; Email: amalia@asechicago.com

Education 1995-1999 Princeton University Princeton, NJ

- B.A., Woodrow Wilson School of International Relations
- Certificate, Latin American Studies

Experience January 2013- Present Alliance of the SouthEast Chicago, IL

Executive Director

- Organized youth leaders to hold anti-violence march with 100 participants, 7 organizations, and 7th Ward Alderman Natashia Holmes. News coverage: Channel 5, 7, Television, Univision
- Expanded an alternative sentencing program with the Cook County Juvenile Courts and ASE community partners (GRACE), to also include referrals from 4th District Police Dept.
- Worked with Ceasefire and local organizations to establish local safe, or non-violence, zone. Results: Community Cookout to bring together 300 African American and Latino residents. 8 organizations became Safe Havens, places where a child can take shelter or request assistance.
- Organized residents of Germano Millgate housing complex to address health/safety issues. Results: a partnership with management, completion of 1,000+ repairs, a new repair tracking system, a new security team hired, new cameras placed to improve safety, retaliation issues addressed.

Jan. 2006- Dec. 2013 First American Bank Chicago, IL & Orland Park, IL

Senior Personal Banker (Mar. 2009- Dec. 2013) ♦ Account Representative/Personal Banker (Sept. 2006- Mar. 2009) ♦ Sr. Mortgage Specialist (Jan. 2006- Sept. 2006)

- As a senior branch staff, ensured compliance with federal banking laws and regulations, develop staff capacity, and perform outreach to local residents, businesses, and organizations.
- As senior branch staff, ensured compliance with federal rules and regulations as well as bank policy, and coached staff in operations and understanding retail/ commercial banking products.
- Liaised with local organizations to present workshops in English and Spanish to community residents on the mortgage process/ qualifying for a loan, budgeting, understanding credit.
- Expanded branch relationships with local organizations resulting in successful branch opening of 70+ guests and workshops culminating in referrals. Branch relationships are still utilized.
- Contributed to market analysis for local branch, performing a SWOT analysis and supporting the need for ITIN products and marketing to Spanish-speaking community.

Oct. 2004- Sept. 2005 Pilsen Neighbors Community Council Chicago, IL

Organizer

- Organized leaders around education funding reform, immigrant rights, & state-wide health care plan.
- Staffed the three planning committees and coordinated related logistics for the Fiesta del Sol, a festival attended by more than 1 million people.

Sept. 2003-Aug. 2004 National Training & Info. Center Chicago, IL

National Housing Organizer

- Secured meeting with former HUD Secretary Alphonso Jackson, senior officials and community groups. Results: local visits by senior HUD officials and community input into Community

Development Block Grant policy.

- Tailored policy analysis to the needs of local organizations by simplifying complex policies and assisting groups in utilizing the analysis to propel local campaigns to combat predatory lending and to improve HUD programs.
- Conducted training session for community residents and organizational in Kalamazoo, MI address the lack of affordable housing. Results: Community residents won \$15 million allocated by the city over 3 years.

Aug. 1999–Aug. 2004 National Training & Info. Center Chicago, IL

Illinois Anti-predatory Lending Organizer & Policy Dir. (Sept. 2003–Aug. 2004) ♦

IL Anti-predatory Lending Project Dir. (July 2000–Sept. 2003) ♦ Housing Staff (Aug. 1999–July 2000)

- Performed and utilized analysis of state and federal housing policies to direct statewide coalition efforts to pass and enforce policies to protect homeowners. Results: first city ordinance in the country on predatory lending, Illinois High Cost Home Loan regulations, Illinois High Risk Home Loan law.
- Organized negotiations with key Illinois parties to pass hard-fought Illinois anti-predatory lending law, including: former Governor Rod Blagojevich, Attorney General Lisa Madigan, House Speaker Michael Madigan, and coalition members.
- Strategized with community groups to educate city officials, legislators, and Illinois and federal regulators on abusive mortgage practices. Results: Prepared coalition members to give testimony for the media, community hearings, four state hearings, and three national hearings.
- Performed outreach to and created outreach materials for residents, organizations, public officials

Mar. 2002–Sept. 2003 National Training & Info. Center Chicago, IL

Development Director

- Managed funding strategy for NTIC's \$1.7 million budget.
- Secured \$540,000 in grants from four new foundations partners between 2000-2004.

Skills

Policy analysis; Project management; Community and media outreach; Coalition building; Negotiations; Strong verbal and written skills; Working fluency in Spanish; Fundraising and grant writing; Journalistic writing skills; Computer skills: Word, Excel, Publisher.

Publications featuring the work with the statewide Coalition

- Baker, Christi. A Practitioner's Guide to Combating Predatory Lending. Washington, DC: Neighborhood Reinvestment Corporation and Local Initiatives Support Corporation Center for Home Ownership. August 2003.*
- Glink, Ilyce. WGN TV Chicago. Channel 9. "Predatory Lending Companies."*
- "Helping to Break the Cycle of Poverty for a Lifetime in the Archdiocese of Chicago." Chicago: Catholic Campaign for Human Development. (Fall 2001)
- Murray, Bobbi. "Hunting the Predators." The Nation. (July 15, 2000) P. 27-30.
- Ponce, Phil. WTTW 11's Chicago Tonight. (August 30, 2000)*
- Numerous articles in: Chicago Sun-Times, Chicago Tribune*, and Chicago Defender.*

* Publications, in which I appear.

Statewide coalition is named, "Illinois Coalition Against Predatory Home Loans."

References:

Joyce Coffee, ASE Board President & Founding Member, Executive Director of Family Rescue, IVPA partner

Phone: 773-375-1918, Email: jm_coffee@familyrescueinc.org

Sylvia Ortega, ASE Board Vice President & Founder/President of Bush Homeowners & Tenants Assoc.

