

PROFESSIONAL SERVICES AGREEMENT

CONTRACT NO. 1453-13605G

**VIOLENCE PREVENTION, INTERVENTION AND REDUCTION
SEED GRANTS**

BETWEEN



COOK COUNTY GOVERNMENT

COOK COUNTY JUSTICE ADVISORY COUNCIL

AND

CENTER FOR ADVANCING DOMESTIC PEACE

**APPROVED BY BOARD OF
COOK COUNTY COMMISSIONERS**

SEP 10 2014

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PROFESSIONAL SERVICES AGREEMENT

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Economic Disclosure Statement
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List of Exhibits

- Exhibit 1 Scope of Services
- Exhibit 2 Schedule of Compensation
- Exhibit 3 Evidence of Insurance
- Exhibit 4 Economic Disclosure Statement Forms

AGREEMENT

This Agreement is made and entered into by and between the County of Cook, a public body corporate of the State of Illinois, on behalf of Office of the Chief Procurement Officer hereinafter referred to as "County" and Center for Advancing Domestic Peace, Inc., doing business as a Not-for-Profit of the State of Illinois, hereinafter referred to as "Contractor".

BACKGROUND

The County of Cook issued a Request for Proposals "RFP" for Violence Prevention, Intervention and Reduction Demonstration Grants. Proposals were evaluated in accordance with the evaluation criteria published in the RFP. The Contractor was selected based on the proposal submitted and evaluated by the County representatives.

Contractor represents that it has the professional experience and expertise to provide the necessary services and further warrants that it is ready, willing and able to perform in accordance with the terms and conditions as set forth in this Agreement.

NOW, THEREFORE, the County and Contractor agree as follows:

TERMS AND CONDITIONS

ARTICLE 1: INCORPORATION OF BACKGROUND

The Background information set forth above is incorporated by reference as if fully set forth here.

ARTICLE 2: DEFINITIONS

a) Definitions

The following words and phrases have the following meanings for purposes of this Agreement:

"Additional Services" means those services which are within the general scope of Services of this Agreement, but beyond the description of services required under Article 3, and all services reasonably necessary to complete the Additional Services to the standards of performance required by this Agreement. Any Additional Services requested by the Department require the approval of the Chief Procurement Officer in a written modification to this Agreement before Contractor is obligated to perform those Additional Services and before the County becomes obligated to pay for those Additional Services.

"**Agreement**" means this Professional Services Agreement, including all exhibits attached to it and incorporated in it by reference, and all amendments, modifications or revisions made in accordance with its terms.

"**Chief Procurement Officer**" means the Chief Procurement Officer for the County of Cook and any representative duly authorized in writing to act on his behalf.

"**Department**" means the Cook County Using Department.

"**Services**" means, collectively, the services, duties and responsibilities described in Article 3 of this Agreement and any and all work necessary to complete them or carry them out fully and to the standard of performance required in this Agreement.

"**Subcontractor**" means any person or entity with whom Contractor contracts to provide any part of the Services, including subcontractors and subcontractors of any tier, suppliers and materials providers, whether or not in privity with Contractor.

b) Interpretation

- i) The term "**include**" (in all its forms) means "include, without limitation" unless the context clearly states otherwise.
- ii) All references in this Agreement to Articles, Sections or Exhibits, unless otherwise expressed or indicated are to the Articles, Sections or Exhibits of this Agreement.
- iii) Words importing persons include firms, associations, partnerships, trusts, corporations and other legal entities, including public bodies, as well as natural persons.
- iv) Any headings preceding the text of the Articles and Sections of this Agreement, and any table of contents or marginal notes appended to it, are solely for convenience or reference and do not constitute a part of this Agreement, nor do they affect the meaning, construction or effect of this Agreement.
- v) Words importing the singular include the plural and vice versa. Words of the masculine gender include the correlative words of the feminine and neuter genders.
- vi) All references to a number of days mean calendar days, unless expressly indicated otherwise.

c) **Incorporation of Exhibits**

The following attached Exhibits are made a part of this Agreement:

Exhibit 1	Scope of Services
Exhibit 2	Schedule of Compensation
Exhibit 3	Evidence of Insurance
Exhibit 4	Economic Disclosure Statement Forms

ARTICLE 3: DUTIES AND RESPONSIBILITIES OF CONTRACTOR

a) **Scope of Services**

This description of Services is intended to be general in nature and is neither a complete description of Contractor's Services nor a limitation on the Services that Contractor is to provide under this Agreement. Contractor must provide the Services in accordance with the standards of performance set forth in Section 3c. The Services that Contractor must provide include, but are not limited to, those described in Exhibit 1, Scope of Services and Time Limits for Performance, which is attached to this Agreement and incorporated by reference as if fully set forth here.

b) **Deliverables**

In carrying out its Services, Contractor must prepare or provide to the County various Deliverables. "**Deliverables**" include work product, such as written reviews, recommendations, reports and analyses, produced by Contractor for the County.

The County may reject Deliverables that do not include relevant information or data, or do not include all documents or other materials specified in this Agreement or reasonably necessary for the purpose for which the County made this Agreement or for which the County intends to use the Deliverables. If the County determines that Contractor has failed to comply with the foregoing standards, it has 30 days from the discovery to notify Contractor of its failure. If Contractor does not correct the failure, if it is possible to do so, within 30 days after receipt of notice from the County specifying the failure, then the County, by written notice, may treat the failure as a default of this Agreement under Article 9.

Partial or incomplete Deliverables may be accepted for review only when required for a specific and well-defined purpose and when consented to in advance by the County. Such Deliverables will not be considered as satisfying the requirements of this Agreement and partial or incomplete Deliverables in no way relieve Contractor of its commitments under this Agreement.

c) Standard of Performance

Contractor must perform all Services required of it under this Agreement with that degree of skill, care and diligence normally shown by a Contractor performing services of a scope and purpose and magnitude comparable with the nature of the Services to be provided under this Agreement. Contractor acknowledges that it is entrusted with or has access to valuable and confidential information and records of the County and with respect to that information, Contractor agrees to be held to the standard of care of a fiduciary.

Contractor must assure that all Services that require the exercise of professional skills or judgment are accomplished by professionals qualified and competent in the applicable discipline and appropriately licensed, if required by law. Contractor must provide copies of any such licenses. Contractor remains responsible for the professional and technical accuracy of all Services or Deliverables furnished, whether by Contractor or its Subcontractors or others on its behalf. All Deliverables must be prepared in a form and content satisfactory to the Department and delivered in a timely manner consistent with the requirements of this Agreement.

If Contractor fails to comply with the foregoing standards, Contractor must perform again, at its own expense, all Services required to be re-performed as a direct or indirect result of that failure. Any review, approval, acceptance or payment for any of the Services by the County does not relieve Contractor of its responsibility for the professional skill and care and technical accuracy of its Services and Deliverables. This provision in no way limits the County's rights against Contractor either under this Agreement, at law or in equity.

d) Personnel

i) Adequate Staffing

Contractor must, upon receiving a fully executed copy of this Agreement, assign and maintain during the term of this Agreement and any extension of it an adequate staff of competent personnel that is fully equipped, licensed as appropriate, available as needed, qualified and assigned exclusively to perform the Services. Contractor must include among its staff the Key Personnel and positions as identified below. The level of staffing may be revised from time to time by notice in writing from Contractor to the County and with written consent of the County, which consent the County will not withhold unreasonably. If the County fails to object to the revision within 14 days after receiving the notice, then the revision will be considered accepted by the County.

ii) **Key Personnel**

Contractor must not reassign or replace Key Personnel without the written consent of the County, which consent the County will not unreasonably withhold. "**Key Personnel**" means those job titles and the persons assigned to those positions in accordance with the provisions of this Section 3.d(ii). The Department may at any time in writing notify Contractor that the County will no longer accept performance of Services under this Agreement by one or more Key Personnel listed. Upon that notice Contractor must immediately suspend the services of the key person or persons and must replace him or them in accordance with the terms of this Agreement. A list of Key Personnel is found in Exhibit 1, Scope of Services.

iii) **Salaries and Wages**

Contractor and Subcontractors must pay all salaries and wages due all employees performing Services under this Agreement unconditionally and at least once a month without deduction or rebate on any account, except only for those payroll deductions that are mandatory by law or are permitted under applicable law and regulations. If in the performance of this Agreement Contractor underpays any such salaries or wages, the Comptroller for the County may withhold, out of payments due to Contractor, an amount sufficient to pay to employees underpaid the difference between the salaries or wages required to be paid under this Agreement and the salaries or wages actually paid these employees for the total number of hours worked. The amounts withheld may be disbursed by the Comptroller for and on account of Contractor to the respective employees to whom they are due. The parties acknowledge that this Section 3.d(iii) is solely for the benefit of the County and that it does not grant any third party beneficiary rights.

e) **Minority and Women's Business Enterprises Commitment**

In the performance of this Agreement, including the procurement and lease of materials or equipment, Contractor must abide by the minority and women's business enterprise commitment requirements of the Cook County Ordinance, (Article IV, Section 34-267 through 272) except to the extent waived by the Compliance Director. Contractor's completed MBE/WBE Utilization Plan evidencing its compliance with this requirement are a part of this Agreement, in Section 1 of the Economic Disclosure Statement, upon acceptance by the Compliance Director. Contractor must utilize minority and women's business enterprises at the greater of the amounts committed to by the Contractor for this Agreement in accordance with Section 1 of the Economic Disclosure Statement .

f) Insurance

Prior to the effective date of this Contract, the Contractor, at its cost, shall secure and maintain at all times, unless specified otherwise, until completion of the term of this Contract the insurance specified below.

Nothing contained in these insurance requirements is to be construed as limiting the extent of the Contractor's responsibility for payment of damages resulting from its operations under this Contract.

Contractor shall require all Subcontractors to provide the insurance required in this Agreement, or Contractor may provide the coverages for Subcontractors. All Subcontractors are subject to the same insurance requirements as Contractor or as specified otherwise. Contractor is responsible for any deductibles or self-insured retentions.

The Cook County Department of Risk Management maintains the right to modify, delete, alter or change these requirements.

Coverages

i) Workers Compensation Insurance

Workers' Compensation shall be in accordance with the laws of the State of Illinois or any other applicable jurisdiction.

The Workers Compensation policy shall also include the following provisions:

- (1) Employers' Liability coverage with a limit of:
 - \$500,000 each Accident
 - \$500,000 each Employee
 - \$500,000 Policy Limit for Disease

ii) Commercial General Liability Insurance

The Commercial General Liability shall be on an occurrence form basis (ISO Form CG 0001 or equivalent) to cover bodily injury, personal injury and property damage.

- (1) Each Occurrence \$ 1,000,000
- (2) General Aggregate \$ 2,000,000

The General Liability policy shall include the following coverages:

- (1) All premises and operations;
- (2) Contractual Liability;
- (3) Products/Completed Operations;
- (4) Severability of interest/separation of insureds clause

iii) **Commercial Automobile Liability Insurance**

When any vehicles are used in the performance of this contract, Contractor shall secure Automobile Liability Insurance for bodily injury and property damage arising from the Ownership, maintenance or use of owned, hired and non-owned vehicles with a limit no less than \$1,000,000 per accident.

iv) **Professional Liability**

Contractor shall secure Professional Liability insurance covering any and all claims arising out of the performance or nonperformance of professional services for the County under this Agreement. This professional liability insurance shall remain in force for the life of the Contractor's obligations under this Agreement, and shall have a limit of liability of not less than \$1,000,000 per claim with a deductible of not more than \$100,000. If any such policy is written on a claims made form, the retroactive date shall be prior to or coincident with the effective date of this contract. Claims made form coverage, or extended reporting following the expiration or termination of this contract, shall be maintained by the Contractor for a minimum of two years following the expiration or early termination of this contract and the Contractor shall annually provide the County with proof of renewal.

Additional requirements

i) **Additional Insured**

The required insurance policies, with the exception of the Workers Compensation and Professional Liability, shall name Cook County, its officials, employees and agents as additional insureds with respect to operations performed. Contractor's insurance shall be primary and non-contributory with any insurance or self-insurance maintained by Cook County.

ii) **Qualification of Insurers**

All insurance companies providing coverage shall be licensed or approved by the Department of Insurance, State of Illinois, and shall have a financial rating no lower than (A-) VII as listed in A.M. Best's Key Rating Guide, current edition or interim report. Companies with ratings lower than (A-) VII will be acceptable only upon consent of the Cook County Department of Risk Management. The insurance limits required herein may be satisfied by a combination of primary, umbrella and/or excess liability insurance policies.

iii) **Insurance Notices**

The County will not allow the Contractor to commence any work under this Agreement until all insurance required under this Agreement is purchased and evidence of such is received and approved by the Chief Procurement Officer. Contractor shall provide the Office of the Chief Procurement Officer with thirty (30) days advance written notice in the event any required insurance will be cancelled, materially reduced or non-renewed. Contractor shall secure replacement coverage to comply with the stated insurance requirements and provide new certificates of insurance to the Office of the Chief Procurement Officer.

Prior to the date on which Contractor commences performance of its part of the work, Contractor shall furnish to the Office of the Chief Procurement Officer certificates of insurance maintained by Contractor. The receipt of any certificate of insurance does not constitute agreement by the County that the insurance requirements have been fully met or that the insurance policies indicated on the certificate of insurance are in compliance with insurance required above.

In no event shall any failure of the County to receive certificates of insurance required hereof or to demand receipt of such Certificates of Insurance be construed as a waiver of Contractor's obligations to obtain insurance pursuant to these insurance requirements.

iv) **Waiver of Subrogation Endorsements**

All insurance policies must contain a Waiver of Subrogation Endorsement in favor of Cook County.

g) **Indemnification**

The Contractor covenants and agrees to indemnify and save harmless the County and its commissioners, officials, employees, agents and representatives, and their respective heirs, successors and assigns, from and against any and all costs, expenses, attorney's fees, losses, damages and liabilities incurred or suffered directly or indirectly from or attributable to any claims arising out of or incident to the performance or nonperformance of the Contract by the Contractor, or the acts or omissions of the officers, agents, employees, contractors, subcontractors, licensees or invitees of the Contractor. The Contractor expressly understands and agrees that any Performance Bond or insurance protection required of the Contractor, or otherwise provided by the Contractor, shall in no way limit the responsibility to indemnify the County as hereinabove provided.

h) Confidentiality and Ownership of Documents

Contractor acknowledges and agrees that information regarding this Contract is confidential and shall not be disclosed, directly, indirectly or by implication, or be used by Contractor in any way, whether during the term of this Contract or at any time thereafter, except solely as required in the course of Contractor's performance hereunder. Contractor shall comply with the applicable privacy laws and regulations affecting County and will not disclose any of County's records, materials, or other data to any third party. Contractor shall not have the right to compile and distribute statistical analyses and reports utilizing data derived from information or data obtained from County without the prior written approval of County. In the event such approval is given, any such reports published and distributed by Contractor shall be furnished to County without charge.

All documents, data, studies, reports, work product or product created as a result of the performance of the Contract (the "Documents") shall be included in the Deliverables and shall be the property of the County of Cook. It shall be a breach of this Contract for the Contractor to reproduce or use any documents, data, studies, reports, work product or product obtained from the County of Cook or any Documents created hereby, whether such reproduction or use is for Contractor's own purposes or for those of any third party. During the performance of the Contract Contractor shall be responsible of any loss or damage to the Documents while they are in Contractor's possession, and any such loss or damage shall be restored at the expense of the Contractor. The County and its designees shall be afforded full access to the Documents and the work at all times.

i) Patents, Copyrights and Licenses

If applicable, Contractor shall furnish the Chief Procurement Officer with all licenses required for the County to utilize any software, including firmware or middleware, provided by Contractor as part of the Deliverables. Such licenses shall be clearly marked with a reference to the number of this County Contract. Contractor shall also furnish a copy of such licenses to the Chief Procurement Officer. Unless otherwise stated in these Contract documents, such licenses shall be perpetual and shall not limit the number of persons who may utilize the software on behalf of the County.

Contractor agrees to hold harmless and indemnify the County, its officers, agents, employees and affiliates from and defend, at its own expense (including reasonable attorneys', accountants' and Contractors' fees), any suit or proceeding brought against County based upon a claim that the ownership and/or use of equipment, hardware and software or any part thereof provided to the County or utilized in performing Contractor's services constitutes an infringement of any patent, copyright or license or any other property right.

In the event the use of any equipment, hardware or software or any part thereof is enjoined, Contractor with all reasonable speed and due diligence shall provide or otherwise secure for County, at the Contractor's election, one of the following: the right to continue use of the equipment, hardware or software; an equivalent system having the Specifications as provided in this Contract; or Contractor shall modify the system or its component parts so that they become non-infringing while performing in a substantially similar manner to the original system, meeting the requirements of this Contract.

j) Examination of Records and Audits

The Contractor agrees that the Cook County Auditor or any of its duly authorized representatives shall, until expiration of three (3) years after the final payment under the Contract, have access and the right to examine any books, documents, papers, canceled checks, bank statements, purveyor's and other invoices, and records of the Contractor related to the Contract, or to Contractor's compliance with any term, condition or provision thereof. The Contractor shall be responsible for establishing and maintaining records sufficient to document the costs associated with performance under the terms of this Contract.

The Contractor further agrees that it shall include in all of its subcontracts hereunder a provision to the effect that the subcontractor agrees that the Cook County Auditor or any of its duly authorized representatives shall, until expiration of three (3) years after final payment under the subcontract, have access and the right to examine any books, documents, papers, canceled checks, bank statements, purveyor's and other invoices and records of such subcontractor involving transactions relating to the subcontract, or to such subcontractor's compliance with any term, condition or provision thereunder or under the Contract.

In the event the Contractor receives payment under the Contract, reimbursement for which is later disallowed by the County, the Contractor shall promptly refund the disallowed amount to the County on request, or at the County's option, the County may credit the amount disallowed from the next payment due or to become due to the Contractor under any contract with the County.

To the extent this Contract pertains to Deliverables which may be reimbursable under the Medicaid or Medicare Programs, Contractor shall retain and make available upon request, for a period of four (4) years after furnishing services pursuant to this Agreement, the contract, books, documents and records which are necessary to certify the nature and extent of the costs of such services if requested by the Secretary of Health and Human Services or the Comptroller General of the United States or any of their duly authorized representatives. If Contractor carries out any of its duties under the Agreement through a subcontract with a related organization involving a value of cost of \$10,000.00 or more over a 12 month period, Contractor will cause such subcontract to contain a clause to the effect that, until the expiration of four years after the furnishing of any service pursuant to said subcontract, the related organization will make available upon request of the Secretary of Health and Human Services or the Comptroller General of the United States or any of their duly authorized representatives, copies of said subcontract and any books, documents, records and other data of said related organization that are necessary to certify the nature and extent of such costs. This paragraph relating to the retention and production of documents is included because of possible application of Section 1861(v)(1)(I) of the Social Security Act to this Agreement; if this Section should be found to be inapplicable, then this paragraph shall be deemed inoperative and without force and effect.

k) Subcontracting or Assignment of Contract or Contract Funds

Once awarded, this Contract shall not be subcontracted or assigned, in whole or in part, without the advance written approval of the Chief Procurement Officer, which approval shall be granted or withheld at the sole discretion of the Chief Procurement Officer. In no case, however, shall such approval relieve the Contractor from its obligations or change the terms of the Contract. The Contractor shall not transfer or assign any Contract funds or any interest therein due or to become due without the advance written approval of the Chief Procurement Officer. The unauthorized subcontracting or assignment of the Contract, in whole or in part, or the unauthorized transfer or assignment of any Contract funds, either in whole or in part, or any interest therein, which shall be due or are to become due the Contractor shall have no effect on the County and are null and void.

Prior to the commencement of the Contract, the Contractor shall identify in writing to the Chief Procurement Officer the names of any and all subcontractors it intends to use in the performance of the Contract. The Chief Procurement Officer shall have the right to disapprove any subcontractor. Identification of subcontractors to the Chief Procurement Officer shall be in addition to any communications with County offices other than the Chief Procurement Officer. All subcontractors shall be subject to the terms of this Contract. Contractor shall incorporate into all subcontracts all of the provisions of the Contract which affect such subcontract. Copies of subcontracts shall be provided to the Chief Procurement Officer upon request.

The Contractor must disclose the name and business address of each subcontractor, attorney, lobbyist, accountant, Contractor and any other person or entity whom the Contractor has retained or expects to retain in connection with the Matter, as well as the nature of the relationship, and the total amount of the fees paid or estimated to be paid. The Contractor is not required to disclose employees who are paid or estimated to be paid. The Contractor is not required to disclose employees who are paid solely through the contractor's regular payroll. "Lobbyist" means any person or entity who undertakes to influence any legislation or administrative action on behalf of any person or entity other than: 1) a not-for-profit entity, on an unpaid basis, or (2), himself. "Lobbyist" also means any person or entity any part of whose duties as an employee of another includes undertaking to influence any legislative or administrative action. If the Contractor is uncertain whether a disclosure is required under this Section, the Contractor must either ask the County, whether disclosure is required or make the disclosure.

The County reserves the right to prohibit any person from entering any County facility for any reason. All contractors and subcontractors of the Contractor shall be accountable to the Chief Procurement Officer or his designee while on any County property and shall abide by all rules and regulations imposed by the County.

l) Professional Social Services

In accordance with 34-146, of the Cook County Procurement Code, all Contractors or providers providing services under a Professional Social Service Contracts or Professional Social Services Agreements, shall submit an annual performance report to the Using Agency, i.e., the agency for whom the Contractor or provider is providing the professional social services, that includes but is not limited to relevant statistics, an empirical analysis where applicable, and a written narrative describing the goals and objectives of the contract or agreement and programmatic outcomes. The annual performance report shall be provided and reported to the Cook County Board of Commissioners by the applicable Using Agency within forty-five days of receipt. Failure of the Contractor or provider to provide an annual performance report will be considered a breach of contract or agreement by the Contractor or provider, and may result in termination of the Contract or agreement.

For purposes of this Section, a Professional Social Service Contract or Professional Social Service Agreement shall mean any contract or agreement with a social service provider, including other governmental agencies, nonprofit organizations, or for profit business enterprises engaged in the field of and providing social services, juvenile justice, mental health treatment, alternative sentencing, offender rehabilitation, recidivism reduction, foster care, substance abuse treatment, domestic violence services, community transition services, intervention, or such other similar services which provide mental, social or physical treatment and services to individuals. Said Professional Social Service Contracts or Professional Social Service Agreements do not include CCHHS managed care contracts that CCHHS may enter into with health care providers.

ARTICLE 4: TERM OF PERFORMANCE

a) Term of Performance

This Agreement takes effect when approved by the Chief Procurement Officer and its term shall begin on October 1, 2014 ("**Effective Date**") and continues until September 30, 2015, or until this Agreement is terminated in accordance with its terms.

b) Timeliness of Performance

- i) Contractor must provide the Services and Deliverables within the term and within the time limits required under this Agreement, pursuant to the provisions of Section 4.a and Exhibit 1. Further, Contractor acknowledges that **TIME IS OF THE ESSENCE** and that the failure of Contractor to comply with the time limits described in this Section 4.b may result in economic or other losses to the County.
- ii) Neither Contractor nor Contractor's agents, employees or Subcontractors are entitled to any damages from the County, nor is any party entitled to be reimbursed by the County, for damages, charges or other losses or expenses incurred by Contractor by reason of delays or hindrances in the performance of the Services, whether or not caused by the County.

c) Agreement Extension Option

The Chief Procurement Officer may at any time before this Agreement expires elect to extend this Agreement under the same terms and conditions as this original Agreement, except as provided otherwise in this Agreement, by notice in writing to Contractor. After notification by the Chief Procurement Officer, this Agreement must be modified to reflect the time extension in accordance with the provisions of Section 10.c.

