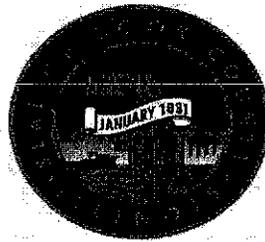


**PROFESSIONAL SERVICES AGREEMENT**

**CONTRACT NO. 1453-13604A**

**VIOLENCE PREVENTION, INTERVENTION AND REDUCTION  
DEMONSTRATION GRANTS**

**BETWEEN**



**COOK COUNTY GOVERNMENT**

**COOK COUNTY JUSTICE ADVISORY COUNCIL**

**AND**

**UMOJA STUDENT DEVELOPMENT CORPORATION**

**APPROVED BY BOARD OF  
COOK COUNTY COMMISSIONERS**

**SEP 10 2014**

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# PROFESSIONAL SERVICES AGREEMENT

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Economic Disclosure Statement  
Signature Pages

**List of Exhibits**

Exhibit 1	Scope of Services
Exhibit 2	Schedule of Compensation
Exhibit 3	Evidence of Insurance
Exhibit 4	Economic Disclosure Statement Forms

**AGREEMENT**

This Agreement is made and entered into by and between the County of Cook, a public body corporate of the State of Illinois, on behalf of Office of the Chief Procurement Officer hereinafter referred to as "County" and Umoja Student Development Corporation, doing business as a Not-for-Profit of the State of Illinois, hereinafter referred to as "Contractor".

**BACKGROUND**

*The County of Cook issued a Request for Proposals "RFP" for Violence Prevention, Intervention and Reduction Demonstration Grants. Proposals were evaluated in accordance with the evaluation criteria published in the RFP. The Contractor was selected based on the proposal submitted and evaluated by the County representatives.*

*Contractor represents that it has the professional experience and expertise to provide the necessary services and further warrants that it is ready, willing and able to perform in accordance with the terms and conditions as set forth in this Agreement.*

**NOW, THEREFORE,** the County and Contractor agree as follows:

**TERMS AND CONDITIONS**

**ARTICLE 1: INCORPORATION OF BACKGROUND**

The Background information set forth above is incorporated by reference as if fully set forth here.

**ARTICLE 2: DEFINITIONS**

**a) Definitions**

The following words and phrases have the following meanings for purposes of this Agreement:

"**Additional Services**" means those services which are within the general scope of Services of this Agreement, but beyond the description of services required under Article 3, and all services reasonably necessary to complete the Additional Services to the standards of performance required by this Agreement. Any Additional Services requested by the Department require the approval of the Chief Procurement Officer in a written modification to this Agreement before Contractor is obligated to perform those Additional Services and before the County becomes obligated to pay for those Additional Services.

"**Agreement**" means this Professional Services Agreement, including all exhibits attached to it and incorporated in it by reference, and all amendments, modifications or revisions made in accordance with its terms.

"**Chief Procurement Officer**" means the Chief Procurement Officer for the County of Cook and any representative duly authorized in writing to act on his behalf.

"**Department**" means the Cook County Using Department.

"**Services**" means, collectively, the services, duties and responsibilities described in Article 3 of this Agreement and any and all work necessary to complete them or carry them out fully and to the standard of performance required in this Agreement.

"**Subcontractor**" means any person or entity with whom Contractor contracts to provide any part of the Services, including subcontractors and subcontractors of any tier, suppliers and materials providers, whether or not in privity with Contractor.

**b) Interpretation**

- i) The term "**include**" (in all its forms) means "include, without limitation" unless the context clearly states otherwise.
- ii) All references in this Agreement to Articles, Sections or Exhibits, unless otherwise expressed or indicated are to the Articles, Sections or Exhibits of this Agreement.
- iii) Words importing persons include firms, associations, partnerships, trusts, corporations and other legal entities, including public bodies, as well as natural persons.
- iv) Any headings preceding the text of the Articles and Sections of this Agreement, and any table of contents or marginal notes appended to it, are solely for convenience or reference and do not constitute a part of this Agreement, nor do they affect the meaning, construction or effect of this Agreement.
- v) Words importing the singular include the plural and vice versa. Words of the masculine gender include the correlative words of the feminine and neuter genders.
- vi) All references to a number of days mean calendar days, unless expressly indicated otherwise.

**c) Incorporation of Exhibits**

The following attached Exhibits are made a part of this Agreement:

Exhibit 1	Scope of Services
Exhibit 2	Schedule of Compensation
Exhibit 3	Evidence of Insurance
Exhibit 4	Economic Disclosure Statement Forms

**ARTICLE 3: DUTIES AND RESPONSIBILITIES OF CONTRACTOR**

**a) Scope of Services**

This description of Services is intended to be general in nature and is neither a complete description of Contractor's Services nor a limitation on the Services that Contractor is to provide under this Agreement. Contractor must provide the Services in accordance with the standards of performance set forth in Section 3c. The Services that Contractor must provide include, but are not limited to, those described in Exhibit 1, Scope of Services and Time Limits for Performance, which is attached to this Agreement and incorporated by reference as if fully set forth here.

**b) Deliverables**

In carrying out its Services, Contractor must prepare or provide to the County various Deliverables. "**Deliverables**" include work product, such as written reviews, recommendations, reports and analyses, produced by Contractor for the County.

The County may reject Deliverables that do not include relevant information or data, or do not include all documents or other materials specified in this Agreement or reasonably necessary for the purpose for which the County made this Agreement or for which the County intends to use the Deliverables. If the County determines that Contractor has failed to comply with the foregoing standards, it has 30 days from the discovery to notify Contractor of its failure. If Contractor does not correct the failure, if it is possible to do so, within 30 days after receipt of notice from the County specifying the failure, then the County, by written notice, may treat the failure as a default of this Agreement under Article 9.

Partial or incomplete Deliverables may be accepted for review only when required for a specific and well-defined purpose and when consented to in advance by the County. Such Deliverables will not be considered as satisfying the requirements of this Agreement and partial or incomplete Deliverables in no way relieve Contractor of its commitments under this Agreement.

**c) Standard of Performance**

Contractor must perform all Services required of it under this Agreement with that degree of skill, care and diligence normally shown by a Contractor performing services of a scope and purpose and magnitude comparable with the nature of the Services to be provided under this Agreement. Contractor acknowledges that it is entrusted with or has access to valuable and confidential information and records of the County and with respect to that information, Contractor agrees to be held to the standard of care of a fiduciary.

Contractor must assure that all Services that require the exercise of professional skills or judgment are accomplished by professionals qualified and competent in the applicable discipline and appropriately licensed, if required by law. Contractor must provide copies of any such licenses. Contractor remains responsible for the professional and technical accuracy of all Services or Deliverables furnished, whether by Contractor or its Subcontractors or others on its behalf. All Deliverables must be prepared in a form and content satisfactory to the Department and delivered in a timely manner consistent with the requirements of this Agreement.

If Contractor fails to comply with the foregoing standards, Contractor must perform again, at its own expense, all Services required to be re-performed as a direct or indirect result of that failure. Any review, approval, acceptance or payment for any of the Services by the County does not relieve Contractor of its responsibility for the professional skill and care and technical accuracy of its Services and Deliverables. This provision in no way limits the County's rights against Contractor either under this Agreement, at law or in equity.

**d) Personnel**

**i) Adequate Staffing**

Contractor must, upon receiving a fully executed copy of this Agreement, assign and maintain during the term of this Agreement and any extension of it an adequate staff of competent personnel that is fully equipped, licensed as appropriate, available as needed, qualified and assigned exclusively to perform the Services. Contractor must include among its staff the Key Personnel and positions as identified below. The level of staffing may be revised from time to time by notice in writing from Contractor to the County and with written consent of the County, which consent the County will not withhold unreasonably. If the County fails to object to the revision within 14 days after receiving the notice, then the revision will be considered accepted by the County.

ii) **Key Personnel**

Contractor must not reassign or replace Key Personnel without the written consent of the County, which consent the County will not unreasonably withhold. "**Key Personnel**" means those job titles and the persons assigned to those positions in accordance with the provisions of this Section 3.d(ii). The Department may at any time in writing notify Contractor that the County will no longer accept performance of Services under this Agreement by one or more Key Personnel listed. Upon that notice Contractor must immediately suspend the services of the key person or persons and must replace him or them in accordance with the terms of this Agreement. A list of Key Personnel is found in Exhibit 1, Scope of Services.

iii) **Salaries and Wages**

Contractor and Subcontractors must pay all salaries and wages due all employees performing Services under this Agreement unconditionally and at least once a month without deduction or rebate on any account, except only for those payroll deductions that are mandatory by law or are permitted under applicable law and regulations. If in the performance of this Agreement Contractor underpays any such salaries or wages, the Comptroller for the County may withhold, out of payments due to Contractor, an amount sufficient to pay to employees underpaid the difference between the salaries or wages required to be paid under this Agreement and the salaries or wages actually paid these employees for the total number of hours worked. The amounts withheld may be disbursed by the Comptroller for and on account of Contractor to the respective employees to whom they are due. The parties acknowledge that this Section 3.d(iii) is solely for the benefit of the County and that it does not grant any third party beneficiary rights.

e) **Minority and Women's Business Enterprises Commitment**

In the performance of this Agreement, including the procurement and lease of materials or equipment, Contractor must abide by the minority and women's business enterprise commitment requirements of the Cook County Ordinance, (Article IV, Section 34-267 through 272) except to the extent waived by the Compliance Director. Contractor's completed MBE/WBE Utilization Plan evidencing its compliance with this requirement are a part of this Agreement, in Section 1 of the Economic Disclosure Statement, upon acceptance by the Compliance Director. Contractor must utilize minority and women's business enterprises at the greater of the amounts committed to by the Contractor for this Agreement in accordance with Section 1 of the Economic Disclosure Statement .

**f) Insurance**

Prior to the effective date of this Contract, the Contractor, at its cost, shall secure and maintain at all times, unless specified otherwise, until completion of the term of this Contract the insurance specified below.

Nothing contained in these insurance requirements is to be construed as limiting the extent of the Contractor's responsibility for payment of damages resulting from its operations under this Contract.

Contractor shall require all Subcontractors to provide the insurance required in this Agreement, or Contractor may provide the coverages for Subcontractors. All Subcontractors are subject to the same insurance requirements as Contractor or as specified otherwise. Contractor is responsible for any deductibles or self-insured retentions.

The Cook County Department of Risk Management maintains the right to modify, delete, alter or change these requirements.

**Coverages**

**i) Workers Compensation Insurance**

Workers' Compensation shall be in accordance with the laws of the State of Illinois or any other applicable jurisdiction.

The Workers Compensation policy shall also include the following provisions:

- (1) Employers' Liability coverage with a limit of:
  - \$500,000 each Accident
  - \$500,000 each Employee
  - \$500,000 Policy Limit for Disease

**ii) Commercial General Liability Insurance**

The Commercial General Liability shall be on an occurrence form basis (ISO Form CG 0001 or equivalent) to cover bodily injury, personal injury and property damage.

- (1) Each Occurrence                      \$ 1,000,000
- (2) General Aggregate                      \$ 2,000,000

The General Liability policy shall include the following coverages:

- (1) All premises and operations;
- (2) Contractual Liability;
- (3) Products/Completed Operations;
- (4) Severability of interest/separation of insureds clause

iii) **Commercial Automobile Liability Insurance**

When any vehicles are used in the performance of this contract, Contractor shall secure Automobile Liability Insurance for bodily injury and property damage arising from the Ownership, maintenance or use of owned, hired and non-owned vehicles with a limit no less than \$1,000,000 per accident.

iv) **Professional Liability**

Contractor shall secure Professional Liability insurance covering any and all claims arising out of the performance or nonperformance of professional services for the County under this Agreement. This professional liability insurance shall remain in force for the life of the Contractor's obligations under this Agreement, and shall have a limit of liability of not less than \$1,000,000 per claim with a deductible of not more than \$100,000. If any such policy is written on a claims made form, the retroactive date shall be prior to or coincident with the effective date of this contract. Claims made form coverage, or extended reporting following the expiration or termination of this contract, shall be maintained by the Contractor for a minimum of two years following the expiration or early termination of this contract and the Contractor shall annually provide the County with proof of renewal.

**Additional requirements**

i) **Additional Insured**

The required insurance policies, with the exception of the Workers Compensation and Professional Liability, shall name Cook County, its officials, employees and agents as additional insureds with respect to operations performed. Contractor's insurance shall be primary and non-contributory with any insurance or self-insurance maintained by Cook County.

ii) **Qualification of Insurers**

All insurance companies providing coverage shall be licensed or approved by the Department of Insurance, State of Illinois, and shall have a financial rating no lower than (A-) VII as listed in A.M. Best's Key Rating Guide, current edition or interim report. Companies with ratings lower than (A-) VII will be acceptable only upon consent of the Cook County Department of Risk Management. The insurance limits required herein may be satisfied by a combination of primary, umbrella and/or excess liability insurance policies.

iii) **Insurance Notices**

The County will not allow the Contractor to commence any work under this Agreement until all insurance required under this Agreement is purchased and evidence of such is received and approved by the Chief Procurement Officer. Contractor shall provide the Office of the Chief Procurement Officer with thirty (30) days advance written notice in the event any required insurance will be cancelled, materially reduced or non-renewed. Contractor shall secure replacement coverage to comply with the stated insurance requirements and provide new certificates of insurance to the Office of the Chief Procurement Officer.

Prior to the date on which Contractor commences performance of its part of the work, Contractor shall furnish to the Office of the Chief Procurement Officer certificates of insurance maintained by Contractor. The receipt of any certificate of insurance does not constitute agreement by the County that the insurance requirements have been fully met or that the insurance policies indicated on the certificate of insurance are in compliance with insurance required above.

In no event shall any failure of the County to receive certificates of insurance required hereof or to demand receipt of such Certificates of Insurance be construed as a waiver of Contractor's obligations to obtain insurance pursuant to these insurance requirements.

iv) **Waiver of Subrogation Endorsements**

All insurance policies must contain a Waiver of Subrogation Endorsement in favor of Cook County.

g) **Indemnification**

The Contractor covenants and agrees to indemnify and save harmless the County and its commissioners, officials, employees, agents and representatives, and their respective heirs, successors and assigns, from and against any and all costs, expenses, attorney's fees, losses, damages and liabilities incurred or suffered directly or indirectly from or attributable to any claims arising out of or incident to the performance or nonperformance of the Contract by the Contractor, or the acts or omissions of the officers, agents, employees, contractors, subcontractors, licensees or invitees of the Contractor. The Contractor expressly understands and agrees that any Performance Bond or insurance protection required of the Contractor, or otherwise provided by the Contractor, shall in no way limit the responsibility to indemnify the County as hereinabove provided.

**h) Confidentiality and Ownership of Documents**

Contractor acknowledges and agrees that information regarding this Contract is confidential and shall not be disclosed, directly, indirectly or by implication, or be used by Contractor in any way, whether during the term of this Contract or at any time thereafter, except solely as required in the course of Contractor's performance hereunder. Contractor shall comply with the applicable privacy laws and regulations affecting County and will not disclose any of County's records, materials, or other data to any third party. Contractor shall not have the right to compile and distribute statistical analyses and reports utilizing data derived from information or data obtained from County without the prior written approval of County. In the event such approval is given, any such reports published and distributed by Contractor shall be furnished to County without charge.

All documents, data, studies, reports, work product or product created as a result of the performance of the Contract (the "Documents") shall be included in the Deliverables and shall be the property of the County of Cook. It shall be a breach of this Contract for the Contractor to reproduce or use any documents, data, studies, reports, work product or product obtained from the County of Cook or any Documents created hereby, whether such reproduction or use is for Contractor's own purposes or for those of any third party. During the performance of the Contract Contractor shall be responsible of any loss or damage to the Documents while they are in Contractor's possession, and any such loss or damage shall be restored at the expense of the Contractor. The County and its designees shall be afforded full access to the Documents and the work at all times.

**i) Patents, Copyrights and Licenses**

If applicable, Contractor shall furnish the Chief Procurement Officer with all licenses required for the County to utilize any software, including firmware or middleware, provided by Contractor as part of the Deliverables. Such licenses shall be clearly marked with a reference to the number of this County Contract. Contractor shall also furnish a copy of such licenses to the Chief Procurement Officer. Unless otherwise stated in these Contract documents, such licenses shall be perpetual and shall not limit the number of persons who may utilize the software on behalf of the County.

Contractor agrees to hold harmless and indemnify the County, its officers, agents, employees and affiliates from and defend, at its own expense (including reasonable attorneys', accountants' and Contractors' fees), any suit or proceeding brought against County based upon a claim that the ownership and/or use of equipment, hardware and software or any part thereof provided to the County or utilized in performing Contractor's services constitutes an infringement of any patent, copyright or license or any other property right.

In the event the use of any equipment, hardware or software or any part thereof is enjoined, Contractor with all reasonable speed and due diligence shall provide or otherwise secure for County, at the Contractor's election, one of the following: the right to continue use of the equipment, hardware or software; an equivalent system having the Specifications as provided in this Contract; or Contractor shall modify the system or its component parts so that they become non-infringing while performing in a substantially similar manner to the original system, meeting the requirements of this Contract.

**j) Examination of Records and Audits**

The Contractor agrees that the Cook County Auditor or any of its duly authorized representatives shall, until expiration of three (3) years after the final payment under the Contract, have access and the right to examine any books, documents, papers, canceled checks, bank statements, purveyor's and other invoices, and records of the Contractor related to the Contract, or to Contractor's compliance with any term, condition or provision thereof. The Contractor shall be responsible for establishing and maintaining records sufficient to document the costs associated with performance under the terms of this Contract.

The Contractor further agrees that it shall include in all of its subcontracts hereunder a provision to the effect that the subcontractor agrees that the Cook County Auditor or any of its duly authorized representatives shall, until expiration of three (3) years after final payment under the subcontract, have access and the right to examine any books, documents, papers, canceled checks, bank statements, purveyor's and other invoices and records of such subcontractor involving transactions relating to the subcontract, or to such subcontractor's compliance with any term, condition or provision thereunder or under the Contract.

In the event the Contractor receives payment under the Contract, reimbursement for which is later disallowed by the County, the Contractor shall promptly refund the disallowed amount to the County on request, or at the County's option, the County may credit the amount disallowed from the next payment due or to become due to the Contractor under any contract with the County.

To the extent this Contract pertains to Deliverables which may be reimbursable under the Medicaid or Medicare Programs, Contractor shall retain and make available upon request, for a period of four (4) years after furnishing services pursuant to this Agreement, the contract, books, documents and records which are necessary to certify the nature and extent of the costs of such services if requested by the Secretary of Health and Human Services or the Comptroller General of the United States or any of their duly authorized representatives. If Contractor carries out any of its duties under the Agreement through a subcontract with a related organization involving a value of cost of \$10,000.00 or more over a 12 month period, Contractor will cause such subcontract to contain a clause to the effect that, until the expiration of four years after the furnishing of any service pursuant to said subcontract, the related organization will make available upon request of the Secretary of Health and Human Services or the Comptroller General of the United States or any of their duly authorized representatives, copies of said subcontract and any books, documents, records and other data of said related organization that are necessary to certify the nature and extent of such costs. This paragraph relating to the retention and production of documents is included because of possible application of Section 1861(v)(1)(I) of the Social Security Act to this Agreement; if this Section should be found to be inapplicable, then this paragraph shall be deemed inoperative and without force and effect.

**k) Subcontracting or Assignment of Contract or Contract Funds**

Once awarded, this Contract shall not be subcontracted or assigned, in whole or in part, without the advance written approval of the Chief Procurement Officer, which approval shall be granted or withheld at the sole discretion of the Chief Procurement Officer. In no case, however, shall such approval relieve the Contractor from its obligations or change the terms of the Contract. The Contractor shall not transfer or assign any Contract funds or any interest therein due or to become due without the advance written approval of the Chief Procurement Officer. The unauthorized subcontracting or assignment of the Contract, in whole or in part, or the unauthorized transfer or assignment of any Contract funds, either in whole or in part, or any interest therein, which shall be due or are to become due the Contractor shall have no effect on the County and are null and void.

Prior to the commencement of the Contract, the Contractor shall identify in writing to the Chief Procurement Officer the names of any and all subcontractors it intends to use in the performance of the Contract. The Chief Procurement Officer shall have the right to disapprove any subcontractor. Identification of subcontractors to the Chief Procurement Officer shall be in addition to any communications with County offices other than the Chief Procurement Officer. All subcontractors shall be subject to the terms of this Contract. Contractor shall incorporate into all subcontracts all of the provisions of the Contract which affect such subcontract. Copies of subcontracts shall be provided to the Chief Procurement Officer upon request.

The Contractor must disclose the name and business address of each subcontractor, attorney, lobbyist, accountant, Contractor and any other person or entity whom the Contractor has retained or expects to retain in connection with the Matter, as well as the nature of the relationship, and the total amount of the fees paid or estimated to be paid. The Contractor is not required to disclose employees who are paid or estimated to be paid. The Contractor is not required to disclose employees who are paid solely through the contractor's regular payroll. "Lobbyist" means any person or entity who undertakes to influence any legislation or administrative action on behalf of any person or entity other than: 1) a not-for-profit entity, on an unpaid basis, or (2), himself. "Lobbyist" also means any person or entity any part of whose duties as an employee of another includes undertaking to influence any legislative or administrative action. If the Contractor is uncertain whether a disclosure is required under this Section, the Contractor must either ask the County, whether disclosure is required or make the disclosure.

The County reserves the right to prohibit any person from entering any County facility for any reason. All contractors and subcontractors of the Contractor shall be accountable to the Chief Procurement Officer or his designee while on any County property and shall abide by all rules and regulations imposed by the County.

