

**PROFESSIONAL SERVICES AGREEMENT**

**CONTRACT NO. 1453-13605C**

**VIOLENCE PREVENTION, INTERVENTION AND REDUCTION  
SEED GRANTS**

**BETWEEN**



**COOK COUNTY GOVERNMENT**

**COOK COUNTY JUSTICE ADVISORY COUNCIL**

**AND**

**STORYCATCHERS THEATRE**

**APPROVED BY BOARD OF  
COOK COUNTY COMMISSIONERS**

**SEP 10 2014**

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# PROFESSIONAL SERVICES AGREEMENT

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**List of Exhibits**

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| Exhibit 2 | Schedule of Compensation            |
| Exhibit 3 | Evidence of Insurance               |
| Exhibit 4 | Economic Disclosure Statement Forms |

**AGREEMENT**

This Agreement is made and entered into by and between the County of Cook, a public body corporate of the State of Illinois, on behalf of Office of the Chief Procurement Officer hereinafter referred to as "County" and Storycatchers Theatre, doing business as a Not-for-Profit of the State of Illinois, hereinafter referred to as "Contractor".

**BACKGROUND**

*The County of Cook issued a Request for Proposals "RFP" for Violence Prevention, Intervention and Reduction Demonstration Grants. Proposals were evaluated in accordance with the evaluation criteria published in the RFP. The Contractor was selected based on the proposal submitted and evaluated by the County representatives.*

*Contractor represents that it has the professional experience and expertise to provide the necessary services and further warrants that it is ready, willing and able to perform in accordance with the terms and conditions as set forth in this Agreement.*

**NOW, THEREFORE**, the County and Contractor agree as follows:

**TERMS AND CONDITIONS**

**ARTICLE 1: INCORPORATION OF BACKGROUND**

The Background information set forth above is incorporated by reference as if fully set forth here.

**ARTICLE 2: DEFINITIONS**

**a) Definitions**

The following words and phrases have the following meanings for purposes of this Agreement:

"**Additional Services**" means those services which are within the general scope of Services of this Agreement, but beyond the description of services required under Article 3, and all services reasonably necessary to complete the Additional Services to the standards of performance required by this Agreement. Any Additional Services requested by the Department require the approval of the Chief Procurement Officer in a written modification to this Agreement before Contractor is obligated to perform those Additional Services and before the County becomes obligated to pay for those Additional Services.

**"Agreement"** means this Professional Services Agreement, including all exhibits attached to it and incorporated in it by reference, and all amendments, modifications or revisions made in accordance with its terms.

**"Chief Procurement Officer"** means the Chief Procurement Officer for the County of Cook and any representative duly authorized in writing to act on his behalf.

**"Department"** means the Cook County Using Department.

**"Services"** means, collectively, the services, duties and responsibilities described in Article 3 of this Agreement and any and all work necessary to complete them or carry them out fully and to the standard of performance required in this Agreement.

**"Subcontractor"** means any person or entity with whom Contractor contracts to provide any part of the Services, including subcontractors and subcontractors of any tier, suppliers and materials providers, whether or not in privity with Contractor.

**b) Interpretation**

- i) The term **"include"** (in all its forms) means "include, without limitation" unless the context clearly states otherwise.
- ii) All references in this Agreement to Articles, Sections or Exhibits, unless otherwise expressed or indicated are to the Articles, Sections or Exhibits of this Agreement.
- iii) Words importing persons include firms, associations, partnerships, trusts, corporations and other legal entities, including public bodies, as well as natural persons.
- iv) Any headings preceding the text of the Articles and Sections of this Agreement, and any table of contents or marginal notes appended to it, are solely for convenience or reference and do not constitute a part of this Agreement, nor do they affect the meaning, construction or effect of this Agreement.
- v) Words importing the singular include the plural and vice versa. Words of the masculine gender include the correlative words of the feminine and neuter genders.
- vi) All references to a number of days mean calendar days, unless expressly indicated otherwise.

c) **Incorporation of Exhibits**

The following attached Exhibits are made a part of this Agreement:

Exhibit 1	Scope of Services
Exhibit 2	Schedule of Compensation
Exhibit 3	Evidence of Insurance
Exhibit 4	Economic Disclosure Statement Forms

**ARTICLE 3: DUTIES AND RESPONSIBILITIES OF CONTRACTOR**

a) **Scope of Services**

This description of Services is intended to be general in nature and is neither a complete description of Contractor's Services nor a limitation on the Services that Contractor is to provide under this Agreement. Contractor must provide the Services in accordance with the standards of performance set forth in Section 3c. The Services that Contractor must provide include, but are not limited to, those described in Exhibit 1, Scope of Services and Time Limits for Performance, which is attached to this Agreement and incorporated by reference as if fully set forth here.

b) **Deliverables**

In carrying out its Services, Contractor must prepare or provide to the County various Deliverables. "**Deliverables**" include work product, such as written reviews, recommendations, reports and analyses, produced by Contractor for the County.

The County may reject Deliverables that do not include relevant information or data, or do not include all documents or other materials specified in this Agreement or reasonably necessary for the purpose for which the County made this Agreement or for which the County intends to use the Deliverables. If the County determines that Contractor has failed to comply with the foregoing standards, it has 30 days from the discovery to notify Contractor of its failure. If Contractor does not correct the failure, if it is possible to do so, within 30 days after receipt of notice from the County specifying the failure, then the County, by written notice, may treat the failure as a default of this Agreement under Article 9.

Partial or incomplete Deliverables may be accepted for review only when required for a specific and well-defined purpose and when consented to in advance by the County. Such Deliverables will not be considered as satisfying the requirements of this Agreement and partial or incomplete Deliverables in no way relieve Contractor of its commitments under this Agreement.

**c) Standard of Performance**

Contractor must perform all Services required of it under this Agreement with that degree of skill, care and diligence normally shown by a Contractor performing services of a scope and purpose and magnitude comparable with the nature of the Services to be provided under this Agreement. Contractor acknowledges that it is entrusted with or has access to valuable and confidential information and records of the County and with respect to that information, Contractor agrees to be held to the standard of care of a fiduciary.

Contractor must assure that all Services that require the exercise of professional skills or judgment are accomplished by professionals qualified and competent in the applicable discipline and appropriately licensed, if required by law. Contractor must provide copies of any such licenses. Contractor remains responsible for the professional and technical accuracy of all Services or Deliverables furnished, whether by Contractor or its Subcontractors or others on its behalf. All Deliverables must be prepared in a form and content satisfactory to the Department and delivered in a timely manner consistent with the requirements of this Agreement.

If Contractor fails to comply with the foregoing standards, Contractor must perform again, at its own expense, all Services required to be re-performed as a direct or indirect result of that failure. Any review, approval, acceptance or payment for any of the Services by the County does not relieve Contractor of its responsibility for the professional skill and care and technical accuracy of its Services and Deliverables. This provision in no way limits the County's rights against Contractor either under this Agreement, at law or in equity.

**d) Personnel**

**i) Adequate Staffing**

Contractor must, upon receiving a fully executed copy of this Agreement, assign and maintain during the term of this Agreement and any extension of it an adequate staff of competent personnel that is fully equipped, licensed as appropriate, available as needed, qualified and assigned exclusively to perform the Services. Contractor must include among its staff the Key Personnel and positions as identified below. The level of staffing may be revised from time to time by notice in writing from Contractor to the County and with written consent of the County, which consent the County will not withhold unreasonably. If the County fails to object to the revision within 14 days after receiving the notice, then the revision will be considered accepted by the County.

ii) **Key Personnel**

Contractor must not reassign or replace Key Personnel without the written consent of the County, which consent the County will not unreasonably withhold. "Key Personnel" means those job titles and the persons assigned to those positions in accordance with the provisions of this Section 3.d(ii). The Department may at any time in writing notify Contractor that the County will no longer accept performance of Services under this Agreement by one or more Key Personnel listed. Upon that notice Contractor must immediately suspend the services of the key person or persons and must replace him or them in accordance with the terms of this Agreement. A list of Key Personnel is found in Exhibit 1, Scope of Services.

iii) **Salaries and Wages**

Contractor and Subcontractors must pay all salaries and wages due all employees performing Services under this Agreement unconditionally and at least once a month without deduction or rebate on any account, except only for those payroll deductions that are mandatory by law or are permitted under applicable law and regulations. If in the performance of this Agreement Contractor underpays any such salaries or wages, the Comptroller for the County may withhold, out of payments due to Contractor, an amount sufficient to pay to employees underpaid the difference between the salaries or wages required to be paid under this Agreement and the salaries or wages actually paid these employees for the total number of hours worked. The amounts withheld may be disbursed by the Comptroller for and on account of Contractor to the respective employees to whom they are due. The parties acknowledge that this Section 3.d(iii) is solely for the benefit of the County and that it does not grant any third party beneficiary rights.

e) **Minority and Women's Business Enterprises Commitment**

In the performance of this Agreement, including the procurement and lease of materials or equipment, Contractor must abide by the minority and women's business enterprise commitment requirements of the Cook County Ordinance, (Article IV, Section 34-267 through 272) except to the extent waived by the Compliance Director. Contractor's completed MBE/WBE Utilization Plan evidencing its compliance with this requirement are a part of this Agreement, in Section 1 of the Economic Disclosure Statement, upon acceptance by the Compliance Director. Contractor must utilize minority and women's business enterprises at the greater of the amounts committed to by the Contractor for this Agreement in accordance with Section 1 of the Economic Disclosure Statement .

**f) Insurance**

Prior to the effective date of this Contract, the Contractor, at its cost, shall secure and maintain at all times, unless specified otherwise, until completion of the term of this Contract the insurance specified below.

Nothing contained in these insurance requirements is to be construed as limiting the extent of the Contractor's responsibility for payment of damages resulting from its operations under this Contract.

Contractor shall require all Subcontractors to provide the insurance required in this Agreement, or Contractor may provide the coverages for Subcontractors. All Subcontractors are subject to the same insurance requirements as Contractor or as specified otherwise. Contractor is responsible for any deductibles or self-insured retentions.

The Cook County Department of Risk Management maintains the right to modify, delete, alter or change these requirements.

**Coverages**

**i) Workers Compensation Insurance**

Workers' Compensation shall be in accordance with the laws of the State of Illinois or any other applicable jurisdiction.

The Workers Compensation policy shall also include the following provisions:

- (1) Employers' Liability coverage with a limit of:
  - \$500,000 each Accident
  - \$500,000 each Employee
  - \$500,000 Policy Limit for Disease

**ii) Commercial General Liability Insurance**

The Commercial General Liability shall be on an occurrence form basis (ISO Form CG 0001 or equivalent) to cover bodily injury, personal injury and property damage.

- (1) Each Occurrence \$ 1,000,000
- (2) General Aggregate \$ 2,000,000

The General Liability policy shall include the following coverages:

- (1) All premises and operations;
- (2) Contractual Liability;
- (3) Products/Completed Operations;
- (4) Severability of interest/separation of insureds clause

iii) **Commercial Automobile Liability Insurance**

When any vehicles are used in the performance of this contract, Contractor shall secure Automobile Liability Insurance for bodily injury and property damage arising from the Ownership, maintenance or use of owned, hired and non-owned vehicles with a limit no less than \$1,000,000 per accident.

iv) **Professional Liability**

Contractor shall secure Professional Liability insurance covering any and all claims arising out of the performance or nonperformance of professional services for the County under this Agreement. This professional liability insurance shall remain in force for the life of the Contractor's obligations under this Agreement, and shall have a limit of liability of not less than \$1,000,000 per claim with a deductible of not more than \$100,000. If any such policy is written on a claims made form, the retroactive date shall be prior to or coincident with the effective date of this contract. Claims made form coverage, or extended reporting following the expiration or termination of this contract, shall be maintained by the Contractor for a minimum of two years following the expiration or early termination of this contract and the Contractor shall annually provide the County with proof of renewal.

**Additional requirements**

i) **Additional Insured**

The required insurance policies, with the exception of the Workers Compensation and Professional Liability, shall name Cook County, its officials, employees and agents as additional insureds with respect to operations performed. Contractor's insurance shall be primary and non-contributory with any insurance or self-insurance maintained by Cook County.

ii) **Qualification of Insurers**

All insurance companies providing coverage shall be licensed or approved by the Department of Insurance, State of Illinois, and shall have a financial rating no lower than (A-) VII as listed in A.M. Best's Key Rating Guide, current edition or interim report. Companies with ratings lower than (A-) VII will be acceptable only upon consent of the Cook County Department of Risk Management. The insurance limits required herein may be satisfied by a combination of primary, umbrella and/or excess liability insurance policies.

iii) **Insurance Notices**

The County will not allow the Contractor to commence any work under this Agreement until all insurance required under this Agreement is purchased and evidence of such is received and approved by the Chief Procurement Officer. Contractor shall provide the Office of the Chief Procurement Officer with thirty (30) days advance written notice in the event any required insurance will be cancelled, materially reduced or non-renewed. Contractor shall secure replacement coverage to comply with the stated insurance requirements and provide new certificates of insurance to the Office of the Chief Procurement Officer.

Prior to the date on which Contractor commences performance of its part of the work, Contractor shall furnish to the Office of the Chief Procurement Officer certificates of insurance maintained by Contractor. The receipt of any certificate of insurance does not constitute agreement by the County that the insurance requirements have been fully met or that the insurance policies indicated on the certificate of insurance are in compliance with insurance required above.

In no event shall any failure of the County to receive certificates of insurance required hereof or to demand receipt of such Certificates of Insurance be construed as a waiver of Contractor's obligations to obtain insurance pursuant to these insurance requirements.

iv) **Waiver of Subrogation Endorsements**

All insurance policies must contain a Waiver of Subrogation Endorsement in favor of Cook County.

g) **Indemnification**

The Contractor covenants and agrees to indemnify and save harmless the County and its commissioners, officials, employees, agents and representatives, and their respective heirs, successors and assigns, from and against any and all costs, expenses, attorney's fees, losses, damages and liabilities incurred or suffered directly or indirectly from or attributable to any claims arising out of or incident to the performance or nonperformance of the Contract by the Contractor, or the acts or omissions of the officers, agents, employees, contractors, subcontractors, licensees or invitees of the Contractor. The Contractor expressly understands and agrees that any Performance Bond or insurance protection required of the Contractor, or otherwise provided by the Contractor, shall in no way limit the responsibility to indemnify the County as hereinabove provided.

**h) Confidentiality and Ownership of Documents**

Contractor acknowledges and agrees that information regarding this Contract is confidential and shall not be disclosed, directly, indirectly or by implication, or be used by Contractor in any way, whether during the term of this Contract or at any time thereafter, except solely as required in the course of Contractor's performance hereunder. Contractor shall comply with the applicable privacy laws and regulations affecting County and will not disclose any of County's records, materials, or other data to any third party. Contractor shall not have the right to compile and distribute statistical analyses and reports utilizing data derived from information or data obtained from County without the prior written approval of County. In the event such approval is given, any such reports published and distributed by Contractor shall be furnished to County without charge.

All documents, data, studies, reports, work product or product created as a result of the performance of the Contract (the "Documents") shall be included in the Deliverables and shall be the property of the County of Cook. It shall be a breach of this Contract for the Contractor to reproduce or use any documents, data, studies, reports, work product or product obtained from the County of Cook or any Documents created hereby, whether such reproduction or use is for Contractor's own purposes or for those of any third party. During the performance of the Contract Contractor shall be responsible of any loss or damage to the Documents while they are in Contractor's possession, and any such loss or damage shall be restored at the expense of the Contractor. The County and its designees shall be afforded full access to the Documents and the work at all times.

**i) Patents, Copyrights and Licenses**

If applicable, Contractor shall furnish the Chief Procurement Officer with all licenses required for the County to utilize any software, including firmware or middleware, provided by Contractor as part of the Deliverables. Such licenses shall be clearly marked with a reference to the number of this County Contract. Contractor shall also furnish a copy of such licenses to the Chief Procurement Officer. Unless otherwise stated in these Contract documents, such licenses shall be perpetual and shall not limit the number of persons who may utilize the software on behalf of the County.

Contractor agrees to hold harmless and indemnify the County, its officers, agents, employees and affiliates from and defend, at its own expense (including reasonable attorneys', accountants' and Contractors' fees), any suit or proceeding brought against County based upon a claim that the ownership and/or use of equipment, hardware and software or any part thereof provided to the County or utilized in performing Contractor's services constitutes an infringement of any patent, copyright or license or any other property right.

In the event the use of any equipment, hardware or software or any part thereof is enjoined, Contractor with all reasonable speed and due diligence shall provide or otherwise secure for County, at the Contractor's election, one of the following: the right to continue use of the equipment, hardware or software; an equivalent system having the Specifications as provided in this Contract; or Contractor shall modify the system or its component parts so that they become non-infringing while performing in a substantially similar manner to the original system, meeting the requirements of this Contract.

**j) Examination of Records and Audits**

The Contractor agrees that the Cook County Auditor or any of its duly authorized representatives shall, until expiration of three (3) years after the final payment under the Contract, have access and the right to examine any books, documents, papers, canceled checks, bank statements, purveyor's and other invoices, and records of the Contractor related to the Contract, or to Contractor's compliance with any term, condition or provision thereof. The Contractor shall be responsible for establishing and maintaining records sufficient to document the costs associated with performance under the terms of this Contract.

The Contractor further agrees that it shall include in all of its subcontracts hereunder a provision to the effect that the subcontractor agrees that the Cook County Auditor or any of its duly authorized representatives shall, until expiration of three (3) years after final payment under the subcontract, have access and the right to examine any books, documents, papers, canceled checks, bank statements, purveyor's and other invoices and records of such subcontractor involving transactions relating to the subcontract, or to such subcontractor's compliance with any term, condition or provision thereunder or under the Contract.

In the event the Contractor receives payment under the Contract, reimbursement for which is later disallowed by the County, the Contractor shall promptly refund the disallowed amount to the County on request, or at the County's option, the County may credit the amount disallowed from the next payment due or to become due to the Contractor under any contract with the County.

To the extent this Contract pertains to Deliverables which may be reimbursable under the Medicaid or Medicare Programs, Contractor shall retain and make available upon request, for a period of four (4) years after furnishing services pursuant to this Agreement, the contract, books, documents and records which are necessary to certify the nature and extent of the costs of such services if requested by the Secretary of Health and Human Services or the Comptroller General of the United States or any of their duly authorized representatives. If Contractor carries out any of its duties under the Agreement through a subcontract with a related organization involving a value of cost of \$10,000.00 or more over a 12 month period, Contractor will cause such subcontract to contain a clause to the effect that, until the expiration of four years after the furnishing of any service pursuant to said subcontract, the related organization will make available upon request of the Secretary of Health and Human Services or the Comptroller General of the United States or any of their duly authorized representatives, copies of said subcontract and any books, documents, records and other data of said related organization that are necessary to certify the nature and extent of such costs. This paragraph relating to the retention and production of documents is included because of possible application of Section 1861(v)(1)(I) of the Social Security Act to this Agreement; if this Section should be found to be inapplicable, then this paragraph shall be deemed inoperative and without force and effect.

**k) Subcontracting or Assignment of Contract or Contract Funds**

Once awarded, this Contract shall not be subcontracted or assigned, in whole or in part, without the advance written approval of the Chief Procurement Officer, which approval shall be granted or withheld at the sole discretion of the Chief Procurement Officer. In no case, however, shall such approval relieve the Contractor from its obligations or change the terms of the Contract. The Contractor shall not transfer or assign any Contract funds or any interest therein due or to become due without the advance written approval of the Chief Procurement Officer. The unauthorized subcontracting or assignment of the Contract, in whole or in part, or the unauthorized transfer or assignment of any Contract funds, either in whole or in part, or any interest therein, which shall be due or are to become due the Contractor shall have no effect on the County and are null and void.

Prior to the commencement of the Contract, the Contractor shall identify in writing to the Chief Procurement Officer the names of any and all subcontractors it intends to use in the performance of the Contract. The Chief Procurement Officer shall have the right to disapprove any subcontractor. Identification of subcontractors to the Chief Procurement Officer shall be in addition to any communications with County offices other than the Chief Procurement Officer. All subcontractors shall be subject to the terms of this Contract. Contractor shall incorporate into all subcontracts all of the provisions of the Contract which affect such subcontract. Copies of subcontracts shall be provided to the Chief Procurement Officer upon request.

The Contractor must disclose the name and business address of each subcontractor, attorney, lobbyist, accountant, Contractor and any other person or entity whom the Contractor has retained or expects to retain in connection with the Matter, as well as the nature of the relationship, and the total amount of the fees paid or estimated to be paid. The Contractor is not required to disclose employees who are paid or estimated to be paid. The Contractor is not required to disclose employees who are paid solely through the contractor's regular payroll. "Lobbyist" means any person or entity who undertakes to influence any legislation or administrative action on behalf of any person or entity other than: 1) a not-for-profit entity, on an unpaid basis, or (2), himself. "Lobbyist" also means any person or entity any part of whose duties as an employee of another includes undertaking to influence any legislative or administrative action. If the Contractor is uncertain whether a disclosure is required under this Section, the Contractor must either ask the County, whether disclosure is required or make the disclosure.

The County reserves the right to prohibit any person from entering any County facility for any reason. All contractors and subcontractors of the Contractor shall be accountable to the Chief Procurement Officer or his designee while on any County property and shall abide by all rules and regulations imposed by the County.

**D) Professional Social Services**

In accordance with 34-146, of the Cook County Procurement Code, all Contractors or providers providing services under a Professional Social Service Contracts or Professional Social Services Agreements, shall submit an annual performance report to the Using Agency, i.e., the agency for whom the Contractor or provider is providing the professional social services, that includes but is not limited to relevant statistics, an empirical analysis where applicable, and a written narrative describing the goals and objectives of the contract or agreement and programmatic outcomes. The annual performance report shall be provided and reported to the Cook County Board of Commissioners by the applicable Using Agency within forty-five days of receipt. Failure of the Contractor or provider to provide an annual performance report will be considered a breach of contract or agreement by the Contractor or provider, and may result in termination of the Contract or agreement.

For purposes of this Section, a Professional Social Service Contract or Professional Social Service Agreement shall mean any contract or agreement with a social service provider, including other governmental agencies, nonprofit organizations, or for profit business enterprises engaged in the field of and providing social services, juvenile justice, mental health treatment, alternative sentencing, offender rehabilitation, recidivism reduction, foster care, substance abuse treatment, domestic violence services, community transitioning services, intervention, or such other similar services which provide mental, social or physical treatment and services to individuals. Said Professional Social Service Contracts or Professional Social Service Agreements do not include CCHHS managed care contracts that CCHHS may enter into with health care providers.

**ARTICLE 4: TERM OF PERFORMANCE**

**a) Term of Performance**

This Agreement takes effect when approved by the Chief Procurement Officer and its term shall begin on October 1, 2014 ("**Effective Date**") and continues until September 30, 2015, or until this Agreement is terminated in accordance with its terms.

