

**PROFESSIONAL SERVICES AGREEMENT**

**CONTRACT NO. 1453-13396B**

**RECIDIVISM REDUCTION MINI-SEED GRANTS**

**BETWEEN**



**COOK COUNTY GOVERNMENT**

**COOK COUNTY JUSTICE ADVISORY COUNCIL**

**AND**

**BEHAVIORAL SERVICES CENTER**

# PROFESSIONAL SERVICES AGREEMENT

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Exhibit 2	Schedule of Compensation
Exhibit 3	Evidence of Insurance
Exhibit 4	Economic Disclosure Statement Forms

**AGREEMENT**

This Agreement is made and entered into by and between the County of Cook, a public body corporate of the State of Illinois, on behalf of Office of the Chief Procurement Officer hereinafter referred to as "County" and Behavioral Services Center, doing business as a Corporation of the State of Illinois, hereinafter referred to as "Contractor".

**BACKGROUND**

*The County of Cook issued a Request for Proposals "RFP" for Recidivism Reduction Mini-Seed Grants. Proposals were evaluated in accordance with the evaluation criteria published in the RFP. The Contractor was selected based on the proposal submitted and evaluated by the County representatives.*

*Contractor represents that it has the professional experience and expertise to provide the necessary services and further warrants that it is ready, willing and able to perform in accordance with the terms and conditions as set forth in this Agreement.*

NOW, THEREFORE, the County and Contractor agree as follows:

**TERMS AND CONDITIONS**

**ARTICLE 1: INCORPORATION OF BACKGROUND**

The Background information set forth above is incorporated by reference as if fully set forth here.

**ARTICLE 2: DEFINITIONS**

**a) Definitions**

The following words and phrases have the following meanings for purposes of this Agreement:

"Additional Services" means those services which are within the general scope of Services of this Agreement, but beyond the description of services required under Article 3, and all services reasonably necessary to complete the Additional Services to the standards of performance required by this Agreement. Any Additional Services requested by the Department require the approval of the Chief Procurement Officer in a written modification to this Agreement before Contractor is obligated to perform those Additional Services and before the County becomes obligated to pay for those Additional Services.

"**Agreement**" means this Professional Services Agreement, including all exhibits attached to it and incorporated in it by reference, and all amendments, modifications or revisions made in accordance with its terms.

"**Chief Procurement Officer**" means the Chief Procurement Officer for the County of Cook and any representative duly authorized in writing to act on his behalf.

"**Department**" means the Cook County Using Department.

"**Services**" means, collectively, the services, duties and responsibilities described in Article 3 of this Agreement and any and all work necessary to complete them or carry them out fully and to the standard of performance required in this Agreement.

"**Subcontractor**" means any person or entity with whom Contractor contracts to provide any part of the Services, including subcontractors and subcontractors of any tier, suppliers and materials providers, whether or not in privity with Contractor.

**b) Interpretation**

- i) The term "**include**" (in all its forms) means "include, without limitation" unless the context clearly states otherwise.
- ii) All references in this Agreement to Articles, Sections or Exhibits, unless otherwise expressed or indicated are to the Articles, Sections or Exhibits of this Agreement.
- iii) Words importing persons include firms, associations, partnerships, trusts, corporations and other legal entities, including public bodies, as well as natural persons.
- iv) Any headings preceding the text of the Articles and Sections of this Agreement, and any table of contents or marginal notes appended to it, are solely for convenience or reference and do not constitute a part of this Agreement, nor do they affect the meaning, construction or effect of this Agreement.
- v) Words importing the singular include the plural and vice versa. Words of the masculine gender include the correlative words of the feminine and neuter genders.
- vi) All references to a number of days mean calendar days, unless expressly indicated otherwise.

c) **Incorporation of Exhibits**

The following attached Exhibits are made a part of this Agreement:

Exhibit 1	Scope of Services
Exhibit 2	Schedule of Compensation
Exhibit 3	Evidence of Insurance
Exhibit 4	Economic Disclosure Statement Forms

**ARTICLE 3: DUTIES AND RESPONSIBILITIES OF CONTRACTOR**

a) **Scope of Services**

This description of Services is intended to be general in nature and is neither a complete description of Contractor's Services nor a limitation on the Services that Contractor is to provide under this Agreement. Contractor must provide the Services in accordance with the standards of performance set forth in Section 3c. The Services that Contractor must provide include, but are not limited to, those described in Exhibit 1, Scope of Services and Time Limits for Performance, which is attached to this Agreement and incorporated by reference as if fully set forth here.

b) **Deliverables**

In carrying out its Services, Contractor must prepare or provide to the County various Deliverables. "**Deliverables**" include work product, such as written reviews, recommendations, reports and analyses, produced by Contractor for the County.

The County may reject Deliverables that do not include relevant information or data, or do not include all documents or other materials specified in this Agreement or reasonably necessary for the purpose for which the County made this Agreement or for which the County intends to use the Deliverables. If the County determines that Contractor has failed to comply with the foregoing standards, it has 30 days from the discovery to notify Contractor of its failure. If Contractor does not correct the failure, if it is possible to do so, within 30 days after receipt of notice from the County specifying the failure, then the County, by written notice, may treat the failure as a default of this Agreement under Article 9.

Partial or incomplete Deliverables may be accepted for review only when required for a specific and well-defined purpose and when consented to in advance by the County. Such Deliverables will not be considered as satisfying the requirements of this Agreement and partial or incomplete Deliverables in no way relieve Contractor of its commitments under this Agreement.

c) **Standard of Performance**

Contractor must perform all Services required of it under this Agreement with that degree of skill, care and diligence normally shown by a Contractor performing services of a scope and purpose and magnitude comparable with the nature of the Services to be provided under this Agreement. Contractor acknowledges that it is entrusted with or has access to valuable and confidential information and records of the County and with respect to that information, Contractor agrees to be held to the standard of care of a fiduciary.

Contractor must assure that all Services that require the exercise of professional skills or judgment are accomplished by professionals qualified and competent in the applicable discipline and appropriately licensed, if required by law. Contractor must provide copies of any such licenses. Contractor remains responsible for the professional and technical accuracy of all Services or Deliverables furnished, whether by Contractor or its Subcontractors or others on its behalf. All Deliverables must be prepared in a form and content satisfactory to the Department and delivered in a timely manner consistent with the requirements of this Agreement.

If Contractor fails to comply with the foregoing standards, Contractor must perform again, at its own expense, all Services required to be re-performed as a direct or indirect result of that failure. Any review, approval, acceptance or payment for any of the Services by the County does not relieve Contractor of its responsibility for the professional skill and care and technical accuracy of its Services and Deliverables. This provision in no way limits the County's rights against Contractor either under this Agreement, at law or in equity.

d) **Personnel**

i) **Adequate Staffing**

Contractor must, upon receiving a fully executed copy of this Agreement, assign and maintain during the term of this Agreement and any extension of it an adequate staff of competent personnel that is fully equipped, licensed as appropriate, available as needed, qualified and assigned exclusively to perform the Services. Contractor must include among its staff the Key Personnel and positions as identified below. The level of staffing may be revised from time to time by notice in writing from Contractor to the County and with written consent of the County, which consent the County will not withhold unreasonably. If the County fails to object to the revision within 14 days after receiving the notice, then the revision will be considered accepted by the County.

ii) **Key Personnel**

Contractor must not reassign or replace Key Personnel without the written consent of the County, which consent the County will not unreasonably withhold. "Key Personnel" means those job titles and the persons assigned to those positions in accordance with the provisions of this Section 3.d(ii). The Department may at any time in writing notify Contractor that the County will no longer accept performance of Services under this Agreement by one or more Key Personnel listed. Upon that notice Contractor must immediately suspend the services of the key person or persons and must replace him or them in accordance with the terms of this Agreement. A list of Key Personnel is found in Exhibit 1, Scope of Services.

iii) **Salaries and Wages**

Contractor and Subcontractors must pay all salaries and wages due all employees performing Services under this Agreement unconditionally and at least once a month without deduction or rebate on any account, except only for those payroll deductions that are mandatory by law or are permitted under applicable law and regulations. If in the performance of this Agreement Contractor underpays any such salaries or wages, the Comptroller for the County may withhold, out of payments due to Contractor, an amount sufficient to pay to employees underpaid the difference between the salaries or wages required to be paid under this Agreement and the salaries or wages actually paid these employees for the total number of hours worked. The amounts withheld may be disbursed by the Comptroller for and on account of Contractor to the respective employees to whom they are due. The parties acknowledge that this Section 3.d(iii) is solely for the benefit of the County and that it does not grant any third party beneficiary rights.

e) **Minority and Women's Business Enterprises Commitment**

In the performance of this Agreement, including the procurement and lease of materials or equipment, Contractor must abide by the minority and women's business enterprise commitment requirements of the Cook County Ordinance, (Article IV, Section 34-267 through 272) except to the extent waived by the Compliance Director. Contractor's completed MBE/WBE Utilization Plan evidencing its compliance with this requirement are a part of this Agreement, in Section 1 of the Economic Disclosure Statement, upon acceptance by the Compliance Director. Contractor must utilize minority and women's business enterprises at the greater of the amounts committed to by the Contractor for this Agreement in accordance with Section 1 of the Economic Disclosure Statement.

f) **Insurance**

Prior to the effective date of this Contract, the Contractor, at its cost, shall secure and maintain at all times, unless specified otherwise, until completion of the term of this Contract the insurance specified below.

Nothing contained in these insurance requirements is to be construed as limiting the extent of the Contractor's responsibility for payment of damages resulting from its operations under this Contract.

Contractor shall require all Subcontractors to provide the insurance required in this Agreement, or Contractor may provide the coverages for Subcontractors. All Subcontractors are subject to the same insurance requirements as Contractor or as specified otherwise. Contractor is responsible for any deductibles or self-insured retentions.

The Cook County Department of Risk Management maintains the right to modify, delete, alter or change these requirements.

**Coverages**

i) **Workers Compensation Insurance**

Workers' Compensation shall be in accordance with the laws of the State of Illinois or any other applicable jurisdiction.

The Workers Compensation policy shall also include the following provisions:

- (1) Employers' Liability coverage with a limit of:
  - \$500,000 each Accident
  - \$500,000 each Employee
  - \$500,000 Policy Limit for Disease

ii) **Commercial General Liability Insurance**

The Commercial General Liability shall be on an occurrence form basis (ISO Form CG 0001 or equivalent) to cover bodily injury, personal injury and property damage.

- (1) Each Occurrence                      \$ 1,000,000
- (2) General Aggregate                      \$ 2,000,000

The General Liability policy shall include the following coverages:

- (1) All premises and operations;
- (2) Contractual Liability;
- (3) Products/Completed Operations;
- (4) Severability of interest/separation of insureds clause

iii) **Commercial Automobile Liability Insurance**

When any vehicles are used in the performance of this contract, Contractor shall secure Automobile Liability Insurance for bodily injury and property damage arising from the Ownership, maintenance or use of owned, hired and non-owned vehicles with a limit no less than \$1,000,000 per accident.

iv) **Professional Liability**

Contractor shall secure Professional Liability insurance covering any and all claims arising out of the performance or nonperformance of professional services for the County under this Agreement. This professional liability insurance shall remain in force for the life of the Contractor's obligations under this Agreement, and shall have a limit of liability of not less than \$1,000,000 per claim with a deductible of not more than \$100,000. If any such policy is written on a claims made form, the retroactive date shall be prior to or coincident with the effective date of this contract. Claims made form coverage, or extended reporting following the expiration or termination of this contract, shall be maintained by the Contractor for a minimum of two years following the expiration or early termination of this contract and the Contractor shall annually provide the County with proof of renewal.

**Additional requirements**

i) **Additional Insured**

The required insurance policies, with the exception of the Workers Compensation and Professional Liability, shall name Cook County, its officials, employees and agents as additional insureds with respect to operations performed. Contractor's insurance shall be primary and non-contributory with any insurance or self-insurance maintained by Cook County.

ii) **Qualification of Insurers**

All insurance companies providing coverage shall be licensed or approved by the Department of Insurance, State of Illinois, and shall have a financial rating no lower than (A-) VII as listed in A.M. Best's Key Rating Guide, current edition or interim report. Companies with ratings lower than (A-) VII will be acceptable only upon consent of the Cook County Department of Risk Management. The insurance limits required herein may be satisfied by a combination of primary, umbrella and/or excess liability insurance policies.

iii) **Insurance Notices**

The County will not allow the Contractor to commence any work under this Agreement until all insurance required under this Agreement is purchased and evidence of such is received and approved by the Chief Procurement Officer. Contractor shall provide the Office of the Chief Procurement Officer with thirty (30) days advance written notice in the event any required insurance will be cancelled, materially reduced or non-renewed. Contractor shall secure replacement coverage to comply with the stated insurance requirements and provide new certificates of insurance to the Office of the Chief Procurement Officer.

Prior to the date on which Contractor commences performance of its part of the work, Contractor shall furnish to the Office of the Chief Procurement Officer certificates of insurance maintained by Contractor. The receipt of any certificate of insurance does not constitute agreement by the County that the insurance requirements have been fully met or that the insurance policies indicated on the certificate of insurance are in compliance with insurance required above.

In no event shall any failure of the County to receive certificates of insurance required hereof or to demand receipt of such Certificates of Insurance be construed as a waiver of Contractor's obligations to obtain insurance pursuant to these insurance requirements.

iv) **Waiver of Subrogation Endorsements**

All insurance policies must contain a Waiver of Subrogation Endorsement in favor of Cook County.

g) **Indemnification**

The Contractor covenants and agrees to indemnify and save harmless the County and its commissioners, officials, employees, agents and representatives, and their respective heirs, successors and assigns, from and against any and all costs, expenses, attorney's fees, losses, damages and liabilities incurred or suffered directly or indirectly from or attributable to any claims arising out of or incident to the performance or nonperformance of the Contract by the Contractor, or the acts or omissions of the officers, agents, employees, contractors, subcontractors, licensees or invitees of the Contractor. The Contractor expressly understands and agrees that any Performance Bond or insurance protection required of the Contractor, or otherwise provided by the Contractor, shall in no way limit the responsibility to indemnify the County as hereinabove provided.

**h) Confidentiality and Ownership of Documents**

Contractor acknowledges and agrees that information regarding this Contract is confidential and shall not be disclosed, directly, indirectly or by implication, or be used by Contractor in any way, whether during the term of this Contract or at any time thereafter, except solely as required in the course of Contractor's performance hereunder. Contractor shall comply with the applicable privacy laws and regulations affecting County and will not disclose any of County's records, materials, or other data to any third party. Contractor shall not have the right to compile and distribute statistical analyses and reports utilizing data derived from information or data obtained from County without the prior written approval of County. In the event such approval is given, any such reports published and distributed by Contractor shall be furnished to County without charge.

All documents, data, studies, reports, work product or product created as a result of the performance of the Contract (the "Documents") shall be included in the Deliverables and shall be the property of the County of Cook. It shall be a breach of this Contract for the Contractor to reproduce or use any documents, data, studies, reports, work product or product obtained from the County of Cook or any Documents created hereby, whether such reproduction or use is for Contractor's own purposes or for those of any third party. During the performance of the Contract Contractor shall be responsible of any loss or damage to the Documents while they are in Contractor's possession, and any such loss or damage shall be restored at the expense of the Contractor. The County and its designees shall be afforded full access to the Documents and the work at all times.

**i) Patents, Copyrights and Licenses**

If applicable, Contractor shall furnish the Chief Procurement Officer with all licenses required for the County to utilize any software, including firmware or middleware, provided by Contractor as part of the Deliverables. Such licenses shall be clearly marked with a reference to the number of this County Contract. Contractor shall also furnish a copy of such licenses to the Chief Procurement Officer. Unless otherwise stated in these Contract documents, such licenses shall be perpetual and shall not limit the number of persons who may utilize the software on behalf of the County.

Contractor agrees to hold harmless and indemnify the County, its officers, agents, employees and affiliates from and defend, at its own expense (including reasonable attorneys', accountants' and Contractors' fees), any suit or proceeding brought against County based upon a claim that the ownership and/or use of equipment, hardware and software or any part thereof provided to the County or utilized in performing Contractor's services constitutes an infringement of any patent, copyright or license or any other property right.

In the event the use of any equipment, hardware or software or any part thereof is enjoined, Contractor with all reasonable speed and due diligence shall provide or otherwise secure for County, at the Contractor's election, one of the following: the right to continue use of the equipment, hardware or software; an equivalent system having the Specifications as provided in this Contract; or Contractor shall modify the system or its component parts so that they become non-infringing while performing in a substantially similar manner to the original system, meeting the requirements of this Contract.

**j) Examination of Records and Audits**

The Contractor agrees that the Cook County Auditor or any of its duly authorized representatives shall, until expiration of three (3) years after the final payment under the Contract, have access and the right to examine any books, documents, papers, canceled checks, bank statements, purveyor's and other invoices, and records of the Contractor related to the Contract, or to Contractor's compliance with any term, condition or provision thereof. The Contractor shall be responsible for establishing and maintaining records sufficient to document the costs associated with performance under the terms of this Contract.

The Contractor further agrees that it shall include in all of its subcontracts hereunder a provision to the effect that the subcontractor agrees that the Cook County Auditor or any of its duly authorized representatives shall, until expiration of three (3) years after final payment under the subcontract, have access and the right to examine any books, documents, papers, canceled checks, bank statements, purveyor's and other invoices and records of such subcontractor involving transactions relating to the subcontract, or to such subcontractor's compliance with any term, condition or provision thereunder or under the Contract.

In the event the Contractor receives payment under the Contract, reimbursement for which is later disallowed by the County, the Contractor shall promptly refund the disallowed amount to the County on request, or at the County's option, the County may credit the amount disallowed from the next payment due or to become due to the Contractor under any contract with the County.