**D) Professional Social Services**

In accordance with 34-146, of the Cook County Procurement Code, all Contractors or providers providing services under a Professional Social Service Contracts or Professional Social Services Agreements, shall submit an annual performance report to the Using Agency, i.e., the agency for whom the Contractor or provider is providing the professional social services, that includes but is not limited to relevant statistics, an empirical analysis where applicable, and a written narrative describing the goals and objectives of the contract or agreement and programmatic outcomes. The annual performance report shall be provided and reported to the Cook County Board of Commissioners by the applicable Using Agency within forty-five days of receipt. Failure of the Contractor or provider to provide an annual performance report will be considered a breach of contract or agreement by the Contractor or provider, and may result in termination of the Contract or agreement.

For purposes of this Section, a Professional Social Service Contract or Professional Social Service Agreement shall mean any contract or agreement with a social service provider, including other governmental agencies, nonprofit organizations, or for profit business enterprises engaged in the field of and providing social services, juvenile justice, mental health treatment, alternative sentencing, offender rehabilitation, recidivism reduction, foster care, substance abuse treatment, domestic violence services, community transitioning services, intervention, or such other similar services which provide mental, social or physical treatment and services to individuals. Said Professional Social Service Contracts or Professional Social Service Agreements do not include CCHHS managed care contracts that CCHHS may enter into with health care providers.

**ARTICLE 4: TERM OF PERFORMANCE**

**a) Term of Performance**

This Agreement takes effect when approved by the Chief Procurement Officer and its term shall begin on October 1, 2014 ("**Effective Date**") and continues until September 30, 2015, or until this Agreement is terminated in accordance with its terms.

**b) Timeliness of Performance**

- i) Contractor must provide the Services and Deliverables within the term and within the time limits required under this Agreement, pursuant to the provisions of Section 4.a and Exhibit 1. Further, Contractor acknowledges that **TIME IS OF THE ESSENCE** and that the failure of Contractor to comply with the time limits described in this Section 4.b may result in economic or other losses to the County.
- ii) Neither Contractor nor Contractor's agents, employees or Subcontractors are entitled to any damages from the County, nor is any party entitled to be reimbursed by the County, for damages, charges or other losses or expenses incurred by Contractor by reason of delays or hindrances in the performance of the Services, whether or not caused by the County.

**c) Agreement Extension Option**

The Chief Procurement Officer may at any time before this Agreement expires elect to extend this Agreement under the same terms and conditions as this original Agreement, except as provided otherwise in this Agreement, by notice in writing to Contractor. After notification by the Chief Procurement Officer, this Agreement must be modified to reflect the time extension in accordance with the provisions of Section 10.c.

**ARTICLE 5: COMPENSATION**

**a) Basis of Payment**

The County will pay Contractor according to the Schedule of Compensation in the attached Exhibit 2 for the successful completion of services.

**b) Method of Payment**

All invoices submitted by the Contractor shall be in accordance with the cost provisions according to the Schedule of Compensation in the attached Exhibit 2. The invoices shall contain a detailed description of the Deliverables for which payment is requested. All invoices shall reflect the amounts invoiced by and the amounts paid to the Contractor as of the date of the invoice, and shall be submitted together with a properly completed County Voucher form (29A). Invoices for new charges shall not include "past due" amounts, if any, which amounts must be set forth on a separate invoice. No payments shall be made with respect to invoices which do not include the County Voucher form or which otherwise fail to comply with the requirements of this paragraph. Contractor shall not be entitled to invoice the County for any late fees or other penalties.

**c) Funding**

The source of funds for payments under this Agreement is identified in Exhibit 2, Schedule of Compensation. Payments under this Agreement must not exceed the dollar amount shown in Exhibit 2 without a written amendment in accordance with Section 10.c.

**d) Non-Appropriation**

If no funds or insufficient funds are appropriated and budgeted in any fiscal period of the County for payments to be made under this Agreement, then the County will notify Contractor in writing of that occurrence, and this Agreement will terminate on the earlier of the last day of the fiscal period for which sufficient appropriation was made or whenever the funds appropriated for payment under this Agreement are exhausted. Payments for Services completed to the date of notification will be made to Contractor. No payments will be made or due to Contractor and under this Agreement beyond those amounts appropriated and budgeted by the County to fund payments under this Agreement.

**e) Taxes**

Federal Excise Tax does not apply to materials purchased by the County by virtue of Exemption Certificate No. 36-75-0038K. Illinois Retailers' Occupation Tax, Use Tax and Municipal Retailers' Occupation Tax do not apply to deliverables, materials or services purchased by the County by virtue of statute. The price or prices quoted herein shall include any and all other federal and/or state, direct and/or indirect taxes which apply to this Contract. The County's State of Illinois Sales Tax Exemption Identification No. is E-9998-2013-05.

**f) Price Reduction**

If at any time after the contract award, Contractor makes a general price reduction in the price of any of the Deliverables, the equivalent price reduction based on similar quantities and/or considerations shall apply to this Contract for the duration of the Contract period. For purposes of this Section 5.f., Price Reduction, a general price reduction shall include reductions in the effective price charged by Contractor by reason of rebates, financial incentives, discounts, value points or other benefits with respect to the purchase of the Deliverables. Such price reductions shall be effective at the same time and in the same manner as the reduction Contractor makes in the price of the Deliverables to its prospective customers generally.

**g) Contractor Credits**

To the extent the Contractor gives credits toward future purchases of goods or services, financial incentives, discounts, value points or other benefits based on the purchase of the materials or services provided for under this Contract, such credits belong to the County and not any specific using department. Contractor shall reflect any such credits on its invoices and in the amounts it invoices the County.

**ARTICLE 6: DISPUTES**

Any dispute arising under the Contract between the County and Contractor shall be decided by the Chief Procurement Officer. The complaining party shall submit a written statement detailing the dispute and specifying the specific relevant Contract provision(s) to the Chief Procurement Officer. Upon request of the Chief Procurement Officer, the party complained against shall respond to the complaint in writing within five days of such request. The Chief Procurement Officer will reduce her decision to writing and mail or otherwise furnish a copy thereof to the Contractor. The decision of the Chief Procurement Officer will be final and binding. Dispute resolution as provided herein shall be a condition precedent to any other action at law or in equity. However, unless a notice is issued by the Chief Procurement Officer indicating that additional time is required to review a dispute, the parties may exercise their contractual remedies, if any, if no decision is made within sixty (60) days following notification to the Chief Procurement Officer of a dispute. No inference shall be drawn from the absence of a decision by the Chief Procurement Officer. Notwithstanding a dispute, Contractor shall continue to discharge all its obligations, duties and responsibilities set forth in the Contract during any dispute resolution proceeding unless otherwise agreed to by the County in writing.

**ARTICLE 7: COMPLIANCE WITH ALL LAWS**

The Contractor shall observe and comply with the laws, ordinances, regulations and codes of the Federal, State, County and other local government agencies which may in any manner affect the performance of the Contract including, but not limited to, those County Ordinances set forth in the Certifications attached hereto and incorporated herein. Assurance of compliance with this requirement by the Contractor's employees, agents or subcontractors shall be the responsibility of the Contractor.

The Contractor shall secure and pay for all federal, state and local licenses, permits and fees required hereunder.

**ARTICLE 8: SPECIAL CONDITIONS**

**a) Warranties and Representations**

In connection with signing and carrying out this Agreement, Contractor:

- i) warrants that Contractor is appropriately licensed under Illinois law to perform the Services required under this Agreement and will perform no Services for which a professional license is required by law and for which Contractor is not appropriately licensed;
- ii) warrants it is financially solvent; it and each of its employees, agents and Subcontractors of any tier are competent to perform the Services required under this Agreement; and Contractor is legally authorized to execute and perform or cause to be performed this Agreement under the terms and conditions stated in this Agreement;
- iii) warrants that it will not knowingly use the services of any ineligible Contractor or Subcontractor for any purpose in the performance of its Services under this Agreement;
- iv) warrants that Contractor and its Subcontractors are not in default at the time this Agreement is signed, and have not been considered by the Chief Procurement Officer to have, within 5 years immediately preceding the date of this Agreement, been found to be in default on any contract awarded by the County ;

- v) represents that it has carefully examined and analyzed the provisions and requirements of this Agreement; it understands the nature of the Services required; from its own analysis it has satisfied itself as to the nature of all things needed for the performance of this Agreement; this Agreement is feasible of performance in accordance with all of its provisions and requirements, and Contractor warrants it can and will perform, or cause to be performed, the Services in strict accordance with the provisions and requirements of this Agreement;
- vi) represents that Contractor and, to the best of its knowledge, its Subcontractors are not in violation of the provisions of the Illinois Criminal Code, 720 ILCS 5/33E as amended; and
- vii) acknowledges that any certification, affidavit or acknowledgment made under oath in connection with this Agreement is made under penalty of perjury and, if false, is also cause for termination under Sections 9.a and 9.c.

**b) Ethics**

In addition to the foregoing warranties and representations, Contractor warrants:

- i) no officer, agent or employee of the County is employed by Contractor or has a financial interest directly or indirectly in this Agreement or the compensation to be paid under this Agreement except as may be permitted in writing by the Board of Ethics.
- ii) no payment, gratuity or offer of employment will be made in connection with this Agreement by or on behalf of any Subcontractors to the prime Contractor or higher tier Subcontractors or anyone associated with them, as an inducement for the award of a subcontract or order.

**c) Joint and Several Liability**

If Contractor, or its successors or assigns, if any, is comprised of more than one individual or other legal entity (or a combination of them), then under this Agreement, each and without limitation every obligation or undertaking in this Agreement to be fulfilled or performed by Contractor is the joint and several obligation or undertaking of each such individual or other legal entity.

**d) Business Documents**

At the request of the County, Contractor must provide copies of its latest articles of incorporation, by-laws and resolutions, or partnership or joint venture agreement, as applicable.

**e) Conflicts of Interest**

- i) No member of the governing body of the County or other unit of government and no other officer, employee or agent of the County or other unit of government who exercises any functions or responsibilities in connection with the Services to which this Agreement pertains is permitted to have any personal interest, direct or indirect, in this Agreement. No member of or delegate to the Congress of the United States or the Illinois General Assembly and no Commissioner of the Cook County Board or County employee is allowed to be admitted to any share or part of this Agreement or to any financial benefit to arise from it.
- ii) Contractor covenants that it, and to the best of its knowledge, its Subcontractors if any (collectively, "**Consulting Parties**"), presently have no direct or indirect interest and will not acquire any interest, direct or indirect, in any project or contract that would conflict in any manner or degree with the performance of its Services under this Agreement.
- iii) Upon the request of the County, Contractor must disclose to the County its past client list and the names of any clients with whom it has an ongoing relationship. Contractor is not permitted to perform any Services for the County on applications or other documents submitted to the County by any of Contractor's past or present clients. If Contractor becomes aware of a conflict, it must immediately stop work on the assignment causing the conflict and notify the County.
- iv) Without limiting the foregoing, if the Consulting Parties assist the County in determining the advisability or feasibility of a project or in recommending, researching, preparing, drafting or issuing a request for proposals or bid specifications for a project, the Consulting Parties must not participate, directly or indirectly, as a prime, subcontractor or joint venturer in that project or in the preparation of a proposal or bid for that project during the term of this Agreement or afterwards. The Consulting Parties may, however, assist the County in reviewing the proposals or bids for the project if none of the Consulting Parties have a relationship with the persons or entities that submitted the proposals or bids for that project.
- v) The Contractor further covenants that, in the performance of this Agreement, no person having any conflicting interest will be assigned to perform any Services or have access to any confidential information, as defined in Section 3.h of this Agreement. If the County, by the Chief Procurement Officer in his reasonable judgment, determines that any of Contractor's Services for others conflict with the Services Contractor is to render for the County under this Agreement, Contractor must terminate such other services immediately upon request of the County.

- vi) Furthermore, if any federal funds are to be used to compensate or reimburse Contractor under this Agreement, Contractor represents that it is and will remain in compliance with federal restrictions on lobbying set forth in Section 319 of the Department of the Interior and Related Agencies Appropriations Act for Fiscal year 1990, 31 U.S.C. § 1352, and related rules and regulations set forth at 54 Fed. Reg. 52,309 ff. (1989), as amended. If federal funds are to be used, Contractor must execute a Certification Regarding Lobbying, which will be attached as an exhibit and incorporated by reference as if fully set forth here.

**f) Non-Liability of Public Officials**

Contractor and any assignee or Subcontractor of Contractor must not charge any official, employee or agent of the County personally with any liability or expenses of defense or hold any official, employee or agent of the County personally liable to them under any term or provision of this Agreement or because of the County's execution, attempted execution or any breach of this Agreement.

**ARTICLE 9: EVENTS OF DEFAULT, REMEDIES, TERMINATION, SUSPENSION AND RIGHT TO OFFSET**

**a) Events of Default Defined**

The following constitute events of default:

- i) Any material misrepresentation, whether negligent or willful and whether in the inducement or in the performance, made by Contractor to the County.
- ii) Contractor's material failure to perform any of its obligations under this Agreement including the following:
  - (a) Failure due to a reason or circumstances within Contractor's reasonable control to perform the Services with sufficient personnel and equipment or with sufficient material to ensure the performance of the Services;
  - (b) Failure to perform the Services in a manner reasonably satisfactory to the Chief Procurement Officer or inability to perform the Services satisfactorily as a result of insolvency, filing for bankruptcy or assignment for the benefit of creditors;
  - (c) Failure to promptly re-perform within a reasonable time Services that were rejected as erroneous or unsatisfactory;

- (d) Discontinuance of the Services for reasons within Contractor's reasonable control; and
  - (e) Failure to comply with any other material term of this Agreement, including the provisions concerning insurance and nondiscrimination.
- iii) Any change in ownership or control of Contractor without the prior written approval of the Chief Procurement Officer, which approval the Chief Procurement Officer will not unreasonably withhold.
  - iv) Contractor's default under any other agreement it may presently have or may enter into with the County during the life of this Agreement. Contractor acknowledges and agrees that in the event of a default under this Agreement the County may also declare a default under any such other Agreements.
  - v) Failure to comply with Article 7 in the performance of the Agreement.
  - vi) Contractor's repeated or continued violations of County ordinances unrelated to performance under the Agreement that in the opinion of the Chief Procurement Officer indicate a willful or reckless disregard for County laws and regulations.

**b) Remedies**

The occurrence of any event of default permits the County, at the County's sole option, to declare Contractor in default. The Chief Procurement Officer may in his sole discretion give Contractor an opportunity to cure the default within a certain period of time, which period of time must not exceed 30 days, unless extended by the Chief Procurement Officer. Whether to declare Contractor in default is within the sole discretion of the Chief Procurement Officer and neither that decision nor the factual basis for it is subject to review or challenge under the Disputes provision of this Agreement.

The Chief Procurement Officer will give Contractor written notice of the default, either in the form of a cure notice ("**Cure Notice**"), or, if no opportunity to cure will be granted, a default notice ("**Default Notice**"). If the Chief Procurement Officer gives a Default Notice, he will also indicate any present intent he may have to terminate this Agreement, and the decision to terminate (but not the decision not to terminate) is final and effective upon giving the notice. The Chief Procurement Officer may give a Default Notice if Contractor fails to effect a cure within the cure period given in a Cure Notice. When a Default Notice with intent to terminate is given as provided in this Section 9.b and Article 11, Contractor must discontinue any Services, unless otherwise directed in the notice, and deliver all materials accumulated in the performance of this Agreement, whether completed or in the process, to the County. After giving a Default Notice, the County may invoke any or all of the following remedies:

- i) The right to take over and complete the Services, or any part of them, at Contractor's expense and as agent for Contractor, either directly or through others, and bill Contractor for the cost of the Services, and Contractor must pay the difference between the total amount of this bill and the amount the County would have paid Contractor under the terms and conditions of this Agreement for the Services that were assumed by the County as agent for the Contractor under this Section 9.b;
- ii) The right to terminate this Agreement as to any or all of the Services yet to be performed effective at a time specified by the County;
- iii) The right of specific performance, an injunction or any other appropriate equitable remedy;
- iv) The right to money damages;
- v) The right to withhold all or any part of Contractor's compensation under this Agreement;
- vi) The right to consider Contractor non-responsible in future contracts to be awarded by the County.

If the Chief Procurement Officer considers it to be in the County's best interests, he may elect not to declare default or to terminate this Agreement. The parties acknowledge that this provision is solely for the benefit of the County and that if the County permits Contractor to continue to provide the Services despite one or more events of default, Contractor is in no way relieved of any of its responsibilities, duties or obligations under this Agreement, nor does the County waive or relinquish any of its rights.

The remedies under the terms of this Agreement are not intended to be exclusive of any other remedies provided, but each and every such remedy is cumulative and is in addition to any other remedies, existing now or later, at law, in equity or by statute. No delay or omission to exercise any right or power accruing upon any event of default impairs any such right or power, nor is it a waiver of any event of default nor acquiescence in it, and every such right and power may be exercised from time to time and as often as the County considers expedient.

**c) Early Termination**

In addition to termination under Sections 9.a and 9.b of this Agreement, the County may terminate this Agreement, or all or any portion of the Services to be performed under it, at any time by a notice in writing from the County to Contractor. The County will give notice to Contractor in accordance with the provisions of Article 11. The effective date of termination will be the date the notice is received by Contractor or the date stated in the notice, whichever is later. If the County elects to terminate this Agreement in full, all Services to be provided under it must cease and all materials that may have been accumulated in performing this Agreement, whether completed or in the process, must be delivered to the County effective 10 days after the date the notice is considered received as provided under Article 11 of this Agreement (if no date is given) or upon the effective date stated in the notice.

After the notice is received, Contractor must restrict its activities, and those of its Subcontractors, to winding down any reports, analyses, or other activities previously begun. No costs incurred after the effective date of the termination are allowed. Payment for any Services actually and satisfactorily performed before the effective date of the termination is on the same basis as set forth in Article 5, but if any compensation is described or provided for on the basis of a period longer than 10 days, then the compensation must be prorated accordingly. No amount of compensation, however, is permitted for anticipated profits on unperformed Services. The County and Contractor must attempt to agree on the amount of compensation to be paid to Contractor, but if not agreed on, the dispute must be settled in accordance with Article 6 of this Agreement. The payment so made to Contractor is in full settlement for all Services satisfactorily performed under this Agreement.

Contractor must include in its contracts with Subcontractors an early termination provision in form and substance equivalent to this early termination provision to prevent claims against the County arising from termination of subcontracts after the early termination. Contractor will not be entitled to make any early termination claims against the County resulting from any Subcontractor's claims against Contractor or the County to the extent inconsistent with this provision.

If the County's election to terminate this Agreement for default under Sections 9.a and 9.b is determined in a court of competent jurisdiction to have been wrongful, then in that case the termination is to be considered to be an early termination under this Section 9.c.

**d) Suspension**

The County may at any time request that Contractor suspend its Services, or any part of them, by giving 15 days prior written notice to Contractor or upon informal oral, or even no notice, in the event of emergency. No costs incurred after the effective date of such suspension are allowed. Contractor must promptly resume its performance of the Services under the same terms and conditions as stated in this Agreement upon written notice by the Chief Procurement Officer and such equitable extension of time as may be mutually agreed upon by the Chief Procurement Officer and Contractor when necessary for continuation or completion of Services. Any additional costs or expenses actually incurred by Contractor as a result of recommencing the Services must be treated in accordance with the compensation provisions under Article 5 of this Agreement.

No suspension of this Agreement is permitted in the aggregate to exceed a period of 45 days within any one year of this Agreement. If the total number of days of suspension exceeds 45 days, Contractor by written notice may treat the suspension as an early termination of this Agreement under Section 9.c.

**e) Right to Offset**

i) In connection with performance under this Agreement:

The County may offset any excess costs incurred:

- (i) if the County terminates this Agreement for default or any other reason resulting from Contractor's performance or non-performance;
- (ii) if the County exercises any of its remedies under Section 9.b of this Agreement; or
- (iii) if the County has any credits due or has made any overpayments under this Agreement.

The County may offset these excess costs by use of any payment due for Services completed before the County terminated this Agreement or before the County exercised any remedies. If the amount offset is insufficient to cover those excess costs, Contractor is liable for and must promptly remit to the County the balance upon written demand for it. This right to offset is in addition to and not a limitation of any other remedies available to the County.

**f) Delays**

Contractor agrees that no charges or claims for damages shall be made by Contractor for any delays or hindrances from any cause whatsoever during the progress of any portion of this Contract.

**g.) Prepaid Fees**

In the event this Contract is terminated by either party, for cause or otherwise, and the County has prepaid for any Deliverables, Contractor shall refund to the County, on a prorated basis to the effective date of termination, all amounts prepaid for Deliverables not actually provided as of the effective date of the termination. The refund shall be made within fourteen (14) days of the effective date of termination.

**ARTICLE 10: GENERAL CONDITIONS**

**a) Entire Agreement**

**i) General**

This Agreement, and the exhibits attached to it and incorporated in it, constitute the entire agreement between the parties and no other warranties, inducements, considerations, promises or interpretations are implied or impressed upon this Agreement that are not expressly addressed in this Agreement.

**ii) No Collateral Agreements**

Contractor acknowledges that, except only for those representations, statements or promises expressly contained in this Agreement and any exhibits attached to it and incorporated by reference in it, no representation, statement or promise, oral or in writing, of any kind whatsoever, by the County, its officials, agents or employees, has induced Contractor to enter into this Agreement or has been relied upon by Contractor, including any with reference to: (i) the meaning, correctness, suitability or completeness of any provisions or requirements of this Agreement; (ii) the nature of the Services to be performed; (iii) the nature, quantity, quality or volume of any materials, equipment, labor and other facilities needed for the performance of this Agreement; (iv) the general conditions which may in any way affect this Agreement or its performance; (v) the compensation provisions of this Agreement; or (vi) any other matters, whether similar to or different from those referred to in (i) through (vi) immediately above, affecting or having any connection with this Agreement, its negotiation, any discussions of its performance or those employed or connected or concerned with it.

**iii) No Omissions**

Contractor acknowledges that Contractor was given an opportunity to review all documents forming this Agreement before signing this Agreement in order that it might request inclusion in this Agreement of any statement, representation, promise or provision that it desired or on that it wished to place reliance. Contractor did so review those documents, and either every such statement, representation, promise or provision has been included in this Agreement or else, if omitted, Contractor relinquishes the benefit of any such omitted statement, representation, promise or provision and is willing to perform this Agreement in its entirety without claiming reliance on it or making any other claim on account of its omission.

