

PROFESSIONAL SERVICES AGREEMENT

CONTRACT NO. 1453-13606A

**VIOLENCE PREVENTION, INTERVENTION AND REDUCTION
MINI-SEED GRANTS**

BETWEEN



COOK COUNTY GOVERNMENT

COOK COUNTY JUSTICE ADVISORY COUNCIL

AND

INSPIRATION CORPORATION

**APPROVED BY BOARD OF
COOK COUNTY COMMISSIONERS**

SEP 10 2014

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PROFESSIONAL SERVICES AGREEMENT

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Exhibit 3	Evidence of Insurance
Exhibit 4	Economic Disclosure Statement Forms

AGREEMENT

This Agreement is made and entered into by and between the County of Cook, a public body corporate of the State of Illinois, on behalf of Office of the Chief Procurement Officer hereinafter referred to as "County" and Inspiration Corporation, doing business as a Not-for-Profit of the State of Illinois, hereinafter referred to as "Contractor".

BACKGROUND

The County of Cook issued a Request for Proposals "RFP" for Violence Prevention, Intervention and Reduction Mini-Seed Grants. Proposals were evaluated in accordance with the evaluation criteria published in the RFP. The Contractor was selected based on the proposal submitted and evaluated by the County representatives.

Contractor represents that it has the professional experience and expertise to provide the necessary services and further warrants that it is ready, willing and able to perform in accordance with the terms and conditions as set forth in this Agreement.

NOW, THEREFORE, the County and Contractor agree as follows:

TERMS AND CONDITIONS

ARTICLE 1: INCORPORATION OF BACKGROUND

The Background information set forth above is incorporated by reference as if fully set forth here.

ARTICLE 2: DEFINITIONS

a) Definitions

The following words and phrases have the following meanings for purposes of this Agreement:

"**Additional Services**" means those services which are within the general scope of Services of this Agreement, but beyond the description of services required under Article 3, and all services reasonably necessary to complete the Additional Services to the standards of performance required by this Agreement. Any Additional Services requested by the Department require the approval of the Chief Procurement Officer in a written modification to this Agreement before Contractor is obligated to perform those Additional Services and before the County becomes obligated to pay for those Additional Services.

"**Agreement**" means this Professional Services Agreement, including all exhibits attached to it and incorporated in it by reference, and all amendments, modifications or revisions made in accordance with its terms.

"**Chief Procurement Officer**" means the Chief Procurement Officer for the County of Cook and any representative duly authorized in writing to act on his behalf.

"**Department**" means the Cook County Using Department.

"**Services**" means, collectively, the services, duties and responsibilities described in Article 3 of this Agreement and any and all work necessary to complete them or carry them out fully and to the standard of performance required in this Agreement.

"**Subcontractor**" means any person or entity with whom Contractor contracts to provide any part of the Services, including subcontractors and subcontractors of any tier, suppliers and materials providers, whether or not in privity with Contractor.

b) Interpretation

- i) The term "**include**" (in all its forms) means "include, without limitation" unless the context clearly states otherwise.
- ii) All references in this Agreement to Articles, Sections or Exhibits, unless otherwise expressed or indicated are to the Articles, Sections or Exhibits of this Agreement.
- iii) Words importing persons include firms, associations, partnerships, trusts, corporations and other legal entities, including public bodies, as well as natural persons.
- iv) Any headings preceding the text of the Articles and Sections of this Agreement, and any table of contents or marginal notes appended to it, are solely for convenience or reference and do not constitute a part of this Agreement, nor do they affect the meaning, construction or effect of this Agreement.
- v) Words importing the singular include the plural and vice versa. Words of the masculine gender include the correlative words of the feminine and neuter genders.
- vi) All references to a number of days mean calendar days, unless expressly indicated otherwise.

c) Incorporation of Exhibits

The following attached Exhibits are made a part of this Agreement:

- Exhibit 1 Scope of Services
- Exhibit 2 Schedule of Compensation
- Exhibit 3 Evidence of Insurance
- Exhibit 4 Economic Disclosure Statement Forms

ARTICLE 3: DUTIES AND RESPONSIBILITIES OF CONTRACTOR

a) Scope of Services

This description of Services is intended to be general in nature and is neither a complete description of Contractor's Services nor a limitation on the Services that Contractor is to provide under this Agreement. Contractor must provide the Services in accordance with the standards of performance set forth in Section 3c. The Services that Contractor must provide include, but are not limited to, those described in Exhibit 1, Scope of Services and Time Limits for Performance, which is attached to this Agreement and incorporated by reference as if fully set forth here.

b) Deliverables

In carrying out its Services, Contractor must prepare or provide to the County various Deliverables. "**Deliverables**" include work product, such as written reviews, recommendations, reports and analyses, produced by Contractor for the County.

The County may reject Deliverables that do not include relevant information or data, or do not include all documents or other materials specified in this Agreement or reasonably necessary for the purpose for which the County made this Agreement or for which the County intends to use the Deliverables. If the County determines that Contractor has failed to comply with the foregoing standards, it has 30 days from the discovery to notify Contractor of its failure. If Contractor does not correct the failure, if it is possible to do so, within 30 days after receipt of notice from the County specifying the failure, then the County, by written notice, may treat the failure as a default of this Agreement under Article 9.

Partial or incomplete Deliverables may be accepted for review only when required for a specific and well-defined purpose and when consented to in advance by the County. Such Deliverables will not be considered as satisfying the requirements of this Agreement and partial or incomplete Deliverables in no way relieve Contractor of its commitments under this Agreement.

c) Standard of Performance

Contractor must perform all Services required of it under this Agreement with that degree of skill, care and diligence normally shown by a Contractor performing services of a scope and purpose and magnitude comparable with the nature of the Services to be provided under this Agreement. Contractor acknowledges that it is entrusted with or has access to valuable and confidential information and records of the County and with respect to that information, Contractor agrees to be held to the standard of care of a fiduciary.

Contractor must assure that all Services that require the exercise of professional skills or judgment are accomplished by professionals qualified and competent in the applicable discipline and appropriately licensed, if required by law. Contractor must provide copies of any such licenses. Contractor remains responsible for the professional and technical accuracy of all Services or Deliverables furnished, whether by Contractor or its Subcontractors or others on its behalf. All Deliverables must be prepared in a form and content satisfactory to the Department and delivered in a timely manner consistent with the requirements of this Agreement.

If Contractor fails to comply with the foregoing standards, Contractor must perform again, at its own expense, all Services required to be re-performed as a direct or indirect result of that failure. Any review, approval, acceptance or payment for any of the Services by the County does not relieve Contractor of its responsibility for the professional skill and care and technical accuracy of its Services and Deliverables. This provision in no way limits the County's rights against Contractor either under this Agreement, at law or in equity.

d) Personnel

i) Adequate Staffing

Contractor must, upon receiving a fully executed copy of this Agreement, assign and maintain during the term of this Agreement and any extension of it an adequate staff of competent personnel that is fully equipped, licensed as appropriate, available as needed, qualified and assigned exclusively to perform the Services. Contractor must include among its staff the Key Personnel and positions as identified below. The level of staffing may be revised from time to time by notice in writing from Contractor to the County and with written consent of the County, which consent the County will not withhold unreasonably. If the County fails to object to the revision within 14 days after receiving the notice, then the revision will be considered accepted by the County.

ii) **Key Personnel**

Contractor must not reassign or replace Key Personnel without the written consent of the County, which consent the County will not unreasonably withhold. "**Key Personnel**" means those job titles and the persons assigned to those positions in accordance with the provisions of this Section 3.d(ii). The Department may at any time in writing notify Contractor that the County will no longer accept performance of Services under this Agreement by one or more Key Personnel listed. Upon that notice Contractor must immediately suspend the services of the key person or persons and must replace him or them in accordance with the terms of this Agreement. A list of Key Personnel is found in Exhibit 1, Scope of Services.

iii) **Salaries and Wages**

Contractor and Subcontractors must pay all salaries and wages due all employees performing Services under this Agreement unconditionally and at least once a month without deduction or rebate on any account, except only for those payroll deductions that are mandatory by law or are permitted under applicable law and regulations. If in the performance of this Agreement Contractor underpays any such salaries or wages, the Comptroller for the County may withhold, out of payments due to Contractor, an amount sufficient to pay to employees underpaid the difference between the salaries or wages required to be paid under this Agreement and the salaries or wages actually paid these employees for the total number of hours worked. The amounts withheld may be disbursed by the Comptroller for and on account of Contractor to the respective employees to whom they are due. The parties acknowledge that this Section 3.d(iii) is solely for the benefit of the County and that it does not grant any third party beneficiary rights.

e) **Minority and Women's Business Enterprises Commitment**

In the performance of this Agreement, including the procurement and lease of materials or equipment, Contractor must abide by the minority and women's business enterprise commitment requirements of the Cook County Ordinance, (Article IV, Section 34-267 through 272) except to the extent waived by the Compliance Director. Contractor's completed MBE/WBE Utilization Plan evidencing its compliance with this requirement are a part of this Agreement, in Section 1 of the Economic Disclosure Statement, upon acceptance by the Compliance Director. Contractor must utilize minority and women's business enterprises at the greater of the amounts committed to by the Contractor for this Agreement in accordance with Section 1 of the Economic Disclosure Statement.

f) Insurance

Prior to the effective date of this Contract, the Contractor, at its cost, shall secure and maintain at all times, unless specified otherwise, until completion of the term of this Contract the insurance specified below.

Nothing contained in these insurance requirements is to be construed as limiting the extent of the Contractor's responsibility for payment of damages resulting from its operations under this Contract.

Contractor shall require all Subcontractors to provide the insurance required in this Agreement, or Contractor may provide the coverages for Subcontractors. All Subcontractors are subject to the same insurance requirements as Contractor or as specified otherwise. Contractor is responsible for any deductibles or self-insured retentions.

The Cook County Department of Risk Management maintains the right to modify, delete, alter or change these requirements.

Coverages

i) Workers Compensation Insurance

Workers' Compensation shall be in accordance with the laws of the State of Illinois or any other applicable jurisdiction.

The Workers Compensation policy shall also include the following provisions:

- (1) Employers' Liability coverage with a limit of:
 - \$500,000 each Accident
 - \$500,000 each Employee
 - \$500,000 Policy Limit for Disease

ii) Commercial General Liability Insurance

The Commercial General Liability shall be on an occurrence form basis (ISO Form CG 0001 or equivalent) to cover bodily injury, personal injury and property damage.

- (1) Each Occurrence \$ 1,000,000
- (2) General Aggregate \$ 2,000,000

The General Liability policy shall include the following coverages:

- (1) All premises and operations;
- (2) Contractual Liability;
- (3) Products/Completed Operations;
- (4) Severability of interest/separation of insureds clause

iii) **Commercial Automobile Liability Insurance**

When any vehicles are used in the performance of this contract, Contractor shall secure Automobile Liability Insurance for bodily injury and property damage arising from the Ownership, maintenance or use of owned, hired and non-owned vehicles with a limit no less than \$1,000,000 per accident.

iv) **Professional Liability**

Contractor shall secure Professional Liability insurance covering any and all claims arising out of the performance or nonperformance of professional services for the County under this Agreement. This professional liability insurance shall remain in force for the life of the Contractor's obligations under this Agreement, and shall have a limit of liability of not less than \$1,000,000 per claim with a deductible of not more than \$100,000. If any such policy is written on a claims made form, the retroactive date shall be prior to or coincident with the effective date of this contract. Claims made form coverage, or extended reporting following the expiration or termination of this contract, shall be maintained by the Contractor for a minimum of two years following the expiration or early termination of this contract and the Contractor shall annually provide the County with proof of renewal.

Additional requirements

i) **Additional Insured**

The required insurance policies, with the exception of the Workers Compensation and Professional Liability, shall name Cook County, its officials, employees and agents as additional insureds with respect to operations performed. Contractor's insurance shall be primary and non-contributory with any insurance or self-insurance maintained by Cook County.

ii) **Qualification of Insurers**

All insurance companies providing coverage shall be licensed or approved by the Department of Insurance, State of Illinois, and shall have a financial rating no lower than (A-) VII as listed in A.M. Best's Key Rating Guide, current edition or interim report. Companies with ratings lower than (A-) VII will be acceptable only upon consent of the Cook County Department of Risk Management. The insurance limits required herein may be satisfied by a combination of primary, umbrella and/or excess liability insurance policies.

iii) **Insurance Notices**

The County will not allow the Contractor to commence any work under this Agreement until all insurance required under this Agreement is purchased and evidence of such is received and approved by the Chief Procurement Officer. Contractor shall provide the Office of the Chief Procurement Officer with thirty (30) days advance written notice in the event any required insurance will be cancelled, materially reduced or non-renewed. Contractor shall secure replacement coverage to comply with the stated insurance requirements and provide new certificates of insurance to the Office of the Chief Procurement Officer.

Prior to the date on which Contractor commences performance of its part of the work, Contractor shall furnish to the Office of the Chief Procurement Officer certificates of insurance maintained by Contractor. The receipt of any certificate of insurance does not constitute agreement by the County that the insurance requirements have been fully met or that the insurance policies indicated on the certificate of insurance are in compliance with insurance required above.

In no event shall any failure of the County to receive certificates of insurance required hereof or to demand receipt of such Certificates of Insurance be construed as a waiver of Contractor's obligations to obtain insurance pursuant to these insurance requirements.

iv) **Waiver of Subrogation Endorsements**

All insurance policies must contain a Waiver of Subrogation Endorsement in favor of Cook County.

g) **Indemnification**

The Contractor covenants and agrees to indemnify and save harmless the County and its commissioners, officials, employees, agents and representatives, and their respective heirs, successors and assigns, from and against any and all costs, expenses, attorney's fees, losses, damages and liabilities incurred or suffered directly or indirectly from or attributable to any claims arising out of or incident to the performance or nonperformance of the Contract by the Contractor, or the acts or omissions of the officers, agents, employees, contractors, subcontractors, licensees or invitees of the Contractor. The Contractor expressly understands and agrees that any Performance Bond or insurance protection required of the Contractor, or otherwise provided by the Contractor, shall in no way limit the responsibility to indemnify the County as hereinabove provided.

h) Confidentiality and Ownership of Documents

Contractor acknowledges and agrees that information regarding this Contract is confidential and shall not be disclosed, directly, indirectly or by implication, or be used by Contractor in any way, whether during the term of this Contract or at any time thereafter, except solely as required in the course of Contractor's performance hereunder. Contractor shall comply with the applicable privacy laws and regulations affecting County and will not disclose any of County's records, materials, or other data to any third party. Contractor shall not have the right to compile and distribute statistical analyses and reports utilizing data derived from information or data obtained from County without the prior written approval of County. In the event such approval is given, any such reports published and distributed by Contractor shall be furnished to County without charge.

All documents, data, studies, reports, work product or product created as a result of the performance of the Contract (the "Documents") shall be included in the Deliverables and shall be the property of the County of Cook. It shall be a breach of this Contract for the Contractor to reproduce or use any documents, data, studies, reports, work product or product obtained from the County of Cook or any Documents created hereby, whether such reproduction or use is for Contractor's own purposes or for those of any third party. During the performance of the Contract Contractor shall be responsible of any loss or damage to the Documents while they are in Contractor's possession, and any such loss or damage shall be restored at the expense of the Contractor. The County and its designees shall be afforded full access to the Documents and the work at all times.

i) Patents, Copyrights and Licenses

If applicable, Contractor shall furnish the Chief Procurement Officer with all licenses required for the County to utilize any software, including firmware or middleware, provided by Contractor as part of the Deliverables. Such licenses shall be clearly marked with a reference to the number of this County Contract. Contractor shall also furnish a copy of such licenses to the Chief Procurement Officer. Unless otherwise stated in these Contract documents, such licenses shall be perpetual and shall not limit the number of persons who may utilize the software on behalf of the County.

Contractor agrees to hold harmless and indemnify the County, its officers, agents, employees and affiliates from and defend, at its own expense (including reasonable attorneys', accountants' and Contractors' fees), any suit or proceeding brought against County based upon a claim that the ownership and/or use of equipment, hardware and software or any part thereof provided to the County or utilized in performing Contractor's services constitutes an infringement of any patent, copyright or license or any other property right.