To the extent this Contract pertains to Deliverables which may be reimbursable under the Medicaid or Medicare Programs, Contractor shall retain and make available upon request, for a period of four (4) years after furnishing services pursuant to this Agreement, the contract, books, documents and records which are necessary to certify the nature and extent of the costs of such services if requested by the Secretary of Health and Human Services or the Comptroller General of the United States or any of their duly authorized representatives. If Contractor carries out any of its duties under the Agreement through a subcontract with a related organization involving a value of cost of \$10,000.00 or more over a 12 month period, Contractor will cause such subcontract to contain a clause to the effect that, until the expiration of four years after the furnishing of any service pursuant to said subcontract, the related organization will make available upon request of the Secretary of Health and Human Services or the Comptroller General of the United States or any of their duly authorized representatives, copies of said subcontract and any books, documents, records and other data of said related organization that are necessary to certify the nature and extent of such costs. This paragraph relating to the retention and production of documents is included because of possible application of Section 1861(v)(1)(I) of the Social Security Act to this Agreement; if this Section should be found to be inapplicable, then this paragraph shall be deemed inoperative and without force and effect.

**k) Subcontracting or Assignment of Contract or Contract Funds**

Once awarded, this Contract shall not be subcontracted or assigned, in whole or in part, without the advance written approval of the Chief Procurement Officer, which approval shall be granted or withheld at the sole discretion of the Chief Procurement Officer. In no case, however, shall such approval relieve the Contractor from its obligations or change the terms of the Contract. The Contractor shall not transfer or assign any Contract funds or any interest therein due or to become due without the advance written approval of the Chief Procurement Officer. The unauthorized subcontracting or assignment of the Contract, in whole or in part, or the unauthorized transfer or assignment of any Contract funds, either in whole or in part, or any interest therein, which shall be due or are to become due the Contractor shall have no effect on the County and are null and void.

Prior to the commencement of the Contract, the Contractor shall identify in writing to the Chief Procurement Officer the names of any and all subcontractors it intends to use in the performance of the Contract. The Chief Procurement Officer shall have the right to disapprove any subcontractor. Identification of subcontractors to the Chief Procurement Officer shall be in addition to any communications with County offices other than the Chief Procurement Officer. All subcontractors shall be subject to the terms of this Contract. Contractor shall incorporate into all subcontracts all of the provisions of the Contract which affect such subcontract. Copies of subcontracts shall be provided to the Chief Procurement Officer upon request.

The Contractor must disclose the name and business address of each subcontractor, attorney, lobbyist, accountant, Contractor and any other person or entity whom the Contractor has retained or expects to retain in connection with the Matter, as well as the nature of the relationship, and the total amount of the fees paid or estimated to be paid. The Contractor is not required to disclose employees who are paid or estimated to be paid. The Contractor is not required to disclose employees who are paid solely through the contractor's regular payroll. "Lobbyist" means any person or entity who undertakes to influence any legislation or administrative action on behalf of any person or entity other than: 1) a not-for-profit entity, on an unpaid basis, or (2), himself. "Lobbyist" also means any person or entity any part of whose duties as an employee of another includes undertaking to influence any legislative or administrative action. If the Contractor is uncertain whether a disclosure is required under this Section, the Contractor must either ask the County, whether disclosure is required or make the disclosure.

The County reserves the right to prohibit any person from entering any County facility for any reason. All contractors and subcontractors of the Contractor shall be accountable to the Chief Procurement Officer or his designee while on any County property and shall abide by all rules and regulations imposed by the County.

**D) Professional Social Services**

In accordance with 34-146, of the Cook County Procurement Code, all Contractors or providers providing services under a Professional Social Service Contracts or Professional Social Services Agreements, shall submit an annual performance report to the Using Agency, i.e., the agency for whom the Contractor or provider is providing the professional social services, that includes but is not limited to relevant statistics, an empirical analysis where applicable, and a written narrative describing the goals and objectives of the contract or agreement and programmatic outcomes. The annual performance report shall be provided and reported to the Cook County Board of Commissioners by the applicable Using Agency within forty-five days of receipt. Failure of the Contractor or provider to provide an annual performance report will be considered a breach of contract or agreement by the Contractor or provider, and may result in termination of the Contract or agreement.

For purposes of this Section, a Professional Social Service Contract or Professional Social Service Agreement shall mean any contract or agreement with a social service provider, including other governmental agencies, nonprofit organizations, or for profit business enterprises engaged in the field of and providing social services, juvenile justice, mental health treatment, alternative sentencing, offender rehabilitation, recidivism reduction, foster care, substance abuse treatment, domestic violence services, community transitioning services, intervention, or such other similar services which provide mental, social or physical treatment and services to individuals. Said Professional Social Service Contracts or Professional Social Service Agreements do not include CCHHS managed care contracts that CCHHS may enter into with health care providers.

**ARTICLE 4: TERM OF PERFORMANCE**

**a) Term of Performance**

This Agreement takes effect when approved by the Chief Procurement Officer and its term shall begin on July 15, 2014 ("**Effective Date**") and continues until July 14, 2015, or until this Agreement is terminated in accordance with its terms.

**b) Timeliness of Performance**

- i) Contractor must provide the Services and Deliverables within the term and within the time limits required under this Agreement, pursuant to the provisions of Section 4.a and Exhibit 1. Further, Contractor acknowledges that **TIME IS OF THE ESSENCE** and that the failure of Contractor to comply with the time limits described in this Section 4.b may result in economic or other losses to the County.
- ii) Neither Contractor nor Contractor's agents, employees or Subcontractors are entitled to any damages from the County, nor is any party entitled to be reimbursed by the County, for damages, charges or other losses or expenses incurred by Contractor by reason of delays or hindrances in the performance of the Services, whether or not caused by the County.

**c) Agreement Extension Option**

The Chief Procurement Officer may at any time before this Agreement expires elect to extend this Agreement under the same terms and conditions as this original Agreement, except as provided otherwise in this Agreement, by notice in writing to Contractor. After notification by the Chief Procurement Officer, this Agreement must be modified to reflect the time extension in accordance with the provisions of Section 10.c.

**ARTICLE 5: COMPENSATION**

**a) Basis of Payment**

The County will pay Contractor according to the Schedule of Compensation in the attached Exhibit 2 for the successful completion of services.

**b) Method of Payment**

All invoices submitted by the Contractor shall be in accordance with the cost provisions according to the Schedule of Compensation in the attached Exhibit 2. The invoices shall contain a detailed description of the Deliverables for which payment is requested. All invoices shall reflect the amounts invoiced by and the amounts paid to the Contractor as of the date of the invoice, and shall be submitted together with a properly completed County Voucher form (29A). Invoices for new charges shall not include "past due" amounts, if any, which amounts must be set forth on a separate invoice. No payments shall be made with respect to invoices which do not include the County Voucher form or which otherwise fail to comply with the requirements of this paragraph. Contractor shall not be entitled to invoice the County for any late fees or other penalties.

**c) Funding**

The source of funds for payments under this Agreement is identified in Exhibit 2, Schedule of Compensation. Payments under this Agreement must not exceed the dollar amount shown in Exhibit 2 without a written amendment in accordance with Section 10.c.

**d) Non-Appropriation**

If no funds or insufficient funds are appropriated and budgeted in any fiscal period of the County for payments to be made under this Agreement, then the County will notify Contractor in writing of that occurrence, and this Agreement will terminate on the earlier of the last day of the fiscal period for which sufficient appropriation was made or whenever the funds appropriated for payment under this Agreement are exhausted. Payments for Services completed to the date of notification will be made to Contractor. No payments will be made or due to Contractor and under this Agreement beyond those amounts appropriated and budgeted by the County to fund payments under this Agreement.

**e) Taxes**

Federal Excise Tax does not apply to materials purchased by the County by virtue of Exemption Certificate No. 36-75-0038K. Illinois Retailers' Occupation Tax, Use Tax and Municipal Retailers' Occupation Tax do not apply to deliverables, materials or services purchased by the County by virtue of statute. The price or prices quoted herein shall include any and all other federal and/or state, direct and/or indirect taxes which apply to this Contract. The County's State of Illinois Sales Tax Exemption Identification No. is E-9998-2013-05.

**f) Price Reduction**

If at any time after the contract award, Contractor makes a general price reduction in the price of any of the Deliverables, the equivalent price reduction based on similar quantities and/or considerations shall apply to this Contract for the duration of the Contract period. For purposes of this Section 5.f., Price Reduction, a general price reduction shall include reductions in the effective price charged by Contractor by reason of rebates, financial incentives, discounts, value points or other benefits with respect to the purchase of the Deliverables. Such price reductions shall be effective at the same time and in the same manner as the reduction Contractor makes in the price of the Deliverables to its prospective customers generally.

**g) Contractor Credits**

To the extent the Contractor gives credits toward future purchases of goods or services, financial incentives, discounts, value points or other benefits based on the purchase of the materials or services provided for under this Contract, such credits belong to the County and not any specific using department. Contractor shall reflect any such credits on its invoices and in the amounts it invoices the County.

**ARTICLE 6: DISPUTES**

Any dispute arising under the Contract between the County and Contractor shall be decided by the Chief Procurement Officer. The complaining party shall submit a written statement detailing the dispute and specifying the specific relevant Contract provision(s) to the Chief Procurement Officer. Upon request of the Chief Procurement Officer, the party complained against shall respond to the complaint in writing within five days of such request. The Chief Procurement Officer will reduce her decision to writing and mail or otherwise furnish a copy thereof to the Contractor. The decision of the Chief Procurement Officer will be final and binding. Dispute resolution as provided herein shall be a condition precedent to any other action at law or in equity. However, unless a notice is issued by the Chief Procurement Officer indicating that additional time is required to review a dispute, the parties may exercise their contractual remedies, if any, if no decision is made within sixty (60) days following notification to the Chief Procurement Officer of a dispute. No inference shall be drawn from the absence of a decision by the Chief Procurement Officer. Notwithstanding a dispute, Contractor shall continue to discharge all its obligations, duties and responsibilities set forth in the Contract during any dispute resolution proceeding unless otherwise agreed to by the County in writing.

**ARTICLE 7: COMPLIANCE WITH ALL LAWS**

The Contractor shall observe and comply with the laws, ordinances, regulations and codes of the Federal, State, County and other local government agencies which may in any manner affect the performance of the Contract including, but not limited to, those County Ordinances set forth in the Certifications attached hereto and incorporated herein. Assurance of compliance with this requirement by the Contractor's employees, agents or subcontractors shall be the responsibility of the Contractor.

The Contractor shall secure and pay for all federal, state and local licenses, permits and fees required hereunder.

**ARTICLE 8: SPECIAL CONDITIONS**

**a) Warranties and Representations**

In connection with signing and carrying out this Agreement, Contractor:

- i) warrants that Contractor is appropriately licensed under Illinois law to perform the Services required under this Agreement and will perform no Services for which a professional license is required by law and for which Contractor is not appropriately licensed;
- ii) warrants it is financially solvent; it and each of its employees, agents and Subcontractors of any tier are competent to perform the Services required under this Agreement; and Contractor is legally authorized to execute and perform or cause to be performed this Agreement under the terms and conditions stated in this Agreement;
- iii) warrants that it will not knowingly use the services of any ineligible Contractor or Subcontractor for any purpose in the performance of its Services under this Agreement;
- iv) warrants that Contractor and its Subcontractors are not in default at the time this Agreement is signed, and have not been considered by the Chief Procurement Officer to have, within 5 years immediately preceding the date of this Agreement, been found to be in default on any contract awarded by the County ;

- v) represents that it has carefully examined and analyzed the provisions and requirements of this Agreement; it understands the nature of the Services required; from its own analysis it has satisfied itself as to the nature of all things needed for the performance of this Agreement; this Agreement is feasible of performance in accordance with all of its provisions and requirements, and Contractor warrants it can and will perform, or cause to be performed, the Services in strict accordance with the provisions and requirements of this Agreement;
- vi) represents that Contractor and, to the best of its knowledge, its Subcontractors are not in violation of the provisions of the Illinois Criminal Code, 720 ILCS 5/33E as amended; and
- vii) acknowledges that any certification, affidavit or acknowledgment made under oath in connection with this Agreement is made under penalty of perjury and, if false, is also cause for termination under Sections 9.a and 9.c.

**b) Ethics**

In addition to the foregoing warranties and representations, Contractor warrants:

- i) no officer, agent or employee of the County is employed by Contractor or has a financial interest directly or indirectly in this Agreement or the compensation to be paid under this Agreement except as may be permitted in writing by the Board of Ethics.
- ii) no payment, gratuity or offer of employment will be made in connection with this Agreement by or on behalf of any Subcontractors to the prime Contractor or higher tier Subcontractors or anyone associated with them, as an inducement for the award of a subcontract or order.

**c) Joint and Several Liability**

If Contractor, or its successors or assigns, if any, is comprised of more than one individual or other legal entity (or a combination of them), then under this Agreement, each and without limitation every obligation or undertaking in this Agreement to be fulfilled or performed by Contractor is the joint and several obligation or undertaking of each such individual or other legal entity.

**d) Business Documents**

At the request of the County, Contractor must provide copies of its latest articles of incorporation, by-laws and resolutions, or partnership or joint venture agreement, as applicable.

e) **Conflicts of Interest**

- i) No member of the governing body of the County or other unit of government and no other officer, employee or agent of the County or other unit of government who exercises any functions or responsibilities in connection with the Services to which this Agreement pertains is permitted to have any personal interest, direct or indirect, in this Agreement. No member of or delegate to the Congress of the United States or the Illinois General Assembly and no Commissioner of the Cook County Board or County employee is allowed to be admitted to any share or part of this Agreement or to any financial benefit to arise from it.
- ii) Contractor covenants that it, and to the best of its knowledge, its Subcontractors if any (collectively, "**Consulting Parties**"), presently have no direct or indirect interest and will not acquire any interest, direct or indirect, in any project or contract that would conflict in any manner or degree with the performance of its Services under this Agreement.
- iii) Upon the request of the County, Contractor must disclose to the County its past client list and the names of any clients with whom it has an ongoing relationship. Contractor is not permitted to perform any Services for the County on applications or other documents submitted to the County by any of Contractor's past or present clients. If Contractor becomes aware of a conflict, it must immediately stop work on the assignment causing the conflict and notify the County.
- iv) Without limiting the foregoing, if the Consulting Parties assist the County in determining the advisability or feasibility of a project or in recommending, researching, preparing, drafting or issuing a request for proposals or bid specifications for a project, the Consulting Parties must not participate, directly or indirectly, as a prime, subcontractor or joint venturer in that project or in the preparation of a proposal or bid for that project during the term of this Agreement or afterwards. The Consulting Parties may, however, assist the County in reviewing the proposals or bids for the project if none of the Consulting Parties have a relationship with the persons or entities that submitted the proposals or bids for that project.
- v) The Contractor further covenants that, in the performance of this Agreement, no person having any conflicting interest will be assigned to perform any Services or have access to any confidential information, as defined in Section 3.h of this Agreement. If the County, by the Chief Procurement Officer in his reasonable judgment, determines that any of Contractor's Services for others conflict with the Services Contractor is to render for the County under this Agreement, Contractor must terminate such other services immediately upon request of the County.

- vi) Furthermore, if any federal funds are to be used to compensate or reimburse Contractor under this Agreement, Contractor represents that it is and will remain in compliance with federal restrictions on lobbying set forth in Section 319 of the Department of the Interior and Related Agencies Appropriations Act for Fiscal year 1990, 31 U.S.C. § 1352, and related rules and regulations set forth at 54 Fed. Reg. 52,309 ff. (1989), as amended. If federal funds are to be used, Contractor must execute a Certification Regarding Lobbying, which will be attached as an exhibit and incorporated by reference as if fully set forth here.

**f) Non-Liability of Public Officials**

Contractor and any assignee or Subcontractor of Contractor must not charge any official, employee or agent of the County personally with any liability or expenses of defense or hold any official, employee or agent of the County personally liable to them under any term or provision of this Agreement or because of the County's execution, attempted execution or any breach of this Agreement.

**ARTICLE 9: EVENTS OF DEFAULT, REMEDIES, TERMINATION, SUSPENSION AND RIGHT TO OFFSET**

**a) Events of Default Defined**

The following constitute events of default:

- i) Any material misrepresentation, whether negligent or willful and whether in the inducement or in the performance, made by Contractor to the County.
- ii) Contractor's material failure to perform any of its obligations under this Agreement including the following:
  - (a) Failure due to a reason or circumstances within Contractor's reasonable control to perform the Services with sufficient personnel and equipment or with sufficient material to ensure the performance of the Services;
  - (b) Failure to perform the Services in a manner reasonably satisfactory to the Chief Procurement Officer or inability to perform the Services satisfactorily as a result of insolvency, filing for bankruptcy or assignment for the benefit of creditors;
  - (c) Failure to promptly re-perform within a reasonable time Services that were rejected as erroneous or unsatisfactory;

- (d) Discontinuance of the Services for reasons within Contractor's reasonable control; and
  - (e) Failure to comply with any other material term of this Agreement, including the provisions concerning insurance and nondiscrimination.
- iii) Any change in ownership or control of Contractor without the prior written approval of the Chief Procurement Officer, which approval the Chief Procurement Officer will not unreasonably withhold.
  - iv) Contractor's default under any other agreement it may presently have or may enter into with the County during the life of this Agreement. Contractor acknowledges and agrees that in the event of a default under this Agreement the County may also declare a default under any such other Agreements.
  - v) Failure to comply with Article 7 in the performance of the Agreement.
  - vi) Contractor's repeated or continued violations of County ordinances unrelated to performance under the Agreement that in the opinion of the Chief Procurement Officer indicate a willful or reckless disregard for County laws and regulations.

**b) Remedies**

The occurrence of any event of default permits the County, at the County's sole option, to declare Contractor in default. The Chief Procurement Officer may in his sole discretion give Contractor an opportunity to cure the default within a certain period of time, which period of time must not exceed 30 days, unless extended by the Chief Procurement Officer. Whether to declare Contractor in default is within the sole discretion of the Chief Procurement Officer and neither that decision nor the factual basis for it is subject to review or challenge under the Disputes provision of this Agreement.