**b) Counterparts**

This Agreement is comprised of several identical counterparts, each to be fully signed by the parties and each to be considered an original having identical legal effect.

**c) Modifications and Amendments**

The parties may during the term of the Contract make modifications and amendments to the Contract but only as provided in this section. Such modifications and amendments shall only be made by mutual agreement in writing.

In the case of Contracts not approved by the Board, the Chief Procurement Officer may amend a contract provided that any such amendment does not extend the Contract by more than one (1) year, and further provided that the total cost of all such amendments does not increase the total amount of the Contract beyond \$150,000. Such action may only be made with the advance written approval of the Chief Procurement Officer. If the amendment extends the Contract beyond one (1) year or increases the total award amount beyond \$150,000, then Board approval will be required.

No County department or employee thereof has authority to make any modifications or amendments to this Contract. Any modifications or amendments to this Contract made without the express written approval of the Chief Procurement Officer is void and unenforceable.

Contractor is hereby notified that, except for modifications and amendments which are made in accordance with this Section 10.c, Modifications and Amendments, no County department or employee thereof has authority to make any modification or amendment to this Contract.

**d) Governing Law and Jurisdiction**

This Contract shall be governed by and construed under the laws of the State of Illinois. The Contractor irrevocably agrees that, subject to the County's sole and absolute election to the contrary, any action or proceeding in any way, manner or respect arising out of the Contract, or arising from any dispute or controversy arising in connection with or related to the Contract, shall be litigated only in courts within the Circuit Court of Cook County, State of Illinois, and the Contractor consents and submits to the jurisdiction thereof. In accordance with these provisions, Contractor waives any right it may have to transfer or change the venue of any litigation brought against it by the County pursuant to this Contract.

**e) Severability**

If any provision of this Agreement is held or considered to be or is in fact invalid, illegal, inoperative or unenforceable as applied in any particular case in any jurisdiction or in all cases because it conflicts with any other provision or provisions of this Agreement or of any constitution, statute, ordinance, rule of law or public policy, or for any other reason, those circumstances do not have the effect of rendering the provision in question invalid, illegal, inoperative or unenforceable in any other case or circumstances, or of rendering any other provision or provisions in this Agreement invalid, illegal, inoperative or unenforceable to any extent whatsoever. The invalidity, illegality, inoperativeness or unenforceability of any one or more phrases, sentences, clauses or sections in this Agreement does not affect the remaining portions of this Agreement or any part of it.

**f) Assigns**

All of the terms and conditions of this Agreement are binding upon and inure to the benefit of the parties and their respective legal representatives, successors and assigns.

**g) Cooperation**

Contractor must at all times cooperate fully with the County and act in the County's best interests. If this Agreement is terminated for any reason, or if it is to expire on its own terms, Contractor must make every effort to assure an orderly transition to another provider of the Services, if any, orderly demobilization of its own operations in connection with the Services, uninterrupted provision of Services during any transition period and must otherwise comply with the reasonable requests and requirements of the Department in connection with the termination or expiration.

**h) Waiver**

Nothing in this Agreement authorizes the waiver of a requirement or condition contrary to law or ordinance or that would result in or promote the violation of any federal, state or local law or ordinance.

Whenever under this Agreement the County by a proper authority waives Contractor's performance in any respect or waives a requirement or condition to either the County's or Contractor's performance, the waiver so granted, whether express or implied, only applies to the particular instance and is not a waiver forever or for subsequent instances of the performance, requirement or condition. No such waiver is a modification of this Agreement regardless of the number of times the County may have waived the performance, requirement or condition. Such waivers must be provided to Contractor in writing.

**i) Independent Contractor**

This Agreement is not intended to and will not constitute, create, give rise to, or otherwise recognize a joint venture, partnership, corporation or other formal business association or organization of any kind between Contractor and the County. The rights and the obligations of the parties are only those expressly set forth in this Agreement. Contractor must perform under this Agreement as an independent contractor and not as a representative, employee, agent, or partner of the County.

This Agreement is between the County and an independent contractor and, if Contractor is an individual, nothing provided for under this Agreement constitutes or implies an employer-employee relationship such that:

- i) The County will not be liable under or by reason of this Agreement for the payment of any compensation award or damages in connection with the Contractor performing the Services required under this Agreement.
- ii) Contractor is not entitled to membership in the County Pension Fund, Group Medical Insurance Program, Group Dental Program, Group Vision Care, Group Life Insurance Program, Deferred Income Program, vacation, sick leave, extended sick leave, or any other benefits ordinarily provided to individuals employed and paid through the regular payrolls of the County.
- iii) The County is not required to deduct or withhold any taxes, FICA or other deductions from any compensation provided to the Contractor.

**j) Governmental Joint Purchasing Agreement**

Pursuant to Section 4 of the Illinois Governmental Joint Purchasing Act (30 ILCS 525) and the Joint Purchase Agreement approved by the Cook County Board of Commissioners (April 9, 1965), other units of government may purchase goods or services under this contract.

**ARTICLE 11: NOTICES**

All notices required pursuant to this Contract shall be in writing and addressed to the parties at their respective addresses set forth below. All such notices shall be deemed duly given if hand delivered or if deposited in the United States mail, postage prepaid, registered or certified, return receipt requested. Notice as provided herein does not waive service of summons or process.

If to the County: Justice Advisory Council  
69 West Washington Street, Room 1110  
Chicago, Illinois 60602  
Attention: Sharrell Hibbler

and

Cook County Chief Procurement Officer  
118 North Clark Street, Room 1018  
Chicago, Illinois 60602  
(Include County Contract Number on all notices)

If to Contractor: Umoja Student Development Corporation  
954 West Washington Boulevard, Suite 225  
Chicago, Illinois 60607  
Attention: Ted Christians, Chief Executive Officer

Changes in these addresses must be in writing and delivered in accordance with the provisions of this Article 11. Notices delivered by mail are considered received three days after mailing in accordance with this Article 11. Notices delivered personally are considered effective upon receipt. Refusal to accept delivery has the same effect as receipt.

**ARTICLE 12: AUTHORITY**

Execution of this Agreement by Contractor is authorized by a resolution of its Board of Directors, if a corporation, or similar governing document, and the signature(s) of each person signing on behalf of Contractor have been made with complete and full authority to commit Contractor to all terms and conditions of this Agreement, including each and every representation, certification and warranty contained in it, including the representations, certifications and warranties collectively incorporated by reference in it.

EXHIBIT 1

Scope of Services

## EXHIBIT 1

### Scope of Services

#### Purpose

The Contractor's primary responsibility will be to provide services and/or programs in one or more of the targeted areas of behavioral health, education, skill building, community building, balanced and restorative justice, civic engagement, youth engagement, employment, or mentoring. The Contractor will define the number of individuals that it intends to serve.

#### Program Methodology

The Contractor must understand the impact of violence on victims, perpetrators, people who are both victims and perpetrators, families, and the community as whole and the intersection between environment, criminal justice, education, employment, interpersonal and intrapersonal skills, community involvement, and violence and the challenges for obtaining services and meaningful programming in the community.

The proposed model shall be based on an integrated team approach (this may include staff cooperation and communication, community collaboration, multiple service provider collaboration, etc.) and be adaptable and based on current realities. The proposed model shall specifically recognize and assess the roles of: history of trauma and violence; co-occurring disorders; family relationships; parenthood; peer supports; community stability and socialization; connectedness with societal values; education; income and employment; and ancillary services. Programs should utilize a strength and asset-based, motivational approach to treatment and skill building and selection of staff that have embraced this approach.

Programming shall focus on enhancing participants' functioning and behavior, developing skills for living a productive life within the community and engaging in behaviors that contribute to positive outcomes through job training, mentoring, balanced and restorative justice practices or other needed services. All with the overarching goal of reducing factors that put the individual at a higher risk of violence involvement. The goal should be to build off of these individual services to strengthen communities and reduce violence.

The Contractor shall offer a safe, supportive and encouraging environment that encourages trust, bonding, and connection. Staff selection should take into account the population being served with consideration to parity, economic challenges and cultural values. All programs shall work to reduce risk factors for violence and improve outcomes. Strategies may include cognitive-behavioral strategies that promote critical thinking and healthy decision-making. The overall focus shall be on enhancing participants' functioning and behavior, developing skills for living a productive life within the community and engaging in behaviors that contribute to positive outcomes in society.

The Contractor shall offer a safe, supportive and encouraging environment that encourages trust, bonding, and connection. Staff selection should take into account the population being served with consideration to parity, economic challenges and cultural values. The JAC expects equitable treatment by staff towards all participants throughout their course of treatment.

#### Project Component

The Contractor shall provide creative, but evidence based and promising model approaches to reducing violence. The expectation is that programs will provide innovative programming in a community friendly manner. The program shall maintain continuous focus on planning and implementation of services that support individuals and communities and shall work collaboratively with the initiatives that support services to reduce violence.

The Contractor shall be required to ensure confidentiality and shall agree that all information about its work and the work performed by the JAC shall remain confidential. This includes, and is not limited to, all information about the programs supplied to the Contractor by the JAC and the County.

#### Record Keeping Procedure

The JAC requires the Contractor to create and retain participant files service plans and records, when applicable. The participant record information shall include the participants' names, addresses and services provided.

#### Proposal Requirements

Contractor shall provide the following information, and each section should include at a minimum the following information:

- **Description of Problem**  
Contractor shall provide a description of the problem that includes the prevalence of violence within the geographic area in which your organization hopes to serve, and the types of violence that are prominent in this geographic area.
- **Description of Target Population**  
Contractor shall provide a description of the target population, including a demographic and geographic description of the target population to be served, along with an explanation as to why this population is at risk of being involved in violence.
- **Program Implementation Plan & Implementation Schedule**  
Contractor shall provide a detailed description of the proposed scope of work, implementation plan & implementation schedule designed to increase agency/organizational capacity and any new services provided. Contractor shall clearly describe the intervention(s) and service supports proposed for this grant opportunity, and provide a clear program schedule that specifically outlines the amount of time (and frequency) devoted to program activities. This plan shall explain how the program implementation schedule will be supported by and executed by appropriate staffing.

- **Expected Outcomes**

Contractor shall provide the programs expected outcomes, including program outcomes that will be achieved by the target population, and how the organization will measure these outcomes.

- **Planning & Preparation Activities**

Contractor shall provide the planning & preparation activities, including planning activities the organization intends to engage in for preparation of program execution.

## **Cook County Violence Prevention Grant 2014**

### **7.2.3 Executive Summary**

Umoja Student Development Corporation (Umoja), in partnership with Mikva Challenge (Mikva) and Lurie Children's Community Linked Mental Health Services Program (CLMHSP) seeks a \$100,000 grant to implement the new Resilience & Voice (R&V): Building Strength in Urban Schools and Communities project at William Rainy Harper High School (Harper) in Englewood and Roger C. Sullivan High School (Sullivan) in Rogers Park. R&V, a model for an integrated approach to schools, strives to prevent, interrupt, and intervene in the violence that plagues the schools and communities where these students live. This program will impact 1,000 students and more than 200 teachers and staff during the 2014-15 school year.

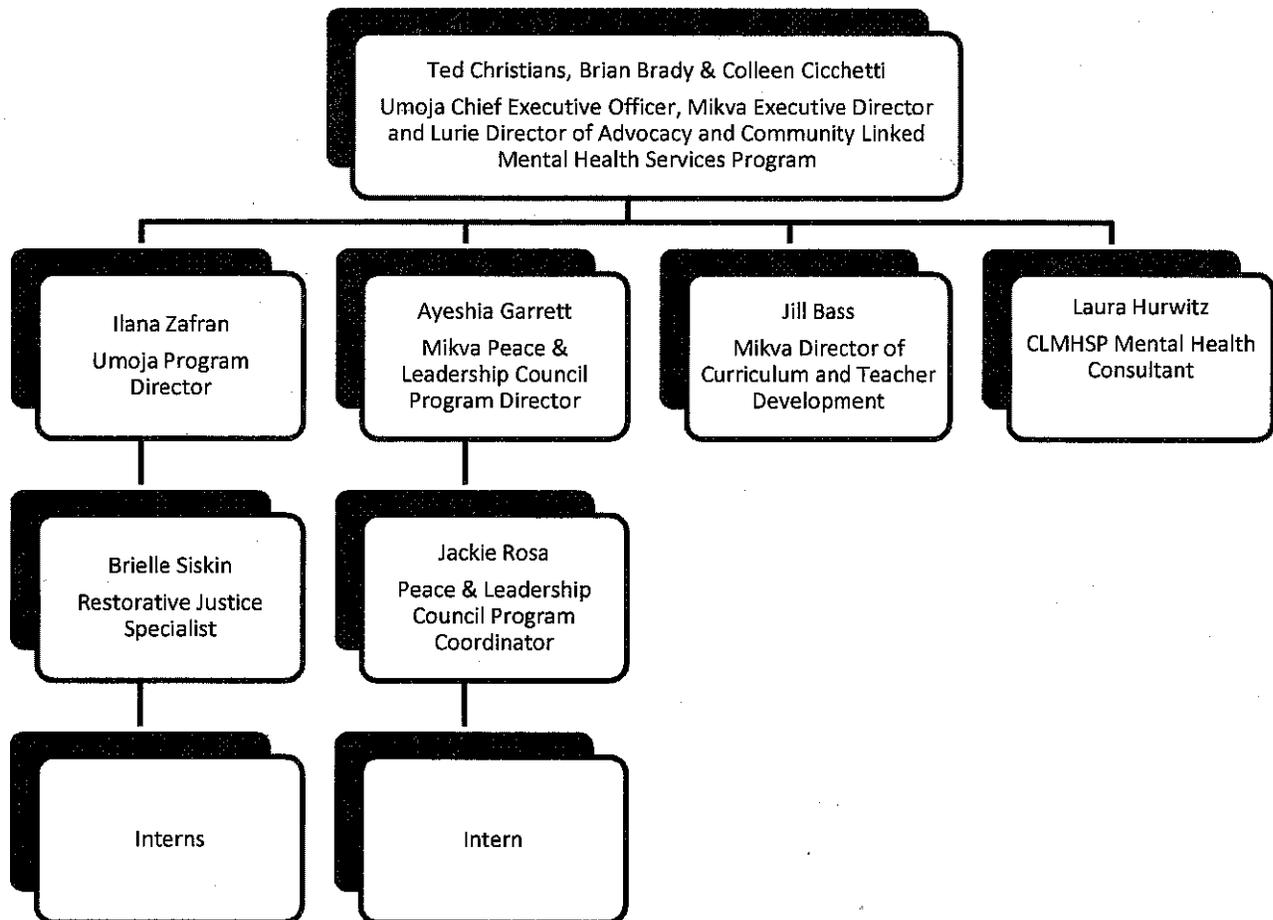
The R&V project is a data-informed approach leveraging high schools as strategic arenas for prevention, intervention and interruption of violence. Umoja, Mikva, and CLMHSP have differentiated themselves by working effectively with youth while preparing teachers and staff to identify and address issues that prevent violence and mitigate retaliation. At each of three schools, R&V combines restorative conflict resolution through an Umoja-staffed Peace Room; clinical supports through a CLMHSP-supported CARE Team; youth voice and leadership development through a Mikva-facilitated Peace & Leadership Council; and a school-wide Culture and Climate Team of staff from each organization, administrators, teachers, and students. The R&V team will work with 100 high-need students at each school and impact the student population through the Peace & Leadership Council and Peace Room. The groundbreaking R&V model eliminates disconnects between support systems within a school, while building student and teacher leaders as assets in reducing violence schoolwide. R&V aligns with CPS's Multi-Tier System of Supports model emphasizing increasingly individualized interventions including

strategies for school-wide transformation linked with intensive clinical services for targeted students. Additionally, by demonstrating success in a North and South side high school, with a diversity of students deeply affected by violence, this project will serve as a model for replication to other high need schools and communities throughout Chicago.

Umoja's role in the R&V project is led by Umoja's Restorative Justice Program Director, Ilana Zafran. Zafran has been with Umoja for more than six years and is a key member of the leadership team responsible for the direction of the R&V project. Brielle Siskine, Umoja's Restorative Justice Specialist will be doing Umoja's day-to-day work at Sullivan High School and Harper High Schools, supported by a program intern. Siskine has a Masters in Social Work and extensive experience in Restorative Justice. Mikva's role in the project is led by Ayeshia Garrett, Peace & Leadership Council (PLC) Program Director, who has been with the agency for five years and oversees all PLC programming. The project will be supported by PLC coordinator Jackie Rosa and a program intern (TBD). Additional support and training for teachers will be provided by Mikva's Director of Curriculum and Teacher Development, Jill Bass. Finally, CLMHSP's portion of the project will be managed by Colleen Cicchetti, PhD, Director of Advocacy and Community Linked Mental Health Services Program and supported by Laura Hurwitz, Mental Health Consultant, who will provide clinical supports at each of the two partner schools. Hurwitz is a licensed social worker and has been a member of the CLMHSP team for 3 years. She has served as lead CARE team consultant in several CPS high schools as well as directing network and city-wide professional learning communities for schools engaged in building these supports, including both teams from both Sullivan and Harper High Schools.

**Organizational Chart**

Umoja, Mikva and CLMHSP staff on site at each school (Brielle Siskin, Jackie Rosa and Laura Hurwitz) will meet weekly and work closely together on a daily basis to organize the activities detailed in the proposal, but will report to their respective Program Directors. Additionally, an essential component of the R&V model is a Culture and Climate (C&C) Team. The C&C Team is co-chaired by the Umoja staff person and includes administration, social workers, CLMHSP and CARE Team representatives, Mikva staff and student representatives, deans, security, lead teachers, and other appropriate stakeholders from the school and/or community.



## **7.2.4 Proposed Plan of Action**

### **Section A: Description of the Problem**

Chicago's reality reflects a crisis for young people – in 2012 there were 693 juveniles shot with 428 being students at Chicago Public Schools (Chicago Police Department, 2012). During 2013, the Englewood neighborhood, where Harper is located, reported 909 robberies, 205 shootings, 100 sexual assaults, and 43 murders making it the most violent community in Chicago. Notable is the fact that violence is plaguing all corners of the city from Harper on South Side to Sullivan on the far North Side. The Rogers Park neighborhood, where Sullivan is located, reported 297 robberies, 25 shootings, 36 sexual assaults, and 25 murders in 2013.

The Centers for Disease Control and Prevention states that violence is a pressing health issue, particularly for young people – in 2010, 4,828 young people ages 10 to 24 were victims of homicide nationwide (CDC, 2012). Chicago has among the highest rates of youth violence. Among 10 to 24 year-olds nationwide, homicide is the leading cause of death for African Americans and the second leading cause of death for Hispanics (National Center for Injury Prevention and Control, 2012). All three R&V partner organizations believe that violence can be impacted by behavioral changes, like other public health issues (CDC, 2012). Because of this, high schools are critical places for preventing and interrupting violence that plagues Chicago's neighborhoods. This violence and trauma has a disproportionate, lasting impact on communities and the young people the R&V model serves. Young people exposed to violence suffer lasting physical, mental and emotional consequences (National Survey of Children's Exposure to Violence, Office of Juvenile Justice and Delinquency Prevention, 2009).

Further, we know the current response from schools is not working. One of every four African American public school students in Illinois was suspended at least once during the 2009/10 school year – the highest rate in the country (Center for Civil Rights Remedies, 2012). The link between suspensions and further violence and incarceration is clear, as “students who are suspended even once are more likely to drop out of school” (*Medill Reports Chicago*, 2011). Young people who do drop out of high school, many of whom have been on a path of suspensions prior to leaving school, are more than eight times as likely to be incarcerated as those who graduate (Advancement Project, 2010). The R&V program seeks to remedy this through integration of restorative practices in schools, opportunities for youth involvement in creative solutions to violence at their school and support for treating those impacted by trauma.

Beyond violence reduction, researchers also found that students enrolled in middle and high schools that practiced zero tolerance policies were much likelier to have higher stress levels than students attending schools using alternate disciplinary models, such as positive behavioral interventions and supports (PBIS) and restorative justice programs (Human Impact Partners, 2012). Simply said, the traditional zero tolerance approaches of suspension, expulsion and push-out put more young people on the street, create more health problems, deny critical opportunities to intervene and restore relationships and dramatically increase the likelihood that a next interaction or altercation will end up in physical harm, incarceration or death.

## **Section B: Description of Target Population**

Sadly in Chicago, violence is found from the far north to the far south sides of the city. This violence disproportionately impacts the communities the R&V project will target. The schools we are considering for this project are in the Englewood neighborhood, where the overall population is 89% low-income and predominately African American (63%) and Hispanic (29%); and the more racially and economically diverse Rodgers Park community which is predominately Hispanic (32%) and African American (30%). Over 97% of students at Harper and 94% of students at Sullivan are low-income.

The R&V model focuses on high school age young people from low-income, minority communities in Chicago, who are most vulnerable to the violence epidemic in the city and nationally. We believe that we as a city can no longer afford to push this critical demographic of young people out of our schools and into the street with interventions built into the criminal justice system as our only response. Young people spend the majority of their day in school and much of the violence that occurs within this demographic begins or is exacerbated during the school day. If we are to reduce violence, young people need adults within their schools who understand and can respond to the causes and results of violence in strategic ways. And while our high schools remain an organizing center for so many of our young people they also remain dreadfully under-resourced, as they rely on few and fragmented services to address the massive social and emotional needs of their students. Simply put, schools cannot possibly do it alone and the R&V model is a high-impact, authentic solution that holistically addresses violence in partnership with the schools where our young people spend the majority of their time.