**b) Timeliness of Performance**

- i) Contractor must provide the Services and Deliverables within the term and within the time limits required under this Agreement, pursuant to the provisions of Section 4.a and Exhibit 1. Further, Contractor acknowledges that TIME IS OF THE ESSENCE and that the failure of Contractor to comply with the time limits described in this Section 4.b may result in economic or other losses to the County.
- ii) Neither Contractor nor Contractor's agents, employees or Subcontractors are entitled to any damages from the County, nor is any party entitled to be reimbursed by the County, for damages, charges or other losses or expenses incurred by Contractor by reason of delays or hindrances in the performance of the Services, whether or not caused by the County.

**c) Agreement Extension Option**

The Chief Procurement Officer may at any time before this Agreement expires elect to extend this Agreement under the same terms and conditions as this original Agreement, except as provided otherwise in this Agreement, by notice in writing to Contractor. After notification by the Chief Procurement Officer, this Agreement must be modified to reflect the time extension in accordance with the provisions of Section 10.c.

**ARTICLE 5: COMPENSATION**

**a) Basis of Payment**

The County will pay Contractor according to the Schedule of Compensation in the attached Exhibit 2 for the successful completion of services.

**b) Method of Payment**

All invoices submitted by the Contractor shall be in accordance with the cost provisions according to the Schedule of Compensation in the attached Exhibit 2. The invoices shall contain a detailed description of the Deliverables for which payment is requested. All invoices shall reflect the amounts invoiced by and the amounts paid to the Contractor as of the date of the invoice, and shall be submitted together with a properly completed County Voucher form (29A). Invoices for new charges shall not include "past due" amounts, if any, which amounts must be set forth on a separate invoice. No payments shall be made with respect to invoices which do not include the County Voucher form or which otherwise fail to comply with the requirements of this paragraph. Contractor shall not be entitled to invoice the County for any late fees or other penalties.

**c) Funding**

The source of funds for payments under this Agreement is identified in Exhibit 2, Schedule of Compensation. Payments under this Agreement must not exceed the dollar amount shown in Exhibit 2 without a written amendment in accordance with Section 10.c.

**d) Non-Appropriation**

If no funds or insufficient funds are appropriated and budgeted in any fiscal period of the County for payments to be made under this Agreement, then the County will notify Contractor in writing of that occurrence, and this Agreement will terminate on the earlier of the last day of the fiscal period for which sufficient appropriation was made or whenever the funds appropriated for payment under this Agreement are exhausted. Payments for Services completed to the date of notification will be made to Contractor. No payments will be made or due to Contractor and under this Agreement beyond those amounts appropriated and budgeted by the County to fund payments under this Agreement.

**e) Taxes**

Federal Excise Tax does not apply to materials purchased by the County by virtue of Exemption Certificate No. 36-75-0038K. Illinois Retailers' Occupation Tax, Use Tax and Municipal Retailers' Occupation Tax do not apply to deliverables, materials or services purchased by the County by virtue of statute. The price or prices quoted herein shall include any and all other federal and/or state, direct and/or indirect taxes which apply to this Contract. The County's State of Illinois Sales Tax Exemption Identification No. is E-9998-2013-05.

**f) Price Reduction**

If at any time after the contract award, Contractor makes a general price reduction in the price of any of the Deliverables, the equivalent price reduction based on similar quantities and/or considerations shall apply to this Contract for the duration of the Contract period. For purposes of this Section 5.f., Price Reduction, a general price reduction shall include reductions in the effective price charged by Contractor by reason of rebates, financial incentives, discounts, value points or other benefits with respect to the purchase of the Deliverables. Such price reductions shall be effective at the same time and in the same manner as the reduction Contractor makes in the price of the Deliverables to its prospective customers generally.

**g) Contractor Credits**

To the extent the Contractor gives credits toward future purchases of goods or services, financial incentives, discounts, value points or other benefits based on the purchase of the materials or services provided for under this Contract, such credits belong to the County and not any specific using department. Contractor shall reflect any such credits on its invoices and in the amounts it invoices the County.

**ARTICLE 6: DISPUTES**

Any dispute arising under the Contract between the County and Contractor shall be decided by the Chief Procurement Officer. The complaining party shall submit a written statement detailing the dispute and specifying the specific relevant Contract provision(s) to the Chief Procurement Officer. Upon request of the Chief Procurement Officer, the party complained against shall respond to the complaint in writing within five days of such request. The Chief Procurement Officer will reduce her decision to writing and mail or otherwise furnish a copy thereof to the Contractor. The decision of the Chief Procurement Officer will be final and binding. Dispute resolution as provided herein shall be a condition precedent to any other action at law or in equity. However, unless a notice is issued by the Chief Procurement Officer indicating that additional time is required to review a dispute, the parties may exercise their contractual remedies, if any, if no decision is made within sixty (60) days following notification to the Chief Procurement Officer of a dispute. No inference shall be drawn from the absence of a decision by the Chief Procurement Officer. Notwithstanding a dispute, Contractor shall continue to discharge all its obligations, duties and responsibilities set forth in the Contract during any dispute resolution proceeding unless otherwise agreed to by the County in writing.

**ARTICLE 7: COMPLIANCE WITH ALL LAWS**

The Contractor shall observe and comply with the laws, ordinances, regulations and codes of the Federal, State, County and other local government agencies which may in any manner affect the performance of the Contract including, but not limited to, those County Ordinances set forth in the Certifications attached hereto and incorporated herein. Assurance of compliance with this requirement by the Contractor's employees, agents or subcontractors shall be the responsibility of the Contractor.

The Contractor shall secure and pay for all federal, state and local licenses, permits and fees required hereunder.

**ARTICLE 8: SPECIAL CONDITIONS**

**a) Warranties and Representations**

In connection with signing and carrying out this Agreement, Contractor:

- i) warrants that Contractor is appropriately licensed under Illinois law to perform the Services required under this Agreement and will perform no Services for which a professional license is required by law and for which Contractor is not appropriately licensed;
- ii) warrants it is financially solvent; it and each of its employees, agents and Subcontractors of any tier are competent to perform the Services required under this Agreement; and Contractor is legally authorized to execute and perform or cause to be performed this Agreement under the terms and conditions stated in this Agreement;
- iii) warrants that it will not knowingly use the services of any ineligible Contractor or Subcontractor for any purpose in the performance of its Services under this Agreement;
- iv) warrants that Contractor and its Subcontractors are not in default at the time this Agreement is signed, and have not been considered by the Chief Procurement Officer to have, within 5 years immediately preceding the date of this Agreement, been found to be in default on any contract awarded by the County ;

- v) represents that it has carefully examined and analyzed the provisions and requirements of this Agreement; it understands the nature of the Services required; from its own analysis it has satisfied itself as to the nature of all things needed for the performance of this Agreement; this Agreement is feasible of performance in accordance with all of its provisions and requirements, and Contractor warrants it can and will perform, or cause to be performed, the Services in strict accordance with the provisions and requirements of this Agreement;
- vi) represents that Contractor and, to the best of its knowledge, its Subcontractors are not in violation of the provisions of the Illinois Criminal Code, 720 ILCS 5/33E as amended; and
- vii) acknowledges that any certification, affidavit or acknowledgment made under oath in connection with this Agreement is made under penalty of perjury and, if false, is also cause for termination under Sections 9.a and 9.c.

**b) Ethics**

In addition to the foregoing warranties and representations, Contractor warrants:

- i) no officer, agent or employee of the County is employed by Contractor or has a financial interest directly or indirectly in this Agreement or the compensation to be paid under this Agreement except as may be permitted in writing by the Board of Ethics.
- ii) no payment, gratuity or offer of employment will be made in connection with this Agreement by or on behalf of any Subcontractors to the prime Contractor or higher tier Subcontractors or anyone associated with them, as an inducement for the award of a subcontract or order.

**c) Joint and Several Liability**

If Contractor, or its successors or assigns, if any, is comprised of more than one individual or other legal entity (or a combination of them), then under this Agreement, each and without limitation every obligation or undertaking in this Agreement to be fulfilled or performed by Contractor is the joint and several obligation or undertaking of each such individual or other legal entity.

**d) Business Documents**

At the request of the County, Contractor must provide copies of its latest articles of incorporation, by-laws and resolutions, or partnership or joint venture agreement, as applicable.

e) **Conflicts of Interest**

- i) No member of the governing body of the County or other unit of government and no other officer, employee or agent of the County or other unit of government who exercises any functions or responsibilities in connection with the Services to which this Agreement pertains is permitted to have any personal interest, direct or indirect, in this Agreement. No member of or delegate to the Congress of the United States or the Illinois General Assembly and no Commissioner of the Cook County Board or County employee is allowed to be admitted to any share or part of this Agreement or to any financial benefit to arise from it.
- ii) Contractor covenants that it, and to the best of its knowledge, its Subcontractors if any (collectively, "**Consulting Parties**"), presently have no direct or indirect interest and will not acquire any interest, direct or indirect, in any project or contract that would conflict in any manner or degree with the performance of its Services under this Agreement.
- iii) Upon the request of the County, Contractor must disclose to the County its past client list and the names of any clients with whom it has an ongoing relationship. Contractor is not permitted to perform any Services for the County on applications or other documents submitted to the County by any of Contractor's past or present clients. If Contractor becomes aware of a conflict, it must immediately stop work on the assignment causing the conflict and notify the County.
- iv) Without limiting the foregoing, if the Consulting Parties assist the County in determining the advisability or feasibility of a project or in recommending, researching, preparing, drafting or issuing a request for proposals or bid specifications for a project, the Consulting Parties must not participate, directly or indirectly, as a prime, subcontractor or joint venturer in that project or in the preparation of a proposal or bid for that project during the term of this Agreement or afterwards. The Consulting Parties may, however, assist the County in reviewing the proposals or bids for the project if none of the Consulting Parties have a relationship with the persons or entities that submitted the proposals or bids for that project.
- v) The Contractor further covenants that, in the performance of this Agreement, no person having any conflicting interest will be assigned to perform any Services or have access to any confidential information, as defined in Section 3.h of this Agreement. If the County, by the Chief Procurement Officer in his reasonable judgment, determines that any of Contractor's Services for others conflict with the Services Contractor is to render for the County under this Agreement, Contractor must terminate such other services immediately upon request of the County.

- vi) Furthermore, if any federal funds are to be used to compensate or reimburse Contractor under this Agreement, Contractor represents that it is and will remain in compliance with federal restrictions on lobbying set forth in Section 319 of the Department of the Interior and Related Agencies Appropriations Act for Fiscal year 1990, 31 U.S.C. § 1352, and related rules and regulations set forth at 54 Fed. Reg. 52,309 ff. (1989), as amended. If federal funds are to be used, Contractor must execute a Certification Regarding Lobbying, which will be attached as an exhibit and incorporated by reference as if fully set forth here.

**f) Non-Liability of Public Officials**

Contractor and any assignee or Subcontractor of Contractor must not charge any official, employee or agent of the County personally with any liability or expenses of defense or hold any official, employee or agent of the County personally liable to them under any term or provision of this Agreement or because of the County's execution, attempted execution or any breach of this Agreement.

**ARTICLE 9: EVENTS OF DEFAULT, REMEDIES, TERMINATION, SUSPENSION AND RIGHT TO OFFSET**

**a) Events of Default Defined**

The following constitute events of default:

- i) Any material misrepresentation, whether negligent or willful and whether in the inducement or in the performance, made by Contractor to the County.
- ii) Contractor's material failure to perform any of its obligations under this Agreement including the following:
  - (a) Failure due to a reason or circumstances within Contractor's reasonable control to perform the Services with sufficient personnel and equipment or with sufficient material to ensure the performance of the Services;
  - (b) Failure to perform the Services in a manner reasonably satisfactory to the Chief Procurement Officer or inability to perform the Services satisfactorily as a result of insolvency, filing for bankruptcy or assignment for the benefit of creditors;
  - (c) Failure to promptly re-perform within a reasonable time Services that were rejected as erroneous or unsatisfactory;

- (d) Discontinuance of the Services for reasons within Contractor's reasonable control; and
  - (e) Failure to comply with any other material term of this Agreement, including the provisions concerning insurance and nondiscrimination.
- iii) Any change in ownership or control of Contractor without the prior written approval of the Chief Procurement Officer, which approval the Chief Procurement Officer will not unreasonably withhold.
  - iv) Contractor's default under any other agreement it may presently have or may enter into with the County during the life of this Agreement. Contractor acknowledges and agrees that in the event of a default under this Agreement the County may also declare a default under any such other Agreements.
  - v) Failure to comply with Article 7 in the performance of the Agreement.
  - vi) Contractor's repeated or continued violations of County ordinances unrelated to performance under the Agreement that in the opinion of the Chief Procurement Officer indicate a willful or reckless disregard for County laws and regulations.

**b) Remedies**

The occurrence of any event of default permits the County, at the County's sole option, to declare Contractor in default. The Chief Procurement Officer may in his sole discretion give Contractor an opportunity to cure the default within a certain period of time, which period of time must not exceed 30 days, unless extended by the Chief Procurement Officer. Whether to declare Contractor in default is within the sole discretion of the Chief Procurement Officer and neither that decision nor the factual basis for it is subject to review or challenge under the Disputes provision of this Agreement.

The Chief Procurement Officer will give Contractor written notice of the default, either in the form of a cure notice ("**Cure Notice**"), or, if no opportunity to cure will be granted, a default notice ("**Default Notice**"). If the Chief Procurement Officer gives a Default Notice, he will also indicate any present intent he may have to terminate this Agreement, and the decision to terminate (but not the decision not to terminate) is final and effective upon giving the notice. The Chief Procurement Officer may give a Default Notice if Contractor fails to effect a cure within the cure period given in a Cure Notice. When a Default Notice with intent to terminate is given as provided in this Section 9.b and Article 11, Contractor must discontinue any Services, unless otherwise directed in the notice, and deliver all materials accumulated in the performance of this Agreement, whether completed or in the process, to the County. After giving a Default Notice, the County may invoke any or all of the following remedies:

- i) The right to take over and complete the Services, or any part of them, at Contractor's expense and as agent for Contractor, either directly or through others, and bill Contractor for the cost of the Services, and Contractor must pay the difference between the total amount of this bill and the amount the County would have paid Contractor under the terms and conditions of this Agreement for the Services that were assumed by the County as agent for the Contractor under this Section 9.b;
- ii) The right to terminate this Agreement as to any or all of the Services yet to be performed effective at a time specified by the County;
- iii) The right of specific performance, an injunction or any other appropriate equitable remedy;
- iv) The right to money damages;
- v) The right to withhold all or any part of Contractor's compensation under this Agreement;
- vi) The right to consider Contractor non-responsible in future contracts to be awarded by the County.

If the Chief Procurement Officer considers it to be in the County's best interests, he may elect not to declare default or to terminate this Agreement. The parties acknowledge that this provision is solely for the benefit of the County and that if the County permits Contractor to continue to provide the Services despite one or more events of default, Contractor is in no way relieved of any of its responsibilities, duties or obligations under this Agreement, nor does the County waive or relinquish any of its rights.

The remedies under the terms of this Agreement are not intended to be exclusive of any other remedies provided, but each and every such remedy is cumulative and is in addition to any other remedies, existing now or later, at law, in equity or by statute. No delay or omission to exercise any right or power accruing upon any event of default impairs any such right or power, nor is it a waiver of any event of default nor acquiescence in it, and every such right and power may be exercised from time to time and as often as the County considers expedient.

**c) Early Termination**

In addition to termination under Sections 9.a and 9.b of this Agreement, the County may terminate this Agreement, or all or any portion of the Services to be performed under it, at any time by a notice in writing from the County to Contractor. The County will give notice to Contractor in accordance with the provisions of Article 11. The effective date of termination will be the date the notice is received by Contractor or the date stated in the notice, whichever is later. If the County elects to terminate this Agreement in full, all Services to be provided under it must cease and all materials that may have been accumulated in performing this Agreement, whether completed or in the process, must be delivered to the County effective 10 days after the date the notice is considered received as provided under Article 11 of this Agreement (if no date is given) or upon the effective date stated in the notice.

After the notice is received, Contractor must restrict its activities, and those of its Subcontractors, to winding down any reports, analyses, or other activities previously begun. No costs incurred after the effective date of the termination are allowed. Payment for any Services actually and satisfactorily performed before the effective date of the termination is on the same basis as set forth in Article 5, but if any compensation is described or provided for on the basis of a period longer than 10 days, then the compensation must be prorated accordingly. No amount of compensation, however, is permitted for anticipated profits on unperformed Services. The County and Contractor must attempt to agree on the amount of compensation to be paid to Contractor, but if not agreed on, the dispute must be settled in accordance with Article 6 of this Agreement. The payment so made to Contractor is in full settlement for all Services satisfactorily performed under this Agreement.

Contractor must include in its contracts with Subcontractors an early termination provision in form and substance equivalent to this early termination provision to prevent claims against the County arising from termination of subcontracts after the early termination. Contractor will not be entitled to make any early termination claims against the County resulting from any Subcontractor's claims against Contractor or the County to the extent inconsistent with this provision.

If the County's election to terminate this Agreement for default under Sections 9.a and 9.b is determined in a court of competent jurisdiction to have been wrongful, then in that case the termination is to be considered to be an early termination under this Section 9.c.

**d) Suspension**

The County may at any time request that Contractor suspend its Services, or any part of them, by giving 15 days prior written notice to Contractor or upon informal oral, or even no notice, in the event of emergency. No costs incurred after the effective date of such suspension are allowed. Contractor must promptly resume its performance of the Services under the same terms and conditions as stated in this Agreement upon written notice by the Chief Procurement Officer and such equitable extension of time as may be mutually agreed upon by the Chief Procurement Officer and Contractor when necessary for continuation or completion of Services. Any additional costs or expenses actually incurred by Contractor as a result of recommencing the Services must be treated in accordance with the compensation provisions under Article 5 of this Agreement.

No suspension of this Agreement is permitted in the aggregate to exceed a period of 45 days within any one year of this Agreement. If the total number of days of suspension exceeds 45 days, Contractor by written notice may treat the suspension as an early termination of this Agreement under Section 9.c.

**e) Right to Offset**

i) In connection with performance under this Agreement:

The County may offset any excess costs incurred:

- (i) if the County terminates this Agreement for default or any other reason resulting from Contractor's performance or non-performance;
- (ii) if the County exercises any of its remedies under Section 9.b of this Agreement; or
- (iii) if the County has any credits due or has made any overpayments under this Agreement.

The County may offset these excess costs by use of any payment due for Services completed before the County terminated this Agreement or before the County exercised any remedies. If the amount offset is insufficient to cover those excess costs, Contractor is liable for and must promptly remit to the County the balance upon written demand for it. This right to offset is in addition to and not a limitation of any other remedies available to the County.

**f) Delays**

Contractor agrees that no charges or claims for damages shall be made by Contractor for any delays or hindrances from any cause whatsoever during the progress of any portion of this Contract.

**g.) Prepaid Fees**

In the event this Contract is terminated by either party, for cause or otherwise, and the County has prepaid for any Deliverables, Contractor shall refund to the County, on a prorated basis to the effective date of termination, all amounts prepaid for Deliverables not actually provided as of the effective date of the termination. The refund shall be made within fourteen (14) days of the effective date of termination.

**ARTICLE 10: GENERAL CONDITIONS**

**a) Entire Agreement**

**i) General**

This Agreement, and the exhibits attached to it and incorporated in it, constitute the entire agreement between the parties and no other warranties, inducements, considerations, promises or interpretations are implied or impressed upon this Agreement that are not expressly addressed in this Agreement.

**ii) No Collateral Agreements**

Contractor acknowledges that, except only for those representations, statements or promises expressly contained in this Agreement and any exhibits attached to it and incorporated by reference in it, no representation, statement or promise, oral or in writing, of any kind whatsoever, by the County, its officials, agents or employees, has induced Contractor to enter into this Agreement or has been relied upon by Contractor, including any with reference to: (i) the meaning, correctness, suitability or completeness of any provisions or requirements of this Agreement; (ii) the nature of the Services to be performed; (iii) the nature, quantity, quality or volume of any materials, equipment, labor and other facilities needed for the performance of this Agreement; (iv) the general conditions which may in any way affect this Agreement or its performance; (v) the compensation provisions of this Agreement; or (vi) any other matters, whether similar to or different from those referred to in (i) through (vi) immediately above, affecting or having any connection with this Agreement, its negotiation, any discussions of its performance or those employed or connected or concerned with it.

iii) **No Omissions**

Contractor acknowledges that Contractor was given an opportunity to review all documents forming this Agreement before signing this Agreement in order that it might request inclusion in this Agreement of any statement, representation, promise or provision that it desired or on that it wished to place reliance. Contractor did so review those documents, and either every such statement, representation, promise or provision has been included in this Agreement or else, if omitted, Contractor relinquishes the benefit of any such omitted statement, representation, promise or provision and is willing to perform this Agreement in its entirety without claiming reliance on it or making any other claim on account of its omission.

b) **Counterparts**

This Agreement is comprised of several identical counterparts, each to be fully signed by the parties and each to be considered an original having identical legal effect.

c) **Modifications and Amendments**

The parties may during the term of the Contract make modifications and amendments to the Contract but only as provided in this section. Such modifications and amendments shall only be made by mutual agreement in writing.

In the case of Contracts not approved by the Board, the Chief Procurement Officer may amend a contract provided that any such amendment does not extend the Contract by more than one (1) year, and further provided that the total cost of all such amendments does not increase the total amount of the Contract beyond \$150,000. Such action may only be made with the advance written approval of the Chief Procurement Officer. If the amendment extends the Contract beyond one (1) year or increases the total award amount beyond \$150,000, then Board approval will be required.

No County department or employee thereof has authority to make any modifications or amendments to this Contract. Any modifications or amendments to this Contract made without the express written approval of the Chief Procurement Officer is void and unenforceable.

Contractor is hereby notified that, except for modifications and amendments which are made in accordance with this Section 10.c, Modifications and Amendments, no County department or employee thereof has authority to make any modification or amendment to this Contract.

**d) Governing Law and Jurisdiction**

This Contract shall be governed by and construed under the laws of the State of Illinois. The Contractor irrevocably agrees that, subject to the County's sole and absolute election to the contrary, any action or proceeding in any way, manner or respect arising out of the Contract, or arising from any dispute or controversy arising in connection with or related to the Contract, shall be litigated only in courts within the Circuit Court of Cook County, State of Illinois, and the Contractor consents and submits to the jurisdiction thereof. In accordance with these provisions, Contractor waives any right it may have to transfer or change the venue of any litigation brought against it by the County pursuant to this Contract.

**e) Severability**

If any provision of this Agreement is held or considered to be or is in fact invalid, illegal, inoperative or unenforceable as applied in any particular case in any jurisdiction or in all cases because it conflicts with any other provision or provisions of this Agreement or of any constitution, statute, ordinance, rule of law or public policy, or for any other reason, those circumstances do not have the effect of rendering the provision in question invalid, illegal, inoperative or unenforceable in any other case or circumstances, or of rendering any other provision or provisions in this Agreement invalid, illegal, inoperative or unenforceable to any extent whatsoever. The invalidity, illegality, inoperativeness or unenforceability of any one or more phrases, sentences, clauses or sections in this Agreement does not affect the remaining portions of this Agreement or any part of it.