In the event the use of any equipment, hardware or software or any part thereof is enjoined, Contractor with all reasonable speed and due diligence shall provide or otherwise secure for County, at the Contractor's election, one of the following: the right to continue use of the equipment, hardware or software; an equivalent system having the Specifications as provided in this Contract; or Contractor shall modify the system or its component parts so that they become non-infringing while performing in a substantially similar manner to the original system, meeting the requirements of this Contract.

j) Examination of Records and Audits

The Contractor agrees that the Cook County Auditor or any of its duly authorized representatives shall, until expiration of three (3) years after the final payment under the Contract, have access and the right to examine any books, documents, papers, canceled checks, bank statements, purveyor's and other invoices, and records of the Contractor related to the Contract, or to Contractor's compliance with any term, condition or provision thereof. The Contractor shall be responsible for establishing and maintaining records sufficient to document the costs associated with performance under the terms of this Contract.

The Contractor further agrees that it shall include in all of its subcontracts hereunder a provision to the effect that the subcontractor agrees that the Cook County Auditor or any of its duly authorized representatives shall, until expiration of three (3) years after final payment under the subcontract, have access and the right to examine any books, documents, papers, canceled checks, bank statements, purveyor's and other invoices and records of such subcontractor involving transactions relating to the subcontract, or to such subcontractor's compliance with any term, condition or provision thereunder or under the Contract.

In the event the Contractor receives payment under the Contract, reimbursement for which is later disallowed by the County, the Contractor shall promptly refund the disallowed amount to the County on request, or at the County's option, the County may credit the amount disallowed from the next payment due or to become due to the Contractor under any contract with the County.

To the extent this Contract pertains to Deliverables which may be reimbursable under the Medicaid or Medicare Programs, Contractor shall retain and make available upon request, for a period of four (4) years after furnishing services pursuant to this Agreement, the contract, books, documents and records which are necessary to certify the nature and extent of the costs of such services if requested by the Secretary of Health and Human Services or the Comptroller General of the United States or any of their duly authorized representatives. If Contractor carries out any of its duties under the Agreement through a subcontract with a related organization involving a value of cost of \$10,000.00 or more over a 12 month period, Contractor will cause such subcontract to contain a clause to the effect that, until the expiration of four years after the furnishing of any service pursuant to said subcontract, the related organization will make available upon request of the Secretary of Health and Human Services or the Comptroller General of the United States or any of their duly authorized representatives, copies of said subcontract and any books, documents, records and other data of said related organization that are necessary to certify the nature and extent of such costs. This paragraph relating to the retention and production of documents is included because of possible application of Section 1861(v)(1)(I) of the Social Security Act to this Agreement; if this Section should be found to be inapplicable, then this paragraph shall be deemed inoperative and without force and effect.

k) Subcontracting or Assignment of Contract or Contract Funds

Once awarded, this Contract shall not be subcontracted or assigned, in whole or in part, without the advance written approval of the Chief Procurement Officer, which approval shall be granted or withheld at the sole discretion of the Chief Procurement Officer. In no case, however, shall such approval relieve the Contractor from its obligations or change the terms of the Contract. The Contractor shall not transfer or assign any Contract funds or any interest therein due or to become due without the advance written approval of the Chief Procurement Officer. The unauthorized subcontracting or assignment of the Contract, in whole or in part, or the unauthorized transfer or assignment of any Contract funds, either in whole or in part, or any interest therein, which shall be due or are to become due the Contractor shall have no effect on the County and are null and void.

Prior to the commencement of the Contract, the Contractor shall identify in writing to the Chief Procurement Officer the names of any and all subcontractors it intends to use in the performance of the Contract. The Chief Procurement Officer shall have the right to disapprove any subcontractor. Identification of subcontractors to the Chief Procurement Officer shall be in addition to any communications with County offices other than the Chief Procurement Officer. All subcontractors shall be subject to the terms of this Contract. Contractor shall incorporate into all subcontracts all of the provisions of the Contract which affect such subcontract. Copies of subcontracts shall be provided to the Chief Procurement Officer upon request.

The Contractor must disclose the name and business address of each subcontractor, attorney, lobbyist, accountant, Contractor and any other person or entity whom the Contractor has retained or expects to retain in connection with the Matter, as well as the nature of the relationship, and the total amount of the fees paid or estimated to be paid. The Contractor is not required to disclose employees who are paid or estimated to be paid. The Contractor is not required to disclose employees who are paid solely through the contractor's regular payroll. "Lobbyist" means any person or entity who undertakes to influence any legislation or administrative action on behalf of any person or entity other than: 1) a not-for-profit entity, on an unpaid basis, or (2), himself. "Lobbyist" also means any person or entity any part of whose duties as an employee of another includes undertaking to influence any legislative or administrative action. If the Contractor is uncertain whether a disclosure is required under this Section, the Contractor must either ask the County, whether disclosure is required or make the disclosure.

The County reserves the right to prohibit any person from entering any County facility for any reason. All contractors and subcontractors of the Contractor shall be accountable to the Chief Procurement Officer or his designee while on any County property and shall abide by all rules and regulations imposed by the County.

D) Professional Social Services

In accordance with 34-146, of the Cook County Procurement Code, all Contractors or providers providing services under a Professional Social Service Contracts or Professional Social Services Agreements, shall submit an annual performance report to the Using Agency, i.e., the agency for whom the Contractor or provider is providing the professional social services, that includes but is not limited to relevant statistics, an empirical analysis where applicable, and a written narrative describing the goals and objectives of the contract or agreement and programmatic outcomes. The annual performance report shall be provided and reported to the Cook County Board of Commissioners by the applicable Using Agency within forty-five days of receipt. Failure of the Contractor or provider to provide an annual performance report will be considered a breach of contract or agreement by the Contractor or provider, and may result in termination of the Contract or agreement.

For purposes of this Section, a Professional Social Service Contract or Professional Social Service Agreement shall mean any contract or agreement with a social service provider, including other governmental agencies, nonprofit organizations, or for profit business enterprises engaged in the field of and providing social services, juvenile justice, mental health treatment, alternative sentencing, offender rehabilitation, recidivism reduction, foster care, substance abuse treatment, domestic violence services, community transitioning services, intervention, or such other similar services which provide mental, social or physical treatment and services to individuals. Said Professional Social Service Contracts or Professional Social Service Agreements do not include CCHHS managed care contracts that CCHHS may enter into with health care providers.

ARTICLE 4: TERM OF PERFORMANCE

a) Term of Performance

This Agreement takes effect when approved by the Chief Procurement Officer and its term shall begin on August 1, 2014 ("**Effective Date**") and continues until July 30, 2015, or until this Agreement is terminated in accordance with its terms.

b) Timeliness of Performance

- i) Contractor must provide the Services and Deliverables within the term and within the time limits required under this Agreement, pursuant to the provisions of Section 4.a and Exhibit 1. Further, Contractor acknowledges that **TIME IS OF THE ESSENCE** and that the failure of Contractor to comply with the time limits described in this Section 4.b may result in economic or other losses to the County.
- ii) Neither Contractor nor Contractor's agents, employees or Subcontractors are entitled to any damages from the County, nor is any party entitled to be reimbursed by the County, for damages, charges or other losses or expenses incurred by Contractor by reason of delays or hindrances in the performance of the Services, whether or not caused by the County.

c) Agreement Extension Option

The Chief Procurement Officer may at any time before this Agreement expires elect to extend this Agreement under the same terms and conditions as this original Agreement, except as provided otherwise in this Agreement, by notice in writing to Contractor. After notification by the Chief Procurement Officer, this Agreement must be modified to reflect the time extension in accordance with the provisions of Section 10.c.

ARTICLE 5: COMPENSATION

a) Basis of Payment

The County will pay Contractor according to the Schedule of Compensation in the attached Exhibit 2 for the successful completion of services.

b) Method of Payment

All invoices submitted by the Contractor shall be in accordance with the cost provisions according to the Schedule of Compensation in the attached Exhibit 2. The invoices shall contain a detailed description of the Deliverables for which payment is requested. All invoices shall reflect the amounts invoiced by and the amounts paid to the Contractor as of the date of the invoice, and shall be submitted together with a properly completed County Voucher form (29A). Invoices for new charges shall not include "past due" amounts, if any, which amounts must be set forth on a separate invoice. No payments shall be made with respect to invoices which do not include the County Voucher form or which otherwise fail to comply with the requirements of this paragraph. Contractor shall not be entitled to invoice the County for any late fees or other penalties.

c) Funding

The source of funds for payments under this Agreement is identified in Exhibit 2, Schedule of Compensation. Payments under this Agreement must not exceed the dollar amount shown in Exhibit 2 without a written amendment in accordance with Section 10.c.

d) Non-Appropriation

If no funds or insufficient funds are appropriated and budgeted in any fiscal period of the County for payments to be made under this Agreement, then the County will notify Contractor in writing of that occurrence, and this Agreement will terminate on the earlier of the last day of the fiscal period for which sufficient appropriation was made or whenever the funds appropriated for payment under this Agreement are exhausted. Payments for Services completed to the date of notification will be made to Contractor. No payments will be made or due to Contractor and under this Agreement beyond those amounts appropriated and budgeted by the County to fund payments under this Agreement.

e) Taxes

Federal Excise Tax does not apply to materials purchased by the County by virtue of Exemption Certificate No. 36-75-0038K. Illinois Retailers' Occupation Tax, Use Tax and Municipal Retailers' Occupation Tax do not apply to deliverables, materials or services purchased by the County by virtue of statute. The price or prices quoted herein shall include any and all other federal and/or state, direct and/or indirect taxes which apply to this Contract. The County's State of Illinois Sales Tax Exemption Identification No. is E-9998-2013-05.

f) Price Reduction

If at any time after the contract award, Contractor makes a general price reduction in the price of any of the Deliverables, the equivalent price reduction based on similar quantities and/or considerations shall apply to this Contract for the duration of the Contract period. For purposes of this Section 5.f., Price Reduction, a general price reduction shall include reductions in the effective price charged by Contractor by reason of rebates, financial incentives, discounts, value points or other benefits with respect to the purchase of the Deliverables. Such price reductions shall be effective at the same time and in the same manner as the reduction Contractor makes in the price of the Deliverables to its prospective customers generally.

g) Contractor Credits

To the extent the Contractor gives credits toward future purchases of goods or services, financial incentives, discounts, value points or other benefits based on the purchase of the materials or services provided for under this Contract, such credits belong to the County and not any specific using department. Contractor shall reflect any such credits on its invoices and in the amounts it invoices the County.

ARTICLE 6: DISPUTES

Any dispute arising under the Contract between the County and Contractor shall be decided by the Chief Procurement Officer. The complaining party shall submit a written statement detailing the dispute and specifying the specific relevant Contract provision(s) to the Chief Procurement Officer. Upon request of the Chief Procurement Officer, the party complained against shall respond to the complaint in writing within five days of such request. The Chief Procurement Officer will reduce her decision to writing and mail or otherwise furnish a copy thereof to the Contractor. The decision of the Chief Procurement Officer will be final and binding. Dispute resolution as provided herein shall be a condition precedent to any other action at law or in equity. However, unless a notice is issued by the Chief Procurement Officer indicating that additional time is required to review a dispute, the parties may exercise their contractual remedies, if any, if no decision is made within sixty (60) days following notification to the Chief Procurement Officer of a dispute. No inference shall be drawn from the absence of a decision by the Chief Procurement Officer. Notwithstanding a dispute, Contractor shall continue to discharge all its obligations, duties and responsibilities set forth in the Contract during any dispute resolution proceeding unless otherwise agreed to by the County in writing.

ARTICLE 7: COMPLIANCE WITH ALL LAWS

The Contractor shall observe and comply with the laws, ordinances, regulations and codes of the Federal, State, County and other local government agencies which may in any manner affect the performance of the Contract including, but not limited to, those County Ordinances set forth in the Certifications attached hereto and incorporated herein. Assurance of compliance with this requirement by the Contractor's employees, agents or subcontractors shall be the responsibility of the Contractor.

The Contractor shall secure and pay for all federal, state and local licenses, permits and fees required hereunder.

ARTICLE 8: SPECIAL CONDITIONS

a) Warranties and Representations

In connection with signing and carrying out this Agreement, Contractor:

- i) warrants that Contractor is appropriately licensed under Illinois law to perform the Services required under this Agreement and will perform no Services for which a professional license is required by law and for which Contractor is not appropriately licensed;
- ii) warrants it is financially solvent; it and each of its employees, agents and Subcontractors of any tier are competent to perform the Services required under this Agreement; and Contractor is legally authorized to execute and perform or cause to be performed this Agreement under the terms and conditions stated in this Agreement;
- iii) warrants that it will not knowingly use the services of any ineligible Contractor or Subcontractor for any purpose in the performance of its Services under this Agreement;
- iv) warrants that Contractor and its Subcontractors are not in default at the time this Agreement is signed, and have not been considered by the Chief Procurement Officer to have, within 5 years immediately preceding the date of this Agreement, been found to be in default on any contract awarded by the County ;

- v) represents that it has carefully examined and analyzed the provisions and requirements of this Agreement; it understands the nature of the Services required; from its own analysis it has satisfied itself as to the nature of all things needed for the performance of this Agreement; this Agreement is feasible of performance in accordance with all of its provisions and requirements, and Contractor warrants it can and will perform, or cause to be performed, the Services in strict accordance with the provisions and requirements of this Agreement;
- vi) represents that Contractor and, to the best of its knowledge, its Subcontractors are not in violation of the provisions of the Illinois Criminal Code, 720 ILCS 5/33E as amended; and
- vii) acknowledges that any certification, affidavit or acknowledgment made under oath in connection with this Agreement is made under penalty of perjury and, if false, is also cause for termination under Sections 9.a and 9.c.

b) Ethics

In addition to the foregoing warranties and representations, Contractor warrants:

- i) no officer, agent or employee of the County is employed by Contractor or has a financial interest directly or indirectly in this Agreement or the compensation to be paid under this Agreement except as may be permitted in writing by the Board of Ethics.
- ii) no payment, gratuity or offer of employment will be made in connection with this Agreement by or on behalf of any Subcontractors to the prime Contractor or higher tier Subcontractors or anyone associated with them, as an inducement for the award of a subcontract or order.

c) Joint and Several Liability

If Contractor, or its successors or assigns, if any, is comprised of more than one individual or other legal entity (or a combination of them), then under this Agreement, each and without limitation every obligation or undertaking in this Agreement to be fulfilled or performed by Contractor is the joint and several obligation or undertaking of each such individual or other legal entity.

d) Business Documents

At the request of the County, Contractor must provide copies of its latest articles of incorporation, by-laws and resolutions, or partnership or joint venture agreement, as applicable.

e) Conflicts of Interest

- i) No member of the governing body of the County or other unit of government and no other officer, employee or agent of the County or other unit of government who exercises any functions or responsibilities in connection with the Services to which this Agreement pertains is permitted to have any personal interest, direct or indirect, in this Agreement. No member of or delegate to the Congress of the United States or the Illinois General Assembly and no Commissioner of the Cook County Board or County employee is allowed to be admitted to any share or part of this Agreement or to any financial benefit to arise from it.
- ii) Contractor covenants that it, and to the best of its knowledge, its Subcontractors if any (collectively, "**Consulting Parties**"), presently have no direct or indirect interest and will not acquire any interest, direct or indirect, in any project or contract that would conflict in any manner or degree with the performance of its Services under this Agreement.
- iii) Upon the request of the County, Contractor must disclose to the County its past client list and the names of any clients with whom it has an ongoing relationship. Contractor is not permitted to perform any Services for the County on applications or other documents submitted to the County by any of Contractor's past or present clients. If Contractor becomes aware of a conflict, it must immediately stop work on the assignment causing the conflict and notify the County.
- iv) Without limiting the foregoing, if the Consulting Parties assist the County in determining the advisability or feasibility of a project or in recommending, researching, preparing, drafting or issuing a request for proposals or bid specifications for a project, the Consulting Parties must not participate, directly or indirectly, as a prime, subcontractor or joint venturer in that project or in the preparation of a proposal or bid for that project during the term of this Agreement or afterwards. The Consulting Parties may, however, assist the County in reviewing the proposals or bids for the project if none of the Consulting Parties have a relationship with the persons or entities that submitted the proposals or bids for that project.
- v) The Contractor further covenants that, in the performance of this Agreement, no person having any conflicting interest will be assigned to perform any Services or have access to any confidential information, as defined in Section 3.h of this Agreement. If the County, by the Chief Procurement Officer in his reasonable judgment, determines that any of Contractor's Services for others conflict with the Services Contractor is to render for the County under this Agreement, Contractor must terminate such other services immediately upon request of the County.