Harper and Sullivan were selected because of their need and their previous work with at least one of the partner organizations. Harper in particular was selected because of its role as the

original pilot school for the CARE Team model that was developed when Harper became a Turnaround School and due to their current engagement in a SERV grant from the Department of Education, which allows us to build on ground-breaking work started there. The SERV grant for the 2012-2014 school years provided training to a team of school personnel to both address crisis preparedness and systematized behavioral supports. Principals selected a multi-disciplinary team of professionals to lead this initiative including counselors, deans, social workers, nurses, administrators and teachers. It is our belief that by building off of SERV grant model and each organization's existing work independently, we will insure the success and sustainability of the gains that we hope to achieve and encourage continued support from both federal and local supports to build multifaceted supports for this complex issue.

Services and programs provided by this project will reach both perpetrators of violence and victims of violence (often the same). The collaboration across all three partner organizations is designed to reach students through Tier 1, 2 and 3 supports and specifically target those most vulnerable to violence. Acknowledging the extra challenges court-involved youth and homeless or formerly homeless youth face in schools (primarily current Cook County Housing Authority residents) and their communities the R&V project will directly target these populations with referrals from school staff for involvement in Peace & Leadership Councils as well as provide targeted services to these groups of students through the Peace Room and clinical supports provided through the CARE Team model managed by CLMHSP staff.

### **Section C: Program Implementation Plan and Implementation Schedule**

The Resilience & Voice (R&V): Building Strength in Urban Schools and Communities project is a data-informed support and professional development approach that leverages high schools as a strategic arena for the prevention, intervention and interruption of violence. Developed in collaboration between Umoja Student Development Corporation (Umoja), Lurie Children's Community Linked Mental Health Services Program (CLMHSP) and Mikva Challenge (Mikva), this grant will allow three individually effective organizations to take the next step in leveraging their collective expertise, in order to holistically tackle the causes and results of violence in a comprehensive way that no one of us can achieve individually.

The R&V program delivery model is unique and groundbreaking in that it eliminates the disconnect between systems of support within a school, while building student and teacher leaders as assets in reducing violence throughout the entire school. R&V is aligned with the nationally recognized Multi-tier Student Support (MTSS) model that Chicago Public Schools are adopting for the 2014-15 school year and emphasizes increasingly individualized interventions that include strategies for school-wide transformation linked with increasingly intensive clinical services for targeted students. In the absence of this multi-tiered prevention and intervention structure, violence punctuates an ever present sense of danger, unresolved conflict, and pervasive disease.

**Leadership:** An essential component of the R&V model is a Culture and Climate (C&C) Team. The C&C Team serves as both the launch point of the model and is ultimately designed to ensure the full integration of supports and strategies as well as long-term sustainability. The C&C Team is co-chaired by the Umoja staff person and includes administration, social workers, CLMHSP and CARE Team representatives, Mikva staff and student representatives, deans,

security, lead teachers, and other appropriate stakeholders from the school and/or community. As the R&V model builds the capacity of the students and adults in the school, full ownership for the C&C Team and for the systems and supports that are developed through project is transferred to identified and supported school personnel.

Student supports: At the core of the R&V student supports is the Umoja Peace Room, which serves as the point-of-entry and hub for all interventions. The Peace Room provides a continuum of services, including peace circles for student to student conflicts, restorative conferencing for student to teacher issues, re-entry circles for students returning from suspensions or out-of-school situations such as juvenile detention, and problem-solving conversations focused on behavior changes. The Peace Room is staffed by a full-time Umoja staff person who engages the full school community as sources for referral. Through Peace Room interventions, staff partner with students and adults to get to the root of the conflict.

The Peace Room staff will work closely with the CLMHSP staff and Mikva staff in two important ways. First, the clinical supports provided through the CARE Team model, CBITS and Think First groups will provide the critical specialized Tier 2 and Tier 3 clinical supports to students who need them. Second, our collective experience teaches us that students who have successfully resolved conflicts through the Peace Room and/or successfully completed clinical interventions are likely to thrive if they are provided opportunities to meaningfully contribute to promoting a peaceful school culture and climate. Students will have authentic opportunities speak out and engage in improving their school through the Mikva-facilitated Peace & Leadership Council and the Mikva-supported and teacher-facilitated “Issues to Action” projects.

Adult supports: We know that without the full support and understanding of all adults in the school building, this work will not be successful. Thus the R&V model is grounded in

extensive professional development, coaching and support for teachers and staff. All adults at each school will participate in at least one session on trauma, restorative justice and youth voice. Ongoing professional development targeted for select groups of adults includes the following: CARE Team model training, real-time restorative justice coaching and modeling, and “Issues to Action” program and training.

Program Schedule:

August – September 2014: R&V Team will lead a school-wide training for all teachers and staff on restorative practices and introduce the C&C Team and its focus for the school year. Teachers using the Issues to Action curriculum will attend an additional training by Mikva staff.

September 2014: Mikva will recruit students for Peace and Leadership Councils and support teachers to complete Issues to Action projects. Umoja will open the fully staffed Peace Room - which remains open throughout school year. CLMHSP staff will support, train and integrate the CARE Team, CBITS and Think First interventions.

October – December 2014: Peace and Leadership Councils meet twice a week. Fall semester meetings are devoted to teambuilding, leadership development, and youth-led research of the top issues facing young people in the school. In December, the Councils present their issue research and recommendations to improve school climate to their principals.

January – May 2015: Peace and Leadership Councils take action on their recommendations to create a more peaceful, healthier school climate. In May, the Councils present the final products of their work to their principals and makes plans for coming year.

All School Year: The C&C Team will meet bi-weekly for the entire school year.

May – June 2015: By the end of the school year, school staff will take more ownership with each collaborating organization shifting to an advisory role.

## **Section D: Expected Outcomes**

**Outcome 1:** Improve the school's culture and climate, leading to a safer community.

### **Measures:**

- 10% reduction in L4 – L6 (serious discipline) infractions by 500 projected student participants in the Peace Room (250 per school) as compared to prior-year data.
- For the 500 projected participants (250 per school) who will utilize the Peace Room, school attendance will increase on average by 5%.
- Reduction by 10% in overall suspensions school-wide as compared to prior-year data at each school.
- Reduction by 10% of the disciplinary infractions at each school that result in an out-of-school suspension

**Outcome 2:** Increase students' knowledge, attitudes, behaviors and practices related to leadership, trauma and restorative justice.

### **Measures:**

- More than 75% of the 500 students (250 at each school) will self-report through surveys increased student voice, knowledge of restorative practices and use of skills learned through interventions.
- Students participating in CLMHSP interventions show improved pre-post measures of global social-emotional functioning and targeted-symptom specific measures for each Tier II intervention.

**Outcome 3:** Increase administrators' and teachers' knowledge, behaviors and practices related to leadership, trauma and restorative justice.

### **Measures:**

- More than 75% of the 60 (30 at each school) faculty members and administrators participating in professional development will indicate increased understanding of trauma, restorative practices and integration of youth voice in the classroom.
- More than 75% of the 60 (30 at each school) faculty members through school-wide surveys will report increased use of restorative practices and intervention tools by the end of the school year.

The R&V team is currently planning with Chapin Hall Center for Children at the University of Chicago to conduct an independent external evaluation of the project that would include short and long-term impact metrics. Our goal is to develop a logic model that delineates proposed benefits of this collaborative approach for impacting school climate change using both qualitative and quantitative evaluation approaches. This evaluation model would be applied to this proposed project if the Cook County grant is approved to fund the program implementation. We have secured partial grant funding for this evaluation partnership and are currently seeking additional foundation support.

Internally the R&V project will use a variety of approaches and sources to manage the necessary data, with the leadership of each organization's evaluation team and school staff responsible for the management of their respective data sources as indicated above in the measures. Equally importantly, we are also training and building the capacity of school personnel to access and analyze their data, which is critical to our evaluation efforts. Umoja's current work with schools, which will be replicated, helps schools create data systems, standardize data entry, and align their current discipline and behavior tracking systems with the services provided.

### **Section E: Planning and Preparation Activities**

Planning, April-June 2014: The R&V Team will engage the school in an assessment and goal-setting process for the 2014/15 school year. The R&V Team also will continue to build relationships with key school personnel and identify members for the Culture and Climate team. Mikva and Umoja staff will also further develop their specified roles and detail the connections between staff working at each school.

Training, July-August 2014: C&C Teams from each of the two schools will participate in Umoja University (one week in July) to formalize implementation plans. Umoja and Mikva will engage select students in leadership development and restorative practices training to lay the groundwork for the Peace and Leadership Council. School staff will participate in school-wide professional development sessions prior to the start of the school year focused on all elements of the R&V project, and teachers planning to use the Mikva "Issues to Action" curriculum will attend an additional training facilitated by Mikva staff.

### **7.2.5 Qualifications of the Proposer**

Umoja, Mikva and CLMHSP have extensive experience in Chicago high schools and organizations serving high school students, particularly in CPS and specifically working with Sullivan and Harper High Schools. Together these organizations have worked in over 100 high schools. Over the past five years, they have worked together in several high schools, and by leveraging their expertise will efficiently and effectively reach their goal of developing conflict, trauma, and violence-free environments where students can develop academically, emotionally, and safely into adults with bright futures.

Founded in 1997 at Manley High School (Manley) – a school on the west side of Chicago with a 99.8% African-American and 97% low-income student population – Umoja has supported driving a 67% increase in the graduation rate, an increase in the average rate of college enrollment from less than 10% to close to 60% in recent years, and a 45% decrease in out-of-school suspensions. In 2008, Umoja launched Umoja University (UU) to grow Umoja's impact to new school partners. Since that time, Umoja has supported more than a dozen public high schools across the city of Chicago in their efforts to transform school culture and increase postsecondary readiness. Our core program areas include College & Career Readiness, Restorative Justice and Social & Emotional Learning. During the current 2013/14 school year we are intensively serving 800 students at Manley in North Lawndale and more than 6,000 additional students through our other school partnerships.

Umoja's theory of change is grounded in the understanding that in schools in communities hardest hit by poverty, disinvestment and violence, organizing around academics alone is not sufficient to drive transformation. Umoja is unique as an organization that not only provides direct resources to students, but also organizes and equips adults school-wide to participate as informed and essential advocates for students. Our targeted infusion of human

capital and professional development of school personnel builds the capacity of the school to: 1) Eliminate the disconnects that far too many students feel between their current education and future aspirations, 2) Build trust between students and adults and meet the social-emotional needs of students, and 3) Reduce conflicts and restore relationships by keeping all of our students in the school and in our classrooms – with us, where we want them – rather than pushing them out onto the street.

Umoja's Restorative Justice (RJ) Program began in 2009 and currently works with four high schools across the city of Chicago, with an ever-increasing demand and need. In total over the last 2012/13 school year, Umoja handled 1,229 cases in Peace Rooms at two schools, including facilitating more than 342 Peace Circles and 68 staff/student mediations. Specifically, at Manley High School, through the Peace Room last year, 1,356 duplicated (330 unduplicated) students accessed RJ supports. At the conclusion of our first year at Foreman High School last year, Umoja served more than 601 duplicated (192 unduplicated) students. At both schools more than 70% of the unduplicated students who visited the Peace Rooms were referred due to threat of violence, indicating a high need for our work. This year Umoja expanded our work to two additional high schools, South Shore International College Preparatory High School and Sullivan High School. And while the student traffic and school expansion speaks to the essential need for these interventions, the hard data continues to support the influence of RJ practices on reducing violence:

- One-year drop-out rates decreased 87% at both schools where Umoja has been doing Restorative Justice at least one full year (at Manley over three years and at Foreman over one year).

- In comparison to 2010/11 (when Umoja's RJ program began), out-of-school suspensions at Manley were reduced by more than 30% in 2012/13.
- Foreman's higher level (violence-related) discipline infractions also decreased 14% from 2011/12, and their overall discipline referrals decreased 15%.
- Sullivan High School had only 64 out-of-school suspensions first semester, as compared to 472 total last year and the percentage of misconducts resulting in suspensions has also shifted from 62% last year to 28% this year so far.

List of References

**Chad Adams, Principal, Sullivan High School**

Address: 6631 N Bosworth Ave, Chicago IL 60626

Phone: (773) 534-2000

Email: chadams2@cps.edu

Dollar value of RJ Project for 2013/14: \$73,250

**Janice Wells, Principal, South Shore International College Preparatory High School**

Address: 1955 E 75th St, Chicago, IL 60649

Phone: (773) 535-8350

Email: jewells@cps.edu

Dollar value for RJ Project 2013/14: \$67,500

**Warren Morgan, Principal, Manley High School**

Address: 2935 W Polk St, Chicago, IL 60612

Phone: (773) 534-6900

Email: wgmorgan@cps.edu

Dollar value for RJ Projects 2010-2014: \$386,600 or an average of \$96,650 per year

### **7.2.6 Key Personnel**

\*Please note as detailed in the budget this grant would provide funding primarily for the implementation work conducted by 1 staff member at each organization: Brielle Siskin at Umoja, Jackie Rosa at Mikva and Laura Hurwitz at CLMHSP. Additional support and leadership will be funded by additional funding sources secured by each organization.

Umoja's key personnel include the following (see resumes for details):

- Ilana Zafran, Program Director who will dedicate 10% of her time to overseeing our work on the project. She also manages all of Umoja's Restorative Justice work across other schools (10% of her time will be funded by this grant, if approved)
- Brielle Siskin, Restorative Justice Specialist who will dedicate 100% of her time to working at our two school partners (75% of her time will be funded by this grant, if approved)

Mikva's key personnel include the following (see resumes for details):

- Ayeshia Garrett, Peace & Leadership Council Program Director will dedicate 10% of her time to overseeing Mikva's work on the project. She also manages the staffing of Peace and Leadership Councils at additional schools (Her time will be funded by additional secured funding for this project.)
- Jill Bass, Director of Curriculum and Teacher Development will dedicate 5% of her time to overseeing teacher projects at our two partner schools. She also manages Mikva's work with teachers at additional schools (Her time will be funded by additional funding secured for this project.)

- Jackie Rosa, Peace & Leadership Council Program Coordinator will dedicate 75% of her time to Mikva's work at the two partner schools (Her time will be funded by this grant, if approved).

CLMHSP's key personnel include the following (see resumes for details):

- Colleen Cicchetti, Director of Advocacy and Community Linked Mental Health Services Program will dedicate 10% of her time to overseeing CLMHSP's work on the project. She also manages CLMHSP's work at additional schools (Her time will be funded by additional secured funding for this project).
- Laura Hurwitz, CLMHSP Mental Health Consultant will dedicate 20% of her time to CLMHSP's work at the two partner schools (20% of her time will be funded by this grant, if approved).

**AYESHIA GARRETT**

8943 South Jeffery, Chicago, IL 60617

773-734-3776

ayeshiajohnson@yahoo.com

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**Education**

**B.A., Speech Communication**, Alumni, University of Illinois at Urbana-Champaign  
Emphasis in Human Resources/Human Relations

*Relevant Coursework: Community Health, Business Principles of Human Resource Management and Public Information Management*

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**Peace and Leadership Council Director (PLC)**, Mikva Challenge – Policy Making Programs, Chicago, IL

*January 2011-Present*

- Guide and organize the framework of Youth-Adult partnerships within their school to improve the safety and culture.
  - Mentor staff in leading councils and with youth work skill development.
  - Coordinate and build strong, partnerships with school and community leaders.
  - Implement and record outcomes for thorough evaluation of projects and engage in strategic planning of program.
- 

**Vanguard Community Networker- Englewood**, Consortium to Lower Obesity in Chicago Children (CLOCC), Chicago, IL

*June 2010-January 2011*

- Maintained flow of information, communication between community-based organizations and CLOCC. Emphasis towards increasing awareness, resources and guidance to increase community nutrition, physical activity and health.
  - Identified, assisted and evaluated funding initiatives that provided "mini-grants" quarterly to develop and implement programs at the community level.
- 

**Peace and Leadership Coordinator (PLC)**, Mikva Challenge – Policy Making Programs, Chicago, IL

*August 2009-May 2010*

- Ensured development, organization and mentoring of 15-20 students of PLC 16 weeks program in Bowen High School – in the Southeast cluster.
  - Coordinated and facilitated PLC and lead students through team building, leadership development, and activism projects.
  - Summited weekly updates and monthly reports highlighting the goal and progress towards achieving those goals.
- 

**Employment**

**Team Leader**, Project SOAR - UIC Center for Literacy, Chicago, IL

*June 2009-August 2009*

- Supervise 15-20 teen Nutrition Aides as they provided health and fitness activities for children.
  - Evaluate, provide training, and feedback to Teen Nutrition Aides.
  - Prepare written reports to document project activities, goals and achievement.
- 

**Freelance Virtual and Web Research Assistant**, ODESK.com, Chicago, IL

*March 2009-May 2009*

- Use computer systems or applications to access, create, send, data entry or other information.
  - Search for and extract information from publications, reports, documents, or other materials.
- 

**Canvass Director and Lead Organizer**, Grassroots Campaigns, Inc., Chicago, IL

*August 2008-November 2008*

- Directed complex projects from concept to fully operational status.
- Audited legal documents to verify completeness, correctness, consistency, compliance, or authenticity.
- Managed cohesive grassroots fundraising and field operations on behalf of the DNC, Save the Children and Environment.
- Successfully managed a fundraising office that fundraised over \$100,000 for the DNC in Chicago.

**Neighborhood and Project Coordinator, *Metanoia Centers, Inc.*, Champaign IL**

*June 2006-July 2008*

- Oversaw and evaluated effectiveness of outreach programs for external organizations at Central Illinois.
- Assisted in the execution of sponsored events and activities, including logistics, scheduling.
- Program liaison with community and state agencies.
- Managed classes of children in 7-12<sup>th</sup> grade programs.
- Implemented daily lesson plans and coursework.
- Recorded and measured student success and abilities.

**Client Flow Assistant, *Champaign County Christian Health Center*, Champaign IL**

*September 2006-July 2008*

- Recommended personnel actions (for example, appointments, promotions, reassignments).
- Implemented non-conventional patient care programs, recruited staff and trained volunteers.

**Administrative Coordinator, *Facilities and Services Division*, University of Illinois**

*June 2002-January 2005*

- Categorized and reviewed invoices and account receivables. Adjusted and coordinated work procedures to meet production schedules, (for example, effective communication flow, information collecting and dispensing).
- Developed visual aids (for example, brochures, charts and diagrams to organize or interpret data).

**Optometric Technician, *Evelyn Marie Moore, O.D., P.C.*, Champaign, IL**

*Prior Experience*

Administered vision therapy programs prescribed by the optometrist (for example, laboratory work, modify conventional contact lenses, recorded inventories of clinical materials and maintain instruments), office management responsibilities.

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**Technical Skills**

MS Access-Basic 2ys exp., MS Outlook 2yrs. exp., MS Office [Advance 7+ exp.] Including: MS Excel, Power Point

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**Community Involvement**

NV State Campaign for Change, Obama for America field manager  
Illinois Campaign to Prevent Gun Violence, Campaign Coordinator  
Illinois Asset Building Group, Advocate  
Money Smart Week - Illinois Committee, Promotion/Outreach  
Salsa Lessons, Instructor

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**Honors & Awards**

Black Star Project's Student Mentor and Motivator  
News-Gazette Publication  
National Foreclosure Mitigation Counseling (NFMC) Training Program

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**References**

Brian Brady, Executive Director of Mikva Challenge (312) 863-6340  
Elizabeth Dozier, Principal of Fenger High School (773) 535-5430  
Zenobia Williams, CSI Coordinator at SGA Youth and Family Services (312) 447-4367

# **BRIELLE L. SISKIN**

## *Contact Information:*

bsiskin11@gmail.com  
(978) 505-8058

## *Permanent Address:*

1111 North Dearborn St  
Chicago, IL 60610

## **EDUCATION**

**University of Michigan, Ann Arbor, MI** 12/13

Masters of Social Work  
Practice Method: Community Organization  
Practice Area: Community and Social Systems  
Minor: Interpersonal Practice

**University of Michigan, Ann Arbor, MI** 4/12

Bachelor of Arts in Sociology Overall GPA: 3.76/4.0  
Minors: Urban and Community Studies, Afroamerican and African Studies  
Study Abroad, Lorenzo de'Medici: Florence, Italy 1/11 - 5/11

## **HONORS/AWARDS**

MSW: National Community Scholars Program, 2012-2013

BA: University Honors, 2008-2012

Lloyd Hall Scholars Program, 2008-2009

## **WORK EXPERIENCE**

**Umoja Student Development Corporation** Chicago, IL

Restorative Justice Specialist 2/14-present

- Manages Sullivan High School's peace room
- Facilitates peace circles and other restorative justice interventions at Sullivan and Mather High School
- Coaches school administrators and staff in restorative practices

**Center for Urban Research and Learning at Loyola University Chicago** Chicago, IL

MSW Intern 5/13-7/13

- Worked with community-based organizations doing collaborative research in underprivileged areas
- Evaluated program effectiveness at Deborah's Place through focus groups and quantitative data analysis

**Alternatives, Inc.** Chicago, IL

MSW Intern 5/13-8/13

- Helped train Chicago Public School faculty in restorative justice values and practices
- Worked with the restorative justice program at Senn High School
- Wrote restorative justice research briefs relating to classroom management and elementary education

**Ann and Robert H. Lurie Children's Hospital of Chicago** Chicago, IL

Research Intern 5/13-8/13

- Created and conducted a research project for Strengthening Chicago's Youth at the Injury Prevention and Research Center which aimed to uncover stakeholders' views regarding an effective infrastructure for restorative justice work at the district level in Chicago Public Schools

**Girls Group** Ann Arbor, MI

MSW Intern 9/12-4/13

- Led middle and high school educational/theme-based groups
- Evaluated and initiated changes to existing programs
- Mentored and worked individually with at-risk girls
- Designed, developed and implemented physical/sexual health program

# **BRIELLE L. SISKIN**

*Contact Information:*  
bsiskin11@gmail.com  
(978) 505-8058

*Permanent Address:*  
1111 North Dearborn St  
Chicago, IL 60610

## **Communities in Schools of Chicago**

Program Team Intern

*Chicago, IL*  
*5/12-7/12*

- Observed and evaluated community partner programs at Chicago Public Schools
- Analyzed and wrote report on student knowledge and decision assessment
- Created informational toolkits for school partners and helped organize trainings for agency partners