**f) Assigns**

All of the terms and conditions of this Agreement are binding upon and inure to the benefit of the parties and their respective legal representatives, successors and assigns.

**g) Cooperation**

Contractor must at all times cooperate fully with the County and act in the County's best interests. If this Agreement is terminated for any reason, or if it is to expire on its own terms, Contractor must make every effort to assure an orderly transition to another provider of the Services, if any, orderly demobilization of its own operations in connection with the Services, uninterrupted provision of Services during any transition period and must otherwise comply with the reasonable requests and requirements of the Department in connection with the termination or expiration.

**h) Waiver**

Nothing in this Agreement authorizes the waiver of a requirement or condition contrary to law or ordinance or that would result in or promote the violation of any federal, state or local law or ordinance.

Whenever under this Agreement the County by a proper authority waives Contractor's performance in any respect or waives a requirement or condition to either the County's or Contractor's performance, the waiver so granted, whether express or implied, only applies to the particular instance and is not a waiver forever or for subsequent instances of the performance, requirement or condition. No such waiver is a modification of this Agreement regardless of the number of times the County may have waived the performance, requirement or condition. Such waivers must be provided to Contractor in writing.

**i) Independent Contractor**

This Agreement is not intended to and will not constitute, create, give rise to, or otherwise recognize a joint venture, partnership, corporation or other formal business association or organization of any kind between Contractor and the County. The rights and the obligations of the parties are only those expressly set forth in this Agreement. Contractor must perform under this Agreement as an independent contractor and not as a representative, employee, agent, or partner of the County.

This Agreement is between the County and an independent contractor and, if Contractor is an individual, nothing provided for under this Agreement constitutes or implies an employer-employee relationship such that:

- i) The County will not be liable under or by reason of this Agreement for the payment of any compensation award or damages in connection with the Contractor performing the Services required under this Agreement.
- ii) Contractor is not entitled to membership in the County Pension Fund, Group Medical Insurance Program, Group Dental Program, Group Vision Care, Group Life Insurance Program, Deferred Income Program, vacation, sick leave, extended sick leave, or any other benefits ordinarily provided to individuals employed and paid through the regular payrolls of the County.
- iii) The County is not required to deduct or withhold any taxes, FICA or other deductions from any compensation provided to the Contractor.

**j) Governmental Joint Purchasing Agreement**

Pursuant to Section 4 of the Illinois Governmental Joint Purchasing Act (30 ILCS 525) and the Joint Purchase Agreement approved by the Cook County Board of Commissioners (April 9, 1965), other units of government may purchase goods or services under this contract.

**ARTICLE 11: NOTICES**

All notices required pursuant to this Contract shall be in writing and addressed to the parties at their respective addresses set forth below. All such notices shall be deemed duly given if hand delivered or if deposited in the United States mail, postage prepaid, registered or certified, return receipt requested. Notice as provided herein does not waive service of summons or process.

If to the County: Justice Advisory Council  
69 West Washington Street, Room 1110  
Chicago, Illinois 60602  
Attention: Sharrell Hibbler

and

Cook County Chief Procurement Officer  
118 North Clark Street, Room 1018  
Chicago, Illinois 60602  
(Include County Contract Number on all notices)

If to Contractor: Storycatchers Theatre  
544 West Oak Street  
Chicago, Illinois 60610  
Attention: Nancy McCarty, Executive Director

Changes in these addresses must be in writing and delivered in accordance with the provisions of this Article 11. Notices delivered by mail are considered received three days after mailing in accordance with this Article 11. Notices delivered personally are considered effective upon receipt. Refusal to accept delivery has the same effect as receipt.

**ARTICLE 12: AUTHORITY**

Execution of this Agreement by Contractor is authorized by a resolution of its Board of Directors, if a corporation, or similar governing document, and the signature(s) of each person signing on behalf of Contractor have been made with complete and full authority to commit Contractor to all terms and conditions of this Agreement, including each and every representation, certification and warranty contained in it, including the representations, certifications and warranties collectively incorporated by reference in it.

EXHIBIT 1

Scope of Services

EXHIBIT 1

**Scope of Services**

**Purpose**

The Contractor's primary responsibility will be to provide services and/or programs in one or more of the targeted areas of behavioral health, education, skill building, community building, balanced and restorative justice, civic engagement, youth engagement, employment, or mentoring. The Contractor will define the number of individuals that it intends to serve.

**Program Methodology**

The Contractor must understand the impact of violence on victims, perpetrators, people who are both victims and perpetrators, families, and the community as whole and the intersection between environment, criminal justice, education, employment, interpersonal and intrapersonal skills, community involvement, and violence and the challenges for obtaining services and meaningful programming in the community.

The proposed model shall be based on an integrated team approach (this may include staff cooperation and communication, community collaboration, multiple service provider collaboration, etc.) and be adaptable and based on current realities. The proposed model shall specifically recognize and assess the roles of: history of trauma and violence; co-occurring disorders; family relationships; parenthood; peer supports; community stability and socialization; connectedness with societal values; education; income and employment; and ancillary services. Programs should utilize a strength and asset-based, motivational approach to treatment and skill building and selection of staff that have embraced this approach.

Programming shall focus on enhancing participants' functioning and behavior, developing skills for living a productive life within the community and engaging in behaviors that contribute to positive outcomes through job training, mentoring, balanced and restorative justice practices or other needed services. All with the overarching goal of reducing factors that put the individual at a higher risk of violence involvement. The goal should be to build off of these individual services to strengthen communities and reduce violence.

The Contractor shall offer a safe, supportive and encouraging environment that encourages trust, bonding, and connection. Staff selection should take into account the population being served with consideration to parity, economic challenges and cultural values. All programs shall work to reduce risk factors for violence and improve outcomes. Strategies may include cognitive-behavioral strategies that promote critical thinking and healthy decision-making. The overall focus shall be on enhancing participants' functioning and behavior, developing skills for living a productive life within the community and engaging in behaviors that contribute to positive outcomes in society.

The Contractor shall offer a safe, supportive and encouraging environment that encourages trust, bonding, and connection. Staff selection should take into account the population being served with consideration to parity, economic challenges and cultural values. The JAC expects equitable treatment by staff towards all participants throughout their course of treatment.

#### Project Component

The Contractor shall provide creative, but evidence based and promising model approaches to reducing violence. The expectation is that programs will provide innovative programming in a community friendly manner. The program shall maintain continuous focus on planning and implementation of services that support individuals and communities and shall work collaboratively with the initiatives that support services to reduce violence.

The Contractor shall be required to ensure confidentiality and shall agree that all information about its work and the work performed by the JAC shall remain confidential. This includes, and is not limited to, all information about the programs supplied to the Contractor by the JAC and the County.

#### Record Keeping Procedure

The JAC requires the Contractor to create and retain participant files service plans and records, when applicable. The participant record information shall include the participants' names, addresses and services provided.

#### Proposal Requirements

Contractor shall provide the following information, and each section should include at a minimum the following information:

- **Description of Problem**  
Contractor shall provide a description of the problem that includes the prevalence of violence within the geographic area in which your organization hopes to serve, and the types of violence that are prominent in this geographic area.
- **Description of Target Population**  
Contractor shall provide a description of the target population, including a demographic and geographic description of the target population to be served, along with an explanation as to why this population is at risk of being involved in violence.
- **Program Implementation Plan & Implementation Schedule**  
Contractor shall provide a detailed description of the proposed scope of work, implementation plan & implementation schedule designed to increase agency/organizational capacity and any new services provided. Contractor shall clearly describe the intervention(s) and service supports proposed for this grant opportunity, and provide a clear program schedule that specifically outlines the amount of time (and frequency) devoted to program activities. This plan shall explain how the program implementation schedule will be supported by and executed by appropriate staffing.

- **Expected Outcomes**

Contractor shall provide the programs expected outcomes, including program outcomes that will be achieved by the target population, and how the organization will measure these outcomes.

- **Planning & Preparation Activities**

Contractor shall provide the planning & preparation activities, including planning activities the organization intends to engage in for preparation of program execution.

## Storycatchers Theatre

### Proposal for a Violence Prevention, Intervention and Reduction Seed Grant (\$40,000)

#### 7.2.3 Executive Summary

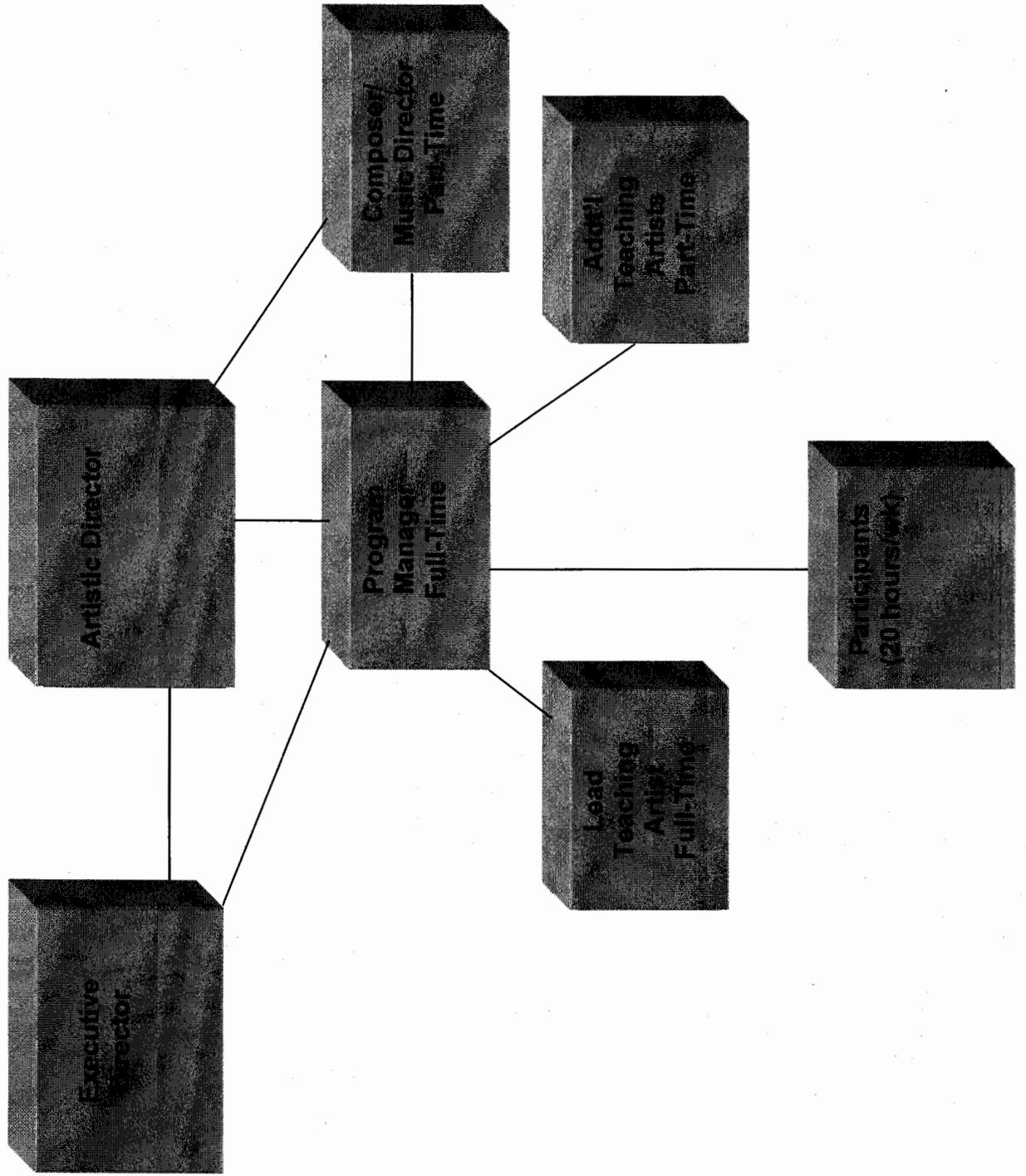
**Organizational Summary:** Storycatchers Theatre prepares young people to make thoughtful life choices through the process of writing, producing and performing original musical theatre inspired by personal stories. Since its inception in 1984, the company has refined and developed its award-winning creative youth development programs for adolescents living in juvenile justice facilities and under-resourced Chicago neighborhoods.

Most of the youth served by Storycatchers come from backgrounds of abuse or neglect. Because of their traumatic histories, these adolescents frequently express themselves in violent, confrontational or self-destructive ways, continuing the cycle of violence as they become adults and parents. When they first engage with Storycatchers, many youth participants have negative self-images, describe themselves as angry or depressed, and demonstrate poor listening and communication skills. Through its uniquely effective programs, Storycatchers consistently sees improvement in self-esteem, communication and conflict resolution skills, and empathy. In 2013, Storycatchers' work with detained and incarcerated youth was recognized with a National Arts and Humanities Youth Program Award from the President's Committee on the Arts and Humanities, which recognizes 12 nonprofits each year for excellence in after-school and out-of-school creative youth development programs.

**Program Overview:** Storycatchers requests support for an after-care program that will reduce violent behaviors in recently released adolescents and young adults. The young people Storycatchers will serve through this program face a wide range of challenges, including risk factors for psychiatric disorders and suicide, high experience rates of verbal, physical and sexual violence, and environmental obstacles to successful reentry. The Storycatchers process will guide participants to a new understanding of their destructive behaviors as a response to prior trauma, and help them to change their patterns so that these experiences do not dictate the subsequent shape of their lives. Storycatchers designs the program model to increase self-esteem, develop communication and leadership skills, provide conflict resolution techniques and serve as a gateway to therapy. Storycatchers will offer the program as an employment opportunity to a group of 12 recently released young people, who will work four days per week, five hours per day, to develop an original musical based on their personal stories about the challenges they face upon reentry. The process will include the development, rehearsal and performance of an original one-act musical and training in how to conduct interactive discussions and provide others with tools to reduce violent and other self-destructive behaviors. Deliverables include an original script, a tour that includes performances, post-performance interactive discussions and role-play engagement with audiences, and a written record of progress and evaluation for each participant.

**Key Personnel:** Storycatchers Founder and Artistic Director, Meade Palidofsky, will oversee the project. Palidofsky is a director, award-winning playwright and lyricist who founded Storycatchers Theatre in 1984 (under the name of Music Theatre Workshop). Since 1990, Palidofsky has collaborated with the juvenile justice community to develop creative nonfiction and performing arts programs for court-involved youth. Palidofsky was the first recipient of the Theatre and Social Change award in 2011 from the Association for Theater in Higher Education and a 2010 Chicago Community Trust Experienced Leadership Fellow. Publications include the Journal of Child and Adolescent Trauma, co-authored with Dr. Bradley Stolbach of the University of Chicago, and American Music with Dr. Mary Cohen. Edmund O'Brien, an experienced Storycatchers teaching artist, will serve as Program Manager; he is an experienced improvisational performer whose writing credits include musicals, video games and TV shows. O'Brien teaches teens and adults in the Improv, Music and Writing programs at The Second City, as well as Memoir Writing at the Fourth Presbyterian Church's Center for Life and Learning. Program staff will also include Ozivell Ecford as Lead Teaching Artist; Shawn Wallace as Composer/Music Director; and other part-time teaching artists as needed.

**STORYCATCHERS THEATRE  
PROJECT ORGANIZATIONAL CHART (7.2.3)**



**Storycatchers Theatre**  
**Proposal for a Violence Prevention, Intervention and Reduction Seed Grant (\$40,000)**  
**7.2.4 Proposed Plan of Action/Program Plan**

**A. Description of Problem (2 page)**

This proposal requests support for a program that will expand the scope of Storycatchers' work with court-involved young people to address the challenges that they face upon completing their sentences and returning to their homes and communities. In June 2014, with support from the Illinois Criminal Justice Information Authority, Storycatchers will implement a 16-week pilot program to serve post-release juvenile and young adult offenders, in partnership with the Community Violence Prevention Program of the Greater Auburn-Gresham Development Corporation and Target Area Development Corporation's Community Support Advisory Council.

Storycatchers submits this request for support to continue the program on a year-round basis and maximize the opportunity it will provide for successful re-entry and reduced violent behaviors in recently released juveniles and young adults.

From a site in the Greater Grand Crossing neighborhood, Storycatchers will fine-tune an initiative to meet the unique needs of post-release juvenile and young adult offenders. The goal of this program is to reduce instances of violence and other actions leading to re-incarceration, and eventually become a critical component of a new statewide After-Care system that will provide mentoring and transition services such as comprehensive case management, safe housing, education reintegration, job training, employment opportunities, individual and family counseling, life skills training, and engagement in arts-based mentoring programs such as the one provided by Storycatchers.

Through its partnership with Target Area, Storycatchers will engage recently released young people in the Greater Grand Crossing and Auburn Gresham neighborhoods of Chicago, Illinois, which rank, respectively, 4<sup>th</sup> and 14<sup>th</sup> among Chicago's 77 community areas for violent crime, 14<sup>th</sup> and 18<sup>th</sup> for property crime, and 11<sup>th</sup> (tied) for quality-of-life crime (source: Chicago Tribune). According to Jack Cutrone, Executive Director of the Illinois Criminal Justice Information Authority (ICJIA), neighborhoods with high rates of crime are typically areas that produce large numbers of court-involved youth. Until the development of Illinois After-Care, juveniles have typically been released into the adult parole system and returned to these dysfunctional home and community environments without meaningful support, leading to high rates of school dropout, unemployment, violent behaviors, parole violations and recidivism. According to the Illinois Juvenile Justice Commission's 2012 annual report, "the Commission's [2011] **Youth Reentry Improvement Report** found that the juvenile justice system did little to prepare youth and families for the youths' return home; paroled youth rarely received needed services or school linkages and too often are returned to youth prison due to technical parole violations; and Prisoner Review Board parole revocation proceedings are largely perfunctory hearings where the youth's due process rights are not protected."

The 2011 **Youth Reentry Improvement Report** further stated, "The adult parole system acts as a surveillance-only system, ensuring that parolees do not engage in prohibited behavior. Focused on compliance, this system fails to assist youth parolees with locating and obtaining necessary services." The 2012 ICJIA report, **Juvenile Recidivism in Illinois: Exploring Youth Re-Arrest and Re-Incarceration**, found that 86% of youth in the sample of 3,052 adolescents were re-arrested within three years of release from the Illinois Department of Juvenile Justice (IDJJ), and 68% were re-incarcerated. That report also reinforced the case for post-release support, determining that "for the vast majority of youth, recidivism plummeted once they had been out of IDJJ facilities for a year or more. Youth who managed to stay out of the system for the first year stood a good chance of staying out of the system permanently." Storycatchers strategically designs its program model to increase the capacity in young people to avoid instances of re-offending and re-incarceration.

Storycatchers has developed its program model to address the needs of court-involved youth, which are great, frequently misunderstood, and typically underserved. A significant focus of the program model is to help this population increase capacity for self-regulation so that they are able to change behavioral patterns that in the past have led to violent actions and other self-destructive behaviors. Storycatchers accomplishes this by using creative nonfiction and the performing arts to involve at-risk young people in a long-term process that requires courage, honesty, and respect for the opinions and experiences of others.

Storycatchers applies the framework of narrative drama to reinforce recognition of the connection between choices and consequences, helping participants increase their ability to make thoughtful decisions. The company uses the performance component to expand its reach and impact by engaging audiences in facilitated, interactive discussions about the topic raised in the play, and by training the young performers to lead their audiences in role-playing exercises to deepen the performance impact. The public performances and post-performance interactive sessions allow participants to take leadership roles and guide peers in role-play exercises that demonstrate how to control and redirect violent impulses, as well as how to access community resources such as counseling centers and supported employment.

The Storycatchers after-care program will help at-risk young people to utilize community resources, break down barriers to seek counseling, and more honestly report challenges they face upon reentry. Since its inception in 1984, Storycatchers has developed a uniquely effective methodology that uses creative nonfiction and the performing arts to help marginalized adolescents become more reflective, less reactive, more socially responsible and more respectful of themselves and others. The commitment and discipline of the Storycatchers process results in an in-depth examination of individual choices and subsequent consequences, fueling the desire to make choices that lead to positive outcomes.

## **B. Description of Target Population to be Served (2 pages)**

With this after-care program, Storycatchers extends and deepens its 24-year commitment to be a resource for court-involved youth. The company began working with this population in 1990 through a partnership with Cook County Juvenile Temporary Detention Center (CCJTDC), and established a gender-specific approach there in 1995. In 2002, Storycatchers implemented a program for girls incarcerated at the Illinois Youth Center (IYC)-Warrenville, and by 2005, was on a year-round schedule at that facility. In 2008, at the request of the IDJJ, Storycatchers implemented a program for boys at IYC-Chicago modeled after the success at Warrenville. In 2010, with the support of the Chicago Community Trust, Storycatchers re-established regular programming at CCJTDC for the first time since 2007. The addition of an after-care program represents a long-term goal for Storycatchers: to be a resource to youth at all stages of court-involvement, from adjudication to incarceration through the last day of parole.

Through its new partnership with Target Area, Storycatchers will have access to recently released young adults (up to age 24) as well as court-involved teens. Given the emerging science about brain development that suggests that most people don't reach full maturity until the age of 25, Storycatchers welcomes this opportunity to expand its scope of service to include court-involved young adults as well as adolescents.

Young people within the juvenile justice system are disproportionately minority, impoverished, poorly educated and lack social networks.<sup>1</sup> Numerous studies have found rates of trauma exposure among youth in the juvenile justice system ranging from 74% to over 90%<sup>2</sup>, and rates of PTSD from 11% to 50%<sup>3</sup>. These findings demonstrate that incarcerated individuals frequently have childhood histories that include high levels of maltreatment, victimization, and exposure to other trauma. As a result, a wide range of challenging physical and mental health issues characterizes this population, including risk factors for psychiatric disorders and suicide, and high experience rates of verbal, physical and sexual violence.<sup>4</sup>

Despite the increasing recognition of trauma histories and trauma-related difficulties among juvenile offenders, the pathways from trauma exposure to criminal offending have yet to be fully explored, and interventions intended to address the effects of trauma remain comparatively rare in many juvenile justice facilities. For example, the American Academy of Child and Adolescent Psychiatry's Practice Parameter for the Assessment and Treatment of Youth in Juvenile Detention and Correctional Facilities<sup>5</sup> includes a recommendation that clinicians should "evaluate for histories of trauma" and that "detailed assessment of the youth's past exposure to violence and perpetration of violent or illegal behaviors is essential;" however, the Parameter makes no mention of the need for treatment focused on trauma and its effects in order to help young people change their behavior patterns.

Storycatchers offers a rare opportunity for court-involved youth to tell their stories in a context that encourages them to recognize the link between past trauma and self-destructive behaviors; and to redirect those patterns in order to envision and pursue successful futures. According to psychiatrist Judy Herman, a pioneer in the understanding and treatment of complex trauma,

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<sup>1</sup> Teplin, L., et al. (2006). Psychiatric Disorders of Youth in Detention. *Juvenile Justice Bulletin*. Office of Juvenile Justice and Delinquency Prevention: Washington, DC.