The Chief Procurement Officer will give Contractor written notice of the default, either in the form of a cure notice ("**Cure Notice**"), or, if no opportunity to cure will be granted, a default notice ("**Default Notice**"). If the Chief Procurement Officer gives a Default Notice, he will also indicate any present intent he may have to terminate this Agreement, and the decision to terminate (but not the decision not to terminate) is final and effective upon giving the notice. The Chief Procurement Officer may give a Default Notice if Contractor fails to effect a cure within the cure period given in a Cure Notice. When a Default Notice with intent to terminate is given as provided in this Section 9.b and Article 11, Contractor must discontinue any Services, unless otherwise directed in the notice, and deliver all materials accumulated in the performance of this Agreement, whether completed or in the process, to the County. After giving a Default Notice, the County may invoke any or all of the following remedies:

- i) The right to take over and complete the Services, or any part of them, at Contractor's expense and as agent for Contractor, either directly or through others, and bill Contractor for the cost of the Services, and Contractor must pay the difference between the total amount of this bill and the amount the County would have paid Contractor under the terms and conditions of this Agreement for the Services that were assumed by the County as agent for the Contractor under this Section 9.b;
- ii) The right to terminate this Agreement as to any or all of the Services yet to be performed effective at a time specified by the County;
- iii) The right of specific performance, an injunction or any other appropriate equitable remedy;
- iv) The right to money damages;
- v) The right to withhold all or any part of Contractor's compensation under this Agreement;
- vi) The right to consider Contractor non-responsible in future contracts to be awarded by the County.

If the Chief Procurement Officer considers it to be in the County's best interests, he may elect not to declare default or to terminate this Agreement. The parties acknowledge that this provision is solely for the benefit of the County and that if the County permits Contractor to continue to provide the Services despite one or more events of default, Contractor is in no way relieved of any of its responsibilities, duties or obligations under this Agreement, nor does the County waive or relinquish any of its rights.

The remedies under the terms of this Agreement are not intended to be exclusive of any other remedies provided, but each and every such remedy is cumulative and is in addition to any other remedies, existing now or later, at law, in equity or by statute. No delay or omission to exercise any right or power accruing upon any event of default impairs any such right or power, nor is it a waiver of any event of default nor acquiescence in it, and every such right and power may be exercised from time to time and as often as the County considers expedient.

**c) Early Termination**

In addition to termination under Sections 9.a and 9.b of this Agreement, the County may terminate this Agreement, or all or any portion of the Services to be performed under it, at any time by a notice in writing from the County to Contractor. The County will give notice to Contractor in accordance with the provisions of Article 11. The effective date of termination will be the date the notice is received by Contractor or the date stated in the notice, whichever is later. If the County elects to terminate this Agreement in full, all Services to be provided under it must cease and all materials that may have been accumulated in performing this Agreement, whether completed or in the process, must be delivered to the County effective 10 days after the date the notice is considered received as provided under Article 11 of this Agreement (if no date is given) or upon the effective date stated in the notice.

After the notice is received, Contractor must restrict its activities, and those of its Subcontractors, to winding down any reports, analyses, or other activities previously begun. No costs incurred after the effective date of the termination are allowed. Payment for any Services actually and satisfactorily performed before the effective date of the termination is on the same basis as set forth in Article 5, but if any compensation is described or provided for on the basis of a period longer than 10 days, then the compensation must be prorated accordingly. No amount of compensation, however, is permitted for anticipated profits on unperformed Services. The County and Contractor must attempt to agree on the amount of compensation to be paid to Contractor, but if not agreed on, the dispute must be settled in accordance with Article 6 of this Agreement. The payment so made to Contractor is in full settlement for all Services satisfactorily performed under this Agreement.

Contractor must include in its contracts with Subcontractors an early termination provision in form and substance equivalent to this early termination provision to prevent claims against the County arising from termination of subcontracts after the early termination. Contractor will not be entitled to make any early termination claims against the County resulting from any Subcontractor's claims against Contractor or the County to the extent inconsistent with this provision.

If the County's election to terminate this Agreement for default under Sections 9.a and 9.b is determined in a court of competent jurisdiction to have been wrongful, then in that case the termination is to be considered to be an early termination under this Section 9.c.

**d) Suspension**

The County may at any time request that Contractor suspend its Services, or any part of them, by giving 15 days prior written notice to Contractor or upon informal oral, or even no notice, in the event of emergency. No costs incurred after the effective date of such suspension are allowed. Contractor must promptly resume its performance of the Services under the same terms and conditions as stated in this Agreement upon written notice by the Chief Procurement Officer and such equitable extension of time as may be mutually agreed upon by the Chief Procurement Officer and Contractor when necessary for continuation or completion of Services. Any additional costs or expenses actually incurred by Contractor as a result of recommencing the Services must be treated in accordance with the compensation provisions under Article 5 of this Agreement.

No suspension of this Agreement is permitted in the aggregate to exceed a period of 45 days within any one year of this Agreement. If the total number of days of suspension exceeds 45 days, Contractor by written notice may treat the suspension as an early termination of this Agreement under Section 9.c.

**e) Right to Offset**

i) In connection with performance under this Agreement:

The County may offset any excess costs incurred:

- (i) if the County terminates this Agreement for default or any other reason resulting from Contractor's performance or non-performance;
- (ii) if the County exercises any of its remedies under Section 9.b of this Agreement; or
- (iii) if the County has any credits due or has made any overpayments under this Agreement.

The County may offset these excess costs by use of any payment due for Services completed before the County terminated this Agreement or before the County exercised any remedies. If the amount offset is insufficient to cover those excess costs, Contractor is liable for and must promptly remit to the County the balance upon written demand for it. This right to offset is in addition to and not a limitation of any other remedies available to the County.

**f) Delays**

Contractor agrees that no charges or claims for damages shall be made by Contractor for any delays or hindrances from any cause whatsoever during the progress of any portion of this Contract.

**g.) Prepaid Fees**

In the event this Contract is terminated by either party, for cause or otherwise, and the County has prepaid for any Deliverables, Contractor shall refund to the County, on a prorated basis to the effective date of termination, all amounts prepaid for Deliverables not actually provided as of the effective date of the termination. The refund shall be made within fourteen (14) days of the effective date of termination.

**ARTICLE 10: GENERAL CONDITIONS**

**a) Entire Agreement**

**i) General**

This Agreement, and the exhibits attached to it and incorporated in it, constitute the entire agreement between the parties and no other warranties, inducements, considerations, promises or interpretations are implied or impressed upon this Agreement that are not expressly addressed in this Agreement.

**ii) No Collateral Agreements**

Contractor acknowledges that, except only for those representations, statements or promises expressly contained in this Agreement and any exhibits attached to it and incorporated by reference in it, no representation, statement or promise, oral or in writing, of any kind whatsoever, by the County, its officials, agents or employees, has induced Contractor to enter into this Agreement or has been relied upon by Contractor, including any with reference to: (i) the meaning, correctness, suitability or completeness of any provisions or requirements of this Agreement; (ii) the nature of the Services to be performed; (iii) the nature, quantity, quality or volume of any materials, equipment, labor and other facilities needed for the performance of this Agreement; (iv) the general conditions which may in any way affect this Agreement or its performance; (v) the compensation provisions of this Agreement; or (vi) any other matters, whether similar to or different from those referred to in (i) through (vi) immediately above, affecting or having any connection with this Agreement, its negotiation, any discussions of its performance or those employed or connected or concerned with it.

iii) **No Omissions**

Contractor acknowledges that Contractor was given an opportunity to review all documents forming this Agreement before signing this Agreement in order that it might request inclusion in this Agreement of any statement, representation, promise or provision that it desired or on that it wished to place reliance. Contractor did so review those documents, and either every such statement, representation, promise or provision has been included in this Agreement or else, if omitted, Contractor relinquishes the benefit of any such omitted statement, representation, promise or provision and is willing to perform this Agreement in its entirety without claiming reliance on it or making any other claim on account of its omission.

b) **Counterparts**

This Agreement is comprised of several identical counterparts, each to be fully signed by the parties and each to be considered an original having identical legal effect.

c) **Modifications and Amendments**

The parties may during the term of the Contract make modifications and amendments to the Contract but only as provided in this section. Such modifications and amendments shall only be made by mutual agreement in writing.

In the case of Contracts not approved by the Board, the Chief Procurement Officer may amend a contract provided that any such amendment does not extend the Contract by more than one (1) year, and further provided that the total cost of all such amendments does not increase the total amount of the Contract beyond \$150,000. Such action may only be made with the advance written approval of the Chief Procurement Officer. If the amendment extends the Contract beyond one (1) year or increases the total award amount beyond \$150,000, then Board approval will be required.

No County department or employee thereof has authority to make any modifications or amendments to this Contract. Any modifications or amendments to this Contract made without the express written approval of the Chief Procurement Officer is void and unenforceable.

Contractor is hereby notified that, except for modifications and amendments which are made in accordance with this GC-10, Modifications and Amendments, no County department or employee thereof has authority to make any modification or amendment to this Contract.

**d) Governing Law and Jurisdiction**

This Contract shall be governed by and construed under the laws of the State of Illinois. The Contractor irrevocably agrees that, subject to the County's sole and absolute election to the contrary, any action or proceeding in any way, manner or respect arising out of the Contract, or arising from any dispute or controversy arising in connection with or related to the Contract, shall be litigated only in courts within the Circuit Court of Cook County, State of Illinois, and the Contractor consents and submits to the jurisdiction thereof. In accordance with these provisions, Contractor waives any right it may have to transfer or change the venue of any litigation brought against it by the County pursuant to this Contract.

**e) Severability**

If any provision of this Agreement is held or considered to be or is in fact invalid, illegal, inoperative or unenforceable as applied in any particular case in any jurisdiction or in all cases because it conflicts with any other provision or provisions of this Agreement or of any constitution, statute, ordinance, rule of law or public policy, or for any other reason, those circumstances do not have the effect of rendering the provision in question invalid, illegal, inoperative or unenforceable in any other case or circumstances, or of rendering any other provision or provisions in this Agreement invalid, illegal, inoperative or unenforceable to any extent whatsoever. The invalidity, illegality, inoperativeness or unenforceability of any one or more phrases, sentences, clauses or sections in this Agreement does not affect the remaining portions of this Agreement or any part of it.

**f) Assigns**

All of the terms and conditions of this Agreement are binding upon and inure to the benefit of the parties and their respective legal representatives, successors and assigns.

**g) Cooperation**

Contractor must at all times cooperate fully with the County and act in the County's best interests. If this Agreement is terminated for any reason, or if it is to expire on its own terms, Contractor must make every effort to assure an orderly transition to another provider of the Services, if any, orderly demobilization of its own operations in connection with the Services, uninterrupted provision of Services during any transition period and must otherwise comply with the reasonable requests and requirements of the Department in connection with the termination or expiration.

**h) Waiver**

Nothing in this Agreement authorizes the waiver of a requirement or condition contrary to law or ordinance or that would result in or promote the violation of any federal, state or local law or ordinance.

Whenever under this Agreement the County by a proper authority waives Contractor's performance in any respect or waives a requirement or condition to either the County's or Contractor's performance, the waiver so granted, whether express or implied, only applies to the particular instance and is not a waiver forever or for subsequent instances of the performance, requirement or condition. No such waiver is a modification of this Agreement regardless of the number of times the County may have waived the performance, requirement or condition. Such waivers must be provided to Contractor in writing.

**i) Independent Contractor**

This Agreement is not intended to and will not constitute, create, give rise to, or otherwise recognize a joint venture, partnership, corporation or other formal business association or organization of any kind between Contractor and the County. The rights and the obligations of the parties are only those expressly set forth in this Agreement. Contractor must perform under this Agreement as an independent contractor and not as a representative, employee, agent, or partner of the County.

This Agreement is between the County and an independent contractor and, if Contractor is an individual, nothing provided for under this Agreement constitutes or implies an employer-employee relationship such that:

- i) The County will not be liable under or by reason of this Agreement for the payment of any compensation award or damages in connection with the Contractor performing the Services required under this Agreement.
- ii) Contractor is not entitled to membership in the County Pension Fund, Group Medical Insurance Program, Group Dental Program, Group Vision Care, Group Life Insurance Program, Deferred Income Program, vacation, sick leave, extended sick leave, or any other benefits ordinarily provided to individuals employed and paid through the regular payrolls of the County.
- iii) The County is not required to deduct or withhold any taxes, FICA or other deductions from any compensation provided to the Contractor.

**j) Governmental Joint Purchasing Agreement**

Pursuant to Section 4 of the Illinois Governmental Joint Purchasing Act (30 ILCS 525) and the Joint Purchase Agreement approved by the Cook County Board of Commissioners (April 9, 1965), other units of government may purchase goods or services under this contract.

**ARTICLE 11: NOTICES**

All notices required pursuant to this Contract shall be in writing and addressed to the parties at their respective addresses set forth below. All such notices shall be deemed duly given if hand delivered or if deposited in the United States mail, postage prepaid, registered or certified, return receipt requested. Notice as provided herein does not waive service of summons or process.

If to the County: Justice Advisory Council  
69 West Washington Street, Room 1110  
Chicago, Illinois 60602  
Attention: Sharrell Hibbler

and

Cook County Chief Procurement Officer  
118 North Clark Street, Room 1018  
Chicago, Illinois 60602  
(Include County Contract Number on all notices)

If to Contractor: Behavioral Services Center  
8707 Skokie Blvd., Suite 207  
Skokie, IL 60077  
Attention: Eugene Isyanov, Clinical Services Director

Changes in these addresses must be in writing and delivered in accordance with the provisions of this Article 11. Notices delivered by mail are considered received three days after mailing in accordance with this Article 11. Notices delivered personally are considered effective upon receipt. Refusal to accept delivery has the same effect as receipt.

**ARTICLE 12: AUTHORITY**

Execution of this Agreement by Contractor is authorized by a resolution of its Board of Directors, if a corporation, or similar governing document, and the signature(s) of each person signing on behalf of Contractor have been made with complete and full authority to commit Contractor to all terms and conditions of this Agreement, including each and every representation, certification and warranty contained in it, including the representations, certifications and warranties collectively incorporated by reference in it.

CONTRACT NO. 1453-13396B

EXHIBIT 1

Scope of Services

EXHIBIT 1

**Scope of Services**

Contractor shall assist the Justice Advisory Council (JAC) properly implement programs that encourage new public-private partnerships and new approaches to recidivism reduction. Re-entry programs may include but not be limited to services and resources for post-discharge transitional employment, counseling and substance abuse treatment, high school & GED, college and vocational education, and transitional housing.

The purpose of the "Mini-Seed" grants under this initiative is to provide "seed" monies for agencies serving individuals released from the Cook County Juvenile Temporary Detention Center and the divisions of the Cook County Jail, including the jail general and sentenced populations, Women's Justice Services, the Impact Program, the Vocational Rehabilitation Impact Center (VRIC), the Pre-Release Center, and the Day Reporting Center. "Mini-Seed" Grants can be used to support personnel cost, purchase equipment, provide professional development opportunities, program development and expansion.

The Contractor will be expected to serve a maximum of twenty-five (25) persons for the Mini-Seed Grants. Contractor shall provide the following information:

**Agency Description**

Contractor shall provide an Agency Description that includes how long the agency has served residents of the Cook County community, the kinds of service(s) and program(s) the agency provides, a description of the client population, and the geographic area the agency serves.

**Statement of Agency/Organizational Need**

Contractor shall provide a brief statement describing the agency/organizational strengths, weaknesses/deficits, and opportunities for growth, service expansion, and capacity building.

**Proposed Scope of Work**

Contractor shall provide a detailed description of the proposed scope of work designed to increase agency/ organizational capacity and any new services provided.

**Timeline for Proposed Scope of Work**

Contractor shall provide a timeline of events detailing the activities supported under this "Mini-Seed" grant over the next 12 months.

**Budget**

Contractor shall provide a detailed Budget on the attached document labeled Appendix I- Pricing Proposal that includes a cost breakdown for the aforementioned program plan activities.

Behavioral Services Center  
8707 Skokie Blvd., Suite 207  
Skokie, IL 60077  
Phone: (847) 673-8577  
Fax: (847) 568-0411

## Behavioral Services Center

### Section 2.1. Cover Letter

Chief Procurement Officer  
118 N. Clark Street, Room 1018  
Chicago, IL 60602

March 10, 2014

Dear Sir or Madam:

Please find enclosed the RFP Application for the Behavioral Services Center to deliver Recidivism Reduction Mini-Seed Grants (RFP No. **1453-13396**) at the proposed price and schedule.

The following person is responsible for all correspondence regarding this RFP Application on behalf of the Behavioral Services Center:

Eugene Isyanov, Ph.D., LCPC, CAADC, SAP, CPAIP, Clinical Services Director  
Behavioral Services Center  
8707 Skokie Blvd., Suite 207, Skokie, IL 60077  
Telephone Number: 847-673-8577  
Facsimile Number: 847- 568-0411  
E-mail Address: [eisyanov@behavioralservices.us](mailto:eisyanov@behavioralservices.us)

The Behavioral Services Center (BSC) is committed to delivering services at the proposed price and schedule. The BSC is comprised of the following team members for this Proposal:

- Eugene Isyanov, Ph.D., LCPC, CAADC, SAP, CPAIP, Clinical Services Director
- Michael Fletcher, Psy.D., Program Manager

The above clinical personnel of the BSC are involved in all operations of the Center, including the delivery and management of operations of the current community-based relapse prevention treatment and re-entry programs. Clinical personnel report to Dr. Isyanov and/or Dr. Fletcher regarding clinical operations.