## **Michigan Prisoner Reentry Initiative of Washtenaw County (MPRI)**

Social Activity and Volunteer Intern Coordinator

*Ann Arbor, MI*  
*6/11 – 3/12*

- Developed, coordinated and oversaw social activities and volunteers for ex-convicts
- Initiated relationship between University of Michigan arts program and MPRI

## **Professor Alford Young, Chairman of Sociology Dept., U of Michigan**

Research Assistant

*Ann Arbor, MI*

### World of Work: Perspectives of Camden, New Jersey

*6/11 - 8/11*

- Coded and analyzed data from interviews of low-income African American employment experiences

### The Socialization of Graduate Female and Students of Color into the Academy

*6/11 - 8/11*

- Coded and organized faculty interviews on socialization and mentorship experience with graduate students into Excel spreadsheet and written analysis

### Transitional Jobs Reentry Demonstration

*5/09 - 6/09*

- Assisted with research for the Joyce Foundation's prisoner reentry project
- Analyzed and organized information from interviews into key themes and suggested additional themes

## **The Investigative Project on Terrorism – Paid Summer Intern**

*Washington, D.C.*

- Reviewed multiple forms of media to researched terrorist groups
- Conducted research at the Library of Congress for various projects

*6/10 - 8/10*

## **Boys and Girls Club – Tutor & Summer Counselor**

*Maynard, MA*

- Mentored elementary and middle school students and ran athletic and art programs

*9/06 - 8/09*

## **VOLUNTEER EXPERIENCE**

### **Shelter Association of Washtenaw County – Office Volunteer**

*Ann Arbor, MI*

- Worked at front desk answering phones, client questions, and distributing supplies
- Assisted clients with medical appointments and trouble shooting

*9/09 – 4/12*

### **Kid's Kitchen – Active Member**

*Ann Arbor, MI*

- Participated in biweekly baking events for disenfranchised children

*9/09 -4/12*

### **Washtenaw County Jail – Course Instructor**

*Ann Arbor, MI*

- Facilitated multicultural dialogue course for male inmates
- Originated lesson plans for weekly classes which fostered an open environment to discuss diverse topics

*1/10 - 4/10*

## **CAMPUS ACTIVITIES**

### **Club Field Hockey Team – President for 2011-2012 Season**

*Ann Arbor, MI*

- Initiated and set up a formal infrastructure to manage the team and finances
- Led practices twice a week

*9/08 – 4/12*

### **Chi Omega Sorority – Active Member in Philanthropy**

*Ann Arbor, MI*

*1/09 – 4/12*



**CURRICULUM VITAE**

**COLLEEN CICHETTI**

HOME ADDRESS: 2614 Park Place  
Evanston, Illinois 60201  
(847) 424-0501

BIRTHDATE: April 8, 1964

PLACE OF BIRTH: Colorado Springs, Colorado

SOCIAL SECURITY: 393-86-1020

CITIZENSHIP: USA

WORK ADDRESS: Department of Child and Adolescent Psychiatry  
Box #10  
225 E. Chicago Avenue  
Chicago, Illinois 60611-2605

PHONE: 312-227-6035

FAX: 312-227-9460

EMAIL [ccicchetti@luriechildrens.org](mailto:ccicchetti@luriechildrens.org)

**EDUCATION:**

1996 **NORTHWESTERN UNIVERSITY MEDICAL SCHOOL**  
Doctor of Philosophy  
Field of Clinical Psychology  
Department of Psychiatry and Behavioral Sciences

1989 **HARVARD UNIVERSITY, GRADUATE SCHOOL OF EDUCATION**  
Master of Education  
Human Development: Concentration in Psychosocial Development

1986 **DUKE UNIVERSITY**  
Bachelor of Science  
Majors: Psychology and French

Spring 1985 **UNIVERSITE D'HAUTE BRETAGNE**  
Rennes, France

## **Colleen Cicchetti, Curriculum Vitae**

### **HONORS:**

- 2005 Recipient of Julia Porter Award for Outstanding Employee, Children's Memorial Hospital
- 1993 Nominated for Departmental Honors: Comprehensive Paper, Northwestern University
- 1989-1992 University Scholar Fellowship, Northwestern University
- 1988-1989 Graduate Fellowship, Harvard Graduate School of Education

### **FACULTY APPOINTMENT:**

- 2005-present **Assistant Professor, Department of Psychiatry and Behavioral Sciences, Feinberg School of Medicine, Northwestern University**
- Faculty responsibilities include clinical supervision and teaching for psychiatry and psychology training programs residency, postdoctoral internship, and graduate school programs, and participation in departmental committees.
- 1996- 2005 **Instructor, Department of Psychiatry and Behavioral Sciences, Northwestern University Medical School**

### **CLINICAL EXPERIENCE:**

- March 2009 **Anne and Robert H. Lurie Children's Hospital (Formerly Children's Memorial Hospital), Chicago, IL**  
**Director, Advocacy and Community Linked Mental Health Services Program**
- Clinical and administrative director of program designed to develop, implement and evaluate sustainable models for delivery of mental health services through community partnerships with schools, recreational and clinical programs. Program sponsored through the Department of Child and Adolescent Psychiatry and the Injury Prevention and Research Center.
- 2007-2009 **Children's Memorial Hospital, Chicago, IL**  
**Director, Community Linked Mental Health Services Program**
- Clinical and administrative director of program designed to develop, implement and evaluate sustainable models for delivery of mental health services through community partnerships with schools, recreational and clinical programs.
- 2005-2006 **Children's Memorial Hospital, Chicago, IL**

**Colleen Cicchetti, Curriculum Vitae**

**Director, Summer Success Program,**

Clinical and administrative director of summer enrichment program component of Safe Schools, Successful Students Program. Model program that included a 6 week summer enrichment program with academic, recreational and therapeutic components for 70-90 students at Graeme Stewart Elementary School; and a community-linkage model that included professional development seminars, program implementation and weekly group supervision at the Daniel Cotter Boys & Girls Club in Lathrop Homes.

2005-2007

**Children's Memorial Hospital, Chicago, IL  
Director, School Consultation Service**

Clinical leader of service that provides school consultation services to a range of public and private schools in Chicago. Services include professional development seminars for teachers and school staff, parent seminars, consultation and supervision to school-based mental health providers. Schools include Burley Elementary School, Francis Parker School, Lycee Francais of Chicago, Lincoln Park Cooperative Preschool, Lincoln Elementary School, Skinner Elementary School

2003-2009

**Children's Memorial Hospital, Chicago, IL  
Director of Trauma Treatment Service**

Protective Services Team and Department of Child and Adolescent Psychiatry awarded a grant from the Department of Justice to provide therapeutic services to victims of crime. Coordinate referrals, diagnostic evaluations and treatment through our department's multidisciplinary team.

2002-2003

**Children's Memorial Hospital, Chicago, IL  
Department Liaison to Hospital Protective Services Team**

Provide diagnostic assessment and treatment for children in which there are either allegations or substantiated findings of sexual and/or physical abuse.

2002-2007

**Children's Memorial Hospital, Chicago, IL  
Director of Community and Parent Education and Outreach**

Providing educational presentations and seminars for parents and professionals from schools and other community groups regarding preventative interventions (positive parenting strategies and classroom strategies) as well as regarding ways to effectively manage children exhibiting behavioral and emotional difficulties in a range of educational and recreational settings.

1998-2004

**Children's Memorial Hospital, Chicago, IL  
Director of Children's Therapeutic Summer Camp Program**

## **Colleen Cicchetti, Curriculum Vitae**

Designed, implemented, administered and supervised a model therapeutic camp program for patients exhibiting severe behavioral and emotional disorders. Camp program included self-contained, inclusion and mainstream options for campers and included collaborations with several community programs including Lincoln Park Zoo, Lookingglass Theatre, and Metropolitan YMCA

2002-2004

### **Children's Memorial Hospital, Chicago, IL Mental Health and Schools Project School Liaison**

As part of a large-scale school intervention project, providing classroom-based intervention to promote social problem-solving and emotional regulation; parent training seminars and consultation to school-based assessment team.

1998-2002

### **Children's Memorial Hospital, Chicago, IL Clinical Director/Team Leader: Partial Hospitalization Program: Department of Child and Adolescent Psychiatry**

In addition to duties described below, Team Leader position functions as administrative leader for the program managing the program budget, personnel decisions and implementation of hospital policies and procedures.

1996-2002

### **Children's Memorial Hospital, Chicago, IL Clinical Specialist: Partial Hospitalization Program Department of Child and Adolescent Psychiatry**

Individual, group and family therapy for children ages 5-12 attending an intensive day treatment program for children exhibiting a range of clinical disorders. Clinical leadership role in development and implementation of treatment planning and the therapeutic milieu. Supervision and seminars for staff and trainees from multiple disciplines.

1994-1995

### **Duke University Medical Center, Durham, NC Predoctoral Intern in Child and Pediatric Psychology: Division of Medical Psychology**

Outpatient individual and group therapy in the Trauma Treatment Service and Conduct Disorder Team; Inpatient individual and group therapy, and psychological testing on an adolescent psychiatric unit; Outpatient therapy, neuropsychological evaluations, and consultation-liaison with the Pediatric Psychology Service; Family therapy, group and individual parent training through the Family Studies Program; Participation in didactic seminars.

## **Colleen Cicchetti, Curriculum Vitae**

- 1991-1993      **Children's Memorial Hospital, Chicago, IL**  
**Practicum Student: Department of Child Psychiatry**
- Outpatient individual and family therapy; Inpatient and outpatient psychological testing; Participation in multi-disciplinary hospital teams for Nutrition Clinic, Renal Team, Protective Services and Special Outpatient Services Team (evaluation and treatment of sexual abuse allegations); participation in didactic seminars.
- 1990-1992      **Northwestern Memorial Hospital, Chicago, IL**  
**Practicum student: Eating Disorders Program**
- Intake evaluations; outpatient individual, family and group psychotherapy; inpatient psychological testing and family therapy; seminars.
- Summer 1991      **Northwestern Memorial Hospital, Chicago, IL**  
**Psychometrician: Adolescent Psychiatric Program**
- Administered educational and cognitive testing batteries to inpatients and outpatients.
- Summer 1989      **Massachusetts General Hospital, Boston, MA**  
**Supervisor: Camp Bunker Hill**
- Coordinated and implemented clinical interventions and recreational/behavioral programming at a therapeutic day camp.
- 1986-1988      **McLean Hospital, Belmont, MA:**  
**Child Mental Health Worker: Hall-Mercer Children's Center**
- Inpatient treatment for children ages 5-15; Milieu management; coordinated client cases within the multidisciplinary model; led therapeutic groups.

## **RESEARCH EXPERIENCE:**

- 2004-2008      **Children's Memorial Hospital, Chicago, IL**  
**Co-Principal Investigator, Safe Schools/Successful Students Project of the Mental Health in Schools Program. Co-PI's Heather Walter, MD., Karen Gouze, Ph.D.**
- Designed and implemented a model program for the delivery of mental health services in 2 underserved Chicago Public Schools. Evaluating effectiveness of universal, targeted and clinical services delivered in both a school-based and community-linkage model.
- 1998-2000      **Children's Memorial Hospital, Chicago, IL**  
**Intervention Psychologist and Clinical Supervisor: Pediatric Partners: Promoting Positive Parenting directed by Dr. John Lavigne:**

## Colleen Cicchetti, Curriculum Vitae

Providing 12 session parent training intervention for preschoolers exhibiting oppositional defiant disorder identified through pediatric practices. Training and supervising graduate students conducting clinical interviews.

1992-1994

**Children's Memorial Hospital, Chicago, IL**  
**Assistant Project Director: The Preschool Project**  
**directed by Dr. John Lavigne:**

Directing the scheduling, training, and delegation of responsibilities for 7 graduate student co-workers.

1989-1994

**Children's Memorial Hospital, Chicago, IL**  
**Clinical Interviewer: The Preschool Project directed by Dr. John Lavigne:**

Conducting cognitive and behavioral assessments for children aged 2 to 8 years old to evaluate diagnostic and referral practices of pediatricians and to increase understanding of early childhood psychopathology.

1986-1989

**McLean Hospital, Belmont, MA:**  
**Research Assistant: Psychosocial Research Program directed by**  
**Dr. John Gunderson:**

Investigated phenomenology, family history, childhood experience and treatment response for Axis II disordered inpatients and outpatients.

1989

**Harvard University, Cambridge MA:**  
**Research Assistant: Children's Interpersonal Negotiation Project**  
**directed by Dr. Robert Sellman:**

Analyzed observed and self-report negotiation strategies of emotionally disturbed children to identify differences and similarities with a comparison group.

## PUBLICATIONS

Zanarini, M.C., Frankenburg, F.R., Pope, H.G., Hudson, J.I., Yurgelin-Todd, D. & Cicchetti, C.J. (1990). Axis II comorbidity of normal-weight bulimia. Comprehensive Psychiatry, 30(1), 20-24.

Lavigne, J.V., Arend, R., Rosenbaum, D., Sinacore, J., Cicchetti, C., Binns, H.J., Christoffel, K.K., Hayford, J.R., & McGuire, P. (1994). Interrater Reliability of the DSM-III-R with Preschool Children. Journal of Abnormal Child Psychology, 22(6), 679-690.

Lavigne, J.V., Cicchetti, C., Gibbons, R.D., Binns, H.J., Larsen, L., & DeVito, C. Oppositional Defiant Disorder with onset in preschool years: longitudinal stability and pathways to other disorders. (2001) Journal of the American Academy of Child and Adolescent Psychiatry, 40(12) 1393-1400.

## **Colleen Cicchetti, Curriculum Vitae**

Lavigne, J. V., LeBailly, S. A., Gouze, K. R., Cicchetti, C., Pochyly, J., Arend, R., Jessup, B. W., & Binns, H. J. (2008). Treating Oppositional Defiant Disorder in Primary Care: A comparison of three models. Journal of Pediatric Psychology, *33* (5), 449-461.

Lavigne, J. V., LeBailly, S. A., Gouze, K. R., Cicchetti, C., Jessup, B. W., Arend, R., Pochyly, J., & Binns, H. J. (2008). Predictor and moderator effects in the treatment of Oppositional Defiant Disorder in pediatric primary care. Journal of Pediatric Psychology, *33* (5), 462-472.

Walters, H.W., Gouze, K.R., Cicchetti, C., Arend, R., (in press). A pilot demonstration of comprehensive mental health services in inner city schools. Journal of School Health.

### **GRANT FUNDING**

Recipient of funding from the Chicago Public Schools to provide consultation to the state of Illinois School Improvement Grants through the Office of School Improvement. Total funding for 2011-2012: \$100,000.

Recipient of funding from the Governor's Neighborhood Recovery Initiative to provide model development, training and technical assistance to the School Based Counseling Component of a 5-pronged model to address impact of violence on Chicago Neighborhoods. Total funding for 2011: \$100,000; 2012: \$156,035 plus 76K for extension through 10/31

Recipient of funding from the Chicago Public Schools to provide consultation to the federally funded Culture of Calm Initiative through the Office of Safety and Security. Total Funding for 2010-2011: \$40,183; 2011-2012: \$47,629

Recipient of funding from the Chicago Public Schools to provide consultation to the Office of School Turnaround: Total Funding for 2009-2010: \$112,800; 2010-2011: \$151,200; 2011-2012: \$56,600 (Program renamed: Office of School Improvement)

Recipient of funding from Chicago Public Schools to provide consultation to the Illinois State Board of Education, Mental Health Grant and the Safe Schools, Health Students Grant through the Office of Specialized Services for 2008-2011: Total Funding for 2008-2009: \$34,900; 2009-2010: \$36,800; 2010-2011: \$21,800; 2011-2012: \$82,223 (Program renamed: Office of Special Education and Support Services)

Recipient of funding from The Bank of America to support Community Linked Mental Health Services Program through the Injury Prevention and Research Center: Total Funding for 2009-2010: \$100,000

Recipient of funding from Chicago Public Schools to provide consultation for the Response to Intervention Behavioral Core Team through the Office of the Chief of Staff for 2008-2009: Total Funding: \$93,600

Recipient of funding from Chicago Public Schools to provide consultation to the Illinois State Board of Education, Mental Health Grant through the Office of Specialized Services for 2007-2008: Total Funding: \$9,900

## **Colleen Cicchetti, Curriculum Vitae**

Recipient of funding from The Chicago Sun Times to support program development in sustainable mental health programs through partnerships among schools, community agencies and hospitals/universities. Total funding for 2006-2007: \$80,000

Co-recipient of funding from The Illinois Children's Healthcare Association to implement Safe Schools, Successful Students Program in Chicago, IL. Total Funding for 2004-2006: \$745,000

Recipient of funding from philanthropic donor to support 2006 Summer Success Program component of Safe Schools, Successful Students Program. Greg Sachs Gift: \$50,000

Recipient of Funding from several philanthropic agencies and private foundations to support continuation of funding for Children's Therapeutic Summer Camp. Total Funding from 2000-2004: \$100,000

Recipient of funding from the The Office of Child Advocacy at Children's Memorial Hospital for Demonstration Projects in Child Advocacy. Project entitled: Children's Memorial Therapeutic Summer Camp. Initial funding, Summer 1998: \$5,000. Continuation Funding 1999: \$10,000; 2000: \$10,000.

Recipient of funding from Women's Board of Children's Memorial Hospital to provide community education and outreach in educational and community programs. 2002: \$30,000

## **PRESENTATIONS**

Applying a Public Health Paradigm to Mental Health Prevention and Intervention in Schools in Chicago to Address Impact of Trauma. Presentation. International Society for Traumatic Stress Studies (ISTSS) 28th Annual Meeting. Los Angeles, CA, November, 2012

Work Force Development for Trauma Services in Illinois. Panel Presentation. CBITS and School Resilience Summit. Los Angeles, CA, September, 2012.

Implementing CBITS in the Context of Federal, State, Local Policies/Opportunities. Panel Presentation. CBITS and School Resilience Summit. Los Angeles, CA, September, 2011.

Trauma in Schools and Communities. Panel Presentation. Illinois School Mental Health Conference, Lisle, IL June 2012

School-Community Mental Health Partnerships: A Key to Neighborhood Revitalization and Student Success. Evanston LAN Meeting. February 2012.

School-Community Mental Health Partnerships: A Key to Neighborhood Revitalization. Key note speaker, SGA Symposium. November, 2011

Educator Engagement Panel Presentation. CBITS and School Resilience Summit. Los Angeles, CA, September, 2011.

## **Colleen Cicchetti, Curriculum Vitae**

Key Note Address: Sticks, Stones and Words Can Hurt You: Bullying Prevention in our Technological Times. Loyola School of Social Work Summer Professional Development Conference. July, 2011

Guidelines for School Community Partnerships, School Mental Health. Strengthening Schools, Supporting Students, Children's Mental Health Partnership Conference. Springfield, Illinois. November, 2010

Sticks, Stones and Words Can Hurt You: Bullying Prevention in our Technological Times. Chicago Public Schools, Social Work Appreciation Luncheon, June, 2010

Cyberbullying: Technological Assault. Panel presentation with Sheila Hickey, LCSW and Kelli Underwood, LCSW, Lillian Wachtel Annual Memorial Lecture, Children's Memorial Hospital, October, 2008

Applying a Public Health Paradigm to Mental Health Prevention and Intervention in Schools: From Policy to Implementation, Illinois Public Health Association, April 2008.

Overcoming Barriers to Mental Health Access in Schools and Communities. Illinois Coalition of Child and Adolescent Psychiatrists Annual Meeting. January, 2008.

The Partners Project: Transitioning from a large-scale research project to a sustainable community-linked service delivery model. Mental Health Roundtable: Applying a Public Health Paradigm to Prevention and Intervention in Schools, October, 2007.

Developing psychological competence in disadvantaged school children. Warren Wright Adolescent Center Lecture, Northwestern University, Feinberg School of Medicine, May, 2007.

The traumatized child. Effects and treatment strategies of trauma and neglect in young children. Warren Wright Adolescent Center Lecture, Northwestern University, Feinberg School of Medicine, March, 2007.

Children's Therapeutic Summer Camp: A community reintegration program for children with behavioral disorders. Workshop presented at the Annual Meeting for the National Recreation and Parks Association, October, 2003.

Group interventions to address social skills and coping skills deficits. Presentation at the 15<sup>th</sup> Annual Conference of the Illinois Branch of the International Dyslexia Association, October, 2001.

Group Therapy. Presentation at the 26<sup>th</sup> Annual Review Course in Child and Adolescent Psychiatry for the American Academy of Child and Adolescent Psychiatry, June, 2001.

Multimodal treatment for prepubertal children in a partial hospitalization program. Workshop presented at the Annual Meeting of the American Academy of Child and Adolescent Psychiatry, October, 1999.

## **TEACHING EXPERIENCE**

## **Colleen Cicchetti, Curriculum Vitae**

- 2007-present Director, School and Community Consultation Training, Department of Child and Adolescent Psychiatry, Children's Memorial Hospital: Develop school consultation curriculum for department trainees that includes opportunities for observations and professional consultation in demographically diverse school settings.
- 2004-2008 Inpatient Unit, Department of Child and Adolescent Psychiatry, Children's Memorial Hospital: Provide group supervision and didactic seminars for milieu and nursing staff on a bi-weekly basis; and clinical training seminar for program clinicians and trainees weekly.
- 1996-present Department of Child and Adolescent Psychiatry, Children's Memorial Hospital: Teaching approximately 10-12 seminars per year for departmental trainees. Topics include developmental psychopathology, milieu-based treatment, short-term family therapy, child trauma treatment and group therapy.
- Fall 1991 Division of Clinical Psychology, Northwestern University  
Teaching Assistant: Introductory Statistics

## **PROFESSIONAL LICENSURE**

Clinical Psychologist: State of Illinois #071-005674

## **PROFESSIONAL BOARD MEMBERSHIP**

Children's Memorial Hospital Advocacy Board Member: 2002 to present.