<sup>2</sup> Abram et al., 2004; Arroyo, 2001; Ruchkin, Schwab-Stone, Kaposov, Vermeiren, & Steiner, 2002

<sup>3</sup> Arroyo, 2001; Cauffman, Feldman, Waterman, & Steine, 1998; Garland et al., 2001; Ruchkin et al., 2002; Teplin, Abram, McClelland, Dulcan, & Mericle, 2002; Wasserman, McReynolds, Lucas, Fisher, & Santos, 2002

<sup>4</sup> Werner, E.E. (1989). High-risk children in young adulthood: A longitudinal study from birth to 32 years. *American Journal of Orthopsychiatry*.

<sup>5</sup> Penn & Thomas, 2005

"sharing the (traumatic) experience with others is a precondition for the restitution of a meaningful world. Restoration of the breach between the traumatized person and the community depends, first, upon a public acknowledgment of the traumatic event and second, upon some form of community action." Through participation in Storycatchers' programs, court-involved youth have the opportunity to share their experiences and receive public recognition of their struggles. Storycatchers addresses the cycle of violence by creating a process-based culture of increased self-awareness and self-empowerment, which helps youth participants develop the capacity for redirection and positive change.

Since 1990, Storycatchers has developed and refined a program model specifically designed to help court-involved youth develop the capacity to make thoughtful life choices; reductions in violent behaviors is a critical measure of success. Indicators of success include:

- Development of empathy: the ability to recognize and appreciate the problems of others
- Understanding the importance of the ensemble; recognizing that everyone needs the group to function collectively in order to succeed
- Learning to work through negative emotions towards a long-term goal
- Developing the ability to communicate personal fears and needs to others.

These adolescents do not usually receive educational or life experiences designed to cultivate self-reflection, personal responsibility and/or empathy. Without adequate tools for self-examination or a vehicle for understanding the consequences of their own choices, their environments during and after their time within the juvenile justice system often present enormous obstacles that result in high rates of parole violations, violent actions, unemployment, and incomplete educations. Storycatchers uses creative nonfiction and theatre arts to guide these youth to a new understanding of the link between emotional responses to past trauma and subsequent self-destructive choices and behaviors. Storycatchers' unique programs help participants change their behavioral patterns so that past challenges do not dictate the subsequent shape of their lives. One of the most direct results of this approach is a reduction of violence, as the Storycatchers process includes productive ways to recognize, address, and resolve conflict.

### **C. Program Implementation Plan & Implementation Schedule (3 pages)**

A seed grant will partially support the expansion of Storycatchers After-Care from a 16-week pilot to a year-round program. The pilot program will begin in June 2014 with a four-day, 20-hour work week. Storycatchers will employ 12 recently released young people to write and share original stories about the obstacles they face upon reentry and how to negotiate those obstacles in a productive, nonviolent manner. Storycatchers teaching artists will guide participants through the process of refining and developing their stories and adapting them into a one-act musical. The group will rehearse and tour the one-act musical to other after-care sites and community venues that serve recently released or otherwise at-risk young people. Storycatchers will train participants to engage their audiences in post-performance interactive discussions and role-play exercises about the issues raised in the play. This will create opportunities for civic dialogue and increased awareness about the challenges young people face upon reentry and the resources available to help them navigate those challenges.

The 35-40 minute play will be used as a springboard for discussion and role-playing with audiences of other at-risk teens and young adults. Storycatchers teaching artists will train the 12 participants in discussion and role-playing techniques. For example, role-plays will put audience members into situations where they are forced to make quick choices: to fight or walk away; to use or not use a weapon. The process guides participants through all of the possible choices in each scenario, emphasizing the fact that each situation contains many choices. The exercise will link each choice to its consequence, such as safety, re-arrest, overdose, or death; and then follow each consequence to the resulting emotional state. The exercises lead logically to each consequence without attaching an external judgment, allowing the young people to reach their own conclusions. The process teaches participants to make thoughtful choices by envisioning the varying outcomes for different actions. For many of these youth, who have grown up in reactive environments with minimal opportunities for self-reflection, the realization that they have control over their actions and reactions is extraordinarily empowering, and opens the door to a full realization of the control they have over their own choices.

Upon completion of the initial three-week tour in September, the ensemble will continue to perform two days per week. The reduced touring schedule will allow Storycatchers to begin a new writing cycle, with the goal of developing a second one-act musical that will be ready to tour in 2015. This will allow the company to integrate newcomers into the program while creating mentorship opportunities for ensemble members who continue as writers, performers or both. The experience of creating and touring the first play and receiving direct feedback in post-performance discussions will give returning participants a new perspective on the power of their stories and the impact of this process. Storycatchers will create multiple, ongoing points of entry so that new participants can work alongside those who have completed at least one program cycle, creating opportunities for peer mentorship as a key element of the program.

Storycatchers will staff After-Care with a Program Manager and a Lead Teaching Artist, who will work closely with the company's Artistic Director and Founder, Meade Palidofsky. All teaching artists participate in year-round bimonthly training sessions to learn the Storycatchers method. The company strategically pairs experienced teaching artists with newcomers as part of its training process. In addition, Storycatchers recruits promising alumni from its existing prison programs as apprentice teaching artists, and will make a point of creating apprenticeship opportunities with the After-Care program. This will engage young people who have been both victims and perpetrators of violence as both participants and staff. Storycatchers anticipates increasing its capacity to move participants into staff positions as the program develops.

This program meets a core requirement of the after-care initiative in Illinois by providing on-the-job training for recently released youth. Storycatchers will pay each participant a stipend of \$10.00/hour for a maximum of 20 hours per week. Storycatchers After-Care fulfills multiple priorities for young people facing reentry – it is a program designed to provide productive, creative employment as well as increased capacity to proactively de-escalate and resolve emotionally charged situations without resorting to violence. For young people returning to their homes and communities, employment opportunities and conflict resolution techniques are key elements for successfully avoiding re-arrest and/or re-incarceration.

Storycatchers will conduct the after-care program under the auspices of the Illinois Criminal Justice Information Authority (ICJIA) in partnership with Target Area Development Corporation's Community Support and Advisory Council (CSAC) and Greater Auburn-Gresham Development Corporation (GAGDC). GAGDC will provide the program site at 7801 S. State Street, which includes space for performance skills exercises and rehearsals as well as access to a computer lab for the writing sessions.

The Target Area CSAC is part of an Illinois Department of Corrections initiative to engage the community in the reentry process. Through the CSAC, Target Area is actively involved in building community capacity to support recently released adolescents and adults. Target Area has access to young people facing reentry and will assist Storycatchers in identifying and recruiting participants. Target Area will also facilitate a working relationship between IDJJ after-care specialists and Storycatchers in order to maximize post-release support.

The relationship with ICJIA will help address one of Storycatchers' biggest challenges: the need for meaningful data regarding long-term impact of its programs. Storycatchers has established, consistent methods for collecting data on participants during program; but lacks the authority to track youth once they leave juvenile justice facilities. Through ICJIA, Storycatchers will have access to data as court-involved juveniles transition back to their communities, which will help the company accurately assess the full impact of its after-care program.

Storycatchers will implement the initial phase of the program through the following structure:

- Beginning in June, teaching artists will engage 12 recently released teens and young adults, recruited in partnership with Target Area, in five-hour creative nonfiction and performance skills workshops for four days per week (if the company has additional candidates, it will maintain a waiting list in order to sustain a core group of 12 in the event of attrition).
  - This unduplicated group of 12 participants will use the creative nonfiction writing process to identify obstacles to successful re-entry into their communities. As they share their material and identify common themes for a coherent narrative, they will begin to develop tools to overcome those obstacles and establish positive new life paths. The collaborative nature of the process will create a new network of peer support as these young people reintegrate into their communities.
  - Program activities include: guided self-reflection exercises; storytelling; creative writing; songwriting; improvisational exercises; script development; staged readings; rehearsals; and performances.
- The program cycle will include two staged readings of the work-in-progress in July and public performances of an original one-act musical created and performed by the youth participants in September. Storycatchers will present performances and post-show discussions and role-plays at the program site and tour to other After-Care program sites, juvenile justice facilities and community venues throughout the metro-Chicago area. The tour will provide the participants with a rare experience of personal success. The opportunity

to express their unique perspectives in a positive and creative public forum will build bridges for insight and understanding between these youth and the larger community.

- This seed grant will help Storycatchers begin a second cycle in September with a mix of new and returning participants. The returning participants will serve as mentors and peer leaders for newcomers. As the ensemble embarks on a new round of generating written material, the company will continue to tour the existing musical, using it both as a recruitment tool for the program and a basis for civic dialogue with at-risk individuals about the challenges faced upon re-entry. This parallel structure will continue through the end of 2014.
- In 2015, the program will focus on rehearsing and touring the second musical; this cycle will last from February-May. In the summer of 2015, the next program cycle will begin.

Storycatchers develops its scripts from participants' personal stories; but a critical element of the process is that the young people step into each other's stories in the performance component. This helps each individual see his or her story from a new perspective, and helps to build empathy as participants literally step into one another's shoes. As the ensemble works to braid individual stories into a coherent narrative, the teaching artists frequently ask participants to imagine what else could have happened at various key points. This engages young people to explore options other than violence as they develop a deeper understanding of the link between action and consequence, and empowers them to make more thoughtful, constructive choices as they take control of their futures. They then extend this aspect into their roles as discussion moderators and leaders of role-play exercises with their audiences.

The collaborative model helps marginalized young people develop strong social bonds and encourage one another to stay productive and positive. One of the most significant ways that this program serves as a violence prevention/intervention model is by creating cooperative relationships between young people who would otherwise see one another as enemies. For example, many of the participants in Storycatchers' program at the Cook County Juvenile Temporary Detention Center (CCJTDC) have gang affiliations that are a constant source of tension. The youth residents refer to rival gang members as "Opps", meaning, "the opposition." This culture of "Opps" is a consistent concern to facility staff.

In a recent session, Storycatchers recruited participants that included several gang affiliations, creating apprehension within the CCJTDC. Storycatchers teaching staff developed a strategic plan to ensure a collaborative, safe environment, working with the 16 participants in two groups before gradually combining them into one ensemble. During the smaller group sessions, teaching staff guided conversations about the nature of truces and the importance of setting aside differences to meet mutually agreed-upon expectations. By the time the two groups came together, most of the boys were feeling much more open to the idea of working with an "Opp."

On the day that the full group met for the first time, the CCJTDC had a response team on standby. Even Storycatchers staff admitted to some trepidation. However, the participants exceeded expectations. Not one offensive word was spoken, no gang signs were flashed, and no fights ensued. The participants even respectfully cooperated with teaching artists to stage a fight scene. The Program Manager reported that one of the Hispanic boys pointed at an African-American participant and said, "that dude over there is Opps, on the street. But here, there are no Opps." This anecdote demonstrates the significance of the performing arts as a tool for building cooperative relationships as a violence reduction technique. Storycatchers' goal for after-care is to provide an arts-based violence reduction program as part of a comprehensive network of support that includes other transition services such as: comprehensive case management, safe housing, education reintegration, job training, employment opportunities, therapy for individual youth and their families, and life skills training.

#### **D. Expected Outcomes (2 pages)**

(Outcomes & how measured)

Storycatchers has evolved this program model over the past 30 years to guide participants to achieve the following outcomes:

- Learn a process for making thoughtful life choices;
- Use positive language and methods of approach in all interactions;
- Learn a process for attaching consequences to actions;
- Learn to actively de-escalate, process and resolve emotionally charged situations;
- Acquire a clear understanding of the connection between action, consequence and emotional response
- Learn to express their emotions in a constructive manner;
- Learn personal responsibility and time management skills;
- Build positive relationships and develop a strong, supportive social circle;
- Raise self-esteem and build leadership skills;
- Develop pride in the telling of stories that may otherwise be difficult and painful;
- Set high expectations and pursue personal goals;
- Develop reading, writing and communication skills;
- Learn to function as self-advocates within their respective communities;
- Experience and appreciate economic, social, cultural and racial diversity;
- Create meaningful, entertaining performances that open up dialogue in the community and serve as violence intervention and prevention programs.

Storycatchers uses the following tools to collect data and evaluate its programs:

- Daily Activity Reports (DAR), completed by Storycatchers Program Managers
- Program work product (each participant's writing and performance)
- Oral and written pre- and post-program survey/evaluations for participants
- Weekly program meetings between the Program Supervisor and the teaching ensemble
- Post-mortem program meetings at the end of each module by teaching ensemble and Program Supervisor to assess successes, challenges, and future strategies to refine and improve methodology
- Ongoing meetings with After-Care professionals, Target Area CSAC staff, and other partner organizations

Measures of successful impact include participant fulfillment of expectations, including:

- Each participant is expected to attend all sessions, arrive on time, and complete all assignments in a cooperative and respectful manner.
- Any absences must be approved by Storycatchers teaching staff.
- Excessive lateness or absence is cause for reduced pay, probation, and eventual termination.
- Participants will comply with the law outside of program.
- Participants will not engage in violent or otherwise self-destructive behaviors.

Storycatchers DARs will track participant progress, including:

- Attendance
- Level of engagement
- Quality of work
- Cooperative behaviors, such as the ability to function in an ensemble, and to listen to others with respect
- Willingness to explore life experiences with honesty and courage

- Committing to personal challenges inherent in creative process, such as singing a solo, reading a new work aloud, and performing for an audience of peers, families and community members

The teaching ensemble will meet with the Artistic and Executive Directors each week to review DARs and work product in order to manage and continuously improve the program. Ongoing communication is a core value, and integral to the company's model.

Storycatchers works consistently with professional evaluation consultants to assess and improve evaluation methods for all programs. Recent consultants have included Arnold Aprill, Founder and Lead Consultant of Chicago Arts Partnerships in Education; Eugene Griffin, Assistant Professor of Psychology and Law at Northwestern University and specialist in child trauma; Aaron Todd Douglas, Theatre Instructor at Loyola University; and Nadya Engler of the John J. Egan Urban Center of DePaul University. Feedback from these and other evaluation experts consistently notes that the DAR is an exceptionally effective evaluation tool.

Storycatchers has been encouraged by numerous evaluation experts to continue to refine and use the DAR to collect data. Additionally, Storycatchers continues to refine the pre- and post-program survey/evaluations to create increasingly reliable measurements for program goals, and looks forward to incorporating ICJIA-collected data from the After-Care program into its evaluative processes.

**E. Planning & Preparation Activities (1 page)**

(Planning & preparation activities for program execution – outside of normal agency preparations)

- From mid-May through the end of June: Storycatchers will meet with the Greater Auburn-Gresham Development Corporation (GAGDC) on a weekly basis to set the schedule for use of the program site and establish communication procedures
- From mid-May on an ongoing basis: Storycatchers will meet with Target Area Development Corporation to identify and assess potential candidates
- From mid-May on an ongoing basis: Storycatchers will meet with after-care specialists to assess appropriateness of program for each candidate and will remain in contact on a bimonthly basis to ensure that the program is accomplishing its goals for each individual
- From mid-May through July: Storycatchers will work with GAGDC and Target Area to identify potential touring venues and schedule the tour
- From mid-May on an ongoing basis: Storycatchers will consult with Target Area to create and maintain a current list of community resources for distribution at all performances, so that at-risk young people who attend can take away information about organizations that offer supportive services

**Storycatchers Theatre**  
**Proposal for a Violence Prevention, Intervention and Reduction Seed Grant (\$40,000)**  
**7.2.5 Qualifications of the Proposer**

**ORGANIZATIONAL MISSION AND HISTORY**

Storycatchers Theatre prepares young people to make thoughtful life choices through the process of writing, producing and performing original musical theatre inspired by personal stories. Since its inception in 1984, the company has served thousands of young people through innovative programs that use the performing arts to promote change in the following areas: personal growth and self-knowledge; conflict resolution, peer relations and teamwork; healthier family interactions; and increased awareness of community issues and resources. Storycatchers' history of organizational partnerships has strengthened its programs and helped to expand the company's reach and impact. Current program partners include the Illinois Department of Juvenile Justice, Cook County Juvenile Temporary Detention Center, Columbia College Chicago, the Greater Auburn-Gresham Development Corporation, Target Area Development Corporation, the Chicago Housing Authority, the Chicago Park District, and the Chicago Symphony Orchestra. Storycatchers also works with the Illinois Child Trauma Coalition to advocate for improved quality of life for court-involved youth.

Storycatchers employs six full-time staff (Artistic and Executive Directors and four Program Managers) a part-time Development Manager, and a minimum of four part-time teaching artists. The company contracts additional part-time teaching artists as needed on a program-specific basis, and also works with a part-time Business Manager.

Storycatchers has achieved local, state and national recognition. Storycatchers Theatre's Founder and Artistic Director Meade Palidofsky has been recognized with numerous awards, including a 2010 Chicago Community Trust Fellowship for Established Leaders and the first Theatre and Social Change award from the Association for Theater in Higher Education in 2011. She has been a presenter at national and international conferences and contributed chapters to "Performing New Lives: Theatre with the Incarcerated," edited by Jonathan Shailor, and "Theatre: Its Healing Role in Education" by Richard Morse. Storycatchers has achieved local, state and national recognition, with profiles on National Public Radio, in the Chicago Tribune and other local media, and in nationally released documentaries and academic studies. Nationally recognized figures such as Shirley Brice-Heath, Professor of Linguistics and English with the Stanford Center on Adolescence, and Ira Glass, host of WBEZ's *This American Life*, point to Storycatchers as an example of creative youth development programming that works. In 2013, Storycatchers was one of only 12 organizations nationwide to receive a National Arts and Humanities Youth Program Award from the President's Committee on the Arts and Humanities.

**CURRENT PROGRAMS**

**Residential Programs for Detained and Incarcerated Youth**

- Fabulous Females at the Illinois Youth Center (IYC)-Warrenville
- Firewriters at IYC-Chicago
- Temporary LockDown at Cook County Juvenile Temporary Detention Center (CCJTDC)

Storycatchers began developing its residential program model with the first Temporary LockDown program at CCJTDC in 1990. By 1996, Storycatchers had recognized a lack of programming at CCJTDC designed to meet the needs of girls, and in response established Fabulous Females. In 2002, Storycatchers implemented a Fabulous Females program at IYC-Warrenville. Over the years, Storycatchers has worked closely with the administrative and counseling staff to evolve Fabulous Females into a year-round immersion program with a successful track record of serving as a gateway to therapy. As a result, the Behavioral Health Services Administrator at the Illinois Department of Juvenile Justice (IDJJ) now oversees Storycatchers' relationships with counseling and administrative staff at all partnering IDJJ facilities to ensure access to the youth most in need of Storycatchers' programs at each site. In 2009, Storycatchers implemented Firewriters for boys at IYC-Chicago; in 2010, with the support of the Chicago Community Trust, Storycatchers was able to re-establish regular programming at CCJTDC for the first time since 2007. Since 2009, Storycatchers has worked with Dr. Bradley Stolbach, Assistant Professor of Clinical Pediatrics at the University of Chicago Pritzker School of Medicine and Co-Founder and Clinical Consultant for La Rabida Children's Hospital's Chicago Child Trauma Center, to incorporate trauma therapy techniques into the company's approach to creative youth development programming.

**Teens Together**, in partnership with Columbia College Chicago, the Chicago Park District, and the Chicago Housing Authority:

- Playwriting Ensemble, October-April: high school students from throughout Chicago meet each Saturday to work with Storycatchers teaching artists and Columbia College Chicago Fiction Writing Department graduate students. Their work provides the basis for the Teens Together summer show.
- Summer Touring Ensemble, June-August: the playwriting process culminates in the Summer Touring Ensemble musical. A combination of new and returning participants, ages 13-18, meets to rehearse and perform the original musical based on the material generated by the Playwriting Ensemble, which they tour to parks and community centers throughout the city. Each performance is followed by a Q&A session about the issues raised in the play.

**PROPOSED PROGRAM:**

**Storycatchers After-Care**, in partnership with the Greater Auburn-Gresham Development Corporation and Target Area Development Corporation:

In June 2014, Storycatchers will implement a pilot program to engage recently released juveniles and young adults in a creative exploration of the challenges they face when they return to their homes and communities. Storycatchers will coordinate the program as part of a network of support that will include access to jobs training, education, and therapeutic support for the adolescents and their families, with the long-term goal of reducing rates of re-offending and increasing the likelihood of successful re-entry following detention or incarceration. Storycatchers submits this request for a seed grant to partially underwrite then extension of the pilot program to a year-round model.

The projected annual budget for the program is \$214,971.