ARTICLE 5: COMPENSATION

a) Basis of Payment

The County will pay Contractor according to the Schedule of Compensation in the attached Exhibit 2 for the successful completion of services.

b) Method of Payment

All invoices submitted by the Contractor shall be in accordance with the cost provisions according to the Schedule of Compensation in the attached Exhibit 2. The invoices shall contain a detailed description of the Deliverables for which payment is requested. All invoices shall reflect the amounts invoiced by and the amounts paid to the Contractor as of the date of the invoice, and shall be submitted together with a properly completed County Voucher form (29A). Invoices for new charges shall not include "past due" amounts, if any, which amounts must be set forth on a separate invoice. No payments shall be made with respect to invoices which do not include the County Voucher form or which otherwise fail to comply with the requirements of this paragraph. Contractor shall not be entitled to invoice the County for any late fees or other penalties.

c) Funding

The source of funds for payments under this Agreement is identified in Exhibit 2, Schedule of Compensation. Payments under this Agreement must not exceed the dollar amount shown in Exhibit 2 without a written amendment in accordance with Section 10.c.

d) Non-Appropriation

If no funds or insufficient funds are appropriated and budgeted in any fiscal period of the County for payments to be made under this Agreement, then the County will notify Contractor in writing of that occurrence, and this Agreement will terminate on the earlier of the last day of the fiscal period for which sufficient appropriation was made or whenever the funds appropriated for payment under this Agreement are exhausted. Payments for Services completed to the date of notification will be made to Contractor. No payments will be made or due to Contractor and under this Agreement beyond those amounts appropriated and budgeted by the County to fund payments under this Agreement.

e) Taxes

Federal Excise Tax does not apply to materials purchased by the County by virtue of Exemption Certificate No. 36-75-0038K. Illinois Retailers' Occupation Tax, Use Tax and Municipal Retailers' Occupation Tax do not apply to deliverables, materials or services purchased by the County by virtue of statute. The price or prices quoted herein shall include any and all other federal and/or state, direct and/or indirect taxes which apply to this Contract. The County's State of Illinois Sales Tax Exemption Identification No. is E-9998-2013-05.

f) Price Reduction

If at any time after the contract award, Contractor makes a general price reduction in the price of any of the Deliverables, the equivalent price reduction based on similar quantities and/or considerations shall apply to this Contract for the duration of the Contract period. For purposes of this Section 5.f., Price Reduction, a general price reduction shall include reductions in the effective price charged by Contractor by reason of rebates, financial incentives, discounts, value points or other benefits with respect to the purchase of the Deliverables. Such price reductions shall be effective at the same time and in the same manner as the reduction Contractor makes in the price of the Deliverables to its prospective customers generally.

g) Contractor Credits

To the extent the Contractor gives credits toward future purchases of goods or services, financial incentives, discounts, value points or other benefits based on the purchase of the materials or services provided for under this Contract, such credits belong to the County and not any specific using department. Contractor shall reflect any such credits on its invoices and in the amounts it invoices the County.

ARTICLE 6: DISPUTES

Any dispute arising under the Contract between the County and Contractor shall be decided by the Chief Procurement Officer. The complaining party shall submit a written statement detailing the dispute and specifying the specific relevant Contract provision(s) to the Chief Procurement Officer. Upon request of the Chief Procurement Officer, the party complained against shall respond to the complaint in writing within five days of such request. The Chief Procurement Officer will reduce her decision to writing and mail or otherwise furnish a copy thereof to the Contractor. The decision of the Chief Procurement Officer will be final and binding. Dispute resolution as provided herein shall be a condition precedent to any other action at law or in equity. However, unless a notice is issued by the Chief Procurement Officer indicating that additional time is required to review a dispute, the parties may exercise their contractual remedies, if any, if no decision is made within sixty (60) days following notification to the Chief Procurement Officer of a dispute. No inference shall be drawn from the absence of a decision by the Chief Procurement Officer. Notwithstanding a dispute, Contractor shall continue to discharge all its obligations, duties and responsibilities set forth in the Contract during any dispute resolution proceeding unless otherwise agreed to by the County in writing.

ARTICLE 7: COMPLIANCE WITH ALL LAWS

The Contractor shall observe and comply with the laws, ordinances, regulations and codes of the Federal, State, County and other local government agencies which may in any manner affect the performance of the Contract including, but not limited to, those County Ordinances set forth in the Certifications attached hereto and incorporated herein. Assurance of compliance with this requirement by the Contractor's employees, agents or subcontractors shall be the responsibility of the Contractor.

The Contractor shall secure and pay for all federal, state and local licenses, permits and fees required hereunder.

ARTICLE 8: SPECIAL CONDITIONS

a) Warranties and Representations

In connection with signing and carrying out this Agreement, Contractor:

- i) warrants that Contractor is appropriately licensed under Illinois law to perform the Services required under this Agreement and will perform no Services for which a professional license is required by law and for which Contractor is not appropriately licensed;
- ii) warrants it is financially solvent; it and each of its employees, agents and Subcontractors of any tier are competent to perform the Services required under this Agreement; and Contractor is legally authorized to execute and perform or cause to be performed this Agreement under the terms and conditions stated in this Agreement;
- iii) warrants that it will not knowingly use the services of any ineligible Contractor or Subcontractor for any purpose in the performance of its Services under this Agreement;
- iv) warrants that Contractor and its Subcontractors are not in default at the time this Agreement is signed, and have not been considered by the Chief Procurement Officer to have, within 5 years immediately preceding the date of this Agreement, been found to be in default on any contract awarded by the County ;

- v) represents that it has carefully examined and analyzed the provisions and requirements of this Agreement; it understands the nature of the Services required; from its own analysis it has satisfied itself as to the nature of all things needed for the performance of this Agreement; this Agreement is feasible of performance in accordance with all of its provisions and requirements, and Contractor warrants it can and will perform, or cause to be performed, the Services in strict accordance with the provisions and requirements of this Agreement;
- vi) represents that Contractor and, to the best of its knowledge, its Subcontractors are not in violation of the provisions of the Illinois Criminal Code, 720 ILCS 5/33E as amended; and
- vii) acknowledges that any certification, affidavit or acknowledgment made under oath in connection with this Agreement is made under penalty of perjury and, if false, is also cause for termination under Sections 9.a and 9.c.

b) Ethics

In addition to the foregoing warranties and representations, Contractor warrants:

- i) no officer, agent or employee of the County is employed by Contractor or has a financial interest directly or indirectly in this Agreement or the compensation to be paid under this Agreement except as may be permitted in writing by the Board of Ethics.
- ii) no payment, gratuity or offer of employment will be made in connection with this Agreement by or on behalf of any Subcontractors to the prime Contractor or higher tier Subcontractors or anyone associated with them, as an inducement for the award of a subcontract or order.

c) Joint and Several Liability

If Contractor, or its successors or assigns, if any, is comprised of more than one individual or other legal entity (or a combination of them), then under this Agreement, each and without limitation every obligation or undertaking in this Agreement to be fulfilled or performed by Contractor is the joint and several obligation or undertaking of each such individual or other legal entity.

d) Business Documents

At the request of the County, Contractor must provide copies of its latest articles of incorporation, by-laws and resolutions, or partnership or joint venture agreement, as applicable.

e) **Conflicts of Interest**

- i) No member of the governing body of the County or other unit of government and no other officer, employee or agent of the County or other unit of government who exercises any functions or responsibilities in connection with the Services to which this Agreement pertains is permitted to have any personal interest, direct or indirect, in this Agreement. No member of or delegate to the Congress of the United States or the Illinois General Assembly and no Commissioner of the Cook County Board or County employee is allowed to be admitted to any share or part of this Agreement or to any financial benefit to arise from it.
- ii) Contractor covenants that it, and to the best of its knowledge, its Subcontractors if any (collectively, "**Consulting Parties**"), presently have no direct or indirect interest and will not acquire any interest, direct or indirect, in any project or contract that would conflict in any manner or degree with the performance of its Services under this Agreement.
- iii) Upon the request of the County, Contractor must disclose to the County its past client list and the names of any clients with whom it has an ongoing relationship. Contractor is not permitted to perform any Services for the County on applications or other documents submitted to the County by any of Contractor's past or present clients. If Contractor becomes aware of a conflict, it must immediately stop work on the assignment causing the conflict and notify the County.
- iv) Without limiting the foregoing, if the Consulting Parties assist the County in determining the advisability or feasibility of a project or in recommending, researching, preparing, drafting or issuing a request for proposals or bid specifications for a project, the Consulting Parties must not participate, directly or indirectly, as a prime, subcontractor or joint venturer in that project or in the preparation of a proposal or bid for that project during the term of this Agreement or afterwards. The Consulting Parties may, however, assist the County in reviewing the proposals or bids for the project if none of the Consulting Parties have a relationship with the persons or entities that submitted the proposals or bids for that project.
- v) The Contractor further covenants that, in the performance of this Agreement, no person having any conflicting interest will be assigned to perform any Services or have access to any confidential information, as defined in Section 3.h of this Agreement. If the County, by the Chief Procurement Officer in his reasonable judgment, determines that any of Contractor's Services for others conflict with the Services Contractor is to render for the County under this Agreement, Contractor must terminate such other services immediately upon request of the County.

- vi) Furthermore, if any federal funds are to be used to compensate or reimburse Contractor under this Agreement, Contractor represents that it is and will remain in compliance with federal restrictions on lobbying set forth in Section 319 of the Department of the Interior and Related Agencies Appropriations Act for Fiscal year 1990, 31 U.S.C. § 1352, and related rules and regulations set forth at 54 Fed. Reg. 52,309 ff. (1989), as amended. If federal funds are to be used, Contractor must execute a Certification Regarding Lobbying, which will be attached as an exhibit and incorporated by reference as if fully set forth here.

f) Non-Liability of Public Officials

Contractor and any assignee or Subcontractor of Contractor must not charge any official, employee or agent of the County personally with any liability or expenses of defense or hold any official, employee or agent of the County personally liable to them under any term or provision of this Agreement or because of the County's execution, attempted execution or any breach of this Agreement.

ARTICLE 9: EVENTS OF DEFAULT, REMEDIES, TERMINATION, SUSPENSION AND RIGHT TO OFFSET

a) Events of Default Defined

The following constitute events of default:

- i) Any material misrepresentation, whether negligent or willful and whether in the inducement or in the performance, made by Contractor to the County.
- ii) Contractor's material failure to perform any of its obligations under this Agreement including the following:
 - (a) Failure due to a reason or circumstances within Contractor's reasonable control to perform the Services with sufficient personnel and equipment or with sufficient material to ensure the performance of the Services;
 - (b) Failure to perform the Services in a manner reasonably satisfactory to the Chief Procurement Officer or inability to perform the Services satisfactorily as a result of insolvency, filing for bankruptcy or assignment for the benefit of creditors;
 - (c) Failure to promptly re-perform within a reasonable time Services that were rejected as erroneous or unsatisfactory;

- (d) Discontinuance of the Services for reasons within Contractor's reasonable control; and
 - (e) Failure to comply with any other material term of this Agreement, including the provisions concerning insurance and nondiscrimination.
- iii) Any change in ownership or control of Contractor without the prior written approval of the Chief Procurement Officer, which approval the Chief Procurement Officer will not unreasonably withhold.
 - iv) Contractor's default under any other agreement it may presently have or may enter into with the County during the life of this Agreement. Contractor acknowledges and agrees that in the event of a default under this Agreement the County may also declare a default under any such other Agreements.
 - v) Failure to comply with Article 7 in the performance of the Agreement.
 - vi) Contractor's repeated or continued violations of County ordinances unrelated to performance under the Agreement that in the opinion of the Chief Procurement Officer indicate a willful or reckless disregard for County laws and regulations.

b) Remedies

The occurrence of any event of default permits the County, at the County's sole option, to declare Contractor in default. The Chief Procurement Officer may in his sole discretion give Contractor an opportunity to cure the default within a certain period of time, which period of time must not exceed 30 days, unless extended by the Chief Procurement Officer. Whether to declare Contractor in default is within the sole discretion of the Chief Procurement Officer and neither that decision nor the factual basis for it is subject to review or challenge under the Disputes provision of this Agreement.

The Chief Procurement Officer will give Contractor written notice of the default, either in the form of a cure notice ("**Cure Notice**"), or, if no opportunity to cure will be granted, a default notice ("**Default Notice**"). If the Chief Procurement Officer gives a Default Notice, he will also indicate any present intent he may have to terminate this Agreement, and the decision to terminate (but not the decision not to terminate) is final and effective upon giving the notice. The Chief Procurement Officer may give a Default Notice if Contractor fails to effect a cure within the cure period given in a Cure Notice. When a Default Notice with intent to terminate is given as provided in this Section 9.b and Article 11, Contractor must discontinue any Services, unless otherwise directed in the notice, and deliver all materials accumulated in the performance of this Agreement, whether completed or in the process, to the County. After giving a Default Notice, the County may invoke any or all of the following remedies:

- i) The right to take over and complete the Services, or any part of them, at Contractor's expense and as agent for Contractor, either directly or through others, and bill Contractor for the cost of the Services, and Contractor must pay the difference between the total amount of this bill and the amount the County would have paid Contractor under the terms and conditions of this Agreement for the Services that were assumed by the County as agent for the Contractor under this Section 9.b;
- ii) The right to terminate this Agreement as to any or all of the Services yet to be performed effective at a time specified by the County;
- iii) The right of specific performance, an injunction or any other appropriate equitable remedy;
- iv) The right to money damages;
- v) The right to withhold all or any part of Contractor's compensation under this Agreement;
- vi) The right to consider Contractor non-responsible in future contracts to be awarded by the County.

If the Chief Procurement Officer considers it to be in the County's best interests, he may elect not to declare default or to terminate this Agreement. The parties acknowledge that this provision is solely for the benefit of the County and that if the County permits Contractor to continue to provide the Services despite one or more events of default, Contractor is in no way relieved of any of its responsibilities, duties or obligations under this Agreement, nor does the County waive or relinquish any of its rights.

The remedies under the terms of this Agreement are not intended to be exclusive of any other remedies provided, but each and every such remedy is cumulative and is in addition to any other remedies, existing now or later, at law, in equity or by statute. No delay or omission to exercise any right or power accruing upon any event of default impairs any such right or power, nor is it a waiver of any event of default nor acquiescence in it, and every such right and power may be exercised from time to time and as often as the County considers expedient.

c) Early Termination

In addition to termination under Sections 9.a and 9.b of this Agreement, the County may terminate this Agreement, or all or any portion of the Services to be performed under it, at any time by a notice in writing from the County to Contractor. The County will give notice to Contractor in accordance with the provisions of Article 11. The effective date of termination will be the date the notice is received by Contractor or the date stated in the notice, whichever is later. If the County elects to terminate this Agreement in full, all Services to be provided under it must cease and all materials that may have been accumulated in performing this Agreement, whether completed or in the process, must be delivered to the County effective 10 days after the date the notice is considered received as provided under Article 11 of this Agreement (if no date is given) or upon the effective date stated in the notice.

After the notice is received, Contractor must restrict its activities, and those of its Subcontractors, to winding down any reports, analyses, or other activities previously begun. No costs incurred after the effective date of the termination are allowed. Payment for any Services actually and satisfactorily performed before the effective date of the termination is on the same basis as set forth in Article 5, but if any compensation is described or provided for on the basis of a period longer than 10 days, then the compensation must be prorated accordingly. No amount of compensation, however, is permitted for anticipated profits on unperformed Services. The County and Contractor must attempt to agree on the amount of compensation to be paid to Contractor, but if not agreed on, the dispute must be settled in accordance with Article 6 of this Agreement. The payment so made to Contractor is in full settlement for all Services satisfactorily performed under this Agreement.

Contractor must include in its contracts with Subcontractors an early termination provision in form and substance equivalent to this early termination provision to prevent claims against the County arising from termination of subcontracts after the early termination. Contractor will not be entitled to make any early termination claims against the County resulting from any Subcontractor's claims against Contractor or the County to the extent inconsistent with this provision.

If the County's election to terminate this Agreement for default under Sections 9.a and 9.b is determined in a court of competent jurisdiction to have been wrongful, then in that case the termination is to be considered to be an early termination under this Section 9.c.

d) Suspension

The County may at any time request that Contractor suspend its Services, or any part of them, by giving 15 days prior written notice to Contractor or upon informal oral, or even no notice, in the event of emergency. No costs incurred after the effective date of such suspension are allowed. Contractor must promptly resume its performance of the Services under the same terms and conditions as stated in this Agreement upon written notice by the Chief Procurement Officer and such equitable extension of time as may be mutually agreed upon by the Chief Procurement Officer and Contractor when necessary for continuation or completion of Services. Any additional costs or expenses actually incurred by Contractor as a result of recommencing the Services must be treated in accordance with the compensation provisions under Article 5 of this Agreement.

No suspension of this Agreement is permitted in the aggregate to exceed a period of 45 days within any one year of this Agreement. If the total number of days of suspension exceeds 45 days, Contractor by written notice may treat the suspension as an early termination of this Agreement under Section 9.c.

e) Right to Offset

i) In connection with performance under this Agreement:

The County may offset any excess costs incurred:

- (i) if the County terminates this Agreement for default or any other reason resulting from Contractor's performance or non-performance;
- (ii) if the County exercises any of its remedies under Section 9.b of this Agreement; or
- (iii) if the County has any credits due or has made any overpayments under this Agreement.

The County may offset these excess costs by use of any payment due for Services completed before the County terminated this Agreement or before the County exercised any remedies. If the amount offset is insufficient to cover those excess costs, Contractor is liable for and must promptly remit to the County the balance upon written demand for it. This right to offset is in addition to and not a limitation of any other remedies available to the County.

f) Delays

Contractor agrees that no charges or claims for damages shall be made by Contractor for any delays or hindrances from any cause whatsoever during the progress of any portion of this Contract.

g.) Prepaid Fees

In the event this Contract is terminated by either party, for cause or otherwise, and the County has prepaid for any Deliverables, Contractor shall refund to the County, on a prorated basis to the effective date of termination, all amounts prepaid for Deliverables not actually provided as of the effective date of the termination. The refund shall be made within fourteen (14) days of the effective date of termination.

ARTICLE 10: GENERAL CONDITIONS

a) Entire Agreement

i) General

This Agreement, and the exhibits attached to it and incorporated in it, constitute the entire agreement between the parties and no other warranties, inducements, considerations, promises or interpretations are implied or impressed upon this Agreement that are not expressly addressed in this Agreement.

ii) No Collateral Agreements

Contractor acknowledges that, except only for those representations, statements or promises expressly contained in this Agreement and any exhibits attached to it and incorporated by reference in it, no representation, statement or promise, oral or in writing, of any kind whatsoever, by the County, its officials, agents or employees, has induced Contractor to enter into this Agreement or has been relied upon by Contractor, including any with reference to: (i) the meaning, correctness, suitability or completeness of any provisions or requirements of this Agreement; (ii) the nature of the Services to be performed; (iii) the nature, quantity, quality or volume of any materials, equipment, labor and other facilities needed for the performance of this Agreement; (iv) the general conditions which may in any way affect this Agreement or its performance; (v) the compensation provisions of this Agreement; or (vi) any other matters, whether similar to or different from those referred to in (i) through (vi) immediately above, affecting or having any connection with this Agreement, its negotiation, any discussions of its performance or those employed or connected or concerned with it.

iii) **No Omissions**

Contractor acknowledges that Contractor was given an opportunity to review all documents forming this Agreement before signing this Agreement in order that it might request inclusion in this Agreement of any statement, representation, promise or provision that it desired or on that it wished to place reliance. Contractor did so review those documents, and either every such statement, representation, promise or provision has been included in this Agreement or else, if omitted, Contractor relinquishes the benefit of any such omitted statement, representation, promise or provision and is willing to perform this Agreement in its entirety without claiming reliance on it or making any other claim on account of its omission.

b) **Counterparts**

This Agreement is comprised of several identical counterparts, each to be fully signed by the parties and each to be considered an original having identical legal effect.

c) **Modifications and Amendments**

The parties may during the term of the Contract make modifications and amendments to the Contract but only as provided in this section. Such modifications and amendments shall only be made by mutual agreement in writing.

In the case of Contracts not approved by the Board, the Chief Procurement Officer may amend a contract provided that any such amendment does not extend the Contract by more than one (1) year, and further provided that the total cost of all such amendments does not increase the total amount of the Contract beyond \$150,000. Such action may only be made with the advance written approval of the Chief Procurement Officer. If the amendment extends the Contract beyond one (1) year or increases the total award amount beyond \$150,000, then Board approval will be required.

No County department or employee thereof has authority to make any modifications or amendments to this Contract. Any modifications or amendments to this Contract made without the express written approval of the Chief Procurement Officer is void and unenforceable.

Contractor is hereby notified that, except for modifications and amendments which are made in accordance with this Section 10.c, Modifications and Amendments, no County department or employee thereof has authority to make any modification or amendment to this Contract.

d) Governing Law and Jurisdiction

This Contract shall be governed by and construed under the laws of the State of Illinois. The Contractor irrevocably agrees that, subject to the County's sole and absolute election to the contrary, any action or proceeding in any way, manner or respect arising out of the Contract, or arising from any dispute or controversy arising in connection with or related to the Contract, shall be litigated only in courts within the Circuit Court of Cook County, State of Illinois, and the Contractor consents and submits to the jurisdiction thereof. In accordance with these provisions, Contractor waives any right it may have to transfer or change the venue of any litigation brought against it by the County pursuant to this Contract.

e) Severability

If any provision of this Agreement is held or considered to be or is in fact invalid, illegal, inoperative or unenforceable as applied in any particular case in any jurisdiction or in all cases because it conflicts with any other provision or provisions of this Agreement or of any constitution, statute, ordinance, rule of law or public policy, or for any other reason, those circumstances do not have the effect of rendering the provision in question invalid, illegal, inoperative or unenforceable in any other case or circumstances, or of rendering any other provision or provisions in this Agreement invalid, illegal, inoperative or unenforceable to any extent whatsoever. The invalidity, illegality, inoperativeness or unenforceability of any one or more phrases, sentences, clauses or sections in this Agreement does not affect the remaining portions of this Agreement or any part of it.

f) Assigns

All of the terms and conditions of this Agreement are binding upon and inure to the benefit of the parties and their respective legal representatives, successors and assigns.

g) Cooperation

Contractor must at all times cooperate fully with the County and act in the County's best interests. If this Agreement is terminated for any reason, or if it is to expire on its own terms, Contractor must make every effort to assure an orderly transition to another provider of the Services, if any, orderly demobilization of its own operations in connection with the Services, uninterrupted provision of Services during any transition period and must otherwise comply with the reasonable requests and requirements of the Department in connection with the termination or expiration.

h) Waiver

Nothing in this Agreement authorizes the waiver of a requirement or condition contrary to law or ordinance or that would result in or promote the violation of any federal, state or local law or ordinance.

Whenever under this Agreement the County by a proper authority waives Contractor's performance in any respect or waives a requirement or condition to either the County's or Contractor's performance, the waiver so granted, whether express or implied, only applies to the particular instance and is not a waiver forever or for subsequent instances of the performance, requirement or condition. No such waiver is a modification of this Agreement regardless of the number of times the County may have waived the performance, requirement or condition. Such waivers must be provided to Contractor in writing.

i) Independent Contractor

This Agreement is not intended to and will not constitute, create, give rise to, or otherwise recognize a joint venture, partnership, corporation or other formal business association or organization of any kind between Contractor and the County. The rights and the obligations of the parties are only those expressly set forth in this Agreement. Contractor must perform under this Agreement as an independent contractor and not as a representative, employee, agent, or partner of the County.