Network of Treatment Providers. Member: 2004-present. Steering Committee: 2007-2010. Collaboration of providers of child trauma services coordinated by the Chicago Children's Advocacy Center to provide communication, collaboration and dissemination of best-practices for clinicians working in the field of child trauma throughout the Chicago metroland.

Illinois Childhood Trauma Coalition. Professional Development Committee. Member 2007-present. Coalition of public and private agencies adopting a public health approach to understanding the impact of childhood trauma and developing, implementing and evaluating clinical and public policy initiatives to meet the needs of Illinois children and families.

Illinois Children's Mental Health Partnership. School-Age Committee. Member 2008-2010. Co-Chair of School-Age Policies and Practices Committee (formally School-Age Committee): October, 2010-present. Consortium of state agencies and multidisciplinary professionals collaborating to address mental health needs in the state of Illinois. Partnership goals include model development, implementation guidelines and evaluation of programs for youths and families served by multiple agencies and systems of care.

Total Child Preschool and Childcare Center, Board Member, 2004-2006. Parent Outreach coordinator role for board for a preschool that provides both part-time and full-time childcare and preschool in Evanston, IL.

## **Colleen Cicchetti, Curriculum Vitae**

Child Trauma Project Advisory Group Member, 2004 to 2005. Collaborative project between the Domestic Violence and Mental Health Policy Initiative and Illinois Department of Humans Services Division of Mental Health.

### **PROFESSIONAL AFFILIATIONS**

American Psychological Association  
Illinois Psychological Association

Colleen Cicchetti, M.Ed., Ph.D.  
*Director of Advocacy and Community-Linked Mental Health Services Program*  
Department of Child and Adolescent Psychiatry  
Ann & Robert H. Lurie Children's Hospital of Chicago  
467 W. Deming Place, 8<sup>th</sup> FL, Chicago, IL 60614  
Email: [ccicchett@luriechildrens.org](mailto:ccicchett@luriechildrens.org)  
Phone: 312. 227.6035

### **Professional References**

Mina K. Dulcan, MD  
*Head, Child and Adolescent Psychiatry; Margaret C. Osterman Professor of Child and Adolescent Psychiatry, Northwestern University Feinberg School of Medicine*  
Department of Child and Adolescent Psychiatry  
Ann & Robert H. Lurie Children's Hospital of Chicago  
225 East Chicago Avenue  
Chicago, IL 60611  
Email: [m-dulcan@northwestern.edu](mailto:m-dulcan@northwestern.edu)  
Phone: 773.880.4811

John Lavigne, PhD, ABPP  
*Chief Psychologist and Medical Psychologist; Professor of Psychiatry and Behavioral Sciences, Northwestern University Feinberg School of Medicine*  
Department of Child and Adolescent Psychiatry  
Ann & Robert H. Lurie Children's Hospital of Chicago  
225 East Chicago Avenue  
Chicago, IL 60611  
Email: [jlavigne@luriechildrens.org](mailto:jlavigne@luriechildrens.org)  
Phone: 312.227.3426

Karen Gouze, PhD  
*Director, Training in Psychology; Associate Professor of Psychiatry and Behavioral Sciences, Northwestern University Feinberg School of Medicine*  
Department of Child and Adolescent Psychiatry  
Ann & Robert H. Lurie Children's Hospital of Chicago  
225 East Chicago Avenue  
Chicago, IL 60611  
Email: [kgouze@luriechildrens.org](mailto:kgouze@luriechildrens.org)  
Phone: 773.880.4819

**Ilana Zafran**

**Permanent Address:**  
11 Sherrin Road  
Chestnut Hill, MA 02467  
Phone: (617) 835-1849

**Current Address:**  
1951 W. Waveland Ave  
Unit 1  
Chicago, IL 60613

Email: [lzafran@umojacorporation.org](mailto:lzafran@umojacorporation.org)

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**Work Experience**

**Program Director**, Umoja Student Development Corporation, Chicago, IL (September 2006-present)

- Manage Umoja's development and implementation of Restorative Justice programming at six partner schools
- Vision, create, and facilitate Restorative Justice training for school partners
- Participate in Umoja Management Team, building internal protocols, structures, and systems
- Supervise and/or coach Umoja Restorative Justice program staff
- Present at local and national conferences on Restorative Justice

**Resident Assistant**, College of Wooster Residence Life, Wooster, Ohio (January 2005-May 2006)

- Live with, counsel, advise, and supervise thirty co-ed freshmen students
- Establish and maintain a cohesive and functional living environment for all residents
- Plan house activities, create informational bulletin boards, and lead weekly community meetings

**Overnight Camp Art Director/Staff Trainer**, Camp Nokomis, Laconia, New Hampshire, (2001-2006)

- Oversee, train in leadership skills, and create programs for 12 counselors in training.
- Manage five craft programs; supervise and train a 20 person craft staff
- Plan camp wide activities and events, act as a role model for campers
- Trained in child and adolescent development, basic teaching skills, and counseling females ages 7-17.

**Spanish Tutor**, College of Wooster Spanish Department, Wooster, Ohio (2003-2006)

- Assist college students with Spanish assignments weekly
- Create practice worksheets and explain Spanish grammar

**Teaching Assistant**, The College of Wooster Sociology Department, Wooster, Ohio (Fall 2005)

- Assisted students enrolled in Research Methods Sociology/Anthropology 240
- Held weekly office hours and led review sessions

**Volunteer Experience**

**Global Justice Fellow**, American Jewish World Service, Chicago, IL (February 2014 – present)

- Study issues of global justice related to violence against women and children
- Travel to the Dominican Republic to meet with organizations working to combat violence against women and children
- Participate in organizing and advocacy work related to ending violence against women and children

**Board Member**, Chicago Freedom School, Chicago, IL (July 2010 – August 2012)

- Sit on the Chicago Freedom School Board of Directors
- Participate in the Board Development subcommittee

**Corps Member**, AVODAH: The Jewish Service Corps, Chicago, IL (August 2006-August 2007)

- Participate in a service corps that explores the connection between social justice and Judaism
- Attend weekly trainings that explore social justice, inequality, and how to make social change
- Assist in planning and facilitating workshops and retreats related to Judaism and social change

**Suicide Hotline Volunteer**, Samaritan's of Boston, Massachusetts (2000-2006)

- Respond to calls on a 24 hour suicide hotline
- Present suicide prevention and awareness workshops in the community
- Assist in training new volunteers
- Completed 30 hours of training including active listening skills, mental health topics, and basic suicide and depression assessments.

**Child Mentor**, Wayne County Children Services, Wooster, Ohio (2002-2006)

- Participate in weekly activities with a child who has an open children services case
- Act as a positive role model and assist the child in gaining socialization skills
- Document child's progress and report case relevant details and occurrences

**Legal Intern**, Las Americas Immigration Advocacy Center, El Paso, Texas (Fall 2004)

- Conducted intake interviews with detained unaccompanied minors from Latin America
- Advised clients on their legal options and provided legal support

**Education**

**The College of Wooster**, Wooster, Ohio. Bachelor of Arts (May 2006). **Major:** Sociology **GPA:** 3.87

**Honors**, The David Guldin Award in Sociology and Anthropology, Dean's List

**Skills**

- Proficiency in reading, speaking, writing, and understanding Spanish
- Proficient in Windows operating systems, and Microsoft Office
- Certified in Peace Circles

**References**

- Nicole Beechum, Former Colleague, [No.williams@gmail.com](mailto:No.williams@gmail.com), 626-524-7430
- Mariah Neuroth, Former Supervisor, [Mneuroth@gmail.com](mailto:Mneuroth@gmail.com), 773-469-1930
- Katie Schroeder, Former Colleague, [KSchroeder@collegepossible.org](mailto:KSchroeder@collegepossible.org), 651.917.3525

# Jacquelyn E. Rosa

3041 N. Sheffield Chicago, IL 60657  
(773) 484-5245  
Jacquir711@gmail.com

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## HIGHLIGHTED PROFESSIONAL EXPERIENCE

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**Mikva Challenge, Chicago, IL**

**June 2011-Present**

### **Youth Policymaking Program Facilitator**

- Provide guidance to youth from around the city to create and implement policy recommendations on city-wide issues affecting youth

**Sullivan High School, Chicago, IL**

**March 2006-June 2011**

### **Educational Support Staff**

- Manage discipline referral list on daily basis
- Disseminate and manage, school wide, disciplinary information including In-School-Suspension assignments and Out-of-School Suspensions
- Work with Culture of Calm department to provide coordinator with discipline referral list to assist in maintaining Chicago Public School student code of conduct
- Manage projects on school-wide level, including organization and dissemination of student remediation plans and monitoring and creation of daily "hall sweep" lists
- Serve as school translator for large population of Latino parents and guardians
- School-wide coordinator for annual Heartland Center blood drive donation

### **Highlighted Achievements**

- Mentored students through position as Latino Club Sponsor; promoted civic engagement by facilitating student involvement with the Chicago Mayoral campaign including coordinating service learning projects by canvassing of neighborhoods, phone banking, and volunteer outreach; assisted with production of student-produced video highlighting neighborhood schools in the Chicago mayoral campaign
- Formed partnerships with Chicago-area social service agencies to present Saturday student leadership workshops at Sullivan High School on topics including College Resources for Undocumented Students, Gender-specific Sex Education, and the Student Bill of Rights
- Facilitated student empowerment by creating partnerships with organizations that promote student leadership such as National Hispanic Institute and Rotary International
- Acted as school liaison to American Friends Service Committee; wrote and was awarded \$3,000 Crossroads Fund "Increase the Peace" Spring Break Social Justice Grant
- Teacher/Staff of the month- April 2010 and January 2011

**American Friends Service Committee, Chicago, IL**

**September 2009-August 2010**

### **Adult Ally Chicago Truth in Recruitment Program**

- Instrumental in bringing and facilitating the "Help Increase the Peace Spring Break Program 2010" to a group of twenty Sullivan High School students
- Attended and participated in US Social Forum 2010-Detroit, MI.
- Provided support as Adult Facilitator for American Friends Service Committee Summer Leadership Program

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## EDUCATION

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In progress-B.A, Communication Studies Minor Latino/Latina Studies, De Paul University Chicago, IL  
Whitney Young College Prep, Chicago IL-Class of 2000

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## AWARDS

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2010 recipient of the  
American Friends Service Committee's Speaking Truth to Power Award

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## REFERENCES

---

**Chad Adams**

Principal of Sullivan High School  
(773) 534-2000

**Jennifer Axelrod**

Deputy Commissioner of the Department of Family Support Services, City of Chicago  
Jennifer.Axelrod@cityofchicago.org

**Brenan Smith-Evans**

Associate Director of Mikva Challenge  
(312) 863-6340 or brenan@mikvachallenge.org

# Laura Hurwitz, LCSW

1322 W. Thorndale Ave. #2

Chicago, IL 60660

Tel: 773.793.9420

Email: [LaHurwitz@aol.com](mailto:LaHurwitz@aol.com)

## PROFESSIONAL EXPERIENCE

### **Ann & Robert H. Lurie Children's Hospital of Chicago**

**2010-present**

#### ***Mental Health Consultant***

- Consults to Chicago Public Schools, individual schools, and community agencies on the development, implementation, and evaluation of a multi-tiered system of behavioral health supports.
- Provides training to school-based clinicians, clinical supervisors, program administrators, school staff on content related to planning and implementation of behavioral health services.
- Convened and facilitated meetings and trainings for managers, supervisors and clinicians from community-based mental health agencies as part of the Neighborhood Recovery Initiative's school-based component.
- Has served (or serves) as lead consultant to seven high schools in the development and implementation of a CARE team which entails infrastructure development, implementation support, development of clinical and data collection procedures, and data evaluation.
- Develops new training content, assembles materials and convenes training related to trauma-informed interventions, evidence-based practice, and planning and implementation of school-based services.
- Collaborates with city, state, and national stakeholders to advocate for the development and dissemination of best practices for children and youth exposed to trauma as well as best practice models for addressing mental health needs in a school setting.
- Participates in grant management, including proposal writing, reporting, budget development, and communication with funding sources.

### **National Assembly on School-Based Health Care, Washington, DC.**

**2006-2010**

#### ***Director, School Mental Health Programs***

- Directed national initiative to build school mental health capacity of state and local education agencies through a five-year cooperative agreement with the Centers for Disease Control/Division of Adolescent and School Health.
- Developed and implemented school mental health capacity building training curriculum for state and local education agencies and their partner agencies and organizations.
- Developed documents summarizing best practices and critical factors associated with advancing school mental health efforts at the statewide, district, and school-building level.
- Served on and provide expert opinion to national panels, committees, and workgroups.
- Supervised Program Manager and consultants.
- Presented work related to the school mental health at national meetings and conferences.
- Provided training and technical assistance to the school based health care field.
- Conducted site visits and led stakeholder discussion groups in four early adopter states that demonstrate innovation and advancement in school mental health policy and practice.
- Developed Request for Application (RFA) and coordinated selection process for state education agencies to apply for pilot school mental health capacity building training.

### **Illinois Children's Mental Health Partnership (ICMHP), Chicago, IL.**

**2004-2006**

#### ***Project Manager***

- Provided staff leadership and participated in organizational development, fundraising, and strategic planning in support of a statewide initiative focused on reforming Illinois' children's mental health system.

- Staffed ICMHP committees and conducted policy and programmatic research to support the development and implementation of recommendations included in the ICMHP's *Strategic Plan for Building a Comprehensive Children's Mental Health System in Illinois*, submitted to the Governor in June 2005.
- Served on writing team for the state Social and Emotional Learning (SEL) Standards, adopted by the Illinois State Board of Education in 2005.
- Convened professional development team to develop training framework for Illinois State Board of Education's implementation of the SEL Standards.
- Supervised activities of the ICMHP social marketing consultant related to the development of a statewide children's mental health public awareness campaign.
- Developed and coordinated statewide dissemination activities; public forums, and a Children's Mental Health Summit, "*Transforming Our Children's Mental Health: Valuing Family, Honoring Culture.*"
- Supervised Mental Health Fellow.

**Swedish Covenant Hospital, Chicago, IL.**

**1999-2004**

***Mental Health Coordinator, School Health Centers Program***

- Managed mental health services at Roosevelt High School Health Center and North Side College Prep High School Wellness Center.
- Participated in grant writing, program planning, program evaluation, and quality improvement activities.
- Supervised and trained licensed social worker and four social work interns.
- Provided bilingual therapeutic services to students, including mental health assessments, individual and family counseling, case management, and crisis intervention.
- Developed and led Student Advisory Board, a group of 10-15 students who participated in advocacy, peer education, and leadership activities.
- Provided prevention and health education to students, teachers and parents on topics such as violence prevention, substance abuse, stress management, and depression.

**St. Anthony Hospital, Chicago, IL**

**1998-1999**

***Social Work Supervisor, Project Hope***

- Assisted director in leadership, planning, and expansion of community-based drug treatment program.
- Developed and coordinated bilingual family literacy program.

**Donors Forum of Chicago, Chicago, IL**

**1998-1999**

***Consultant***

- Developed educational programs for foundations and non-profit organizations on issues of effective grant-making practices.

**University of Illinois, College of Medicine, Chicago, IL**

**1997-1998**

***Social Services Coordinator, HIV Vaccine Preparedness Study***

- Hired and trained six staff members on study protocol, including administration of screening questionnaire, health assessment, HIV pre/posttest counseling, vaccine education, and social service referrals.
- Coordinated social service component of study including provision of case management and crisis intervention to study participants and developing linkage agreements with community-based organizations and social service providers.

**Alternatives, Inc., Chicago, IL**

**1995-1997**

***Staff Therapist***

- Provided bilingual therapeutic and substance abuse services to youths and their families.
- Facilitated psycho-educational groups for students at local high schools and led educational workshops for Spanish-speaking parents.

**United Neighborhood Organization, Chicago, IL** 1994-1995

***Education Organizer***

- Coordinated coalition of five public schools in communities of Pilsen and Little Village.
- Advocated on behalf of Latino population on citywide educational issues, such as school reform and bilingual education.
- Designed and implemented parent involvement and leadership program.

**Chicago Symphony Orchestra, Chicago, IL** 1998-1991

***Artistic Department Assistant***

- Coordinated guest conductor and artist schedules, consulted with artist managers, and supervised backstage assistants in provision of artist care.

**RELATED EXPERIENCE**

**Maternal and Child Health Public Health Leadership Institute,** 2010-2011

**University of North Carolina at Chapel Hill**

Fellow

**Illinois Coalition for School Health Centers, Chicago, IL** 2001-2004, 2011 to present

Co-chair, Mental Health Committee ('01-'04); Member, Steering Committee ('03-'04, '11 to present)

**University of Chicago, School of Social Service Administration** 2000-2004

Field Instructor

**Centro Romero, Chicago, IL** 1995-1998

Member of Board of Directors

**University of Illinois, Chicago IL. Institute for Juvenile Research** 1995-1996

Family Therapy Clinical Extern

**Asociación Cristiana de Jovenes (YMCA), San José, Costa Rica** 1993

Community Development Intern

**Monroe County Intermediate School District, Ida, MI** 1991-1993

Social Work Intern

**University of Michigan, Ann Arbor, MI** 1991-1993

Graduate Assistant, Departments of Sociology and Social Work

**EDUCATION**

**University of Michigan, Ann Arbor, MI, *Master of Social Work***

Interpersonal Practice Major, Community Organization Minor

**Williams College, Williamstown, MA, *Bachelor of Arts***

Psychology Major with concentration in Music; semester abroad at University of Stirling, Scotland

## SELECTED PUBLICATIONS AND REPORTS

Stephan, S., Hurwitz, L., Paternite, C., & Weist, M. *Critical Factors and Strategies for Advancing Statewide School Mental Health Policy and Practice*. Advances in School Mental Health Promotion, Vol. 3, No 3, July 2010.

Hurwitz, L. & Maras, M. *School-Based Health Care and Community Psychology: Potential Partnerships for Building Capacity*. The Community Psychologist, a publication of the Society for Community Research and Action, Division of the American Psychology Association, Winter 2009, Vol. 42 No. 1.

Lead Writer, *Guidelines for School-Community Partnerships*, Illinois Children's Mental Health Partnership, 2007.

Contributing Writer, *Social/Emotional Learning Standards*, adopted by Illinois State Board of Education, 2005.

Contributing Writer, *Strategic Plan for Building a Comprehensive Children's Mental Health System in Illinois*, Illinois Children's Mental Health Partnership, 2005.

## SELECTED PRESENTATIONS

Co-Presenter, Illinois Children's Mental Health Partnership's statewide conference in Lisle, Illinois. *Building and Sustaining a School-Based CARE Team*. June 2012.

Featured Presenter, Grantmakers for Children, Youth and Families Conference Call Series. *Future Trends and Considerations for Advancing School-Based Mental Health*. March 2010.

Co-Presenter, Center of School Mental Health (CSMH) Annual Conference in Minneapolis, MN. *Effective Marketing of School Mental Health to Education Leaders*, November 2009.

Panelist, Campaign for High School Equity Issue Forum in Washington, DC. *Rx for Academic Success: Caring for the Whole Student Body*, July 2009.

Co-Presenter, CSMH Annual Conference in Phoenix, AZ. *Using Coordinated School Health to Support Schools in Promoting Mental Health among All Students*, October 2008.

Co-Presenter, Georgetown University Training Institutes in Nashville, TN, *Implementing Effective School Mental Health Services through Partnerships and Quality Improvement: Strategies and Tools*, July 2008.

Co-Presenter, CSMH Annual Conference in Orlando, FL. *Building School Mental Health Capacity of State and Local Education Agencies*, October 2007.

Co-Presenter, University of South Florida Annual Research Conference in Tampa, FL. *Strategies and Resources for Assessing and Improving Quality in School Mental Health*, February 2007.

Co-Presenter, CSMH Annual Conference in Baltimore, MD. *The Role of Public Health in Promoting School Mental Health*, September 2006.

## ADDITIONAL INFORMATION

- Licensed Clinical Social Worker (L.C.S.W.)
- Member, National Association of Social Workers, member #884789199
- Computer proficiency (MS Word, Excel, PowerPoint, and Outlook)
- Fluent in Spanish

Laura Hurwitz, MSW, LCSW  
*Senior Social Worker, Community Linked Mental Health Services Program*  
Department of Child and Adolescent Psychiatry  
Ann & Robert H. Lurie Children's Hospital of Chicago  
467 W. Deming Place, 8<sup>th</sup> FL, Chicago, IL 60614  
Phone: 312.227.8319  
Email: [LHurwitz@luriechildrens.org](mailto:LHurwitz@luriechildrens.org)

### **Professional References**

Colleen Cicchetti, M.Ed., Ph.D.  
*Director of Advocacy and Community-Linked Mental Health Services Program*  
Department of Child and Adolescent Psychiatry  
Ann & Robert H. Lurie Children's Hospital of Chicago  
467 W. Deming Place, 8<sup>th</sup> FL  
Chicago, IL 60614  
Email: [ccicchett@luriechildrens.org](mailto:ccicchett@luriechildrens.org)  
Phone: 312. 227.6035

Mashana L. Smith, Ph.D.  
*Tier II/III SEL Manager*  
Chicago Public Schools  
Office of Social & Emotional Learning (OSEL)  
Office of College and Career Success (OCCS)  
125 S. Clark, 12th Floor  
Chicago, IL 60603  
Email: [mlsmith31@cps.edu](mailto:mlsmith31@cps.edu)  
Phone: 773.553.1828

Olga Acosta Price, Ph.D.  
*Associate Professor in the Department of Prevention and Community Health*  
Director of the Center for Health and Health Care in Schools  
950 New Hampshire Avenue 317 - Floor 3  
Washington, DC 20052  
Email: [oaprice@gwu.edu](mailto:oaprice@gwu.edu)  
Phone: 202.466.3396 Ext. 17

### **7.2.7 Subcontracting and Teaming**

The core of the Resilience & Voice (R&V): Building Strength in Urban Schools and Communities program is the collaboration of Umoja, CLMHSP, and Mikva. In addition to the qualifications of Umoja, mentioned previously, the additional R&V team members of CLMHSP and Mikva bring a level of expertise that are uniquely qualified to address the issue of violence in local schools.