- vi) Furthermore, if any federal funds are to be used to compensate or reimburse Contractor under this Agreement, Contractor represents that it is and will remain in compliance with federal restrictions on lobbying set forth in Section 319 of the Department of the Interior and Related Agencies Appropriations Act for Fiscal year 1990, 31 U.S.C. § 1352, and related rules and regulations set forth at 54 Fed. Reg. 52,309 ff. (1989), as amended. If federal funds are to be used, Contractor must execute a Certification Regarding Lobbying, which will be attached as an exhibit and incorporated by reference as if fully set forth here.

f) Non-Liability of Public Officials

Contractor and any assignee or Subcontractor of Contractor must not charge any official, employee or agent of the County personally with any liability or expenses of defense or hold any official, employee or agent of the County personally liable to them under any term or provision of this Agreement or because of the County's execution, attempted execution or any breach of this Agreement.

ARTICLE 9: EVENTS OF DEFAULT, REMEDIES, TERMINATION, SUSPENSION AND RIGHT TO OFFSET

a) Events of Default Defined

The following constitute events of default:

- i) Any material misrepresentation, whether negligent or willful and whether in the inducement or in the performance, made by Contractor to the County.
- ii) Contractor's material failure to perform any of its obligations under this Agreement including the following:
 - (a) Failure due to a reason or circumstances within Contractor's reasonable control to perform the Services with sufficient personnel and equipment or with sufficient material to ensure the performance of the Services;
 - (b) Failure to perform the Services in a manner reasonably satisfactory to the Chief Procurement Officer or inability to perform the Services satisfactorily as a result of insolvency, filing for bankruptcy or assignment for the benefit of creditors;
 - (c) Failure to promptly re-perform within a reasonable time Services that were rejected as erroneous or unsatisfactory;

- (d) Discontinuance of the Services for reasons within Contractor's reasonable control; and
 - (e) Failure to comply with any other material term of this Agreement, including the provisions concerning insurance and nondiscrimination.
- iii) Any change in ownership or control of Contractor without the prior written approval of the Chief Procurement Officer, which approval the Chief Procurement Officer will not unreasonably withhold.
 - iv) Contractor's default under any other agreement it may presently have or may enter into with the County during the life of this Agreement. Contractor acknowledges and agrees that in the event of a default under this Agreement the County may also declare a default under any such other Agreements.
 - v) Failure to comply with Article 7 in the performance of the Agreement.
 - vi) Contractor's repeated or continued violations of County ordinances unrelated to performance under the Agreement that in the opinion of the Chief Procurement Officer indicate a willful or reckless disregard for County laws and regulations.

b) Remedies

The occurrence of any event of default permits the County, at the County's sole option, to declare Contractor in default. The Chief Procurement Officer may in his sole discretion give Contractor an opportunity to cure the default within a certain period of time, which period of time must not exceed 30 days, unless extended by the Chief Procurement Officer. Whether to declare Contractor in default is within the sole discretion of the Chief Procurement Officer and neither that decision nor the factual basis for it is subject to review or challenge under the Disputes provision of this Agreement.

The Chief Procurement Officer will give Contractor written notice of the default, either in the form of a cure notice ("**Cure Notice**"), or, if no opportunity to cure will be granted, a default notice ("**Default Notice**"). If the Chief Procurement Officer gives a Default Notice, he will also indicate any present intent he may have to terminate this Agreement, and the decision to terminate (but not the decision not to terminate) is final and effective upon giving the notice. The Chief Procurement Officer may give a Default Notice if Contractor fails to effect a cure within the cure period given in a Cure Notice. When a Default Notice with intent to terminate is given as provided in this Section 9.b and Article 11, Contractor must discontinue any Services, unless otherwise directed in the notice, and deliver all materials accumulated in the performance of this Agreement, whether completed or in the process, to the County. After giving a Default Notice, the County may invoke any or all of the following remedies:

- i) The right to take over and complete the Services, or any part of them, at Contractor's expense and as agent for Contractor, either directly or through others, and bill Contractor for the cost of the Services, and Contractor must pay the difference between the total amount of this bill and the amount the County would have paid Contractor under the terms and conditions of this Agreement for the Services that were assumed by the County as agent for the Contractor under this Section 9.b;
- ii) The right to terminate this Agreement as to any or all of the Services yet to be performed effective at a time specified by the County;
- iii) The right of specific performance, an injunction or any other appropriate equitable remedy;
- iv) The right to money damages;
- v) The right to withhold all or any part of Contractor's compensation under this Agreement;
- vi) The right to consider Contractor non-responsible in future contracts to be awarded by the County.

If the Chief Procurement Officer considers it to be in the County's best interests, he may elect not to declare default or to terminate this Agreement. The parties acknowledge that this provision is solely for the benefit of the County and that if the County permits Contractor to continue to provide the Services despite one or more events of default, Contractor is in no way relieved of any of its responsibilities, duties or obligations under this Agreement, nor does the County waive or relinquish any of its rights.

The remedies under the terms of this Agreement are not intended to be exclusive of any other remedies provided, but each and every such remedy is cumulative and is in addition to any other remedies, existing now or later, at law, in equity or by statute. No delay or omission to exercise any right or power accruing upon any event of default impairs any such right or power, nor is it a waiver of any event of default nor acquiescence in it, and every such right and power may be exercised from time to time and as often as the County considers expedient.

c) Early Termination

In addition to termination under Sections 9.a and 9.b of this Agreement, the County may terminate this Agreement, or all or any portion of the Services to be performed under it, at any time by a notice in writing from the County to Contractor. The County will give notice to Contractor in accordance with the provisions of Article 11. The effective date of termination will be the date the notice is received by Contractor or the date stated in the notice, whichever is later. If the County elects to terminate this Agreement in full, all Services to be provided under it must cease and all materials that may have been accumulated in performing this Agreement, whether completed or in the process, must be delivered to the County effective 10 days after the date the notice is considered received as provided under Article 11 of this Agreement (if no date is given) or upon the effective date stated in the notice.

After the notice is received, Contractor must restrict its activities, and those of its Subcontractors, to winding down any reports, analyses, or other activities previously begun. No costs incurred after the effective date of the termination are allowed. Payment for any Services actually and satisfactorily performed before the effective date of the termination is on the same basis as set forth in Article 5, but if any compensation is described or provided for on the basis of a period longer than 10 days, then the compensation must be prorated accordingly. No amount of compensation, however, is permitted for anticipated profits on unperformed Services. The County and Contractor must attempt to agree on the amount of compensation to be paid to Contractor, but if not agreed on, the dispute must be settled in accordance with Article 6 of this Agreement. The payment so made to Contractor is in full settlement for all Services satisfactorily performed under this Agreement.

Contractor must include in its contracts with Subcontractors an early termination provision in form and substance equivalent to this early termination provision to prevent claims against the County arising from termination of subcontracts after the early termination. Contractor will not be entitled to make any early termination claims against the County resulting from any Subcontractor's claims against Contractor or the County to the extent inconsistent with this provision.

If the County's election to terminate this Agreement for default under Sections 9.a and 9.b is determined in a court of competent jurisdiction to have been wrongful, then in that case the termination is to be considered to be an early termination under this Section 9.c.

d) Suspension

The County may at any time request that Contractor suspend its Services, or any part of them, by giving 15 days prior written notice to Contractor or upon informal oral, or even no notice, in the event of emergency. No costs incurred after the effective date of such suspension are allowed. Contractor must promptly resume its performance of the Services under the same terms and conditions as stated in this Agreement upon written notice by the Chief Procurement Officer and such equitable extension of time as may be mutually agreed upon by the Chief Procurement Officer and Contractor when necessary for continuation or completion of Services. Any additional costs or expenses actually incurred by Contractor as a result of recommencing the Services must be treated in accordance with the compensation provisions under Article 5 of this Agreement.

No suspension of this Agreement is permitted in the aggregate to exceed a period of 45 days within any one year of this Agreement. If the total number of days of suspension exceeds 45 days, Contractor by written notice may treat the suspension as an early termination of this Agreement under Section 9.c.

e) Right to Offset

i) In connection with performance under this Agreement:

The County may offset any excess costs incurred:

- (i) if the County terminates this Agreement for default or any other reason resulting from Contractor's performance or non-performance;
- (ii) if the County exercises any of its remedies under Section 9.b of this Agreement; or
- (iii) if the County has any credits due or has made any overpayments under this Agreement.

The County may offset these excess costs by use of any payment due for Services completed before the County terminated this Agreement or before the County exercised any remedies. If the amount offset is insufficient to cover those excess costs, Contractor is liable for and must promptly remit to the County the balance upon written demand for it. This right to offset is in addition to and not a limitation of any other remedies available to the County.

f) Delays

Contractor agrees that no charges or claims for damages shall be made by Contractor for any delays or hindrances from any cause whatsoever during the progress of any portion of this Contract.

g.) Prepaid Fees

In the event this Contract is terminated by either party, for cause or otherwise, and the County has prepaid for any Deliverables, Contractor shall refund to the County, on a prorated basis to the effective date of termination, all amounts prepaid for Deliverables not actually provided as of the effective date of the termination. The refund shall be made within fourteen (14) days of the effective date of termination.

ARTICLE 10: GENERAL CONDITIONS

a) Entire Agreement

i) General

This Agreement, and the exhibits attached to it and incorporated in it, constitute the entire agreement between the parties and no other warranties, inducements, considerations, promises or interpretations are implied or impressed upon this Agreement that are not expressly addressed in this Agreement.

ii) No Collateral Agreements

Contractor acknowledges that, except only for those representations, statements or promises expressly contained in this Agreement and any exhibits attached to it and incorporated by reference in it, no representation, statement or promise, oral or in writing, of any kind whatsoever, by the County, its officials, agents or employees, has induced Contractor to enter into this Agreement or has been relied upon by Contractor, including any with reference to: (i) the meaning, correctness, suitability or completeness of any provisions or requirements of this Agreement; (ii) the nature of the Services to be performed; (iii) the nature, quantity, quality or volume of any materials, equipment, labor and other facilities needed for the performance of this Agreement; (iv) the general conditions which may in any way affect this Agreement or its performance; (v) the compensation provisions of this Agreement; or (vi) any other matters, whether similar to or different from those referred to in (i) through (vi) immediately above, affecting or having any connection with this Agreement, its negotiation, any discussions of its performance or those employed or connected or concerned with it.

iii) **No Omissions**

Contractor acknowledges that Contractor was given an opportunity to review all documents forming this Agreement before signing this Agreement in order that it might request inclusion in this Agreement of any statement, representation, promise or provision that it desired or on that it wished to place reliance. Contractor did so review those documents, and either every such statement, representation, promise or provision has been included in this Agreement or else, if omitted, Contractor relinquishes the benefit of any such omitted statement, representation, promise or provision and is willing to perform this Agreement in its entirety without claiming reliance on it or making any other claim on account of its omission.

b) **Counterparts**

This Agreement is comprised of several identical counterparts, each to be fully signed by the parties and each to be considered an original having identical legal effect.

c) **Modifications and Amendments**

The parties may during the term of the Contract make modifications and amendments to the Contract but only as provided in this section. Such modifications and amendments shall only be made by mutual agreement in writing.

In the case of Contracts not approved by the Board, the Chief Procurement Officer may amend a contract provided that any such amendment does not extend the Contract by more than one (1) year, and further provided that the total cost of all such amendments does not increase the total amount of the Contract beyond \$150,000. Such action may only be made with the advance written approval of the Chief Procurement Officer. If the amendment extends the Contract beyond one (1) year or increases the total award amount beyond \$150,000, then Board approval will be required.

No County department or employee thereof has authority to make any modifications or amendments to this Contract. Any modifications or amendments to this Contract made without the express written approval of the Chief Procurement Officer is void and unenforceable.

Contractor is hereby notified that, except for modifications and amendments which are made in accordance with this Section 10.c, Modifications and Amendments, no County department or employee thereof has authority to make any modification or amendment to this Contract.

d) Governing Law and Jurisdiction

This Contract shall be governed by and construed under the laws of the State of Illinois. The Contractor irrevocably agrees that, subject to the County's sole and absolute election to the contrary, any action or proceeding in any way, manner or respect arising out of the Contract, or arising from any dispute or controversy arising in connection with or related to the Contract, shall be litigated only in courts within the Circuit Court of Cook County, State of Illinois, and the Contractor consents and submits to the jurisdiction thereof. In accordance with these provisions, Contractor waives any right it may have to transfer or change the venue of any litigation brought against it by the County pursuant to this Contract.

e) Severability

If any provision of this Agreement is held or considered to be or is in fact invalid, illegal, inoperative or unenforceable as applied in any particular case in any jurisdiction or in all cases because it conflicts with any other provision or provisions of this Agreement or of any constitution, statute, ordinance, rule of law or public policy, or for any other reason, those circumstances do not have the effect of rendering the provision in question invalid, illegal, inoperative or unenforceable in any other case or circumstances, or of rendering any other provision or provisions in this Agreement invalid, illegal, inoperative or unenforceable to any extent whatsoever. The invalidity, illegality, inoperativeness or unenforceability of any one or more phrases, sentences, clauses or sections in this Agreement does not affect the remaining portions of this Agreement or any part of it.

f) Assigns

All of the terms and conditions of this Agreement are binding upon and inure to the benefit of the parties and their respective legal representatives, successors and assigns.

g) Cooperation

Contractor must at all times cooperate fully with the County and act in the County's best interests. If this Agreement is terminated for any reason, or if it is to expire on its own terms, Contractor must make every effort to assure an orderly transition to another provider of the Services, if any, orderly demobilization of its own operations in connection with the Services, uninterrupted provision of Services during any transition period and must otherwise comply with the reasonable requests and requirements of the Department in connection with the termination or expiration.

h) Waiver

Nothing in this Agreement authorizes the waiver of a requirement or condition contrary to law or ordinance or that would result in or promote the violation of any federal, state or local law or ordinance.

Whenever under this Agreement the County by a proper authority waives Contractor's performance in any respect or waives a requirement or condition to either the County's or Contractor's performance, the waiver so granted, whether express or implied, only applies to the particular instance and is not a waiver forever or for subsequent instances of the performance, requirement or condition. No such waiver is a modification of this Agreement regardless of the number of times the County may have waived the performance, requirement or condition. Such waivers must be provided to Contractor in writing.

i) Independent Contractor

This Agreement is not intended to and will not constitute, create, give rise to, or otherwise recognize a joint venture, partnership, corporation or other formal business association or organization of any kind between Contractor and the County. The rights and the obligations of the parties are only those expressly set forth in this Agreement. Contractor must perform under this Agreement as an independent contractor and not as a representative, employee, agent, or partner of the County.

This Agreement is between the County and an independent contractor and, if Contractor is an individual, nothing provided for under this Agreement constitutes or implies an employer-employee relationship such that:

- i) The County will not be liable under or by reason of this Agreement for the payment of any compensation award or damages in connection with the Contractor performing the Services required under this Agreement.
- ii) Contractor is not entitled to membership in the County Pension Fund, Group Medical Insurance Program, Group Dental Program, Group Vision Care, Group Life Insurance Program, Deferred Income Program, vacation, sick leave, extended sick leave, or any other benefits ordinarily provided to individuals employed and paid through the regular payrolls of the County.
- iii) The County is not required to deduct or withhold any taxes, FICA or other deductions from any compensation provided to the Contractor.

j) Governmental Joint Purchasing Agreement

Pursuant to Section 4 of the Illinois Governmental Joint Purchasing Act (30 ILCS 525) and the Joint Purchase Agreement approved by the Cook County Board of Commissioners (April 9, 1965), other units of government may purchase goods or services under this contract.

ARTICLE 11: NOTICES

All notices required pursuant to this Contract shall be in writing and addressed to the parties at their respective addresses set forth below. All such notices shall be deemed duly given if hand delivered or if deposited in the United States mail, postage prepaid, registered or certified, return receipt requested. Notice as provided herein does not waive service of summons or process.

If to the County: Justice Advisory Council
69 West Washington Street, Room 1110
Chicago, Illinois 60602
Attention: Sharrell Hibbler

and

Cook County Chief Procurement Officer
118 North Clark Street. Room 1018
Chicago, Illinois 60602
(Include County Contract Number on all notices)

If to Contractor: Inspiration Corporation
4554 North Broadway, Suite 207
Chicago, Illinois 60640
Attention: Shannon Stewart, Executive Director

Changes in these addresses must be in writing and delivered in accordance with the provisions of this Article 11. Notices delivered by mail are considered received three days after mailing in accordance with this Article 11. Notices delivered personally are considered effective upon receipt. Refusal to accept delivery has the same effect as receipt.