**CONTACT INFORMATION:**

Rachel Hauben Combs, Development Manager  
Storycatchers Theatre  
544 W Oak Street, Suite 1005  
Chicago, IL 60610  
312-280-4772  
[rcombs@storycatcherstheatre.org](mailto:rcombs@storycatcherstheatre.org)

**ORGANIZATIONAL REFERENCES:**

Judith Davis  
(program partner, Fabulous Females)  
Superintendent, Illinois Youth Center-  
Warrenville  
30W200 Ferry Rd  
Warrenville, IL 60555  
(630) 983-6231  
[Judith.Davis@doc.illinois.gov](mailto:Judith.Davis@doc.illinois.gov)

Jennifer Jaworski, Psy.D., LCPC  
(coordinates with Storycatchers for all IDJJ  
programs)  
Chief of Mental Health Services  
Illinois Department of Juvenile Justice  
217-720-0862  
[jennifer.jaworski@doc.illinois.gov](mailto:jennifer.jaworski@doc.illinois.gov)

Bradley Stolbach, Ph.D.  
(provides trauma-specific training for teaching  
staff)  
Associate Professor of Pediatrics  
Department of Pediatrics, Child & Adolescent  
Psychiatry  
University of Chicago  
(773) 363-6700 x484  
[bstolbach@aol.com](mailto:bstolbach@aol.com)

Kendra J. Freeman  
(program partner, Teens Together)  
Executive Director  
Holsten Human Capital Development  
1034 W Montrose  
Chicago, IL 60613  
312-274-9123  
[kendrafreeman@holstenchicago.com](mailto:kendrafreeman@holstenchicago.com)

**Storycatchers Theatre**  
**Proposal for a Violence Prevention, Intervention and Reduction Seed Grant (\$40,000)**

**7.2.6 Key Personnel**

**Meade Palidofsky, Artistic Director/Program Supervisor**, is a director, award-winning playwright and lyricist who founded Storycatchers Theatre in 1984 (under the name of Music Theatre Workshop). Palidofsky was the first recipient of the Theatre and Social Change award in 2011 from the Association for Theater in Higher Education and a 2010 Chicago Community Trust Leadership Fellow. Publications include the Journal of Child and Adolescent Trauma, co-authored with Dr. Bradley Stolbach of the University of Chicago, and American Music with Dr. Mary Cohen. She will directly supervise the Program Manager, serve as consultant on the daily program agenda, and collaborate on the development of the script and songs. (.10 FTE 10 months)

*References:*

Judith Davis Superintendent IYC-Warrenville 630-983-6231 <a href="mailto:Judith.Davis@doc.illinois.gov">Judith.Davis@doc.illinois.gov</a>	Jennifer Jaworski Chief of Mental Health Services, IDJJ 217-720-0862 <a href="mailto:jennifer.jaworski@doc.illinois.gov">jennifer.jaworski@doc.illinois.gov</a>	Bradley Stolbach, Ph.D. Child & Adolescent Psychiatry University of Chicago 773-363-6700 x484 <a href="mailto:bstolbach@aol.com">bstolbach@aol.com</a>
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**Edmund O'Brien, Program Manager**, graduated from The University of Chicago. He is an experienced improv performer whose writing credits include musicals, video games and TV shows. He teaches Improv, Music and Writing programs at The Second City, as well as Memoir Writing at the Fourth Presbyterian Church's Center for Life and Learning. O'Brien has been a teaching artist with Storycatchers since the summer of 2013. The Program Manager is responsible for maintaining the DARs, supervising the teaching ensemble and managing curriculum; and is the direct supervisor of all program participants. (.80 FTE 10 months)

*References:*

Michael Byrd Asst. Superintendent of Programs IYC-Chicago 312-633-5219 x4076 <a href="mailto:Michael.D.Byrd@doc.illinois.gov">Michael.D.Byrd@doc.illinois.gov</a>	Jeff Gandy Education & Youth Programs Second City Training Center 312-475-3551 <a href="mailto:jgandy@secondcity.com">jgandy@secondcity.com</a>	Kimeri Swanson-Beck Director of Teaching & Learning Baker Demonstration School 847-425-5870 <a href="mailto:kswanson-beck@bakerdemschool.org">kswanson-beck@bakerdemschool.org</a>
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**Ozivell Ecford, Teaching Artist**, is a performer and visual artist, and holds a Bachelor of Fine Arts from International Academy of Design and Technology in Multi-Media Design and Interactivity. He has worked as an After School Instructor and Special Education Assistant for Montefiore and Agassiz Elementary Schools. Ecford has been a teaching artist and program manager with Storycatchers since 2004. As Lead Teaching Artist, he will work with the Program Manager to mentor, instruct and guide participants through the writing and performance processes. (.75 FTE 10 months)

*References:*

Suzanne Connor Program Officer Chicago Community Trust 312-616-8000 <a href="mailto:sconnor@cct.org">sconnor@cct.org</a>	Wanda Grigsby Assistant Principal Nancy B. Jefferson Alt. School 312-433-7110 <a href="mailto:wfgrigsby@cps.edu">wfgrigsby@cps.edu</a>	Iris Witkowsky Storycatchers Board Member 773-528-3233 <a href="mailto:iriswit@gmail.com">iriswit@gmail.com</a>
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**Shawn Wallace, Composer/Music Director**, currently works as a Music Instructor for the University of Chicago Charter School Woodlawn Campus and Music Director for The Emmaus Center and Namaste Center for Spiritual Living-Chicago. For several years, he has taught Record Production and Theatre Tech to youth from 6th through 12th grades throughout Chicago. He earned his degree in Music Theory and Composition at the University of Illinois at Urbana-Champaign. He will instruct participants in turning prose to lyrics, composes the original score and serves as accompanist and vocal director. (20 hours/week, 40 weeks/year)

*References:*

Carla Stillwell Resident Director and Playwright MPAACT Theatre <a href="mailto:carla_stillwell@yahoo.com">carla_stillwell@yahoo.com</a>	Robert Goodwin Residence Program Manager Oregon Shakespeare Festival <a href="mailto:streetpoett@gmail.com">streetpoett@gmail.com</a>	Ifa Bayeza Playwright, Producer Brown University <a href="mailto:Ifa_Bayeza@brown.edu">Ifa_Bayeza@brown.edu</a>
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**MEADE PALIDOFSKY**  
ARTISTIC DIRECTOR and FOUNDER, STORYCATCHERS THEATRE  
YOUTH DEVELOPMENT SPECIALIST,  
PLAYWRIGHT, LYRICIST, DIRECTOR, TEACHER/MENTOR  
**STORYCATCHERS THEATRE    544 E. Oak, Ste. 1005    CHICAGO, ILLINOIS 60610    312-280-4772**

**AWARDS/GRANTS/HONORS**

National Arts and Humanities Youth Program Award, President's Committee on Arts and Humanities, for programs with incarcerated youth, Washington, D.C., 2013  
Theatre in Social Change Award, Association for Theatre in Higher Education, 2011  
Chicago Community Trust Experienced Leader Fellowship, 2010  
Artist, Columbia College Chicago-Scotland Arts Council Artist Exchange, 2009  
Tim and Helen Meier Achievement Award, 2006  
Volunteer of the Year, Warrenville Illinois Youth Center, 2006  
Neighborhood Award for Juvenile Justice, Chicago Council on Urban Affairs, company award, 2002  
Paul Berger Arts Entrepreneurship Award, company award, 2001  
Mercedes Mentor Award, 1998  
Illinois Arts Council, Playwriting Finalist Award, 1997  
The Pilgrim Project Award, DREAMS OF DEFIANCE, 1993  
National Endowment for the Arts, New American Works, creation of SOMEONE YOU CAN TRUST, 1992  
National Endowment for the Arts, New American Works, pre-production of DREAMS OF DEFIANCE, 1992  
National Endowment for the Arts Playwriting Fellowship, 1988-90  
Neighborhood Arts Grant, Chicago Office of Fine Arts, 1987, 1990  
Community Arts Assistance Grant, Chicago Office of Fine Arts, 1989, 1990  
In-Residence, O'Neill Center, Music Theatre/Opera Conference, 6/90, to work on DREAMS OF DEFIANCE;  
Illinois Artist-in-Education, 1988-90  
Neighborhood Arts Grant, Chicago Office of Fine Arts, 1987  
Playwriting Fellowships, Illinois Arts Council, 1984, 1986  
Grand Prize Winner, American Musical Theater Festival, 1985-86 for DREAMS OF DEFIANCE  
John Gassner Memorial Playwriting Award, New England Theater Conference, 1985, for AMAZING GRACE

**WRITINGS/PRODUCTIONS/WORKSHOPS**

FABULOUS FEMALES AT IYC WARRENVILLE and FABULOUS FEMALES at Cook County Juvenile Temporary Detention Center, 1998-present, 16 original one act musicals, Writing Workshop Director, Play Director  
GIRLS IN THE RIVER, WAKE UP AND SMELL THE CHICKEN!, writer and director, 2 monologues, performed in Chicago, 2005-2009  
TEENS TOGETHER PLAYWRITING ENSEMBLE, collaboration with Columbia College Chicago, Playwriting/Lyricist Supervisor, 2004-present; 10 one act musicals;  
TALL ENOUGH TO QUAKE, 2005, one act original musical, writer and director  
CURRICULUM, BRENNAMANN DRAMA CLUB, a behavior-based drama club for third, fourth and fifth grade students focused on behavior and relationships through creating skits and role plays, 2003-05  
DIVAS, DOLLS & DRAMAQUEENS: 3 original full length musical dramas; 2002-2004; Young Women's Leadership Charter School; Writing Workshop Director & Play Director  
TEMPORARY LOCKDOWN, 11 original full length musicals, Writing Workshop Director, Play Director, Cook County Juvenile Temporary Detention Center, 1990 – 2002  
DIVERSITY SHOW, music/scenes/monologues around issues of cultural diversity; developed with Apprentice Company, 1999.  
TEACHING EDDIE, a one person play documenting teaching process with high risk teens, 2000.  
TEENS TOGETHER at the Field Museum, 5 original musicals developed in conjunction with The Field Museum's annual special exhibits, Writing Workshop Director, Play Director 1997-2003  
LOST/LOSING, performance monologue, two monologues developed from workshops with JTDC and IDOC youth. Performed in schools with a discussion around decision making, writer and director, 1997  
SOMEONE YOU CAN TRUST, writer and director of two-act musical on handguns, violence, and the juvenile justice system, toured 1993-94; performed at the HELP network conference, 9/94; performed at the Conference on Youth in a Violent America: "Justice in the Juvenile System," 5/94; performed at the Midwest Conference on Violence, 7/93; performed at Illinois Humanities Festival, 11/94.  
DREAMS OF DEFIANCE, writer and director, two-act musical, produced at Theatre Building, Chicago, 9/94; featured in "Broadway Dozen," 5/92, showcased at Victory Theatre, New York, National Music Theatre Network; in-residence, O'Neill Theater Center, 6/90; reading at Vineyard Theater, 29th Street, New York City, 10/87; Music Theater Works, 2nd Avenue, New York City, 3/87; workshop, American Musical Theater Festival, Carmel, California, 7/86; Song selections at Lincoln Center, 1986; 1985 National Music Theater Network showcase in New York City at Douglas Fairbanks Theater; broadcast on "The Midnight Special," WFMT, Chicago, August, 1985, WNIB, 2/86; production at the Theater Building, Chicago, Illinois, 9/94.  
MARTHA RHINESTONE, writer and director, full length play with music, reading, Writer's Theater, New York City, 6/90; reading, Circle Repertory Theater, New York City, 5/89, Staged Reading, Beacon Street Gallery, 1/87, sponsored by Arts Midwest and MTW, Chicago Cultural Center, 3/86, as part of "Women in The Arts Month", Finalist, Minneapolis Playlabs; NEA fellowship.

**WRITINGS, PRODUCTIONS, WORKSHOPS cont'd**

HAPPY BIRTHDAY TO YOU?, one-act musical, wrote and directed, MTW, Equity cast, touring 4/90-94.

CAPTAIN CLEAN, one-act musical, wrote and directed, MTW, Equity cast, touring 4/88-2008.

AMAZNG GRACE, one act play, winner John Gassner Memorial Playwriting Award, toured Chicago Public High Schools, 1986-87.

**MEDIA**

GIRLS ON THE WALL, feature length documentary on Fabulous Females project at IYC Warrenville, Heather Ross, producer, released, fall of 2009, 2010 Emmy award for documentary of national significance; winner of Bermuda Film Festival, Silver Award, Chicago International Film Festival; national release to Public Broadcasting, January, 2010.

Naomi's Morning, Hallmark Channel, produced by Suzanne Mitchell, mini-documentary on Ms. Palidofsky's work with youth, 2005.

ABC News; Kevin Roy, producer, mini-documentary on Fabulous Females, Warrenville, December, 2005.

This American Life, Ira Glass, producer, National Public Radio, 1999, 2001, featured pieces on Field Museum and Fabulous Females program.

Sticks 'n Stones; national documentary on violence prevention programs showcased Someone You Can Trust as a violence prevention program that works. 1994

Humankind, National Public Radio, Boston, David Freudberg, producer, show featured Ms. Palidofsky's work at the Juvenile Detention Center.

Arts in Illinois, 2001, featured MTW's work at the Juvenile Detention Center and Field Museum, WTTW, Channel 11, PBS.

Numerous articles in Chicago Tribune and Sun Times on programs at the Cook County Juvenile Temporary Detention Center, Illinois Youth Center - Warrenville and The Field Museum, 1991- 2013.

**PUBLICATIONS**

University of Illinois, with Dr. Mary Cohen, Changing Lives: Incarcerated Female Youth Create and Perform with the Storycatchers Theatre and the Chicago Symphony Orchestra

Journal of Child and Adolescent Trauma, with Dr. Bradley Stolbach, Dramatic Healing: The Evolution of a Trauma-informed Musical Theatre Program for Incarcerated Girls.

If I Cry for You. . . . Turning unspoken trauma into song and musical theatre; International Journal of Community Music; edited by Mary Cohen, University of Iowa, 2010.

Chapter for Performing New Lives: Prison Theater edited by Jonathan Shailor; Jessica Kingsley, UK, 2010.

Chapter in Theater: Its Healing Role in Education, Richard Morse, 2009

Creating a Model for Institutional and Personal Change with Music Theatre Workshop; published by the Community Arts Convening and Research Project, June, 2008.

Group Writing Playwriting Process published by The Field Museum with Dancing with Dinosaurs and Many Faces of Cleopatra: Truth or Lies? Script, spring, 2002, distributed nationally to museums and libraries.

Contributing chapter in Student Lore: What Young People Can Tell Us about School and Society, edited by William Ayers and William H. Schubert from University of Illinois at Chicago Department of Education, SUNY Press, 1994.

**TEACHING/PRESENTATIONS**

Presentation, Aspen Ideas Festival, Aspen, Colorado, July, 2014

Presentation, NAFME, with Dr. Mary Cohen, St. Louis, Missouri, 2014

Presentation at Music in Education Conference, Peoria, Illinois with Dr. Mary Cohen, 2014

Presentation at Illinois Child Trauma Coalition, with Dr. Bradley Stolbach, 2011

Presentation at International Society for Traumatic Stress Studies with Dr. Bradley Stolbach, Montreal, Canada, 2010  
Seminar for Institute for Psychoanalysis, June, 2010.

Creative Non-Fiction co-teacher; College of DuPage; Illinois Youth Center-Warrenville; 2006-2009.

Mentor, Arts in Youth and Community Development; Columbia College Chicago, 2006-2009.

Playwriting Consultant, Conflict Resolution Crew, Case High School, Racine, Wisconsin, 2004 – present.

Guest Lecturer, Albert Schweitzer Fellows for Life Lecture Series, Leadership by Example, Idealists Creating Change, August, 2008

Presented paper for Community Arts Convening; Maryland Institute Academy of Arts, Baltimore, Maryland, 2008.

Workshop presenter for educators; Mythic Journeys Conference; Atlanta, Georgia, June, 2006.

Guest Workshop Leader, Chicago Park District, fall, 2006.

Guest Lecturer, Fundraising and Not for Profit Management Classes, Columbia College, 2004 – 2010;

Guest Lecturer, on Collaboration: Writing and Dance; Western Michigan University, Dance Department, spring, 2005

Writer's Workshop, guest lecturer, Playwriting process as a theme and story guide for novelists, Wilmette, spring, 2004.

Teacher and Student Workshops for the Chicago Public Schools, 1986 to present

The Field Museum, in conjunction with the Living Together exhibit, playwriting/production workshop on Cultural Diversity for teens, 1997- 2002 ; special workshops for teachers on Field Museum education nights;

**Meade Palidofsky, resume, Page 3**

**TEACHING/PRESENTATIONS CONT'D**

College of Du Page, Playwriting and Dramatic Writing, 1992-93, 2003  
Guest Lecturer, Tisch School of the Arts, 1992  
Chicago Dramatists Workshop, Playwriting, 1987 to 1995

**POSITIONS HELD**

Artistic Director, Co-founder, Storycatchers Theatre (new name for Music Theatre Workshop), 1984-present  
Member of Joseph Jefferson Awards Committee, August 2009 – present  
Member, Illinois Child Trauma Coalition; 2010 - present  
Member, Court Involved Girls Advocacy Group, Health and Medicine, Chicago, 2006 – 2011  
Advisory Board for Gender Programming/Office of Girls and Gender Justice (OGGJ), 2009  
Advisory Board, PHAT-LIFE (Preventing HIV/AIDS among Teens), UIC Research Project, 2008-09  
Co-Chair, Youth Development Task Force, Donor's Forum, 1996-2000  
Executive Director, Co-founder, Chicago Repertory Dance Ensemble, 1981-84  
Director, Co-founder, Chicago Dramatists Workshop, 1979-82  
Manager, Chicago Dance Center, 1978-81  
Co-Director; Gelman/Palidofsky Dance Theatre; Ann Arbor, Michigan; 1973-77.

**EDUCATION**

B.G.S.; University of Michigan, 1973.

Numerous professional classes and workshops in New York City, Ann Arbor, Michigan and Chicago, Illinois, in dance, theater and writing, 1973 – 1984.

## Edmund O'Brien

1946 W. Summerdale Ave, Chicago, IL 60640 ♦ e-obrien-11@alumni.uchicago.edu ♦ (H) 773.561.5794, (C) 310.918.5324

### Education

#### **The Second City Training Center's Directing Program - Chicago, IL**

Anne Libera, Mary Scruggs, Norm Holly, Tim O'Malley, T.J. Shanoff, Scott Goldstein

#### **SCTC's Music Improvisation Program - Chicago, IL**

Tamara Nolte, Stephanie McCullough, Mike Descoteaux, Erica Elam, Jeffrey Bouthiette, Andrew Ritter

#### **SCTC's Clown and Physical Comedy - Chicago, IL**

Dean Evans

#### **ACME Comedy School - Los Angeles, CA**

Travis Oates, Lisa Malone, Joseph Limbaugh

#### **SCTC's Conservatory Program - Chicago, IL**

Martin de Maat, Don De Pollo, Michael Gellman, Carey Goldenberg, Anne Libera

#### **University of Chicago - Chicago, IL - BA in History, with Honors**

Eric Simonson - Shakespeare for Performers

Kim Rubenstein - Acting the Greeks, Introduction to Acting

Off-Off Campus - David Auburn, Jeremy Kareken, Craig Shaynak, Sarah Koenig, Derek Hartman

### Teaching

#### **The Second City Training Center - Chicago, IL**

**2009 - Present**

The Conservatory Level 2: Persona Characters and the Improviser as the Actor

- 3-hour classes for 8 weeks, plus auditions into Levels 3 of The Conservatory

The Conservatory Level 1: Advanced Improvisational Scene Work

- 3-hour classes for 8 weeks, plus auditions into Levels 1 The Conservatory

Advanced Writing 6: Producing a Revue

- 3-hour rehearsals for 8 weeks with writers and performers; 4-week run of 50-minute show

Advanced Writing 5: Creating a Revue

- 3-hour classes for 8 weeks including cast auditions

Comedy Writing 4: Advanced Elements a Sketch Revue

- 3-hour classes for 8 weeks

Comedy Writing 3: Building Blocks of a Sketch Revue

- 3-hour classes for 8 weeks

Comedy Writing 2: Basic Sketch Structure

- 3-hour classes for 8 weeks

Comedy Writing 1: Writing Improvisationally

- 3-hour classes for 8 weeks

All-Writing Intensive: Comedy Writing 1, 2 & 3

- 5-hour classes for 3 consecutive days or 3-hour classes for 5 consecutive days

Musical Improv 6: Creating and Producing a Musical Revue

- 3-hour rehearsals for 8 weeks; 7-week run of 45-minute musical sketch revue

Improvisation Level E: Improvisation in Performance

- 3-hour classes for 8 weeks; direct a 45-minute show

Improvisation Level D: Advanced Scene and Character Work

- 3-hour classes for 8 weeks; direct a 25-minute show

Improvisation Level C: Introduction to Character Work

- 3-hour classes for 8 weeks; direct a 25-minute show

Improvisation Week-Long Immersion: Scenic Fundamentals (Character, Environment, and Ensemble)

- 3-hour classes for 5 consecutive days

Improvisational Drop-In Class: All Levels from Uninitiated Trying Out to Veterans Seeking Practice

- 2-hour classes for 10 weeks

Teen Sketch Comedy: Summer Camp

- 2.5-hour classes daily for 2 weeks; direct a 22-minute show

Teen Sketch 2: 15-18

- 2-hour classes for 12 weeks; direct 30-minute sketch revue

Teen Improv: 13-14

- 1.5-hour classes for 12 weeks; direct 30-minute demonstration

Youth Improv: 9-10

- 1-hour classes for 12 weeks; direct 20-minute demonstration

High School Improv Workshops

- 1.5-hour lecture/demonstration (Illinois Institute of Art; Neuqua Valley HS; Oswego East HS)

#### **The Center for Life and Learning - Chicago, IL**

**2012 - Present**

Memoir Writing Teacher

- 1.25-hour classes weekly with men and women over 60 (Fall, Winter & Spring)

## Teaching (continued)

- The Baker Demonstration School - Wilmette, IL** **2009 - Present**  
Progressive Learning Activities: Improv, Sketch and Song-Writing Teacher
- 1-hour classes for 10 weeks after school with 3<sup>rd</sup>- and 4<sup>th</sup>-grades (Fall, Winter & Spring)
  - 3-hour classes daily with 3<sup>rd</sup>- 5<sup>th</sup>-graders; direct a 20-minute musical revue (Summer)
- Long-term Substitute Drama Teacher
- 1-hour classes with grades 3-8 rehearsing musicals, studying Shakespeare and adapting works to stage
- ACME Comedy School - Los Angeles, CA** **2004 - 2008**
- taught Basic and Intermediate Improv (3-hour classes for 8 weeks)
  - overhauled improv curriculum with 2 co-instructors based on K. Johnstone, V. Spolin, and D. Close
- Jellyvision - Chicago, IL** **1998 - 2001**  
Senior Writing Mentor
- hired, trained, and staffed writers on top of normal writing and designing duties
- Sheila - Chicago, IL** **1992 - 2001**
- taught improv workshops with ensemble at companies and schools including Kellogg School of Management
- Off-Off Campus - University of Chicago - Chicago, IL** **1992 - 1994**
- trained and directed new sketch/improv ensembles
  - 10 weeks of daily rehearsals, new weekly shows for 6 weeks

## Directing

- Clown Car to Sicily - Chicago, IL** **2012 - Present**
- direct 6-person musical improv ensemble weekly
- SCTC Directing Program Sketch, Improv & Archive Showcases - Chicago, IL** **2010 - 2011**
- cast and directed six-member ensemble (plus musical director) twice weekly for 2 months to develop a one-act revue
  - developed material using traditional Second City process of mixing improvised pitches and scripts
  - used 3, 30-minute previews of original material to fine-tune the final revue for a 5-week run at The DeMaat Theatre
  - cast and directed improv trio twice weekly for 6 weeks preparing for 4-week run at The DeMaat Theatre
  - tackled improvised format where cast used writing backgrounds to improvise 5-Point scenic structure
  - directed BenchCo with 6 other directing students for 70-minute sketch show from The Second City archives
- Street Smarts - Telepictures - Season 2 - Burbank, CA** **2001 - 2002**  
Segment Producer for syndicated television game show
- directed host, Frank Nicotero, during studio tapings; pitched lines on the fly based on game play
- Sheila - Chicago, IL** **1992 - 2001**
- co-founded improv ensemble and integrated new members for 9 years
  - rotated producer and director duties weekly among ensemble
  - weekly, hour-long shortform show at Jimmy's Woodlawn Tap
  - multiple, hour-long longforms in multiple theatres; runs ranging from 8 weeks to 3 years
  - daily, 3-week run at '95 Edinburgh Festival Fringe's Gilded Balloon II
- Jellyvision - Chicago, IL** **1998 - 2001**
- Assistant Designer and Director for *Smush*, an interactive PC trivia game
- wrote prototype questions, design documents, and bible for look, sound and feel
  - unreleased game led to TV game show on USA Network
- Assistant Designer and Director for *Who Wants To Be a Millionaire: Second Edition*
- redesigned game elements, rewrote flow-charts and oversaw all content including art, writing, audio and video performance for follow-up to the fastest selling PC game ever
  - directed Regis Philbin for five days (voice & camera) in NYC
  - acted as liaison to publishing partner for marketing, final content and box copy
- shopped *You Don't Know Jack* to networks and production companies as part of a 4-member team that resulted in a primetime run on ABC with Carsey-Werner-Mandabach
- Off-Off Campus - University of Chicago - Chicago, IL** **1993**
- directed *Slots on the Segmented Tier*
  - 2-act sketch/improv revue with 4-week, daily process leading to 6-week run