Lurie Children's Memorial Hospital and the Community-Linked Mental Health Services Program (CLMHSP) has also has a successful history of collaboration with schools across the city of Chicago and the state of Illinois. Currently project personnel are consulting to Chicago Public Schools to develop and implement a model for addressing behavioral health concerns from a public health perspective. This work focuses on staff training/consultation, curriculum development and implementation, parent education and outreach, and building linkages to community mental health agencies aimed at promoting resilience and social/emotional competence for youth and overcoming barriers to accessing mental health services. In addition, CLMHSP also provided consultation and professional development for the School Based Counseling Component of the Governor's Neighborhood Recovery Initiative. A project aimed at addressing the impact of violence and trauma in communities with a multi-dimensional collaborative approach. CLMHSP's work has continued to receive increased demand and show significant success. Across their multiple school partners, students who have participated in one or more of the CARE Team interventions have shown a significant decrease in social emotional difficulties (e.g., conduct, peer, and emotional problems), behavioral infractions, self-reported anger and trauma symptomatology.

Mikva Challenge has been facilitating Peace & Leadership Councils (PLC) for seven years and supporting teachers through the Issues to Action (ITA) program for 12 years. During that time, they have seen incredible growth in students' communication, collaboration, and critical thinking skills and sense of civic commitment. For example, at the end of the last school year 80% of PLC students reported they now work well with others and maintain a positive attitude even when they disagree. Additionally, 79% of students can now break down a problem facing their community and identify its causes, and 82% of students possess active listening skills. When Mikva surveyed ITA students about their civic skills and attitudes at the beginning and end of the last school year, they found that only 38% of students believed they could make a difference before participating in the program. However, after ITA, 76% of students believe they can. To put that in perspective -- in the most recent Civic & Political Health of the Nation Survey, only 55% of youth nationwide believe they can make a difference.

Moreover, the projects students complete through the PLC and ITA programs have positive impacts on schools and surrounding communities. For example, this past year, Mikva students at Gage Park High School chose to address the issue of gun violence in their neighborhood by organizing a Chicagoland gun buy-back program. At Fenger High School, students chose to work on improving relations between Fenger students and the larger Roseland community. They wanted to overcome the misconception that Fenger students are the primary cause of violence in their community. They organized a Silent Peace Walk - which was recently featured on CNN's "Chicagoland" miniseries - with over 100 students who marched throughout the Roseland community holding signs with slogans like, "I am Fenger" and "Welcome to the age of possibilities."

EXHIBIT 2

Schedule of Compensation

**PRICE PROPOSAL/BUDGET DETAIL**

The Proposer declares that it has carefully examined the Request for Proposal documents, the Proposal Forms, General and Special Conditions and Specifications identified as RFP No. 1453-13604 for Violence Prevention, Intervention and Reduction Demonstration Grants (\$100,000), as prepared by Cook County and has become familiar with all of the conditions under which it must be carried out and understands that by submitting proposed pricing on these pages, Proposer waives all right to plead any misunderstanding regarding the same. Any category of expense not applicable to the budget may be deleted. ~~Indirect costs are not allowable.~~

**Budget Detail****A. Personnel**

List each position by title and name of employee, if available. Show the annual salary rate and the percentage of time to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization.

<b>Name/Position</b>	<b>Computation</b>	<b>Cost</b>
Ilana Zafran, Umoja Program Director	\$61,000 @ 10%	\$6,100
Brielle Siskin, Umoja Restorative Justice Specialist	\$40,000 @ 75%	\$30,000
Jackie Rosa, Mikva Peace and Leadership Council Coordinator	\$45,000 @ 75%	\$33,750
Laura Hurwitz, Mental Health Consultant	\$65,000 @ 20%	\$13,000

**SUB-TOTAL \$ \$82,850**

**B. Fringe Benefits**

Fringe benefits should be based on actual known costs or an established formula. Fringe benefits are for the personnel listed in budget category (A) and only for the percentage of time devoted to the project. Fringe benefits on overtime hours are limited to FICA, Workman's Compensation, and Unemployment Compensation.

<b>Name/Position</b>	<b>Computation</b>	<b>Cost</b>
Ilana Zafran, Umoja Program Director	\$6,100 @ 15%	\$915
Brielle Siskin, Umoja Restorative Justice Specialist	\$30,000 @ 15%	\$4,500
Jackie Rosa, Mikva Peace and Leadership Council Coordinator	\$33,750 @ 15%	\$5,062
Laura Hurwitz, Mental Health Consultant	\$13,000 @ 15%	\$1,950

**SUB-TOTAL \$ \$12,427**

**TOTAL PERSONNEL AND FRINGE BENEFITS \$ \$95,277**

**C. Travel**

Itemize travel expenses of project personnel by purpose. Show the basis of computation (e.g., six people to 3-day training at \$X airfare, \$X lodging, \$X subsistence). In training projects, travel and meals for trainees should be listed separately. Show the number of trainees and the unit costs involved.

Identify the location of travel, if known. Travel for consultants will only be reimbursed for resources traveling from more than 50 miles outside of Cook County and shall be consistent with Cook County travel reimbursement policies. All travel shall be pre-approved by the Justice Advisory Council.

Purpose of Travel	Location	Item	Computation	Cost

**TOTAL \$** \_\_\_\_\_

**D. Supplies**

List items by type. Generally, supplies include any materials that are expendable or consumed during the course of the project.

Supply Items	Computation	Cost

**TOTAL \$** \_\_\_\_\_

**E. Other Costs**

List items (e.g., rent, reproduction, telephone, janitorial or security services, and investigative or confidential funds) by major type and the basis of the computation. For example, provide the square footage and the cost per square foot for rent, or provide a monthly rental cost and how many months to rent.

<b>Description</b>	<b>Computation</b>	<b>Cost</b>
Evaluation from Chapin Hall at the University of Chicago	Partial cost of \$45,000 external evaluation	\$4,723

**TOTAL \$ \$4,723**

**Budget Summary-** When you have completed the budget worksheet, transfer the totals for each category to the spaces below.

<b>Budget Category</b>		<b>Amount</b>
<b>A</b>	<b>Personnel</b>	<b>\$82,850</b>
<b>B</b>	<b>Fringe Benefits</b>	<b>\$12,427</b>
<b>C</b>	<b>Travel</b>	
<b>D</b>	<b>Supplies</b>	
<b>E</b>	<b>Other Costs</b>	<b>\$4,723</b>
	<b>Grand Total</b>	<b>\$100,000</b>

EXHIBIT 3

Evidence of Insurance



**EXHIBIT 4**

**Economic Disclosure Statement (EDS) Forms**

ECONOMIC DISCLOSURE STATEMENT

**ECONOMIC DISCLOSURE STATEMENT  
AND EXECUTION DOCUMENT  
INDEX**

<b>Section</b>	<b>Description</b>	<b>Pages</b>
Instructions	Instructions for Completion of EDS.....	EDS i - ii
1	MBE/WBE Utilization Plan.....	EDS 1
2	Letter of Intent.....	EDS 2
3	Petition for Reduction/Waiver of MBE/WBE Participation Goals.....	EDS 3
4	Certifications.....	EDS 4, 5
5	Economic and Other Disclosures, Affidavit of Child Support Obligations and Disclosure of Ownership Interest.....	EDS 6 – 12
6	Sole Proprietor Signature Page.....	EDS 13a/b/c
7	Partnership Signature Page.....	EDS 14/a/b/c
8	Limited Liability Corporation Signature Page.....	EDS 15a/b/c
9	Corporation Signature Page.....	EDS 16a/b/c
10	Cook County Signature Page.....	EDS 17

ECONOMIC DISCLOSURE STATEMENT**INSTRUCTIONS FOR COMPLETION OF  
ECONOMIC DISCLOSURE STATEMENT AND EXECUTION DOCUMENT**

This Economic Disclosure Statement and Execution Document ("EDS") is to be completed and executed by every Bidder on a County contract, every party responding to a Request for Proposals or Request for Qualifications ("Proposer"), and others as required by the Chief Procurement Officer. If the Undersigned is awarded a contract pursuant to the procurement process for which this EDS was submitted (the "Contract"), this Economic Disclosure Statement and Execution Document shall stand as the Undersigned's execution of the Contract.

**Definitions.** Capitalized terms used in this EDS and not otherwise defined herein shall have the meanings given to such terms in the Instructions to Bidders, General Conditions, Request for Proposals, Request for Qualifications, or other documents, as applicable.

**"Affiliated Entity"** means a person or entity that, directly or indirectly: controls the Bidder, is controlled by the Bidder, or is, with the Bidder, under common control of another person or entity. Indicia of control include, without limitation, interlocking management or ownership; identity of interests among family members; shared facilities and equipment; common use of employees; and organization of a business entity following the ineligibility of a business entity to do business with the County under the standards set forth in the Certifications included in this EDS, using substantially the same management, ownership or principals as the ineligible entity.

**"Bidder," "Proposer," "Undersigned," or "Applicant,"** is the person or entity executing this EDS. Upon award and execution of a Contract by the County, the Bidder, Proposer, Undersigned or Applicant, as the case may be, shall become the Contractor or Contracting Party.

**"Proposal,"** for purposes of this EDS, is the Undersigned's complete response to an RFP/RFQ, or if no RFQ/RFP was issued by the County, the "Proposal" is such other proposal, quote or offer submitted by the Undersigned, and in any event a "Proposal" includes this EDS.

**"Code"** means the Code of Ordinances, Cook County, Illinois available through the Cook County Clerk's Office website (<http://www.cookctyclerk.com/sub/ordinances.asp>). This page can also be accessed by going to [www.cookctyclerk.com](http://www.cookctyclerk.com), clicking on the tab labeled "County Board Proceedings," and then clicking on the link to "Cook County Ordinances."

**"Contractor" or "Contracting Party"** means the Bidder, Proposer or Applicant with whom the County has entered into a Contract.

**"EDS"** means this complete Economic Disclosure Statement and Execution Document, including all sections listed in the Index and any attachments.

**"Lobby" or "lobbying"** means to, for compensation, attempt to influence a County official or County employee with respect to any County matter.

**"Lobbyist"** means any person or entity who lobbies.

**"Prohibited Acts"** means any of the actions or occurrences which form the basis for disqualification under the Code, or under the Certifications hereinafter set forth.

**Sections 1 through 3: MBE/WBE Documentation.** Sections 1 and 2 must be completed in order to satisfy the requirements of the County's MBE/WBE Ordinance, as set forth in the Contract Documents, if applicable. If the Undersigned believes a waiver is appropriate and necessary, Section 3, the Petition for Waiver of MBE/WBE Participation must be completed.

**Section 4: Certifications.** Section 4 sets forth certifications that are required for contracting parties under the Code. Execution of this EDS constitutes a warranty that all the statements and certifications contained, and all the facts stated, in the Certifications are true, correct and complete as of the date of execution.

**Section 5: Economic and Other Disclosures Statement.** Section 5 is the County's required Economic and Other Disclosures Statement form. Execution of this EDS constitutes a warranty that all the information provided in the EDS is true, correct and complete as of the date of execution, and binds the Undersigned to the warranties, representations, agreements and acknowledgements contained therein.

ECONOMIC DISCLOSURE STATEMENT

**INSTRUCTIONS FOR COMPLETION OF  
ECONOMIC DISCLOSURE STATEMENT AND EXECUTION DOCUMENT**

**Sections 6, 7, 8, 9: Execution Forms.** The Bidder executes this EDS, and the Contract, by completing and signing three copies of the appropriate Signature Page. Section 6 is the form for a sole proprietor; Section 7 is the form for a partnership or joint venture; Section 8 is the form for a Limited Liability Corporation, and Section 9 is the form for a corporation. Proper execution requires THREE ORIGINALS; therefore, the appropriate Signature Page must be filled in, three copies made, and all three copies must be properly signed, notarized and submitted. The forms may be printed and completed by typing or hand writing the information required.

**Required Updates.** The information provided in this EDS will be kept current. In the event of any change in any information provided, including but not limited to any change which would render inaccurate or incomplete any certification or statement made in this EDS, the Undersigned will supplement this EDS up to the time the County takes action, by filing an amended EDS or such other documentation as is requested.

**Additional Information.** The County's Governmental Ethics and Campaign Financing Ordinances, impose certain duties and obligations on persons or entities seeking County contracts, work, business, or transactions. For further information please contact the Director of Ethics at (312) 603-4304 (69 W. Washington St. Suite 3040, Chicago, IL 60602) or visit our web-site at [www.cookcountygov.com](http://www.cookcountygov.com) and go to the Ethics Department link. The Bidder must comply fully with the applicable ordinances.

**ECONOMIC DISCLOSURE STATEMENT**

**MBE/WBE UTILIZATION PLAN (SECTION 1)**

BIDDER/PROPOSER HEREBY STATES that all MBE/WBE firms included in this Plan are certified MBEs/WBEs by at least one of the entities listed in the General Conditions.

- I. **BIDDER/PROPOSER MBE/WBE STATUS:** (check the appropriate line) *N/A- See Waiver*
- \_\_\_\_\_ Bidder/Proposer is a certified MBE or WBE firm. (If so, attach copy of appropriate Letter of Certification)
- \_\_\_\_\_ Bidder/Proposer is a Joint Venture and one or more Joint Venture partners are certified MBEs or WBEs. (If so, attach copies of Letter(s) of Certification, a copy of Joint Venture Agreement clearly describing the role of the MBE/WBE firm(s) and its ownership interest in the Joint Venture and a completed Joint Venture Affidavit – available from the Office of Contract Compliance)
- \_\_\_\_\_ Bidder/Proposer is not a certified MBE or WBE firm, nor a Joint Venture with MBE/WBE partners, but will utilize MBE and WBE firms either directly or indirectly in the performance of the Contract. (If so, complete Sections II and III).
- II. \_\_\_\_\_ Direct Participation of MBE/WBE Firms                      \_\_\_\_\_ Indirect Participation of MBE/WBE Firms

**Where goals have not been achieved through direct participation, Bidder/Proposer shall include documentation outlining efforts to achieve Direct Participation at the time of Bid/Proposal submission. Indirect Participation will only be considered after all efforts to achieve Direct Participation have been exhausted. Only after written documentation of Good Faith Efforts is received will Indirect Participation be considered.**

MBEs/WBEs that will perform as subcontractors/suppliers/consultants include the following:

MBE/WBE Firm: \_\_\_\_\_

Address: \_\_\_\_\_

E-mail: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

Dollar Amount Participation: \$ \_\_\_\_\_

Percent Amount of Participation: \_\_\_\_\_ %

\*Letter of Intent attached?                      Yes \_\_\_\_\_                      No \_\_\_\_\_

\*Letter of Certification attached?                      Yes \_\_\_\_\_                      No \_\_\_\_\_

MBE/WBE Firm: \_\_\_\_\_

Address: \_\_\_\_\_

E-mail: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

Dollar Amount Participation: \$ \_\_\_\_\_

Percent Amount of Participation: \_\_\_\_\_ %

\*Letter of Intent attached?                      Yes \_\_\_\_\_                      No \_\_\_\_\_

\*Letter of Certification attached?                      Yes \_\_\_\_\_                      No \_\_\_\_\_

Attach additional sheets as needed.

**\*Additionally, all Letters of Intent, Letters of Certification and documentation of Good Faith Efforts omitted from this bid/proposal must be submitted to the Office of Contract Compliance so as to assure receipt by the Contract Compliance Administrator not later than three (3) business days after the Bid Opening date.**

ECONOMIC DISCLOSURE STATEMENT

COOK COUNTY GOVERNMENT LETTER OF INTENT (SECTION 2)

M/WBE Firm: \_\_\_\_\_ Certifying Agency: \_\_\_\_\_

Address: \_\_\_\_\_ Certification Expiration Date: \_\_\_\_\_

City/State: \_\_\_\_\_ Zip: \_\_\_\_\_ FEIN #: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Email: \_\_\_\_\_ Contract #: \_\_\_\_\_

Participation: \_\_\_\_\_ Direct \_\_\_\_\_ Indirect

Will the M/WBE firm be subcontracting any of the performance of this contract to another firm?

No \_\_\_\_\_ Yes \_\_\_\_\_ If "Yes", please attach explanation. Proposed Subcontractor: \_\_\_\_\_

The undersigned M/WBE is prepared to provide the following Commodities/Services for the above named Project/ Contract:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Indicate the Dollar Amount, or Percentage, and the Terms of Payment for the above-described Commodities/ Services:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(If more space is needed to fully describe M/WBE Firm's proposed scope of work and/or payment schedule, attach additional sheets)

THE UNDERSIGNED PARTIES AGREE that this Letter of Intent will become a binding Subcontract Agreement conditioned upon the Bidder/Proposer's receipt of a signed contract from the County of Cook. The Undersigned Parties do also certify that they did not affix their signatures to this document until all areas under Description of Service/ Supply and Fee/Cost were completed.

\_\_\_\_\_  
Signature (M/WBE)

\_\_\_\_\_  
Signature (Prime Bidder/Proposer)

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Firm Name

\_\_\_\_\_  
Firm Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Subscribed and sworn before me

Subscribed and sworn before me

this \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_

this \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_

Notary Public \_\_\_\_\_

Notary Public \_\_\_\_\_

SEAL

SEAL





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## Petition for Waiver of MBE/WBE Participation

### Waiver Details:

As specified in the budget, this grant would fund primarily four staff members at the three collaborating organizations and part of an external evaluation from Chapin Hall at University of Chicago. The expertise and experience of these four staff members and Chapin Hall is required to allow for successful implementation of the R&V project at two new schools next year. As the project does not include any additional contracts or outside vendors, it is infeasible to hire any MBEs or WBEs solely for the purpose of fulfilling Cook County's goal of 17.5% participation.

Additionally, Umoja reviewed our existing vendors for potential indirect participation and none of our current vendors qualified as certified WBEs or MBEs. However a number of our contracted services are provided by individuals that qualify although are not officially certified. For example, our accountant is female and our insurance provider is African American. However, neither of these companies has filed for certification with Cook County. Our multiple years of experience with all of our vendors unfortunately preclude us from identifying new vendors at this time.

ECONOMIC DISCLOSURE STATEMENT

CERTIFICATIONS (SECTION 4)

THE FOLLOWING CERTIFICATIONS ARE MADE PURSUANT TO STATE LAW AND THE CODE. THE UNDERSIGNED IS CAUTIONED TO CAREFULLY READ THESE CERTIFICATIONS PRIOR TO SIGNING THE SIGNATURE PAGE. SIGNING THE SIGNATURE PAGE SHALL CONSTITUTE A WARRANTY BY THE UNDERSIGNED THAT ALL THE STATEMENTS, CERTIFICATIONS AND INFORMATION SET FORTH WITHIN THESE CERTIFICATIONS ARE TRUE, COMPLETE AND CORRECT AS OF THE DATE THE SIGNATURE PAGE IS SIGNED. THE UNDERSIGNED IS NOTIFIED THAT IF THE COUNTY LEARNS THAT ANY OF THE FOLLOWING CERTIFICATIONS WERE FALSELY MADE, THAT ANY CONTRACT ENTERED INTO WITH THE UNDERSIGNED SHALL BE SUBJECT TO TERMINATION.

**A. PERSONS AND ENTITIES SUBJECT TO DISQUALIFICATION**

No person or business entity shall be awarded a contract or sub-contract, for a period of five (5) years from the date of conviction or entry of a plea or admission of guilt, civil or criminal, if that person or business entity:

- 1) Has been convicted of an act committed, within the State of Illinois, of bribery or attempting to bribe an officer or employee of a unit of state, federal or local government or school district in the State of Illinois in that officer's or employee's official capacity;
- 2) Has been convicted by federal, state or local government of an act of bid-rigging or attempting to rig bids as defined in the Sherman Anti-Trust Act and Clayton Act. Act. 15 U.S.C. Section 1 et seq.;
- 3) Has been convicted of bid-rigging or attempting to rig bids under the laws of federal, state or local government;
- 4) Has been convicted of an act committed, within the State, of price-fixing or attempting to fix prices as defined by the Sherman Anti-Trust Act and the Clayton Act. 15 U.S.C. Section 1, et seq.;
- 5) Has been convicted of price-fixing or attempting to fix prices under the laws the State;
- 6) Has been convicted of defrauding or attempting to defraud any unit of state or local government or school district within the State of Illinois;
- 7) Has made an admission of guilt of such conduct as set forth in subsections (1) through (6) above which admission is a matter of record, whether or not such person or business entity was subject to prosecution for the offense or offenses admitted to; or
- 8) Has entered a plea of nolo contendere to charge of bribery, price-fixing, bid-rigging, or fraud, as set forth in sub-paragraphs (1) through (6) above.

In the case of bribery or attempting to bribe, a business entity may not be awarded a contract if an official, agent or employee of such business entity committed the Prohibited Act on behalf of the business entity and pursuant to the direction or authorization of an officer, director or other responsible official of the business entity, and such Prohibited Act occurred within three years prior to the award of the contract. In addition, a business entity shall be disqualified if an owner, partner or shareholder controlling, directly or indirectly, 20 % or more of the business entity, or an officer of the business entity has performed any Prohibited Act within five years prior to the award of the Contract.

**THE UNDERSIGNED HEREBY CERTIFIES THAT:** The Undersigned has read the provisions of Section A, Persons and Entities Subject to Disqualification, that the Undersigned has not committed any Prohibited Act set forth in Section A, and that award of the Contract to the Undersigned would not violate the provisions of such Section or of the Code.

**B. BID-RIGGING OR BID ROTATING**

THE UNDERSIGNED HEREBY CERTIFIES THAT: In accordance with 720 ILCS 5/33 E-11, neither the Undersigned nor any Affiliated Entity is barred from award of this Contract as a result of a conviction for the violation of State laws prohibiting bid-rigging or bid rotating.

**C. DRUG FREE WORKPLACE ACT**

**THE UNDERSIGNED HEREBY CERTIFIES THAT:** The Undersigned will provide a drug free workplace, as required by Public Act 86-1459 (30 ILCS 580/2-11).