ARTICLE 12: AUTHORITY

Execution of this Agreement by Contractor is authorized by a resolution of its Board of Directors, if a corporation, or similar governing document, and the signature(s) of each person signing on behalf of Contractor have been made with complete and full authority to commit Contractor to all terms and conditions of this Agreement, including each and every representation, certification and warranty contained in it, including the representations, certifications and warranties collectively incorporated by reference in it.

EXHIBIT 1

Scope of Services

EXHIBIT 1
Scope of Services

Purpose

The purpose of grants offered under this initiative is to build the organizational capacity of agencies who work to reduce the incidence of violence in Cook County through meaningful programs. Eligible agencies/organizations include those whose programs focus on best practices with proven success in reducing criminal involvement and risk of involvement in violence as the victim or perpetrator including, but not limited to: cognitive behavioral therapy, Functional Family Therapy, Multi-Systemic Therapy, soft skill building, education and school re-engagement, jobs programs, employment training, vocational training, mentoring, school re-engagement, balanced and restorative justice, civic engagement, evening and weekend extracurricular activities, and academic tutoring.

Proposal Requirements

Contractor shall provide the following information, and each section should include at a minimum the following information:

- Agency Description
- Statement of Agency/Organizational Need
- Proposed Scope of Work
- Timeline for Proposed Scope of Work
- Budget

Agency Description

Contractor shall provide an agency description that includes how long the agency has served residents of the Cook County community, the kinds of services and programs the agency provides to address the issue of violence, the client population, and the geographic area the agency will serve.

Statement of Agency/Organizational Need

Contractor shall provide a brief statement describing the agency/organizational strengths, weaknesses/deficits, and opportunities for growth, service expansion, and capacity building.

Proposed Scope of Work

Contractor shall provide a detailed description of the proposed scope of work designed to increase agency/organizational capacity and any new services provided to address the issue of violence.

Timeline for Proposed Scope of Work

Contractor shall provide a timeline of events detailing the activities supported under this "Mini-Seed" grant over the next 12 months.

Budget Page limit: (4 pages)

Contractor shall provide a detailed Budget that includes a cost breakdown for the aforementioned program plan activities.

Executive Summary

Inspiration Corporation (IC) is pleased to submit to the Cook County Justice Advisory Council a request for \$10,000 to increase our capacity to provide services to individuals who are ex-offenders and thereby to reduce violence.

In an atmosphere of dignity and respect, Inspiration Corporation helps people who are affected by homelessness and poverty to improve their lives and increase self-sufficiency through the provision of social services, employment training and housing. Each year, the agency works with more than 3,000 Chicagoans who are characterized by chronic homelessness, unemployment or underemployment, mental illness or substance abuse, and social isolation. These individuals all share the strength to move forward out of their current situation and toward self-sufficiency.

Inspiration has two employment programs that address the issue of violence. One is a 13-week training program in food service, the other a 4-week workshop that teaches life and job readiness skills. Both programs include job placement assistance and a multitude of supportive services. Inspiration Corporation is one of a few organizations in Chicago that uses social enterprises to provide realistic job training and transitional and permanent jobs for its participants.

A recent white paper from The Council of State Governments Justice Center, Integrated Reentry and Employment Strategies: Reducing Recidivism and Promoting Job Readiness stresses that while employment is important, it alone does not reduce recidivism. Employment must be coupled with proper assessment of individuals for their risk of reoffending and job readiness, in order to target services appropriately. The white paper also stresses that programs must incorporate cognitive behavioral therapy in some way to address anti-social behavior, personality patterns and thoughts. The proposed outcome for this proposal is the development of a new assessment process and the implementation of cognitive behavioral therapy groups for ex-offender participants, to help people identify unproductive thoughts

patterns and to create new behaviors. The long-term outcome is that Inspiration Corporation will be better prepared to assist ex-offenders in finding and retaining employment and avoiding re-incarceration.

The following staff will play a key role in implementing the program:

Jennifer Miller Rehfeldt, Chief Program Officer, joined the staff of IC in August 2004. Jennifer graduated from the University of Kansas with a bachelor's degree in Sociology and has over fourteen years of experience in workforce development.

Margaret Haywood, Director of Workforce Development has been with IC since March 2002. Margaret graduated from Lawrence University with a bachelor's degree in Anthropology and French. Margaret studied public service at DePaul University. She has 28 years of experience in the workforce development field.

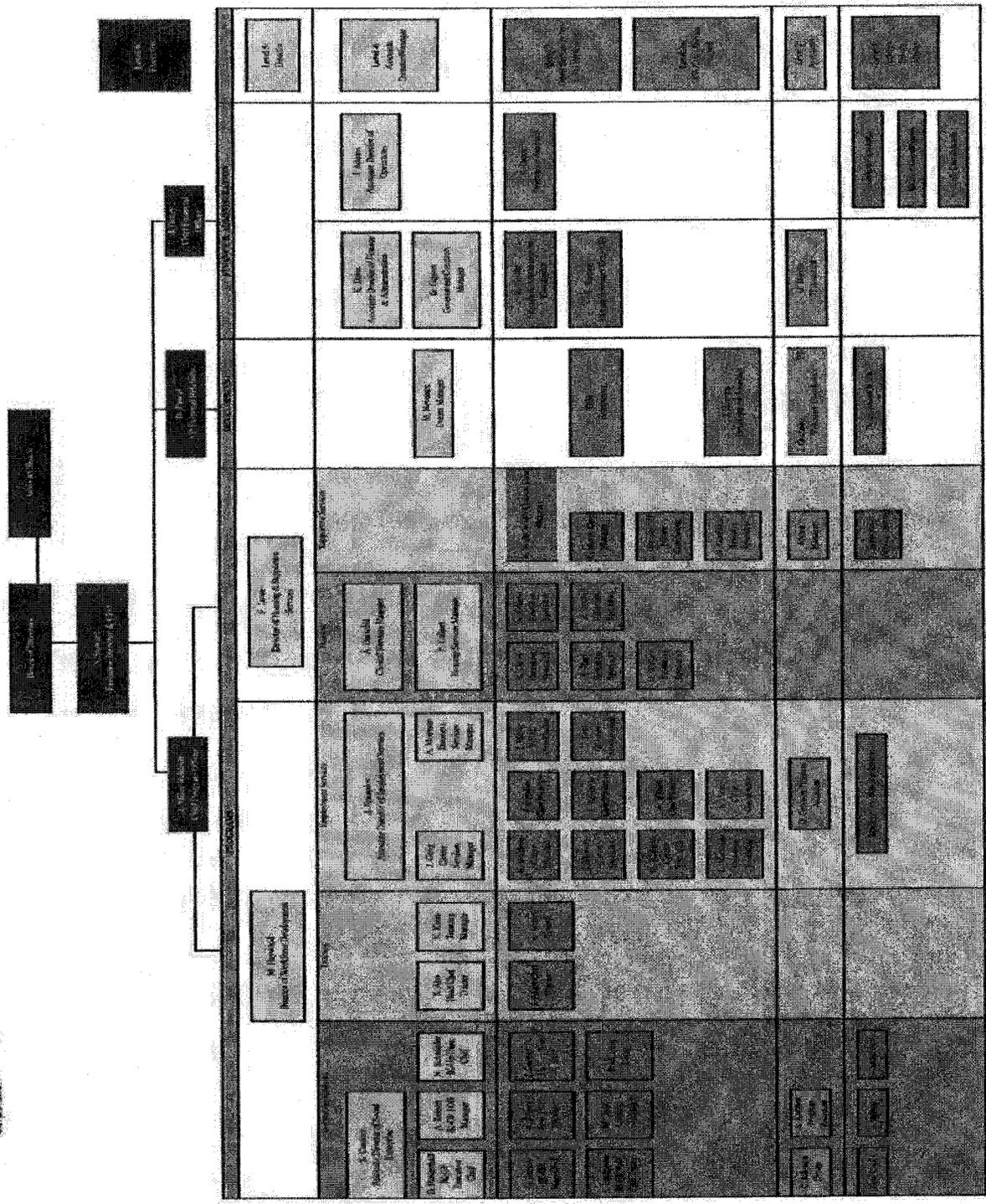
Jason Gerig, Career Services Manager has been with IC since November 2010. He has a bachelor's degree in Social Work from Eastern Mennonite University and a MSW from the University of Kansas. Jason became an LSW in 2012.

Aimee Dinschel, Clinical Services Manager joined Inspiration in July, 2013. She has an MSW and is a Licensed Clinical Social Worker. She had five years of experience as a Case Manager with Heartland Alliance before coming to IC. She also has training in domestic violence counseling.

An organizational chart with all of the proposed staff follows on the next page.

Inspiration Corporation has the financial capacity to manage an award, including strong internal fiscal controls and oversight by the Board of Director's. Inspiration Corporation has past experience administering government awards, including awards from the U.S. Department of Housing & Urban Development, Illinois Department of Human Services, and the City of Chicago's Department of Family & Support Services. In FY14, Inspiration Corporation has received \$1,843,763.62 in government funding with \$724,914 dedicated to its workforce development programs.

Inspiration Corporation Organization Chart FY14



Proposed Plan of Action

Agency Description: In an atmosphere of dignity and respect, Inspiration Corporation helps people who are affected by homelessness and poverty to improve their lives and increase self-sufficiency through the provision of social services, employment training and housing. Each year, Inspiration Corporation works with more than 3,000 Chicagoans who are characterized by chronic homelessness, history of incarceration, unemployment or underemployment, mental illness and/or substance use, and social isolation.

The programs that specifically address the issue of violence are the two employment programs. One is a 13-week training program in food service, the other a 4-week workshop that teaches life and job readiness skills. Both programs include job placement assistance and a multitude of supportive services. Inspiration Corporation is one of a few organizations in Chicago that uses social enterprises to provide realistic job training and transitional and permanent jobs for its participants. While employment alone is not enough to guarantee that an individual will not re-offend and perpetuate violence, it is an important part of establishing stability and pro-social behaviors.

Inspiration Corporation was founded in 1989 to serve individuals who are homeless or at-risk of homelessness. However, in FY13, Inspiration Corporation's employment and training programs enrolled 235 participants (52% of total enrollment) who self-reported that they had been involved in the criminal justice system and had a felony conviction. 77% were African-American, 13% were Caucasian and 4% were Latino. 61% were male and the average age was 44. Most of the job-seekers that we serve are non-custodial parents. 38% self-report issues with alcohol abuse and 32% self-report issues with drug abuse.

The agency has four program sites in Chicago: Inspiration Cafe and The Employment Project at 4554 N. Broadway and Inspiration Kitchens – Uptown at 4715 N. Sheridan, in the Uptown neighborhood; The Living Room Cafe at 806 E. 64th in Woodlawn; and Inspiration Kitchens – Garfield Park located at 3504 W. Lake, in East Garfield Park.

Statement of Agency/Organizational Need: The organization's strength is that it has been providing employment services successfully to ex-offenders for many years. The food service training program began in 2000 and the employment services program began in 1994. Every year, a substantial portion of those individuals served were formerly incarcerated. These programs also provide participants with a community of people who share the goal of self-sufficiency and avoiding re-incarceration, which is important for people trying to break away from relationships that encourage re-offending. The job readiness workshop already incorporates some elements of cognitive behavioral therapy, such as addressing automatic negative thoughts. Staff is also experienced in using evidence-based practices, such as harm reduction and motivational interviewing. Harm reduction's goal is to reduce the negative consequences of drug use, incorporating a wide range of strategies from safer use, to managed use to abstinence. Motivational interviewing is a directive client-centered counseling style aimed at eliciting behavior change by helping the client explore and resolve ambivalence, while respecting the client's autonomy. Our weakness and room for growth is in two areas: Assessing participant risk of recidivism and incorporating more cognitive behavioral therapy to get at the anti-social and criminal thinking that can lead back to incarceration. A recent white paper from The Council of State Governments Justice Center, Integrated Reentry and Employment Strategies: Reducing Recidivism and Promoting Job Readiness stresses that while employment is important, it alone does not reduce recidivism. Employment services must be coupled with proper assessment of individuals for their risk of reoffending, in order to target services appropriately. The white paper also stresses that programs must incorporate cognitive behavioral therapy in some way to address anti-social behavior, personality patterns and thoughts. The proposed outcome for this proposal is the development of a new assessment process and the implementation of cognitive behavioral therapy groups for ex-offender participants, to help people identify unproductive thoughts patterns and to create new behaviors. The long-term outcome is that Inspiration Corporation will be better prepared to assist ex-offenders in finding and retaining employment and avoiding re-incarceration.

Proposed Scope of Work:

Inspiration Corporation proposes to increase its capacity to serve ex-offenders and consequently address violence prevention through two measures: Developing a process for assessing individual's risk for reoffending and by incorporating cognitive behavior therapy (CBT) groups into its programming.

The Director of Workforce Development, the Associate Director of Employment Services and the Career Services Manager will be responsible for developing the risk assessment process. There are many tools for assessing the risk of re-offending, some of them legally validated and some not, in varying degrees of complexity. They will spend some time researching what is available and they will either select an existing tool or create something specifically for Inspiration Corporation drawing from multiple existing tools. The new tool and process will be tested by front-line staff and reevaluated during the year to see if any changes need to be made.

Incorporating Cognitive Behavioral Therapy Groups into the program will be the responsibility of the Associate Director, the Career Services Manager and the Clinical Services Manager. Each year, the Employment Services Program hosts two interns from the University of Chicago School of Social Service Administration. (At this time, these interns have not yet been selected.) They will be tasked with running the CBT groups, under the close supervision of the Career Services Manager, Jason Gerig, who is a Licensed Social Worker. They also receive Clinical Supervision from the Clinical Services Manager, Aimee Dinschel, a Licensed Clinical Social Worker.

We plan to offer a total of 30 group sessions between September and May, each session one hour in length. We expect a total of 30 individuals to participate over the course of the year. Participants will be offered small incentives for attending, by having food at the groups and offering transportation assistance for those who need it to get to the sessions.

Timeline for Proposed Scope of Work

July -August - Director of Workforce Development and Associate Director of Employment Services (ADES) research recidivism assessment tools and best practices. Those two and Career Services Manager (Career SM) use research to create new assessment tool. Tool reviewed by Chief Program Officer (CPO). ADES, Career SM and Clinical Services Manager (Clinical SM) develop focus and plan for Cognitive Behavioral Therapy (CBT) groups. Also develop tool for participants to evaluate the groups.

September- New tool and procedures for assessing recidivism risk put into place. Interns from University of Chicago begin. CBTgroups also begin under supervision of CareerSM and ClinicalSM.

October through December – New assessment process and groups continue. Monthly reports on progress made to CPO.

January – Staff doing assessments meet to evaluate process with CPO. Changes made to the tool or process based on feedback. Participants in CBT groups fill out evaluations about their experience with the groups and its impact on them.

February through April - New assessment process and groups continue. Monthly reports on progress made to CPO.

May – SSA interns provide final evaluation of their experience with the groups and make recommendations for future implementation. Participants in CBT groups fill out evaluations about their experience with the groups and its impact on them.

June - Staff meet to evaluate assessment process with CPO. Changes made to the tool or process based on feedback. Plan for complete integration of assessment process and CBT groups in the next fiscal year are finalized.

Qualifications of the Proposer

Organization History

When Lisa Nigro founded Inspiration Cafe in 1989, she borrowed her nephew's red wagon and filled it with coffee and sandwiches. A former police officer, Lisa pulled that wagon around the Uptown neighborhood of Chicago offering a little dignity and respect to the people she encountered. Over time, Lisa and other early supporters grew the Cafe beyond that red wagon, first turning a van into a kitchen on wheels, then converting a bus into a travelling cafe and eventually moving into a donated space in Uptown.

The Cafe moved into the new space and became a restaurant for the homeless, where men and women could sit down, order off a menu and be served. In the years that followed, Inspiration Cafe expanded its services beyond simply meals, to include case management, supportive services, housing, and our Food Service Training Program.