Ph: 773-827-1166, Email: sortega_58@yahoo.com

Angela Hurlock, Board Treasurer, ASE Board Treasurer & Executive Director of Claretian Associates

Ph: 773-734-9181 x27, Email: angelah@claretianassociates.org

Youth/Violence Prevention Coordinator (To be hired)

Reports to: Executive Director

JOB SUMMARY: ASE is seeking a youth coordinator to A) staff its Youth Leadership Council, working with youth and help them develop their own youth-led campaign, and B) implement its GRACE (Groups Responding with Another Chance and Education) program. GRACE is a partnership with Cook County Juvenile Courts and the 4th Chicago Police District to work with at-risk youth and reduce neighborhood violence. Youth are placed with participating local community organizations to serve community service hours, receive mentoring, are referred to counseling, and participate in restorative justice practices.

RESPONSIBILITIES:

- Staff Youth Leadership Council meetings
- Work one on one with youth leaders to build their leadership abilities
- Perform outreach to schools, churches, after-school programs to expand Youth Leadership Council
- Work with youth and local organizations to develop a local campaign around anti-violence initiatives
- Coordinate the GRACE program
- Receive and track referrals from Juvenile Probation and Diversion Departments and 4th District Chicago Police Department from beginning to end of placement as part of GRACE program
- Follow up with the youth and organizations where placements have taken place through GRACE
- Coordinate evaluation sessions amongst stakeholders
- Other tasks and duties reasonably related to the job responsibilities
- Prepare written reports, meeting summaries, related written materials as they pertain to the work

REQUIREMENTS:

- HS Diploma. Bachelor's degree preferred but not required.

- Experience in working with youth and/or community organizing, preferred
- Strong organizational and administrative skills
- Excellent analytical, problem-solving, and decision-making skills
- Good interpersonal and communication skills
- Familiarity with or willingness to be trained in restorative justice practices, community organizing, and leadership development practices
- Experience of community involvement
- Track record of working with diverse populations, especially African Americans and Latinos
- A flexible schedule and ability to work evening and weekends (as needed). Currently, the Youth Leadership Council meets twice a month during the evening.
- Ability to travel locally and ability to supervise peer-to-peer outreach/education activities
- Cell phone and automobile
- Proficiency with Microsoft Office, including Excel and Word
- Fluency in Spanish preferred

Salary, commensurate with experience, and health benefits.

Alliance of the SouthEast (ASE) is an equal opportunity employer and does not discriminate on the basis of gender, race, age, nationality, sexual orientation, religion, disability or any other factor not specifically related to the ability to perform the job at hand.

7.2.7 Subcontracting or Teaming

GRACE: ASE is working with: Cook County State's Attorney office, Cook County Juvenile Probation and Diversion Departments, and 4th Chicago Police District, and 6 community partners, where youth will be placed and who will provide the supervision and mentoring during the placement. Below are the descriptions of team members, activities for community service hours, and representatives. None of the organizations listed below will receive compensation through this grant program.

Bush Home Owners and Tenant Association: A not-for-profit, community-based organization working to improve and preserve the housing stock in the community and the quality of life in the community.

Activities: Community gardens that require maintenance and annual event that requires volunteers.

Contact: Sylvia Ortega: 773- 827-1166, sortega_58@yahoo.com

Our Lady of Guadalupe Parish: Our Lady of Guadalupe serves the southeast side of Chicago. We have an active youth outreach program, a parent mentoring program called Padres Ayudando a Padres, an elementary school serving over 200 students, and a religious education program with 400 youth.

Activities: Maintenance around the church and school

Contact: Father Benjamin Romero, Sister Rayo Cuaya, or Sergio Venegas: 773-768-0793

10th Ward Alderman's Office: A government office that represents the interests of our constituents, and serves as a hub for our residents to receive and/or inquire about issues pertaining to the ward, city, state, etc

Activities: Cleaning up our business districts, any non-chemical graffiti removal, vacant lot clean-up, assisting in the office as needed and doing general duties as they relate to the upkeep of the office

Contact: Yessenia Carreon & TJ Sadzak: 773-721-1999, yessenia.carreon@cityofchicago.org

Claretian Associates: Claretian Associates builds community within the culturally diverse neighborhood of South Chicago by working with community leaders, residents and organizations to provide affordable housing and related services for low-and-moderate income people, build resident-based leadership, and

serve as a catalyst in creating innovative solutions to improve quality of life.

Activities: Assisting maintenance workers with day to day tasks, work with program staff on special events and programs. Work with our Safety programs through outreach activities and special events.

Contact: Angela Hurlock: 773-734-9181 ext. 27, angelah@claretianassociates.org

Embassy International Church: A non-denominational church that participates in community outreach and community engagement in the South Chicago neighborhood

Activities: Maintenance & repair in /around the church, education & hands-on job training field experience

Contact: Freida Burks: 773-412-1368, freidaburks78@yahoo.com, Deacon Burks: 773-619-6793

Alliance of the SouthEast: A coalition of organizations in southeast Chicago, working to build leadership and to provide tools to foment social change in the community.

Activities: Go door to door to survey residents about their neighborhood, database and do research, help set up and do outreach at community events

Contact: Amalia NietoGomez: (773) 800-0322; amalia@asechicago.org

South Chicago Art Center: A Visual arts center for youth in the South Chicago neighborhood.

Activities: Work in our community garden tilling soil, weeding and harvesting. Working in our Art Center cleaning, assisting with classes, and doing general duties as they relate to the upkeep of the Center.

Contact: Sarah Ward: 773-731-9287, sarah@happyartcenter.org

Youth Leadership Council (YLC): Youth from Our Lady of Guadalupe Parish (Sister Rayo Cuaya: 773-609-9203), La Causa Community Committee (Laura Salinas: 773-512-1953), St. Michael the Archangel School (Bridget de la Pena: 773-221-0212), Bowen High School (Catherine Whitfield: 773-852-8092), New Sullivan Elementary School (Kevin McGowan: 773-535-6585), and Germano Millgate (Amalia NietoGomez, ASE: 773-800-0322) participate in the YLC. Each organization is responsible for bringing youth to the meetings. ASE coordinates the meetings and works with the youth directly.

EXHIBIT 2

Schedule of Compensation

PRICE PROPOSAL/BUDGET DETAIL

The Proposer declares that it has carefully examined the Request for Proposal documents, the Proposal Forms, General and Special Conditions and Specifications identified as RFP No. 1453-13606 for Violence Prevention, Intervention and Reduction Mini-Seed Grants (\$10,000), as prepared by Cook County and has become familiar with all of the conditions under which it must be carried out and understands that by submitting proposed pricing on these pages, Proposer waives all right to plead any misunderstanding regarding the same. Any category of expense not applicable to the budget may be deleted. Indirect costs are not allowable.