## Television Writing

- Street Smarts - Telepictures - Seasons 2, 4, & 5 - Burbank, CA** **2001 - 2005**
- wrote all Season 2 studio dialogue for host, Frank Nicotero (cold open, segues, banter, interstitials)
  - researched and wrote Season 2, 4, & 5 trivia questions for syndicated game show
- Style Star - Style Network - Los Angeles, CA** **2004**
- wrote biographies of celebrity's fashion evolutions by compiling interviews, b-rolls and periodicals
- Undressed - MTV - Season 6 - Los Angeles, CA** **2002**
- pitched stories to network executives, developed, wrote, and punched-up episodes for late-night dramedy
  - won Outstanding Daily Drama at 14<sup>th</sup> Annual GLAAD Media Awards

## Video Game Writing

Edmund O'Brien ♦ Page 3

### Jellyvision - Chicago, IL

1995 - 2011

- researched and wrote questions, and host dialogue, and produced spoof audio commercials
  - *You Don't Know Jack* (2011; 6: *The Lost Gold*; 5<sup>th</sup> *Dementia*; *Offline 2*; *Offline 1*; *The Netshow*;
  - 4: *The Ride*; TV; *Volume 3*; *Movies*), • *HeadRush*, • *All-Star Liars*, • *Who Wants to Be a Millionaire*

### Wideload - Los Angeles, CA

2007

- *Hail to the Chimp* - wrote humorous news ticker stories for presidential party game

### Midway Games - Los Angeles, CA

2004 - 2007

- *Blitz The League 1 & 2* - wrote dialogue for players, coaches and color commentary (Frank Caliendo)
- *John Woo Presents Strangehold* - wrote dialogue for action game
- *MLB Slugfest: Loaded* - wrote announcer and color commentary for Jim Shorts (Kevin Mathews)

## Sketch Writing & Performing

### SongCo (SCTC's Musical Sketch House Ensemble) - Chicago, IL

2011

- weekly musical sketch comedy revue throughout 2011

### Bravo Company - Los Angeles, CA

2002 - 2005

- ACME's second resident 2-act sketch revue - weekly shows
  - *Phantom of the Sunday Show*, • *Lord of the Sunday Show*, • *Catch the Sunday Show if You Can*

### Off-Off Campus - University of Chicago - Chicago, IL

1989 - 1991

- 2-act sketch show with 4-week, daily process and 6-week run; '91 Edinburgh Fringe Festival
  - *Innocence Lost*, *Paradise Found*, • *Peel Carefully*, *Display Proudly*, • *Discomforts at Yalta*,
  - *@#?!*, • *The Mighty Gorges and Dangerous Whirlpools of the Yangtze*, • *After Glow*

## Radio Writing, Producing & Performing

### 88.5 WHPK - University of Chicago - Chicago, IL

1993 - 1995

- *Sheila Comedy Hour* - weekly show featuring improvised NPR-style news parody, call-ins, and *5803 South Harper*, a scripted, pre-recorded (4-track) sitcom with music, SFX and commercial parodies

## Improv Performing

### Sheila's Sister - Chicago, IL & Los Angeles, CA

2002 - 2012

- longform duo - multiple runs - The Second City's Skybox, The Playground, ACME; '02, '09, '10 '12 CIF

### Baby Wants Candy - Chicago, IL

2010 - 2012

- completely improvised musical with a full band at Apollo Theater

### Infinite Sundaes (SCTC's Musical Improv House Ensemble) - Chicago, IL

2010

- weekly shortform musical games throughout 2010

### Zebra Company - Los Angeles, CA

2004 - 2008

- ACME's mainstage improv - 4 years, weekly longform serials
  - *Dusty Gulch* - Western serial, 1 character for 12 weeks
  - *Hospital!* - musical serial, 1 character for 12 weeks
  - *Rue des Monstres* - puppet serial, 1 puppet for 16 weeks
  - *Dark Gables* - Gothic horror serial, 1 character for 42 weeks
  - *Reruns Redubbed* - voiced old, unseen TV shows in real time for 16 weeks
  - *Improv Outcast* - games, songs and scenes with voting ala *Survivor* for 16 weeks

### Sheila - Chicago, IL

1992 - 2001

- 9 years, weekly shortform games, scenes, and longform at Jimmy's Woodlawn Tap; '99 CIF
- *Sheila's Improv-o-rama* - longform with multiple 8-week runs - Bailiwick Arts Center; '00 CIF
- *Sheila's Instant Odyssey* - two-act based on "hero's journey" - 8-week runs - Strawdog Theatre, iO Theater
- *Sheila's Giant Wall of Plot Twists* - one-acts - 3-year run at Organic Theater Greenhouse; '95 Edinburgh Fringe Festival's Gilded Balloon II; '95 CFF; '98 CIF

### Land of the Karaoke Improvisers - Chicago, IL

2000 - 2001

- longform quartet - scenes inspired by karaoke singing - 4-month run at The Playground Theater; '01 CIF

### Sitcom - Chicago, IL

1996

- sitcom pilots and episodes with commercials - 12-week run at The Victory Gardens Theater

### Glitterball - Chicago, IL

1995

- longform trio - multiple 6-week runs - Strawdog Theatre, Café Voltaire

### Lab - London, UK

1992

- games, scenes, and longform at Hen and Chicken Theater, bi-weekly during year studying abroad

## Voice Over Performing

### Street Smarts - Telepictures - Seasons 2-5 - Burbank, CA

2001 - 2007

- game show's announcer (new tease package each episode) and voice for all TV and radio promos

# Ozivell Ecford

1355 N. Austin Blvd 3<sup>rd</sup> Fl  
Chicago IL 60651  
(Cell) 773 616 9865  
ozivell@gmail.com

1

## Objective

**Dedicated educator with formal training in music, theatre, and multimedia design seeks fun, professional, and competitive company to help create, facilitate, and promote academic programs.**

## Experience

**2014-Present Carnegie Hall, and the Chicago Symphony Orchestra**  
*Position: Composer and Teaching Artist for The Lullaby Project 2014*

- help teen mothers write personalized lullabies for their children
- compose lullabies for teen mothers based on their lyrics and melody suggestions
- document the process via video and designed the album cover

**2003-Present Storycatchers Theatre**

*Position: Program Manager and Teaching Artist*

- develop and manage programs and workshops that teach youth to make thoughtful life decisions through the process of creating, performing, and producing original musical plays that are based on their personal life stories
- educate youth in the art of acting, singing, rapping, dancing, and stage combat
- create original music and rhythm compositions for plays and workshops
- assist in creating and implementing plans to promote and advertise the company
- produce photography and design pieces used in newsletters, brochures, and the company website

**2008-2010 Salvation Army and AJ Ensemble Youth Theatre**

*Position: Teaching Artist, Theatre Director and Program Manager*

- facilitated daily workshops teaching storytelling, improvisation, public speaking, fiction writing, movement, dance, percussion, and theatre fundamentals to children between the ages of 6 and 12.
- created and facilitated lesson plans and other documents to evaluate and improve participant growth and success academically and theatrically.
- directed final production, planned trips and other outings, and created all promotional material

**2006-2008 Chicago Public Schools / Montefiore Special School**

*Position: School Assistant, Multi Media Designer and Coordinator*

- created digital library of school photos and converted school logos into user friendly electronic files
- maintained school website, produced school newsletter, and photographed all school events.
- assisted teachers in coordinating and implementing lesson plans for students with emotional and behavior disorders

# Ozivell Ecford

## **2006-2008 Chicago Public Schools / Montefiore Special School**

*Position: School Assistant / Multi Media Designer and Coordinator*

- created digital library of school photos and converted school logos into user friendly electronic files
- maintained school website, produced school newsletter, and photographed all school events.
- assisted teachers in coordinating and implementing lesson plans for students with emotional and behavior disorders

## **2001-2006 North Lawndale Childcare Center (YMCA)**

*Position: Group Worker and Technology Coordinator*

- created and implemented recreational and academic workshops for children ages 5-13
- completed and maintained anecdotal forms, health checks, and Parent-Teacher Conferences for 40 children
- presented workshops at company training on team building
- photographed special events
- consulted staff in solving issues concerning the use of multimedia technology

## **1999-2000 AmeriCorps and City Year**

*Position: Corps Member and Literacy facilitator for City Year Chicago  
Literacy Enrichment Program*

- pioneered the City Year Chicago Literacy Enrichment Program (CYCLE)
- solicited sponsors and companies for in-kinds to help with City Year programs
- facilitated Literacy tutoring program at Willa Cather Elementary School
- ran after school program at Martin Luther King Jr. Boys and Girls Club
- created and implemented workshops on community issues, team building, and business management

## **(Presently Enrolled) Sanford Brown College**

- pursuing BFA in Visual Communications: Multimedia Design and Interactivity
- expected graduation date August 2014

## **2000-2003 DePaul University**

- majored in Acting at the DePaul University Theatre School
- minored in Social and Cultural Communications

## **1995-1999 Carl Schurz High School and Music Academy**

- earned high school diploma

# Ozivell Ecford

## Training Certifications

**2005** certified by the Board of Education to be a Paraprofessional with no limitations (ISBE Certification)

**2001-2006** certified by the Metropolitan YMCA of Chicago in Childcare for children ages 8-12

**2008** received training in Public Relations and writing Press Releases

**2008** received training in Nonviolent Crisis Intervention from Crisis Prevention Institute Inc. (CPI Certified)

**2003-2008** received training from Storycatchers Theatre (then known as Music Theatre Workshop) in the art of storytelling and teaching performing arts to children ages 5 to 17

## Awards

**2006** received Dr. Watson Educational Scholarship

**2005** received educational scholarship from the Congressional Black Caucus Foundation

## Volunteer

**2006** Jacob and Clevenger (Multimedia Designer)

**2005** Drill team instructor for Pilgrim Rest Baptist Church

**1999** Participated in City Year for 1 year (City Year is a branch of AmeriCorps)

## Skills

Photography, Digital Imaging, Electronic Illustration, Typography, Graphic Design, Videography, Video Editing, Audio Engineering and Composition, Layout Design, Web Design, Acting, Public Speaking, Event Planning, Teaching, Program Management, Teaching Artistry, Songwriting, Copywriting, Playwriting, Directing, Producing, Martial Arts, Stage Combat, Yoga, HTML, CSS, JQuery

## Software Knowledge

Adobe Photoshop, Adobe Illustrator, Adobe InDesign, Adobe Flash, Adobe Dreamweaver, AfterEffects, Final Cut Pro, Sonar, Garage Band, iMovie, iPhoto, ProTools, Microsoft Word, Excel, PowerPoint, iTunes, iPhoto, Social Media

# Shawn Wallace

11206 S. Longwood Dr. Chicago, IL 60643 (312) 493-0457

[qimusic@netzero.net](mailto:qimusic@netzero.net)

[qimusic1@gmail.com](mailto:qimusic1@gmail.com)

## EXPERIENCE

### *Arts Education*

- University of Chicago Charter School: Woodlawn Campus: September 2011-June 2013  
Music Teacher for Grades 6<sup>th</sup>-8<sup>th</sup> from August 2012-June 2013  
Substitute Music Teacher for Grades 6<sup>th</sup>-8<sup>th</sup> including Band, Percussion and General Music, Sept-Dec 2011  
Prepared students for Middle School Music Concert featuring Band/Percussion Ensembles, and solos  
Choir Director, September-December, 2011  
Prepared High School students for Arts Showcase featuring Chicago Symphony Orchestra Visiting Artist Yo Yo Ma  
Music Director: Fame the Musical Jr., February-June 2012  
Music Director for NBC TV's Smash: Make a Musical and iTheatrics National High School Musical Program
- Mayo Elementary School: February 2001-June 2013  
Teaching Artist: Mayo School After-School Program: Developer/Instructor of the Mayo Stage Crew  
Training in Sound Design/Reinforcement, Stage Management, Lighting, and Costumes for 6<sup>th</sup>-8<sup>th</sup> Grade students
- Urban Gateways: Teaching Artist Fall 2008-Spring 2010  
Perspectives Charter School Calumet Technical High School and Rowe-Clark Charter School  
Developer/Instructor for Digital Media Programs in Recording Engineering and Music Production  
  
Perspectives Charter School Calumet Technical High School Summer Program, Summer 2009  
Music Director/Composer for original play about the intersection of African and African American Youth Cultures  
  
Oprah Radio/Perspectives Charter School Calumet Technical High School, Spring 2010  
Prepared students to write edit and record original Public Service Announcements for broadcast
- Music Theatre Workshop (Storycatchers Theatre) Music Director/Composer Winter 2005-Fall 2008  
Young Women's Leadership Charter School  
*The Secret Inside*, an original music about teen pregnancy  
  
Teens Together Ensemble, West Pullman Park  
*Tall Enough to Quake*, an original musical about bullying  
*Fiery Tales* and original musical about youth/parent issues  
*Silhouette in the Savannah*, an original musical mystery play  
  
Fabulous Females Ensemble, Illinois Youth Center - Warrenville  
*Makin' It*, an original musical about the lives of residents  
*10 Out the Gate*, an original musical about life in and out of the correctional center  
*Believe Me*, an original music about sexual abuse
- Ready Arts Incubator/University of Chicago Theatre Program: Summers 2005-2008  
Music Director/Composer for Summer Youth Theatre Program  
*Aesop's Fables* (2005), *Kid Zero* (2006), *7:28* (2007), *Flu Weather* (2008)
- Case High School, Racine, WI: Conflict Resolution Crew Spring 2006-Spring 2007  
Composer/Music Director for student written plays *Blind Justice* (2006) and *Saturn Return* (2007)

## TV/Film

- **Clubbin' TV: Tastemakers Entertainment**  
Principal Keyboardist/Arranger for concert showcase featuring Common, Ice Cube, Bobby Brown, Dwele, Johnny Gill, Jon B., Liz Fields, Tressa Thomas, DJ Quick, Rakim, Slum Village, Sean B., H2O Soul
- **Film Composer for original scores and Audio/Sound Design/Editing and Post Production:**  
Testuvaman Filmworks  
*You'll Be a Man...* (2012)  
Showcase Productions  
*The Dark* (2006), *Anima D'Void* (2005), *Severed Ties* (2004)  
Storybox Productions  
*Puzzle Love* (2004)  
Arts and Ink Productions  
*Love Shorts Vol. I* (2004)

## Theatre/Dance

- M.P.A.A.C.T. Theatre Company August 2013-Present  
Music Director/Composer  
*When Good Broccoli Goes Bad* (book by Carla Stillwell, music by Carla Stillwell and Shawn Wallace)  
Directed by Carla Stillwell and Produced by M.P.A.A.C.T. and The DuSable Museum  
*Warm on the Coolin' Board* by Shepsu Aakhu, Directed by Marie Cisco
- *Charleston Olio* (book, music & lyrics by Ifa Bayeza); Music Arranger/Accompanist for new musical by the author of *Some Sing, Some Cry*; Fall 2011-Present
- Russell Talbert Dance Studio: Technical Director for *Festival of Dance* annual student dance recital; 1998-Present
- Chicago Theatre Company  
Sound Designer: *Love Child* (2001), *Love Talk* (2000)
- Shakespeare Reparatory/DBA and Associates  
*Amistad Voices* (2001)
- DePaul Theatre School  
Music Director/Composer for New Directors Series: *The Colored Museum* (2001)  
Music Director for Children's Theatre Series: *Steal Away Home* (1999)
- Duncan YMCA Chernin's Center for the Arts  
Music Director for Summer Drama Workshop: *Fame the Musical* (2002), *The Wiz* (1998)  
Technical Director
  - Responsible for final design and installation of sound and lighting systems
  - Managed construction of sprung floor
  - Shows Include: *Giant Steps* (2000), *What Use Are Flowers?* (2000), *Amistad Voices* (2000), *Little Shop of Horrors* (1999), *Undesirable Elements* (1999), *Passages of Dr. Martin Luther King* (1999), *Movable Beast* (1998)

## Selected Recording Projects

- SongModelManagement Inc.: Koku Gonza: Engineer/Producer for *Radiozophrenic* (2011)
- Spirit Speaks Records/Ugochi: Producer/Engineer/Keyboardist for *Afrikan Butterfly* (2005) and *Afro Soul Effect* (2010)
- Cherisse Scott: Engineer and Vocal Co-Producer for *Soul Journey* (2008)
- One Ton Son Records/Motep: Producer/Engineer for *Orpheus Uprising* (2006)
- Miss Kimm: Engineer for *Prose and Cons of a Love Affair* (2006)
- Dreamtime/Nicole Mitchell and the Black Earth Ensemble: Engineer for *Vision Quest* (2000)

## EDUCATION

University of Illinois at Urbana/Champaign

**Storycatchers Theatre**  
**Proposal for a Violence Prevention, Intervention and Reduction Seed Grant (\$40,000)**  
**7.2.7 Subcontracting or Teaming**

Storycatchers Theatre will implement the after-care program in partnership with the Community Violence Prevention Program of the Greater Auburn-Gresham Development Corporation and Target Area Development Corporation's Community Support Advisory Council.

Target Area Development Corporation is a regional grassroots social justice organization with offices in Illinois, Indiana, Michigan, and South Africa building power in communities to solve stubborn problems using Research, Organizing, Mobilization, and Education (ROME). Target Area is dedicated to the development of community-based solutions to stubborn problems and established its Community Support and Advisory Council (CSAC) to engage residents in relationships with reentering prisoners and their families in an effort to define barriers to reentry and to inform policy campaigns aimed at this population. Target Area will coordinate with Storycatchers to assist in recruiting reentering participants for the program and will help Storycatchers establish relationships with other after-care providers and specialists.

The Greater Auburn-Gresham Development Corporation (GAGDC) works to foster and promote revitalization of the low-to-moderate income communities of Auburn Gresham, Englewood, Greater Grand Crossing and West Chatham. As part of the New Communities Program, GAGDC has worked to organize residents and other community stakeholders to develop a Quality of Life Plan that integrates existing and planned activities; assess existing programs, identify service deficiencies, and generate organizational and community commitments to address them; and partner with other organizations to attract and integrate new or improved services, creating quality recreational and social opportunities for the community. Additionally, the organization provides programs that promote community economic development. GAGDC will supply the program site at 7801 S. State Street.

Storycatchers will conduct the program under the auspices of the Illinois Criminal Justice Information Authority (ICJIA), a state agency dedicated to improving the administration of criminal justice. ICJIA has committed to fund the initial 16-week pilot with a grant of \$101,000. In addition, ICJIA has the authority and capacity to track participant progress during and after participation in the Storycatchers program, and will provide data critical to measuring the successful impact of the program.

EXHIBIT 2

Schedule of Compensation

**PRICE PROPOSAL/BUDGET DETAIL**

The Proposer declares that it has carefully examined the Request for Proposal documents, the Proposal Forms, General and Special Conditions and Specifications identified as RFP No. 1453-13605 for Violence Prevention, Intervention and Reduction Seed Grants (\$40,000), as prepared by Cook County and has become familiar with all of the conditions under which it must be carried out and understands that by submitting proposed pricing on these pages, Proposer waives all right to plead any misunderstanding regarding the same. Any category of expense not applicable to the budget may be deleted. Indirect costs are not allowable.

**Budget Detail****A. Personnel**

List each position by title and name of employee, if available. Show the annual salary rate and the percentage of time to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization.

<b>Name/Position</b>	<b>Computation</b>	<b>Cost</b>
Edmund O'Brien/Program Manager	\$42,750/yr@.80 FTE/10 months	\$28,500 (\$25,000)
Eric Walker / Teaching Artist	\$39,000/yr@.75 FTE/10months	\$24,375 (\$15,000)
Meade Palidofsky /Program Sprvsr	\$68,000/yr@.10 FTE/10 months	\$5,667
Shawn Wallace/Musical Director	\$30/hr @ 20hrs/wk x40 weeks	\$24,000
12 Apprentice Actor/Writers	\$10/hr@20hrs/wk for 40 weeks x12	\$80,000

**SUB-TOTAL \$162,542**

**(\$40,000 County Seed Grant)**

The Program Manager and Lead Teaching Artist are the two most critically important staff members. Storycatchers will utilize seed grant funds to partially underwrite the salaries of these two positions. Please see attached detail.

**B. Fringe Benefits**

Fringe benefits should be based on actual known costs or an established formula. Fringe benefits are for the personnel listed in budget category (A) and only for the percentage of time devoted to the project. Fringe benefits on overtime hours are limited to FICA, Workman's Compensation, and Unemployment Compensation.

<b>Name/Position</b>	<b>Computation</b>	<b>Cost</b>
Edmund O'Brien/Program Manager	Healthcare = \$459/mth+(28500x.15)	\$8,867
Oz Ecford / Teaching Artist	Healthcare = \$430/mth +(\$24,375x.15)	\$7,956
Meade Palidofsky /Program Sprvsr	Healthcare = \$57.5/mth +(\$5,667 x .15)	\$1,425
Composer/Musical Director	\$24,000 x .15	\$3,600
12 Apprentice Actor/Writers	\$8,000 x .15 x 12people	\$14,400

**SUB-TOTAL \$36,248**

**TOTAL PERSONNEL AND FRINGE BENEFITS \$198,790**

**Travel**

Itemize travel expenses of project personnel by purpose. Show the basis of computation (e.g., six people to 3-day training at \$X airfare, \$X lodging, \$X subsistence). In training projects, travel and meals for trainees should be listed separately. Show the number of trainees and the unit costs involved.

Identify the location of travel, if known. Travel for consultants will only be reimbursed for resources traveling from more than 50 miles outside of Cook County and shall be consistent with Cook County travel reimbursement policies. All travel shall be pre-approved by the Justice Advisory Council.

Purpose of Travel	Location	Item	Computation	Cost
Touring Show	Various (54) venues	Charter school bus	\$165/day x 54 trips	\$8,910

**TOTAL \$8,910**

**C. Supplies**

List items by type. Generally, supplies include any materials that are expendable or consumed during the course of the project.

Supply Items	Computation	Cost
Office supplies	\$75/month	\$150
Scenic Elements	10 @ \$100 each	\$1000
Costumes	12 @ \$90 each	\$1000
Props	20 @ \$50 each	\$1000

**TOTAL \$3,150**

**D. Other Costs**

List items (e.g., rent, reproduction, telephone, janitorial or security services, and investigative or confidential funds) by major type and the basis of the computation. For example, provide the square footage and the cost per square foot for rent, or provide a monthly rental cost and how many months to rent.

Description	Computation	Cost
Computer lab & rehearsal room fee	\$40/day x 106 days	\$4,240
Script reproduction	6 variations x 20 copies x\$3/each	\$ 360
Video recording & duplication of 2 shows	\$1750 x 2	\$3,500
Administrative overhead (home office: payroll services, phone, internet, support)	15% of costs	\$28,040

**TOTAL \$36,140**

**Budget Summary-** When you have completed the budget worksheet, transfer the totals for each category to the spaces below.