**D. DELINQUENCY IN PAYMENT OF TAXES**

**THE UNDERSIGNED HEREBY CERTIFIES THAT:** The Undersigned is not an owner or a party responsible for the payment of any tax or fee administered by Cook County, by a local municipality, or by the Illinois Department of Revenue, which such tax or fee is delinquent, such as bar award of a contract or subcontract pursuant to the Code, Chapter 34, Section 34-129.

**ECONOMIC DISCLOSURE STATEMENT**

**E. HUMAN RIGHTS ORDINANCE**

No person who is a party to a contract with Cook County ("County") shall engage in unlawful discrimination or sexual harassment against any individual in the terms or conditions of employment, credit, public accommodations, housing, or provision of County facilities, services or programs (Code Chapter 42, Section 42-30 et seq).

**F. ILLINOIS HUMAN RIGHTS ACT**

**THE UNDERSIGNED HEREBY CERTIFIES THAT:** It is in compliance with the the Illinois Human Rights Act (775 ILCS 5/2-105), and agrees to abide by the requirements of the Act as part of its contractual obligations.

**G. MACBRIDE PRINCIPLES, CODE CHAPTER 34, SECTION 34-132**

If the primary contractor currently conducts business operations in Northern Ireland, or will conduct business during the projected duration of a County contract, the primary contractor shall make all reasonable and good faith efforts to conduct any such business operations in Northern Ireland in accordance with the MacBride Principles for Northern Ireland as defined in Illinois Public Act 85-1390.

**H. LIVING WAGE ORDINANCE PREFERENCE (COOK COUNTY CODE, CHAPTER 34, SECTION 34-127;**

The Code requires that a living wage must be paid to individuals employed by a Contractor which has a County Contract and by all subcontractors of such Contractor under a County Contract, throughout the duration of such County Contract. The amount of such living wage is determined from time to time by, and is available from, the Chief Financial Officer of the County.

For purposes of this EDS Section 4, H, "Contract" means any written agreement whereby the County is committed to or does expend funds in connection with the agreement or subcontract thereof. The term "Contract" as used in this EDS, Section 4, I, specifically excludes contracts with the following:

- 1) Not-For Profit Organizations (defined as a corporation having tax exempt status under Section 501(C)(3) of the United State Internal Revenue Code and recognized under the Illinois State not-for -profit law);
- 2) Community Development Block Grants;
- 3) Cook County Works Department;
- 4) Sheriff's Work Alternative Program; and
- 5) Department of Correction inmates.

**ECONOMIC DISCLOSURE STATEMENT**

**REQUIRED DISCLOSURES (SECTION 5)**

**1. DISCLOSURE OF LOBBYIST CONTACTS**

List all persons or entities that have made lobbying contacts on your behalf with respect to this contract:

Name \_\_\_\_\_ Address \_\_\_\_\_

N/A  
\_\_\_\_\_  
\_\_\_\_\_

**2. LOCAL BUSINESS PREFERENCE DISCLOSURE; CODE, CHAPTER 34, SECTION 34-151(p);**

"Local Business" shall mean a person authorized to transact business in this State and having a bona fide establishment for transacting business located within Cook County at which it was actually transacting business on the date when any competitive solicitation for a public contract is first advertised or announced and further which employs the majority of its regular, full time work force within Cook County, including a foreign corporation duly authorized to transact business in this State and which has a bona fide establishment for transacting business located within Cook County at which it was actually transacting business on the date when any competitive solicitation for a public contract is first advertised or announced and further which employs the majority of its regular, full time work force within Cook County.

a) Is Bidder a "Local Business" as defined above?

Yes X No \_\_\_\_\_

b) If yes, list business addresses within Cook County:

954 W. Washington Blvd, Ste 225, Chicago IL 60607  
\_\_\_\_\_  
\_\_\_\_\_

c) Does Bidder employ the majority of its regular full-time workforce within Cook County?

Yes X No \_\_\_\_\_

**3. THE CHILD SUPPORT ENFORCEMENT ORDINANCE (PREFERENCE (CODE, CHAPTER 34, SECTION 34-366))**

Every Applicant for a County Privilege shall be in full compliance with any child support order before such Applicant is entitled to receive or renew a County Privilege. When delinquent child support exists, the County shall not issue or renew any County Privilege, and may revoke any County Privilege.

All Applicants are required to review the Cook County Affidavit of Child Support Obligations attached to this EDS (EDS-8) and complete the following, based upon the definitions and other information included in such Affidavit.

**ECONOMIC DISCLOSURE STATEMENT**

**4. REAL ESTATE OWNERSHIP DISCLOSURES.**

The Undersigned must indicate by checking the appropriate provision below and providing all required information that either:

a) The following is a complete list of all real estate owned by the Undersigned in Cook County:

PERMANENT INDEX NUMBER(S):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(ATTACH SHEET IF NECESSARY TO LIST ADDITIONAL INDEX NUMBERS)

OR:

b)  The Undersigned owns no real estate in Cook County.

**5. EXCEPTIONS TO CERTIFICATIONS OR DISCLOSURES.**

If the Undersigned is unable to certify to any of the Certifications or any other statements contained in this EDS and not explained elsewhere in this EDS, the Undersigned must explain below:

N/A

If the letters, "NA", the word "None" or "No Response" appears above, or if the space is left blank, it will be conclusively presumed that the Undersigned certified to all Certifications and other statements contained in this EDS.

ECONOMIC DISCLOSURE STATEMENT

**COOK COUNTY DISCLOSURE OF OWNERSHIP INTEREST STATEMENT**

The Cook County Code of Ordinances (§2-610 et seq.) requires that any Applicant for any County Action must disclose information concerning ownership interests in the Applicant. This Disclosure of Ownership Interest Statement must be completed with all information current as of the date this Statement is signed. Furthermore, this Statement must be kept current, by filing an amended Statement, until such time as the County Board or County Agency shall take action on the application. The information contained in this Statement will be maintained in a database and made available for public viewing.

If you are asked to list names, but there are no applicable names to list, you must state NONE. An incomplete Statement will be returned and any action regarding this contract will be delayed. A failure to fully comply with the ordinance may result in the action taken by the County Board or County Agency being voided.

"Applicant" means any Entity or person making an application to the County for any County Action.

"County Action" means any action by a County Agency, a County Department, or the County Board regarding an ordinance or ordinance amendment, a County Board approval, or other County agency approval, with respect to contracts, leases, or sale or purchase of real estate.

"Entity" or "Legal Entity" means a sole proprietorship, corporation, partnership, association, business trust, estate, two or more persons having a joint or common interest, trustee of a land trust, other commercial or legal entity or any beneficiary or beneficiaries thereof.

This Disclosure of Ownership Interest Statement must be submitted by :

1. An Applicant for County Action and
2. An individual or Legal Entity that holds stock or a beneficial interest in the Applicant and is listed on the Applicant's Statement (a "Holder") must file a Statement and complete #1 only under Ownership Interest Declaration.

Please print or type responses clearly and legibly. Add additional pages if needed, being careful to identify each portion of the form to which each additional page refers.

This Statement is being made by the  Applicant or  Stock/Beneficial Interest Holder

This Statement is an:  Original Statement or  Amended Statement

**Identifying Information:**

Name: Umoja Student Development Corporation D/B/A: \_\_\_\_\_ EIN NO.: 36-4263664  
 Street Address: 954 W. Washington Bld, Ste 225  
 City: Chicago State: IL Zip Code: 60607  
 Phone No.: 773-312-3898

**Form of Legal Entity:**

- |   |                                      |   |  |
|---|--------------------------------------|---|--|
| <input type="checkbox"/> Sole Proprietor        | <input type="checkbox"/> Partnership | <input checked="" type="checkbox"/> Corporation | <input type="checkbox"/> Trustee of Land Trust |
| <input type="checkbox"/> Business Trust         | <input type="checkbox"/> Estate      | <input type="checkbox"/> Association            | <input type="checkbox"/> Joint Venture         |
| <input type="checkbox"/> Other (describe) _____ |                                      |   |  |

ECONOMIC DISCLOSURE STATEMENT

**Ownership Interest Declaration:**

1. List the name(s), address, and percent ownership of each individual and each Entity having a legal or beneficial interest (including ownership) of more than five percent (5%) in the Applicant/Holder.

Name	Address	Percentage Interest in Applicant/Holder
N/A		

2. If the interest of any individual or any Entity listed in (1) above is held as an agent or agents, or a nominee or nominees, list the name and address of the principal on whose behalf the interest is held.

Name of Agent/Nominee	Name of Principal	Principal's Address
N/A		

3. Is the Applicant constructively controlled by another person or Legal Entity? [ ] Yes [ ] No

If yes, state the name, address and percentage of beneficial interest of such person or legal entity, and the relationship under which such control is being or may be exercised.

Name	Address	Percentage of Beneficial Interest	Relationship
N/A			

**Declaration (check the applicable box):**

I state under oath that the Applicant has withheld no disclosure as to ownership interest in the Applicant nor reserved any information, data or plan as to the intended use or purpose for which the Applicant seeks County Board or other County Agency action.

I state under oath that the Holder has withheld no disclosure as to ownership interest nor reserved any information required to be disclosed.

Ted Christians	CEO
Name of Authorized Applicant/Holder Representative (please print or type)	Title

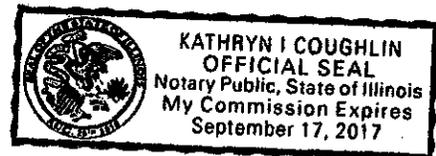
<i>[Signature]</i>	5/20/14
Signature	Date

tchristus@gmail.com	773-433-0939
E-mail address	Phone Number

Subscribed to and sworn before me My commission expires:

this 20 day of May, 2014.

<i>[Signature]</i>	
Notary Public Signature	Notary Seal



**ECONOMIC DISCLOSURE STATEMENT**

**COOK COUNTY BOARD OF ETHICS**

**69 W. WASHINGTON STREET, SUITE 3040  
 CHICAGO, ILLINOIS 60602  
 312/603-4304  
 312/603-9988 FAX 312/603-1011 TT/TDD**

**FAMILIAL RELATIONSHIP DISCLOSURE PROVISION:**

Section 2-582 of the Cook County Ethics Ordinance requires any person or persons doing business with Cook County, upon execution of a contract with Cook County, to disclose to the Cook County Board of Ethics the existence of familial relationships they may have with all persons holding elective office in the State of Illinois, the County of Cook, or in any municipality within the County of Cook.

The disclosure required by this section shall be filed by January 1 of each calendar year or within thirty (30) days of the execution of any contract or lease. Any person filing a late disclosure statement after January 31 shall be assessed a late filing fee of \$100.00 per day that the disclosure is late. Any person found guilty of violating any provision of this section or knowingly filing a false, misleading, or incomplete disclosure to the Cook County Board of Ethics shall be prohibited, for a period of three (3) years, from engaging, directly or indirectly, in any business with Cook County. Note: Please see Chapter 2 Administration, Article VII Ethics, Section 2-582 of the Cook County Code to view the full provisions of this section.

If you have questions concerning this disclosure requirement, please call the Cook County Board of Ethics at (312) 603-4304. Note: A current list of contractors doing business with Cook County is available via the Cook County Board of Ethics' website at: [http://www.cookcountygov.com/taxonomy/ethics/Listings/cc\\_ethics\\_VendorList\\_.pdf](http://www.cookcountygov.com/taxonomy/ethics/Listings/cc_ethics_VendorList_.pdf)

**DEFINITIONS:**

**"Calendar year"** means January 1 to December 31 of each year.

**"Doing business"** for this Ordinance provision means any one or any combination of leases, contracts, or purchases to or with Cook County or any Cook County agency in excess of \$25,000 in any calendar year.

**"Familial relationship"** means a person who is related to an official or employee as spouse or any of the following, whether by blood, marriage or adoption:

Parent	Grandparent	Stepfather
Child	Grandchild	Stepmother
Brother	Father-in-law	Stepson
Sister	Mother-in-law	Stepdaughter
Aunt	Son-in-law	Stepbrother
Uncle	Daughter-in-law	Stepsister
Niece	Brother-in-law	Half-brother
Nephew	Sister-in-law	Half-sister

**"Person"** means any individual, entity, corporation, partnership, firm, association, union, trust, estate, as well as any parent or subsidiary of any of the foregoing, and whether or not operated for profit.

ECONOMIC DISCLOSURE STATEMENT

**SWORN FAMILIAL RELATIONSHIP DISCLOSURE FORM**

Pursuant to Section 2-582 of the Cook County Ethics Ordinance, any person\* doing business\* with Cook County must disclose, to the Cook County Board of Ethics, the existence of familial relationships\* to any person holding elective office in the State of Illinois, Cook County, or in any municipality within Cook County. Please print your responses.

Name of Owner/Employee: Ted Christians Title: Chief Executive Officer  
Business Entity Name: Umaja Student Development Corporation Phone: 773-312-3898  
Business Entity Address: 945 W. Washington Blvd, Ste 225, Chicago IL 60607

\_\_\_\_\_ The following familial relationship exists between the owner or any employee of the business entity contracted to do business with Cook County and any person holding elective office in the State of Illinois, Cook County, or in any municipality within Cook County.

Owner/Employee Name:	Related to:	Relationship:
1. _____		
2. _____		
3. _____		
4. _____		
5. _____		

If more space is needed, attach an additional sheet following the above format.

There is no familial relationship that exists between the owner or any employee of the business entity contracted to do business with Cook County and any person holding elective office in the State of Illinois, Cook County, or in any municipality within Cook County.

To the best of my knowledge and belief, the information provided above is true and complete.

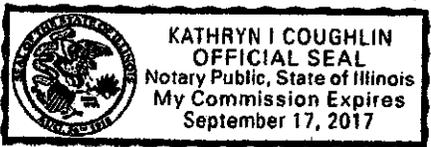
\_\_\_\_\_  
Owner/Employee's Signature Date 5/20/14

Subscribe and sworn before me this 20 day of May, 2014.

a Notary Public in and for Cook County

Kathryn I Coughlin  
(Signature)

NOTARY PUBLIC  
SEAL



My Commission expires Sept. 17, 2017

Completed forms must be filed within 30 days of the execution of any contract or lease with Cook County and should be mailed to:

Cook County Board of Ethics  
69 West Washington Street,  
Suite 3040  
Chicago, Illinois 60602

**ECONOMIC DISCLOSURE STATEMENT**

**SIGNATURE BY A SOLE PROPRIETOR**

**(SECTION 6)**

The Undersigned hereby certifies and warrants: that all of the statements, certifications and representations set forth in this EDS are true, complete and correct; that the Undersigned is in full compliance and will continue to be in compliance throughout the term of the Contract or County Privilege issued to the Undersigned with all the policies and requirements set forth in this EDS; and that all facts and information provided by the Undersigned in this EDS are true, complete and correct. The Undersigned agrees to inform the Chief Procurement Officer in writing if any of such statements, certifications, representations, facts or information becomes or is found to be untrue, incomplete or incorrect during the term of the Contract or County Privilege.

BUSINESS NAME: \_\_\_\_\_

BUSINESS ADDRESS: \_\_\_\_\_

BUSINESS TELEPHONE: \_\_\_\_\_ FAX NUMBER: \_\_\_\_\_

FEIN/SSN: \_\_\_\_\_

COOK COUNTY BUSINESS REGISTRATION NUMBER: \_\_\_\_\_

SOLE PROPRIETOR'S SIGNATURE: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

DATE: \_\_\_\_\_

Subscribed to and sworn before me  
this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

My commission expires:

X \_\_\_\_\_

\_\_\_\_\_

**Notary Public Signature**

**Notary Seal**

ECONOMIC DISCLOSURE STATEMENT

**SIGNATURE BY A PARTNERSHIP (AND/OR A JOINT VENTURE)**

**(SECTION 7)**

The Undersigned hereby certifies and warrants: that all of the statements, certifications and representations set forth in this EDS are true, complete and correct; that the Undersigned is in full compliance and will continue to be in compliance throughout the term of the Contract or County Privilege issued to the Undersigned with all the policies and requirements set forth in this EDS; and that all facts and information provided by the Undersigned in this EDS are true, complete and correct. The Undersigned agrees to inform the Chief Procurement Officer in writing if any of such statements, certifications, representations, facts or information becomes or is found to be untrue, incomplete or incorrect during the term of the Contract or County Privilege.

BUSINESS NAME: \_\_\_\_\_

BUSINESS ADDRESS: \_\_\_\_\_

BUSINESS TELEPHONE: \_\_\_\_\_ FAX NUMBER: \_\_\_\_\_

FEIN/SSN: \_\_\_\_\_

\*COOK COUNTY BUSINESS REGISTRATION NUMBER: \_\_\_\_\_

**SIGNATURE OF PARTNER AUTHORIZED TO EXECUTE CONTRACTS ON BEHALF OF PARTNERSHIP:**

\*BY: \_\_\_\_\_

DATE: \_\_\_\_\_

Subscribed to and sworn before me  
this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

My commission expires:

X \_\_\_\_\_

\_\_\_\_\_

**Notary Public Signature**

**Notary Seal**

\* Attach hereto a partnership resolution or other document authorizing the individual signing this Signature Page to so sign on behalf of the Partnership.

**ECONOMIC DISCLOSURE STATEMENT**

**SIGNATURE BY A LIMITED LIABILITY CORPORATION**

**(SECTION 8)**

The Undersigned hereby certifies and warrants: that all of the statements, certifications and representations set forth in this EDS are true, complete and correct; that the Undersigned is in full compliance and will continue to be in compliance throughout the term of the Contract or County Privilege issued to the Undersigned with all the policies and requirements set forth in this EDS; and that all facts and information provided by the Undersigned in this EDS are true, complete and correct. The Undersigned agrees to inform the Chief Procurement Officer in writing if any of such statements, certifications, representations, facts or information becomes or is found to be untrue, incomplete or incorrect during the term of the Contract or County Privilege.

BUSINESS NAME: \_\_\_\_\_

BUSINESS ADDRESS: \_\_\_\_\_

BUSINESS TELEPHONE: \_\_\_\_\_ FAX NUMBER: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_

FEIN: \_\_\_\_\_ \*CORPORATE FILE NUMBER: \_\_\_\_\_

MANAGING MEMBER: \_\_\_\_\_ MANAGING MEMBER: \_\_\_\_\_

\*\*SIGNATURE OF MANAGER: \_\_\_\_\_

ATTEST: \_\_\_\_\_

Subscribed to and sworn before me

this \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

X \_\_\_\_\_

Notary Public Signature

Notary Seal

\* If the LLC is not registered in the State of Illinois, a copy of a current Certificate of Good Standing from the state of incorporation must be submitted with this Signature Page.

\*\* Attach either a certified copy of the by-laws, articles, resolution or other authorization demonstrating such persons to sign the Signature Page on behalf of the LLC.

ECONOMIC DISCLOSURE STATEMENT

SIGNATURE BY A CORPORATION

(SECTION 9)

The Undersigned hereby certifies and warrants: that all of the statements, certifications and representations set forth in this EDS are true, complete and correct; that the Undersigned is in full compliance and will continue to be in compliance throughout the term of the Contract or County Privilege issued to the Undersigned with all the policies and requirements set forth in this EDS; and that all facts and information provided by the Undersigned in this EDS are true, complete and correct. The Undersigned agrees to inform the Chief Procurement Officer in writing if any of such statements, certifications, representations, facts or information becomes or is found to be untrue, incomplete or incorrect during the term of the Contract or County Privilege.

BUSINESS NAME: Umoja Student Development Corporation

BUSINESS ADDRESS: 954 W. Washington Blvd, Ste 225  
Chicago IL 60607

BUSINESS TELEPHONE: 773-312-3898 FAX NUMBER: 773-496-1606

CONTACT PERSON: Ted Christians

FEIN: 36-4263664 \*CORPORATE FILE NUMBER: 6016-593-9

PLEASE LIST THE FOLLOWING OFFICERS:

PRESIDENT: Betsy Westhoff VICE PRESIDENT: Kenneth Schmetterer

SECRETARY: Nicole O. Beechum TREASURER: Sharon Lindstrom

\*\*SIGNATURE OF PRESIDENT: Betsy Westhoff

ATTEST: [Signature] (CORPORATE SECRETARY)

Subscribed to and sworn before me

My commission expires:

this 20 day of May, 2014.

[Signature]  
Notary Public Signature



\*If the corporation is not registered in the State of Illinois, a copy of the Certificate of Good Standing from the state of incorporation must be submitted with this Signature Page.

\*\*In the event that this Signature Page is signed by any persons than the President and Secretary, attach either a certified copy of the corporate by-laws, resolution or other authorization by the corporation, authorizing such persons to sign the Signature Page on behalf of the corporation.

COOK COUNTY SIGNATURE PAGE

(SECTION 10)

ON BEHALF OF THE COUNTY OF COOK, A BODY POLITIC AND CORPORATE OF THE STATE OF ILLINOIS, THIS CONTRACT IS HEREBY EXECUTED BY:

*Sam E. M.*

COOK COUNTY CHIEF PROCUREMENT OFFICER

DATED AT CHICAGO, ILLINOIS THIS 25 DAY OF September, 2014.

IN THE CASE OF A BID PROPOSAL, THE COUNTY HEREBY ACCEPTS:

THE FOREGOING BID/PROPOSAL AS IDENTIFIED IN THE CONTRACT DOCUMENTS FOR CONTRACT NUMBER

1353-13604A

**OR**

ITEM(S), SECTION(S), PART(S): \_\_\_\_\_

TOTAL AMOUNT OF CONTRACT: \$ 100,000<sup>00</sup>  
(DOLLARS AND CENTS)

FUND CHARGEABLE: \_\_\_\_\_

APPROVED AS TO FORM:

Not required

ASSISTANT STATE'S ATTORNEY

(Required on contracts over \$1,000,000.00)

APPROVED BY BOARD OF  
COOK COUNTY COMMISSIONERS

SEP 10 2014

COM \_\_\_\_\_

**Addendum No. 1**  
**May 1, 2014**