This Agreement is between the County and an independent contractor and, if Contractor is an individual, nothing provided for under this Agreement constitutes or implies an employer-employee relationship such that:

- i) The County will not be liable under or by reason of this Agreement for the payment of any compensation award or damages in connection with the Contractor performing the Services required under this Agreement.
- ii) Contractor is not entitled to membership in the County Pension Fund, Group Medical Insurance Program, Group Dental Program, Group Vision Care, Group Life Insurance Program, Deferred Income Program, vacation, sick leave, extended sick leave, or any other benefits ordinarily provided to individuals employed and paid through the regular payrolls of the County.
- iii) The County is not required to deduct or withhold any taxes, FICA or other deductions from any compensation provided to the Contractor.

j) Governmental Joint Purchasing Agreement

Pursuant to Section 4 of the Illinois Governmental Joint Purchasing Act (30 ILCS 525) and the Joint Purchase Agreement approved by the Cook County Board of Commissioners (April 9, 1965), other units of government may purchase goods or services under this contract.

ARTICLE 11: NOTICES

All notices required pursuant to this Contract shall be in writing and addressed to the parties at their respective addresses set forth below. All such notices shall be deemed duly given if hand delivered or if deposited in the United States mail, postage prepaid, registered or certified, return receipt requested. Notice as provided herein does not waive service of summons or process.

If to the County: Justice Advisory Council
69 West Washington Street, Room 1110
Chicago, Illinois 60602
Attention: Sharrell Hibbler

and

Cook County Chief Procurement Officer
118 North Clark Street, Room 1018
Chicago, Illinois 60602
(Include County Contract Number on all notices)

If to Contractor: Center for Advancing Domestic Peace, Inc.
813 South Western Avenue
Chicago, Illinois 60612
Attention: Michael Feinerman, Co-Executive Director

Changes in these addresses must be in writing and delivered in accordance with the provisions of this Article 11. Notices delivered by mail are considered received three days after mailing in accordance with this Article 11. Notices delivered personally are considered effective upon receipt. Refusal to accept delivery has the same effect as receipt.

ARTICLE 12: AUTHORITY

Execution of this Agreement by Contractor is authorized by a resolution of its Board of Directors, if a corporation, or similar governing document, and the signature(s) of each person signing on behalf of Contractor have been made with complete and full authority to commit Contractor to all terms and conditions of this Agreement, including each and every representation, certification and warranty contained in it, including the representations, certifications and warranties collectively incorporated by reference in it.

EXHIBIT 1

Scope of Services

EXHIBIT 1

Scope of Services

Purpose

The Contractor's primary responsibility will be to provide services and/or programs in one or more of the targeted areas of behavioral health, education, skill building, community building, balanced and restorative justice, civic engagement, youth engagement, employment, or mentoring. The Contractor will define the number of individuals that it intends to serve.

Program Methodology

The Contractor must understand the impact of violence on victims, perpetrators, people who are both victims and perpetrators, families, and the community as whole and the intersection between environment, criminal justice, education, employment, interpersonal and intrapersonal skills, community involvement, and violence and the challenges for obtaining services and meaningful programming in the community.

The proposed model shall be based on an integrated team approach (this may include staff cooperation and communication, community collaboration, multiple service provider collaboration, etc.) and be adaptable and based on current realities. The proposed model shall specifically recognize and assess the roles of: history of trauma and violence; co-occurring disorders; family relationships; parenthood; peer supports; community stability and socialization; connectedness with societal values; education; income and employment; and ancillary services. Programs should utilize a strength and asset-based, motivational approach to treatment and skill building and selection of staff that have embraced this approach.

Programming shall focus on enhancing participants' functioning and behavior, developing skills for living a productive life within the community and engaging in behaviors that contribute to positive outcomes through job training, mentoring, balanced and restorative justice practices or other needed services. All with the overarching goal of reducing factors that put the individual at a higher risk of violence involvement. The goal should be to build off of these individual services to strengthen communities and reduce violence.

The Contractor shall offer a safe, supportive and encouraging environment that encourages trust, bonding, and connection. Staff selection should take into account the population being served with consideration to parity, economic challenges and cultural values. All programs shall work to reduce risk factors for violence and improve outcomes. Strategies may include cognitive-behavioral strategies that promote critical thinking and healthy decision-making. The overall focus shall be on enhancing participants' functioning and behavior, developing skills for living a productive life within the community and engaging in behaviors that contribute to positive outcomes in society.

The Contractor shall offer a safe, supportive and encouraging environment that encourages trust, bonding, and connection. Staff selection should take into account the population being served with consideration to parity, economic challenges and cultural values. The JAC expects equitable treatment by staff towards all participants throughout their course of treatment.

Project Component

The Contractor shall provide creative, but evidence based and promising model approaches to reducing violence. The expectation is that programs will provide innovative programming in a community friendly manner. The program shall maintain continuous focus on planning and implementation of services that support individuals and communities and shall work collaboratively with the initiatives that support services to reduce violence.

The Contractor shall be required to ensure confidentiality and shall agree that all information about its work and the work performed by the JAC shall remain confidential. This includes, and is not limited to, all information about the programs supplied to the Contractor by the JAC and the County.

Record Keeping Procedure

The JAC requires the Contractor to create and retain participant files service plans and records, when applicable. The participant record information shall include the participants' names, addresses and services provided.

Proposal Requirements

Contractor shall provide the following information, and each section should include at a minimum the following information:

- **Description of Problem**
Contractor shall provide a description of the problem that includes the prevalence of violence within the geographic area in which your organization hopes to serve, and the types of violence that are prominent in this geographic area.
- **Description of Target Population**
Contractor shall provide a description of the target population, including a demographic and geographic description of the target population to be served, along with an explanation as to why this population is at risk of being involved in violence.
- **Program Implementation Plan & Implementation Schedule**
Contractor shall provide a detailed description of the proposed scope of work, implementation plan & implementation schedule designed to increase agency/organizational capacity and any new services provided. Contractor shall clearly describe the intervention(s) and service supports proposed for this grant opportunity, and provide a clear program schedule that specifically outlines the amount of time (and frequency) devoted to program activities. This plan shall explain how the program implementation schedule will be supported by and executed by appropriate staffing.

- **Expected Outcomes**

Contractor shall provide the programs expected outcomes, including program outcomes that will be achieved by the target population, and how the organization will measure these outcomes.

- **Planning & Preparation Activities**

Contractor shall provide the planning & preparation activities, including planning activities the organization intends to engage in for preparation of program execution.

7.2.3 Executive Summary - Real Men Advancing Peace (RealMAP)

The Center for Advancing Domestic Peace proposes a violence prevention initiative to engage men who have successfully completed its Partner Abuse Intervention Program (PAIP), *Beliefs and Skills for Domestic Peace*, or other PAIP programs. This initiative, Real Men Advancing Peace (RealMAP), addresses the need for continued engagement, follow-up and support for PAIP completers to build on the skills and behavior changes made in their PAIP program. Many PAIP completers live in environments that challenge their efforts to continue to practice newly developed skills and behaviors. The program incorporate evidence-based practices that include mentoring, goal setting, social skills and relationship building, skill development in identification and coping with past trauma, parenting skills training, tutoring, and active support in pursuing educational and employment readiness activities that can increase Completer's' stake in conformity and support practices that can help to end intergenerational cycles of violence. In order to provide additional experience of prosocial involvement in anti-violence community education, RealMAP participants will also be trained and encouraged to participate and help present in community prevention and education activities with Center staff.

Organizational Structure (Narrative rather than graphic, as structure is fairly straightforward)

The Center's Co-Executive Directors, Christine Call and Mike Feinerman, will work with the Community Outreach Director (COD), Antonio Wheeler, who will devote a minimum of 20 hours per week as Coordinator of the RealMAP program. The COD, two MSW interns supervised by Christine Call, Co-Executive Director, and other agency group staff will provide caring support, case management, crisis counseling and referrals to RealMap participants. They will work with the COD and the Training Coordinator, Francis Brown to integrate RealMAP participants in Community Outreach and Awareness activities and will develop guidelines for their participation. The Outside Evaluator, Dr. Alicia McLaughlin will work with the team to develop evaluation survey questionnaires for RealMap participants pre-participation, quarterly during the program year, and post-participation.

7.2.4 Section A – Description of the Problem Since the Center began providing Partner Abuse Intervention Programs (PAIP) in 1998, both staff and program completers have expressed concern about the lack of ongoing support available for participants who successfully complete a PAIP. Several facilitators with experience as substance-abuse treatment counselors have noted the contrast with drug/alcohol treatment, after which program completers have an extensive network of support in the community. Due to the issues of power and control and privilege involved in domestic abuse, a similar "self-help" approach would present many potential problems, but the Center has come to believe that making a facilitated support group available to participants who complete a PAIP group would offer significant benefits to the completers, their families and communities, and to the community response to domestic violence. Such groups would be an opportunity for former participants to continue growth, address some issues that could not be part of the PAIP program and to become voices speaking up for women and girls – Advocates for Domestic Peace.

We know that trauma affects not just victims of domestic abuse but those who perpetrate it as well. Crimes of violence including community violence, child and family violence, and intimate partner violence including gun-related crimes continue to be serious problems affecting the communities where the Center works. Many shootings in Chicago are gang-related and occur in the city's South and West Side served by the Center. In the 12th District, in which CADP's main office is located, there were 10 homicides, 40 criminal sexual assaults, 265 aggravated battery cases, 1,750 simple batteries, 588 simple assaults, and 69 weapons violations in the year ending May 14, 2014. During the same year in District 7, where the Center's Englewood office is located, there were 39 homicides, 90 criminal sexual assaults, 629 cases of aggravated battery and 348 weapons violations. Citywide in 2013, 415 people were murdered, 1,327 people were victims of criminal sexual assault and 10,257 were victims of aggravated assault and/or battery. In the first four months of 2014, there were 453 shooting incidents according to official Chicago Police Department statistics. In 2010 (the most recent year for which these figures are available), 87.4% of murders in Chicago were committed by men and men were the victims in 94.7% of those cases. There is little

reason to believe that those percentages have changed significantly in the intervening years as they have remained fairly constant. At the same time Intimate partner violence continues to be a major social and public health problem in Chicago and especially in the communities the Center serves which are primarily communities with a high overall incidence of all types of violence. Chicago Police Department statistics for the last calendar year report 171,077 total domestic-related calls, down from 187,210 for 2012. However, Chicago continues to experience on average about 500 domestic-related calls to the Chicago Police Department each day based on the most recent statistics available. The 3rd and 4th police districts (South Shore and South Chicago, where many of the Center's Englewood office participants live) and the 11th district (across Western Avenue from the main office and home to many participants receiving services from CADP) received between 30 and 39 calls each day. The 12th district, where the main office is located, received between 10 and 19 calls daily and the 9th district, where the Back-of-the-Yards group meets, had 20 to 29 calls per day. In the 7th district (Englewood), where the Center's South Side office is located, more than 40-49 calls daily were received during the same period, the highest in the Chicago. According to Chicago Police Department statistics for 2013 overall reported domestic incidents declined by 6.1% arrests compared to 2012. At the same time simple domestic batteries rose by 4% to 6,868 from 6607 in 2012 while aggravated domestic battery arrests increased to 78 from 64, a 21.9% increase. There were 31 domestic violence murders in 2013 compared to 35 in 2012 of which 17 involved intimate partners, 12 out of the 17 were women.

There is evidence that domestic abuse plays a role in community violence in several ways. Greg Scott, a professor at DePaul University who studies gang violence in Chicago, has said that, "A lot of the violence we hear about being caused by gangs is kids who do stupid stuff with a gun in their hand... What, he asked, causes the most violence among gang members? Guns? Drugs? 'Disputes over females.'"(Chicago Tribune, 2008)

The RealMAP Initiative offers a way to build on the investment that Completers and the community holding them accountable have made in non-violence and equal partnership in family life so that they can contribute to change.

7.2.4 Section B – Description of Target Population Description: The Center works with a population of underserved, primarily indigent men of color living on the West and South side of Chicago in areas of high poverty, community, child abuse and neglect, and intimate partner violence. Most clients rarely seek services or maintain contact with a health care or primary care provider. Most are persons between the ages of 17 and 70 referred for Partner Abuse Intervention Services by the Circuit Court of Cook County/ other court following a guilty plea or conviction for domestic battery (86%), with 7% referred by child welfare agencies when partner abuse assessment and intervention services are part of a Department of Children and Family services service plan. Three percent are self-referred and 4% are referred by a variety of other referring agents, such as physicians, therapists, attorneys, partners, and crisis hotlines. The Center provides Partner Abuse Intervention for an average of 350-360 men each year. For the first 10 months of this fiscal year, July 1, 2013 through April 2014, the Center has served 381 individuals, 331 (87%) men and 50 (13%) women. Eighty percent are African-American, 15% Latino/Latina, 3% Caucasian, and 2% Other (Bi-racial, Asian, Native American). Two percent are gay/bi men and 7% are Lesbian/bi women. Most of program participants are indigent with only 19% employed full-time with the remaining either unemployed (61%), employed only part-time (16%), and 3% disabled or retired. Fifty-seven percent report no source of income, 15% income under \$10,000 annually, 17% between 10,001 and \$25,000, and 8% between 25,001 and 35,000 and 4% over \$35,000. Twenty-two percent have not graduated from high school, 50% have a H.S. diploma or a GED, 17% have some college but no degree, 7% have an AA or a Vocational Program certificate, and 4% a Bachelors or Graduate Degree. Most (92%) are English speakers, with 8% Spanish speakers. The majority of the agency's clients have children (72%).

The Center currently provides partner abuse intervention services in three locations serving mostly individuals in Chicago, primarily from South Chicago, South Shore, Greater Grand Crossing, Auburn-Gresham, Englewood, West Englewood, Chatham, Brainerd, Beverly, Washington Park, Hyde Park, New City, Lower West Side, Near West Side, Pilsen, Bridgeport, Canaryville, Lawndale, North Lawndale, Humboldt Park, West Humboldt Park, Garfield Ridge, Austen, and Rogers Park. Agency service locations include the main office at 813 S. Western Ave where

we currently provide three PAIP groups for men, one for women, 1 for Gay/Bisexual Men; Englewood, 845 W. 69th St. where we provide four groups for men and one for women; and a parish building of Holy Cross/Immaculate Heart of Mary Parish, 4521 S. Ashland Ave where we provide one group weekly for Spanish-speaking men.

Why Population is at Risk: The Center works with a large group of underserved men who live in areas of Cook County with high levels of community violence, child abuse and neglect, witnessing of domestic violence, and intimate partner violence. In addition to the history of domestic violence that brings these men to intervention, many also have histories of other criminal behavior/ violence perpetrated towards others and bring with them a constellation of unmet needs: many have never held a full-time job and due to their criminal background have difficulty finding steady employment. Many have a current/ former problem with substance abuse, a diagnosis of emotional or psychological disorders, or medical problems that have not been treated. Since many able-bodied men who are not custodial parents have difficulty getting public assistance, they are often dependent on others for shelter and food and are unable to provide any substantial support for their children. These men have perpetrated violence but they have also in many cases been victims of violence both as children, often in their family of origin, and as adults, often in gangs or because of gang violence. Few have received or sought any services to heal the effects of trauma and as they began a process in intervention groups requiring them to examine their feelings and beliefs, some have become aware of their needs. Attention to identifying and understanding the effects of trauma and learning healthy coping strategies can help to reduce the inter-generational transmission of the normalization of violent masculinity and its effects. Failure to address trauma can increase risk across the lifespan, setting individuals up for a lifetime of adverse mental and physical health consequences evidenced by the results of the Adverse Childhood Events study (U.S. CDC, 2012). Changing long-standing negative behaviors takes time especially unhealthy behaviors for coping with trauma and poverty. Trauma, lack of resources and support, hopelessness, mental health and substance abuse, underdeveloped social skills pose challenges for them to build on and maintain progress made in their PAIP programs. Aftercare services are greatly needed.

7.2.4 Section C: Program Implementation and Implementation Schedule: Individuals complete a PAIP program where they are able to safely discuss feelings but often continue to live in environments that challenge their efforts to continue to evaluate their beliefs that support violence and to practice newly developed skills and behaviors. The Center proposes an innovative prevention initiative, RealMap, Real Men Advancing Peace, that incorporates evidence-based practices to provide aftercare for men who have successfully completed a PAIP program and are no longer mandated for services. This initiative will begin with seven men who have successfully completed the PAIP program, Beliefs and Skills for Domestic Peace, and who are interested in A) obtaining additional support for themselves; B) supporting other completers to continue their work begun in PAIP; C) working with the Center on outreach/ education in their communities and/or; D) providing mentoring for struggling PAIP participants. Participation in RealMAP allows successful completers to receive support to practice new behaviors, an opportunity to begin to "right some of the wrong" they have committed and gain confirmation of their ability to participate non-abusively in society. Mentoring and support with self-determined goals (Lee, Uken and Sebold, 2006) have been found important in violence prevention with youth/ adults (Daniels, Crum, Ramaswamy & Freudenberg, 2009).

RealMAP builds on the investment the Circuit Court has already made to subsidize the cost of PAIP services for many of the men and is consistent with a restorative justice and strengths-based trauma-informed perspective and seeks to reduce individual recidivism and at the same time promote community violence reduction. RealMAP will focus on the men's strengths, teach about the impact of trauma and healthy coping strategies, the importance of nurturing and responsible parenting to eliminating an intergenerational cycle of violence, hone social and leadership skills, and foster positive personal growth, an empowering approach (van Wormer & Bednar, 2002). Encouraging statements and positive comments about the client strengthens counseling outcomes (Duff & Bedi, 2010) or as one program completer interested in helping develop the aftercare program told us, "we need to believe that we matter." Helping Realmap participants develop/ increase financial stability is a key area for RealMap as staff identify and assist participants to address issues that can impede progress. Staff will help RealMAP participants obtain needed skills through mentoring, group and individual support, case management, brief crisis counseling as needed, self-

care and trauma education and practicing healthy coping strategies, while continually supporting their continued practice and focused action on the healthy-relationship skills and beliefs initiated in the PAIP group to support their efforts to remain non-violent both in the home and the community. RealMAP participants will be trained to mentor and teach others non-violent communication, effects and signs of trauma, and self-care strategies, building on their strength/supporting development of their communication/leadership skills. COD will consult with victim service partners for input on assuring victim safety. **Program Elements for Real Men Advancing Peace (RealMAP) - Beginning in July 2014** the Center's Community Outreach Director (COD), a trained group co-facilitator, will coordinate the RealMAP Aftercare program. The core of seven RealMAP participants will meet with the COD to develop their individual after care goals, the plan for the bi-monthly support groups (rotating office locations), recreational activities, and a calendar. Self-care, understanding the effects of trauma, developing healthy coping strategies, resources for those needing more intensive counseling, enhancement of self and other empathy, and self and other safety will be key topics. Topics will also include identifying effects of trauma in children and partners and getting help. **In August, 2014** the core group of RealMAP participants will receive training on Ted German's outline for "Unselfish Self-care" (Emerge, 2011) and evidence-based Creating Lasting Family Connections – Getting Real curriculum (conflict de-escalation and respectful communication program) and Raising Resilient Youth curriculum. Up to 4 RealMAP participants will be hired as Peer Coordinators, working on average 5 hours a week to reach out to men completing a PAIP, promoting participation in support group/activities, and to foster mutual support, and responsibility. The COD and a RealMAP Coordinator will work together and meet with each PAIP participant several weeks prior to their mandated PAIP completion to invite them to the RealMAP program. PAIP completers who are interested in RealMAP will meet with the COD and a RealMAP Coordinator to map out their individualized aftercare plan, including development of meaningful short- and long-term goals that promote their "stake in society". The COD and other staff and assigned MSW interns, supervised by the LCSW part-time Co-Executive Director, will actively assist RealMAP participants to obtain resources for their self-defined short and long-term goals. The COD, other staff/interns, and RealMAP Peer Coordinators will demonstrate caring support and

belief in RealMAP participants' ability to continue to change using their identified strengths encouraging mutual support among participants and positive relationship-building activities. Certificates of accomplishments will be awarded at ceremonies honoring goal completion. The COD/ staff will train RealMAP Coordinators and other RealMAP participants as Advocates in community prevention activities with a goal of Advocates participating in a minimum of one activity monthly, with travel assistance provided as needed with CTA passes. COD and RealMAP Peer Coordinators will support other RealMAP participants to become Peer Mentors to current program PAIP participants, with a goal of assisting in one two-hour group at least twice monthly for which they will receive training, support, and transportation assistance. **In September 2014** the COD and RealMAP participants will begin work with other programs (CeaseFire: Real Men Cook; Fathers, Families Healthy Communities) to strengthen/expand neighborhood violence-reduction initiatives incorporating Creating Lasting Family Connections/Self-care material. They will attend resource fairs, assist Center staff with training of professionals, and develop new forums for community education on violence prevention, including reaching out to fathers in the communities served (e.g. connecting with fathers who drop-off their children at Daycare). **In October, 2014** COD and RealMAP Peer coordinators will conduct the Raising Resilient Youth curriculum for RealMAP participants and identified community fathers and two more times during the grant year, **March and June, 2014**. Evaluation of the RealMAP program will be conducted by outside evaluator, Dr. Alicia McLaughlin, University of St. Francis, Joliet, IL. Qualitative and quantitative data will be collected at program start and completion. RealMAP will provide a workable map supporting RealMAP participants to use caring relationships developed in the PAIP with other participants, Center staff, and other healthy supporters in their life to maintain and further their change efforts for violence prevention and reduction. Remaining in relationship with treatment providers who are seen as positive supporters has been shown to reduce recidivism (Hanson & Wallace-Carpretta, 2004). A qualitative study conducted by Call, Vincent, Stoops (2009) found PAIP completion associated with having at least one positive supportive relationship. The Center seeks funding for .50 FTE salary support for the Outreach Director as RealMAP coordinator, salary for part-time RealMAP peer coordinators, program evaluation, indirect costs and related expenses per budget provided.

7.2.4 Section D: Expected Outcomes: During the contract year, the Center's RealMAP Program initiative will produce the following outcomes: 1) Minimum of 40 Successful PAIP Completers participate in RealMAP Program; 2) Ten percent increase in Center's PAIP completion rate over previous year through RealMAP Peer Mentoring; 3) Seventy percent of RealMAP participants report increased hopefulness, increased success in coping, and reduced stress as self-reported at start/completion on a scale from 1 to 10 and in qualitative reports; 4) 70% RealMAP participants report success in meeting at least one self-identified interpersonal and financial stability related goal measured by questionnaires and in qualitative report at start/completion.; 5) RealMAP participants demonstrate increased knowledge of dynamics of healthy and unhealthy relationships measured by questionnaire at start/completion; 6) RealMAP participants report increased use of healthy relationship skills in relation to partners and children measured by quarterly qualitative report and questionnaires; 7) RealMAP participants report increased ability to recognize signs of trauma in themselves, their children, and partners and use of coping strategies based on self-report and answers to questionnaire at program start/completion; 8) A minimum of six RealMAP participants will receive training in three-day training sessions on each of the two Creating Lasting Family Connections curricula, "Getting Real" and "Raising Resilient Children" ; 9. The six trained RealMAP participants will receive additional training from the Community Outreach Director (COD) and other staff members as RealMAP Advocates and will participate in at least 24 violence reduction and prevention activities or presentations (directed by the COD) during the grant year with a focus on intimate partner violence and its relationship to all types of violence; 9) A minimum of six trained RealMAP participants will receive additional training from COD and other staff and will begin working as RealMAP Peer Mentors under supervision of the COD providing at least 1500 hours of mentoring to PAIP participants; 10) Up to four RealMAP participants will be hired as Peer Coordinators, working on average 5 hours per week to promote participation in support group, RealMAP activities and mutual support.11) COD and RealMAP Coordinators will make minimum of 10 outreach calls weekly to assess completers basic well-being,

success in using violence prevention skills, provide encouragement, and to recruit RealMAP participation in support groups, recreational activities and other activities. They will also assist in other activities for planning and implementing outreach to support continuing participation; 12) COD and management will monitor outcomes quarterly and provide for completion of formal evaluation, making changes as needed for success; and 13) Complete detailed sustainability plan with input from RealMAP participants within first 5 months, research and submit two grant proposals 4 months prior to grant end date. 14) Obtain in-kind donations and reduced fees for recreational activities. 15) Conduct 3 family fun events during grant period.