<b>Budget Category</b>		<b>Amount</b>	
<b>A</b>	<b>Personnel</b>	\$162,542.00	<b>(\$40,000 County Seed Grant)</b>
<b>B</b>	<b>Fringe Benefits</b>	\$36,248.00	
<b>C</b>	<b>Travel</b>	\$8,910.00	
<b>D</b>	<b>Supplies</b>	\$3,150.00	
<b>E</b>	<b>Other Costs</b>	\$36,140.00	
	<b>Grand Total</b>	<b>\$246,990.00</b>	<b>(\$40,000 County Seed Grant)</b>

**Other Income:**

<b>Source</b>	<b>Amount</b>	<b>Status</b>
Illinois Criminal Justice Information Authority	\$101,000	Received
Leo S. Guthman Fund	\$ 35,000	Pending
Weitz Family Foundation	\$ 15,000	Pending-annual
Richard H. Driehaus Foundation	\$ 15,000	Pending-annual
Crown Family Philanthropies	\$ 10,000	Pending-annual
Impact 100	\$ 6,000	Received
Patrick and Anna M. Cudahy Fund	\$ 5,000	Pending
Board Contributions	\$ 10,000	Committed
Individual Contributions	\$ 10,000	Projected
<b>Other Income Subtotal</b>	<b>\$207,000</b>	
<b>Cook County Seed Grant</b>	<b>\$ 40,000</b>	<b>This application</b>
<b>TOTAL PROJECTED INCOME</b>	<b>\$247,000</b>	

**Storycatchers Theatre**

RFP No. 1453-13605  
 Violence Prevention, Intervention and Reduction Seed  
 Grants (\$40,000)  
 Storycatchers Budget Explanation

**EXPENSES**

	Narrative Explanation	Total	Funded by Seed Grant	Notes
<b>Personnel</b>				
Edmund O'Brien/Program Manager	42750/yr @ .80 FTE/10 months	\$ 28,500	\$ 25,000	88%
Eric Walker/T eaching Artist	\$39,000/yr @ .75 FTE/10 months	\$ 24,375	\$ 15,000	62%
Meade Palidofsky/Program Supervisor	\$68,000/year @ .10 FTE/10 months	\$ 5,667		
Shawn Wallace/Musical Director	\$30/hr @ 20 hrs/wk x 40 weeks	\$ 24,000		
12 Apprentice Actor/Writers	\$10/hr @ 20 hrs/wk x 40 weeks x 12	\$ 80,000		
	<b>SUBTOTAL</b>	<b>\$ 162,542</b>	<b>\$ 40,000</b>	
<b>Fringe Benefits</b>				
Edmund O'Brien/Program Manager	Healthcare = \$459/month + (\$28,500 x .15)	\$ 8,867		
Eric Walker/T eaching Artist	Healthcare = \$430/month + (\$24,375 x .15)	\$ 7,956		
Meade Palidofsky/Program Supervisor	Healthcare = \$57.50/month + (\$5,5667 x .15)	\$ 1,425		
Shawn Wallace/Musical Director	\$24,000 x .15	\$ 3,600		
12 Apprentice Actor/Writers	\$8,000 x .15 x 12	\$ 14,400		
	<b>SUBTOTAL</b>	<b>\$ 36,248</b>		
	<b>TOTAL PERSONNEL AND FRINGE BENEFITS</b>	<b>\$198,790.00</b>		
<b>Travel</b>				
Touring Show (54 venues)	Charter school bus @ \$165/day x 54	\$8,910.00		
	<b>SUBTOTAL</b>	<b>\$8,910.00</b>		
<b>Supplies</b>				
Office supplies	\$15/month	\$150.00		
Scenic elements	10 @ \$100 each	\$1,000.00		
Costumes	12 @ \$90 each	\$1,000.00		
Props	20 @ \$50 each	\$1,000.00		
	<b>SUBTOTAL</b>	<b>\$3,150.00</b>		
<b>Other Costs</b>				
Computer lab & rehearsal room fee	\$40/day @ 106 days	\$4,240.00		
Script reproduction	6 variations x 20 copies x \$3/each	\$360.00		
Video recording and duplication (2 shows)	\$1750 x 2	\$3,500.00		
Administrative overhead (home office: payroll, phone, internet)	15% of costs	\$28,040.00		
	<b>SUBTOTAL</b>	<b>\$36,140.00</b>		
	<b>TOTAL COSTS</b>	<b>\$246,990.00</b>		

# Storycatchers Theatre

## REVENUE

Source	Status	Total
Cook County Seed Grant	this application	\$ 40,000
Illinois Criminal Justice Information Authority	received	\$ 101,000
Leo S. Guthman Fund	pending	\$ 35,000
Weitz Family Foundation	pending-annual	\$ 15,000
Richard H. Driehaus Foundation	pending-annual	\$ 15,000
Crown Family Philanthropies	pending-annual	\$ 10,000
Impact 100	received	\$ 6,000
Patrick and Anna M. Cudahy Fund	pending	\$ 5,000
Board Contributions	Committed	\$ 10,000
Individual Contributions	Projected	\$ 10,000
<b>Total Revenue</b>		<b>\$ 247,000</b>
<b>Net Revenue/Deficit</b>		<b>\$ 247,000</b>

EXHIBIT 3

Evidence of Insurance



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
7/17/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> <b>Market Financial Ltd</b> <b>240 Commerce Drive</b>  <b>Crystal Lake IL 60014</b>	<b>CONTACT NAME:</b> Tabatha Majestic <b>PHONE (A/C, No, Ext):</b> (815) 459-3300 <b>FAX (A/C, No):</b> (815) 459-3360 <b>E-MAIL ADDRESS:</b> tmajestic@marketfinancialgrp.com													
	<table border="1"> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A: <b>Illinois Emcasco Insurance Co</b></td> <td></td> </tr> <tr> <td>INSURER B: <b>United States Liability Ins Grp</b></td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: <b>Illinois Emcasco Insurance Co</b>		INSURER B: <b>United States Liability Ins Grp</b>		INSURER C:		INSURER D:		INSURER E:		INSURER F:
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INSURER D:														
INSURER E:														
INSURER F:														
<b>INSURED</b> <b>Storycatchers Theatre</b> <b>544 West Oak Street, Ste 1005</b>  <b>Chicago IL 60610-3176</b>														

**COVERAGES**                      **CERTIFICATE NUMBER: 14-15 Master**                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY			3Q38170	5/1/2014	5/1/2015	EACH OCCURRENCE \$ 100,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person) \$ 5,000
							PERSONAL & ADV INJURY \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$ 2,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS					BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS	<input type="checkbox"/> NON-OWNED AUTOS					PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB						EACH OCCURRENCE \$
	EXCESS LIAB						AGGREGATE \$
	DED						RETENTION \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATUTORY LIMITS
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						OTHER
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$
B	Directors & Officers			NDO1052482E	5/30/2012	5/30/2015	Aggregate \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
Contract # 1453-13605

The General Liability policy via endorsement will provide Additional Insured status as required by written agreement or contract with the Named Insured and/or Additional Named Insured(s) noted above; but only for the coverage and limits provided by the policy and applicable Additional Insured endorsements. The following entity(s) are named as additional insured: Cook County, its officials, and employees.

<b>CERTIFICATE HOLDER</b>  Cook County Chief Procurement Officer 118 North Clark Street Rm. 1018 Chicago, IL 60602	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE  Linda Anderberg/TMAJE
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EXHIBIT 4

Economic Disclosure Statement (EDS) Forms

ECONOMIC DISCLOSURE STATEMENT

**ECONOMIC DISCLOSURE STATEMENT  
AND EXECUTION DOCUMENT  
INDEX**

<b>Section</b>	<b>Description</b>	<b>Pages</b>
Instructions	Instructions for Completion of EDS.....	EDS i - ii
1	MBE/WBE Utilization Plan.....	EDS 1
2	Letter of Intent.....	EDS 2
3	Petition for Reduction/Waiver of MBE/WBE Participation Goals.....	EDS 3
4	Certifications.....	EDS 4, 5
5	Economic and Other Disclosures, Affidavit of Child Support Obligations and Disclosure of Ownership Interest.....	EDS 6 – 12
6	Sole Proprietor Signature Page.....	EDS 13a/b/c
7	Partnership Signature Page.....	EDS 14/a/b/c
8	Limited Liability Corporation Signature Page.....	EDS 15a/b/c
9	Corporation Signature Page.....	EDS 16a/b/c
10	Cook County Signature Page.....	EDS 17

**ECONOMIC DISCLOSURE STATEMENT****INSTRUCTIONS FOR COMPLETION OF  
ECONOMIC DISCLOSURE STATEMENT AND EXECUTION DOCUMENT**

This Economic Disclosure Statement and Execution Document ("EDS") is to be completed and executed by every Bidder on a County contract, every party responding to a Request for Proposals or Request for Qualifications ("Proposer"), and others as required by the Chief Procurement Officer. If the Undersigned is awarded a contract pursuant to the procurement process for which this EDS was submitted (the "Contract"), this Economic Disclosure Statement and Execution Document shall stand as the Undersigned's execution of the Contract.

**Definitions.** Capitalized terms used in this EDS and not otherwise defined herein shall have the meanings given to such terms in the Instructions to Bidders, General Conditions, Request for Proposals, Request for Qualifications, or other documents, as applicable.

**"Affiliated Entity"** means a person or entity that, directly or indirectly: controls the Bidder, is controlled by the Bidder, or is, with the Bidder, under common control of another person or entity. Indicia of control include, without limitation, interlocking management or ownership; identity of interests among family members; shared facilities and equipment; common use of employees; and organization of a business entity following the ineligibility of a business entity to do business with the County under the standards set forth in the Certifications included in this EDS, using substantially the same management, ownership or principals as the ineligible entity.

**"Bidder," "Proposer," "Undersigned," or "Applicant,"** is the person or entity executing this EDS. Upon award and execution of a Contract by the County, the Bidder, Proposer, Undersigned or Applicant, as the case may be, shall become the Contractor or Contracting Party.

**"Proposal,"** for purposes of this EDS, is the Undersigned's complete response to an RFP/RFQ, or if no RFQ/RFP was issued by the County, the "Proposal" is such other proposal, quote or offer submitted by the Undersigned, and in any event a "Proposal" includes this EDS.

**"Code"** means the Code of Ordinances, Cook County, Illinois available through the Cook County Clerk's Office website (<http://www.cookctyclerk.com/sub/ordinances.asp>). This page can also be accessed by going to [www.cookctyclerk.com](http://www.cookctyclerk.com), clicking on the tab labeled "County Board Proceedings," and then clicking on the link to "Cook County Ordinances."

**"Contractor" or "Contracting Party"** means the Bidder, Proposer or Applicant with whom the County has entered into a Contract.

**"EDS"** means this complete Economic Disclosure Statement and Execution Document, including all sections listed in the Index and any attachments.

**"Lobby" or "lobbying"** means to, for compensation, attempt to influence a County official or County employee with respect to any County matter.

**"Lobbyist"** means any person or entity who lobbies.

**"Prohibited Acts"** means any of the actions or occurrences which form the basis for disqualification under the Code, or under the Certifications hereinafter set forth.

**Sections 1 through 3: MBE/WBE Documentation.** Sections 1 and 2 must be completed in order to satisfy the requirements of the County's MBE/WBE Ordinance, as set forth in the Contract Documents, if applicable. If the Undersigned believes a waiver is appropriate and necessary, Section 3, the Petition for Waiver of MBE/WBE Participation must be completed.

**Section 4: Certifications.** Section 4 sets forth certifications that are required for contracting parties under the Code. Execution of this EDS constitutes a warranty that all the statements and certifications contained, and all the facts stated, in the Certifications are true, correct and complete as of the date of execution.

**Section 5: Economic and Other Disclosures Statement.** Section 5 is the County's required Economic and Other Disclosures Statement form. Execution of this EDS constitutes a warranty that all the information provided in the EDS is true, correct and complete as of the date of execution, and binds the Undersigned to the warranties, representations, agreements and acknowledgements contained therein.

**ECONOMIC DISCLOSURE STATEMENT****INSTRUCTIONS FOR COMPLETION OF  
ECONOMIC DISCLOSURE STATEMENT AND EXECUTION DOCUMENT**

**Sections 6, 7, 8, 9: Execution Forms.** The Bidder executes this EDS, and the Contract, by completing and signing three copies of the appropriate Signature Page. Section 6 is the form for a sole proprietor; Section 7 is the form for a partnership or joint venture; Section 8 is the form for a Limited Liability Corporation, and Section 9 is the form for a corporation. Proper execution requires THREE ORIGINALS; therefore, the appropriate Signature Page must be filled in, three copies made, and all three copies must be properly signed, notarized and submitted. The forms may be printed and completed by typing or hand writing the information required.

**Required Updates.** The information provided in this EDS will be kept current. In the event of any change in any information provided, including but not limited to any change which would render inaccurate or incomplete any certification or statement made in this EDS, the Undersigned will supplement this EDS up to the time the County takes action, by filing an amended EDS or such other documentation as is requested.

**Additional Information.** The County's Governmental Ethics and Campaign Financing Ordinances, impose certain duties and obligations on persons or entities seeking County contracts, work, business, or transactions. For further information please contact the Director of Ethics at (312) 603-4304 (69 W. Washington St. Suite 3040, Chicago, IL 60602) or visit our web-site at [www.cookcountygov.com](http://www.cookcountygov.com) and go to the Ethics Department link. The Bidder must comply fully with the applicable ordinances.

**ECONOMIC DISCLOSURE STATEMENT**

**MBE/WBE UTILIZATION PLAN (SECTION 1)**

BIDDER/PROPOSER HEREBY STATES that all MBE/WBE firms included in this Plan are certified MBEs/WBEs by at least one of the entities listed in the General Conditions.

I. **BIDDER/PROPOSER MBE/WBE STATUS:** (check the appropriate line)

\_\_\_\_\_ Bidder/Proposer is a certified MBE or WBE firm. (If so, attach copy of appropriate Letter of Certification)

\_\_\_\_\_ Bidder/Proposer is a Joint Venture and one or more Joint Venture partners are certified MBEs or WBEs. (If so, attach copies of Letter(s) of Certification, a copy of Joint Venture Agreement clearly describing the role of the MBE/WBE firm(s) and its ownership interest in the Joint Venture and a completed Joint Venture Affidavit – available from the Office of Contract Compliance)

\_\_\_\_\_ Bidder/Proposer is not a certified MBE or WBE firm, nor a Joint Venture with MBE/WBE partners, but will utilize MBE and WBE firms either directly or indirectly in the performance of the Contract. (If so, complete Sections II and III).

II. \_\_\_\_\_ Direct Participation of MBE/WBE Firms                      \_\_\_\_\_ Indirect Participation of MBE/WBE Firms

**Where goals have not been achieved through direct participation, Bidder/Proposer shall include documentation outlining efforts to achieve Direct Participation at the time of Bid/Proposal submission. Indirect Participation will only be considered after all efforts to achieve Direct Participation have been exhausted. Only after written documentation of Good Faith Efforts is received will Indirect Participation be considered.**

MBEs/WBEs that will perform as subcontractors/suppliers/consultants include the following:

MBE/WBE Firm: \_\_\_\_\_

Address: \_\_\_\_\_

E-mail: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

Dollar Amount Participation: \$ \_\_\_\_\_

Percent Amount of Participation: \_\_\_\_\_ %

\*Letter of Intent attached?                      Yes \_\_\_\_\_                      No \_\_\_\_\_

\*Letter of Certification attached?                      Yes \_\_\_\_\_                      No \_\_\_\_\_

MBE/WBE Firm: \_\_\_\_\_

Address: \_\_\_\_\_

E-mail: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

Dollar Amount Participation: \$ \_\_\_\_\_

Percent Amount of Participation: \_\_\_\_\_ %

\*Letter of Intent attached?                      Yes \_\_\_\_\_                      No \_\_\_\_\_

\*Letter of Certification attached?                      Yes \_\_\_\_\_                      No \_\_\_\_\_

Attach additional sheets as needed.

**\*Additionally, all Letters of Intent, Letters of Certification and documentation of Good Faith Efforts omitted from this bid/proposal must be submitted to the Office of Contract Compliance so as to assure receipt by the Contract Compliance Administrator not later than three (3) business days after the Bid Opening date.**

**ECONOMIC DISCLOSURE STATEMENT**

**COOK COUNTY GOVERNMENT LETTER OF INTENT (SECTION 2)**

M/WBE Firm: \_\_\_\_\_ Certifying Agency: \_\_\_\_\_

Address: \_\_\_\_\_ Certification Expiration Date: \_\_\_\_\_

City/State: \_\_\_\_\_ Zip: \_\_\_\_\_ FEIN #: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Email: \_\_\_\_\_ Contract #: \_\_\_\_\_

Participation: \_\_\_\_\_ Direct \_\_\_\_\_ Indirect

Will the M/WBE firm be subcontracting any of the performance of this contract to another firm?

No \_\_\_\_\_ Yes \_\_\_\_\_ If "Yes", please attach explanation. Proposed Subcontractor: \_\_\_\_\_

The undersigned M/WBE is prepared to provide the following Commodities/Services for the above named Project/ Contract:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Indicate the Dollar Amount, or Percentage, and the Terms of Payment for the above-described Commodities/ Services:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(If more space is needed to fully describe M/WBE Firm's proposed scope of work and/or payment schedule, attach additional sheets)

THE UNDERSIGNED PARTIES AGREE that this Letter of Intent will become a binding Subcontract Agreement conditioned upon the Bidder/Proposer's receipt of a signed contract from the County of Cook. The Undersigned Parties do also certify that they did not affix their signatures to this document until all areas under Description of Service/ Supply and Fee/Cost were completed.

\_\_\_\_\_  
Signature (M/WBE)

\_\_\_\_\_  
Signature (Prime Bidder/Proposer)

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Firm Name

\_\_\_\_\_  
Firm Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Subscribed and sworn before me  
this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Subscribed and sworn before me  
this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Notary Public \_\_\_\_\_

Notary Public \_\_\_\_\_

SEAL

SEAL



## Economic Disclosure Statement

### 7.2.8 MBE/WBE Utilization Plan (Section I)

#### Justification for Full Waiver Request

Storycatchers Theatre is a small nonprofit corporation that specializes in creative youth development. Storycatchers does not subcontract any of the company's direct services to youth. No entity provides lesser included elements or components of Storycatchers' services.

Almost 80% of the company's annual expenses of \$557,000 in FY 12.13 were invested in staff compensation.

The company employs six full-time employees with the following demographics:

- Meade Palidofsky, Artistic Director, Female/Caucasian
- Nancy McCarty, Executive Director, Female/Caucasian
- Cydney Cleveland, Program Manager, Female/African-American
- Ozivelle Ecford, Program Manager, Male/African-American
- Aimee Stahlberg, Program Manager, Female/Caucasian
- Edmund O'Brien, Program Manager, Male/Caucasian

The company employs an additional pool of part-time teaching artists and administrative staff that are of mixed demographics that typically includes minority and females.

The company does contract its Marketing, Image Design and Cleaning services to three different Woman-Owned-Businesses; however these small companies are not certified WBE's with Cook County.

- Leslie Millenson Collaborative, Marketing, Leslie Millenson, Owner and President - \$1,000 annually
- Main Royal Communications, Image Design, Judith Quittner Seizys, Principal - \$1,200 annually
- Scour Power, Cleaning Services, Nancy Babiarz, Owner - \$2,000 annually

Storycatchers stipulates that by dedicating its few subcontract needs exclusively to small WBE's, it is fulfilling the spirit of the MBE/WBE Utilization Plan. As a small nonprofit, Storycatchers prefers to work with other small businesses, for whom Storycatchers' value as a client must be higher and to whom Storycatchers' relatively small amount of business has greater impact than it would for a larger organization.

---

#### BOARD OF DIRECTORS:

Stephanie Arkin  
Stan Barrish  
Giovanni Barbat  
Marty Behn, Vice Chair

James Clifton, Chair  
Marcus Dodd  
Carla Goldstein  
Lael Johnson

Arthur Kohrman  
Richard Nilles  
Rhoda Reeling  
Carol S. Sadow

Iris Witkowsky  
**Meade Palidofsky, Artistic Director**  
**Nancy McCarty, Executive Director**

**ECONOMIC DISCLOSURE STATEMENT**

**CERTIFICATIONS (SECTION 4)**

THE FOLLOWING CERTIFICATIONS ARE MADE PURSUANT TO STATE LAW AND THE CODE. THE UNDERSIGNED IS CAUTIONED TO CAREFULLY READ THESE CERTIFICATIONS PRIOR TO SIGNING THE SIGNATURE PAGE. SIGNING THE SIGNATURE PAGE SHALL CONSTITUTE A WARRANTY BY THE UNDERSIGNED THAT ALL THE STATEMENTS, CERTIFICATIONS AND INFORMATION SET FORTH WITHIN THESE CERTIFICATIONS ARE TRUE, COMPLETE AND CORRECT AS OF THE DATE THE SIGNATURE PAGE IS SIGNED. THE UNDERSIGNED IS NOTIFIED THAT IF THE COUNTY LEARNS THAT ANY OF THE FOLLOWING CERTIFICATIONS WERE FALSELY MADE, THAT ANY CONTRACT ENTERED INTO WITH THE UNDERSIGNED SHALL BE SUBJECT TO TERMINATION.

**A. PERSONS AND ENTITIES SUBJECT TO DISQUALIFICATION**

No person or business entity shall be awarded a contract or sub-contract, for a period of five (5) years from the date of conviction or entry of a plea or admission of guilt, civil or criminal, if that person or business entity:

- 1) Has been convicted of an act committed, within the State of Illinois, of bribery or attempting to bribe an officer or employee of a unit of state, federal or local government or school district in the State of Illinois in that officer's or employee's official capacity;
- 2) Has been convicted by federal, state or local government of an act of bid-rigging or attempting to rig bids as defined in the Sherman Anti-Trust Act and Clayton Act. Act. 15 U.S.C. Section 1 et seq.;
- 3) Has been convicted of bid-rigging or attempting to rig bids under the laws of federal, state or local government;
- 4) Has been convicted of an act committed, within the State, of price-fixing or attempting to fix prices as defined by the Sherman Anti-Trust Act and the Clayton Act. 15 U.S.C. Section 1, et seq.;
- 5) Has been convicted of price-fixing or attempting to fix prices under the laws the State;
- 6) Has been convicted of defrauding or attempting to defraud any unit of state or local government or school district within the State of Illinois;
- 7) Has made an admission of guilt of such conduct as set forth in subsections (1) through (6) above which admission is a matter of record, whether or not such person or business entity was subject to prosecution for the offense or offenses admitted to; or
- 8) Has entered a plea of nolo contendere to charge of bribery, price-fixing, bid-rigging, or fraud, as set forth in sub-paragraphs (1) through (6) above.