Budget Detail

A. Personnel

List each position by title and name of employee, if available. Show the annual salary rate and the percentage of time to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization.

Name/Position	Computation	Cost
Amalia NietoGomez, Executive Director	\$45,000 x .25% (of time)	\$11,250.00
Youth/Violence Prevention Coordinator	\$27,000 x 100% (of time)	\$27,000.00 (Cook County Seed Grant \$10,000)

SUB-TOTAL \$ 38,250.00 (Cook county Seed Grant \$10,000)

B. Fringe Benefits

Fringe benefits should be based on actual known costs or an established formula. Fringe benefits are for the personnel listed in budget category (A) and only for the percentage of time devoted to the project. Fringe benefits on overtime hours are limited to FICA, Workman’s Compensation, and Unemployment Compensation.

Name/Position	Computation	Cost
Youth/Violence Prevention Coordinator	\$3600 x 100% (of time)	\$3600.00

SUB-TOTAL \$ 3600.00

TOTAL PERSONNEL AND FRINGE BENEFITS \$ 41,850.00 (Cook County Seed Grant \$10,000)

C. Travel

Itemize travel expenses of project personnel by purpose. Show the basis of computation (e.g., six people to 3-day training at \$X airfare, \$X lodging, \$X subsistence). In training projects, travel and meals for trainees should be listed separately. Show the number of trainees and the unit costs involved.

Identify the location of travel, if known. Travel for consultants will only be reimbursed for resources traveling from more than 50 miles outside of Cook County and shall be consistent with Cook County travel reimbursement policies. All travel shall be pre-approved by the Justice Advisory Council.

Purpose of Travel	Location	Item	Computation	Cost
Meeting	Local	Bus	\$200.00	\$200.00
2 Field Trips	Local	Buses	\$200.00 x 2	\$400.00

TOTAL \$ 600.00

D. Supplies

List items by type. Generally, supplies include any materials that are expendable or consumed during the course of the project.

Supply Items	Computation	Cost
Office supplies (paper, ink, pens, flip Charts, etc)	\$700.00 x 53% (organizational budget)	\$371.00
Computer expenses	\$200.00 x 53% (organizational budget)	\$106.00
Printing & reproduction	\$2000.00 x 53% (organizational budget)	\$1060.00
Postage & Mailing	\$500.00 x 53% (organizational budget)	\$265.00
Refreshments (YLC)	\$30.00/ meeting x 24 meetings	\$720.00
Germano Millgate	\$30.00/ meeting x 12 meetings	\$360.00
YLC BBQ and Safe Zone BBQ	\$200.00/ event x 2 events	\$400.00

TOTAL \$ 3282.00

E. Other Costs

List items (e.g., rent, reproduction, telephone, janitorial or security services, and investigative or confidential funds) by major type and the basis of the computation. For example, provide the square footage and the cost per square foot for rent, or provide a monthly rental cost and how many months to rent.

Description	Computation	Cost
Rent	\$4800.00 x 53% (organizational budget)	\$2544.00
Utilities	\$1600.00 x 53% (organizational budget)	\$848.00
Liability Insurance	\$3000.00 x 53% (organizational budget)	\$1590.00
Restorative Justice Training	2 people x \$200.00	\$400.00
Payroll taxes – ED	\$515.00 x 25% (of time) x 26 pay periods	\$3347.50
Payroll taxes- Youth Violence Prevention	\$309.00 x 26 pay periods	\$8034.00
Prevention Coordinator		

TOTAL \$ 16,763.50

Budget Summary- When you have completed the budget worksheet, transfer the totals for each category to the spaces below. Compute the total direct costs and the total project costs. Indicate the amount of Federal funds requested and the amount of non-Federal funds that will support the project.

Budget Category	Amount
A Personnel	\$38,250.00 (Cook County Seed Grant \$10,000)
B Fringe Benefits	\$3600.00
C Travel	\$600.00
D Supplies	\$3282.00
E Other Costs	\$16,763.50
Grand Total	\$62,495.50 (Cook County Seed Grant \$10,000)

EXHIBIT 3

Evidence of Insurance



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

7/18/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Inner-City Underwriting Agency PO Box 16130 1631 S Michigan Ave Unit 102 Chicago IL 60616-0130	CONTACT NAME: Customer Service Rep PHONE (A/C No. Ext): (312) 341-9080 x221 E-MAIL ADDRESS: CustomerService@inner-city.net		FAX (A/C No): (312) 341-9084
	INSURER(S) AFFORDING COVERAGE		NAIC #
INSURED Alianza Leadership Institute DBA Alliance of the SouthEast 9204 S Commercial Avenue Suite 301 Chicago IL 60617	INSURER A: United States Liability		
	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		
	INSURER F:		

COVERAGES

CERTIFICATE NUMBER: CL1462505929

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY			NPP1554035	2/8/2014	2/8/2015	EACH OCCURRENCE	\$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	X					MED EXP (Any one person)	\$ 5,000
	<input checked="" type="checkbox"/> Professional Liability						PERSONAL & ADV INJURY	\$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	\$ 2,000,000
<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC				PRODUCTS - COMP/OP AGG	\$ 2,000,000		\$	
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	\$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person)	\$
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS					BODILY INJURY (Per accident)	\$
	<input type="checkbox"/> HIRED AUTOS	<input type="checkbox"/> NON-OWNED AUTOS					PROPERTY DAMAGE (Per accident)	\$
								\$
	UMBRELLA LIAB						EACH OCCURRENCE	\$
	<input type="checkbox"/> EXCESS LIAB	<input type="checkbox"/> OCCUR					AGGREGATE	\$
		<input type="checkbox"/> CLAIMS-MADE						\$
	DED							\$
	RETENTION \$							\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATUTORY LIMITS	OTHER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N					E.L. EACH ACCIDENT	\$
	If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$
A	Directors & Officers LIAB			NPP1554035	2/8/2014	2/8/2015	each wrongful act	\$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