Sincerely,

Eugene Isyanov, Ph.D., LCPC, CAADC, SAP, CPAIP  
Clinical Services Director

## Section 2.2. Executive Summary

Name: Behavioral Services Center, P.C.  
Main Location: 8707 Skokie Blvd., Suite 207; Skokie, IL 60077  
Telephone Number: 847-673-8577  
Facsimile Number: 847 -568-0411  
E-Mail Address: [info@behavioralservices.us](mailto:info@behavioralservices.us)  
[eisyanov@behavioralservices.us](mailto:eisyanov@behavioralservices.us)  
Website Address: [www.behavioralservices.us](http://www.behavioralservices.us)  
Contact Person: Eugene Isyanov, Clinical Services Director  
Form of Company: Corporation  
Date Incorporated: 2005  
Board of Directors:  
Eugene Isyanov, Ph.D., LCPC, CAADC, SAP Chairman  
8707 Skokie Blvd., #207  
Skokie, IL 60077  
(847) 673-8577

Anna Isyanov, M.D., Secretary  
803 S. Poplar St.  
Elmhurst, IL 60126  
(847) 644-8737

Irving Feldman, CPA, Board Member  
740 Dunhill Rd.  
Buffalo Grove, IL 60089  
(224) 402-8862

All Board of Directors served the Behavioral Services Center for the past four years.

FEIN: 20-2845133  
Licensing and Certification: Licensed by the Department of Human Services,  
Bureau of Domestic & Sexual Violence Prevention  
Division of Alcoholism and Substance Abuse  
Certified by the Illinois Coalition against Domestic Violence to deliver  
specialized 20-hour Training Program for PAIP Providers/Domestic  
Violence service Providers  
Certified by the Illinois Coalition against Domestic Violence to deliver  
CEU Trainings for Domestic Violence professionals  
Licensed by the Department of Financial and Professional  
Regulations/Division of Professional Regulations to deliver CEUs for  
Clinical/Clinical Professional Counselors  
Licensed by the Department of Financial and Professional  
Regulations/Division of Professional Regulations to deliver CEUs for  
Registered Social Worker

### Brief Program Overview

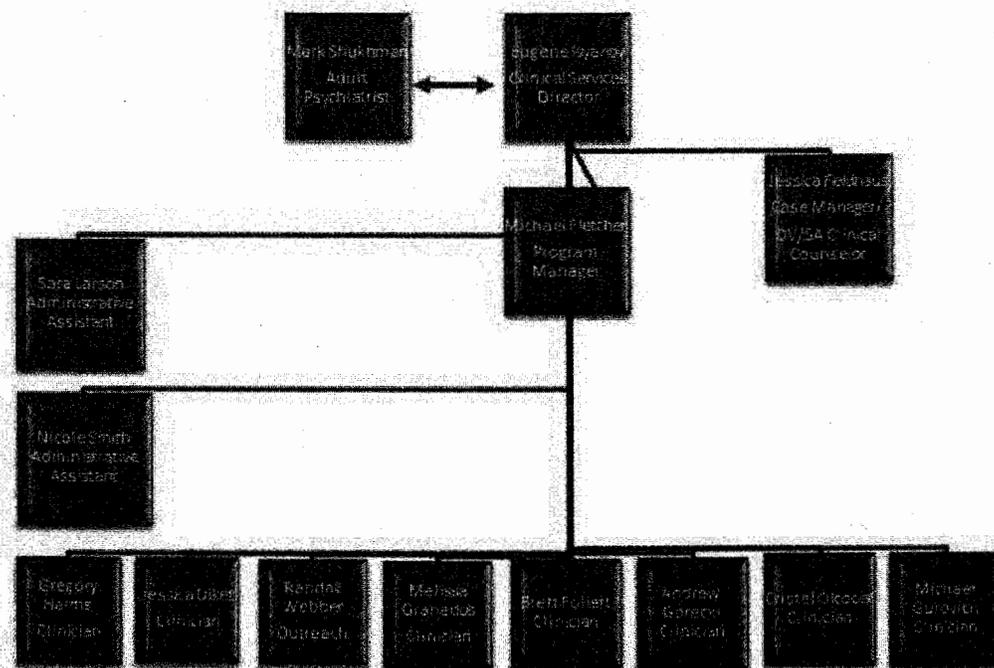
The BSC will use the proposed funding for expansion of its Recidivism Prevention Program. Under the funding, the BSC will increase significantly the application of its services and expand utilization of ancillary services that will increase application of psychological batteries, extend ancillary services for successful re-integration to various domains of society. The BSC's Recidivism Prevention Program is primarily focused on health and mentoring.

### Key Personnel

The following members of the BSC team will participate in the proposed recidivism prevention program:

- Dr. Eugene Isyanov, Clinical Services Director
- Dr. Mark Shukhman, Medical Director
- Michael Fletcher, Psy.D., Program Manager
- Randall Webber, MPH, CADC, Outreach Coordinator
- Cristel Alcocer, M.A., Clinical Counselor

### Organizational Chart



The above staff is all licensed and certified to work with Substance Abuse populations, dual diagnosis and diverse clinical populations who have multi-axillary clinical issues. The distribution of responsibility of clinical personnel (e.g., domestic violence, psychiatry, mental health, substance abuse, and community outreach) ensures the delivery of integrative state-of-the-art services to diverse clinical and non-clinical populations. The above operational clinical structure allows Offenders to continue receiving integrative services, after care services, and re-integration services that are fundamental for recidivism prevention. This, consequently, reduces the rates of recidivism among Offenders.

## 2.3 Proposed Plan of Action/Program Plan

### *A. Description of Behavioral Services Center*

The Behavioral Services Center (BSC) is for profit small business organization founded in 2005. The BSC specializes in the delivery services that are comprised of, but not limited to, substance abuse treatment, mental health treatment, domestic violence intervention, parenting skills/coaching sessions, anger management treatments, re-entry, and case management. In addition, the BSC currently delivers a variety of re-entry services to diverse populations. The main objective of the agency is to deliver integrative services to ethnic populations that suffer from different dual diagnosis conditions. In particular, the BSC delivers both substance abuse and mental health treatment services to ethnic communities as well as domestic violence interventions to diverse multicultural groups. To ensure the successful outcome of services, the BSC is also delivering after care, case management, assessments, counseling, medication management, and life skills groups. All services are delivered in an individualized manner by application of cultural responsiveness techniques.

The target population of the BSC is ethnic and non-ethnic populations that are suffering from a variety of dual diagnosis disorders. In particular, the BSC specializes in working with Spanish, Eastern European, female, and other ethnic populations in need. The BSC has established itself as a community-based program at all its locations and received a number of RFP awards from Cook County Social Services and Adult Probation Departments, Illinois Department of Corrections, Department of Alcoholism and Substance Abuse, Department of Children and Family Services, and others. The BSC has current capacity to serve, and is currently serving, close to 350 clients a month, including a criminal justice population. The BSC employs Master's level clinicians who have native fluency in Spanish, Russian, and other ethnic languages and are knowledgeable in evidence-based culture-specific behaviors and treatments.

The BSC has established linkage agreements and been working closely with the following agencies that are approved by the Illinois Department of Human Services, Department of Alcoholism and Substance Abuse: Deer Rehabilitation Services (Phone: 773-826-0398), Counseling Center of Illinois(773.777.6767), Lifeline Counseling Center (847-626-5001), and others. Moreover, the BSC established linkage agreement with the victim service agency, WINGS (847-577-4668). In addition, the BSC is working closely with the Social Services Department of Niles Township (847-673-9300) and other community agencies/social services departments. In summary, the BSC has strong roots to the served communities and is linked with different agencies.

The BSC has the following locations that are operational 6 days a week:

- 8707 Skokie Blvd, Suite 207, Skokie, IL 60077, Cook County (main office)
- 161 N. Clark St., Suite 4700; Chicago, IL 60602, Cook County (satellite office)
- 25975 Diamond Lake Rd., Suite 111; Mundelein, IL 60602, Lake County (satellite office)
- 188 Industrial Dr., Suite 100; Elmhurst, IL 60126, DuPage County (satellite office)

For the purpose of this project and RFP, the BSC will be targeting Cook County clients and will be serving populations of the Northern Part of Chicago, Niles Township, Evanston Township, and Maine Township of Cook County, and the city of Chicago.

## *B. Statement of Agency/Organizational Need*

The BSC is aware of its strengths and weaknesses and always strives to deliver state-of-art, empirically-based treatments. In particular:

### *The major strengths of the BSC are:*

- application of evidence based approaches to treatment
- ability to design individualized treatments
- ability to work Spanish-speaking and other ethnic populations utilizing clinicians who have native fluency with clients' culture
- technical and administrative experience working with criminal justice populations
- inter and multi-disciplinary approaches to treatment, including substance abuse and mental health
- established linkage agreements with local primary care offices

### *The major weaknesses of the BSC are:*

- more personnel who have native fluency in Spanish are needed
- a lack of funding to deliver extensive case management programs and services
- more community outreach is needed to introduce all offered services to population in need

In spite of the above outlined weaknesses, the BSC has been growing and expanding its services across all its locations and served communities. The BSC is currently serving about 300 clients who receive integrative forms of treatment at its four locations. In particular, the BSC has been offering more clinical groups, services, and prevention programs. The BSC is applying for available local and Federal grants that it is qualified for to ensure its service expansion and working on growth of its locations. In particular, the BSC is planning to open a Sober Living/Recovery Coaching Facility in the next several months that will ensure delivery of more integrative services for dual diagnosis populations. By expanding its facility, the BSC will expand the range of delivered services and ensure that everyone in need will be able to receive even more integrative empirically-based services.

### C. Proposed Scope of Work

The BSC will use the proposed funding for expansion of its Recidivism Prevention Program. Under the funding, the BSC will increase the application of its services and expand utilization of ancillary services that will increase application of psychological batteries and extend ancillary services for successful re-integration to various domains of society. The BSC's Recidivism Prevention Program is primarily focused on health and mentoring. The secondary focus of the program is based on education and employment. The tertiary focus will be placed on addressing homelessness, life skills, problem-solving skills, employment, education, criminality, criminal thinking, criminal identity, and the criminal code (shared values), participant manipulateness, denial, resistance, guilt, stigma, and shame, anger and hostility, domestic violence, exposure to violence, cultural identity (cultural background and race), language needs (translation services, etc.), role as family member and/or parent, motivation, creating therapeutic alliances, striving for cultural competence, designing treatment to reflect stages of change, self-management skills (relapse prevention), peer support and feedback, pro-social activities, healthy lifestyle issues and support healthy/pro-social choices. The BSC will use funding for expansion of its utilization of the APIC Model (2002) for successful application of re-entry services among diverse groups of parolees. The model is based on the application of the following global techniques: (1) assessment of Offender's clinical needs, (2) plan for treatment and intervention, (3) identification of required community programs to support treatment objectives, and (4) coordination of intervention.

During the *assessment*, information is gathered from Offender and the Offender's correctional facility, family and community provider system. The goal is to include all viable information before a treatment plan can be created. The *assessment* also gauges the Offender's special needs, which includes cultural diversity, primary language, and age. In the *plan* for the treatment and intervention, Offender's short and long-term needs are identified. Specifically, the needs for proper housing, medical treatment, food, clothing, transportation, and mental health services are determined. The BSC takes all these needs into consideration by ensuring the offender has a regular physician they see frequently, initiating applications for Medicaid and/or food stamps, when eligible, helping the Offender with childcare needs, and working with housing providers to make sure the offender has a stable living situation. The *identification* of specific community referrals pertinent to Offender is a crucial part recidivism prevention. The BSC has a number of community agencies that it is working with. In the *coordination* of services with the Offender, his or her family, other treatment providers and physicians. The Offender is educated in all aspects of treatment and engaged in therapeutic process. In particular, the funding will be utilized for training of clinical personnel, service delivery, and community outreach. Specifically, the BSC will train and utilize its Spanish-speaking and other staff to understand and deliver preventive steps by application of the major concepts from the model. In addition, the BSC will conduct significantly increased community outreach to ensure the effective coordination of needed services and at the same community awareness of the existing program. An important part of community outreach will be use of social media and placing information of the existing Programs through the Internet. In addition, the BSC also employs Individualized and Tailored Care (ITC) as well as Family Support Principles. The goal of these approaches is to empower Offenders by helping them identify problems and possible solutions. It also focuses on the Offenders role as a leader in producing positive outcomes. The underlying principles of these approaches are on the Lifestyle Risk Reduction Model, the Transtheoretical Model, and the Persuasion Theory. The ultimate goal and objective of these approaches are to guide Offenders in self-assessment of their level of progression toward or into dependence or addiction.

***D. Timeline for Proposed Scope of Work***

The BSC has the sufficient resources to start delivering the project immediately upon receiving the RFP award.

Month 1 – hiring of a new personnel. Re-allocation of resources

Month 2 – Month 11 – Delivery of services

Month 12 – Data Analysis/ Quality Reviews

## 2.4 Qualifications of the Behavioral Services Center

### *History*

The BSC is a for-profit organization founded in 2005 as an outpatient substance abuse and mental health treatment agency. The BSC's services reach various members of the community, offering diverse clinical services to both adults and adolescents. The BSC serves both ethnic and non-ethnic populations and has become a preferred provider for Cook, DuPage, and Lake Counties' Social Services as well as the Niles Township that falls in its catchment area.

### *List of Relevant Projects*

The BSC has been awarded multiple grants, including a Cook County grant to deliver substance abuse treatment services for female substance abuse clients; a grant from the Department of Alcoholism and Substance Abuse to deliver outpatient substance abuse treatment services to indigent population that is in need of assessment, treatment, and case management for substance abuse treatment; and a grant to deliver outpatient substance abuse treatment services to clients of Illinois Department of Corrections, Sheridan and Southwestern Correctional Facilities. The BSC is the preferred outpatient substance abuse treatment agency for the Niles Township and Behavioral Turning Point. One of the important goals of all these projects and grants is to deliver recidivism prevention program.

- 10/2009 – Present- Recipient of the \$100,000 DASA annual award to deliver DASA/DCFS Family Partnership Program.
- 7/2009 – Present - Recipient of the \$50,000 DASA annual award to deliver Case Management Services for women and adolescents.
- 7/2008 – Present - Recipient of the \$25,000 Cook County annual award to deliver Partner Abuse Intervention Services to perpetrators of Domestic Violence.
- 2/2007 – Present - Recipient of the fee-for-service annual award to deliver Re-integration Treatment Program for the Department of Corrections.
- 9/2006 – Present - Recipient of the \$15,000 annual Cook County Community Transitional Reintegration Award for women to deliver outpatient and intensive outpatient substance abuse treatment.

### *Current Approach*

The Prisoner Re-entry Program at the BSC is based on the application of the integrative approach to deliver diverse forms of substance abuse and mental health treatments, as well as a variety of case management and ancillary techniques. The Re-entry services offered at the BSC include counseling, medication management, substance abuse treatment, domestic violence treatment, anger management, parenting skills/coaching, and management of ancillary risk factors such as vocational, educational, life skills coaching, and housing through partnerships. In particular, the philosophy of the BSC is to deliver individualized re-entry for its multi-ethnically served populations. The emphasis is placed on the identification of mental health and substance abuse risks, strengths of clients, and weaknesses. The structure of the BSC and community relations allows the BSC to deliver a range of case management services, crisis intervention, treatment matching, and therapist matching. The treatment modality

offered at the BSC is based on Motivational Interviewing, Cognitive-Behavioral, and Relapse Prevention Therapies. The BSC is culturally diverse treatment Center and it is able to deliver services to different ethnic populations. The BSC has over eight years of technical experience delivering a variety of integrative services geared to prevention to different ethnic populations and, therefore, it is confident about the successful delivery of services.

*Demonstrated Experience with the Community*

The BSC is committed to adhere to the proposed schedule in the grant. In addition, the BSC has the sufficient resources to deliver all aspects of the grant.

The BSC is suited the best to be selected as the recipient of the grant for the following reasons:

- The BSC has established an integrative program that is focused on delivery of substance abuse and mental health treatments for both adults and adolescents;
- The BSC has multi-disciplinary clinical staff that is delivering group, individual, vocational, and educational services to diverse adult and adolescent populations;
- The BSC has been serving diverse clinical populations, including indigent populations of Cook County;
- The BSC has established contracts with Illinois Correctional Systems, Cook County Social Services, Department of Alcoholism and Substance Abuse, and Niles Township;
- The BSC has linkage agreements with different treatment centers and townships that serve adult and adolescent populations at risk and at need to prevent recidivism such as Niles Township, Behavioral Turning Point, Deer Rehabilitation Services, and others;
- The BSC is licensed by the Department of Alcoholism and Substance Abuse to deliver outpatient, intensive outpatient, and partial hospitalization program for both adults and adolescents;
- The BSC is licensed by the Bureau of Domestic & Sexual Violence Prevention;
- The BSC has demonstrated an ability to manage different programs and deliver services to difficult-to-treat adult and adolescent populations;
- The BSC employs staff that has native fluency in Russian, Spanish, and Polish languages. This should ensure its outreach to diverse ethnic populations and prevention of recidivism among ethnic community members of Cook County; and
- The BSC has successfully managed and delivered several RFPs in the total sum of 100K

The BSC offers the following services to adult populations:

- Outpatient (outpatient, intensive outpatient, and partial) substance abuse treatment (including DUI);
- Educational alcohol/drug program for patients and their families (including DUI Education Program);
- Case management services;
- Individual and family substance abuse counseling;
- Medication Management, including suboxone maintenance program;
- Recidivism prevention program;
- Re-entry program;
- Vocational training;
- Life-skills coaching;
- Anger Management Program;
- Parenting Program;
- Individual and family psychotherapy;
- Partner Abuse Intervention Program (assessment and treatment);
- Community Outreach Programs.

The BSC offers the following services to adolescent populations:

- Outpatient (outpatient, intensive outpatient, and partial) substance abuse treatment (including DUI);
- Educational alcohol/drug program for patients and their families (including DUI Education Program);
- Case management services;
- Individual and family substance abuse counseling;
- Medication Management, including suboxone maintenance program;
- Recidivism prevention program;
- Re-entry program;
- Vocational training;
- Educational training;
- Community Outreach;
- Anger Management Program;
- Parenting Program;
- Individual and family psychotherapy;
- Partner Abuse Intervention Program (assessment and treatment to prevent violence among teenagers).