7.2.4 Section E: Planning and Preparation Activities

July 2014: Review grant/ reporting requirements with staff and develop plan for collecting all outcome data. Review quarterly report requirements and obtain necessary clarifications. Review program with agency staff and develop required protocols for crisis counseling/ case management, develop staff schedule for those assisting the Community Outreach Director (COD). COD/ Co-Executive Director meet with Evaluator to develop evaluation process and calendar and develop or identify surveys/tools for measuring outcomes. COD/staff develop plan for data collection and tabulation of outcome data per Section D. Develop necessary forms for collecting data for evaluation and monitoring participants' progress and participation using current database/records system; provide training as needed (staff, interns, and RealMAP participants). COD meets with seven initial group of RealMAP participants to complete the pre-program surveys (others complete on entry into the RealMAP program) and they develop their after care goals and safety protocols. In a second meeting they review elements of proposal and develop a plan for follow-up with recent successful Program Completers and recruitment of those to complete soon; and develop bi-monthly support group time, location, and topics, and recreational events calendar. Schedule monthly review meetings with staff. **August, 2014:** Training conducted by COD/staff/interns on Creating Lasting Family Connections curricula to seven initial / any newly recruited participants. After training identify/ hire four RealMAP Peer Coordinators. Conduct training on Self-Care as topic of first Support group/ develop plan for self-care check-in with Peer Coordinators and identify PAIP groups for initial mentoring work. Develop process for recruitment, scheduling of RealMap participants for mentoring and community activities, develop plan for handling crises, brainstorming problems, for providing ongoing support to RealMAP Peer Coordinators/Participants, and obtain input from victim services. Develop flyer with RealMAP Peer Coordinators to reach out to other PAIP groups to recruit successful completers. Obtain feedback from RealMAP participants at end of support groups/ review for necessary changes early **September, 2014.** Monitor, review, and make required changes monthly based on feedback, addressing issues and moving the program forward. Brainstorm ideas with RealMAP Peer Coordinators/Participants for PSA's and how to reach fathers/ others who can benefit from Creating Lasting Family Connections curricula.

7.2.5 - Qualifications of the Proposer

Center for Advancing Domestic Peace is a 501(c)(3) corporation continuing the work begun in 1996 by the West Side Domestic Abuse Project to provide partner abuse intervention services within the City of Chicago. Under the leadership of its co-founders, Drs. Call and Stoops, the Project incorporated in 2003 with the mission to end domestic abuse through comprehensive, culturally responsive direct service, community education and outreach, and research. The program expanded its services in 2005 by opening a second office in the South Shore community and by also providing services for Spanish-speaking men in the Back-of-The-Yards (New City) neighborhood. In 2009 the Board of Directors changed the organization's name to Center for Domestic Peace, to focus more on the result the agency was seeking rather than the problem needing to be solved, later adding "Advancing" to the name to better convey the action-oriented nature of its strengths-based approach to intervention and outreach. CADP's main office moved to 813 S. Western Avenue December 1, 2009 moving quickly on information obtained in a strategic planning process showing the Center needed to relocate to an area of greater need and better access to transportation in order to advance its mission. **The mission** of Center for Advancing Domestic Peace is to end the destructive cycles of emotional, sexual, and physical domestic abuse through comprehensive, culturally responsive direct service, community education, and research.

The direct services program of the Center for Advancing Domestic Peace, "Beliefs and Skills for Domestic Peace" has held continuous approval since 1999 under the protocol established by the Illinois Department of Human Services. The protocol requires that all program co-facilitators and supervisors have the 40 hour training that the Illinois Domestic Violence Act requires for workers in victim services programs as well as an additional 20 hour training program for Partner Abuse Intervention Group Co-Facilitators that meets the standards of the IDHS Partner Abuse Services Committee (PASC). Co-facilitators must be observed in group by trained co-facilitators before beginning to co-facilitate without direct supervision and are observed by supervisors or representatives of victim services programs on a semi-annual basis. All co-facilitators at Center for Advancing Domestic Peace meet these

standards and the Center is certified by Illinois Certified Domestic Violence Professionals (ICDVP – the certification board for domestic violence professionals in Illinois) to provide the 20-hour Training and other Continuing Education workshops.

The Center serves on average 400 clients each year and conducts an extensive schedule of community outreach activities often in conjunction with Chicago Police Department districts with which it collaborates or with its primary victim services partners, Family Rescue as well as other victim service providers and community agencies. The Center is an active member of the Chicago Metropolitan Battered Women's Network and agency staff present the segment on Partner Abuse Intervention for the Network and three other victim service agencies as a part of their 40 hour trainings. The Center has provided services to clients referred by the Circuit Court of Cook County since 1999 and the Center has held contracts continuously since that time with the Court's Adult Probation Department and Social Services Department to serve indigent clients referred by the Court. Currently seven child welfare agencies working with the Illinois Department of Children and Family Services subcontract with the Center for services for their clients who need PAIP services. The Center has always participated in research in cooperation with the Court and with other researchers including the Illinois Criminal Justice Information Authority, DePaul University, the Jane Addams College of Social Work, Dominican University and the University of St. Francis. In 2010 the Center also began providing strengths-based, trauma-informed case management services to assist participants needing help with other issues and to support PAIP completion – making it unique among providers. A focus on strengths has helped participants recognize ways in which they use the strengths and skills identified in the program when angry or upset with a boss or other authority figure but not with their partner, allowing participants to better recognize the ways that they have chosen to use or not to use strengths and skills they already have. This deepens discussions about beliefs that they have used to justify their abusive behaviors. The RealMap Initiative is a natural extension of this approach to PAIP services, allowing participants to continue to examine relationship beliefs and practice pro-social skills and practice positive behaviors begun in court-mandated intervention.

7.2.5 – Qualifications of the Proposer - References

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773-375-1918

Jennifer Welch
Deputy Commissioner
City of Chicago Department of Family And Support Services
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Mary Reynolds
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Teresa Tudor PAIP Administrator
IDHS Bureau of Sexual and Domestic Violence
Prevention and Intervention
222 S. College, 2nd Floor
Springfield IL 62704
(confirmation of Protocol status, Grant status continuous since incorporation, committee participation, etc.)

Dr. Dan Lustig
Clinical Director
Haymarket Center at McDermott Center
932 W. Washington
Chicago IL 60607
312-226-7984
(Pathways to Responsible Fatherhood program; Federal subcontract @ \$40,000 per year, entering 4th year)

Lillian Cartwright
Training Coordinator
Chicago Metropolitan Battered Women's Network
1 E. Wacker Drive
Chicago, IL 60601
(training on PAIP, DV and Mental Health, DV and Substance Abuse, other training for law enforcement and State's Attorneys)

7.2.6 Key Personnel - CADP Staff who will primarily be assigned to aspects of the Real Men Advancing

Peace initiative. **Full-time employees:** Michael Feinerman, Co-executive Director, is a Certified Partner Abuse Intervention Professional with experience in substance abuse treatment. His responsibilities include day to day supervision of professional staff, administrative supervision, Board relations and development, including grant writing and community relations. Mr. Feinerman also serves on the Illinois Domestic Violence Advisory Board and the City of Chicago's Domestic Violence Coordinated Response Council. He supervises program staff working with the Haymarket Pathways to Responsible Fatherhood Program. Approximately 10% of Mr. Feinerman's time will be devoted to supervision of staff and monitoring of the RealMAP Initiative. Antonio Wheeler, Community Outreach Director; will serve as Coordinator for the RealMAP initiative. He currently coordinates the Center's outreach activities, including an extensive program of community outreach and awareness events in cooperation with community partners, to whom he also acts as liaison. Mr. Wheeler holds a Bachelor's Degree from Chicago State University and has held this position since March of 2013. He worked previously in school-based programs in addition to his own work to develop a network of resources for violence prevention in Maywood, IL. He currently also co-facilitates two Partner Abuse Intervention groups in the "Beliefs and Skills" program in addition to helping present a Healthy Relationships curriculum as part of the Center's work in a "Pathways to Responsible Fatherhood" initiative at Haymarket Center in Chicago. Fifty percent of Mr. Wheeler's time will be devoted to the RealMAP initiative. Other staff will take over his current PAIP group facilitation responsibilities, freeing him up to take on the RealMAP initiative. **Part-time employees:** Frances Brown, Training and Supervision Coordinator (Englewood) has a Masters in Criminal Justice and is also experienced as a substance abuse treatment counselor as well as former Shelter Director for Family Rescue. She recently moved from a Program Manager's role to Manager of Training and Supervision for the Center to plan, coordinate and help to present internal and external training programs as well as assisting in supervising professional staff and working with the Co-Executive Directors and the Community Outreach Facilitator to coordinate community outreach and education events. Ms. Brown's role in the RealMAP initiative will be to

assist the Coordinator in arranging schedules, supervising Peer Mentors and recruiting new completers.

This is within the scope of her usual duties and is not being charged to the Initiative budget at this time.

Christine Call, part-time Co-Executive Director, is also an Associate Professor of Social Work at the University of St. Francis in Joliet, IL in their MSW evening/ weekend program. She is also former Executive Director of the Crisis Center for South Suburbia, which had one of the first Partner Abuse Intervention Programs in Illinois, and former Executive Director of Sarah's Inn in Oak Park, where she started their PAIP program. She provides clinical consultation, supervision of MSW students, assists with program planning and is responsible for fiscal oversight and works closely with the fiscal manager and bookkeeper, in collaboration with Mike Feinerman to monitor the Center's financial position. Along with Mr. Feinerman, Ms. Brown and Ms. Burgos, Program Manager for Spanish-Speaking Services, Dr. Call provides overall agency supervision/ policy direction and supervision for MSW and other graduate program interns. Two MSW interns, one from DePaul's MSW Program and one from the University of Chicago, SSA Program will be working on this project in the event it is funded providing case management, individual crisis counseling and community outreach. Dr. Call supervises data collection and provides fiscal oversight and will work with the Coordinator, the Evaluator and other staff. Her participation is not being charged to the Initiative budget but she will, like Ms. Brown, be involved in oversight and supervision and she will be the primary liaison with the Evaluator.

The Center would have RealMAP participants serve as Peer Mentors of PAIP group participants and as Advocates in Community Outreach as outlined in the Proposal. These will be former PAIP participants who have satisfactorily completed group and wish to continue building on their work begun in their PAIP program. They would work with the Management Team and Mr. Wheeler to build the Real Men Advancing Peace in Cook County initiative and would under supervision provide mentoring to PAIP participants and facilitate community violence prevention activities with other staff. The Center will provide training about how to be effective in these more specialized roles. The base for these workers would be the Center's Western Avenue main office but the Community Outreach Director who will be the Program Coordinator

would also work at times from the Center's Englewood office. Up to four RealMAP participants will be hired as temporary part-time employees 5 hours per week; they and other RealMAP participants who will assist with mentoring group participants and provide community violence prevention will also receive Ventra/Pace single use cards for travel to and from the Center. As noted elsewhere, Dr. Alicia McLaughlin will conduct an independent evaluation of the program. Dr. McLaughlin is an Associate Professor of Social Work at the University of St. Francis in Joliet with program evaluation experience. Approximately 5% of the time and budget for bookkeeping staff would be assigned to the RealMAP Initiative. Other Center staff will assist with mentoring and case management of RealMAP participants as needed.

7.2.6 – Key Personnel - Professional Reference

For Frances Brown:

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(confirmation of Protocol status, committee
participation, etc.)

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For Antonio Wheeler:

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RESUME

Frances Brown MS, CADC , 8854 S. Wabash Ave., Chicago, Il 60619 773-383-5011

CAREER SUMMARY

To utilize my education, training, life and work experience in substance abuse and domestic violence to assist in changing unhealthy and negative lifestyles.

EDUCATION

Graduate Education: Chicago State University, Master Of Science, 1992.

Undergraduate Education: Northeastern Illinois University, Bachelor Of Arts Degree, 1984.

WORK EXPERIENCE

Center for Advancing Domestic Peace, Inc. (Formerly West Side Domestic Abuse Project, Inc.)

January 2014 – Present

Coordinator of Supervision and Training

Responsible for oversight and organization of training program schedules for internal and external training on topics related to Domestic Violence and the role of Partner Abuse Intervention in addressing it. Works with Co-Executive Directors and Outreach Director to plan and present both internal staff training and Continuing Education Workshops (including the Twenty-Hour Training for Partner Abuse Intervention Group Co-Facilitator)

January 2008 – December 2013

Program Manager, South Side: Responsible for oversight of direct service programs including Skills and Beliefs for Domestic Peace and Effective Black Parenting. Provide direct service, including co-facilitation of intervention groups and orientation sessions and parenting education assessments and group/individual services. Assist Co-Executive Directors with community contacts, and provide clinical supervision for South Shore professional staff. Continue as member of Management Team along with Co-Executive Directors and Program Manager for Spanish-Speaking Services.

July 2004 – January 2008:

Co-Executive Director: Responsible for oversight of direct service program, sharing responsibility with part-time Co-Executive Director Christine Call who is responsible

for fiscal, development and budgetary issues. Continued direct service includes co-facilitation of intervention groups and orientation sessions. Develop community contacts, participate in Family Violence Coordinating Council, Circuit Court Social Services Department Abuser Services Committee, and Illinois Dept. of Human Services Partner Abuse Services Committee. Provide clinical supervision for South Shore office professional staff.

February 2004 – July 2004:

Program Coordinator for South Side: Implemented program expansion by developing relationship with community partner and facilitating groups in new location. Concurrent duties as co-facilitator for several groups in programs main office; supervision and training of new co-facilitators and interns.

January 2003 – February 2004:

Senior Co-facilitator and Program Coordinator: Co-facilitated partner abuse intervention groups and orientations; conducted assessments and intakes, provided practical supervision to program interns and support staff, and assisted in the planning for transition from an informal coalition to a community-based not-for-profit.

September 2000 – January 2003:

Lifelink/Park Manor

Behavior Health Specialist II: Conduct Assessment and intake for men who batter and substance abuse. Provide risk education and treatment for DUI offenders and other substance abusers. Facilitate weekly group sessions for men who batter, documentation of services and case management. Individual sessions based upon need. Provide education and information to the community, organizations and service provider about men who batter. Provide referral and resources for other services based upon need.

March 2000 - September 2000

Chicago Urban League

Substance Abuse Counselor and Resource Developer: To conduct assessment, intake new participants, research community resources, provide participants with education on substance abuse and assistant male participants in establishing paternity.

October 1994-January 2000

Cornell Interventions – South Wood

Clinical Coordinator: To provide supervision to clinical and non-clinical staff for outpatient program. Involvement in charting, intake, assessments and crisis intervention. Developed and implemented new groups for example (parenting and domestic violence). Conducted utilization reviews, quality management and prepared monthly reports. Developed and implemented Dill program that consisted of risk education, treatment and aftercare. Managed client service delivery and contract compliance. Familiarity with DASA and JACHO accreditation.

October 1991- June 1992

Westside Health Partnership

Case Coordinator: To provide medical and social services referrals and resources to Public Aid Recipients.

September 1988-September 1991

Family Rescue

Shelter Program Director for Domestic Violence: Provided training/education seminars and workshops for staff and other social and community service agencies. Provided direct and non-direct services to victims/survivors of domestic violence. Prepared reports for funders, board of directors and other administrative duties. Provided direct and non-direct supervision to 18 staff Facilitated staff meetings and staff development. Managed client service delivery and contracts compliance. Familiarity with to Illinois Coalition of domestic violence and Department of Human services.

September 1986-September 1988

Human Resource Development Institute

Court Advocate For Domestic Violence: Assisted clients in obtaining Orders of Protection, education on their rights and provided alcohol and drug education. Conducted Utilization review and case management.

February 1985-September 1986

Northwestern House

Chemical Dependency Counselor II: Provided individual and group counseling to clients in a detoxification program and team leader on shift assignments residential setting.

February 1984-February 1985

Brass Foundation/Outpatient Methadone Program

Substance Abuse Counselor: Provided case management, individual, group counseling, facilitator of women program and TASC clients.

June 1978-September 1978

City Colleges of Chicago

Special Project/Educational Counselor: To provide educational counseling to public aid recipients who were interested in GED and college courses.

TRAINING, EDUCATION/CERTIFICATION:

Partner Abuse Intervention Facilitator Training.

Forty - Hours of Domestic Violence Training.

Currently taking courses to qualify for Licensed Professional Counselor at Northern Illinois University.

Certified Alcohol and Drug Counselor.

Additional information and references upon request

Curriculum Vitae

Christine R. Call

Office: University of St Francis - (815) 740-3215

Cell (847) 226-9356

<mailto:crcall1@gmail.com>

ccall@stfrancis.edu

EDUCATION

Ph.D., Social Work, Jane Addams College of Social Work,
University of Illinois at Chicago, Chicago, IL, 2001
Women's Studies Certificate

M.S.W., Jane Addams College of Social Work, University
of Illinois at Chicago, Chicago, IL, 1980

B. S., Psychology, Loyola University at Chicago,
Chicago, IL, 1970

DISSERTATION

"Substance problems in women with histories of child
abuse, partner violence, and racism."

RESEARCH EXPERIENCE

2010–present: Co-investigator with Larry Owens,
University of St. Francis and Neil Vincent, DePaul
University, in a national mixed methods survey regarding
social work faculty members' experience of the leadership
style of their academic leaders.

2008–present: Co-investigator with C. Stoops, Dominican
University and Neil Vincent, DePaul University in a
community-based multi-method research collaboration:
"Exploration of Strengths and Needs of Partner Abuse
Program Completers."

2006–2008: Co-investigator with C. Stoops, Dominican
University: "Exploration of Strengths and Needs of Partner
Abuse Program Completers." An agency evaluation
funded by Center for Domestic Peace, formerly West Side
Domestic Abuse Project, Inc., Chicago, IL.

2007: Co-investigator with Carolyn Turturro, University of
Arkansas at Little Rock: "Understanding homelessness in
Arkansas."

2005–2007: Project Coordinator and Co-investigator with
C. Anderson, N. Harm, D. Montague, A. Thombre, and P.

Wilkerson on a study that evaluates: 1) whether journal writing by parents in prison helps to strengthen family ties and increase psychological health; 2) what factors for parents in prison enrolled in the Even Start Family Literacy program at The Centers For Youth and Families are associated with program completion; 3) the use of infotainment to teach children of parents in prison about the criminal justice system; and 4) caregivers' experiences with parenting a child with a parent in prison. This study is funded with a University of Arkansas at Little Rock Community University Partnership Grant.

2002-2007: Co-investigator with L. Bennett, C. Stoops, and H. Flett. "Outcomes of Circuit Court of Cook County Department of Social Service Domestic Violence Intervention Programs," a research project funded by the Illinois Criminal Justice Authority in collaboration with the Circuit Court of Cook County Social Service Department.

2002-2007: Co-investigator with L. Bennett, M Fendrich, and C. Stoops. "Improving Intervention with Batterers: Attrition and Reliability of Measures," a research project funded by the University of Illinois at Chicago Campus Research Board.

1998-2001: Principal Investigator: "Substance problems in women with histories of child abuse, partner violence, and racism." Doctoral Dissertation, University of Illinois at Chicago.

Research Assistant, Jane Addams College of Social Work, University of Illinois at Chicago, Chicago, IL

1995-1997: Conducted literature searches on couple functioning and treatment for faculty project.

1994: Conducted literature searches on chronic mental illness for faculty project.

1993: Assisted faculty in developing training and evaluation of child welfare workers.

TEACHING EXPERIENCE

June 2013: University of St. Francis, Joliet, IL
Associate Professor, Tenure

2007- 2013: University of St. Francis, Joliet, IL
Assistant Professor

MSW Program: Human Behavior and the Social Environment I (1 semester), Field Practicum: Integrative Seminar III (3 semesters), Field Practicum: Integrative Seminar IV (3 semesters), Field Practicum: Integrative Seminar I (3 semesters), Field Practicum: Integrative Seminar II (3 semesters), Ethical Issues in Contemporary Social Work (1 semester), Social Work Practice I (4 semesters), Social Work Practice II: (4 semesters), Social Policy II: Ethics in Social Welfare (1 semester), Social Work Research Methods (1 semester), Advanced Research Methods (1 Semester), Women's Issues and Feminist Practice (7 semesters), Domestic Violence (7 semesters, 2 of which were on-line), and Military Social Work (1 semester).

BSW Program: Legal Issues in the Helping Profession (1 semester), Human Behavior and the Social Environment I (1 semester), Introduction to Social Work (2 semesters) and Women in Contemporary Society (1 semester).

2004-2007: School of Social Work, University of Arkansas at Little Rock, AR: Assistant Professor, MSW program:

Domestic Violence (1 semester), Foundation of Practice I (3 semesters-for two semesters taught two sections), Foundation of Practice II (2 semesters, two sections each semester), and Research Methods (2 semesters) and Human Behavior and the Social Environment (1 semester).

BSW Program: Human Behavior and the Social Environment I and II (2 semesters of each).

1995-2000: Jane Addams College of Social Work, University of Illinois at Chicago, Chicago, IL: Teaching Assistant, 1995-2000: Solely responsible for teaching the following courses: Social Work 100: Contemporary Social Work (3 semesters); Social Work 525: Practice with Women (2 semesters), Social Work 517: Practice with Family Violence, Abuse, and Neglect (1 semester).

**PROFESSIONAL &
ADMINISTRATIVE
EXPERIENCE**

1995: Women Studies Program, University of Illinois at Chicago: Teaching Assistant, American Women's Experience (1 semester). Assisted professor in developing class assignments, teaching class, and grading papers.

August 2008 – August 2009: Interim Director University of St. Francis BSW Program.

July 2004-present: Co-Executive Director – Part-time (grant-writing, fiscal oversight, clinical support) Center for Domestic Peace (formerly West Side Domestic Abuse Project, Inc., Chicago, IL.

February 2004-July 2004: Co-founder and founding Executive Director Center for Domestic Peace (formerly West Side Domestic Abuse Project), a not-for-profit organization with incorporated to provide partner abuse intervention, community education, outreach, and research. As Executive Director provided agency administration that included fundraising, grant writing, program services, community education, supervision of 17 staff members and social work interns, and oversight of a \$400,000 budget.

February 2004-July 2004: Psychiatric Social Worker (.50 FTE), University of Illinois at Chicago, Department of Psychiatry. Conducted patient intake assessments for the outpatient clinic.

February 1999-February 2004: Coordinator West Side Domestic Abuse Project and psychiatric social worker (.50-.80 FTE), Institute for Juvenile Research, Department of Psychiatry, University of Illinois at Chicago, Chicago, IL. In this role co-managed partner abuse intervention program, supervised staff and social work interns, and co- led group interventions for male perpetrators of partner abuse.

September 1997-July 2004: Private practice, clinical supervision and consultation. Specialization: Assessment and group interventions with perpetrators of partner abuse.

August 1987-September 1993: Executive Director: Sarah's Inn, Oak Park, IL. Administered a comprehensive domestic violence social service agency consisting of 20 staff and over 70 volunteers. Developed new programs and

increased agency budget through grant writing and fundraising events from \$96,000 to \$537,000.

May 1984-August 1987: Executive Director: Crisis Center For South Suburbia, Worth, IL. Managed the overall operation of a 19 bed residential shelter for victims of domestic violence and their children. Did fundraising, community education, public relations, program consultation, and staff supervision.