"County Contract: 1453-13606I, Cook County, its officials, employees and agents, 118 N Clark St., Rm 1018, Chicago, IL 60602" listed as a certificate holder

CERTIFICATE HOLDER**CANCELLATION**

Cook County
 118 N Clark St., Rm 1018
 Chicago 60602

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Junior Pierre/NDS

EXHIBIT 4

Economic Disclosure Statement (EDS) Forms

ECONOMIC DISCLOSURE STATEMENT

**ECONOMIC DISCLOSURE STATEMENT
AND EXECUTION DOCUMENT
INDEX**

<u>Section</u>	<u>Description</u>	<u>Pages</u>
Instructions	Instructions for Completion of EDS	EDS i - ii
1	Certifications	EDS 1, 2
2	Economic and Other Disclosures, Affidavit of Child Support Obligations and Disclosure of Ownership Interest	EDS 3 – 9
3	Sole Proprietor Signature Page	EDS 10a/b/c
4	Partnership Signature Page	EDS 11/a/b/c
5	Limited Liability Corporation Signature Page	EDS 12a/b/c
6	Corporation Signature Page	EDS 13a/b/c
7	Cook County Signature Page	EDS 14

ECONOMIC DISCLOSURE STATEMENT

INSTRUCTIONS FOR COMPLETION OF ECONOMIC DISCLOSURE STATEMENT AND EXECUTION DOCUMENT

This Economic Disclosure Statement and Execution Document ("EDS") is to be completed and executed by every Bidder on a County contract, every party responding to a Request for Proposals or Request for Qualifications ("Proposer"), and others as required by the Chief Procurement Officer. If the Undersigned is awarded a contract pursuant to the procurement process for which this EDS was submitted (the "Contract"), this Economic Disclosure Statement and Execution Document shall stand as the Undersigned's execution of the Contract.

Definitions. Capitalized terms used in this EDS and not otherwise defined herein shall have the meanings given to such terms in the Instructions to Bidders, General Conditions, Request for Proposals, Request for Qualifications, or other documents, as applicable.

"Affiliated Entity" means a person or entity that, directly or indirectly: controls the Bidder, is controlled by the Bidder, or is, with the Bidder, under common control of another person or entity. Indicia of control include, without limitation, interlocking management or ownership; identity of interests among family members; shared facilities and equipment; common use of employees; and organization of a business entity following the ineligibility of a business entity to do business with the County under the standards set forth in the Certifications included in this EDS, using substantially the same management, ownership or principals as the ineligible entity.

"Bidder," "Proposer," "Undersigned," or "Applicant," is the person or entity executing this EDS. Upon award and execution of a Contract by the County, the Bidder, Proposer, Undersigned or Applicant, as the case may be, shall become the Contractor or Contracting Party.

"Proposal," for purposes of this EDS, is the Undersigned's complete response to an RFP/RFQ, or if no RFQ/RFP was issued by the County, the "Proposal" is such other proposal, quote or offer submitted by the Undersigned, and in any event a "Proposal" includes this EDS.

"Code" means the Code of Ordinances, Cook County, Illinois available through the Cook County Clerk's Office website (<http://www.cookctyclerk.com/sub/ordinances.asp>). This page can also be accessed by going to www.cookctyclerk.com, clicking on the tab labeled "County Board Proceedings," and then clicking on the link to "Cook County Ordinances."

"Contractor" or "Contracting Party" means the Bidder, Proposer or Applicant with whom the County has entered into a Contract.

"EDS" means this complete Economic Disclosure Statement and Execution Document, including all sections listed in the Index and any attachments.

"Lobby" or "lobbying" means to, for compensation, attempt to influence a County official or County employee with respect to any County matter.

"Lobbyist" means any person or entity who lobbies.

"Prohibited Acts" means any of the actions or occurrences which form the basis for disqualification under the Code, or under the Certifications hereinafter set forth.

Section 1: Certifications. Section 1 sets forth certifications that are required for contracting parties under the Code. Execution of this EDS constitutes a warranty that all the statements and certifications contained, and all the facts stated, in the Certifications are true, correct and complete as of the date of execution.

Section 2: Economic and Other Disclosures Statement. Section 2 is the County's required Economic and Other Disclosures Statement form. Execution of this EDS constitutes a warranty that all the information provided in the EDS is true, correct and complete as of the date of execution, and binds the Undersigned to the warranties, representations, agreements and acknowledgements contained therein.

ECONOMIC DISCLOSURE STATEMENT

INSTRUCTIONS FOR COMPLETION OF ECONOMIC DISCLOSURE STATEMENT AND EXECUTION DOCUMENT

Sections 3,4,5,6,and 7: Execution Forms. The Bidder executes this EDS, and the Contract, by completing and signing three copies of the appropriate Signature Page. Section 3 is the form for a sole proprietor; Section 4 is the form for a partnership or joint venture; Section 5 is the form for a Limited Liability Corporation, and Section 6 is the form for a corporation. Proper execution requires THREE ORIGINALS; therefore, the appropriate Signature Page must be filled in, three copies made, and all three copies must be properly signed, notarized and submitted. The forms may be printed and completed by typing or hand writing the information required.

Required Updates. The information provided in this EDS will be kept current. In the event of any change in any information provided, including but not limited to any change which would render inaccurate or incomplete any certification or statement made in this EDS, the Undersigned will supplement this EDS up to the time the County takes action, by filing an amended EDS or such other documentation as is requested.

Additional Information. The County's Governmental Ethics and Campaign Financing Ordinances, impose certain duties and obligations on persons or entities seeking County contracts, work, business, or transactions. For further information please contact the Director of Ethics at (312) 603-4304 (69 W. Washington St. Suite 3040, Chicago, IL 60602) or visit our web-site at www.cookcountygov.com and go to the Ethics Department link. The Bidder must comply fully with the applicable ordinances.