The BSC has applied integrative multidisciplinary program that decreases recidivism rate in its clients. In particular, the BSC applied flexibility in assignment of treatment goals and plans for each individual client. The BSC exercised flexibility in increasing and modifying clients' levels of care when it became necessary. In addition, the BSC ensures that each clinician works closely and follows up closely with each individual client to ensure the client successfully completes its programs. The BSC offers individual counseling and case management services to decrease the rates of recidivism among its clients. Furthermore, the BSC followed up to ensure that its clients received care upon completion of treatment services.

The BSC served close to 200 clients during the past year. According to the data analysis, between 3 and 5 percent of clients returned for services due to relapse or recidivism. This is below the national average.

#### *Demonstrated Experience with Community*

In addition, the BSC has conducted outreach to the community to ensure that their clients are linked with community resources that suit the best their clinical needs.

The BSC has established linkage agreements and been working closely with the following agencies that are approved by the Illinois Department of Human Services, Department of Alcoholism and Substance Abuse: Deer Rehabilitation Services (Phone: 773-826-0398), Counseling Center of Illinois(773.777.6767), Lifeline Counseling Center (847-626-5001), and others. Moreover, the BSC established linkage agreement with the victim service agency, WINGS (847-577-4668). In addition, the BSC is working closely with the Social Services Department of Niles Township (847-673-9300) and other community agencies/social services departments. In summary, the BSC has strong roots to the served communities and is linked with different agencies.

#### *Evidence of Agency Licenses*

See attachments.

#### *References*

Circuit Court of Cook County  
Adult Probation and Social Services Department  
2650 S. California Avenue, Room 901  
Chicago, IL 60608  
(773) 869-6025

Niles Township  
5255 Main St.  
Skokie, IL 60077-2160  
(847) 673-9300

Behavioral Turning Point  
8324 Skokie Blvd.  
Skokie, IL 60077  
(847) 933-0051

See attached letter of references/recommendations from the above agencies that highly recommend the services of the BSC.

## Section 2.5. Key Personnel Assigned to the Project

The BSC's existing personnel are representative of the served populations. In particular, the BSC employs multicultural staff that works with the served ethnic populations. For example, the Spanish-speaking therapists work with the Spanish-speaking clients to ensure the effective understanding of unique culture-specific worldviews. The BSC has the sufficient resources to re-allocate its staff to the current project and immediately hire new personnel to ensure a successful implementation of the Project.

The following team of Clinical Staff will be responsible for delivering the Recidivism Reduction Program and ensure smooth operations of the Program under the current RFP.

**Cristel Alcocer, M.A.**, is responsible for delivery of individual, group, and case management sessions to Spanish-speaking populations. Ms. Alcocer has a significant experience working with both Spanish and non-Spanish speaking population.

### *References:*

1. Primecare Community Health, Inc.  
Mary Worden, PsyD - Tel. 312-633-5841
2. Center for Applied Psychology and Forensic Studies  
Marva Dawkins, PhD - Tel. 312-236-1498
3. Chicago Commons  
Susana Zarankin, PsyD - Tel. 773-638-5600

**Michael Fletcher, Psy.D.** is responsible for management of different clinical programs and delivery of supervision to clinical personnel. Dr. Fletcher has a strong experience working with a criminal justice population and management of clinical programs designed specifically for a criminal justice population.

### *References:*

1. Robert Cesar  
Director  
Juvenile Probation/Detention Services  
19th Judicial Circuit, Lake County  
24647 N. Milwaukee Avenue, Vernon Hills, Illinois 60061  
847-377-7904  
rcesar@lakecountyil.gov
2. Dr. Dena Traylor, Psy.D.  
Director  
Psychological Services Division  
19th Judicial Circuit, Lake County  
18 N. County Road, Waukegan, Illinois 60087  
847-377-3675  
dtraylor@lakecountyil.gov
3. Dr. Miguel Lewis, Psy.D.  
Administrator/DMC Coordinator  
Cook County Juvenile Probation Department  
2245 W. Odgen Avenue, Chicago, Illinois 60612  
312-433-6967

[miguel.lewis@cookcountyil.gov](mailto:miguel.lewis@cookcountyil.gov)

**Eugene Isyanov, Ph.D., LCPC, CPAIP, CAADC** is responsible for the management and supervision of all clinical and administrative operations of the Behavioral Services Center. Dr. Isyanov has over twelve years of administrative and clinical experience of working with diverse dual diagnosis populations. Dr. Isyanov has a native fluency in Russian.

*References:*

1. Dr. Mark Shukhman, MD  
847-673-8577
2. Dr. Anna Ivanenko  
847-251-1046
3. Mr. Robert Emer  
847-997-4550

**Randall Webber, MP.H., CADC** is a community outreach liaison/substance abuse counselor with over twenty years of experience working in the field. Mr. Webber is responsible for administration and delivery of various clinical services and programs.

*References:*

1. JRW Behavioral Health Services, Evanston, IL  
Attn: HR- Tel. 847-563-8900
2. Lighthouse Institute at Chestnut Health Systems  
Attn: HR - Tel. (309) 827-6026
3. School of Social Work, Ill State University  
Attn: HR - Tel. (309) 438-3631

**Mark Shukhman MD, PhD**, Clinical personnel report to Dr. Isyanov and/or Mr. Chatman regarding clinical operations. Dr. Isyanov communicates with Dr. Shukhman regarding clinical issues on a weekly basis or as needed.

*References:*

1. Rush North Shore Medical Center  
Attn: HR - Tel. 847-677-9600
2. Blue Tower Institute  
Attn: HR - Tel. 877-225-8384
3. Lake Cook Behavioral Health  
Attn: HR - Tel. 847.577.1501

Eugene V. Isyanov  
803 S. Poplar St.  
Elmhurst, IL 60126  
(847) 922-4326  
[Eisyanov@behavioralservices.us](mailto:Eisyanov@behavioralservices.us)

## EDUCATION

### EDUCATIONAL SUMMARY

National Mental Health Certified Counselor

2012 - granted by the National Board of Certified Counselor

Substance Abuse Professional

2011 - granted by the Illinois Alcohol and Other Drug Abuse Professional Certification Association

Certified Partner Abuse Intervention Professional

2010 - granted by the Illinois Certified Domestic Violence Professionals, Inc.

Certified Advanced AODA Counselor

2010 - granted by the Illinois Alcohol and Other Drug Abuse Professional Certification Association

Northcentral University

2009 - granted Ph.D. in Psychology

2007 - 40 Hour Domestic Violence PAIP Certification

2007 - 20 Hour Domestic Violence Intervention Certification

International University of Professional Studies

2005 - granted Ph.D. in Counseling Psychology

Licensed Clinical Professional Counselor

2002 - granted the LCPC license in the state of Illinois

Finch University of Health Sciences/The Chicago Medical School

June 2000 - granted M.S. in Clinical Psychology

University of Washington

August 1996 - granted B.S. in Psychology

### PROFESSIONAL ACTIVITIES

#### CLINICAL EXPERIENCE:

Behavior Services Center, P.C.

Clinical Services Director

8707 Skokie Blvd., Suite 207

Skokie, IL 06/05 – Present

Responsible for all administrative operations of treatment center. Manage various sites and locations. Conduct initial evaluations on difficult-to-deal clients, design treatment plans, and supervise clinical teams. Work on delivery and implementation of various community grants and community services. Deliver clinical services to diverse populations. Conduct supervision and utilization reviews. Deliver workshops and different means of training to students and clinicians.

Vernon Hills Medical Center

Cognitive Behavioral Psychotherapist

708 Florsheim Drive, Suite 11

Libertyville, IL 01/04 – Present

Conduct cognitive-behavioral individual and group psychotherapy sessions and biofeedback. Work with both English and Russian speaking populations.

Sleep and Behavior Medicine Institute

Cognitive-Behavioral/Dialectical Psychotherapist

9700 Kenton Avenue, Suite 205

Skokie, IL 01/05 – 06/06

Conducted cognitive-behavioral individual and group psychotherapy sessions and biofeedback. Coordinated Newspaper "Sleep and Health." Worked with both English and Russian speaking populations.

Crisis In-take Evaluator (on-call)

Evanston Northwestern Healthcare

Evanston, IL 60602 1/1/02 – 06/05/05

Conducted psychological assessments of psychiatry patients in the Emergency Department, collaborated with on-call psychiatrists, provided crisis interventions, and planned and implemented discharges from the Emergency Department.

Clinical Services Director

Lifeline Counseling Center

4948 Skokie Blvd, Suite 201

Skokie, 1/02 – 06/05

Conducted Cognitive-behavioral and Dialectical therapy. Administered individual and group psychotherapy and Dialectical Behavioral Therapy skills training. Specialized in depression, anxiety, adjustment to health related conditions, cognitive disorders, and substance abuse. Participated at the staff meetings to review cases, receive and give peer supervision. Gave weekly lectures and seminars to the diverse community-based audience on different mental health issues. Answered to a variety of mental health questions in the local Russian newspaper. Conducted DUI Assessments and DUI Risk Education classes. Was responsible for all administrative duties of the Center.

Clinical Research Project Associate

Cognitive and Addiction Neuroscience Research Center

Psychiatry Institute

University of Illinois at Chicago

Chicago, IL 4/2001 to 6/2002

Was responsible for clinical supervision of research assistants; administered weekly didactic clinical supervision; conducted research on various neuropsychological assessment batteries; organized

literature updates of the scientific articles in the area of HIV and substance abuse and presented the summary of research updates at the didactic seminars.

Clinical Psychology Extern  
Mood and Anxiety Disorders Clinics  
Department of Psychiatry and Behavioral Medicine  
Evanston Hospital  
Evanston, IL 9/1999 to 9/2001

Conducted initial psychotherapy evaluation assessments, individual sessions with diverse multi-axially diagnosed individuals, and group psychotherapy sessions with depression and anxiety disordered individuals; participated in weekly multidisciplinary treatment staffing conferences and didactic seminars; received one-on-one supervision.

Emergency Counselor  
Department of Emergency Psychiatry  
Northwestern Memorial Hospital  
Chicago, IL 10/1999 to 4/2001

Conducted psychiatric admissions and crisis interventions, planned discharges from the Emergency Department, and managed multidisciplinary the Emergency Department staff; Administered psychological assessments of psychiatry patients in the Emergency Department, biopsychosocial evaluations, collaborated with on-call psychiatrists and multidisciplinary staff, negotiated patients' dispositions with insurance companies, and wrote reports.

Emergency Counselor  
Department of Psychiatry and Behavioral Medicine  
St. Therese Medical Center  
Waukegan, IL 6/1999 to 1/00

Conducted psychological assessments of psychiatry patients in the Emergency Department and off-site of other nearby facilities, administered the Mental Status Examinations, collaborated with on-call psychiatrists, provided crisis interventions, and planned discharges from the Emergency Department.

Psychology Extern  
Stress Disorders Treatment Unit  
VA Hospital at North Chicago  
North Chicago, IL 9/98 to 12/9/99

Conducted individual psychotherapy sessions, helped facilitate trauma group therapy sessions, attended community meetings and lectures, and taught seminars on stress and anxiety; received one-on-one supervision.

Psychology Extern  
Substance Abuse Rehabilitation Unit  
VA Hospital at North Chicago  
North Chicago, IL 11/1997 to 9/1998

Conducted diagnostic biopsychosocial clinical interviews, individual psychotherapy and group therapy sessions, and participated in community meetings; received one-on-one supervision.

TEACHING EXPERIENCE:

Behavior Services Center, P.C.  
Educational Program Director/Instructor

8707 Skokie Blvd., Suite 207

Skokie, IL 06/05 – Present

Establish and coordinate a set of workshops and training programs delivered to general public and local members of the community. Participate in clinical seminars and workshops and deliver training sessions in the field of addiction and beyond. Organized the IAODAPCA approved training program and manage its all operations. Design curriculum of the CADC Program and teach different substance abuse classes. Design and teach CADC on-line substance abuse classes.

Sleep and Behavior Medicine Institute

Cognitive-Behavioral/Dialectical Psychotherapist

9700 Kenton Avenue, Suite 205

Skokie, IL 01/05 – 06/06

Delivered clinical seminars to staff and visiting clinicians about clinical issues pertinent to psychopathology and behavioral disorders, including addiction.

Clinical Services Director

Lifeline Counseling Center

4948 Skokie Blvd, Suite 201

Skokie, 1/02 – 06/05

Delivered a variety of clinical lectures to different populations as a part of community education and prevention methods.

Teacher's Assistant

University of Illinois, Chicago

Chicago, IL 1/00 to 6/2002

Taught the discussion sections of the Introduction to Psychology and Psychological Testing courses: designed syllabi of the lectures, presented lecture materials, facilitated students' discussions on various course-related topics, and designed and graded assignments.

Intensive Treatment Program

Stress Disorders Treatment Unit

VA Hospital at North Chicago

North Chicago, IL 9/98 to 12/99

Designed and taught seminars on stress, anxiety, and relapse prevention.

RESEARCH EXPERIENCE:

Behavior Services Center, P.C.

Clinical Services Director

8707 Skokie Blvd., Suite 207

Skokie, IL 06/05 – Present

Organize and conduct data collection for substance abuse completing outpatient and intensive outpatient therapy treatments at the Center. Supervise multiple research/grant proposals for the Cook County and State funded RFPs. Organize and present data for internal and external Utilization Reviews.

Clinical Project Manager

ClinPhone, LTD

Northbrook, IL 6/2002 – 07/2004

Managed clinical trials administered by different Pharmaceutical Companies: Communicated with diverse clinical teams, wrote Project Requirement Specifications and internal/external reports, supervised multidisciplinary project team, educated project team members about the nature of the projects, monitored data collection throughout clinical trials, gave presentations at various project-related meetings. Responded to different customer requests and presented data at the Investigator Meetings. Consulted research teams on the feasibility of the prospective research projects.

Research Project Associate  
Cognitive and Addiction Neuroscience Research Center  
Psychiatry Institute  
University of Illinois at Chicago  
Chicago, IL 4/2001 to 6/2002

Managed a research project with a budget of over 1million dollars. Organized and managed data collection at different research sites, supervised research support staff, created job descriptions, recruited research personnel, negotiated contracts with various research organizations and vendors, prepared budget for the internal and external revisions and reviews, prepared internal and external research progress reports, submitted research proposals and reviews for the Institutional Review Board (IRB), worked on submission of continuing and new grant applications to the National Institute of Health and internal grant management office, consulted multiple projects, and prepared and presented data for publications and presentations.

Research Project Coordinator  
Anxiety and Obsessive-Compulsive Disorders Treatment and Research Clinics  
Finch University of Health Sciences/The Chicago Medical School  
North Chicago, IL 9/1997 to 4/2001

Managed multiple research projects and a variety of administrative duties, supervised multidisciplinary research assistants, created and managed projects' budgets and confidential databases, designed research methods, wrote research protocols and proposals, submitted research proposals for the Internal Review Board (IRB) approval, designed and performed statistical analyses, prepared data for presentations and publications, recruited subjects, conducted biopsychosocial assessments of subjects in person and via telephone, administered and measured a variety of self-report tests, and taught research assistants administration of subjects' evaluations.

Research Project Assistant  
Community Psychiatric Clinic  
Seattle, WA 10/1996 to 8/1997

Created, stored, and managed confidential databases; collected and coded subjects' data; performed statistical analyses; was responsible for various administrative duties such as managing clients' accounts and tracking clients' expenses.

Research Study Assistant  
Behavioral Research and Therapy Clinics  
University of Washington  
Seattle, WA 6/1996 to 8/1997

Videotaped Therapist Consultation Meetings conducted by Dr. Linehan with the therapists who treated borderline personality disordered women using Dialectical Behavior Therapy (DBT); designed Therapist Consultation Meetings coding system; stored, updated, and prepared subjects' data for the meetings; watched, transcribed, coded, and discussed the individual therapy sessions; managed

research subjects data: retrieved, stored, and prepared subjects' data for statistical analyses and meetings.

Undergraduate Research Assistant  
Addictive Behaviors Research Center  
University of Washington  
Seattle, WA 3/1995 to 6/1996

Transcribed and discussed the individual therapy sessions of Functional Analytical Psychotherapy (FAP); participated in a research project entitled Multi-Media Assessment of Student Health (MMASH): edited the MMASH manual, analyzed the design of the research project itself, conducted clinical phone interviews with the subjects and collateral, performed various administrative duties such as recruiting, training and organizing the work of other research study assistants, communicating with the MMASH computer programmer to resolve various software issues, and interacting with the medical professionals who provided feedback to the student subjects regarding their drinking patterns.

AWARDS/RESEARCH PROJECTS:

10/2009 - Present

Recipient of the \$100,000 DASA annual award to deliver DASA/DCFS Family Partnership Program.

7/2009 - Present

Recipient of the \$50,000 DASA annual award to deliver Case Management Services for women and adolescents.

7/2008 - Present

Recipient of the \$25,000 Cook County annual award to deliver Partner Abuse Intervention Services to perpetrators of Domestic Violence.

2/2007 – Present

Recipient of the fee-for-service annual award to deliver Re-integration Treatment Program for the Department of Corrections.

9/2006 – Present

Recipient of the \$15,000 annual Cook County Community Transitional Reintegration Award for women to deliver outpatient and intensive outpatient substance abuse treatment.

7/2001

National Institute on Drug Abuse

A travel award for \$500 to present a poster at the MDMA/Ecstasy Science Convention of the National Institute of Drug Abuse, Washington, DC.

11/99

Finch University of Health Sciences/The Chicago Medical School

A travel award for \$300 to present a poster at the Association for Advancement of Behavior Therapy 33<sup>rd</sup> National Convention, Toronto, ON.

6/28/98 – 7/3/98

New England Educational Institute

A travel grant for \$300 to attend a summer symposium with Dr. Marsha Linehan.