Meanwhile, in other parts of the city, The Living Room Cafe and The Employment Project were founded to serve Chicagoans affected by homelessness and poverty. The Employment Project, begun in 1994 by Luke Weisberg and a group of professionals serving the homeless, provided homeless and low-income Chicagoans with employment training, career counseling and job placement. The Living Room Cafe was created in 1995 by Jennifer Kihm, a former intern at Inspiration Cafe. The Living Room Cafe offered meals and supportive services to the Woodlawn community on Chicago's south side. In 1998, Inspiration Cafe moved to the site at 4554 N Broadway, which remains our organization's headquarters.

In 2003, The Living Room Cafe and Inspiration Cafe merged to become Inspiration Corporation, with the goal of providing meals and supportive services with streamlined and efficient administration. Two years later, in 2005, Inspiration Corporation and The Employment Project merged to create an organization that provides holistic services to better serve the needs of participants. By saving on administrative and fundraising costs, Inspiration Corporation could focus more resources on our mission: helping homeless men and women increase self-sufficiency.

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Later in 2005, Inspiration Corporation celebrated the opening of the Inspiration Kitchens (formerly Cafe Too) restaurant and training center in Uptown. At Inspiration Kitchens, culinary students could hone their skills in a real restaurant and enter the workforce with the experience and confidence needed to succeed.

In 2011, Inspiration Corporation made another leap forward, opening Inspiration Kitchens – Garfield Park, a second site for food service training and a social enterprise restaurant. Inspiration Kitchens – Garfield Park includes capacity for large-scale catering. Earned income from the restaurants and catering make up 37% of the total budget of the training program.

Inspiration Corporation is a recognized leader in its field. It is funded by the US Department of Housing and Urban Development, United Way and the Chicago Department of Family and Support Services. We have met the highest standards of professionalism and excellence for social service providers in the Chicago area. Inspiration Kitchens-Garfield Park is the 2013 winner of the Rudy Bruner Award for Urban Excellence. Bank of America chose Inspiration Corporation as a recipient of their \$200,000 Neighborhood Builder grant in 2011. In 2010, the Association of Fundraising Professionals Chicago Chapter gave its Outstanding Community Leader Award to Inspiration Corporation's founder, Lisa Nigro. The Greater Chicago Food Depository awarded Inspiration Corporation its Best Fiscal Management Award in 2009. The United Way selected Inspiration Kitchens as its Highly Innovative Program Award winner in 2006. One of the greatest endorsements of our agency's capacity came from a private donor who has given \$4.2 million to Inspiration Corporation over a five years period in order for us to start the program in Garfield Park. This family's confidence in IC is what enabled us to buy a building and replicate the Inspiration Kitchens Program.

Because it is recognized as a leader in workforce development, in FY13 and FY14, Inspiration Corporation has been asked to facilitate two workshops each year entitled "Designing and Conducting

Transformational Job Readiness Trainings" as part of Chicago Jobs Council's Frontline Focus Training Institute.

Number of Employees

Inspiration Corporation currently employs 52 full-time staff, 40 part-time staff and has nine interns working across our sites. Inspiration Corporation also has over 1,500 volunteers who work in our kitchens, help with fundraisers, provide legal and medical services and much more.

Organization Track Record

In FY13 (July 1, 2012-June 30, 2013) Inspiration Corporation's training and employment programs met all performance measures proposed to its private and public funders with the following outcomes:

Employment Services Program	
Enrollments in Employment Preparation Training	189
Graduates from Employment Preparation Training	154
Graduation Rate	81%
Total Job Placements	119
90-day Job Retention Rate (Percentage)	72%
180-day Job Retention Rate (Percentage)	72%
1 year Job Retention Rate (Percentage)	52%
Enrollments in Career Connections (Vocational Training)	38
Graduates from Career Connections (Vocational Training)	18
Percentage Career Connections Graduates Employed in Field Trained in	78%
Food Service Training Program	
Enrollments	137
Graduates	80
Graduation Rate	50%
Transitional Jobs	25
Total Job placements	62
90-day Job Retention Rate (Percentage)	72%
180-day Job Retention Rate (Percentage)	56%
1 Year Job Retention Rate (Percentage)	37%

List of Projects Relevant to this RFP

Inspiration Corporation is currently operating the following workforce development projects through government funders:

Funder	Amount/Timeframe	Purpose
Cook County Justice Advisory Council (JAC)	\$80,000/annually Funded since 2013.	To provide food service training and employment services to individuals who have been released from Cook County Jail
City of Chicago, Department of Family & Support Services-Homeless Services	\$35,000/annually Funded since 2009	To provide employment preparation and placement to homeless individuals.
City of Chicago, Department of Family & Support Services-Community Development Block Grant	\$160,000/annually Funded since 2000.	To provide employment preparation and placement to low-income individuals.
City of Chicago, Department of Family & Support Services-Community Services Block Grant	\$171,183/annually Funded since 2009.	To provide transitional jobs and employment services to low-income individuals.
U.S. Department of Housing & Urban Development-Inspiration Kitchens	\$315,347 Funded since 2005.	To provide food service training and employment services to homeless individuals.
U.S. Department of Housing & Urban Development-The Employment Project	\$113,300 Funded since 1996.	To provide employment preparation and placement to homeless individuals.
State of Illinois, Department of Commerce and Economic Opportunity	\$50,000/June 1 2012- May 31, 2014 Funded since 2011	To provide food service training to low-income residents of Chicago and surrounding areas

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Three Agency References

John Pfeiffer, First Deputy Commissioner

Chicago Department of Family & Support Services

1615 West Chicago Avenue, Chicago, Illinois 60622

Phone: 312.746.8534, E-mail: john.pfeiffer@cityofchicago.org

Dollar value of the projects: \$443,772, \$331,183 in workforce development funding

United States Department of Housing and Urban Development (HUD)

Contact: Shirley Blair

77 W. Jackson Boulevard

Chicago, IL 60604

Phone: 312.913.8719, E-mail: Shirley.blair@hud.gov

Dollar value of the projects: \$836,504, \$428,647 in workforce development funding

Amy Santacaterina, Director of WIA Programs

Chicago Cook Workforce Partnership

69 W. Washington, Chicago, IL 60602

Phone: 312.603.7067, Email: asantacaterina@workforceboard.org

Dollar value of the projects: \$72,560 in workforce development funding

Demonstrated Experience with the Populations to be Served

In FY13, Inspiration Corporation's employment and training programs enrolled 235 participants who self-reported involvement in the criminal justice system and a felony conviction (52% of enrollees).

Inspiration Corporation is experienced with the barriers that formerly incarcerated individuals face and understands that they require special services within the workforce development system because of the nature and scale of the barriers they face. We focus a great deal on the development of non-cognitive skills, including: emotional maturity, self-control, resiliency, empathy, and verbal and non-verbal communication among our participants so they can be empowered to make better informed and more mindful decisions. A number of staff have been homeless, had a history of substance abuse, and/or been incarcerated themselves. Inspiration currently has seven staff members with their Master's in Social Work (MSW), including two who are licensed social workers (LSW), one is a licensed clinical social worker (LCSW) and three staff members are Certified Alcohol and Other Drug Abuse Counselors (CADC). There is a clinical supervision group held weekly where direct service staff have the opportunity to grow their clinical skills and discuss inventions.

A majority of the men and women who walk through our doors each year have limited work experience or have a work history of lateral job movement, primarily in entry-level, low wage jobs. Additionally our participants face numerous barriers to employment, including, but not limited to: breaking the cycle of substance use (38% self-report issues with alcohol abuse and 32% self-report issues with drug abuse). Additionally, many participants self-report never having completed high school or obtained a GED (48%), and having a mental or physical disability (20%). Other challenges include histories with trauma and violence, marginalization, isolation, and stigma. Incarceration, like homelessness, destroys stability and our participants face a job search without the resources that most of us take for granted. Two-thirds of all job seekers find employment through networking, but people who have been incarcerated may come out without a healthy support network. They may have no stable address to put on a resume, nor a reliable phone number to leave prospective employers. Their access to computers, copiers, and the Internet is extremely limited.

Participants are referred to us from housing and social service providers, and through word of mouth. Inspiration Corporation is committed to maintaining a low threshold for entry into all of our programs. To enroll, participants must be low-income, 18 years or older and willing and committed to seeking and maintaining a positive lifestyle that will be supported through employment. Furthermore, the programs accept all participants: regardless of length of sobriety and history of substance use; regardless of criminal history or background, including sexual offenses; regardless of poor rental history or past evictions; without regard to lack of financial resources; with past non-violent rule infractions; and regardless of mental illness.

Inspiration Corporation understands the need to provide a menu of services to all participants including a number of support services. The participant in conjunction with the Case Manager or Career Specialist will determine if support services are needed based on their initial assessment or if new barriers to employment are identified during subsequent meetings. Supportive service needs will either be met in-house, through referral to other agencies, or through purchase of tangible support items, such as clothing or shoes. Referrals outside the agency may be for housing, medical, dental, optical, childcare, expungement and sealing, food pantries and emergency food, financial literacy and credit counseling, legal assistance, literacy, medical, mental health, rental assistance, and substance use counseling.

In-house, participants can access meals served restaurant style at Inspiration Cafe and Living Room Café. Both sites also have a food pantry available to participants. The agency has a housing program with more than 150 subsidized units for which participants are eligible to apply. A physician from Heartland Health Outreach comes to Inspiration Corporation at least twice a month, to meet participants without an appointment. The organization is also the city-wide administrator for Community Voice Mail, so participants who do not have a working phone number can get a free voicemail account to use for job search or other needs.

Our Business Services staff is aware of the many employment challenges that participants with felony convictions face and specifically target and retain employers that have flexible hiring criteria. The Business Services staff reaches out to businesses in a variety of industries, marketing the training that participants receive to increase the number of job orders directly related to training. They earn repeat business by assisting businesses in matching their open positions with the skills and experiences of the job seekers we serve on a daily basis, providing support services that assist in the retention of highly qualified workers, and by providing valuable workforce development resources and tools. Once we have established this relationship, potential employers can simply call, fax, or e-mail information on current job openings to the Business Services staff for hiring support. Even if IC does not have a qualified candidate to refer, the staff works with the Workforce Employer Resource Collaborative (WERC) and the Chicagoland Provider Leadership Network (CPLN), to share job leads and ensure that our business customer's hiring needs are met in a timely manner. Inspiration Corporation is a founding member of WERC, a consortium of 42 workforce development organizations that cooperate to assist local employers in obtaining a qualified and diverse workforce. The collaborative has successfully placed over 1,000 participants into employment since its inception in 2004, providing high-quality screening, planning and coordination of high-volume hiring events, and the availability of over 20,000 diverse individuals to employers at no cost. In July 2012, Inspiration Corporation took over fiscal and administrative management and program facilitation responsibility for WERC, while working to expand the number of employer and agency partners, further developing best practice standards, creating a data tracking system, and developing a sector-based approach to expansion.

Demonstrated Experience Serving the Proposed Community Areas

Inspiration Corporation encompasses four program sites in three Chicago neighborhoods: Inspiration Café and Inspiration Kitchens in Uptown; The Living Room Cafe in the Woodlawn community on the south side; and Inspiration Kitchens – Garfield Park located in East Garfield Park. The organization has been in these neighborhoods since 1989, 1995 and 2011 respectively. The organization focuses on residents of these communities and surrounding areas and also draws participants from throughout Chicago. The agency has strategically chosen its office locations to be accessible and convenient to individuals that are the most in need. For example, in the process of looking for a location for our second Inspiration Kitchens restaurant and program site we considered the fact that in Illinois, 51 percent of ex-offenders returned to Chicago, with six neighborhoods—Austin, Humboldt Park, North Lawndale, Englewood, West Englewood, and East Garfield Park—receiving 34 percent of the Chicago ex-offender cohort (Urban Institute). The chosen location is convenient for four of those neighborhoods. Englewood and West Englewood are served by our location in Woodlawn.

Licenses

Inspiration Corporation requires no licenses or accreditation to run its social service programs. The two restaurants and the meals programs comply with all city licensing requirements for retail food service establishments.

Track Record of Service Provision and Administration Achievements in FY 2013

- Inspiration Kitchens and The Employment Project achieved a record number of 181 job placements.

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- The Employment Project provided \$81,115 in tuition and training grants to help 76 graduates upgrade their job skills; 78% of people who completed their program became employed in the field for which they trained.
- Inspiration Corporation's social enterprise restaurants continued to increase their revenue: Inspiration Kitchens – Garfield Park earned \$313,037 in sales (134% of goal) and Inspiration Kitchens – Uptown earned \$216,427 (103% of goal).
- Volunteers and staff served 31,719 nutritious meals at Inspiration Cafe and The Living Room Café.
- Housing Services provided permanent housing and counseling for 279 formerly homeless individuals and families, many of whom live with mental illness and who actively use substances; overall, 86% of households remain permanently housed after two years.
- The Supportive Services team provided 626 one-on-one sessions to members of the community in crisis and seeking housing and general assistance.
- Participants received \$246,893 in direct support grants in support of goals to obtain and maintain employment and permanent housing.
- Inspiration Corporation retained its Charity Navigator 4 star rating for the fourth consecutive year; only 9% of rated charities meet this standard.

Key Personnel

Below is a description of key personnel involved in the project, along with their commitment of time to the project. Resumes follow, except for the interns, who have not yet been selected.

Administration: The Chief Program Officer creates necessary program services which are aligned with the agency's mission and needs of program participants and staffing plans. She supervises the Director of Workforce Development. The Director of Workforce Development is responsible planning, evaluation budgeting and programmatic management of the Food Service Training Program and Employment Services Program. She supervises the Associate Director of Employment Services. The Associate Director is responsible for management of government contracts and achievement of those goals and objectives. She supervises the Career Services Manager.

Jennifer Miller-Rehfeldt, Chief Program Officer: Time on Violence Prevention Capacity Building Project: 2.5%. Salary allocated to Violence Prevention mini-grant: 2.5% Time on Other Projects: 97.5%

Margaret Haywood, Director of Workforce Development : Time on Violence Prevention Capacity Building Project: 5% Salary allocated to Violence Prevention mini-grant: 5% Time on Other Projects: 95%

Jodie Arnaudov, Associate Director of Employment Services: Time on Violence Prevention Capacity Building Project: 5% Salary allocated to Violence Prevention mini-grant: 5% Time on Other Projects: 95%

Direct Service & Clinical Oversight: The Career Services Manager is responsible for supervision of the staff that work directly with clients on job search, interview, resume and cover letter writing skill development. He also carries a caseload and supervises the interns. The Clinical Services Manager is part of the Housing and Supportive Services Program. She provides direct service to participants in Inspiration Corporation housing. She also provides weekly clinical supervision to a number of staff, including the Careers Services Manager, Associate Director of Employment Services and social work interns. Social Work interns carry a small caseload of participants from the Employment Services Program from September to May.

Jason Gerig, Career Services Manager: 5% of Time on Violence Prevention Capacity Building Project: 0% of Salary allocated to Violence Prevention mini-grant: Time on Other Projects: 95%

Aimee Dinschel, Clinic Services Manager: Time on Violence Prevention Capacity Building Project: 2.5% Salary allocated to Violence Prevention mini-grant: 0% Time on Other Projects: 97.5%

SSA Interns: Time on Violence Prevention Capacity Building Project: 10% Salary allocated to Violence Prevention mini-grant: N/A unpaid position. Time on Other Projects: 90%

Jennifer Miller Rehfeldt

6337 W. School Street
Chicago, Illinois 60634

Phone: 773.678.1055

E-mail: jmrehfeldt@yahoo.com

Work Experience

08/2004-Present **Inspiration Corporation** Chicago, Illinois

Chief Program Officer, 02/2012-Present

- Oversee all of Inspiration Corporation's programs, including: The Employment Project, Inspiration Kitchens Food Service Training Program; and Housing and Supportive Services.
- Enhance all of Inspiration's existing programs and create necessary program services which are aligned with the agency's mission, needs of program participants and staffing plans.
- Participate in the financial management of the agency, including contributing to the preparation of the agency budget and monitoring program budgets. Contribute to the development and management of the agency's government contracting efforts.
- Work with executive management team to communicate agency's mission, vision and performance internally and externally.