ECONOMIC DISCLOSURE STATEMENT

CERTIFICATIONS (SECTION 1)

THE FOLLOWING CERTIFICATIONS ARE MADE PURSUANT TO STATE LAW AND THE CODE. THE UNDERSIGNED IS CAUTIONED TO CAREFULLY READ THESE CERTIFICATIONS PRIOR TO SIGNING THE SIGNATURE PAGE. SIGNING THE SIGNATURE PAGE SHALL CONSTITUTE A WARRANTY BY THE UNDERSIGNED THAT ALL THE STATEMENTS, CERTIFICATIONS AND INFORMATION SET FORTH WITHIN THESE CERTIFICATIONS ARE TRUE, COMPLETE AND CORRECT AS OF THE DATE THE SIGNATURE PAGE IS SIGNED. THE UNDERSIGNED IS NOTIFIED THAT IF THE COUNTY LEARNS THAT ANY OF THE FOLLOWING CERTIFICATIONS WERE FALSELY MADE, THAT ANY CONTRACT ENTERED INTO WITH THE UNDERSIGNED SHALL BE SUBJECT TO TERMINATION.

A. PERSONS AND ENTITIES SUBJECT TO DISQUALIFICATION

No person or business entity shall be awarded a contract or sub-contract, for a period of five (5) years from the date of conviction or entry of a plea or admission of guilt, civil or criminal, if that person or business entity:

- 1) Has been convicted of an act committed, within the State of Illinois, of bribery or attempting to bribe an officer or employee of a unit of state, federal or local government or school district in the State of Illinois in that officer's or employee's official capacity;
- 2) Has been convicted by federal, state or local government of an act of bid-rigging or attempting to rig bids as defined in the Sherman Anti-Trust Act and Clayton Act. Act. 15 U.S.C. Section 1 et seq.;
- 3) Has been convicted of bid-rigging or attempting to rig bids under the laws of federal, state or local government;
- 4) Has been convicted of an act committed, within the State, of price-fixing or attempting to fix prices as defined by the Sherman Anti-Trust Act and the Clayton Act. 15 U.S.C. Section 1, et seq.;
- 5) Has been convicted of price-fixing or attempting to fix prices under the laws the State;
- 6) Has been convicted of defrauding or attempting to defraud any unit of state or local government or school district within the State of Illinois;
- 7) Has made an admission of guilt of such conduct as set forth in subsections (1) through (6) above which admission is a matter of record, whether or not such person or business entity was subject to prosecution for the offense or offenses admitted to; or
- 8) Has entered a plea of nolo contendere to charge of bribery, price-fixing, bid-rigging, or fraud, as set forth in sub-paragraphs (1) through (6) above.

In the case of bribery or attempting to bribe, a business entity may not be awarded a contract if an official, agent or employee of such business entity committed the Prohibited Act on behalf of the business entity and pursuant to the direction or authorization of an officer, director or other responsible official of the business entity, and such Prohibited Act occurred within three years prior to the award of the contract. In addition, a business entity shall be disqualified if an owner, partner or shareholder controlling, directly or indirectly, 20 % or more of the business entity, or an officer of the business entity has performed any Prohibited Act within five years prior to the award of the Contract.

THE UNDERSIGNED HEREBY CERTIFIES THAT: The Undersigned has read the provisions of Section A, Persons and Entities Subject to Disqualification, that the Undersigned has not committed any Prohibited Act set forth in Section A, and that award of the Contract to the Undersigned would not violate the provisions of such Section or of the Code.

B. BID-RIGGING OR BID ROTATING

THE UNDERSIGNED HEREBY CERTIFIES THAT: In accordance with 720 ILCS 5/33 E-11, neither the Undersigned nor any Affiliated Entity is barred from award of this Contract as a result of a conviction for the violation of State laws prohibiting bid-rigging or bid rotating.

C. DRUG FREE WORKPLACE ACT

THE UNDERSIGNED HEREBY CERTIFIES THAT: The Undersigned will provide a drug free workplace, as required by Public Act 86-1459 (30 ILCS 580/2-11).

D. DELINQUENCY IN PAYMENT OF TAXES

THE UNDERSIGNED HEREBY CERTIFIES THAT: The Undersigned is not an owner or a party responsible for the payment of any tax or fee administered by Cook County, by a local municipality, or by the Illinois Department of Revenue, which such tax or fee is delinquent, such as bar award of a contract or subcontract pursuant to the Code, Chapter 34, Section 34-129.

E. HUMAN RIGHTS ORDINANCE

No person who is a party to a contract with Cook County ("County") shall engage in unlawful discrimination or sexual harassment against any individual in the terms or conditions of employment, credit, public accommodations, housing, or provision of County facilities, services or programs (Code Chapter 42, Section 42-30 et seq).

ECONOMIC DISCLOSURE STATEMENT

F. ILLINOIS HUMAN RIGHTS ACT

THE UNDERSIGNED HEREBY CERTIFIES THAT: It is in compliance with the the Illinois Human Rights Act (775 ILCS 5/2-105), and agrees to abide by the requirements of the Act as part of its contractual obligations.

G. MACBRIDE PRINCIPLES, CODE CHAPTER 34, SECTION 34-132

If the primary contractor currently conducts business operations in Northern Ireland, or will conduct business during the projected duration of a County contract, the primary contractor shall make all reasonable and good faith efforts to conduct any such business operations in Northern Ireland in accordance with the MacBride Principles for Northern Ireland as defined in Illinois Public Act 85-1390.

H. LIVING WAGE ORDINANCE PREFERENCE (COOK COUNTY CODE, CHAPTER 34, SECTION 34-127;

The Code requires that a living wage must be paid to individuals employed by a Contractor which has a County Contract and by all subcontractors of such Contractor under a County Contract, throughout the duration of such County Contract. The amount of such living wage is determined from time to time by, and is available from, the Chief Financial Officer of the County.

For purposes of this EDS Section 4, H, "Contract" means any written agreement whereby the County is committed to or does expend funds in connection with the agreement or subcontract thereof. The term "Contract" as used in this EDS, Section 4, I, specifically excludes contracts with the following:

- 1) Not-For Profit Organizations (defined as a corporation having tax exempt status under Section 501(C)(3) of the United State Internal Revenue Code and recognized under the Illinois State not-for -profit law);
- 2) Community Development Block Grants;
- 3) Cook County Works Department;
- 4) Sheriff's Work Alternative Program; and
- 5) Department of Correction inmates.