05/26/98 – 09/01/98

Acute Rehabilitation Unit

The Veterans Affairs Hospital at North Chicago

Summer traineeship award for \$3,500 to complete 500 hours of clinical training.

9/1/97 – 9/1/2000

Finch University of Health Sciences/The Chicago Medical School

University Fellowship: \$4,000 per year

PUBLICATIONS:

Isyanov, E.V. (2009). The Effectiveness of Brief Cognitive-Behavioral Workshop on the Emotional States of Russian-speaking Immigrants Residing in the United States. Unpublished doctoral dissertation, Northcentral University, Prescott Valley, Arizona, USA.

Isyanov, E. V., & Calamari, J. E. (2004). Does stress perception mediate the relationship between anxiety sensitivity and anxiety and depression symptoms? Anxiety, Stress and Coping: An International Journal.

Martin, E. M., Isyanov, E. V., O'Neill J. R., McKirnan, D., Powers, C., & Hope, B. (2002, February). Working memory defects in circuit party MDMA users. Journal of International Neuroscience, 8(2), 288.

Isyanov, E.V., O'Neill, J. M., McKirnan, D., Hope, B. & Martin E. M. (2001, July). Program Abstract of the MDMA/Ecstasy Science Convention of the National Institute on Drug Abuse, Washington, DC. MDMA/

Calamari, J.E., Isyanov, E.V., & Grollman, J. (2000, March). Do Learning Experiences Impact Fear of Anxiety Beliefs? Program Abstract of the Anxiety Disorders Association of America 20<sup>th</sup> National Convention, Washington, DC.

Isyanov, E.V. (1999). Anxiety sensitivity, stress, and stress-coping strategies. Unpublished master's thesis, Finch University of Health Sciences/The Chicago Medical School, North Chicago, Illinois, USA.

Isyanov, E. V., Calamari, J. E., & Grollman, J. (1999, November). Anxiety Sensitivity, Perceived Stress, and Coping. Program Abstract of the Association for Advancement of Behavior Therapy 33<sup>rd</sup> National Convention, Toronto, ON.

Assisted in the editing of the MMASH manual and Brief Alcohol Strategies and Intervention for College Students (BASICS): Dimeff, L. A., Baer, J. S., Kivlahan, D. R., & Marlatt, G. A. (1998). BASICS (Brief Alcohol Strategies and Intervention for College Students) (1<sup>st</sup> ed.). New York: Guilford Press.

PRESENTATIONS AT PROFESSIONAL MEETINGS:

Chatman, A. & Isyanov, E. (2011, March). Understanding ASAM: The Basics and Beyond.

Presentation was delivered at the Behavioral Services Center Training Workshop.

Deer, D. & Isyanov, E. (2011, March). Effectively Working with Perpetrators of Domestic Violence:

Domestic Violence and Substance Abuse. Presentation was delivered at the Behavioral Services Center Training Webinar.

Tatarsky, A. & Isyanov, E. (2011, March). Integrative Harm Reduction Psychotherapy. Presentation was delivered at the Behavioral Services Center Training Webinar.

Tatarsky, A. & Isyanov, E. (2010, October). Integrative Harm Reduction Psychotherapy for Substance Using Patients/Clients: Rationale, Theory, and Clinical Technique – II. Presentation was delivered at the Behavioral Services Center Training Webinar.

Chatman, A. & Isyanov, E. (2010, August). Understanding ASAM: The Basics and Beyond. Presentation was delivered at the Behavioral Services Center Training Workshop.

Parks, G. & Isyanov, E. (2010, June). Relapse Prevention Therapy. Presentation was delivered at the Behavioral Services Center Training Workshop.

Tatarsky, A. & Isyanov, E. (2010, February). Integrative Harm Reduction Psychotherapy for Substance Using Patients/Clients: Rationale, Theory, and Clinical Technique – I. Presentation was delivered at the Behavioral Services Center Training Webinar.

Deer, D. & Isyanov, E. (2009, December). Effectively Working with Perpetrators of Domestic Violence: Domestic Violence and Substance Abuse. Presentation was delivered at the Behavioral Services Center Training Webinar.

Martin, E. M., Isyanov, E. V., O'Neill J. R., McKirnan, D., Powers, C., & Hope, B. (2002, February). Working Memory Defects in Circuit Party MDMA Users: A Preliminary Study. Paper was presented at the International Neuroscience Convention, Toronto, ON.

Isyanov, E.V., O'Neill, J. M., McKirnan, D., Hope, B. & Martin E. M. (2001, July). Working Memory and MDMA Use Among Gay Circuit Party Attendees. Poster session presented at the MDMA/Ecstasy Science Convention of the National Institute on Drug Abuse, Washington, DC. MDMA/Ecstasy Research: Advances, Ch

Calamari, J.E., Isyanov, E.V., & Grollman, J. (2000, March). Do Learning Experiences Impact Fear of Anxiety Beliefs? Poster session presented at the annual meeting of the Anxiety Disorders Association of America National Convention, Washington, DC.

Isyanov, E. V., Calamari, J. E., & Grollman, J. (1999, November). Anxiety Sensitivity, Perceived Stress, and Coping. Poster session presented at the Association for Advancement of Behavior Therapy 33<sup>rd</sup> National Convention, Toronto, O

**Mark Shukhman, M.D., Ph.D**

General Psychiatry, Geriatric Psychiatry, Addiction Psychiatry, Consultations, Education  
Evanston Northwestern Healthcare  
9669 N Kenton Ave # 209  
Skokie, IL 60076  
(847) 563-4488 – voice mail,- pager

**CERTIFICATION AND MEDICAL LICENSURE:**

- Diplomat, American Board of Geriatric Psychiatry (2006)
- Diplomat, American Board of Psychiatry and Neurology (2004)
- Diplomat, Federal State Medical Board of Medical Examiners (2001)
- Diplomat, Educational Commission for Foreign Medical Graduates (1998)

**MEDICAL PRACTICE:**

- Private practice: 2001 - current.
- Rush North Shore Medical Center, Skokie, IL – outpatient practice, inpatient practice, consultation liaison service. Special interests in addiction, dementia, mood and anxiety problems. Teaching and lecturing, research.
- Behavioral Services Center, Skokie, IL. 5/2005 – current. Addiction treatment center. Medical Director.
- Blue Tower Institute, Chicago, IL. 2004 – current. Instruction and coaching the board eligible psychiatrist in interviewing and presentation skills for the American Board of Psychiatry and Neurology.
- Skokie Rehabilitation Center, Skokie, IL. Outpatient practice. 2001 – 6/2005.
- Lake Cook Behavioral Health, Arlington Hts, IL. 2003 – 5/2005. Medication management part of the split therapy provided by psychologists/counselors .
- Fellow, Geriatric Psychiatry, Northwestern University, Chicago, IL. 6/2002 – 6/2003. Experience in inpatient and outpatient psychiatry, medication management, electroconvulsive therapy, individual, family, and group psychotherapy for older adults and caregivers; liaison to general medical and geriatric services; Extensive training in diagnosis and management of dementia at Northwestern University Cognitive Neurology and Alzheimer's Disease Center. Working with multidisciplinary staff, residents, and students.
- Psychiatrist on call, 1999- 2003. Evanston Medical Healthcare. Evanston, IL
- Attending psychiatrist (1989 – 1991). Community Mental Health Clinic. Kiev, Ukraine

**EDUCATION:**

- Post-Graduate Fellowship, Geriatric Psychiatry, Northwestern University, Chicago, IL. 2002 to 6/2003
- Residency in General Psychiatry, Northwestern University, Chicago, IL. 2000 – 2002
- Residency in General Psychiatry, Chicago Medical School/ Finch University of Health Science, North Chicago, IL. 1998 – 2000.

- Advanced training in treatment of sexual dysfunctions. Loyola University Sexual Dysfunctions Clinic. Loyola University, Chicago, 2002.
- Advanced Training in Psychiatry, Kiev Medical School, Kiev, Ukraine. 1990 – 1991.
- M.D. Kiev Medical School, Kiev, Ukraine. 1990.
- Ph.D. Combined degree in Theoretical Mathematics and Education. Kiev Shevchenko University, Kiev, Ukraine. 1984

#### HONORS & AWARDS:

- Resident Of The Year award. American Psychiatric Association. 155th annual meeting. Philadelphia, Pennsylvania (2002)
- Eli Lilly Fellow at The 2001 U.S. Psychiatric & Mental Health Congress.
- Graduated with “Distinction”. Kiev Medical School, Kiev, Ukraine (1990)
- National Student Contest in Psychiatry. Second Prize Award, 1989, 1990. Kiev. Ukraine.
- Kiev Medical School: Scholarship Award for Excellence in Academic Performance. (1984-1990), Commendation for Outstanding Academic Performance (1990).
- Kiev Shevchenko University: Dean’s List (1984)

#### TEACHING, RESEARCH EXPERIENCE, PRESENTATIONS, ARTICLES:

- Grand Rounds Presentations (CME – accredited):
- St. Francis Medical Center, Chicago, IL, 2004. Dementia, Delirium, Depression. June 2005.
- Early recognition of Dementia. November 2005.
- Behavioral Disturbances in Dementia, 2006
- “Beat the Boards”, American Board of Psychiatry and Neurology preparation course; faculty. 2004 – current.
- National Speaker Bureau member for Pfizer, Novartis, Reckitt Benckiser, Forest Pharmaceuticals. (2003 – current)
- Host of the Weekly Radio Show on topics related to mental health. Radio 1330 AM WKTA Chicago, (2002 – 2004); Columnist for the Russian language newspaper “7 Days” – weekly articles on topics of psychiatry and psychology.
- Regular presentations for The Chicagoland Association of Russian Speaking Physicians on the topics in modern psychiatry, 2002 - ongoing
- Lecturer, White Crane Health Center. Bi-weekly educational lectures on mental health and behavioral medicine issues. 2002 - 2003.
- Lecturer, “Introductory course to American Healthcare System”. Partners in Healthcare. The Cleveland Clinic Foundation international exchange program for foreign physicians. Cleveland, 1996-98.
- Isyanov E, Shukhman M: Anxiety sensitivity as a predictor of psychiatric morbidity and ineffective coping strategies in first year medical students. Chicago Medical School. 2002
- Research on cultural differences in expression of psychiatric illnesses. Geriatric Psychiatry Program at Northwestern University and Council for Jewish Elderly. Chicago, 2003.
- Publications: original research, articles and learning materials on mathematical applications to biology and medicine. Kiev Medical School press, Kiev State University press. 1986-1991
- Articles on alternative medicine in psychiatric practice. Kiev, 1988 - 1991

**Randall Webber**  
rwebber@behavioralservices.us

## EDUCATION

M.P.H., School of Public Health, University of Illinois at Chicago  
B.A. (Psychology), University of Illinois at Chicago.

## CERTIFICATION

Illinois CADC (Certified Alcohol and Other Drug Counselor) in progress

## PROFESSIONAL EXPERIENCE

- Principal Consultant (March 2009-Present). JRW Behavioral Health Services, Evanston, IL ([www.randallwebber.com](http://www.randallwebber.com))
- Director-External Training and Glattc Center on Criminal Justice (September 2006-February 2009). TASC-Illinois, Chicago, IL
- Director Of Training And Publications (October 1993-September 2006) Lighthouse Institute at Chestnut Health Systems, Bloomington, Illinois
- Training Manager (October 2000-September 2003). School of Social Work, Illinois State University, Normal, Illinois
- Consultant, Business & Executive Services (January 1993-August 1993)
- Lutheran General Behavioral Health Corporation (formerly Parkside Medical Services), Park Ridge, Illinois
- Adult Program Manager (April 1992-December 1992). Parkside Lodge of Mundelein, Mundelein, Illinois
- Business Services Consultant/Coordinator of Executive Services (January 1992-March 1992). Parkside Lodge of Mundelein
- Business Services Consultant (April 1990-December 1991). Parkside Lutheran Hospital, Park Ridge, Illinois. 117
- Interim Director of Adult Services (December 1989-April 1990). Parkside Lodge Of Mundelein
- Program Director (May 1989-December 1989). Parkside Recovery Center At Lutheran General Hospital-Lincoln Park, Chicago, Illinois
- Consultant, Cocaine Treatment Services (August 1986-March 1992), Parkside Medical Services Corporation
- Community Relations Representative (August 1986-April 1989) Parkside Recovery Center At Lutheran General Hospital- Lincoln Park, Chicago, Illinois
- Prevention Specialist (July 1985-July 1986). Illinois Department Of Alcoholism And Substance Abuse, (Dasa), Chicago, Illinois
- Manager, Prevention Program Development & Management Section (June 1984-June 1985). Dasa, Chicago, Illinois
- State Prevention Coordinator (June 1978-May 1984). Illinois Dangerous Drugs Commission (Ddc), Chicago, Illinois
- Drug Information Coordinator/Adolescent Counselor (September 1974-May 1978). Alternatives, Inc., Chicago, Illinois
- Consultant in Chemical Dependency (May 1973-August 1974). (Self-Employed).

- Residential Adolescent Counselor/Hotline Coordinator (October 1971-April 1973), Gates House, Inc., Wilmette, IL
- Outreach Worker (June-September 1971). Barrington Committee On Drug Abuse, Barrington, Illinois

#### TEACHING EXPERIENCE

- Temporary Adjunct Instructor-Department of Psychology, Loyola University of Chicago (September-December 2007)
- Adjunct Instructor (1986-1993). National-Louis University, Graduate Program, Department of Human Services, Evanston, IL
- Adjunct Instructor (1983-1984). Felician College (Later Montay College), Department of Psychology, Chicago, IL
- Cooperating Teacher (1971-1974). Chicago Public High School for Metropolitan Studies, (Chicago, IL.) 118

#### PROFESSIONAL MEMBERSHIPS

- American Public Health Association
- Illinois Public Health Association
- Illinois Alcoholism and Drug Abuse Association

#### VOLUNTEER EXPERIENCE

- Staff Member (July 1979-1986, 1998, 1999). Illinois Teenage Institute On Substance Abuse, Monticello, Illinois (1998, 1999-Galesburg, IL)
- Staff Member (Spring 1980-1985). Region 2 Operation Snowball, Zion, Illinois.
- Founder and Coordinator (April 1970-September 1971). Drug Information & Counseling Service, Lake Forest College, Lake Forest, Illinois
- Task Forces And Committees
- Illinois Attorney General's Task Force on Healthcare and Methamphetamine: Member (2004-2006)
- Illinois Department of Human Services, Office of Alcoholism And Substance Abuse/Illinois Department Of Children And Family Services: Dasa/Dcfs Initiative Advisory Committee (2000-2005). Member: Training Subcommittee (2004-2005); Member: Emerging Drugs Subcommittee (2004-2005)
- Great Lakes Addiction Technology Transfer Center: Chairperson, Scientific Review Subcommittee, Science to Service Committee (2002-2005). Illinois Department Of Human Services, Office Of Alcoholism And Substance Abuse: Training Needs And Implementation Task Force (1998-2000)
- Illinois Department Of Human Services, Bureau Of Prevention: Substance Abuse/Domestic Violence Interdisciplinary Task Force (1998-2003)
- National Institute on Drug Abuse: Cocaine Discussion Group/Media Campaign Development Group (1985-1986)

#### TRAINING AND CONSULTATION CLIENTS

Representative clients for prevention, clinical, scientific and industrial consultation and training services include:

- Federal, State and County Agencies: 119
- National Institute on Drug Abuse
- Illinois Department of Alcoholism and Substance Abuse
- Illinois Department of Public Health
- Illinois Department of Mental Health and Developmental Disabilities
- Illinois State Police
- Illinois Department of Corrections
- Illinois Department of Children and Family Services
- Alabama Department of Mental Health
- Circuit Court of Cook County-Adult & Juvenile Probation Department
- Michigan Judicial Institute
- State of Michigan Department of Community Health
- Administrative Office of the Illinois Courts
- Indiana Department of Family and Social Services Administration
- Lake County (IL) Department of Health
- Hospitals and Health Care Agencies:
- University of Illinois Hospitals and Clinics
- Illinois Masonic Hospital
- Grant Hospital
- Weiss Memorial Hospital
- St. Joseph Hospital
- Michael Reese Hospital
- Ravenswood Hospital Behavioral Health (all of the preceding in Chicago, IL)
- Loyola University Hospital, (Maywood, IL)
- Lutheran Center on Substance Abuse (Park Ridge, IL)
- Lake Forest Hospital (Lake Forest, IL)
- Hyland Center (St. Louis, MO)
- Carl Vinson VA Medical Center (Dublin, GA)
- Universities:
- Notre Dame University
- Northwestern University
- DePaul University
- Eastern Illinois University
- University of Chicago
- Sangamon State University-Center for Legal Studies
- Northeastern Illinois University
- Southern Illinois University/School of Social Work
- University of Illinois at Springfield
- Private Business and Industry:
- First National Bank of Chicago (now First Chicago)
- Marriott Corporation
- Commerce Clearing House
- Hyatt Hotels Corporation
- A T & T
- Illinois Bell Telephone

- Harris Bank
- Hit and Miss
- USG Corporation
- Chrysler of Canada (Brampton, Ontario)
- Cotter & Co.
- Other:
- Chicago Blackhawks Hockey Team
- American Bar Association
- Prevention Resource Center/Prevention First, Inc.
- Youth Workers Training Foundation
- Public Safety Officers Foundation
- Glenbrook Hotline
- Great Lakes Addiction Technology Transfer Center
- Drug Abuse Treatment Association of Rhode Island
- Illinois Alcoholism and Drug Dependence Association
- Prevent Child Abuse-Illinois
- Michigan Association of Community Mental Health Boards
- Minnesota Association of Resources for Recovery and Chemical Health
- Loraine County (Ohio) Access and Retention Project
- Southwestern/Pacific Addiction Technology

#### PROFESSIONAL CONFERENCE PRESENTATIONS:

- Illinois Secretary of Advanced Probation Officer DUI Symposium (2010)
- Illinois Secretary of DUI Symposium (2009)
- Southern Illinois Methamphetamine and Others Drugs Conference (2008, 2009, 2010)
- TASC National Conference (2007)
- Illinois Alcohol and Drug Dependence Association Conference (2007)
- Illinois Alcohol and Other Drug Abuse Professional Counselor Association Fall/Spring Conferences (2005, 2006, 2007, 2008, 2009)
- Ohio Addiction Studies Institute (2006, 2007)
- Matrix Institute Key Supervisor Conference (2007)
- American Public Health Association Annual Conference (2006)
- Prevent Child Abuse Illinois Conference (2006)
- Illinois Court Probations Services Conference (2006)
- Ohio Community Corrections Association Annual Conference (2006)
- Illinois Association of Student Assistance Professionals Annual Conference (2006).
- The Impact of Methamphetamine on Agriculture, Health Care and Child Welfare, Bloomington, IL (2005).
- Circuit Court of Cook County, Juvenile Probation Services Annual Conference, Countryside, IL (1990, 1995, 1999, 2005, 2006, 2008)
- Circuit Court of Cook County, Adult Probation Services Annual Conference, Bensenville, IL (1989, 1992, 1993, 1997, 2005, 2006)
- Northern Illinois Employee Assistance Professionals Association, Annual Conference, Palatine, IL (2005).