In the case of bribery or attempting to bribe, a business entity may not be awarded a contract if an official, agent or employee of such business entity committed the Prohibited Act on behalf of the business entity and pursuant to the direction or authorization of an officer, director or other responsible official of the business entity, and such Prohibited Act occurred within three years prior to the award of the contract. In addition, a business entity shall be disqualified if an owner, partner or shareholder controlling, directly or indirectly, 20 % or more of the business entity, or an officer of the business entity has performed any Prohibited Act within five years prior to the award of the Contract.

**THE UNDERSIGNED HEREBY CERTIFIES THAT:** The Undersigned has read the provisions of Section A, Persons and Entities Subject to Disqualification, that the Undersigned has not committed any Prohibited Act set forth in Section A, and that award of the Contract to the Undersigned would not violate the provisions of such Section or of the Code.

**B. BID-RIGGING OR BID ROTATING**

THE UNDERSIGNED HEREBY CERTIFIES THAT: In accordance with 720 ILCS 5/33 E-11, neither the Undersigned nor any Affiliated Entity is barred from award of this Contract as a result of a conviction for the violation of State laws prohibiting bid-rigging or bid rotating.

**C. DRUG FREE WORKPLACE ACT**

**THE UNDERSIGNED HEREBY CERTIFIES THAT:** The Undersigned will provide a drug free workplace, as required by Public Act 86-1459 (30 ILCS 580/2-11).

**D. DELINQUENCY IN PAYMENT OF TAXES**

**THE UNDERSIGNED HEREBY CERTIFIES THAT:** The Undersigned is not an owner or a party responsible for the payment of any tax or fee administered by Cook County, by a local municipality, or by the Illinois Department of Revenue, which such tax or fee is delinquent, such as bar award of a contract or subcontract pursuant to the Code, Chapter 34, Section 34-129.

ECONOMIC DISCLOSURE STATEMENT**E. HUMAN RIGHTS ORDINANCE**

No person who is a party to a contract with Cook County ("County") shall engage in unlawful discrimination or sexual harassment against any individual in the terms or conditions of employment, credit, public accommodations, housing, or provision of County facilities, services or programs (Code Chapter 42, Section 42-30 et seq).

**F. ILLINOIS HUMAN RIGHTS ACT**

**THE UNDERSIGNED HEREBY CERTIFIES THAT:** It is in compliance with the the Illinois Human Rights Act (775 ILCS 5/2-105), and agrees to abide by the requirements of the Act as part of its contractual obligations.

**G. MACBRIDE PRINCIPLES, CODE CHAPTER 34, SECTION 34-132**

If the primary contractor currently conducts business operations in Northern Ireland, or will conduct business during the projected duration of a County contract, the primary contractor shall make all reasonable and good faith efforts to conduct any such business operations in Northern Ireland in accordance with the MacBride Principles for Northern Ireland as defined in Illinois Public Act 85-1390.

**H. LIVING WAGE ORDINANCE PREFERENCE (COOK COUNTY CODE, CHAPTER 34, SECTION 34-127);**

The Code requires that a living wage must be paid to individuals employed by a Contractor which has a County Contract and by all subcontractors of such Contractor under a County Contract, throughout the duration of such County Contract. The amount of such living wage is determined from time to time by, and is available from, the Chief Financial Officer of the County.

For purposes of this EDS, Section 4, H, "Contract" means any written agreement whereby the County is committed to or does expend funds in connection with the agreement or subcontract thereof. The term "Contract" as used in this EDS, Section 4, I, specifically excludes contracts with the following:

- 1) Not-For Profit Organizations (defined as a corporation having tax exempt status under Section 501(C)(3) of the United State Internal Revenue Code and recognized under the Illinois State not-for-profit law);
- 2) Community Development Block Grants;
- 3) Cook County Works Department;
- 4) Sheriff's Work Alternative Program; and
- 5) Department of Correction inmates.

ECONOMIC DISCLOSURE STATEMENT

REQUIRED DISCLOSURES (SECTION 5)

1. **DISCLOSURE OF LOBBYIST CONTACTS**

List all persons or entities that have made lobbying contacts on your behalf with respect to this contract:

Name	Address
<u>None</u>	
_____	_____
_____	_____

2. **LOCAL BUSINESS PREFERENCE DISCLOSURE; CODE, CHAPTER 34, SECTION 34-151(p);**

"Local Business" shall mean a person authorized to transact business in this State and having a bona fide establishment for transacting business located within Cook County at which it was actually transacting business on the date when any competitive solicitation for a public contract is first advertised or announced and further which employs the majority of its regular, full time work force within Cook County, including a foreign corporation duly authorized to transact business in this State and which has a bona fide establishment for transacting business located within Cook County at which it was actually transacting business on the date when any competitive solicitation for a public contract is first advertised or announced and further which employs the majority of its regular, full time work force within Cook County.

a) Is Bidder a "Local Business" as defined above?

Yes X No \_\_\_\_\_

b) If yes, list business addresses within Cook County:

544 W. Oak St

Suite 1005

Chicago, IL 60610

c) Does Bidder employ the majority of its regular full-time workforce within Cook County?

Yes X No \_\_\_\_\_

3. **THE CHILD SUPPORT ENFORCEMENT ORDINANCE (PREFERENCE (CODE, CHAPTER 34, SECTION 34-366)**

Every Applicant for a County Privilege shall be in full compliance with any child support order before such Applicant is entitled to receive or renew a County Privilege. When delinquent child support exists, the County shall not issue or renew any County Privilege, and may revoke any County Privilege.

All Applicants are required to review the Cook County Affidavit of Child Support Obligations attached to this EDS (EDS-8) and complete the following, based upon the definitions and other information included in such Affidavit.

ECONOMIC DISCLOSURE STATEMENT

**4. REAL ESTATE OWNERSHIP DISCLOSURES.**

The Undersigned must indicate by checking the appropriate provision below and providing all required information that either:

a) The following is a complete list of all real estate owned by the Undersigned in Cook County:

PERMANENT INDEX NUMBER(S): None  
\_\_\_\_\_  
\_\_\_\_\_

(ATTACH SHEET IF NECESSARY TO LIST ADDITIONAL INDEX NUMBERS)

OR:

b)  The Undersigned owns no real estate in Cook County.

**5. EXCEPTIONS TO CERTIFICATIONS OR DISCLOSURES.**

If the Undersigned is unable to certify to any of the Certifications or any other statements contained in this EDS and not explained elsewhere in this EDS, the Undersigned must explain below:

\_\_\_\_\_  
\_\_\_\_\_

If the letters, "NA", the word "None" or "No Response" appears above, or if the space is left blank, it will be conclusively presumed that the Undersigned certified to all Certifications and other statements contained in this EDS.

ECONOMIC DISCLOSURE STATEMENT

**COOK COUNTY DISCLOSURE OF OWNERSHIP INTEREST STATEMENT**

The Cook County Code of Ordinances (§2-610 et seq.) requires that any Applicant for any County Action must disclose information concerning ownership interests in the Applicant. This Disclosure of Ownership Interest Statement must be completed with all information current as of the date this Statement is signed. Furthermore, this Statement must be kept current, by filing an amended Statement, until such time as the County Board or County Agency shall take action on the application. The information contained in this Statement will be maintained in a database and made available for public viewing.

If you are asked to list names, but there are no applicable names to list, you must state NONE. An incomplete Statement will be returned and any action regarding this contract will be delayed. A failure to fully comply with the ordinance may result in the action taken by the County Board or County Agency being voided.

"Applicant" means any Entity or person making an application to the County for any County Action.

"County Action" means any action by a County Agency, a County Department, or the County Board regarding an ordinance or ordinance amendment, a County Board approval, or other County agency approval, with respect to contracts, leases, or sale or purchase of real estate.

"Entity" or "Legal Entity" means a sole proprietorship, corporation, partnership, association, business trust, estate, two or more persons having a joint or common interest, trustee of a land trust, other commercial or legal entity or any beneficiary or beneficiaries thereof.

This Disclosure of Ownership Interest Statement must be submitted by :

1. An Applicant for County Action and
2. An individual or Legal Entity that holds stock or a beneficial interest in the Applicant and is listed on the Applicant's Statement (a "Holder") must file a Statement and complete #1 only under Ownership Interest Declaration.

Please print or type responses clearly and legibly. Add additional pages if needed, being careful to identify each portion of the form to which each additional page refers.

This Statement is being made by the  Applicant or  Stock/Beneficial Interest Holder

This Statement is an:  Original Statement or  Amended Statement

**Identifying Information:**

Name: Storycatchers Theatre D/B/A: \_\_\_\_\_ EIN NO.: 36.3298168

Street Address: 544 W. Oak ST, #1005

City: Chicago State: IL Zip Code: 60610

Phone No.: 312.280.4772

**Form of Legal Entity:**

- |   |                                      |   |  |
|---|--------------------------------------|---|--|
| <input type="checkbox"/> Sole Proprietor        | <input type="checkbox"/> Partnership | <input checked="" type="checkbox"/> Corporation | <input type="checkbox"/> Trustee of Land Trust |
| <input type="checkbox"/> Business Trust         | <input type="checkbox"/> Estate      | <input type="checkbox"/> Association            | <input type="checkbox"/> Joint Venture         |
| <input type="checkbox"/> Other (describe) _____ |                                      |   |  |

ECONOMIC DISCLOSURE STATEMENT

**Ownership Interest Declaration:**

1. List the name(s), address, and percent ownership of each individual and each Entity having a legal or beneficial interest (including ownership) of more than five percent (5%) in the Applicant/Holder.

Name	Address	Percentage Interest in Applicant/Holder
<i>None</i>		

2. If the interest of any individual or any Entity listed in (1) above is held as an agent or agents, or a nominee or nominees, list the name and address of the principal on whose behalf the interest is held.

Name of Agent/Nominee	Name of Principal	Principal's Address
<i>None</i>		

3. Is the Applicant constructively controlled by another person or Legal Entity? [ ] Yes [ ] No

If yes, state the name, address and percentage of beneficial interest of such person or legal entity, and the relationship under which such control is being or may be exercised.

Name	Address	Percentage of Beneficial Interest	Relationship
<i>None</i>			

**Declaration (check the applicable box):**

I state under oath that the Applicant has withheld no disclosure as to ownership interest in the Applicant nor reserved any information, data or plan as to the intended use or purpose for which the Applicant seeks County Board or other County Agency action.

I state under oath that the Holder has withheld no disclosure as to ownership interest nor reserved any information required to be disclosed.

*Nancy McCarty*  
Name of Authorized Applicant/Holder Representative (please print or type) Title

*Secretary*

*Nancy McCarty*  
Signature

*May 19, 2014*  
Date

*nmcarty@storycatcherstheatre.org*  
E-mail address

*312-280-4772*  
Phone Number

Subscribed to and sworn before me

My commission expires

this *19* day of *May*, 20*14*.  
*Mary Jo Staresinich*  
Notary Public Signature

**OFFICIAL SEAL**  
**MARY JO STARESINICH**  
**NOTARY PUBLIC - STATE OF ILLINOIS**  
**MY COMMISSION EXPIRES: 12/31/17**  
Notary Seal

ECONOMIC DISCLOSURE STATEMENT

**COOK COUNTY BOARD OF ETHICS**  
**69 W. WASHINGTON STREET, SUITE 3040**  
**CHICAGO, ILLINOIS 60602**  
**312/603-4304**  
**312/603-9988 FAX 312/603-1011 TT/TDD**

**FAMILIAL RELATIONSHIP DISCLOSURE PROVISION:**

Section 2-582 of the Cook County Ethics Ordinance requires any person or persons doing business with Cook County, upon execution of a contract with Cook County, to disclose to the Cook County Board of Ethics the existence of familial relationships they may have with all persons holding elective office in the State of Illinois, the County of Cook, or in any municipality within the County of Cook.

The disclosure required by this section shall be filed by January 1 of each calendar year or within thirty (30) days of the execution of any contract or lease. Any person filing a late disclosure statement after January 31 shall be assessed a late filing fee of \$100.00 per day that the disclosure is late. Any person found guilty of violating any provision of this section or knowingly filing a false, misleading, or incomplete disclosure to the Cook County Board of Ethics shall be prohibited, for a period of three (3) years, from engaging, directly or indirectly, in any business with Cook County. Note: Please see Chapter 2 Administration, Article VII Ethics, Section 2-582 of the Cook County Code to view the full provisions of this section.

If you have questions concerning this disclosure requirement, please call the Cook County Board of Ethics at (312) 603-4304. Note: A current list of contractors doing business with Cook County is available via the Cook County Board of Ethics' website at: [http://www.cookcountygov.com/taxonomy/ethics/Listings/cc\\_ethics\\_VendorList\\_.pdf](http://www.cookcountygov.com/taxonomy/ethics/Listings/cc_ethics_VendorList_.pdf)

**DEFINITIONS:**

**"Calendar year"** means January 1 to December 31 of each year.

**"Doing business"** for this Ordinance provision means any one or any combination of leases, contracts, or purchases to or with Cook County or any Cook County agency in excess of \$25,000 in any calendar year.

**"Familial relationship"** means a person who is related to an official or employee as spouse or any of the following, whether by blood, marriage or adoption:

Parent	Grandparent	Stepfather
Child	Grandchild	Stepmother
Brother	Father-in-law	Stepson
Sister	Mother-in-law	Stepdaughter
Aunt	Son-in-law	Stepbrother
Uncle	Daughter-in-law	Stepsister
Niece	Brother-in-law	Half-brother
Nephew	Sister-in-law	Half-sister

**"Person"** means any individual, entity, corporation, partnership, firm, association, union, trust, estate, as well as any parent or subsidiary of any of the foregoing, and whether or not operated for profit.

ECONOMIC DISCLOSURE STATEMENT

**SWORN FAMILIAL RELATIONSHIP DISCLOSURE FORM**

Pursuant to Section 2-582 of the Cook County Ethics Ordinance, any person\* doing business\* with Cook County must disclose, to the Cook County Board of Ethics, the existence of familial relationships\* to any person holding elective office in the State of Illinois, Cook County, or in any municipality within Cook County. Please print your responses.

Name of Owner/Employee: Nancy McCarty Title: Secretary  
Business Entity Name: Storycatchers Theatre Phone: 312.280.4772  
Business Entity Address: 544 W. Oak St, #1005 / Chicago, IL 60610

\_\_\_\_\_ The following familial relationship exists between the owner or any employee of the business entity contracted to do business with Cook County and any person holding elective office in the State of Illinois, Cook County, or in any municipality within Cook County.

Owner/Employee Name:	Related to:	Relationship:
1. <u>None</u>		
2. _____		
3. _____		
4. _____		
5. _____		

If more space is needed, attach an additional sheet following the above format.

There is no familial relationship that exists between the owner or any employee of the business entity contracted to do business with Cook County and any person holding elective office in the State of Illinois, Cook County, or in any municipality within Cook County.

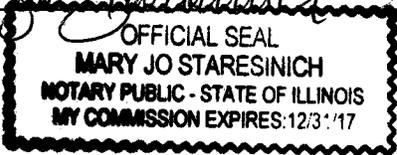
**To the best of my knowledge and belief, the information provided above is true and complete.**

Nancy McCarty \_\_\_\_\_ May 19, 2014  
Owner/Employee's Signature Date

Subscribe and sworn before me this 19 day of May, 2014.

a Notary Public in and for COOK County

Mary Jo Staresinich  
(Signature)  
NOTARY PUBLIC  
SEAL



My Commission expires 12/31/17

Completed forms must be filed within 30 days of the execution of any contract or lease with Cook County and should be mailed to:

**Cook County Board of Ethics**  
69 West Washington Street,  
Suite 3040  
Chicago, Illinois 60602

ECONOMIC DISCLOSURE STATEMENT

**SIGNATURE BY A SOLE PROPRIETOR**

**(SECTION 6)**

The Undersigned hereby certifies and warrants: that all of the statements, certifications and representations set forth in this EDS are true, complete and correct; that the Undersigned is in full compliance and will continue to be in compliance throughout the term of the Contract or County Privilege issued to the Undersigned with all the policies and requirements set forth in this EDS; and that all facts and information provided by the Undersigned in this EDS are true, complete and correct. The Undersigned agrees to inform the Chief Procurement Officer in writing if any of such statements, certifications, representations, facts or information becomes or is found to be untrue, incomplete or incorrect during the term of the Contract or County Privilege.

BUSINESS NAME: \_\_\_\_\_

BUSINESS ADDRESS: \_\_\_\_\_

BUSINESS TELEPHONE: \_\_\_\_\_ FAX NUMBER: \_\_\_\_\_

FEIN/SSN: \_\_\_\_\_

COOK COUNTY BUSINESS REGISTRATION NUMBER: \_\_\_\_\_

**SOLE PROPRIETOR'S SIGNATURE:** \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

DATE: \_\_\_\_\_

Subscribed to and sworn before me  
this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_  
X \_\_\_\_\_

My commission expires:  
\_\_\_\_\_

**Notary Public Signature**

**Notary Seal**

**ECONOMIC DISCLOSURE STATEMENT**

**SIGNATURE BY A PARTNERSHIP (AND/OR A JOINT VENTURE)**

**(SECTION 7)**

The Undersigned hereby certifies and warrants: that all of the statements, certifications and representations set forth in this EDS are true, complete and correct; that the Undersigned is in full compliance and will continue to be in compliance throughout the term of the Contract or County Privilege issued to the Undersigned with all the policies and requirements set forth in this EDS; and that all facts and information provided by the Undersigned in this EDS are true, complete and correct. The Undersigned agrees to inform the Chief Procurement Officer in writing if any of such statements, certifications, representations, facts or information becomes or is found to be untrue, incomplete or incorrect during the term of the Contract or County Privilege.

BUSINESS NAME: \_\_\_\_\_

BUSINESS ADDRESS: \_\_\_\_\_

BUSINESS TELEPHONE: \_\_\_\_\_ FAX NUMBER: \_\_\_\_\_

FEIN/SSN: \_\_\_\_\_

\*COOK COUNTY BUSINESS REGISTRATION NUMBER: \_\_\_\_\_

**SIGNATURE OF PARTNER AUTHORIZED TO EXECUTE CONTRACTS ON BEHALF OF PARTNERSHIP:**

\*BY: \_\_\_\_\_

DATE: \_\_\_\_\_

Subscribed to and sworn before me

My commission expires:

this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

X \_\_\_\_\_

\_\_\_\_\_

**Notary Public Signature**

**Notary Seal**

\* Attach hereto a partnership resolution or other document authorizing the individual signing this Signature Page to so sign on behalf of the Partnership.

ECONOMIC DISCLOSURE STATEMENT

**SIGNATURE BY A LIMITED LIABILITY CORPORATION**

**(SECTION 8)**

The Undersigned hereby certifies and warrants: that all of the statements, certifications and representations set forth in this EDS are true, complete and correct; that the Undersigned is in full compliance and will continue to be in compliance throughout the term of the Contract or County Privilege issued to the Undersigned with all the policies and requirements set forth in this EDS; and that all facts and information provided by the Undersigned in this EDS are true, complete and correct. The Undersigned agrees to inform the Chief Procurement Officer in writing if any of such statements, certifications, representations, facts or information becomes or is found to be untrue, incomplete or incorrect during the term of the Contract or County Privilege.

BUSINESS NAME: \_\_\_\_\_

BUSINESS ADDRESS: \_\_\_\_\_

BUSINESS TELEPHONE: \_\_\_\_\_ FAX NUMBER: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_

FEIN: \_\_\_\_\_ \*CORPORATE FILE NUMBER: \_\_\_\_\_

MANAGING MEMBER: \_\_\_\_\_ MANAGING MEMBER: \_\_\_\_\_

\*\*SIGNATURE OF MANAGER: \_\_\_\_\_

ATTEST: \_\_\_\_\_

Subscribed to and sworn before me

this \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_

X \_\_\_\_\_

**Notary Public Signature**

**Notary Seal**

\* If the LLC is not registered in the State of Illinois, a copy of a current Certificate of Good Standing from the state of incorporation must be submitted with this Signature Page.

\*\* Attach either a certified copy of the by-laws, articles, resolution or other authorization demonstrating such persons to sign the Signature Page on behalf of the LLC.

ECONOMIC DISCLOSURE STATEMENT

SIGNATURE BY A CORPORATION

(SECTION 9)

The Undersigned hereby certifies and warrants: that all of the statements, certifications and representations set forth in this EDS are true, complete and correct; that the Undersigned is in full compliance and will continue to be in compliance throughout the term of the Contract or County Privilege issued to the Undersigned with all the policies and requirements set forth in this EDS; and that all facts and information provided by the Undersigned in this EDS are true, complete and correct. The Undersigned agrees to inform the Chief Procurement Officer in writing if any of such statements, certifications, representations, facts or information becomes or is found to be untrue, incomplete or incorrect during the term of the Contract or County Privilege.

BUSINESS NAME: Storycatchers Theatre  
BUSINESS ADDRESS: 544 N Oak St, #1005  
Chicago, IL 60610  
BUSINESS TELEPHONE: 312-280-4772 FAX NUMBER: 312-280-4922  
CONTACT PERSON: Nancy McCarty  
FEIN: 363298168 \*CORPORATE FILE NUMBER: 53348491

PLEASE LIST THE FOLLOWING OFFICERS:

PRESIDENT: James Clifton VICE PRESIDENT: Marty Behn  
SECRETARY: Nancy McCarty TREASURER: Stephanie Arkin

\*\*SIGNATURE OF PRESIDENT: [Signature]  
ATTEST: [Signature] (CORPORATE SECRETARY)

Subscribed to and sworn before me  
this 19 day of May, 2014  
X [Signature]  
Notary Public Signature



Notary Seal

\*If the corporation is not registered in the State of Illinois, a copy of the Certificate of Good Standing from the state of incorporation must be submitted with this Signature Page.

\*\*In the event that this Signature Page is signed by any persons than the President and Secretary, attach either a certified copy of the corporate by-laws, resolution or other authorization by the corporation, authorizing such persons to sign the Signature Page on behalf of the corporation.

COOK COUNTY SIGNATURE PAGE

(SECTION 10)

ON BEHALF OF THE COUNTY OF COOK, A BODY POLITIC AND CORPORATE OF THE STATE OF ILLINOIS, THIS CONTRACT IS HEREBY EXECUTED BY:

*John G. M.*

COOK COUNTY CHIEF PROCUREMENT OFFICER

DATED AT CHICAGO, ILLINOIS THIS 23 DAY OF September, 2014.

IN THE CASE OF A BID PROPOSAL, THE COUNTY HEREBY ACCEPTS:

THE FOREGOING BID/PROPOSAL AS IDENTIFIED IN THE CONTRACT DOCUMENTS FOR CONTRACT NUMBER

1453-13605 C

OR

ITEM(S), SECTION(S), PART(S): \_\_\_\_\_

TOTAL AMOUNT OF CONTRACT: \$ 40,000<sup>00</sup>  
(DOLLARS AND CENTS)

FUND CHARGEABLE: \_\_\_\_\_

APPROVED BY BOARD OF  
COOK COUNTY COMMISSIONERS

APPROVED AS TO FORM:

*Not required*

ASSISTANT STATE'S ATTORNEY

(Required on contracts over \$1,000,000.00)

SEP 10 2014

COM \_\_\_\_\_

**Addendum No. 1**  
**May 1, 2014**