ECONOMIC DISCLOSURE STATEMENT

REQUIRED DISCLOSURES (SECTION 2)

1. DISCLOSURE OF LOBBYIST CONTACTS

List all persons or entities that have made lobbying contacts on your behalf with respect to this contract:

Name N/A Address _____

2. LOCAL BUSINESS PREFERENCE DISCLOSURE; CODE, CHAPTER 34, SECTION 34-151(p);

"Local Business" shall mean a person authorized to transact business in this State and having a bona fide establishment for transacting business located within Cook County at which it was actually transacting business on the date when any competitive solicitation for a public contract is first advertised or announced and further which employs the majority of its regular, full time work force within Cook County, including a foreign corporation duly authorized to transact business in this State and which has a bona fide establishment for transacting business located within Cook County at which it was actually transacting business on the date when any competitive solicitation for a public contract is first advertised or announced and further which employs the majority of its regular, full time work force within Cook County.

a) Is Bidder a "Local Business" as defined above?
Yes X No _____

b) If yes, list business addresses within Cook County:
9204 S. Commercial Ave, Ste 301
Chicago, IL 60617

c) Does Bidder employ the majority of its regular full-time workforce within Cook County?
Yes X No _____

3. THE CHILD SUPPORT ENFORCEMENT ORDINANCE (PREFERENCE (CODE, CHAPTER 34, SECTION 34-366))

Every Applicant for a County Privilege shall be in full compliance with any child support order before such Applicant is entitled to receive or renew a County Privilege. When delinquent child support exists, the County shall not issue or renew any County Privilege, and may revoke any County Privilege.

All Applicants are required to review the Cook County Affidavit of Child Support Obligations attached to this EDS (EDS-8) and complete the following, based upon the definitions and other information included in such Affidavit.

ECONOMIC DISCLOSURE STATEMENT

4. REAL ESTATE OWNERSHIP DISCLOSURES.

The Undersigned must indicate by checking the appropriate provision below and providing all required information that either:

a) The following is a complete list of all real estate owned by the Undersigned in Cook County:

PERMANENT INDEX NUMBER(S):

(ATTACH SHEET IF NECESSARY TO LIST ADDITIONAL INDEX NUMBERS)

OR:

b) The Undersigned owns no real estate in Cook County.

5. EXCEPTIONS TO CERTIFICATIONS OR DISCLOSURES.

If the Undersigned is unable to certify to any of the Certifications or any other statements contained in this EDS and not explained elsewhere in this EDS, the Undersigned must explain below:

N/A

If the letters, "NA", the word "None" or "No Response" appears above, or if the space is left blank, it will be conclusively presumed that the Undersigned certified to all Certifications and other statements contained in this EDS.

ECONOMIC DISCLOSURE STATEMENT

COOK COUNTY DISCLOSURE OF OWNERSHIP INTEREST STATEMENT

The Cook County Code of Ordinances (§2-610 et seq.) requires that any Applicant for any County Action must disclose information concerning ownership interests in the Applicant. This Disclosure of Ownership Interest Statement must be completed with all information current as of the date this Statement is signed. Furthermore, this Statement must be kept current, by filing an amended Statement, until such time as the County Board or County Agency shall take action on the application. The information contained in this Statement will be maintained in a database and made available for public viewing.

If you are asked to list names, but there are no applicable names to list, you must state NONE. An incomplete Statement will be returned and any action regarding this contract will be delayed. A failure to fully comply with the ordinance may result in the action taken by the County Board or County Agency being voided.

"Applicant" means any Entity or person making an application to the County for any County Action.

"County Action" means any action by a County Agency, a County Department, or the County Board regarding an ordinance or ordinance amendment, a County Board approval, or other County agency approval, with respect to contracts, leases, or sale or purchase of real estate.

"Entity" or "Legal Entity" means a sole proprietorship, corporation, partnership, association, business trust, estate, two or more persons having a joint or common interest, trustee of a land trust, other commercial or legal entity or any beneficiary or beneficiaries thereof.

This Disclosure of Ownership Interest Statement must be submitted by :

1. An Applicant for County Action and
2. An individual or Legal Entity that holds stock or a beneficial interest in the Applicant and is listed on the Applicant's Statement (a "Holder") must file a Statement and complete #1 only under Ownership Interest Declaration.

Please print or type responses clearly and legibly. Add additional pages if needed, being careful to identify each portion of the form to which each additional page refers.

This Statement is being made by the Applicant or Stock/Beneficial Interest Holder

This Statement is an: Original Statement or Amended Statement

Identifying Information:

Name: Alianza Leadership Institute Alliance of the Southeast D/B/A: Alianza of the Southeast EIN NO.: 02-0536466
Street Address: 9201 S. Commercial Ave, Ste 301
City: Chicago State: IL Zip Code: 60617
Phone No.: 773-821-8908

Form of Legal Entity:

Sole Proprietor Partnership Corporation ^{Non-Profit} Trustee of Land Trust
 Business Trust Estate Association Joint Venture
 Other (describe) _____

ECONOMIC DISCLOSURE STATEMENT

Ownership Interest Declaration:

1. List the name(s), address, and percent ownership of each individual and each Entity having a legal or beneficial interest (including ownership) of more than five percent (5%) in the Applicant/Holder.

Name	Address	Percentage Interest in Applicant/Holder
NONE		

2. If the interest of any individual or any Entity listed in (1) above is held as an agent or agents, or a nominee or nominees, list the name and address of the principal on whose behalf the interest is held.

Name of Agent/Nominee	Name of Principal	Principal's Address
NONE		

3. Is the Applicant constructively controlled by another person or Legal Entity? [] Yes [] No

If yes, state the name, address and percentage of beneficial interest of such person or legal entity, and the relationship under which such control is being or may be exercised.

Name	Address	Percentage of Beneficial Interest	Relationship
NONE			

Declaration (check the applicable box):

I state under oath that the Applicant has withheld no disclosure as to ownership interest in the Applicant nor reserved any information, data or plan as to the intended use or purpose for which the Applicant seeks County Board or other County Agency action.

[] I state under oath that the Holder has withheld no disclosure as to ownership interest nor reserved any information required to be disclosed.