- Joint Meeting on Adolescent Substance Abuse Treatment Effectiveness, Washington, D.C. (2005)
- Campus Alcohol and Traffic Safety Conference, Springfield, IL (2004)
- Michigan Judicial Institute (2000, 2001, 2003, 2006, 2008)
- Minnesota Association of Resources for Recovery and Chemical Health Fall Conference, St. Paul, MN (2003)
- Illinois Department on Aging 17th Annual Elder Rights Conference (2003)
- Haymarket House Annual Conference (2002, 2003)
- American Psychological Association Annual Conference (2002)
- Cape Cod Symposium on Addictive Disorders (2002)
- South Dakota Chemical Dependency Association (2002)
- Michigan Association of Community Mental Health Boards 2nd Annual Conference (2001)
- Illinois Department of Human Services, *Safety, Sobriety and Justice*, Annual Domestic Violence/Substance Abuse Interdisciplinary Conference (1999, 2000, 2001)
- Illinois Alcoholism and Other Drug Abuse Professionals Certification Association Fall/Spring Conferences (1996, 1999, 2003-2010)
- Illinois Student Assistance Professionals Conference (1996, 1997, 2006)
- Prevent Child Abuse-Illinois (1995, 2006, 2008)
- Employee Assistance Professionals Association-Illinois Chapter Annual Conference (1994, 2005,)
- Employee Assistance Professionals Association National Conference (1991)
- National Conference on Sexual Addiction/Compulsivity (1990, 1991)
- American Occupational Medicine Association Conference (1988)
- Advanced Midwest Institute on Alcoholism (1987)
- American College Health Association Conference, (1987)
- American Probation and Parole Association Conference (1986)
- Third National Symposium on Psychosocial Factors In Emergency Medicine, (1982)
- Illinois Institute on Alcoholism and Substance Abuse (1984, 1985, 1986)
- Illinois Institute on Drug Abuse (1980, 1981, 1982, 1983)
- Drug Abuse Council of Illinois (1977)

#### PUBLICATIONS, MONOGRAPHS AND PAPERS

White, William L. & Webber, Randall (2006). La Historia del Tratamiento Farmacológico para los Desórdenes del Uso de la Sustancia (The History of Pharmacological Treatment for Substance Use Disorders). In: F. López-Muñoz, F. & Alamo, C. (Eds.), *La Historia de la Psicofarmacología*, Tomo II, Madrid: Editorial Médica Panamericana. 122.

Webber, R & White, W.L. (2005). *Methamphetamine and Other Amphetamines: A Primer for Criminal Justice Personnel*. Bloomington, IL: Lighthouse Institute Publications.

Webber, Randall & White, William L. (2003). *The Future of Substance Abuse*. *Counselor*, 4(4): 18-21.

White, William L. & Webber, Randall. (2003). *Substance Use Trends: History and Principles*. *Counselor*, 4(3): 18-20.

White, W., Woll, P and Webber, R. (2003). *Project SAFE: Best Practices Resource Manual*. Chicago, IL: Illinois Department of Human Service, Office of Alcoholism and Substance Abuse.

Dennis, M.L., Webber, J.R., White, W.L., Senay, E., et. al. (1996). *Global Appraisal of Individual Needs (GAIN) Vol. 1: Administration, scoring and interpretation*. Bloomington, IL: Chestnut Health Systems.

Webber, Randall (1991). "Cocaine Dependency and Sexual Compulsion" (1991), *American Journal of Preventive Psychiatry and Neurology*, 3(1).

Webber, Randall (1989). "Cocaine and Sexuality." *Parkside Magazine* 2(2), Parkside Publishing Co., Park Ridge, IL.

Webber, Randall (1989). "Cocaine Triggers." *Parkside Magazine* 2(1).

Webber, Randall (1988). "Cocaine Hunger." *Parkside Magazine*, 1(2).

Webber, Randall (1988). "Cocaine and Loss of Control." *Parkside Magazine*, 1(1).

Webber, Randall (1986). "Cocaine: 22 Questions That Could Save Your Life" Park Ridge, IL: Parkside Medical Services Corporation

Webber, Randall (1986). "Cocaine: Questions and Answers." Park Ridge, IL: Parkside Medical Services Corporation.

Webber, Randall (1985). "The Double Standard Behind Drugs and Alcohol." *Health Matters*, 4(3), Evanston, IL: Northwestern University Health Service

Webber, Randall (1985). "Drug Addiction Takes on New Meaning." *Ibid*.

Webber, Randall (1985). "Pro-Drug Influences on American Youth." *Emergency Medical Services*, 4(1).

Webber, Randall (1977). "World's Worst Dope." *Drug Survival News*, 5(5). 123

Webber, Randall (1976). "Cocaine." *GRASSROOTS*, Madison, Ws.

Webber, Randall (1976). "MDA." *GRASSROOTS*.

Kealy, Edward R. & Webber, Randall (1975). "Street Drug Analysis Programs: Whom Do They Serve?" *Journal of Psychedelic Drugs* (Now Journal of Psychoactive Drugs), 7(3).

Webber, Randall & Kealy, Edward R. (1975). "A Review of Street Drug Analysis Results: 1970-1974." *Pacific Information Series on Street Drugs*, 4(5).

Webber, Randall & White, William L. (1995). *PCP and the Hallucinogens*. Bloomington, IL: Lighthouse Institute Publications.

White, William L. & Webber, Randall (1995). *Cocaine and Other CNS Stimulants*. Bloomington, IL: Lighthouse Institute Publications.

White, William L. & Webber, Randall (1995). *Volatile Solvents and Other Inhalants* (1995). Bloomington, Illinois: Lighthouse Institute Publications.

White, William L. & Webber, Randall (1979). "The Use and Abuse of Phencyclidine (PCP) in Illinois." In: *Drugs in Perspective*, National Drug Abuse Center for Training and Resource Development, Gaithersburg, Md.

#### VIDEOTAPES

—Methamphetamine and Domestic Violence, Illinois Department of Human Services, Springfield, IL, 2005.

"Introduction to Street Drug Pharmacology, Hazelden Publications, Center City, MN, 1988 (No longer available).

"Cocaine Abuse and Dependency, Illinois Addictions Counselor Credentialing Board, Springfield, IL, 1986.

"Treatment of Cocaine Dependency, Illinois Addictions Counselor Credentialing Board, 1986. 124

MICHAEL A. FLETCHER, Psy.D., HS-BCP, CPAIP  
mfletcher@behavioralservices.us

EXPERIENCE

BEHAVIORAL SERVICES CENTER, PC. Skokie, Illinois, USA

*Program Manager* 2013

Strategically examine organizational structure, processes, and programs to develop and advance their effectiveness. Increase client base by 30% by expanding existing programs and developing new ones. Develop contracts with community agencies, DCFS, the court organization, the State, and other stakeholders within the mental health and substance abuse community. Teach in the CADC School and the Domestic Violence Program to certify Partner Abuse Intervention Professionals. Conduct professional presentations to school districts, state attorney's office, and state agencies. Supervise doctoral psychology interns, office staff, and regular program staff. Conduct psychotherapy, case management, and group counseling for substance abusers, domestic violence perpetrators, and individuals with mental illnesses.

COLUMBIA COLLEGE OF MISSOURI 2008-Present

PHOENIX UNIVERSITY 2009-Present

WEBSTER UNIVERSITY 2008-2010

*Adjunct Faculty*

Conducted lectures in graduate studies in Theories of Personality, Counseling Psychology; Substance Abuse Treatment, and Psycho-diagnostic Assessment, and Psychometrics. Conducted labs in the administration of psychological tests (WISC-IV, WAIS-III, MMPI-2, MMPIA, Sentence Incompletion, Rorschach and TAT.).

Conduct lectures in undergraduate studies in the Human Services, Sociology, Criminal Justice, Research Design, History and Systems of Psychology, and Introduction of Clinical and Counseling Psychology; emphasizing theories, interventions and techniques. Grade class assignments, midterms, finals, and research papers. Counsel students in professional development and career choices.

19<sup>TH</sup> JUDICIAL CIRCUIT, LAKE COUNTY, Vernon Hills, Illinois, USA

*Assistant Director* 2005-2013

Governed the operations and management of all resources for a residential treatment facility operated by the 19<sup>th</sup> Judicial Circuit. Designed, developed, and implemented a number of new programs and initiatives. Coordinated the divisional training programs and strategies. Developed organizational strategies for employee relations, increase morale, and leadership. Coached Unit Managers and guided them in leadership development. Coordinated and supervised the effective management of clinical and administrative aspects of service delivery to juvenile offenders in outpatient treatment, detention, probation, and residential programs. Administered and ensured compliance with policies, procedures and rules established by the Illinois Courts, the Judges of Lake County Court, and state statute. Developed the divisional budget using the Zero base principles and monitor the spending of the budget.

ALLENDALE ASSOCIATION, Lake Villa, Illinois, USA

***Clinical Program Manager/ LSCI Senior Trainer*** 2002-2005

***Unit Coordinator*** 2000-2002

Provided clinical direction, supervision and consultation to unit supervisors, mental health specialists, and teachers' aids. Provided day-to-day supervision of assigned units. Managed the Unit budget, created staff schedules, and reconcile staff hours. Developed and implemented individual and group programs through the care, supervision, monitoring, and direction of the severely disturbed adolescent male and female residents. Provided career counseling for young adult male clients and taught independent living and social skills. Provided psychotherapy to children, adolescents, adults and families, as well as crisis intervention.

SHIM'S WHOLESALE MANUFACTURING, Kingston, Jamaica

***Marketing Consultant*** 1997

Provided quality leadership, supervision, and support of staff development. Reorganized the company to increase productivity and prevent closure. Managed the daily operations of the manufacturing company while maintaining the company's budget. Responsible for Organizational Development, recruitment, hiring and termination of employees. Developed sales and marketing plans; moving the company from a sales position of \$1million to \$8 million per month. Generated monthly sales and production reports and presented them to the Receiving Company and representatives of the managing bank organization.

SHELL COMPANY, (WI) LTD, JAMAICA, Kingston, Jamaica

***Sales & Marketing Supervisor/TQM Facilitator/ Internal Quality Auditor*** 1991-1996

Developed dealer network to expand market share. Designed and implemented advertisement programs. Sold and processed sales order to networker dealers and retailers of Liquefied Petroleum Gas (LPG). Calculated market price of LPG for network dealers, retailers, and end users/consumers. Conducted agency quality audits against ISO900 standards. Conducted TQM training to new and existing employees.

## **EDUCATION**

ARGOSY UNIVERSITY/ILLINOIS SCHOOL OF PROFESSIONAL PSYCHOLOGY,  
Schaumburg, IL

**Doctor of Psychology (Psy.D.) in Clinical Psychology** 2005

**Masters of Arts (MA), Clinical Psychology** 2003

NATIONAL-LOUIS UNIVERSITY, Evanston, Illinois, USA

**Master of Arts (MA), Health Psychology** (all but Thesis, transferred to Argosy University) 2001

**Bachelor of Arts (BA), Applied Behavioral Science** 2000

OJJDP/NIC (Specialized Leadership Training), Colorado, USA

**OJJDP/NIC Correctional Leadership Development** 2007

## **OJJDP/NIC Executive Excellence 2011**

A Safe Place & South Suburban Family Center & the State of Illinois, USA  
**Domestic Violence Training and Certification**

### **EDUCATIONAL ACHIEVEMENTS**

- Recipient of Leadership Scholarship, Garrett Evangelical Theological Seminary 2011
- Recipient of Scholarship Award, Association for Applied Therapeutic Humor (AATH) 2005
- Recipient of Scholarship Award, Multicultural Committee, ISPP, Schaumburg, Illinois 2001
- Human Service Board Certified Practitioner – HS-BCP, Illinois
- Illinois Certified Partner Abuse Intervention Professional (ICPAIP)
- Certified User of the Ontario Domestic Assault Risk Assessment (ODARA)

### **PROFESSIONAL PRESENTATIONS**

Fletcher, M. A (July 5, 2012). *Leadership in a Changing World: Understanding the Psychology of Leadership and You*. Guest Presenter. School of Business, Leadership and Ethics, University of Technology, Jamaica.

Fletcher, M. A (August 29, 2009). *Professionalism and Ethics in the Workplace*. Workshop. Presented to Juvenile Probation and Detention Services, The 19<sup>th</sup> Judicial Circuit, Lake County, Illinois.

Fletcher, M. A (September 25, 2009). *How Does Juvenile Court Respond to Domestic Violence Cases?* Invited Panelist. Law Seminar, The Illinois Bar Association.

Fletcher, M. A., Cisneros, M. G., & Hampton, L (October 20-21, 2010). *Understanding the Dynamics of Domestic Violence and the Court's Response*. Fall Conference, The Illinois Probation and Court Services Association (IPCSA), Peoria, Illinois.

Fletcher, M. A., & Cisneros, M. G. (October 28, 2010). *Keeping Children Safe When Domestic Violence is Present within Families*. Creating, Maintaining and Sustaining Safe Space in Congregations. Not in Our Pews: Teaming up to End Domestic Violence Conference. Project SAFE, Olympia Resort, Oconomowoc, Wisconsin.

Fletcher, M. A., & Cisneros, M. G. (November 4, 2010). *How to Effectively Interact with and Assist the Positive Development of At-risk Youth*. YCC Youth Build, Waukegan, Illinois.

Cisneros, C. G., Ryan, C. M., & Fletcher, M. A. (October 29, 2009). *Managing Domestic Violence Related Trauma and Depression*. Panelist. The First Annual Solution Conference, Save Lives, Save Souls: A religious Response to Domestic Violence, Depression and Trauma. The Agape Life Outreach Center, Skokie, Illinois.

Fletcher, M. A. (February 13, 2010). *The seven Principles of Highly Effective Marriage*. The Agape Life Outreach Center, Skokie, Illinois.



**MA Extern: Chicago Commons**

**09/2009-06/ 2010**

*Supervised by Susana Zarankin, PsyD, 20 hours per week*

- Provided group psycho-education in the Spanish language for Latino adults at the Education and Training Center
- Provided individual therapy for adults at the Education and Training Center
- Play therapy with children who had developmental delays, anxiety disorders, and oppositional behavior at Paulo Freire Family Center
  - Provided positive discipline skills for clients' parents at Paulo Freire Family Center
  - Provided therapy to adults with depression and substance abuse at the Education and Training Center
- Reduce/eliminate children's behavioral problems in classroom setting

Community Service Practicum Extern: Heartland International Health Center 2009

*Supervised by Kimberly Tester, 8-10 hours per week*

- Conducted needs assessments of Rogers Park and surrounding areas
- Data entry
- Attended round-table discussions

**OTHER CLINICAL EXPERIENCE**

Volunteer at Cross Cultural Solutions, South Africa

2012

Little Bright Stars Educare Centere, Capetown, South Africa

- Provided behavioral management in a daycare setting, which consisted of a classroom of approximately twenty-three children ages 3-6
- Provided assistance in math, reading, and classroom activities such as singing and story-telling

Research Assistant: Pediatric Stress and Anxiety Disorders Clinic  
University of Illinois at Chicago

2007

- Administered and scored evidence-based research interviews
- Wrote brief research reports using SPSS and testing software
- Data entry, analysis, and management
- Interfaced effectively with interdisciplinary team of clinicians, social workers, and medical doctors

Research Assistant: Disruptive Behaviors Clinic  
University of Illinois at Chicago

2007

- Administered and scored evidence-based research interviews
- Wrote brief research reports using SPSS and testing software
- Data entry, analysis, and management

**TEACHING EXPERIENCE**

Teaching Assistant

Biopsychosocial Bases of Health and Dysfunction I 08/2012-12/2012  
Adler School of Professional Psychology, Chicago, IL  
Neil Bockian, PhD

- Facilitated small group discussions on psychopathology
- Assisted in creating critical thinking questions for the class
- In-class presentation on Selective Mutism
- Assisted in grading midterm and final exams
- Provided presentation feedback for students

Parenting Instructor: Haymarket Center 11/2009-12/2009  
Chicago, Illinois

- Taught Adlerian parenting classes to incarcerated women
- Taught positive discipline strategies
- Facilitated group discussion
- Initiated experiential activities that taught effective parenting strategies

### **CERTIFICATIONS**

Certified Alcohol and Drug Counselor Training Program  
Behavioral Services Center, Skokie, IL 09/2013-12/2013

Certified Alcohol and Drug Counselor Training Program  
Behavioral Services Center, Skokie, IL 09/2013-12/2013

Twenty hours of Partner Abuse Intervention Program (PAIP)  
Behavioral Services Center, Skokie, IL 11/2013

Forty hours of Domestic Violence Training  
Chicago Metropolitan Battered Women's Network, Chicago, IL 09/2013