Director of Employment Services, 12/2006-02/2012

- Provided oversight of The Employment Project, a program of Inspiration Corporation that serves over 600 participants annually providing employment preparation training, career services, and business services in an atmosphere of dignity and respect.
- Oversaw the development of a team of thirteen employment services staff ensuring adequate and appropriate supervision and professional development opportunities.
- Created and effectively managed a budget of \$900,000 including fee-for-service or earned income.
- Completed reports, application renewals and proposals for government contracts including: Workforce Investment Act, U.S. Department of Housing and Urban Development, and the Chicago Department of Family and Support Services.
- Managed relationships with key agency partners including the Chicago Jobs Council and the Chicago Alliance to End Homelessness and fee-for-service partners including Chicago House & Social Service Agency and Broadway Youth Center.
- Actively explored new funding opportunities for the program and agency.
- Ensured appropriate data collection in agency database, Chang, as required by the agency, funders, and government entities. Prepared for and oversaw all program audits conducted by government entities.

Business Services Coordinator, 10/2005-12/2006

- Promoted and marketed the services available through the Business Services Department to employers in the Chicagoland area in an effort to assist participants in accessing employment, internships, and volunteer opportunities.

Career Services Coordinator, 08/2004-10/2005

- Met with program participants who are homeless, or at risk of becoming homeless, and assisted them in identifying personal and career goals and the steps necessary to achieve those goals.
- Provided career counseling, job search assistance, interview skills and training, resume and cover letter writing skill development.
- Educated participants and provided referrals to community resources including substance use treatment, mental health treatment, stable housing, and education/training programs.

06/2001-08/2004

Jewish Vocational Service

Kansas City, Missouri

Interim Program Manager, 05/2004-08/2004

- Processed referrals from Vocational Rehabilitation to the Employment Services program and supervised seven Employment Specialists.

Employment Specialist, 06/2001-08/2004

- Provided individualized job placement training, assistance, and case management to individuals with disabilities.
- Networked and engaged area businesses to secure employment opportunities for clients of JVS.
- Educated employers about services at JVS, various disabilities and resulting vocational implications, assistive devices, job accommodations, and legislation affecting the employer.
- Performed job coaching and on-site support during the initial employer contact, application, and interview process.

Professional Affiliations/Additional Experience

Chicago Alliance to End Homelessness

Chair, Wraparound Supportive Services Constituency Group

05/2011-Present

Member, Wraparound Supportive Services Constituency Group

03/2010-05/2011

Elected Member, HUD-McKinney Vento Committee

01/2013-Preset

Education

The University of Kansas

Lawrence, Kansas

Bachelor of General Studies, Sociology

References

Ellen Johnson
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Chicago Jobs Council
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E-mail: ellen@cjc.net

Alberto Ortega
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Workforce Employer Resource Collaborative
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Joyce Warren Dugan
Former President/CEO
Uptown United
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E-mail: joycewdugan@hotmail.com

Anne Margaret Haywood

4406 N. Paulina
Chicago, IL 60640
773-914-8609
mhaywood@inspirationcorp.org

WORK EXPERIENCE

Inspiration Corporation, Chicago, Illinois

Director of Workforce Development. April 2012 to present.

Responsible for two workforce development programs serving over 400 individuals annually. Write proposals and make reports to government funders. Oversee food service training program, including the operation of two restaurants and successfully balance the demands of business with the social mission. Manage staff of 30 and budget of \$2.5 million.

Director of Training and Social Enterprise. March 2002 to April 2012.

Oversee food service training program, including the operation of two restaurants. Supervise professional staff of sixteen and successfully balance the demands of business with the social mission. Write proposals and make reports to government funders. Represent organization to committees and coalitions. Evaluate program. Manage \$1.9 million budget.

Jane Addams Resource Corporation, Chicago, Illinois

Director of Training. February 2000 to March 2002.

Oversaw manufacturing skills training programs for incumbent workers and economically disadvantaged job seekers. Developed and maintained relationships with community based organizations and employers. Wrote proposals and reports to private and government funding sources. Evaluated programs and participated in national workforce development bench-marking project with Annie E. Casey Foundation. Supervised instructional staff. Managed \$400,000 budget.

Program Director, Opportunities in Metalworking. April 1998 to January 2000.

Started new training program for unemployed job seekers. Wrote grant proposals and reports to funders. Developed relationships with community based organizations for recruitment. Supervised instructional staff. Created program policies and systems for tracking clients and funding.

Project JOBS, Chicago, Illinois

Project Coordinator. March 1996 to April 1998.

Coordinated the negotiation of hiring agreements with businesses; working with community residents and community based organizations in Uptown to develop systems for job referral and supportive services. Co-managed start-up of a Certified Nursing Assistant program.

Cambodian Association of Illinois, Chicago, Illinois

Associate Director. November 1992 to March 1996.

Oversaw agency programs and operations. Managed budget of \$500,000. Responsible for all fundraising and reporting for private and government sources.

Vietnamese Association of Illinois, Chicago, Illinois

Assistant to the Director. November 1989 to April 1991.

Assisted Executive Director and program directors with program planning and proposal writing. Responsible for general operations fundraising and agency communications.

Job Developer. January 1987 to November 1989.

Administrative Assistant, Community Economic Development Program. December 1985 to December 1986.

BOARDS AND COMMITTEES

Catalyst Kitchens. National Advisory Council member, June, 2011 to April 2014.

Jane Addams Resource Corporation. Board member, January, 2009 to October 2013. Board President August 2011 to October 2013.

Chicago Alliance to End Homelessness. Advocacy committee member, October 2007 to present, serving as Committee Chair since 2010.

Special Service Area #34, Uptown United. Commissioner and Secretary, 2006 to 2012 .

Organization of the NorthEast. Chair, Leadership Strategy team, 1999 to 2007 - Included teaching leadership classes. President, 1997 to 1999. Board member, 1995 to 1996, 2003-2005.

Project JOBS. Steering Committee member, 1998 to 2001. Chair, 1999 to 2001.

Illinois Coalition for Immigrant and Refugee Protection. Board Secretary, 1995 to 1997. Board member, 1994 to 1995. Chair, International Policy Committee, 1994 to 1996, 1989 to 1991.

National Association for the Education and Advancement of Cambodian, Laotian and Vietnamese Americans. Board Secretary, 1994 to 1996.

TRAINING

Axelson Center for Nonprofit Management, Aspiring CEO Training. Series of six webinars in nonprofit management, including board-CEO relationship, program evaluation and leadership. November, 2009 – April, 2010.

Community Counseling Centers of Chicago. Two day training in Mental Health First Aid. February, 2009.

Midwest Harm Reduction Institute. Training in harm reduction, January to October, 2008.

Industrial Areas Foundation. Ten day training in community organizing. October, 1996

EDUCATION

DePaul University, Chicago, Illinois.

January, 1991 to September, 1992.

Masters level course work toward a degree in public service, including public administration, organizational development, financial management and policy analysis.

Lawrence University, Appleton, Wisconsin. 1985.

Bachelors Degree in Anthropology and French.

References

Guy Loudon
Executive Director
Jane Addams Resource Corporation
4432 N. Ravenswood
Chicago, IL 60640
(773) 728-9769

Jayne Vellinga
Executive Director
Chicago Women in Trades
2444 W. 16th Street, #16
Chicago, IL 60608
(773) 376-1450

Christopher Persons
Executive Director
Capitol Hill Housing
1402 Third Avenue, Suite 200
Seattle, WA 98101
(206) 329-7303

JODIE ARNAUDOV, LSW

1312 W Farwell Avenue #2 • Chicago, IL 60626

646.610.0445 • jodieke@gmail.com

SUMMARY OF QUALIFICATIONS

Licensed Social Worker skilled in government contracts including, Workforce Investment Act (WIA), Community Development Block Grants (CDBG), and Community Services Block Grants (CSBG). Experience assisting diverse clientele such as homeless populations, ex-offenders, and individuals diagnosed with mental illnesses and disabilities reach their goals. Trained in harm reduction philosophy and motivational interviewing.

PROFESSIONAL EXPERIENCE

Inspiration Corporation, Chicago, IL

Associate Director of Employment Services, 07/2012-Present

- Monitor performance on employment services government and private funder contracts and develop and maintain strategies to meet all goals and outcomes
- Through a strategic planning and evaluation process, develop and modify existing employment services to meet the varied needs of program participants
- Evaluate the work of staff to ensure that programs are of appropriate quality and that resources are used effectively
- Participate in the determination of organizational policies regarding such issues as participant eligibility and program requirements

Career Services Manager, 09/2009-06/2012

- Completed detailed monthly and quarterly reports for WIA, CDBG, CSBG, and DFSS
- Supervised, trained, and managed the development of Career Services staff and interns
- Coordinated and oversaw preparations for program audits
- Implemented procedures to ensure participant files contained appropriate documentation
- Responded to and resolved participant complaints, concerns, and grievances
- Worked one-on-one with participants to identify skills and abilities and set personal and career goals

Career Specialist, 11/2007-08/2009

- Assessed participants' level of job readiness and qualifications for academic and training programs
- Assisted with job search, interview, resume, and cover letter writing skill development
- Developed short and long term employment goals with participants and monitored progress toward achieving those goals
- Maintained record keeping and follow up procedures as required by government contracts

Inspiration Corporation: Mini-Seed Grant RFP# 1453-13606

Contemporary Guidance Services, Inc., New York, NY

Senior Vocational Evaluator/Intake Counselor, 05/2005-07/2007

- Received 2006 Employee of the Year Award
- Provided comprehensive diagnostic vocational evaluation for individuals to determine their strengths, functional limitations, aptitudes, and work readiness
- Facilitated large and small vocational groups and provided individual counseling
- Represented agency at career and transitional fairs
- Reviewed referrals, conducted site visits and intake interviews
- Determined eligibility for services based on state guidelines

EDUCATION

Master of Social Work

Loyola University Chicago 2010

Bachelor of Science Anthropology

Loyola University Chicago 2003

References

Jennifer Miller Rehfeldt
Chief Programs Officer
Inspiration Corporation
773.878.0981 ext. 225
jmrehfeldt@inspirationcorp.org

Jason Gerig
Career Services Manager
Inspiration Corporation
77.878.0981 ext. 234
jgerig@inspirationcorp.org

Sarah Miles
Graduate Intern
Gateway Foundation
303.886.0023
s.catherine.miles@gmail.com

AIMEE DINSCHEL, LCSW
6917 West Shakespeare, Chicago, IL 60707
(773) 428-8700
adinschel@gmail.com

EDUCATION

University of Illinois at Chicago-Jane Addams College of Social Work Chicago, IL

Master of Social Work May 2008

Concentration: Community and Administrative Practice

Northeastern Illinois University Chicago, IL

Bachelor of Arts: Social Work May 2007

Minor: Women's Studies

LICENSURE AND CERTIFICATIONS

Licensed Clinical Social Worker October 2010
Domestic Violence 40-Hour Training September 2008

PROFESSIONAL EXPERIENCE

Inspiration Corporation Chicago, IL
Clinical Services Manager July 2013 to Present

- Manage HUD funded permanent and transitional supportive housing programs
- Oversee Wilson Men's Hotel (a cubical hotel) supportive services project
- Provide clinical oversight and development of the organization's housing division
- Responsible for meeting outcomes and reporting on HUD, IDHS and DFSS funding contracts
- Provide individual psychotherapy
- Maintain caseload of eight families
- Administer clinical supervision to staff seeking clinical licensure and graduate level interns

Heartland Alliance Chicago, IL
Program Manager- Families Building Community August 2012 to July 2013

- Managed a 130-unit permanent supportive housing program for homeless families
- Supervised team of 17 staff members including program supervisor
- Responsible for monitoring program budgets
- Reported on HUD, IDHS and DFSS funding contracts
- Provided clinical supervision to staff seeking licensure

Heartland Alliance Chicago, IL
Program Supervisor- Families Building Community June 2011 to August 2012

- Supervised nine direct service staff
- Responsible for reporting on DFSS and CLHITF funding contracts
- Facilitated clinical supervision group for staff seeking clinical licensure
- Contributed to the achievement of 90% file compliance program wide

Heartland Alliance Chicago, IL
Clinical Case Manager- Families Building Community August 2008 to June 2011

- Provided case management to families transitioning from homelessness
- Facilitated group level interventions on PTSD and substance use
- Utilized harm reduction and housing first models to provide trauma informed therapeutic services
- Provided individual psychotherapy

Chicago Alliance Against Sexual Exploitation Chicago, IL
MSW Intern In Charge of Prevention Programming August 2007 to May 2008

- Created first of its kind prevention curriculum to curb the demand for the sex trade
- Acted as co-chair of The Mayors Office on Domestic Violence ISA Training sub-committee
- Developed a training module for Stroger Hospital staff to screen for victims of human trafficking
- Contributed to Board development

Christian Community Health Center Chicago, IL
Case Manager –Footprints Court Mandated Program October 2006 to August 2007

- Developed and implemented project models and curriculum for two court mandated programs
- Facilitated court mandated program for men arrested for soliciting prostitutes
- Performed assessments and developed service plans for women in crisis
- Worked extensively with the judicial system to promote the agency's court mandated programs

Genesis House Chicago, IL
BSW Intern August 2005 to April 2006

- Established and administered group level counseling workshops
- Provided direct care services to women in crisis
- Conducted client intakes and performed case management duties
- Engaged in street outreach with women in the sex trade and promoted harm reduction

PROFESSIONAL AFFILIATIONS

Christian Community Health Center- Footprints Division Chicago, IL
Advisory Board Member March 2010 to April 2011

Chicago Abortion Fund Chicago, IL
Board Member June 2008 to June 2009

PUBLISHED WORKS

Durchslag, Rachel, Dinschel, Aimee. (2010). Deconstructing the Demand for the Commercial Sex Trade Industry. In E. N. Dorff & D. Ruttenberg (Eds.), *Jewish Choices Jewish Voices: Sex and Intimacy* (pp 98-104). Philadelphia, PA: The Jewish Publication Society.

References:

Michelle Pihlaja-Olsen- 773-368-2334

Cassandra Hudson- 773-624-6148 ext. 1980

Rachel Durschlag- 773-919-2081

JASON GERIG, LSW

1627 W 21st St, Unit 2 · Chicago, Illinois 60608

773.949.4496 · jgerig@gmail.com

Work History **Inspiration Corporation, Chicago, Illinois**

Career Services Manager, Employment Services, July 2012 – Present

Career Specialist, Employment Services, November 2011 – July 2012

- Supervise five Career Services staff members and two social work interns
- Track program outcomes, maintain participant files, and prepare funder reports
- Provide career services to individuals experiencing homelessness and poverty, including assistance with writing resumes and cover letters, preparing for interviews, job searching, networking, and keeping the job
- Maintain accurate and orderly case notes and participant files

Synergy Services, Parkville, Missouri

Client Advocate, Safehaven Program, January 2009 – July 2010

- Built relationships with and provided a safe, structured, and therapeutic environment for children residing in an emergency placement shelter
- Completed intakes and discharges at the children's center and domestic violence shelter
- Documented intake assessments, daily progress notes, and incident reports
- Answered hotline calls from victims of abuse, actively listened, provided support and made referrals to internal and external resources

Jewish Vocational Service, Kansas City, Missouri

Family Advocate, May 2007 – August 2009, May 2006 – August 2006

- Partnered with low-income families receiving welfare assistance (TANF) to increase supports, remove sanctions, and obtain and retain employment
- Assisted in the refugee resettlement process, providing case management services to refugee families seeking emergency assistance and psychological support

Mennonite Voluntary Service Volunteer, September 2004 – August 2005

- Worked cooperatively and independently as a full-time volunteer in all agency operations including vocational rehabilitation, refugee resettlement, immigration counseling, senior community employment, a sheltered workshop, and agency administration
-

Education **The University of Kansas, School of Social Welfare, Lawrence, Kansas**

Master of Social Work, May 2010

- Studied advanced policy analysis, community organizing and advocacy practice, outcomes and data measurement, financial management, human resources, and program design
- MSW Curriculum Committee student member

Internship: Administration for Children and Families (Region VII), Kansas City, Missouri

- Conducted research and analysis on federal social welfare policy, practice, and outcomes, including Child Welfare, Runaway and Homeless Youth, Temporary Assistance for Needy Families (TANF), Child Support Enforcement, and Head Start
- Contributed to and participated in federal and state conferences and meetings to analyze child welfare programs and policies

Eastern Mennonite University, Harrisonburg, Virginia

Bachelor of Science, Social Work, April 2007

Internship: National Coalition for the Homeless, Washington, DC

Social Work/Policy Intern, January 2007 – April 2007

- Wrote for agency publications on hate crimes and civil rights issues affecting the homeless
- Lobbied for progressive social policies with and on behalf of the homeless by calling, writing, and visiting members of the US and state congresses
- Presented at conferences and Homeless Speakers' Bureau engagements

- Volunteer
Activities
- Church Council Chair, Chicago Community Mennonite Church, 2013 – Present
 - Peace, Justice, and Service Committee, Chicago Community Mennonite Church, 2011 – 2012
 - Volunteer Tax Preparer, Center for Economic Progress, 2011 – Present

Holly Nelson-Becker, PhD, LCSW
Associate Professor
Hartford Faculty Scholar in Geriatric Social Work
School of Social Work
312.915.7008
hnelsonbecker@luc.edu

I was in Holly's Human Resources class at the University of Kansas before we both relocated to Chicago. Now I consider her a mentor.