May 1982-February 1984: Assistant Director of Social Services: Palos Community Hospital, Palos Park, IL Supervised staff and co-managed Social Service Department.

June 1980-August 1981: Director, Girls Unit: Edison Park Home, Park, Ridge, IL. Supervised staff and managed program for emotionally disturbed adolescent female residents.

November 1978-June 1980: Assistant Supervisor: Illinois Department of Children and Family Services, Chicago, IL. Social Worker III in a multi-service Unit, North Area Office. Worked with foster children, foster families, and biological parents with a goal of family re-unification.

November 1970-November 1978: Social Worker: Illinois Department of Children and Family Services, Chicago, IL, Investigated reports of suspected child abuse, conducted case assessments, provided short-term treatment with individuals and families and case management.

PROFESSIONAL AFFILIATIONS

Academy of Certified Social Workers
Council on Social Work Education
National Association of Social Workers
American Psychological Association

LICENSURE

Licensed Clinical Social Worker (State of Illinois)
No. 149004459.

PUBLICATIONS

Call, C., Owens, L., & Vincent, N. (2013). Leadership in social work: Sustaining collaboration and mission." *Advances in Social Work* (In Press).

Call, C. and Nelsen, J. (2007). Partner abuse and women's substance problems: From vulnerability to strength. *Affilia*, 22, 334-346.

Bennett, L, Stoops, C., Call, C. and Flett, H (2007). Effects of program completion on re-arrest in a batterer intervention system. *Research on Social Work Practice*, 17, 42-54.

Bennett, L., Call, C., Flett, H., and Stoops, C. (2005). Program Completion, Behavioral Change, and Re-arrest for the Batterer Intervention System of Cook County, Illinois. Report of the Illinois Criminal Justice Information Authority <http://www.icjia.state.il.us/public/index.cfm?metasection=forms&metapage=SearchByTopic1>

PAPERS AND PRESENTATIONS

Call, C., Feinerman, M., and Harvey, J. (2012). "Strengths-based, trauma-informed case management for partner abuse intervention group participants." Illinois Department of Human Services / Illinois Coalition Against Domestic Violence Advanced Training Conference - Partner Abuse Intervention Programs, Aurora, IL

Call, C., Owens, L., Vincent, N. (2011). "Leadership in social work education: Sustaining collaboration and mission." Baccalaureate Program Directors Annual Program Meeting, Cincinnati, OH

Call, C., Owens, L., Vincent, N. (2010). "Social work leadership in the academy: Sustaining collaboration and mission." Council on Social Work Education Annual Program Meeting, Portland, OR.

Call, C., Vincent, N., & Stoops, C. (2009, Nov.). "Exploration of strengths and needs of partner abuse intervention completers." Council on Social Work Education Annual Program Meeting, San Antonio, TX

Call, C. and Ogbuagu, B. (2009, April). "Ethics and social justice." University of St. Francis Fieldwork Instructors Annual Spring Meeting.

Call, C. and Ogbuagu, B. (2008, Dec.). Discussion leaders for the University of St. Francis Workshop: "Men Stand-up to end violence against women."

Call, C. and Stoops, C. (2007). "Research with men who batter: Practice Implications." University of St. Francis Fieldwork Instructors Annual Fall Meeting.

Brown, F., Call, C. Feinerman, M. and Gonzalez, R. (2006, June). "Working with men who batter: Ethnically mixed co-facilitation." Returning to Our Roots: Social Justice Challenges in 2006. Social Welfare Action Alliance Conference, Loyola University, Chicago, IL.

Anderson, C., Call, C., Harm, N., Montague, D., Thombre, A. and Wilkerson, P. (2006, March). "Families impacted by incarceration: An exploration of factors that may increase family ties, psychological health, and prevent future incarceration." Poster session presented at the 1st University of Arkansas at Little Rock Research Symposium, Little Rock, AR.

Stoops, C. and Call, C (2005, November). "A national network of batterer intervention programs-is it time?" Co-facilitated discussion at Batterer Intervention Services Coalition of Michigan Conference: "From Roots to Wings: The Future of Batterer Intervention," Detroit, MI.

Bennett, L., Stoops, C., Flett, H. and Call, C. (2005, September). "Program completion and re-arrest in a court batterer intervention system." NASW Illinois-5th Statewide Conference, Chicago, IL.

Bennett, L., Stoops, C., Flett, H. and Call, C (2005, July). "Program completion and re-arrest in a batterer intervention system." Paper presented at the Ninth International Conference on Family Violence Research, Portsmouth NH.

Call, C. (2005, July) "Substance problems in women with histories of child abuse, partner violence, and racism." Poster session presented at the Ninth International Conference on Family Violence Research, Portsmouth NH.

Call, C. and Stoops, C (2005, March). "Men who batter: Assessment, intervention, and outcome." NASW Arkansas Annual Conference, Little Rock, AR

Call, C. (2003, October). "Substance problems in women with histories of child abuse, partner violence, and racism." Poster session presented at the Toward a Research Agenda on Violence Against Women Conference at the University of Kentucky, Lexington, KY.

Stoops, C. and Call, C. (2003, June). "Women victims of domestic abuse and the men who abuse them: Recent research and practice implications for substance abuse treatment providers." Presentation at Haymarket Center 9th Annual Summer Institute on Addictions, Chicago, IL

Call, C. (2002, January). "Substance problems in women with histories of child abuse, partner violence, and racism." Paper presented at the Sixth Annual Society for Social Work Research Conference, San Diego, CA.

Call, C. (2001, August). "Child abuse, male partner violence, and substance problem severity of women in treatment for alcohol and drug use problems." Presentation at Haymarket Center 7th Annual Summer Institute on Addictions, Chicago, IL.

Call, C. (1999, October). "Advanced facilitator training for partner abuse intervention programs." An Illinois Department of Human Services Workshop, Springfield, IL.

Stoops, C., Call, C., Alcozer, R., Colvin-Dildy, B., and Wise, J. (1999, July). "Developing a united front for substance abuse and domestic violence intervention: Relapse prevention and victim safety." Presentation at Haymarket Center 5th Annual Summer Institute on Addictions, Chicago, IL.

Stoops, C. and Call, C. (1998, December). "Research methods with behavioral health patients." Presentation at Haymarket Center Continuing Education Workshop, Chicago, IL.

Call, C. (1998, October). "Beginning facilitator training for partner abuse intervention programs." An Illinois Department of Human Services Workshop. Springfield, IL.

Stoops, C. and Call, C. (1998, June). "Shaken and stirred: Combining domestic violence services and drug/alcohol treatment." Presentation Haymarket Center, 4th Annual Summer Institute on Addictions, Chicago, IL.

Tolman, R. M., Beeman, S., and Mendoza (AKA Call), C. (1987, July). "The effectiveness of a shelter-sponsored program for men who batter: Preliminary results." Paper presented at the Family Violence Research Conference, Durham, NH.

**SERVICE ON
UNIVERSITY
COMMITTEES**

University of St. Francis

Member Teaching & Professional Growth - 2013

Co-Chair University IRB – 2009-2012

Chair University Curriculum Committee - 2009-2011

Chair Educational Standards Committee - 2011 - 2013

Chair Student Appeals Subcommittee - 2011 - 2013

Executive Committee – 2009 - 2013

Deans and Directors Committee – 2008-2009

Healthy Body, Healthy Mind Speaker Planning
Committee 2008-2011

University of St. Francis Department of Social Work

Department of Social Work Field Practicum Committee -
2007-present

Department of Social Work Faculty Search Committee -
2007 and 2008, and 2012.

Department of Social Work Admissions Committee -
2007-2012

University of Arkansas at Little Rock School of Social Work

Academic Issues Committee, 2006-2007

Practice Committee 2004-2006

Admissions Committee 2006-2007

Search Committee 2005-2007

Curriculum Committee 2004-2005

University of Arkansas at Little Rock

Faculty Senate 2005-2007

Planning and Finance Committee 2005- 2007

COMMUNITY

INVOLVEMENT

Co-founder Center for Advancing Domestic Peace
(formerly West Side Domestic Abuse Project,
Inc.) 2003- present.

Arkansas Coalition Against the Death Penalty, Board of
Directors, 2006- 2007.

Women's Project, Little Rock, AR, Treasurer, Board of
Directors. June 2006-2007.

Women's Project, Little Rock AR, Board of Directors,
2006, January – 2007.

Senior Justice Initiative, Board of Directors, University of
Arkansas at Little Rock, Department of Criminal
Justice, 2006-2007.

Illinois Department of Human Services Domestic
Violence Advisory Council, Partner Abuse Services
Committee, 1999-2004

Cook County Coordinating Council, Abuser Services
Committee, 1999-2004

Illinois Department of Human Services,
Better Practices Sub-Committee, 1999-2000

Zonta Club of Oak Park, 1990-1993

Illinois Coalition Against Domestic Violence,
Board of Directors, 1984-1990

Oak Park Youth Network Council, President, 1988-1989

Chicago Metropolitan Battered Women's Network,
Board of Directors, 1984-85

Neighborhood Housing Services, Board of Directors,
1983-84

Co-Chairperson Austin Village Tour and Festival, 1983

Austin Shock Neighborhood Association, 1981-87

Co-sponsor Parents Anonymous Group, 1979-1980

CONTRACTS AND GRANT- RELATED ACTIVITIES

Fall 2006-2007: Project Pace Universal Design Mini Grant
Award (\$1200) awarded to cover cost of GA to help with
implementation of *Writing for Social Work* Course. Co-
authored grant proposal with Sarah Cearley.

Summer 2006-2007: University of Arkansas at Little Rock
School of Social Work Mentoring Program Contract with
the Arkansas Department of Human Services Department
of Youth Services (\$116,712). Student mentors worked
with youths at high risk of re-offending. In this internship
first year MSW and senior BSW students worked with
juveniles in confinement in a Department of Youth
Services contracted facility to assist them in reaching their

goals while institutionalized and then continued to provide guidance and support upon their return to the community. Students worked with the juveniles for 9 months and in the event the juveniles required continued mentoring they were transitioned to other students entering the mentoring program in the next term.

Fall 2005 – 2007: University of Arkansas at Little Rock
Community University Partnership Grant: “Family Works”
Partnership with the Centers For Youth and Families’ Even
Start Family Literacy Program (16,485.00). Co-
investigators and grantees: C. Anderson, N. Harm, D.
Montague, A. Thombre, and P. Wilkerson.

Michael Feinerman

4844 N. Talman Ave., Apt. 2
Chicago, Illinois
60625-2837
(773) 507-5464 (C)
(773) 271-0454 (H)

Summary of qualifications

Twenty-one years experience in human services in a variety of positions, including:

- Experience in risk management and in individual, group and family counseling
- Supervisory duties
- Program Development
- Administrative responsibility for risk management, compliance and other areas.

Professional experience

Jan. 2008-Present

Center for Advancing Domestic Peace, Inc. (formerly West Side Domestic Abuse Project, Inc.)

Chicago, Illinois

Co-Executive Director

Administration of Illinois' only free-standing not-for-profit agency devoted solely to intervening with perpetrators of domestic abuse. Provide administrative supervision of program's corporate compliance and risk management efforts. Collaborate with Co-Executive director Dr. Christine Call on development, grant writing, community outreach and education, new program development, and liaison with victims' services, law enforcement, criminal justice agencies, academic institutions, medical and behavioral healthcare resources and community organizations.

2003 - 2007

Program Manager

Co-facilitated some Partner Abuse Intervention Groups for the project. Work with Co-Executive Directors and another Program Manger as part of a Management Team to determine and implement policy and procedures and to provide supervision to full-time and part-time co-facilitators and support staff. Assist with grant writing, board relations, supervision of bookkeeper and special projects, including annual fundraiser. Provide education and outreach to the public through presentations to college and university students, public forums, and substance abuse and domestic violence training and continuing education efforts. Participated in the transition of the program from loose collaboration to independent 501(c)3 community-based, not for profit corporation.

1997 - 2003

West Side Domestic Abuse Project at UIC/Haymarket and

Christine Call, LCSW & Associates (Part Time)

Participated in discussions that led to the formation of a coalition between Haymarket Center, the University of Illinois at Chicago and the Chicago Abused Women Coalition. Trained as co-facilitator; co-facilitated intervention groups for WSDAP at Haymarket and UIC and for a private practice, Christine Call, LCSW & Associates.

1997 - 2003

Haymarket Center

Chicago, Illinois

Quality, Risk and Outcomes Management (Full Time)

Coordinator; responsible for organization and supervision of Safety and Infection Control Committees, with broad responsibilities for monitoring safety, infection control, hazard management, confidentiality protections, and clinical privileging. Also responsible for developing

and implementing programs for measuring outcomes for services offered by Haymarket Center. Concurrent responsibility for assisting with the development of programs to address domestic violence issues for both victims and perpetrators in Haymarket's patient population. Cooperated with other departments, especially Licensing and Compliance, in assuring corporate compliance with grant mandates and legal, regulatory and accreditation requirements.

Haymarket Center

Chicago, Illinois

1996 - 1997

Health Education

Acting Supervisor, responsible for reorganizing department with six Health Educators, a Case Manager and an Administrative Assistant. Worked with Administration and State Agency (DASA) to re-establish Early Intervention Program for HIV Antibody Testing. Reorganized data collection process for monthly and quarterly reporting to State, Federal and Municipal agencies.

1994-1996

Grant Hospital

Chicago, Illinois

Chemical Dependence Treatment Program, Partial Hospitalization Program

Senior Addictions Therapist; responsible for treatment planning, case management, individual and group counseling, program planning, utilization review and managed-care liaison for patients in an intensive chemical dependence treatment program. Also provided services for patients in Detox programs and Intensive Outpatient programs. Provided clinical supervision for Intensive Outpatient therapist. Duties included development and implementation of protocols for new Partial Hospitalization program, coordination with Psychiatric Partial Hospitalization program staff for dual-diagnosis clients, recruiting and scheduling 12-step and other volunteers, and co-facilitation of weekly Multi-Family/Friends group. Taught classes on an as-needed basis in Grant's Clinical Training for Professional Addictions Counselors (CTPAC) program.

1993 - 1994

Grant Hospital

Chicago, Illinois

Chemical Dependence Treatment Program, Inpatient Treatment Program

Addictions Therapist; duties included intake and assessment, treatment planning, individual and group therapy, lectures, seminars, employer and family sessions. Co-facilitated Multi-Family/Friends group. Also responsible for community outreach on an as-needed basis, assisting with Professional Seminar Series and doing presentations on addiction and treatment issues for local schools.

1970-1972

Education

Lake Forest College

Lake Forest, Illinois

Attended this liberal-arts college for two years

1987-1993(Part
time)

Harold Washington College

Chicago, Illinois

Completed Advanced Certificate in Mental Health - Addiction Studies with sufficient additional coursework to meet requirements of Associate of Arts degree. Studies included two years instruction in Spanish language and literature and practicum in Addictions Treatment.

Northeastern Illinois University

Chicago, Illinois

Currently enrolled in the Board of Governors Degree Program

Accreditations

Illinois Certified Domestic Violence Professionals, Inc.

Certified Partner Abuse Intervention Professional (CPAIP)

Illinois Department of Human Services - Office of Alcoholism And Substance Abuse (now DASA) Certification as an HIV Early Intervention Counselor.

Chicago Abused Women's Coalition (Now known as Connections for Abused Women and their Children)

Certification of Completion of 40-hour training for Domestic Violence Advocates.

State of Illinois Department of Human Services and Oakton Community College

Completion of 20-hour training for Partner Abuse Intervention.

American Society for Healthcare Risk Management

Certificate of Completion; Health Care Risk Management Certificate Program

Professional memberships

ICDVP Certification number 2006-565

Community activities

1981-1984: Member, Volunteer Board of Trustees, **The Twelve Step House**, a residential recovery home for alcoholic men on Chicago's north side.

1989-1994: Volunteer, **St. James Friends On Call**, a volunteer effort of the Episcopal Cathedral of St. James in Chicago, providing non-professional services to persons living with AIDS and HIV.

1999 - Present: Illinois Department Of Human Services Domestic Violence Advisory Council

1999 - 2005: IDHS Domestic Violence-Substance Abuse Better Practices Interdisciplinary Task Force until it was disbanded, having completed its mission.

Publication: Safety and Sobriety: Best Practices in Domestic Violence and Substance Abuse (Jan. 2005, IDHS); contributing writer to "Men in Substance Abuse Treatment" chapter and principal author of the chapter entitled, "Special Populations: Lesbian, Gay, Bisexual and Transgender People".

- 2001 – 2007: Board of Directors, Illinois Certified Domestic Violence Professionals
(Certification board for domestic violence advocates in Illinois)
- Chair of Partner Abuse Intervention Professional Credential Development
committee
- 2002 – 2009: Member, Certified Partner Abuse Intervention Professional (CPAIP) Credential
committee.

Previous Experience

Twenty years' experience in food service management, including responsibilities as Executive Chef, Kitchen Manager and Dining Room Manager in a variety of fine-dining restaurants in the Chicago area. Most recent: The Berghoff Restaurant, 17 W. Adams Street, Chicago IL, 1986-1993

References

Available upon Request

Curriculum Vitae

Alicia McLaughlin, PhD, LCSW

25318 W. Glen Oaks Lane, Shorewood, IL 60404

(815) 715-4464

ePortfolio: <https://sites.google.com/site/aliciamclaughlineportfolio/>

email: amclaughlin@stfrancis.edu

EDUCATION:

- Aug. 2009 **Florida State University**, Tallahassee, FL
College of Social Work
Degree, PhD, Social Work
Dissertation Title: *The effects of degree type, the integration process, and external factors on degree completion for mothers in college: A comparison study of single mother and married mother college students*
Dissertation Chair: Dina Wilke, PhD
Committee Members: Melissa Radey, PhD, Karen Randolph, PhD & Xu-Feng Niu, PhD
- Aug. 2006 **Florida State University**, Tallahassee, FL
Certificate of Measurement and Statistics, College of Education, Department of Educational Psychology and Learning Systems
- Jan. 2006 **Florida State University**, Tallahassee, FL
Certificate of Teaching, Program for Instructional Excellence
- June 2000 **University of Chicago**, Chicago, IL
School of Social Service Administration
Degree, A.M., Social Work; Concentration: Clinical Practice
- May 1996 **Indiana University**, Bloomington, IN
College of Arts and Sciences
Degree, B.A., Psychology; Concentration: Sociology & African-American Studies

AREAS OF INTEREST AND EXPERTISE:

- School Social Work
- Medical Social Work
- Pregnant and Parenting Adolescents
- Undergraduate Education
- Welfare Policy
- Low-income Single Mothers
- Clinical Social Work Practice
- Child Welfare
- Secondary Data Analysis
- Psychometrics
- Logistic Regression
- Multiple Regression
- Structural Equation Modeling
- ANOVA, MANOVA, ANCOVA
- Longitudinal Methods
- Community Organizing

ADMINISTRATIVE EXPERIENCE:

- Aug. 2008 – Present **Department of Social Work, University of St. Francis; Joliet, IL**
- BSW/MSW Director of Field Education**
- Lead monthly field education meetings with four faculty members
 - Host bi-annual field instructor trainings and CEU workshops
 - Responsible for assisting BSW & MSW students locate internships
 - Provide bi-monthly field education reports in department meetings
 - Review field education manual to update policies
 - Revise field education forms and syllabus to satisfy 2008 EPAS standards

TEACHING EXPERIENCE:

Aug. 2008 – Present

Department of Social Work, University of St. Francis; Joliet, IL

Assistant Professor

- **Field Instruction and Seminar I & II** – (Fall & Spring Semesters). Facilitated social work undergraduate field internship seminar courses.
- **Field Practicum/Integrative Seminar III & IV** – (Fall, Spring, & Summer Semesters). Facilitated social work graduate level field internship courses of students in their concentration year.
- **Human Behavior in the Social Environment II** – (Spring 2012). Undergraduate course of 28 students for BSW core content involving the life span development.
- **Readings in Social Work** – (Summer 2010). Facilitated student bi-weekly discussion on text, "Countering the Conspiracy to Destroy Black Boys". Students applied concepts to illustrations in motion pictures.
- **Social Work in a Pluralist Society** – (Fall 2008). Taught required social work undergraduate course focusing on multiculturalism and diversity.

Aug. 2005 – Dec. 2007

College of Social Work, Florida State University; Tallahassee, FL

Teaching Assistant – Independent

- **Social Work Macro Practice II** – (Fall 2007). Social work undergraduate course on community, groups, & organizations of 21 social work students.
- **Human Behavior and the Social Environment** – (Fall 2006). Social work undergraduate life span course of 29 social work students.

Teaching Assistant

- **Social Work Policy** – Radey, Melissa, PhD. Instructor (Spring 2007). Lead class sessions and assisted in creating midterm and final examination for 22 undergraduate social work students.
- **Human Behavior and the Social Environment** – Abell, Neil, PhD. Instructor (Summer 2006). Lead class sessions and assisted in developing and grading quizzes. Kept attendance records for 15 undergraduate social work students.
- **Social Work Research** – Thyer, Bruce, PhD. Instructor (Spring 2006). Graded weekly papers. Lead class sessions of 20 social work graduate students.
- **Interviewing and Recording** – Figley, Charles, PhD. Instructor (Fall 2005). Administered and graded exams. Lead class sessions of 30 undergraduate students.

RESEARCH EXPERIENCE:

Aug. 2004 – Aug. 2006

College of Social Work, Florida State University; Tallahassee, FL

Directed Independent Study (DIS)

- **Randolph, Karen, PhD.** – DIS Advisor (Summer 2006). Collected data to validate measure on perceptions of school support for mothers in college. Wrote results of study as a publishable document.

Research Practicum

- **Tyson, Edgar, PhD.** – Practicum Supervisor (Summer & Fall 2005). Wrote publishable paper on cross-validation for gender on perceptions of rap music.

Research Assistantships

- **Siebert, Darcy, PhD.** – Research Supervisor (Summer 2005). Conceptualized research document on impairment in Social Work professionals into published manuscript.
- **Ryan, Scott, PhD.** – Research Supervisor (Spring 2005). Organized raw survey data for 3,000 plus respondents. Prepared SPSS data entry template. Conducted telephone qualitative interview with an adopted family.
- **Randolph, Karen, PhD.** – Research Supervisor (Fall 2004). Aided in NIH proposal on children's alcohol expectancies. Summarized alcohol and drug treatment experts' focus group transcript into published report.

Apr. 2000 – Sept. 2000

School of Social Service Administration, University of Chicago; Chicago, IL

- **Gehlert, Sarah, PhD., Principal Investigator** - Entered and analyzed data for National Institute of Health (NIH) funded grant for Women's Wellness study. Used Microsoft Access, SPSS, and scanner software.

Sept. 1995 – May 1996

Middle Way House; Bloomington, IN

- **Goode, Patricia, PhD., Research Supervisor** - Aided in marital violence study funded through the Indiana Bar Foundation. Developed survey questionnaires. Conducted two hour interviews with battered wives.

May 1994 – Dec. 1995

Department of Psychology, Indiana University; Bloomington, IN

- **Marital Violence Research Laboratory (Summer 1995 – Fall 1995)**
Holthzworth-Munroe, Amy, PhD., Director - Conducted face-to-face interview with men defined as either violent or nonviolent. Conducted telephone interviews of couples. Trained peers on interviews. Wrote bi-weekly research papers on assigned readings.
- **Child Development Research Laboratory (Summer 1994 – Spring 1995)**
Bates, John, PhD., Director - Received independent supervision to research childhood aggression and domestic violence. Data entry in SPSS for the Child Development Project and Indiana Preschool Project. Assisted in Child Sleep Video for postdoctoral study. Wrote weekly bibliographies on child development.