Amalia Nieto Gomez Executive Director

Name of Authorized Applicant/Holder Representative (please print or type) Title

[Signature] 5/15/14

Signature Date

amalia@asechicago.org 773-221-8908

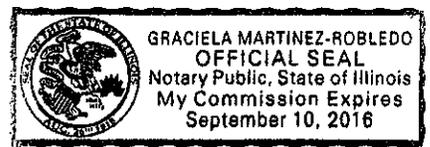
E-mail address Phone Number

Subscribed to and sworn before me
this 15 day of May, 2014.

X Graciela Martinez-Robledo My commission expires: 9-10-2016

Notary Public Signature

Notary Seal



ECONOMIC DISCLOSURE STATEMENT

COOK COUNTY BOARD OF ETHICS
69 W. WASHINGTON STREET, SUITE 3040
CHICAGO, ILLINOIS 60602
312/603-4304
312/603-9988 FAX 312/603-1011 TT/TDD

FAMILIAL RELATIONSHIP DISCLOSURE PROVISION:

Section 2-582 of the Cook County Ethics Ordinance requires any person or persons doing business with Cook County, upon execution of a contract with Cook County, to disclose to the Cook County Board of Ethics the existence of familial relationships they may have with all persons holding elective office in the State of Illinois, the County of Cook, or in any municipality within the County of Cook.

The disclosure required by this section shall be filed by January 1 of each calendar year or within thirty (30) days of the execution of any contract or lease. Any person filing a late disclosure statement after January 31 shall be assessed a late filing fee of \$100.00 per day that the disclosure is late. Any person found guilty of violating any provision of this section or knowingly filing a false, misleading, or incomplete disclosure to the Cook County Board of Ethics shall be prohibited, for a period of three (3) years, from engaging, directly or indirectly, in any business with Cook County. Note: Please see Chapter 2 Administration, Article VII Ethics, Section 2-582 of the Cook County Code to view the full provisions of this section.

If you have questions concerning this disclosure requirement, please call the Cook County Board of Ethics at (312) 603-4304. Note: A current list of contractors doing business with Cook County is available via the Cook County Board of Ethics' website at: http://www.cookcountygov.com/taxonomy/ethics/Listings/cc_ethics_VendorList_.pdf

DEFINITIONS:

"Calendar year" means January 1 to December 31 of each year.

"Doing business" for this Ordinance provision means any one or any combination of leases, contracts, or purchases to or with Cook County or any Cook County agency in excess of \$25,000 in any calendar year.

"Familial relationship" means a person who is related to an official or employee as spouse or any of the following, whether by blood, marriage or adoption:

Parent	Grandparent	Stepfather
Child	Grandchild	Stepmother
Brother	Father-in-law	Stepson
Sister	Mother-in-law	Stepdaughter
Aunt	Son-in-law	Stepbrother
Uncle	Daughter-in-law	Stepsister
Niece	Brother-in-law	Half-brother
Nephew	Sister-in-law	Half-sister

"Person" means any individual, entity, corporation, partnership, firm, association, union, trust, estate, as well as any parent or subsidiary of any of the foregoing, and whether or not operated for profit.

ECONOMIC DISCLOSURE STATEMENT

SWORN FAMILIAL RELATIONSHIP DISCLOSURE FORM

Pursuant to Section 2-582 of the Cook County Ethics Ordinance, any person* doing business* with Cook County must disclose, to the Cook County Board of Ethics, the existence of familial relationships* to any person holding elective office in the State of Illinois, Cook County, or in any municipality within Cook County. Please print your responses.

Name of Owner/Employer: Amalia Nieto-Gomez Title: Executive Director
Business Entity Name: Hispanza Leadership Institute Phone: 773-221-8908
Business Entity Address: 9204 S. Commercial Ave, Ste 301, Chicago, IL 60617

N/A The following familial relationship exists between the owner or any employee of the business entity contracted to do business with Cook County and any person holding elective office in the State of Illinois, Cook County, or in any municipality within Cook County.

- | Owner/Employer Name: | Related to: | Relationship: |
|----------------------|-------------|---------------|
| 1. _____ | | |
| 2. _____ | | |
| 3. _____ | | |
| 4. _____ | | |
| 5. _____ | | |

If more space is needed, attach an additional sheet following the above format.

There is no familial relationship that exists between the owner or any employee of the business entity contracted to do business with Cook County and any person holding elective office in the State of Illinois, Cook County, or in any municipality within Cook County.

To the best of my knowledge and belief, the information provided above is true and complete.

Amalia Nieto-Gomez _____ Date 5/15/14
Owner/Employer's Signature Date

Subscribe and sworn before me this 15 day of May, 2014
a Notary Public in and for Cook County

Graciela Martinez-Robledo
(Signature)

NOTARY PUBLIC

SEAL



Commission expires 9-10-2016

Completed forms must be filed within 30 days of the execution of any contract or lease with Cook County and should be mailed to:

Cook County Board of Ethics
69 West Washington Street,
Suite 3040
Chicago, Illinois 60602

ECONOMIC DISCLOSURE STATEMENT

SIGNATURE BY A SOLE PROPRIETOR

(SECTION 3)

The Undersigned hereby certifies and warrants: that all of the statements, certifications and representations set forth in this EDS are true, complete and correct; that the Undersigned is in full compliance and will continue to be in compliance throughout the term of the Contract or County Privilege issued to the Undersigned with all the policies and requirements set forth in this EDS; and that all facts and information provided by the Undersigned in this EDS are true, complete and correct. The Undersigned agrees to inform the Chief Procurement Officer in writing if any of such statements, certifications, representations, facts or information becomes or is found to be untrue, incomplete or incorrect during the term of the Contract or County Privilege.

BUSINESS NAME: N/A

BUSINESS ADDRESS: _____

BUSINESS TELEPHONE: _____ FAX NUMBER: _____

FEIN/SSN: _____

COOK COUNTY BUSINESS REGISTRATION NUMBER: _____

SOLE PROPRIETOR'S SIGNATURE: _____

PRINT NAME: _____

DATE: _____

Subscribed to and sworn before me
this ____ day of _____, 20____.