Megan Ramer
Pastor
Chicago Community Mennonite Church
773.343.4251
pastor@ccmcil.org

I volunteer as Church Council Chair at CCMC, where Megan Ramer is pastor. We work closely together on administrative tasks and visioning for the church.

Jodie Arnaudov
Associate Director of Employment Services
Inspiration Corporation
773.878.0981 ext. 233
jarnaudov@inspirationcorp.org

Jodie has been my supervisor my entire time at Inspiration Corporation.

EXHIBIT 2

Schedule of Compensation

PRICE PROPOSAL/BUDGET DETAIL

The Proposer declares that it has carefully examined the Request for Proposal documents, the Proposal Forms, General and Special Conditions and Specifications identified as RFP No. 1453-13606 for Violence Prevention, Intervention and Reduction Mini-Seed Grants (\$10,000), as prepared by Cook County and has become familiar with all of the conditions under which it must be carried out and understands that by submitting proposed pricing on these pages, Proposer waives all right to plead any misunderstanding regarding the same. Any category of expense not applicable to the budget may be deleted. ~~Indirect costs are not allowable.~~

Budget Detail

A. Personnel

List each position by title and name of employee, if available. Show the annual salary rate and the percentage of time to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization.

Name/Position	Computation	Cost
Jodie Arnaudov Assoc. Director of Employment Services	\$48,000 per year x 5%	\$2,400
Jennifer Miller-Rehfeldt, Chief Program Officer	\$71,000 per year x 2.5%	\$1,775
Margaret Haywood, Director of Workforce Development	\$67,699 x 5%	\$3,383

SUB-TOTAL \$ 7,558

B. Fringe Benefits

Fringe benefits should be based on actual known costs or an established formula. Fringe benefits are for the personnel listed in budget category (A) and only for the percentage of time devoted to the project. Fringe benefits on overtime hours are limited to FICA, Workman’s Compensation, and Unemployment Compensation.

Name/Position	Computation	Cost
Jodie Arnaudov Assoc. Director of Employment Services	The salary that is allocated to the project above is multiplied by the following	\$519
Jennifer Miller-Rehfeldt, Chief Program Officer	.0145 for Medicare 021238 for state unemployment insurance	\$384
Margaret Haywood, Director of Workforce Development	.018618 for workers comp .10 for health insurance	\$732

SUB-TOTAL \$ 1,635

TOTAL PERSONNEL AND FRINGE BENEFITS \$ 9,194

C. Travel

Itemize travel expenses of project personnel by purpose. Show the basis of computation (e.g., six people to 3-day training at \$X airfare, \$X lodging, \$X subsistence). In training projects, travel and meals for trainees should be listed separately. Show the number of trainees and the unit costs involved.

Identify the location of travel, if known. Travel for consultants will only be reimbursed for resources traveling from more than 50 miles outside of Cook County and shall be consistent with Cook County travel reimbursement policies. All travel shall be pre-approved by the Justice Advisory Council.

Purpose of Travel	Location	Item	Computation	Cost
Assistance for clients to attend groups	Inspiration Corporation main office	Round trip train fare	per day x 2 clients per week x 30 weeks	\$300

TOTAL \$ 300

D. Supplies

List items by type. Generally, supplies include any materials that are expendable or consumed during the course of the project.

Supply Items	Computation	Cost
Food (snacks) as incentive for clients to attend groups	30 meetings per year x \$15/meeting	\$450

TOTAL \$ \$450

E. Other Costs

List items (e.g., rent, reproduction, telephone, janitorial or security services, and investigative or confidential funds) by major type and the basis of the computation. For example, provide the square footage and the cost per square foot for rent, or provide a monthly rental cost and how many months to rent.

Description	Computation	Cost

TOTAL \$ _____ **0** _____

Budget Summary- When you have completed the budget worksheet, transfer the totals for each category to the spaces below. Compute the total direct costs and the total project costs. Indicate the amount of Federal funds requested and the amount of non-Federal funds that will support the project.

Budget Category		Amount
A	Personnel	\$7,558
B	Fringe Benefits	\$1,635
C	Travel	\$300
D	Supplies	\$450
E	Other Costs	\$0
Grand Total		\$9,944

EXHIBIT 3

Evidence of Insurance

EXHIBIT 4

Economic Disclosure Statement (EDS) Forms

ECONOMIC DISCLOSURE STATEMENT

**ECONOMIC DISCLOSURE STATEMENT
AND EXECUTION DOCUMENT
INDEX**

<u>Section</u>	<u>Description</u>	<u>Pages</u>
Instructions	Instructions for Completion of EDS	EDS i - ii
1	Certifications	EDS 1, 2
2	Economic and Other Disclosures, Affidavit of Child Support Obligations and Disclosure of Ownership Interest	EDS 3 – 9
3	Sole Proprietor Signature Page	EDS 10a/b/c
4	Partnership Signature Page	EDS 11/a/b/c
5	Limited Liability Corporation Signature Page	EDS 12a/b/c
6	Corporation Signature Page	EDS 13a/b/c
7	Cook County Signature Page	EDS 14

ECONOMIC DISCLOSURE STATEMENT

INSTRUCTIONS FOR COMPLETION OF ECONOMIC DISCLOSURE STATEMENT AND EXECUTION DOCUMENT

This Economic Disclosure Statement and Execution Document ("EDS") is to be completed and executed by every Bidder on a County contract, every party responding to a Request for Proposals or Request for Qualifications ("Proposer"), and others as required by the Chief Procurement Officer. If the Undersigned is awarded a contract pursuant to the procurement process for which this EDS was submitted (the "Contract"), this Economic Disclosure Statement and Execution Document shall stand as the Undersigned's execution of the Contract.

Definitions. Capitalized terms used in this EDS and not otherwise defined herein shall have the meanings given to such terms in the Instructions to Bidders, General Conditions, Request for Proposals, Request for Qualifications, or other documents, as applicable.

"Affiliated Entity" means a person or entity that, directly or indirectly: controls the Bidder, is controlled by the Bidder, or is, with the Bidder, under common control of another person or entity. Indicia of control include, without limitation, interlocking management or ownership; identity of interests among family members; shared facilities and equipment; common use of employees; and organization of a business entity following the ineligibility of a business entity to do business with the County under the standards set forth in the Certifications included in this EDS, using substantially the same management, ownership or principals as the ineligible entity.

"Bidder," "Proposer," "Undersigned," or "Applicant," is the person or entity executing this EDS. Upon award and execution of a Contract by the County, the Bidder, Proposer, Undersigned or Applicant, as the case may be, shall become the Contractor or Contracting Party.

"Proposal," for purposes of this EDS, is the Undersigned's complete response to an RFP/RFQ, or if no RFQ/RFP was issued by the County, the "Proposal" is such other proposal, quote or offer submitted by the Undersigned, and in any event a "Proposal" includes this EDS.

"Code" means the Code of Ordinances, Cook County, Illinois available through the Cook County Clerk's Office website (<http://www.cookctyclerk.com/sub/ordinances.asp>). This page can also be accessed by going to www.cookctyclerk.com, clicking on the tab labeled "County Board Proceedings," and then clicking on the link to "Cook County Ordinances."

"Contractor" or "Contracting Party" means the Bidder, Proposer or Applicant with whom the County has entered into a Contract.

"EDS" means this complete Economic Disclosure Statement and Execution Document, including all sections listed in the Index and any attachments.

"Lobby" or "lobbying" means to, for compensation, attempt to influence a County official or County employee with respect to any County matter.

"Lobbyist" means any person or entity who lobbies.

"Prohibited Acts" means any of the actions or occurrences which form the basis for disqualification under the Code, or under the Certifications hereinafter set forth.

Section 1: Certifications. Section 1 sets forth certifications that are required for contracting parties under the Code. Execution of this EDS constitutes a warranty that all the statements and certifications contained, and all the facts stated, in the Certifications are true, correct and complete as of the date of execution.

Section 2: Economic and Other Disclosures Statement. Section 2 is the County's required Economic and Other Disclosures Statement form. Execution of this EDS constitutes a warranty that all the information provided in the EDS is true, correct and complete as of the date of execution, and binds the Undersigned to the warranties, representations, agreements and acknowledgements contained therein.

ECONOMIC DISCLOSURE STATEMENT

INSTRUCTIONS FOR COMPLETION OF ECONOMIC DISCLOSURE STATEMENT AND EXECUTION DOCUMENT

Sections 3,4,5,6,and 7: Execution Forms. The Bidder executes this EDS, and the Contract, by completing and signing three copies of the appropriate Signature Page. Section 3 is the form for a sole proprietor; Section 4 is the form for a partnership or joint venture; Section 5 is the form for a Limited Liability Corporation, and Section 6 is the form for a corporation. Proper execution requires THREE ORIGINALS; therefore, the appropriate Signature Page must be filled in, three copies made, and all three copies must be properly signed, notarized and submitted. The forms may be printed and completed by typing or hand writing the information required.

Required Updates. The information provided in this EDS will be kept current. In the event of any change in any information provided, including but not limited to any change which would render inaccurate or incomplete any certification or statement made in this EDS, the Undersigned will supplement this EDS up to the time the County takes action, by filing an amended EDS or such other documentation as is requested.

Additional Information. The County's Governmental Ethics and Campaign Financing Ordinances, impose certain duties and obligations on persons or entities seeking County contracts, work, business, or transactions. For further information please contact the Director of Ethics at (312) 603-4304 (69 W. Washington St. Suite 3040, Chicago, IL 60602) or visit our web-site at www.cookcountygov.com and go to the Ethics Department link. The Bidder must comply fully with the applicable ordinances.

ECONOMIC DISCLOSURE STATEMENT

CERTIFICATIONS (SECTION 1)

THE FOLLOWING CERTIFICATIONS ARE MADE PURSUANT TO STATE LAW AND THE CODE. THE UNDERSIGNED IS CAUTIONED TO CAREFULLY READ THESE CERTIFICATIONS PRIOR TO SIGNING THE SIGNATURE PAGE. SIGNING THE SIGNATURE PAGE SHALL CONSTITUTE A WARRANTY BY THE UNDERSIGNED THAT ALL THE STATEMENTS, CERTIFICATIONS AND INFORMATION SET FORTH WITHIN THESE CERTIFICATIONS ARE TRUE, COMPLETE AND CORRECT AS OF THE DATE THE SIGNATURE PAGE IS SIGNED. THE UNDERSIGNED IS NOTIFIED THAT IF THE COUNTY LEARNS THAT ANY OF THE FOLLOWING CERTIFICATIONS WERE FALSELY MADE, THAT ANY CONTRACT ENTERED INTO WITH THE UNDERSIGNED SHALL BE SUBJECT TO TERMINATION.

A. PERSONS AND ENTITIES SUBJECT TO DISQUALIFICATION

No person or business entity shall be awarded a contract or sub-contract, for a period of five (5) years from the date of conviction or entry of a plea or admission of guilt, civil or criminal, if that person or business entity:

- 1) Has been convicted of an act committed, within the State of Illinois, of bribery or attempting to bribe an officer or employee of a unit of state, federal or local government or school district in the State of Illinois in that officer's or employee's official capacity;
- 2) Has been convicted by federal, state or local government of an act of bid-rigging or attempting to rig bids as defined in the Sherman Anti-Trust Act and Clayton Act. Act. 15 U.S.C. Section 1 et seq.;
- 3) Has been convicted of bid-rigging or attempting to rig bids under the laws of federal, state or local government;
- 4) Has been convicted of an act committed, within the State, of price-fixing or attempting to fix prices as defined by the Sherman Anti-Trust Act and the Clayton Act. 15 U.S.C. Section 1, et seq.;
- 5) Has been convicted of price-fixing or attempting to fix prices under the laws the State;
- 6) Has been convicted of defrauding or attempting to defraud any unit of state or local government or school district within the State of Illinois;
- 7) Has made an admission of guilt of such conduct as set forth in subsections (1) through (6) above which admission is a matter of record, whether or not such person or business entity was subject to prosecution for the offense or offenses admitted to; or
- 8) Has entered a plea of nolo contendere to charge of bribery, price-fixing, bid-rigging, or fraud, as set forth in sub-paragraphs (1) through (6) above.

In the case of bribery or attempting to bribe, a business entity may not be awarded a contract if an official, agent or employee of such business entity committed the Prohibited Act on behalf of the business entity and pursuant to the direction or authorization of an officer, director or other responsible official of the business entity, and such Prohibited Act occurred within three years prior to the award of the contract. In addition, a business entity shall be disqualified if an owner, partner or shareholder controlling, directly or indirectly, 20 % or more of the business entity, or an officer of the business entity has performed any Prohibited Act within five years prior to the award of the Contract.

THE UNDERSIGNED HEREBY CERTIFIES THAT: The Undersigned has read the provisions of Section A, Persons and Entities Subject to Disqualification, that the Undersigned has not committed any Prohibited Act set forth in Section A, and that award of the Contract to the Undersigned would not violate the provisions of such Section or of the Code.

B. BID-RIGGING OR BID ROTATING

THE UNDERSIGNED HEREBY CERTIFIES THAT: In accordance with 720 ILCS 5/33 E-11, neither the Undersigned nor any Affiliated Entity is barred from award of this Contract as a result of a conviction for the violation of State laws prohibiting bid-rigging or bid rotating.

C. DRUG FREE WORKPLACE ACT

THE UNDERSIGNED HEREBY CERTIFIES THAT: The Undersigned will provide a drug free workplace, as required by Public Act 86-1459 (30 ILCS 580/2-11).

D. DELINQUENCY IN PAYMENT OF TAXES

THE UNDERSIGNED HEREBY CERTIFIES THAT: The Undersigned is not an owner or a party responsible for the payment of any tax or fee administered by Cook County, by a local municipality, or by the Illinois Department of Revenue, which such tax or fee is delinquent, such as bar award of a contract or subcontract pursuant to the Code, Chapter 34, Section 34-129.

E. HUMAN RIGHTS ORDINANCE

No person who is a party to a contract with Cook County ("County") shall engage in unlawful discrimination or sexual harassment against any individual in the terms or conditions of employment, credit, public accommodations, housing, or provision of County facilities, services or programs (Code Chapter 42, Section 42-30 et seq).

ECONOMIC DISCLOSURE STATEMENT

F. ILLINOIS HUMAN RIGHTS ACT

THE UNDERSIGNED HEREBY CERTIFIES THAT: It is in compliance with the the Illinois Human Rights Act (775 ILCS 5/2-105), and agrees to abide by the requirements of the Act as part of its contractual obligations.

G. MACBRIDE PRINCIPLES, CODE CHAPTER 34, SECTION 34-132

If the primary contractor currently conducts business operations in Northern Ireland, or will conduct business during the projected duration of a County contract, the primary contractor shall make all reasonable and good faith efforts to conduct any such business operations in Northern Ireland in accordance with the MacBride Principles for Northern Ireland as defined in Illinois Public Act 85-1390.

H. LIVING WAGE ORDINANCE PREFERENCE (COOK COUNTY CODE, CHAPTER 34, SECTION 34-127;

The Code requires that a living wage must be paid to individuals employed by a Contractor which has a County Contract and by all subcontractors of such Contractor under a County Contract, throughout the duration of such County Contract. The amount of such living wage is determined from time to time by, and is available from, the Chief Financial Officer of the County.

For purposes of this EDS Section.4, H, "Contract" means any written agreement whereby the County is committed to or does expend funds in connection with the agreement or subcontract thereof. The term "Contract" as used in this EDS, Section 4, I, specifically excludes contracts with the following:

- 1) Not-For Profit Organizations (defined as a corporation having tax exempt status under Section 501(C)(3) of the United State Internal Revenue Code and recognized under the Illinois State not-for -profit law);
- 2) Community Development Block Grants;
- 3) Cook County Works Department;
- 4) Sheriff's Work Alternative Program; and
- 5) Department of Correction inmates.