PRACTICE EXPERIENCE:

Since Nov. 2003

Licensed Clinical Social Worker, License 149.010717, State of Illinois

Jan. 2001 – July 2004

John Stroger Hospital of Cook County; Chicago, IL
Medical Social Worker

Aug. 2000 – June 2004

Youth Guidance; Chicago, IL
School Social Worker

Aug. 1999 – June 2000

Metropolitan Family Services; Chicago, IL
Social Work Intern and Team Leader

Oct. 1998 – Aug. 1999

Jane Addams Hull House Association; Chicago, IL
Social Work Intern and Summer Day Camp Teacher

Apr. 1997 – Oct. 1998

Blue Cross Blue Shield Association; Chicago, IL
National Network Accessibility Analyst

AWARDS AND SCHOLARSHIPS:

2010	Emerging Scholars (BPD – SW Congress)
2005-2006	Nominated for Outstanding Teaching Assistant Award (Florida State University)
1998-2000	Gregory Lilly Endowed Scholarship (University of Chicago)
1994	Committee on Institutional Cooperation Fellowship, (Summer Research Opportunities Program, Indiana University)
1994	"Talented Tenth" Achievement Award (Top tenth African-American percentile scholar, Indiana University)
1993	Alpha Phi Alpha Fraternity Scholarship Pageant (Runner-up, Indiana University)
1993	University Division Academic Scholarship (Indiana University)

PUBLICATIONS:

Tyson, E. & McLaughlin, A. (2012). Do males and females report similar constructs of Rap music?: A cross-gender validity of the Rap music attitude and perception scale. *Gender and Behaviour*.

McLaughlin, A. & Randolph, K. (2012). Assessing the environment for mothers in college: Development and initial validation of school support scale. *Research on Social Work Practice, 22*, 68-76.

McLaughlin, A. & McMeel, L. (2011). Constructing a model of religiosity among Franciscan faculty [Electronic version]. *AFCU Journal: A Franciscan Perspective on Higher Education*. Retrieved January 23, 2012, from http://www.franciscancollegesuniversities.org/images/stories/journal/mclaughlin__mcmeel.pdf.

Siebert, D., Siebert, C., & Taylor-McLaughlin, A. (2007). Susceptibility to emotional contagion: Its measurement and importance to social work. *Journal of Social Service Research, 33*(3), 47-56.

Randolph, K., Arrington, J., & Taylor-McLaughlin, A. (2004). *Measuring alcohol expectancies in middle childhood: A pilot study*. Tallahassee, FL: School of Social Work: Florida State University.

PUBLICATIONS: (In Progress & Revision)

McLaughlin, A. (In progress). Creating a positive classroom climate for student-mothers using evidence-based pedagogy practices. (In progress for submission to *Social Worker On-Line*).

McLaughlin, A. (In revision). What every educator should know about mothers in higher education? (In revision for publication to the *Journal about Women in Higher Education*).

McLaughlin, A. (In revision). 40th anniversary of Title IX: Rethinking educational opportunity for pregnant and parenting students in high school. (In revision for publication to *School Social Work Journal*).

PRESENTATIONS:

McLaughlin, A., Krase, K., Bryan, V., & Meyer-Adams, N. (2012, November). *Recruiting and empowering the next generation of leaders in social work education: Lessons from the BPD emerging leadership forum 2012*. Paper presented at the annual program meeting (APM) of the Council on Social Work Education, Washington, D.C.

McLaughlin, A. (2012, June). *The Augustus Tolton Honor Society: A university's response to promoting and fostering leadership in African American students*. Paper presented at the symposium of the Association of Franciscan Colleges and Universities, LaCrosse, WI.

Bryan, V., Krase, K., McLaughlin, A. & Meyer-Adams. (2012, March). *Emerging leadership forum: Leadership as vision*. Roundtable moderator at the annual conference of the Association of Baccalaureate Social Work Program Directors, Inc., Portland, OR.

McMeel, L. & McLaughlin, A. (2012, March). *Using the constructivist approach to guide student experiences in field education*. Paper presented at the annual conference of the Association of Baccalaureate Social Work Program Directors, Inc., Portland, OR.

McLaughlin, A. (2011, October). *Using ePortfolio to enhance student knowledge and skills*. Paper presented at the annual scholarship of pedagogy symposium of the Associated Colleges of the Chicago Area, Dominican University, River Forest, IL.

Bryan, V., Crisp, C., Krase, K., McLaughlin, A., & Meyer-Adams, N. (2011, February). *BPD emerging scholars and educators: Our experiences at the 2010 Social Work Congress*. Board sponsored presentation at the annual conference of the Association of Baccalaureate Social Work Program Directors, Inc., Cincinnati, OH.

McLaughlin, A. & McMeel, L. (2010, June). *Constructing a model of religiosity among Franciscan faculty*. Paper presented at the symposium of the Association of Franciscan Colleges and Universities, Fort Wayne, IN.

McMeel, L. & McLaughlin, A. (2010, October). *Social work field experiences: A constructivist approach*. Paper presented at the annual scholarship of pedagogy symposium of the Associated Colleges of the Chicago Area, Dominican University, River Forest, IL.

McLaughlin, A. (2009, November). *The effects of degree type, the integration process, and external factors on degree completion for mothers in college: A comparison study of single mother and married mother college students*. Paper presented at the faculty monthly brown bag luncheon at the University of St. Francis, Joliet, IL.

McLaughlin, A. (2009, October). *Creating a positive classroom climate for student-mothers using evidence-based pedagogy practices*. Paper presented at the annual scholarship of pedagogy symposium of the Associated Colleges of the Chicago Area, Lewis University, Romeoville, IL.

McLaughlin, A. & Randolph, K. (2008, January). *Assessing the environment for mothers in college: Development and initial validation of social support scale for community colleges*. Paper presented at the annual meeting of the Society for Social Work and Research, Washington, DC.

McLaughlin, A. & Wilke, D. (2007, October). *A look at postsecondary education for women in college: Who fairs best?*. Poster session presented at the annual meeting of the Council of Social Work Education, San Francisco, CA.

Taylor, A. (1994, August). *The effect of spousal abuse on children's aggressive behavior*. Paper presented at Summer Research Opportunities Program CIC conference, Indiana University, Bloomington, IN.

UNIVERSITY OF ST. FRANCIS FACULTY COMMITTEES:

EPAS Assessment Committee, Dept. of Social Work (2013 – Present)
Augustus Tolton Honor Society Committee – Chair (2011 – Present)
[Subcommittee of the Diversity Council]
College of Arts and Sciences Curriculum Committee – Member (2011 – Present)
Educational Standards Committee – Member (2010 – Present)
Diversity Council Committee – Member (2010 – Present)
BSW Curriculum Committee – Member (2010 – Present)
At-Risk College Students Committee – Member (2011 – 2012)
Strategic Planning Committee – Core Member (2010 – 2011)

PROFESSIONAL MEMBERSHIP AND ASSOCIATION:

Association of Baccalaureate Social Work Program Directors (BPD)
National Association of Social Workers (1999 – 2004)
Society for Social Work and Research (2004 – 2006)
Council on Social Work Education
Doctoral Student Representative (2005-2006) – FSU College of Social Work

Antonio Jevas Wheeler Jr.

3217 Wilcox Bellwood IL, 60104

773-430-9253

mr.antoniewheeler@yahoo.com

PROFILE

Criminal Justice graduate with outstanding public speaking skills, strong leadership abilities, and the ability communicate with and relate to youth, service-oriented, creative, and influential with 4 years of professional experience working with troubled youth.

EDUCATION

Bachelor of Science -Criminal Justice Chicago State University, December 2010 GPA:3.07/4.00

Majored in Criminal Justice

Awards/Activities:

- Chicago's Professional Black Man Scholarship recipient for *Outstanding Character*, 2006
- Dean's List, 2005
- Student Government Association, 2005-2008
- Mr. Chicago State University, 2008
- Member of Phi Beta Sigma Fraternity Incorporated, 2006-Present
- CPR, First Aide and Food Sanitation Certified

EXPERIENCE

Community Outreach Director

January 2013- Present

Center for Advancing Domestic Peace, Inc.

Chicago, IL

Coordinator for extensive program of community outreach for this Partner Abuse Intervention Program. Duties include co-facilitating two Partner Abuse Intervention groups, organizing and presenting presentations to schools, community groups, victim services organizations and other interested parties.

Program Coordinator – District 88

September 2011 – March 2013

P.L.C.C.A

Maywood, IL

As a program coordinator I developed training seminars to mold new employees into well equipped activity leader of an after school program alongside implementing curriculum. I am extensively experienced in data entry, grant writing and program evaluations. There is a host of other responsibilities and duties that I would appreciate the opportunity to elaborate upon.

Youth Mentor-Chicago Public Schools

October 2010 – June 2011

Concerned Christian Men

Chicago, IL

Mentored young males in Chicago Public Schools grades 3-7th the value of discipline and using life skills enrichment as the course of study. During my employment I assisted with martial arts trainings as a disciplinary art to go alongside our goal of being father figures to fatherless young black students. By the second semester my hard work was recognized and I was promoted to Site Coordinator.

Intern- Juvenile Probation Department

Fall Semester 2008

Juvenile Detention Center

Chicago, IL

Shadowed probation and detention officers during their professional routine of court, visiting appointed juveniles in residential, detention facility and also in half-way house setting. I became familiar with all aspects of their responsibility and duties, in which most I was allowed to execute independently.

Youth Mentor / Activity leader / Activity Coordinator

May – October 2010

Ada S. McKinley Community Services

Chicago, IL

Supervised and talked to troubled teenagers that came to the safe house on topics such as pursuing an education and avoiding the temptation of numerous negativities that plagued their community.

COMMUNITY SERVICES

Pacific Gardens & Mission

Chicago, IL



CENTER FOR ADVANCING
DOMESTIC PEACE, INC.

Transforming lives since 2004

Board of Directors

Kristin Bodiford

Elizabeth Hazzard

Janet Helwig
Secretary

Alan Levin

Richard Krajewski

Elvin McLaughlin
Vice-Chair

Robert Mohs
Chair

Nancy Rodriguez
Treasurer

Eva Salgado

Frank Schulz

Christopher Watts

May 17, 2014

Shannon Andrews
Chief Procurement Officer of Cook County, IL
118 N. Clark St. Room 1018
Chicago, IL 60602

Dear Ms. Andrews:

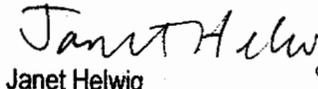
This letter is to inform you that the Board of Directors of the Center for Advancing Domestic Peace, Inc., has on this 17th day of May, 2014 by resolution duly offered, seconded and approved by vote of a majority of the Board, authorized the Center's Co-Executive Directors to enter into a contract to provide services as requested by the Justice Advisory Council of Cook County in RFP 1453-13605 and as described in the Response to RFP 1453-13605 that will be presented to you by the Co-Executive Directors on our behalf on or before May 21, 2014.

Sincerely,



Robert W. Mohs
Chair, Board of Directors

Attest:



Janet Helwig
Secretary, Board of Directors



Program Staff

Frances Brown Program Manager

Beatris Burgos Program Manager

Mary Calderon Group Co-Facilitator

Christine Call Co-Founder
And Co-Executive Director

Michael Feinerman
Co-Executive Director

Yolanda Estrada
Executive Office Assistant

Bertha Gonzalez Bookkeeper

Rob Johnson Group Co-Facilitator

Amber Hoefft Group Co-Facilitator

Anthony Scott Group Co-Facilitator

Jacqueline Snuttjer Fiscal Manager

Edretta Spencer Group Co-facilitator

Antonio Wheeler Jr.
Community Outreach Director



Charlie Stoops
Co-Founder

EXHIBIT 2

Schedule of Compensation

7.2.4 Section F

PRICE PROPOSAL/BUDGET DETAIL

The Proposer declares that it has carefully examined the Request for Proposal documents, the Proposal Forms, General and Special Conditions and Specifications identified as RFP No. 1453-13605 for Violence Prevention, Intervention and Reduction Seed Grants (\$40,000), as prepared by Cook County and has become familiar with all of the conditions under which it must be carried out and understands that by submitting proposed pricing on these pages, Proposer waives all right to plead any misunderstanding regarding the same. Any category of expense not applicable to the budget may be deleted. Indirect costs are not allowable.

Appendix 1 using Word document from Addendum No. 2**Budget Detail****A. Personnel**

List each position by title and name of employee, if available. Show the annual salary rate and the percentage of time to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization.

Name/Position*	Computation	Cost
A. Wheeler, Com Outreach Dir.	50% of \$33,000 annual salary	\$16,500
M. Feinerman, Co-Exec Dir.	10% of salary (38,000)	\$ 3,800
B. Gonzalez, Bookkeeper	5% of salary (31,200)	\$1,560
RealMap Peer Coordinators	4@\$10.00 hr/5 hrs wk/48 wks	\$9,600
2 MSW Interns	.40 FTE with both interns	0.00
Christine Call, Co-Exec Dir.	3 hrs wk/supervise staff/intern	0.00

SUB-TOTAL \$ 31,460.00

* Other CADP staff will assist in Development and support of RealMap participants as needed

B. Fringe Benefits

Fringe benefits should be based on actual known costs or an established formula. Fringe benefits are for the personnel listed in budget category (A) and only for the percentage of time devoted to the project. Fringe benefits on overtime hours are limited to FICA, Workman's Compensation, and Unemployment Compensation.

Name/Position	Computation	Cost
A. Wheeler, Com Outreach Dir.	.0985% of grant salary	\$1,625.25
M. Feinerman, Co-Exec Dir.	.0985% of grant salary	\$ 374.30
B. Gonzalez, Bookkeeper	.0985% of grant salary	\$ 153.66
RealMap Peer Coordinators	.0985% of grant wages	\$ 945.60

SUB-TOTAL \$ 3,098.81

TOTAL PERSONNEL AND FRINGE BENEFITS \$ 34,558.81

Travel

Itemize travel expenses of project personnel by purpose. Show the basis of computation (e.g., six people to 3-day training at \$X airfare, \$X lodging, \$X subsistence). In training projects, travel and meals for trainees should be listed separately. Show the number of trainees and the unit costs involved.

Identify the location of travel, if known. Travel for consultants will only be reimbursed for resources traveling from more than 50 miles outside of Cook County and shall be consistent with Cook County travel reimbursement policies. All travel shall be pre-approved by the Justice Advisory Council.

Purpose of Travel	Location	Item	Computation	Cost
RealMap Peer Mentors/Advocates Travel CTA	To/from various events/groups	CTA Pass \$6.00 each round trip	Average 4 Mentors wk x \$6.00 round trip x 48 weeks	\$1,152.00
A. Wheeler Staff RealMap Coordinator	To/from various community prevention events/activities	Mileage reimbursement @40 cents/mile	Average 3 events month @ 25 miles round trip each event	\$360.00

TOTAL \$ 1,512.00

C. Supplies

List items by type. Generally, supplies include any materials that are expendable or consumed during the course of the project.

Supply Items	Computation	Cost
Gen. office supplies	Materials for printing	\$150.00
Mailing supplies	Postage, mailers, envelopes	\$25.00
Participant supplies	Notebooks, pen/pencils, folders	\$50.00

TOTAL \$ 225.00

D. Other Costs

List items (e.g., rent, reproduction, telephone, janitorial or security services, and investigative or confidential funds) by major type and the basis of the computation. For example, provide the square footage and the cost per square foot for rent, or provide a monthly rental cost and how many months to rent.

Description	Computation	Cost
Food, awards, incentives, etc.		\$2,004.29
Program Evaluation Fee	Flat Fee –Dr. A. McLaughlin	\$1,000.00
Curriculum licenses – CLFC*		
“Getting Real” (GR)	Curriculum, posters and participant 25 workbooks	\$250.00
“Raising Resilient Youth” (RRY)	Curriculum, posters and participant 25 workbooks	\$250.00
Additional GR material	25 extra participant workbooks	\$99.95
Additional RRY material	25 extra participant workbooks	\$99.95

+ In-kind donations of food and recreational fee reductions will be solicited

*Creating Lasting Family Connections

TOTAL \$ 3,704.19

Budget Summary- When you have completed the budget worksheet, transfer the totals for each category to the spaces below.

Budget Category		Amount
A	Personnel	\$31,460.00
B	Fringe Benefits	\$3,098.81
C	Travel	\$1,512.00
D	Supplies	\$ 225.00
E	Other Costs	\$3,704.19
	Grand Total	\$40,000.00

EXHIBIT 3

Evidence of Insurance



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

08/20/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Connor & Gallagher Ins. Serv. 4933 Lincoln Avenue Lisle, IL 60532 Bob Glonek	CONTACT NAME: Bob Glonek	
	PHONE (A/C, No, Ext): 630-810-9100	FAX (A/C, No): 630-810-0100
E-MAIL ADDRESS:		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A: U.S. Liability Insurance Co.		
INSURER B: U.S. Liability Insurance Co.		
INSURER C: U.S. Liability Insurance Co.		
INSURER D:		
INSURER E:		
INSURER F:		

INSURED Center For Advancing Domestic
 Christine Call
 813 S. Western Ave
 Chicago, IL 60612

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADOL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
<input checked="" type="checkbox"/>	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		TBD	08/20/2014	08/20/2015	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
B	Professional liab		TBD	08/20/2014	08/20/2015	A 2,000,000
C	Directors and off.		TBD	08/20/2014	08/20/2015	B 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Certificate Of Insurance

CERTIFICATE HOLDER Center For Advancing Domestic Peace Christine Call 816 S. Western Ave Chicago, IL 60612	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
--	--

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER ANDREW CZYSZ (23210) 4190 W EUCLID AVE ROLLING MEADOWS, IL 60008	CONTACT NAME: ANDREW CZYSZ
	PHONE A/C, No, Ext): 847-844-1922 FAX (A/C, No): 866-576-1950
	E-MAIL ADDRESS: ANDY.CZYSZ@COUNTRYFINANCIAL.COM
	INSURER(S) AFFORDING COVERAGE Insurer A: COUNTRY Mutual Insurance Company NAIC # 20990
INSURED 6300996 CENTER FOR ADVANCING DOMESTIC PEACE INC. 813 S. WESTERN AVE CHICAGO, IL 60612	Insurer B: Liberty Mutual Insurance
	Insurer C:
	Insurer D:
	Insurer E:
	Insurer F:

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> BUSINESSOWNERS GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC						EACH OCCURRENCE	\$
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$
							MED. EXPENSE (Any one person)	\$
							PERSONAL & ADV INJURY	\$
							GENERAL AGGREGATE	\$
							PRODUCTS - COMP/OP AGG	\$
								\$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL AWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident)	\$
							BODILY INJURY (Per person)	\$
							BODILY INJURY (per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
A	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$ 10,000						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER MEMBER EXCLUDED? Y N/A (MANDATORY IN NH) If yes, describe under DESCRIPTION OF OPERATIONS below			WC5-34S-549327-014	6/30/2014	6/30/15	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER	
							E.L EACH ACCIDENT	\$500,000
							E.L DISEASE - EACH EMPLOYEE	\$500,000
							E.L DISEASE - POLICY LIMIT	\$500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

ADDITIONAL INSURED:
 COOK COUNTY ILLINOIS, ITS OFFICIALS, AGENCIES AND EMPLOYEES, 118 N CLARK ST. CHICAGO, IL 60602
 CONTRACT # 1453-13605G

(CONTINUED)

CERTIFICATE HOLDER OFFICE OF THE CHIEF PROCUREMENT OFFICER COOK COUNTY 118 N. CLARK STREET ROOM 1018 CHICAGO, IL 60602	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

EXHIBIT 4

Economic Disclosure Statement (EDS) Forms

ECONOMIC DISCLOSURE STATEMENT
**ECONOMIC DISCLOSURE STATEMENT
 AND EXECUTION DOCUMENT
 INDEX**

Section	Description	Pages
Instructions	Instructions for Completion of EDS.....	EDS i - ii
1	MBE/WBE Utilization Plan.....	EDS 1
2	Letter of Intent.....	EDS 2
3	Petition for Reduction/Waiver of MBE/WBE Participation Goals.....	EDS 3
4	Certifications.....	EDS 4, 5
5	Economic and Other Disclosures, Affidavit of Child Support Obligations and Disclosure of Ownership Interest.....	EDS 6 – 12
6	Sole Proprietor Signature Page.....	EDS 13a/b/c
7	Partnership Signature Page.....	EDS 14/a/b/c
8	Limited Liability Corporation Signature Page.....	EDS 15a/b/c
9	Corporation Signature Page.....	EDS 16a/b/c
10	Cook County Signature Page.....	EDS 17

ECONOMIC DISCLOSURE STATEMENTINSTRUCTIONS FOR COMPLETION OF
ECONOMIC DISCLOSURE STATEMENT AND EXECUTION DOCUMENT

This Economic Disclosure Statement and Execution Document ("EDS") is to be completed and executed by every Bidder on a County contract, every party responding to a Request for Proposals or Request for Qualifications ("Proposer"), and others as required by the Chief Procurement Officer. If the Undersigned is awarded a contract pursuant to the procurement process for which this EDS was submitted (the "Contract"), this Economic Disclosure Statement and Execution Document shall stand as the Undersigned's execution of the Contract.

Definitions. Capitalized terms used in this EDS and not otherwise defined herein shall have the meanings given to such terms in the Instructions to Bidders, General Conditions, Request for Proposals, Request for Qualifications, or other documents, as applicable.

"Affiliated Entity" means a person or entity that, directly or indirectly: controls the Bidder, is controlled by the Bidder, or is, with the Bidder, under common control of another person or entity. Indicia of control include, without limitation, interlocking management or ownership; identity of interests among family members; shared facilities and equipment; common use of employees; and organization of a business entity following the ineligibility of a business entity to do business with the County under the standards set forth in the Certifications included in this EDS, using substantially the same management, ownership or principals as the ineligible entity.

"Bidder," "Proposer," "Undersigned," or **"Applicant,"** is the person or entity executing this EDS. Upon award and execution of a Contract by the County, the Bidder, Proposer, Undersigned or Applicant, as the case may be, shall become the Contractor or Contracting Party.

"Proposal," for purposes of this EDS, is the Undersigned's complete response to an RFP/RFQ, or if no RFQ/RFP was issued by the County, the "Proposal" is such other proposal, quote or offer submitted by the Undersigned, and in any event a "Proposal" includes this EDS.

"Code" means the Code of Ordinances, Cook County, Illinois available through the Cook County Clerk's Office website (<http://www.cookctyclerk.com/sub/ordinances.asp>). This page can also be accessed by going to www.cookctyclerk.com, clicking on the tab labeled "County Board Proceedings," and then clicking on the link to "Cook County Ordinances."

"Contractor" or **"Contracting Party"** means the Bidder, Proposer or Applicant with whom the County has entered into a Contract.

"EDS" means this complete Economic Disclosure Statement and Execution Document, including all sections listed in the Index and any attachments.

"Lobby" or **"lobbying"** means to, for compensation, attempt to influence a County official or County employee with respect to any County matter.

"Lobbyist" means any person or entity who lobbies.

"Prohibited Acts" means any of the actions or occurrences which form the basis for disqualification under the Code, or under the Certifications hereinafter set forth.

Sections 1 through 3: MBE/WBE Documentation. Sections 1 and 2 must be completed in order to satisfy the requirements of the County's MBE/WBE Ordinance, as set forth in the Contract Documents, if applicable. If the Undersigned believes a waiver is appropriate and necessary, Section 3, the Petition for Waiver of MBE/WBE Participation must be completed.

Section 4: Certifications. Section 4 sets forth certifications that are required for contracting parties under the Code. Execution of this EDS constitutes a warranty that all the statements and certifications contained, and all the facts stated, in the Certifications are true, correct and complete as of the date of execution.