My commission expires:

X _____

Notary Public Signature

Notary Seal

ECONOMIC DISCLOSURE STATEMENT

SIGNATURE BY A PARTNERSHIP (AND/OR A JOINT VENTURE)

(SECTION 4)

The Undersigned hereby certifies and warrants: that all of the statements, certifications and representations set forth in this EDS are true, complete and correct; that the Undersigned is in full compliance and will continue to be in compliance throughout the term of the Contract or County Privilege issued to the Undersigned with all the policies and requirements set forth in this EDS; and that all facts and information provided by the Undersigned in this EDS are true, complete and correct. The Undersigned agrees to inform the Chief Procurement Officer in writing if any of such statements, certifications, representations, facts or information becomes or is found to be untrue, incomplete or incorrect during the term of the Contract or County Privilege.

BUSINESS NAME: N/A

BUSINESS ADDRESS: _____

BUSINESS TELEPHONE: _____ FAX NUMBER: _____

FEIN/SSN: _____

*COOK COUNTY BUSINESS REGISTRATION NUMBER: _____

SIGNATURE OF PARTNER AUTHORIZED TO EXECUTE CONTRACTS ON BEHALF OF PARTNERSHIP:

*BY: _____

DATE: _____

Subscribed to and sworn before me
this ____ day of _____, 20____.

My commission expires:

X _____

Notary Public Signature

Notary Seal

* Attach hereto a partnership resolution or other document authorizing the individual signing this Signature Page to so sign on behalf of the Partnership.

ECONOMIC DISCLOSURE STATEMENT

SIGNATURE BY A LIMITED LIABILITY CORPORATION

(SECTION 5)

The Undersigned hereby certifies and warrants: that all of the statements, certifications and representations set forth in this EDS are true, complete and correct; that the Undersigned is in full compliance and will continue to be in compliance throughout the term of the Contract or County Privilege issued to the Undersigned with all the policies and requirements set forth in this EDS; and that all facts and information provided by the Undersigned in this EDS are true, complete and correct. The Undersigned agrees to inform the Chief Procurement Officer in writing if any of such statements, certifications, representations, facts or information becomes or is found to be untrue, incomplete or incorrect during the term of the Contract or County Privilege.

BUSINESS NAME: N/A

BUSINESS ADDRESS: _____

BUSINESS TELEPHONE: _____ FAX NUMBER: _____

CONTACT PERSON: _____

FEIN: _____ *CORPORATE FILE NUMBER: _____

MANAGING MEMBER: _____ MANAGING MEMBER: _____

**SIGNATURE OF MANAGER: _____

ATTEST: _____

Subscribed to and sworn before me

this ____ day of _____, 20____

X _____

Notary Public Signature

Notary Seal

*** If the LLC is not registered in the State of Illinois, a copy of a current Certificate of Good Standing from the state of incorporation must be submitted with this Signature Page.**

**** Attach either a certified copy of the by-laws, articles, resolution or other authorization demonstrating such persons to sign the Signature Page on behalf of the LLC.**

ECONOMIC DISCLOSURE STATEMENT

SIGNATURE BY A CORPORATION

(SECTION 6)

The Undersigned hereby certifies and warrants: that all of the statements, certifications and representations set forth in this EDS are true, complete and correct; that the Undersigned is in full compliance and will continue to be in compliance throughout the term of the Contract or County Privilege issued to the Undersigned with all the policies and requirements set forth in this EDS; and that all facts and information provided by the Undersigned in this EDS are true, complete and correct. The Undersigned agrees to inform the Chief Procurement Officer in writing if any of such statements, certifications, representations, facts or information becomes or is found to be untrue, incomplete or incorrect during the term of the Contract or County Privilege.

BUSINESS NAME: Alianza Leadership Institute, DBA Alliance of the South East (ASE)
BUSINESS ADDRESS: 9204 S. Commercial Ave, Ste 301 Chicago, IL 60617
BUSINESS TELEPHONE: 773-221-8908 ^{cell} FAX NUMBER: 773-800-0322
CONTACT PERSON: Amalia Nietogomez
FEIN: 02-0536466 *CORPORATE FILE NUMBER: 61989331

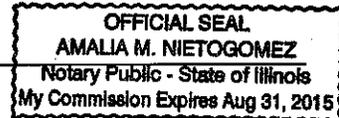
PLEASE LIST THE FOLLOWING OFFICERS:

PRESIDENT: Joyce Coffee VICE PRESIDENT: Sylvia Ortega
SECRETARY: Kristen Ryan TREASURER: Angela Hurllock
**SIGNATURE OF PRESIDENT: Joyce M Coffee
ATTEST: Kristen Ryan (CORPORATE SECRETARY)

Subscribed to and sworn before me
this 19th day of May, 2014.
X Amalia Nietogomez
Notary Public Signature

My commission expires: 08/31/15

Notary Seal



*If the corporation is not registered in the State of Illinois, a copy of the Certificate of Good Standing from the state of incorporation must be submitted with this Signature Page.

**In the event that this Signature Page is signed by any persons than the President and Secretary, attach either a certified copy of the corporate by-laws, resolution or other authorization by the corporation, authorizing such persons to sign the Signature Page on behalf of the corporation.

COOK COUNTY SIGNATURE PAGE

(SECTION 7)

ON BEHALF OF THE COUNTY OF COOK, A BODY POLITIC AND CORPORATE OF THE STATE OF ILLINOIS, THIS CONTRACT IS HEREBY EXECUTED BY:

John E. M.

COOK COUNTY CHIEF PROCUREMENT OFFICER

DATED AT CHICAGO, ILLINOIS THIS 25 DAY OF September, 2014

IN THE CASE OF A BID PROPOSAL, THE COUNTY HEREBY ACCEPTS:

THE FOREGOING BID/PROPOSAL AS IDENTIFIED IN THE CONTRACT DOCUMENTS FOR CONTRACT NUMBER

1453-13606 H

OR

ITEM(S), SECTION(S), PART(S): _____

TOTAL AMOUNT OF CONTRACT: \$ 10,000⁰⁰ (DOLLARS AND CENTS)

FUND CHARGEABLE: _____

APPROVED BY BOARD OF
COOK COUNTY COMMISSIONERS

SEP 10 2014

COM. _____

APPROVED AS TO FORM:

Not required

ASSISTANT STATE'S ATTORNEY
(Required on contracts over \$1,000,000.00)