ECONOMIC DISCLOSURE STATEMENT

REQUIRED DISCLOSURES (SECTION 2)

1. DISCLOSURE OF LOBBYIST CONTACTS

List all persons or entities that have made lobbying contacts on your behalf with respect to this contract:

Name

Address

2. LOCAL BUSINESS PREFERENCE DISCLOSURE; CODE, CHAPTER 34, SECTION 34-151(p);

"Local Business" shall mean a person authorized to transact business in this State and having a bona fide establishment for transacting business located within Cook County at which it was actually transacting business on the date when any competitive solicitation for a public contract is first advertised or announced and further which employs the majority of its regular, full time work force within Cook County, including a foreign corporation duly authorized to transact business in this State and which has a bona fide establishment for transacting business located within Cook County at which it was actually transacting business on the date when any competitive solicitation for a public contract is first advertised or announced and further which employs the majority of its regular, full time work force within Cook County.

a) Is Bidder a "Local Business" as defined above?

Yes _____ No _____

b) If yes, list business addresses within Cook County:

c) Does Bidder employ the majority of its regular full-time workforce within Cook County?

Yes _____ No _____

3. THE CHILD SUPPORT ENFORCEMENT ORDINANCE (PREFERENCE (CODE, CHAPTER 34, SECTION 34-366))

Every Applicant for a County Privilege shall be in full compliance with any child support order before such Applicant is entitled to receive or renew a County Privilege. When delinquent child support exists, the County shall not issue or renew any County Privilege, and may revoke any County Privilege.

All Applicants are required to review the Cook County Affidavit of Child Support Obligations attached to this EDS (EDS-8) and complete the following, based upon the definitions and other information included in such Affidavit.

ECONOMIC DISCLOSURE STATEMENT

4. REAL ESTATE OWNERSHIP DISCLOSURES.

The Undersigned must indicate by checking the appropriate provision below and providing all required information that either:

a) The following is a complete list of all real estate owned by the Undersigned in Cook County:

PERMANENT INDEX NUMBER(S):

(ATTACH SHEET IF NECESSARY TO LIST ADDITIONAL INDEX NUMBERS)

OR:

b) The Undersigned owns no real estate in Cook County.

5. EXCEPTIONS TO CERTIFICATIONS OR DISCLOSURES.

If the Undersigned is unable to certify to any of the Certifications or any other statements contained in this EDS and not explained elsewhere in this EDS, the Undersigned must explain below:

If the letters, "NA", the word "None" or "No Response" appears above, or if the space is left blank, it will be conclusively presumed that the Undersigned certified to all Certifications and other statements contained in this EDS.

ECONOMIC DISCLOSURE STATEMENT

Ownership Interest Declaration:

1. List the name(s), address, and percent ownership of each individual and each Entity having a legal or beneficial interest (including ownership) of more than five percent (5%) in the Applicant/Holder.

Name	Address	Percentage Interest in Applicant/Holder
<u>N/A</u>		

2. If the interest of any individual or any Entity listed in (1) above is held as an agent or agents, or a nominee or nominees, list the name and address of the principal on whose behalf the interest is held.

Name of Agent/Nominee	Name of Principal	Principal's Address

3. Is the Applicant constructively controlled by another person or Legal Entity? [] Yes [**X**] No
If yes, state the name, address and percentage of beneficial interest of such person or legal entity, and the relationship under which such control is being or may be exercised.

Name	Address	Percentage of Beneficial Interest	Relationship

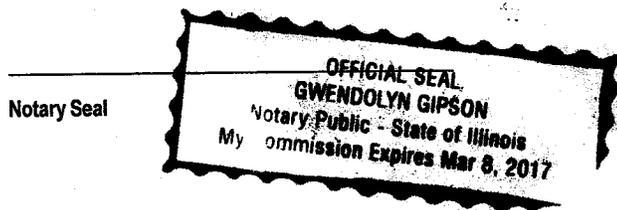
Declaration (check the applicable box):

- [**X**] I state under oath that the Applicant has withheld no disclosure as to ownership interest in the Applicant nor reserved any information, data or plan as to the intended use or purpose for which the Applicant seeks County Board or other County Agency action.
[] I state under oath that the Holder has withheld no disclosure as to ownership interest nor reserved any information required to be disclosed.

Shannon K. Stewart
Name of Authorized Applicant/Holder Representative (please print or type) Title
[Signature]
Signature
sstewart@inspirationcorp.org
E-mail address

Executive Director/CEO
Date
7/23/14
773-878-0981
Phone Number
My commission expires:

Subscribed to and sworn before me
this 23 day of July, 2014
[Signature]
Notary Public Signature



ECONOMIC DISCLOSURE STATEMENT

COOK COUNTY BOARD OF ETHICS
69 W. WASHINGTON STREET, SUITE 3040
CHICAGO, ILLINOIS 60602
312/603-4304
312/603-9988 FAX 312/603-1011 TT/TDD

FAMILIAL RELATIONSHIP DISCLOSURE PROVISION:

Section 2-582 of the Cook County Ethics Ordinance requires any person or persons doing business with Cook County, upon execution of a contract with Cook County, to disclose to the Cook County Board of Ethics the existence of familial relationships they may have with all persons holding elective office in the State of Illinois, the County of Cook, or in any municipality within the County of Cook.

The disclosure required by this section shall be filed by January 1 of each calendar year or within thirty (30) days of the execution of any contract or lease. Any person filing a late disclosure statement after January 31 shall be assessed a late filing fee of \$100.00 per day that the disclosure is late. Any person found guilty of violating any provision of this section or knowingly filing a false, misleading, or incomplete disclosure to the Cook County Board of Ethics shall be prohibited, for a period of three (3) years, from engaging, directly or indirectly, in any business with Cook County. Note: Please see Chapter 2 Administration, Article VII Ethics, Section 2-582 of the Cook County Code to view the full provisions of this section.

If you have questions concerning this disclosure requirement, please call the Cook County Board of Ethics at (312) 603-4304. Note: A current list of contractors doing business with Cook County is available via the Cook County Board of Ethics' website at: http://www.cookcountygov.com/taxonomy/ethics/Listings/cc_ethics_VendorList_.pdf

DEFINITIONS:

"Calendar year" means January 1 to December 31 of each year.

"Doing business" for this Ordinance provision means any one or any combination of leases, contracts, or purchases to or with Cook County or any Cook County agency in excess of \$25,000 in any calendar year.

"Familial relationship" means a person who is related to an official or employee as spouse or any of the following, whether by blood, marriage or adoption:

Parent	Grandparent	Stepfather
Child	Grandchild	Stepmother
Brother	Father-in-law	Stepson
Sister	Mother-in-law	Stepdaughter
Aunt	Son-in-law	Stepbrother
Uncle	Daughter-in-law	Stepsister
Niece	Brother-in-law	Half-brother
Nephew	Sister-in-law	Half-sister

"Person" means any individual, entity, corporation, partnership, firm, association, union, trust, estate, as well as any parent or subsidiary of any of the foregoing, and whether or not operated for profit.

ECONOMIC DISCLOSURE STATEMENT

SWORN FAMILIAL RELATIONSHIP DISCLOSURE FORM

Pursuant to Section 2-582 of the Cook County Ethics Ordinance, any person* doing business* with Cook County must disclose, to the Cook County Board of Ethics, the existence of familial relationships* to any person holding elective office in the State of Illinois, Cook County, or in any municipality within Cook County. Please print your responses.

Name of Owner/Employee: Shannon K. Stewart Title: Executive Director/ CEO
Business Entity Name: Inspiration Corporation Phone: (773) 878-0981
Business Entity Address: 4554 N. Broadway, Suite 207, Chicago, IL 60640

_____ The following familial relationship exists between the owner or any employee of the business entity contracted to do business with Cook County and any person holding elective office in the State of Illinois, Cook County, or in any municipality within Cook County.

Owner/Employee Name:	Related to:	Relationship:
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____

If more space is needed, attach an additional sheet following the above format.

There is no familial relationship that exists between the owner or any employee of the business entity contracted to do business with Cook County and any person holding elective office in the State of Illinois, Cook County, or in any municipality within Cook County.

To the best of my knowledge and belief, the information provided above is true and complete.

Shannon K. Stewart _____ 5/20/14
Owner/Employee's Signature Date

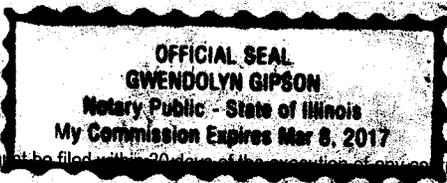
Subscribe and sworn before me this 20 day of MAY, 2014.

a Notary Public in and for Cook County

Gwendolyn Gipson
(Signature)

NOTARY PUBLIC

SEAL



My Commission expires 3/8/2017

Completed forms must be filed with _____ 20 days of the execution of any contract or lease with Cook County and should be mailed to:

Cook County Board of Ethics
69 West Washington Street,
Suite 3040
Chicago, Illinois 60602

ECONOMIC DISCLOSURE STATEMENT

SIGNATURE BY A SOLE PROPRIETOR

(SECTION 3)

The Undersigned hereby certifies and warrants: that all of the statements, certifications and representations set forth in this EDS are true, complete and correct; that the Undersigned is in full compliance and will continue to be in compliance throughout the term of the Contract or County Privilege issued to the Undersigned with all the policies and requirements set forth in this EDS; and that all facts and information provided by the Undersigned in this EDS are true, complete and correct. The Undersigned agrees to inform the Chief Procurement Officer in writing if any of such statements, certifications, representations, facts or information becomes or is found to be untrue, incomplete or incorrect during the term of the Contract or County Privilege.

BUSINESS NAME: N/A

BUSINESS ADDRESS: _____

BUSINESS TELEPHONE: _____ FAX NUMBER: _____

FEIN/SSN: _____

COOK COUNTY BUSINESS REGISTRATION NUMBER: _____

SOLE PROPRIETOR'S SIGNATURE: _____

PRINT NAME: _____

DATE: _____

Subscribed to and sworn before me

My commission expires:

this ____ day of _____, 20____.

X _____

Notary Public Signature

Notary Seal

ECONOMIC DISCLOSURE STATEMENT

SIGNATURE BY A PARTNERSHIP (AND/OR A JOINT VENTURE)

(SECTION 4)

The Undersigned hereby certifies and warrants: that all of the statements, certifications and representations set forth in this EDS are true, complete and correct; that the Undersigned is in full compliance and will continue to be in compliance throughout the term of the Contract or County Privilege issued to the Undersigned with all the policies and requirements set forth in this EDS; and that all facts and information provided by the Undersigned in this EDS are true, complete and correct. The Undersigned agrees to inform the Chief Procurement Officer in writing if any of such statements, certifications, representations, facts or information becomes or is found to be untrue, incomplete or incorrect during the term of the Contract or County Privilege.

BUSINESS NAME: N/A

BUSINESS ADDRESS: _____

BUSINESS TELEPHONE: _____ FAX NUMBER: _____

FEIN/SSN: _____

*COOK COUNTY BUSINESS REGISTRATION NUMBER: _____

SIGNATURE OF PARTNER AUTHORIZED TO EXECUTE CONTRACTS ON BEHALF OF PARTNERSHIP:

*BY: _____

DATE: _____

Subscribed to and sworn before me
this ____ day of _____, 20____

My commission expires:

X _____

Notary Public Signature

Notary Seal

* Attach hereto a partnership resolution or other document authorizing the individual signing this Signature Page to so sign on behalf of the Partnership.

ECONOMIC DISCLOSURE STATEMENT

SIGNATURE BY A LIMITED LIABILITY CORPORATION

(SECTION 5)

The Undersigned hereby certifies and warrants: that all of the statements, certifications and representations set forth in this EDS are true, complete and correct; that the Undersigned is in full compliance and will continue to be in compliance throughout the term of the Contract or County Privilege issued to the Undersigned with all the policies and requirements set forth in this EDS; and that all facts and information provided by the Undersigned in this EDS are true, complete and correct. The Undersigned agrees to inform the Chief Procurement Officer in writing if any of such statements, certifications, representations, facts or information becomes or is found to be untrue, incomplete or incorrect during the term of the Contract or County Privilege.

BUSINESS NAME: N/A

BUSINESS ADDRESS: _____

BUSINESS TELEPHONE: _____ FAX NUMBER: _____

CONTACT PERSON: _____

FEIN: _____ *CORPORATE FILE NUMBER: _____

MANAGING MEMBER: _____ MANAGING MEMBER: _____

**SIGNATURE OF MANAGER: _____

ATTEST: _____

Subscribed to and sworn before me

this ____ day of _____, 20 ____

X _____

Notary Public Signature

Notary Seal

* If the LLC is not registered in the State of Illinois, a copy of a current Certificate of Good Standing from the state of incorporation must be submitted with this Signature Page.

** Attach either a certified copy of the by-laws, articles, resolution or other authorization demonstrating such persons to sign the Signature Page on behalf of the LLC.

ECONOMIC DISCLOSURE STATEMENT

**SIGNATURE BY A CORPORATION
(SECTION 9)**

The Undersigned hereby certifies and warrants: that all of the statements, certifications and representations set forth in this EDS are true, complete and correct; that the Undersigned is in full compliance and will continue to be in compliance throughout the term of the Contract or County Privilege issued to the Undersigned with all the policies and requirements set forth in this EDS; and that all facts and information provided by the Undersigned in this EDS are true, complete and correct. The Undersigned agrees to inform the Chief Procurement Officer in writing if any of such statements, certifications, representations, facts or information becomes or is found to be untrue, incomplete or incorrect during the term of the Contract or County Privilege.

BUSINESS NAME: Inspiration Corporation
BUSINESS ADDRESS: 4554 N. Broadway, Suite 207 Chicago, IL 60640
BUSINESS TELEPHONE: 773-878-0981 FAX NUMBER: 773-878-3114
CONTACT PERSON: Shannon K. Stewart
FEIN: 36-369780 *CORPORATE FILE NUMBER: 5562-400-3

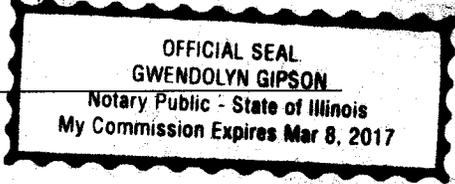
PLEASE LIST THE FOLLOWING OFFICERS:

PRESIDENT: Neal Kulick VICE PRESIDENT: Lisa Hampton
SECRETARY: Karen Goldstein TREASURER: Gabriel Goodman

**SIGNATURE OF PRESIDENT: Neal Kulick
ATTEST: [Signature] (CORPORATE SECRETARY)

Subscribed to and sworn before me
this 23 day of July, 2014.
[Signature]
Notary Public Signature

My commission expires:
[Signature]
Notary Seal



*If the corporation is not registered in the State of Illinois, a copy of the Certificate of Good Standing from the state of incorporation must be submitted with this Signature Page.
**In the event that this Signature Page is signed by any persons than the President and Secretary, attach either a certified copy of the corporate by-laws, resolution or other authorization by the corporation, authorizing such persons to sign the Signature Page on behalf of the corporation

COOK COUNTY SIGNATURE PAGE

(SECTION 10)

ON BEHALF OF THE COUNTY OF COOK, A BODY POLITIC AND CORPORATE OF THE STATE OF ILLINOIS, THIS CONTRACT IS HEREBY EXECUTED BY:

Sam E. M.

COOK COUNTY CHIEF PROCUREMENT OFFICER

DATED AT CHICAGO, ILLINOIS THIS 25 DAY OF September, 2014.

IN THE CASE OF A BID PROPOSAL, THE COUNTY HEREBY ACCEPTS:

THE FOREGOING BID/PROPOSAL AS IDENTIFIED IN THE CONTRACT DOCUMENTS FOR CONTRACT NUMBER

1453-13606 A

OR

ITEM(S), SECTION(S), PART(S): _____

TOTAL AMOUNT OF CONTRACT: \$ 9,944⁰⁰ (DOLLARS AND CENTS)

FUND CHARGEABLE: _____

APPROVED BY BOARD OF
COOK COUNTY COMMISSIONERS

SEP 10 2014

COM _____

APPROVED AS TO FORM:

Not required

ASSISTANT STATE'S ATTORNEY

(Required on contracts over \$1,000,000.00)