Section 5: Economic and Other Disclosures Statement. Section 5 is the County's required Economic and Other Disclosures Statement form. Execution of this EDS constitutes a warranty that all the information provided in the EDS is true, correct and complete as of the date of execution, and binds the Undersigned to the warranties, representations, agreements and acknowledgements contained therein.

ECONOMIC DISCLOSURE STATEMENT

**INSTRUCTIONS FOR COMPLETION OF
ECONOMIC DISCLOSURE STATEMENT AND EXECUTION DOCUMENT**

Sections 6, 7, 8, 9: Execution Forms. The Bidder executes this EDS, and the Contract, by completing and signing three copies of the appropriate Signature Page. Section 6 is the form for a sole proprietor; Section 7 is the form for a partnership or joint venture; Section 8 is the form for a Limited Liability Corporation, and Section 9 is the form for a corporation. Proper execution requires THREE ORIGINALS; therefore, the appropriate Signature Page must be filled in, three copies made, and all three copies must be properly signed, notarized and submitted. The forms may be printed and completed by typing or hand writing the information required.

Required Updates. The information provided in this EDS will be kept current. In the event of any change in any information provided, including but not limited to any change which would render inaccurate or incomplete any certification or statement made in this EDS, the Undersigned will supplement this EDS up to the time the County takes action, by filing an amended EDS or such other documentation as is requested.

Additional Information. The County's Governmental Ethics and Campaign Financing Ordinances, impose certain duties and obligations on persons or entities seeking County contracts, work, business, or transactions. For further information please contact the Director of Ethics at (312) 603-4304 (69 W. Washington St. Suite 3040, Chicago, IL 60602) or visit our web-site at www.cookcountygov.com and go to the Ethics Department link. The Bidder must comply fully with the applicable ordinances.

ECONOMIC DISCLOSURE STATEMENT

MBE/WBE UTILIZATION PLAN (SECTION 1)

BIDDER/PROPOSER HEREBY STATES that all MBE/WBE firms included in this Plan are certified MBEs/WBEs by at least one of the entities listed in the General Conditions.

I. **BIDDER/PROPOSER MBE/WBE STATUS:** (check the appropriate line)

- Bidder/Proposer is a certified MBE or WBE firm. (If so, attach copy of appropriate Letter of Certification)
- Bidder/Proposer is a Joint Venture and one or more Joint Venture partners are certified MBEs or WBEs. (If so, attach copies of Letter(s) of Certification, a copy of Joint Venture Agreement clearly describing the role of the MBE/WBE firm(s) and its ownership interest in the Joint Venture and a completed Joint Venture Affidavit – available from the Office of Contract Compliance)
- Bidder/Proposer is not a certified MBE or WBE firm, nor a Joint Venture with MBE/WBE partners, but will utilize MBE and WBE firms either directly or indirectly in the performance of the Contract. (If so, complete Sections II and III).

II. Direct Participation of MBE/WBE Firms Indirect Participation of MBE/WBE Firms

Where goals have not been achieved through direct participation, Bidder/Proposer shall include documentation outlining efforts to achieve Direct Participation at the time of Bid/Proposal submission. Indirect Participation will only be considered after all efforts to achieve Direct Participation have been exhausted. Only after written documentation of Good Faith Efforts is received will Indirect Participation be considered.

MBEs/WBEs that will perform as subcontractors/suppliers/consultants include the following:

MBE/WBE Firm: Tribune Products

Address: 5719 W. Howard St., Niles IL 60714

E-mail: tpc@tribuneproducts.com

Contact Person: Cindy Day Phone: 847-972-6110

Dollar Amount Participation: \$ 3,500.00

Percent Amount of Participation: 9% %

*Letter of Intent attached? Yes No

*Letter of Certification attached? Yes No

MBE/WBE Firm: _____

Address: _____

E-mail: _____

Contact Person: _____ Phone: _____

Dollar Amount Participation: \$ _____

Percent Amount of Participation: _____ %

*Letter of Intent attached? Yes _____ No _____

*Letter of Certification attached? Yes _____ No _____

Attach additional sheets as needed.

***Additionally, all Letters of Intent, Letters of Certification and documentation of Good Faith Efforts omitted from this bid/proposal must be submitted to the Office of Contract Compliance so as to assure receipt by the Contract Compliance Administrator not later than three (3) business days after the Bid Opening date.**

ECONOMIC DISCLOSURE STATEMENT

COOK COUNTY GOVERNMENT LETTER OF INTENT (SECTION 2)

M/WBE Firm: Tribune Products Certifying Agency: Cook County IL; Office of the Chief Procurement Officer
 Address: 5719 W. Howard St. Certification Expiration Date: _____
 City/State: Niles, IL Zip: 60714 FEIN #: _____
 Phone: 847-972-6110 Fax: 847-972-6117 Contact Person: Cindy Day
 Email: tpc@tribuneproducts.com Contract #: 1453-13605
 Participation: _____ Direct Indirect

Will the M/WBE firm be subcontracting any of the performance of this contract to another firm?
 No _____ Yes _____ If "Yes", please attach explanation. Proposed Subcontractor: _____

The undersigned M/WBE is prepared to provide the following Commodities/Services for the above named Project/ Contract:
Office Supplies, printing and promotional items

Indicate the Dollar Amount, or Percentage, and the Terms of Payment for the above-described Commodities/ Services:
\$3,500 annual purchases, Net 30 days.
Approximately 9% of the contract amount.

(If more space is needed to fully describe M/WBE Firm's proposed scope of work and/or payment schedule, attach additional sheets)

THE UNDERSIGNED PARTIES AGREE that this Letter of Intent will become a binding Subcontract Agreement conditioned upon the Bidder/Proposer's receipt of a signed contract from the County of Cook. The Undersigned Parties do also certify that they did not affix their signatures to this document until all areas under Description of Service/ Supply and Fee/Cost were completed.

Cindy Day
 Signature (M/WBE)
Cindy Day

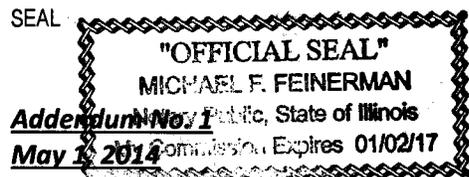
Print Name
Tribune Products

Firm Name
May 17, 2014

Date

Subscribed and sworn before me
 this 19th day of May, 2014.

Notary Public Michael F. Feinerman



Christine Call
 Signature (Prime Bidder/Proposer)
Christine Call

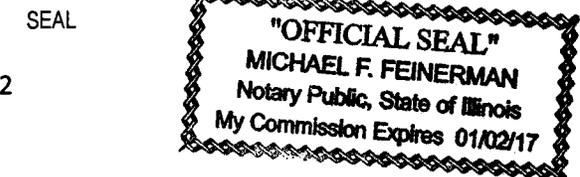
Print Name
Center for Advancing Domestic Peace, Inc.

Firm Name
May 17, 2014

Date

Subscribed and sworn before me
 this 17th day of May, 2014.

Notary Public Michael F. Feinerman





COUNTY OF COOK BUREAU OF FINANCE
 OFFICE OF CONTRACT COMPLIANCE
JACQUELINE GOMEZ, DIRECTOR
 118 N Clark, Room 1020 | Chicago, Illinois 60602-1304 | Tel (312) 603-5502

TONI PRECKWINKLE

PRESIDENT
 Cook County Board
 of Commissioners

EARLEAN COLLINS
 1st District

ROBERT STEELE
 2nd District

JERRY BUTLER
 3rd District

STANLEY MOORE
 4th District

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 6th District

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 9th District

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 10th District

JOHN P. DALEY
 11th District

JOHN A. FRITCHEY
 12th District

LARRY SUFFREDIN
 13th District

GREGG GOSLIN
 14th District

TIMOTHY O. SCHNEIDER
 15th District

JEFFREY R. TOBOLSKI
 16th District

ELIZABETH ANN DOODY GORMAN
 17th District

February 27, 2014

Ms. Cindy Day, President
 Tribune Products Company
 5719 W. Howard Street
 Niles, IL 60714

Annual Certification Expires: **February 27, 2015**

Dear Ms. Day:

Congratulations on your continued eligibility for Certification as a **MBE and WBE** by Cook County Government. This Certification is valid until **February 27, 2015**.

As a condition of continued Certification, you must file a **"Re-Certification Affidavit"** within **sixty (60) business days prior to the Annual Certification Expiration date**. Failure to file this Affidavit shall result in the termination of your Certification. You must notify Cook County's Office of Contract Compliance of any change in ownership or control or any other matters or facts affecting your firm's eligibility for Certification within **fifteen (15) business days** of such change.

Cook County Government may commence action to remove your firm as a certified firm if you fail to notify us of any changes of facts affecting your firm's Certification, or if your firm otherwise fails to cooperate with the County in any inquiry or investigation. Removal of your status may also be commenced if your firm is found to be involved in bidding or contractual irregularities.

Your firm's name will be listed in Cook County's Directory of certified firms in the following area(s) of specialty:

**Regular Dealer: Office Furniture and Supplies; Marketing Products,
 Advertising Specialty and Promotional Items**

Your firm's participation on Cook County contracts will be credited toward **MBE or WBE** goals in your area(s) of specialty. While your participation on Cook County contracts is not limited to your specialty, credit toward **MBE or WBE** goals will be given only for work done in the specialty category.

Thank you for your continued interest in Cook County Government's Minority, Women, Veteran, and Service-Disabled Veteran Business Enterprise Program.

Sincerely,

Jacqueline Gomez
 Contract Compliance Director
 JG/ek

ECONOMIC DISCLOSURE STATEMENT

PETITION FOR WAIVER OF MBE/WBE PARTICIPATION (SECTION 3)

A. BIDDER/PROPOSER HEREBY REQUESTS:

FULL MBE WAIVER FULL WBE WAIVER
 REDUCTION (PARTIAL MBE and/or WBE PARTICIPATION)
 to 9 % of Reduction for MBE Participation **total for both**
 _____ % of Reduction for WBE Participation

B. REASON FOR FULL/REDUCTION WAIVER REQUEST:

Bidder/Proposer shall check each item applicable to its reason for a waiver request. Additionally, supporting documentation shall be submitted with this request. If such supporting documentation cannot be submitted with bid/proposal/quotation, such documentation shall be submitted directly to the Office of Contract Compliance no later than three (3) days from the date of submission date.

_____ (1) Lack of sufficient qualified MBEs and/or WBEs capable of providing the goods or services required by the contract. (Please explain)

_____ (2) The specifications and necessary requirements for performing the contract make it impossible or economically infeasible to divide the contract to enable the contractor to utilize MBEs and/or WBEs in accordance with the applicable participation. (Please explain)

_____ (3) Price(s) quoted by potential MBEs and/or WBEs are above competitive levels and increase cost of doing business and would make acceptance of such MBE and/or WBE bid economically impracticable, taking into consideration the Percentage of total contract price represented by such MBE and/or WBE bid. (Please explain)

(4) There are other relevant factors making it impossible or economically infeasible to utilize MBE and/or WBE firms. (Please explain) **Please see letter, attached.**

C. GOOD FAITH EFFORTS TO OBTAIN MBE/WBE PARTICIPATION:

_____ (1) Made timely written solicitation to identified MBEs and WBEs for utilization of goods and/or services; and provided MBEs and WBEs with a timely opportunity to review and obtain relevant specifications, terms and conditions of the proposal to enable MBEs and WBEs to prepare an informed response to solicitation. (Please attach)

_____ (2) Followed up initial solicitation of MBEs and WBEs to determine if firms are interested in business. (Please attach)

_____ (3) Advertised in a timely manner in one or more daily newspapers and/or trade publication for MBEs and WBEs for supply of goods and services. (Please attach)

_____ (4) Used the services and assistance of the Office of Contract Compliance staff. (Please explain)

(5) Engaged MBEs & WBEs for indirect participation. (Please explain) **Office supplies**

D. OTHER RELEVANT INFORMATION:

Attach any other documentation relative to Good Faith Efforts in complying with MBE/WBE participation.

Please see letter, Attached.



Board of Directors

Kristin Bodiford

May 20, 2014

Elizabeth Hazzard

Janet Helwig
Secretary

Jacqueline Gomez
Director

Alan Levin

Cook County Office of
Contract Compliance

Richard Krajewski

118 North Clark Street, Room 1020
Chicago IL 60602

Elvin McLaughlin
Vice-Chair

Sumit Mehta

Dear Ms. Gomez:

Robert Mohs
Chair

Please accept this letter as a narrative explaining our budgetary situation regarding our efforts to comply with the MBE/WBE requirements outlined in the contract. Center for Advancing Domestic Peace, Inc. has a strong commitment to contracting with MBE/WBE firms, but the majority of CADP expenses go toward salaries, wages and fringe benefits, rent, and insurance.

Craig Morris

Nancy Rodriguez
Treasurer

Eva Salgado

Frank Schulz

Christopher Watts

We strive to obtain bids from minority-and women-owned business enterprises for all contracted services as those services are needed and available and as funds are available to contract with services. However, due to budget constraints we have entered into only one new or substantial contract during the fiscal year just passed, and that was for a direct purchase from a manufacturer that included a factory service contract; we could not locate a similar business that was not a publicly owned corporation. As a service-based non-profit business, salaries, wages and fringe benefits are our single largest expense (\$240,021), representing 66% of our \$361,452 total FY13 expenses. Eighty-six percent of our staff members are minority and/or women (if gay men are included as a minority, the percentage is 94%). The remaining budget is largely committed to paying rent, utilities, insurance and program expenses.



Program Staff

Frances Brown Program Manager

Beatris Burgos Program Manager

Mary Calderon Group Co-Facilitator

Christine Call Co-Founder
And Co-Executive Director

Michael Feinerman
Co-Executive Director

Yolanda Estrada
Executive Office Assistant

Bertha Gonzalez Bookkeeper

Rob Johnson Group Co-Facilitator

Linda Hart Group Co-Facilitator

Amber Hoefft Group Co-Facilitator

Anthony Scott Group Co-Facilitator

Jacqueline Snuttjer Fiscal Manager

Edretta Spencer Group Co-facilitator

Antonio Wheeler Jr.
Community Outreach Director



Charlie Stoops
Co-Founder

Referrals from the Court have remained steady or declined slightly this year. CADP figures for FY 2014 may show revenue to be up somewhat although expenses are on track to be higher as well, mostly due to increased payroll. The gap between revenue and expenses is due largely to the continuing impact of the economy on both foundation funding and on program participants who are not covered under contracts or who are challenged to pay their required contract co-pays. In the fiscal year that ended June 30, 2013, 62% of our participants were unemployed (with an additional 18% who are underemployed, unable to find full-time work), and most are indigent. Our office manager has had to re-negotiate sliding-scale fee agreements for many of our unemployed participants and even some marginally employed participants in order to maintain our commitment to not deny services because of inability to pay. The Center's management team continues to pursue new foundation, corporate and individual funding, but the economic climate is improving very slowly and many organizations and individuals, still recovering from the steep downturn, have been slow to return to former levels of support for non-profits.

Among the largest of our other expenses is the cost of office supplies. Our supplier for office supplies is Tribune Products Company (Cindy Day, President and CEO), which is MBE(8)/WBE certified as evidenced by the attached letter. We have executed a Letter of Intent (attached) to use this firm as our principal supplier of office supplies. We committed last year to a contract amount of \$5,100.00; our actual purchases from Tribune products in the twelve month period of ending August 30, 2012 have totaled less than that amount, partly because we have reduced spending as much as possible and partly because we have found lower prices on many commonly ordered supplies through a not-for-profit company that sells supplies to non-profits. As a result we are committing, as indicated in the attached Letter of Intent, to commit to \$3,500.00 for the next contract year, the approximate amount of our business with Tribune Products since May 1 of 2013. There is some likelihood that actual expenses may be higher, as replacements of some office equipment (delayed in order to reduce expenses) may become necessary during FY 2015. Our office manager does routinely call Tribune Products when we find a lower price elsewhere to afford Tribune the opportunity to meet the lower price if they are able to do so.

We have had the good fortune of having our annual audit provided by a Certified Public Accountant who completed this service for us in all but two of the past ten years without charge. Due to a possibility that pro-bono audit service would not be available to us for our FY 2011 and 2012 audits, we sought bids from several MBE/WBE providers. The highest of the bids was \$8,000 (that firm, Prado & Renteria, actually declined to submit a bid due to the size of our organization and the fact that their bid would have to be higher than the range we could afford) and the lowest \$3,500 (De Raimo Motto and Associates). Copies of these firms' communication with us are attached. As a courtesy, we offered the CPA who had been donating his services the opportunity to bid, and after reviewing our finances briefly he agreed to perform the audit for \$2,500, one thousand dollars below the lowest MBE/CBE bid. For our FY12 audit, the same firm further reduced its fee (to \$1,000) due to the decrease in revenue that CADP experienced in that fiscal year; they provided our FY 13 on a pro-bono basis and have indicated they will be able to do so again for FY14.

Cleaning services are provided at our main office by a minority woman who is an independent contractor (Ana Morelos), she is a small businesswoman who has so far not had the time or resources necessary to complete the applications to obtain certification as an MBE/WBE. Payment for her services during the last fiscal year totaled \$4,980.00. When a fire made our 79th Street office unusable in April of 2013, we had to find new space quickly and we were able to locate space in a building owned by another non-profit, The Salvation Army, at 845 W. 69th Street in Englewood. As security and janitorial services are included in our rent there, we no longer contract with anyone for cleaning services for our South Side office.

The contract amount sought for Violence Prevention, Intervention and Reduction services by The Center for Advancing Domestic Peace through its Proposal in response to the Cook County Justice Advisory Council's RFP 1453-13605 is a total of \$40,000.

The amount (\$3,500) in the Letter of Intent is approximately 9% of the contract amount. Although the majority of CADP expenses go toward salaries and wages, rent and insurance, we remain committed to obtaining competitive MBE/WBE contracts as opportunities arise.

Please contact either of us at 312-265-0206 if you need additional information. You can also contact Christine on her cell phone at 847-226-9356.

We look forward to continuing to provide culturally-competent and effective partner abuse intervention services for both the Circuit Court of Cook County Social Services Department and the Adult Probation Department.

Sincerely,



Christine Call, PhD., LCSW
Co-Executive Directors



Michael Feinerman, CPAIP



Michael Feinerman <mikefeinerm@gmail.com>

Fwd: Center for Domestic Peace information

1 message

Christine Call <crcall1@gmail.com>
To: Michael Feinerman <mikefeinerm@gmail.com>

Fri, Jun 10, 2011 at 8:42 PM

FYI

----- Forwarded message -----

From: **Maria Prado** <mprado@pr-cpas.com>
Date: Fri, Jun 10, 2011 at 5:03 PM
Subject: RE: Center for Domestic Peace information
To: Christine Call <crcall1@gmail.com>

Christine,

Thank you for your consideration of Prado & Renteria as a potential auditor for the financial statements of the Center for Domestic Peace. On behalf of Prado & Renteria CPAs, I would like to inform you that we will be unable to present you with a competitive proposal in response to your request. We are committed to provide all clients with quality services under the audit and accounting standards. We also possess the experience and capacity to service your organization with great dedication. However, we believe that our current pricing structure (based on the audit procedures we are required to apply in all audit engagements) would place us out of the competitive range for a client of your size.

I thank you again for your consideration and we wish you the best in the accomplishment of your organizational mission.

Thank you,

Maria de J. Prado, CPA

PRADO & RENTERIA

Bringing simplicity to complexity

DE RAIMO MOTTO & ASSOCIATES
Certified Public Accountants & Business Consultants

20855 S. La Grange Road • Suite 102 • Frankfort, IL 60423-2036 • Telephone (815) 469-7500 • Facsimile: (815) 469-6970

JOHN J. DE RAIMO
TIFFANY MOTTO

June 1, 2011

Center for Domestic Peace, Inc.
813 S Western Ave
Chicago, IL 60612

We are pleased to confirm our understanding of the services we are to provide for Center for Domestic Peace, Inc. for the year ended June 30, 2011.

We will audit the statement of financial position of the Center for Domestic Peace, Inc. as of June 30, 2011, and the related statements of activities, functional expenses, and cash flows for the year then ended. We will also prepare the state and federal tax returns for the year then ended.

The objective of our audit is the expression of an opinion about whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit will be conducted in accordance with U.S. generally accepted auditing standards and will include tests of your accounting records and other procedures we consider necessary to enable us to express such an opinion. If our opinion is other than unqualified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed an opinion, we may decline to express an opinion or to issue a report as a result of this engagement.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, if any, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected funding sources, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the Organization or to acts by management or employees acting on behalf of the Organization.

Because an audit is designed to provide reasonable, but not absolute, assurance and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform you of any material errors and any fraudulent financial reporting or misappropriation of assets that come to our attention. We will also inform you of any violations of laws or governmental regulations that come to our attention, unless

clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our audit will include obtaining an understanding of the Organization and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. However, during the audit, we will communicate to you and those charged with governance internal control related matters that are required to be communicated under professional standards.

You are responsible for making all management decisions and performing all management functions: for designating an individual with suitable skill, knowledge, or experience to oversee the tax services and any other nonattest services we provide; and for evaluating the adequacy and results of those services and accepting responsibility for them.

You are responsible for establishing and maintaining internal controls, including monitoring ongoing activities; for the selection and application of accounting principles; and for the fair presentation in the financial statements of financial position, changes in net assets, and cash flows in conformity with U.S. generally accepted accounting principles. You are also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the Organization involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the Organization received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring the Organization complies with applicable laws and regulations and for taking timely and appropriate steps to remedy any fraud, illegal acts, or violations of contracts or grant agreements that we may report.

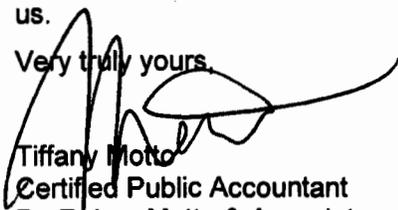
We understand that your employees will prepare all cash, accounts receivable, and other confirmations we request and will locate any documents selected by us for testing.

We expect to begin our audit on approximately August 20, 2011 and to complete your information returns and issue our report no later than September 30, 2011.

Our fee for these services has been set at \$3,550, payable on completion of the project.

We appreciate the opportunity to be of service to you and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,



Tiffany Motto
Certified Public Accountant
De Raimo Motto & Associates

ECONOMIC DISCLOSURE STATEMENT

CERTIFICATIONS (SECTION 4)

THE FOLLOWING CERTIFICATIONS ARE MADE PURSUANT TO STATE LAW AND THE CODE. THE UNDERSIGNED IS CAUTIONED TO CAREFULLY READ THESE CERTIFICATIONS PRIOR TO SIGNING THE SIGNATURE PAGE. SIGNING THE SIGNATURE PAGE SHALL CONSTITUTE A WARRANTY BY THE UNDERSIGNED THAT ALL THE STATEMENTS, CERTIFICATIONS AND INFORMATION SET FORTH WITHIN THESE CERTIFICATIONS ARE TRUE, COMPLETE AND CORRECT AS OF THE DATE THE SIGNATURE PAGE IS SIGNED. THE UNDERSIGNED IS NOTIFIED THAT IF THE COUNTY LEARNS THAT ANY OF THE FOLLOWING CERTIFICATIONS WERE FALSELY MADE, THAT ANY CONTRACT ENTERED INTO WITH THE UNDERSIGNED SHALL BE SUBJECT TO TERMINATION.

A. PERSONS AND ENTITIES SUBJECT TO DISQUALIFICATION

No person or business entity shall be awarded a contract or sub-contract, for a period of five (5) years from the date of conviction or entry of a plea or admission of guilt, civil or criminal, if that person or business entity:

- 1) Has been convicted of an act committed, within the State of Illinois, of bribery or attempting to bribe an officer or employee of a unit of state, federal or local government or school district in the State of Illinois in that officer's or employee's official capacity;
- 2) Has been convicted by federal, state or local government of an act of bid-rigging or attempting to rig bids as defined in the Sherman Anti-Trust Act and Clayton Act. Act. 15 U.S.C. Section 1 et seq.;
- 3) Has been convicted of bid-rigging or attempting to rig bids under the laws of federal, state or local government;
- 4) Has been convicted of an act committed, within the State, of price-fixing or attempting to fix prices as defined by the Sherman Anti-Trust Act and the Clayton Act. 15 U.S.C. Section 1, et seq.;
- 5) Has been convicted of price-fixing or attempting to fix prices under the laws the State;
- 6) Has been convicted of defrauding or attempting to defraud any unit of state or local government or school district within the State of Illinois;
- 7) Has made an admission of guilt of such conduct as set forth in subsections (1) through (6) above which admission is a matter of record, whether or not such person or business entity was subject to prosecution for the offense or offenses admitted to; or
- 8) Has entered a plea of nolo contendere to charge of bribery, price-fixing, bid-rigging, or fraud, as set forth in sub-paragraphs (1) through (6) above.

In the case of bribery or attempting to bribe, a business entity may not be awarded a contract if an official, agent or employee of such business entity committed the Prohibited Act on behalf of the business entity and pursuant to the direction or authorization of an officer, director or other responsible official of the business entity, and such Prohibited Act occurred within three years prior to the award of the contract. In addition, a business entity shall be disqualified if an owner, partner or shareholder controlling, directly or indirectly, 20 % or more of the business entity, or an officer of the business entity has performed any Prohibited Act within five years prior to the award of the Contract.

THE UNDERSIGNED HEREBY CERTIFIES THAT: The Undersigned has read the provisions of Section A, Persons and Entities Subject to Disqualification, that the Undersigned has not committed any Prohibited Act set forth in Section A, and that award of the Contract to the Undersigned would not violate the provisions of such Section or of the Code.

B. BID-RIGGING OR BID ROTATING

THE UNDERSIGNED HEREBY CERTIFIES THAT: In accordance with 720 ILCS 5/33 E-11, neither the Undersigned nor any Affiliated Entity is barred from award of this Contract as a result of a conviction for the violation of State laws prohibiting bid-rigging or bid rotating.

C. DRUG FREE WORKPLACE ACT

THE UNDERSIGNED HEREBY CERTIFIES THAT: The Undersigned will provide a drug free workplace, as required by Public Act 86-1459 (30 ILCS 580/2-11).

D. DELINQUENCY IN PAYMENT OF TAXES

THE UNDERSIGNED HEREBY CERTIFIES THAT: The Undersigned is not an owner or a party responsible for the payment of any tax or fee administered by Cook County, by a local municipality, or by the Illinois Department of Revenue, which such tax or fee is delinquent, such as bar award of a contract or subcontract pursuant to the Code, Chapter 34, Section 34-129.

ECONOMIC DISCLOSURE STATEMENT

E. HUMAN RIGHTS ORDINANCE

No person who is a party to a contract with Cook County ("County") shall engage in unlawful discrimination or sexual harassment against any individual in the terms or conditions of employment, credit, public accommodations, housing, or provision of County facilities, services or programs (Code Chapter 42, Section 42-30 et seq).

F. ILLINOIS HUMAN RIGHTS ACT

THE UNDERSIGNED HEREBY CERTIFIES THAT: It is in compliance with the the Illinois Human Rights Act (775 ILCS 5/2-105), and agrees to abide by the requirements of the Act as part of its contractual obligations.

G. MACBRIDE PRINCIPLES, CODE CHAPTER 34, SECTION 34-132

If the primary contractor currently conducts business operations in Northern Ireland, or will conduct business during the projected duration of a County contract, the primary contractor shall make all reasonable and good faith efforts to conduct any such business operations in Northern Ireland in accordance with the MacBride Principles for Northern Ireland as defined in Illinois Public Act 85-1390.

H. LIVING WAGE ORDINANCE PREFERENCE (COOK COUNTY CODE, CHAPTER 34, SECTION 34-127;

The Code requires that a living wage must be paid to individuals employed by a Contractor which has a County Contract and by all subcontractors of such Contractor under a County Contract, throughout the duration of such County Contract. The amount of such living wage is determined from time to time by, and is available from, the Chief Financial Officer of the County.

For purposes of this EDS Section 4, H, "Contract" means any written agreement whereby the County is committed to or does expend funds in connection with the agreement or subcontract thereof. The term "Contract" as used in this EDS, Section 4, I, specifically excludes contracts with the following:

- 1) Not-For Profit Organizations (defined as a corporation having tax exempt status under Section 501(C)(3) of the United State Internal Revenue Code and recognized under the Illinois State not-for -profit law);
- 2) Community Development Block Grants;
- 3) Cook County Works Department;
- 4) Sheriff's Work Alternative Program; and
- 5) Department of Correction inmates.

ECONOMIC DISCLOSURE STATEMENT

REQUIRED DISCLOSURES (SECTION 5)

1. DISCLOSURE OF LOBBYIST CONTACTS

List all persons or entities that have made lobbying contacts on your behalf with respect to this contract:

Name	Address
N/A	

2. LOCAL BUSINESS PREFERENCE DISCLOSURE; CODE, CHAPTER 34, SECTION 34-151(p);

"Local Business" shall mean a person authorized to transact business in this State and having a bona fide establishment for transacting business located within Cook County at which it was actually transacting business on the date when any competitive solicitation for a public contract is first advertised or announced and further which employs the majority of its regular, full time work force within Cook County, including a foreign corporation duly authorized to transact business in this State and which has a bona fide establishment for transacting business located within Cook County at which it was actually transacting business on the date when any competitive solicitation for a public contract is first advertised or announced and further which employs the majority of its regular, full time work force within Cook County.

a) Is Bidder a "Local Business" as defined above?

Yes X No _____

b) If yes, list business addresses within Cook County:

813 S. Western Avenue, Chicago IL 60612 (Main Office)

845 W. 69th Street, Chicago IL 60621

Holy Cross/IMH parish, 4521 S. Ashland, Chicago IL 60609 (Monday pm only)

c) Does Bidder employ the majority of its regular full-time workforce within Cook County?

Yes X No _____

3. THE CHILD SUPPORT ENFORCEMENT ORDINANCE (PREFERENCE (CODE, CHAPTER 34, SECTION 34-366)

Every Applicant for a County Privilege shall be in full compliance with any child support order before such Applicant is entitled to receive or renew a County Privilege. When delinquent child support exists, the County shall not issue or renew any County Privilege, and may revoke any County Privilege.

All Applicants are required to review the Cook County Affidavit of Child Support Obligations attached to this EDS (EDS-8) and complete the following, based upon the definitions and other information included in such Affidavit.

ECONOMIC DISCLOSURE STATEMENT

4. REAL ESTATE OWNERSHIP DISCLOSURES.

The Undersigned must indicate by checking the appropriate provision below and providing all required information that either:

a) The following is a complete list of all real estate owned by the Undersigned in Cook County:

N/A

PERMANENT INDEX NUMBER(S):

(ATTACH SHEET IF NECESSARY TO LIST ADDITIONAL INDEX NUMBERS)

OR:

b) The Undersigned owns no real estate in Cook County.

5. EXCEPTIONS TO CERTIFICATIONS OR DISCLOSURES.

If the Undersigned is unable to certify to any of the Certifications or any other statements contained in this EDS and not explained elsewhere in this EDS, the Undersigned must explain below:

If the letters, "NA", the word "None" or "No Response" appears above, or if the space is left blank, it will be conclusively presumed that the Undersigned certified to all Certifications and other statements contained in this EDS.

ECONOMIC DISCLOSURE STATEMENT

COOK COUNTY DISCLOSURE OF OWNERSHIP INTEREST STATEMENT

The Cook County Code of Ordinances (§2-610 et seq.) requires that any Applicant for any County Action must disclose information concerning ownership interests in the Applicant. This Disclosure of Ownership Interest Statement must be completed with all information current as of the date this Statement is signed. Furthermore, this Statement must be kept current, by filing an amended Statement, until such time as the County Board or County Agency shall take action on the application. The information contained in this Statement will be maintained in a database and made available for public viewing.

If you are asked to list names, but there are no applicable names to list, you must state NONE. An incomplete Statement will be returned and any action regarding this contract will be delayed. A failure to fully comply with the ordinance may result in the action taken by the County Board or County Agency being voided.

"Applicant" means any Entity or person making an application to the County for any County Action.

"County Action" means any action by a County Agency, a County Department, or the County Board regarding an ordinance or ordinance amendment, a County Board approval, or other County agency approval, with respect to contracts, leases, or sale or purchase of real estate.

"Entity" or "Legal Entity" means a sole proprietorship, corporation, partnership, association, business trust, estate, two or more persons having a joint or common interest, trustee of a land trust, other commercial or legal entity or any beneficiary or beneficiaries thereof.

This Disclosure of Ownership Interest Statement must be submitted by :

1. An Applicant for County Action and
2. An individual or Legal Entity that holds stock or a beneficial interest in the Applicant and is listed on the Applicant's Statement (a "Holder") must file a Statement and complete #1 only under Ownership Interest Declaration.

Please print or type responses clearly and legibly. Add additional pages if needed, being careful to identify each portion of the form to which each additional page refers.

This Statement is being made by the Applicant or Stock/Beneficial Interest Holder

This Statement is an: Original Statement or Amended Statement

Identifying Information:

Name: **Center for Advancing Domestic Peace, Inc.** D/B/A: _____ EIN NO.: **33-1075347**

Street Address: **813 S. Western Ave.**

City: **Chicago** State: **IL** Zip Code: **60612**

Phone No.: **312-265-0206**

Form of Legal Entity:

- | | | | |
|--|--------------------------------------|---|--|
| <input type="checkbox"/> Sole Proprietor | <input type="checkbox"/> Partnership | <input checked="" type="checkbox"/> Corporation | <input type="checkbox"/> Trustee of Land Trust |
| <input type="checkbox"/> Business Trust | <input type="checkbox"/> Estate | <input type="checkbox"/> Association | <input type="checkbox"/> Joint Venture |
| <input checked="" type="checkbox"/> Other (describe) Not-for-Profit | | | |

ECONOMIC DISCLOSURE STATEMENT

Ownership Interest Declaration:

1. List the name(s), address, and percent ownership of each individual and each Entity having a legal or beneficial interest (including ownership) of more than five percent (5%) in the Applicant/Holder.

Name	Address	Percentage Interest in Applicant/Holder
N/A		

2. If the interest of any individual or any Entity listed in (1) above is held as an agent or agents, or a nominee or nominees, list the name and address of the principal on whose behalf the interest is held.

Name of Agent/Nominee	Name of Principal	Principal's Address
N/A		

3. Is the Applicant constructively controlled by another person or Legal Entity? [] Yes [**X**] No
If yes, state the name, address and percentage of beneficial interest of such person or legal entity, and the relationship under which such control is being or may be exercised.

Name	Address	Percentage of Beneficial Interest	Relationship
N/A			

Declaration (check the applicable box):

[**X**] I state under oath that the Applicant has withheld no disclosure as to ownership interest in the Applicant nor reserved any information, data or plan as to the intended use or purpose for which the Applicant seeks County Board or other County Agency action.

[] I state under oath that the Holder has withheld no disclosure as to ownership interest nor reserved any information required to be disclosed.

Christine Call

Co-Executive Director

Name of Authorized Applicant/Holder Representative (please print or type) Title

[Handwritten Signature]

May 17, 2014

Signature

crCALL1@gmail.com

Date

312-265-0206

E-mail address

Phone Number

Subscribed to and sworn before me

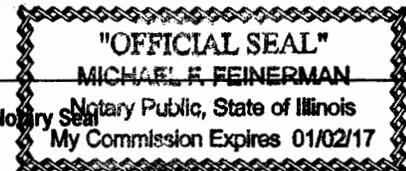
My commission expires: **1-02-2017**

this **17th** day of **May**, 2014

[Handwritten Signature]

Notary Public Signature

Notary Seal



[Handwritten Signature]

EDS-10

Addendum No. 1

May 1, 2014

ECONOMIC DISCLOSURE STATEMENT

COOK COUNTY BOARD OF ETHICS

**69 W. WASHINGTON STREET, SUITE 3040
 CHICAGO, ILLINOIS 60602
 312/603-4304
 312/603-9988 FAX 312/603-1011 TT/TDD**

FAMILIAL RELATIONSHIP DISCLOSURE PROVISION:

Section 2-582 of the Cook County Ethics Ordinance requires any person or persons doing business with Cook County, upon execution of a contract with Cook County, to disclose to the Cook County Board of Ethics the existence of familial relationships they may have with all persons holding elective office in the State of Illinois, the County of Cook, or in any municipality within the County of Cook.

The disclosure required by this section shall be filed by January 1 of each calendar year or within thirty (30) days of the execution of any contract or lease. Any person filing a late disclosure statement after January 31 shall be assessed a late filing fee of \$100.00 per day that the disclosure is late. Any person found guilty of violating any provision of this section or knowingly filing a false, misleading, or incomplete disclosure to the Cook County Board of Ethics shall be prohibited, for a period of three (3) years, from engaging, directly or indirectly, in any business with Cook County. Note: Please see Chapter 2 Administration, Article VII Ethics, Section 2-582 of the Cook County Code to view the full provisions of this section.

If you have questions concerning this disclosure requirement, please call the Cook County Board of Ethics at (312) 603-4304. Note: A current list of contractors doing business with Cook County is available via the Cook County Board of Ethics' website at: http://www.cookcountygov.com/taxonomy/ethics/Listings/cc_ethics_VendorList_.pdf

DEFINITIONS:

"Calendar year" means January 1 to December 31 of each year.

"Doing business" for this Ordinance provision means any one or any combination of leases, contracts, or purchases to or with Cook County or any Cook County agency in excess of \$25,000 in any calendar year.

"Familial relationship" means a person who is related to an official or employee as spouse or any of the following, whether by blood, marriage or adoption:

Parent	Grandparent	Stepfather
Child	Grandchild	Stepmother
Brother	Father-in-law	Stepson
Sister	Mother-in-law	Stepdaughter
Aunt	Son-in-law	Stepbrother
Uncle	Daughter-in-law	Stepsister
Niece	Brother-in-law	Half-brother
Nephew	Sister-in-law	Half-sister

"Person" means any individual, entity, corporation, partnership, firm, association, union, trust, estate, as well as any parent or subsidiary of any of the foregoing, and whether or not operated for profit.

ECONOMIC DISCLOSURE STATEMENT

SWORN FAMILIAL RELATIONSHIP DISCLOSURE FORM

Pursuant to Section 2-582 of the Cook County Ethics Ordinance, any person* doing business* with Cook County must disclose, to the Cook County Board of Ethics, the existence of familial relationships* to any person holding elective office in the State of Illinois, Cook County, or in any municipality within Cook County. Please print your responses.

Name of Owner/Employee: Christine Call Title: Co-Executive Director
Business Entity Name: Center for Advancing Domestic Peace Phone: 312-265-0206
Business Entity Address: 813 S. Western Ave., Chicago IL 60612

_____ The following familial relationship exists between the owner or any employee of the business entity contracted to do business with Cook County and any person holding elective office in the State of Illinois, Cook County, or in any municipality within Cook County.

Owner/Employee Name:	Related to:	Relationship:
1. _____		
2. _____		
3. _____		
4. _____		
5. _____		

If more space is needed, attach an additional sheet following the above format.

There is no familial relationship that exists between the owner or any employee of the business entity contracted to do business with Cook County and any person holding elective office in the State of Illinois, Cook County, or in any municipality within Cook County.

To the best of my knowledge and belief, the information provided above is true and complete.

[Signature] May 17, 2014
Owner/Employee's Signature Date

Subscribe and sworn before me this 17th day of May, 2014

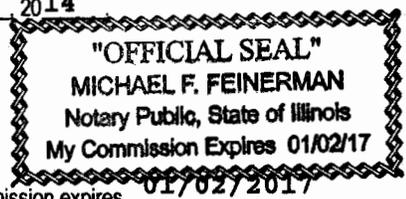
a Notary Public in and for Cook County

Michael F. Feinerman

(Signature)

NOTARY PUBLIC

SEAL



My Commission expires 01/02/2017

Completed forms must be filed within 30 days of the execution of any contract or lease with Cook County and should be mailed to:

**Cook County Board of Ethics
69 West Washington Street,
Suite 3040
Chicago, Illinois 60602**

ECONOMIC DISCLOSURE STATEMENT

**SIGNATURE BY A SOLE PROPRIETOR
(SECTION 6)**

The Undersigned hereby certifies and warrants: that all of the statements, certifications and representations set forth in this EDS are true, complete and correct; that the Undersigned is in full compliance and will continue to be in compliance throughout the term of the Contract or County Privilege issued to the Undersigned with all the policies and requirements set forth in this EDS; and that all facts and information provided by the Undersigned in this EDS are true, complete and correct. The Undersigned agrees to inform the Chief Procurement Officer in writing if any of such statements, certifications, representations, facts or information becomes or is found to be untrue, incomplete or incorrect during the term of the Contract or County Privilege.

BUSINESS NAME: _____

BUSINESS ADDRESS: _____

BUSINESS TELEPHONE: _____ FAX NUMBER: _____

FEIN/SSN: _____

COOK COUNTY BUSINESS REGISTRATION NUMBER: _____

SOLE PROPRIETOR'S SIGNATURE: _____

PRINT NAME: _____

DATE: _____

Subscribed to and sworn before me
this ____ day of _____, 20____.

My commission expires:

X _____

Notary Public Signature

Notary Seal

ECONOMIC DISCLOSURE STATEMENT

**SIGNATURE BY A PARTNERSHIP (AND/OR A JOINT VENTURE)
(SECTION 7)**

The Undersigned hereby certifies and warrants: that all of the statements, certifications and representations set forth in this EDS are true, complete and correct; that the Undersigned is in full compliance and will continue to be in compliance throughout the term of the Contract or County Privilege issued to the Undersigned with all the policies and requirements set forth in this EDS; and that all facts and information provided by the Undersigned in this EDS are true, complete and correct. The Undersigned agrees to inform the Chief Procurement Officer in writing if any of such statements, certifications, representations, facts or information becomes or is found to be untrue, incomplete or incorrect during the term of the Contract or County Privilege.

BUSINESS NAME: _____

BUSINESS ADDRESS: _____

BUSINESS TELEPHONE: _____ FAX NUMBER: _____

FEIN/SSN: _____

*COOK COUNTY BUSINESS REGISTRATION NUMBER: _____

SIGNATURE OF PARTNER AUTHORIZED TO EXECUTE CONTRACTS ON BEHALF OF PARTNERSHIP:

*BY: _____

DATE: _____

Subscribed to and sworn before me
this ____ day of _____, 20 ____
X _____

My commission expires:

Notary Public Signature

Notary Seal

* Attach hereto a partnership resolution or other document authorizing the individual signing this Signature Page to so sign on behalf of the Partnership.

ECONOMIC DISCLOSURE STATEMENT

**SIGNATURE BY A LIMITED LIABILITY CORPORATION
(SECTION 8)**

The Undersigned hereby certifies and warrants: that all of the statements, certifications and representations set forth in this EDS are true, complete and correct; that the Undersigned is in full compliance and will continue to be in compliance throughout the term of the Contract or County Privilege issued to the Undersigned with all the policies and requirements set forth in this EDS; and that all facts and information provided by the Undersigned in this EDS are true, complete and correct. The Undersigned agrees to inform the Chief Procurement Officer in writing if any of such statements, certifications, representations, facts or information becomes or is found to be untrue, incomplete or incorrect during the term of the Contract or County Privilege.

BUSINESS NAME: _____

BUSINESS ADDRESS: _____

BUSINESS TELEPHONE: _____ FAX NUMBER: _____

CONTACT PERSON: _____

FEIN: _____ *CORPORATE FILE NUMBER: _____

MANAGING MEMBER: _____ MANAGING MEMBER: _____

**SIGNATURE OF MANAGER: _____

ATTEST: _____

Subscribed to and sworn before me

this ____ day of _____, 20____

X _____

Notary Public Signature

Notary Seal

*** If the LLC is not registered in the State of Illinois, a copy of a current Certificate of Good Standing from the state of incorporation must be submitted with this Signature Page.**

**** Attach either a certified copy of the by-laws, articles, resolution or other authorization demonstrating such persons to sign the Signature Page on behalf of the LLC.**

ECONOMIC DISCLOSURE STATEMENT

SIGNATURE BY A CORPORATION

(SECTION 9)

The Undersigned hereby certifies and warrants: that all of the statements, certifications and representations set forth in this EDS are true, complete and correct; that the Undersigned is in full compliance and will continue to be in compliance throughout the term of the Contract or County Privilege issued to the Undersigned with all the policies and requirements set forth in this EDS; and that all facts and information provided by the Undersigned in this EDS are true, complete and correct. The Undersigned agrees to inform the Chief Procurement Officer in writing if any of such statements, certifications, representations, facts or information becomes or is found to be untrue, incomplete or incorrect during the term of the Contract or County Privilege.

BUSINESS NAME: Center for Advancing Domestic Peace, Inc.
BUSINESS ADDRESS: 813 S. Western Avenue
Chicago, IL 60612
BUSINESS TELEPHONE: 312-265-0206 FAX NUMBER: 312-455-0573
CONTACT PERSON: Mike Feinerman
FEIN: 33-1075347 *CORPORATE FILE NUMBER: N-6320-809-4

PLEASE LIST THE FOLLOWING OFFICERS:

PRESIDENT: Christine Call VICE PRESIDENT: Elvin McLaughlin
SECRETARY: Janet Helwig TREASURER: Nancy Rodriguez

**SIGNATURE OF PRESIDENT: *[Signature]*

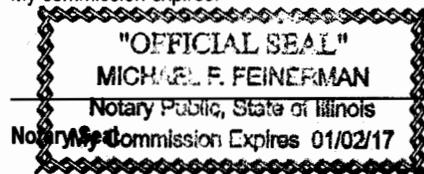
ATTEST: *[Signature]* (CORPORATE SECRETARY)

Subscribed to and sworn before me
this 17th day of May, 2014

X *[Signature]*

Notary Public Signature

My commission expires: 01/02/2017



*If the corporation is not registered in the State of Illinois, a copy of the Certificate of Good Standing from the state of incorporation must be submitted with this Signature Page.

**In the event that this Signature Page is signed by any persons than the President and Secretary, attach either a certified copy of the corporate by-laws, resolution or other authorization by the corporation, authorizing such persons to sign the Signature Page on behalf of the corporation.

COOK COUNTY SIGNATURE PAGE

(SECTION 10)

ON BEHALF OF THE COUNTY OF COOK, A BODY POLITIC AND CORPORATE OF THE STATE OF ILLINOIS, THIS CONTRACT IS HEREBY EXECUTED BY:

John E. M.

COOK COUNTY CHIEF PROCUREMENT OFFICER

DATED AT CHICAGO, ILLINOIS THIS 23 DAY OF September, 2014

IN THE CASE OF A BID PROPOSAL, THE COUNTY HEREBY ACCEPTS:

THE FOREGOING BID/PROPOSAL AS IDENTIFIED IN THE CONTRACT DOCUMENTS FOR CONTRACT NUMBER

1453-13605 G

OR

ITEM(S), SECTION(S), PART(S): _____

TOTAL AMOUNT OF CONTRACT: \$ 40,000⁰⁰
(DOLLARS AND CENTS)

FUND CHARGEABLE: _____

APPROVED AS TO FORM:

Not required

ASSISTANT STATE'S ATTORNEY

(Required on contracts over \$1,000,000.00)

APPROVED BY BOARD OF
COOK COUNTY COMMISSIONERS

SEP 10 2014

COM. _____