### **PROFESSIONAL PRESENTATION**

- Alcocer, C. (2012, June). *Minority Children with Selective Mutism*. Poster Presented at The Multifaceted Themes of Diversity Conference at the Adler School of Professional Psychology, Chicago, IL
- Alcocer, C. (2009, June). *Assessment of mental health care in the near north side of Chicago*. Poster presented at the Community Service Colloquium at Adler School of Professional Psychology, Chicago, IL

### **WORK EXPERIENCE:**

Site Director: Newton Learning Tutoring Program 2008-2013  
Stowe Elementary, Chicago, Illinois

- Responsible for overall operation of the site (school)
- Recruit students, parents, and teachers at Chicago Public School open houses, fairs, and student recruitment days
- Provide behavioral management with students (children) when needed
- Ensure that all teachers follow appropriate curriculum and have required materials
- Process paperwork related to students and teachers (e.g., pre-assessments/post-assessment tests, attendances, progress reports)

Inclusion Companion: Maine-Niles Association of Special Recreation      2008-2009  
Morton Grove, Illinois

- Maintained one-on-one assistance for assigned include youth with mental disability at summer camps
- Developed rapport with included youth and attended his or her physical needs when necessary
- Provided and planned activities for included individual with disabilities when youth was unable to accomplish provided activities by camp staff
- Took initiative to interact with and worked as a team-player with participant and family, peers, volunteers, and staff in the program
- Acted as liaison with participant's family and Inclusion Manager

Special Olympics Assistant: Maine-Niles Association of Special Recreation      2008  
Skokie, Illinois

- Assisted developmentally disabled children in Special Olympics Activities

Clerk: Newton Learning Tutoring Program      2007-2008  
Stowe Elementary, Chicago, Illinois

- Performed general office work as a clerk such as organizing and collecting attendance sheets, sign-in sheets, and making phone calls to parents of children who are absent

Third Grade Teacher's Assistant: Newton Learning Tutoring Program      2005-2006  
Lloyd Elementary, Chicago, Illinois

- Tutored third grade children
- Provided performance and behavioral management in classroom setting
- Provided translation for Spanish speaking students who were not fluent in English

**AWARDS:**

- Recipient, Office of the Cook County Treasurer Maria Pappas Award of Excellence for commitment and dedication to the Ecuadorian community
- Recipient, General Consulate of Ecuador in Chicago certificate of gratitude for participating in the radio marathon benefiting volcano victims of Tungurahua, Ecuador

CONTRACT NO. 1453-13396B

EXHIBIT 2

Schedule of Compensation

Section E. Budget

SCT No. 2455-13396  
 Recidivism Reduction Mini-Seed Grants

**PRICE PROPOSAL/BUDGET DETAIL**

The Proposer declares that it has carefully examined the Request for Proposal documents, the Proposal Forms, General and Special Conditions and Specifications identified as Document Number 1453-13396 for the Recidivism Reduction Mini-Seed Grants, as prepared by Cook County and has become familiar with all of the conditions under which it must be carried out and understands that by submitting proposed pricing on these pages, Proposer waives all right to plead any misunderstanding regarding the same. Any category of expense not applicable to the budget may be deleted. Indirect costs are not allowable.

**Budget Detail**

**A. Personnel**

List each position by title and name of employee, if available. Show the annual salary rate and the percentage of time to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization.

Name/Position	Computation	Cost
Eugene J. [unclear] Director	5% of salary	5,000.00
Randall [unclear] Director	20% of salary	2,000.00
Michael [unclear] Program Man	10% of salary	3,000.00
Carol [unclear] [unclear]	0	0
Paul [unclear]	0	0

SUB-TOTALS 10,000.00

**B. Fringe Benefits**

Fringe benefits should be based on actual known costs or an established formula. Fringe benefits are for the personnel listed in budget category (A) and only for the percentage of time devoted to the project. Fringe benefits on overtime hours are limited to FICA, Workman's Compensation, and Unemployment Compensation.

Name/Position	Computation	Cost
N/A		

SUB-TOTAL \$ 0

**TOTAL PERSONNEL AND FRINGE BENEFITS \$ 10,000.00**

**C. Travel**

Itemize travel expenses of project personnel by purpose. Show the basis of computation (e.g., six people to 3-day training at \$X airfare, \$X lodging, \$X subsistence). In training projects, travel and meals for trainees should be listed separately. Show the number of trainees and the unit costs involved.

Identify the location of travel, if known. Travel for consultants will only be reimbursed for resources traveling from more than 50 miles outside of Cook County and shall be consistent with Cook County travel reimbursement policies. All travel shall be pre-approved by the Justice Advisory Council.

Purpose of Travel	Location	Item	Computation	Cost
N/A				

TOTAL \$ 0

**D. Supplies**

List items by type. Generally, supplies include any materials that are expendable or consumed during the course of the project.

Supply Items	Computation	Cost
N/A		

TOTAL \$ 0

**E. Other Costs**

List items (e.g., rent, reproduction, telephone, janitorial or security services, and investigative or confidential funds) by major type and the basis of the computation. For example, provide the square footage and the cost per square foot for rent, or provide a monthly rental cost and how many months to rent.

Description	Computation	Cost
N/A		

TOTAL \$ 0

**Budget Summary-** When you have completed the budget worksheet, transfer the totals for each category to the spaces below. Compute the total direct costs and the total project costs. Indicate the amount of Federal funds requested and the amount of non-Federal funds that will support the project.

Budget Category	Amount
A Personnel	\$ 10,000.00
B Fringe Benefits	\$ 0
C Travel	\$ 0
D Supplies	\$ 0
E Other Costs	\$ 0
Grand Total	\$ 10,000.00

CONTRACT NO. 1453-13396B

EXHIBIT 3

Evidence of Insurance

**Certificate of Insurance (Proof of Coverage) Date Issued: 5/28/2014**

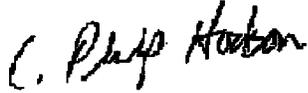
THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND, OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

Insured Name and Mailing Address*	Program Administrator
Behavioral Services Center, PC c/o: Eugene Isyanov 8707 Skokie Blvd. Ste. 207 Skokie, IL 60077	Administered By: CPH and Associates 711 S. Dearborn, Suite 205 Chicago, IL 60605 P. 312-987-9823 F. 312-987-0902 info@cphins.com Underwritten By: Philadelphia Indemnity Insurance Company
*Additional insured locations are often requested by individual business owners who have more than one office. Your coverage is portable, meaning that you are covered at any location for practice under the occupation(s) listed on your policy.	

Coverage		
<b>Policy #:</b> PHCP072670	<b>Effective Date:</b> 02/01/2014	<b>Expiration Date:</b> 02/01/2015
THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.		

Limits of Liability		Coverage Part
EACH OCCURRENCE <i>(Per individual claim)</i>	AGGREGATE <i>(Total amount per policy year)</i>	
\$1 million	\$3 million	Professional Liability
\$1,000,000	\$3,000,000	Commercial General Liability Includes: General Liability, Fire & Water Legal Liability, and Personal Liability
\$15,000	\$15,000	Property Coverage
\$1 million	\$3 million	Supplemental Liability
Unlimited	Unlimited	Defense Expense Coverage
\$100,000	\$100,000	State Licensing Board Investigation Defense Coverage
\$15,000	\$15,000	Assault Coverage
\$10,000	\$35,000	Deposition Expense Benefit
\$5,000/person	\$50,000	Medical Expense Coverage
\$15,000	\$15,000	First Aid Coverage

Description/Special Provisions:

Certificate Holder	
Cook County Employees, Officials, and Personnel RFP No. 1453-13396 118 North Clark St Chicago, IL 60602	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
Holder has also been added to the policy as an additional insured:** <u> X </u> Yes/ <u> </u> No **If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).	Authorized Representative  C. Philip Hodson

DISCLAIMER: The Certificate of Insurance does not constitute a contract between the issuing insurer(s), authorized representative or producer, and the certificate holder, nor does it affirmatively or negatively amend, extend, or alter the coverage afforded by the policies listed thereon.

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY**

**Additional Insured Endorsement**

This endorsement modifies insurance provided under the following:

**ALLIED HEALTHCARE PROVIDERS PROFESSIONAL  
AND SUPPLEMENTAL LIABILITY POLICY**

In consideration of the premium paid, this policy is amended as follows:

**Cook County Employees, Officials, and Personnel** is hereby added as an Additional Insured, solely for **Damages** arising out of a **Professional Incident** covered under this policy. The **Professional Incident** must arise out of services provided by the **Insured**, under contract with **Cook County Employees, Officials, and Personnel**.

**Cook County Employees, Officials, and Personnel**  
**RFP No. 1453-13396**  
**118 North Clark St**  
**Chicago, IL 60602**

Effective 5/27/2014

All other terms and conditions of this Policy remain unchanged. This endorsement is part of your Policy and takes effect on the effective date of your Policy, unless another effective date is shown below.

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Policy #: PHCP072670  
Effective on or after: 05/27/2014  
Issued to: Behavioral Services Center, PC  
Expiration date: 02/01/2015

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Endorsement #:PHCP-06

By:



Jamie Maguire, Authorized Representative

EXHIBIT 4

Economic Disclosure Statement (EDS) Forms

ECONOMIC DISCLOSURE STATEMENT

**ECONOMIC DISCLOSURE STATEMENT  
AND EXECUTION DOCUMENT  
INDEX**

<u>Section</u>	<u>Description</u>	<u>Pages</u>
Instructions	Instructions for Completion of EDS	EDS i - ii
1	Certifications	EDS 1, 2
2	Economic and Other Disclosures, Affidavit of Child Support Obligations and Disclosure of Ownership Interest	EDS 3 – 9
3	Sole Proprietor Signature Page	EDS 10a/b/c
4	Partnership Signature Page	EDS 11/a/b/c
5	Limited Liability Corporation Signature Page	EDS 12a/b/c
6	Corporation Signature Page	EDS 13a/b/c
7	Cook County Signature Page	EDS 14

## ECONOMIC DISCLOSURE STATEMENT

### INSTRUCTIONS FOR COMPLETION OF ECONOMIC DISCLOSURE STATEMENT AND EXECUTION DOCUMENT

This Economic Disclosure Statement and Execution Document ("EDS") is to be completed and executed by every Bidder on a County contract, every party responding to a Request for Proposals or Request for Qualifications ("Proposer"), and others as required by the Chief Procurement Officer. If the Undersigned is awarded a contract pursuant to the procurement process for which this EDS was submitted (the "Contract"), this Economic Disclosure Statement and Execution Document shall stand as the Undersigned's execution of the Contract.

**Definitions.** Capitalized terms used in this EDS and not otherwise defined herein shall have the meanings given to such terms in the Instructions to Bidders, General Conditions, Request for Proposals, Request for Qualifications, or other documents, as applicable.

**"Affiliated Entity"** means a person or entity that, directly or indirectly: controls the Bidder, is controlled by the Bidder, or is, with the Bidder, under common control of another person or entity. Indicia of control include, without limitation, interlocking management or ownership; identity of interests among family members; shared facilities and equipment; common use of employees; and organization of a business entity following the ineligibility of a business entity to do business with the County under the standards set forth in the Certifications included in this EDS, using substantially the same management, ownership or principals as the ineligible entity.

**"Bidder," "Proposer," "Undersigned," or "Applicant,"** is the person or entity executing this EDS. Upon award and execution of a Contract by the County, the Bidder, Proposer, Undersigned or Applicant, as the case may be, shall become the Contractor or Contracting Party.

**"Proposal,"** for purposes of this EDS, is the Undersigned's complete response to an RFP/RFQ, or if no RFQ/RFP was issued by the County, the "Proposal" is such other proposal, quote or offer submitted by the Undersigned, and in any event a "Proposal" includes this EDS.

**"Code"** means the Code of Ordinances, Cook County, Illinois available through the Cook County Clerk's Office website (<http://www.cookctyclerk.com/sub/ordinances.asp>). This page can also be accessed by going to [www.cookctyclerk.com](http://www.cookctyclerk.com), clicking on the tab labeled "County Board Proceedings," and then clicking on the link to "Cook County Ordinances."

**"Contractor" or "Contracting Party"** means the Bidder, Proposer or Applicant with whom the County has entered into a Contract.

**"EDS"** means this complete Economic Disclosure Statement and Execution Document, including all sections listed in the Index and any attachments.

**"Lobby" or "lobbying"** means to, for compensation, attempt to influence a County official or County employee with respect to any County matter.

**"Lobbyist"** means any person or entity who lobbies.

**"Prohibited Acts"** means any of the actions or occurrences which form the basis for disqualification under the Code, or under the Certifications hereinafter set forth.

**Section 1: Certifications.** Section 1 sets forth certifications that are required for contracting parties under the Code. Execution of this EDS constitutes a warranty that all the statements and certifications contained, and all the facts stated, in the Certifications are true, correct and complete as of the date of execution.

**Section 2: Economic and Other Disclosures Statement.** Section 2 is the County's required Economic and Other Disclosures Statement form. Execution of this EDS constitutes a warranty that all the information provided in the EDS is true, correct and complete as of the date of execution, and binds the Undersigned to the warranties, representations, agreements and acknowledgements contained therein.

## ECONOMIC DISCLOSURE STATEMENT

### INSTRUCTIONS FOR COMPLETION OF ECONOMIC DISCLOSURE STATEMENT AND EXECUTION DOCUMENT

**Sections 3,4,5,6,and 7: Execution Forms.** The Bidder executes this EDS, and the Contract, by completing and signing three copies of the appropriate Signature Page. Section 3 is the form for a sole proprietor; Section 4 is the form for a partnership or joint venture; Section 5 is the form for a Limited Liability Corporation, and Section 6 is the form for a corporation. Proper execution requires THREE ORIGINALS; therefore, the appropriate Signature Page must be filled in, three copies made, and all three copies must be properly signed, notarized and submitted. The forms may be printed and completed by typing or hand writing the information required.

**Required Updates.** The information provided in this EDS will be kept current. In the event of any change in any information provided, including but not limited to any change which would render inaccurate or incomplete any certification or statement made in this EDS, the Undersigned will supplement this EDS up to the time the County takes action, by filing an amended EDS or such other documentation as is requested.

**Additional Information.** The County's Governmental Ethics and Campaign Financing Ordinances, impose certain duties and obligations on persons or entities seeking County contracts, work, business, or transactions. For further information please contact the Director of Ethics at (312) 603-4304 (69 W. Washington St. Suite 3040, Chicago, IL 60602) or visit our web-site at [www.cookcountygov.com](http://www.cookcountygov.com) and go to the Ethics Department link. The Bidder must comply fully with the applicable ordinances.

## ECONOMIC DISCLOSURE STATEMENT

### CERTIFICATIONS (SECTION 1)

THE FOLLOWING CERTIFICATIONS ARE MADE PURSUANT TO STATE LAW AND THE CODE. THE UNDERSIGNED IS CAUTIONED TO CAREFULLY READ THESE CERTIFICATIONS PRIOR TO SIGNING THE SIGNATURE PAGE. SIGNING THE SIGNATURE PAGE SHALL CONSTITUTE A WARRANTY BY THE UNDERSIGNED THAT ALL THE STATEMENTS, CERTIFICATIONS AND INFORMATION SET FORTH WITHIN THESE CERTIFICATIONS ARE TRUE, COMPLETE AND CORRECT AS OF THE DATE THE SIGNATURE PAGE IS SIGNED. THE UNDERSIGNED IS NOTIFIED THAT IF THE COUNTY LEARNS THAT ANY OF THE FOLLOWING CERTIFICATIONS WERE FALSELY MADE, THAT ANY CONTRACT ENTERED INTO WITH THE UNDERSIGNED SHALL BE SUBJECT TO TERMINATION.

#### **A. PERSONS AND ENTITIES SUBJECT TO DISQUALIFICATION**

No person or business entity shall be awarded a contract or sub-contract, for a period of five (5) years from the date of conviction or entry of a plea or admission of guilt, civil or criminal, if that person or business entity:

- 1) Has been convicted of an act committed, within the State of Illinois, of bribery or attempting to bribe an officer or employee of a unit of state, federal or local government or school district in the State of Illinois in that officer's or employee's official capacity;
- 2) Has been convicted by federal, state or local government of an act of bid-rigging or attempting to rig bids as defined in the Sherman Anti-Trust Act and Clayton Act. Act. 15 U.S.C. Section 1 et seq.;
- 3) Has been convicted of bid-rigging or attempting to rig bids under the laws of federal, state or local government;
- 4) Has been convicted of an act committed, within the State, of price-fixing or attempting to fix prices as defined by the Sherman Anti-Trust Act and the Clayton Act. 15 U.S.C. Section 1, et seq.;
- 5) Has been convicted of price-fixing or attempting to fix prices under the laws the State;
- 6) Has been convicted of defrauding or attempting to defraud any unit of state or local government or school district within the State of Illinois;
- 7) Has made an admission of guilt of such conduct as set forth in subsections (1) through (6) above which admission is a matter of record, whether or not such person or business entity was subject to prosecution for the offense or offenses admitted to; or
- 8) Has entered a plea of nolo contendere to charge of bribery, price-fixing, bid-rigging, or fraud, as set forth in sub-paragraphs (1) through (6) above.

In the case of bribery or attempting to bribe, a business entity may not be awarded a contract if an official, agent or employee of such business entity committed the Prohibited Act on behalf of the business entity and pursuant to the direction or authorization of an officer, director or other responsible official of the business entity, and such Prohibited Act occurred within three years prior to the award of the contract. In addition, a business entity shall be disqualified if an owner, partner or shareholder controlling, directly or indirectly, 20 % or more of the business entity, or an officer of the business entity has performed any Prohibited Act within five years prior to the award of the Contract.

**THE UNDERSIGNED HEREBY CERTIFIES THAT:** The Undersigned has read the provisions of Section A, Persons and Entities Subject to Disqualification, that the Undersigned has not committed any Prohibited Act set forth in Section A, and that award of the Contract to the Undersigned would not violate the provisions of such Section or of the Code.

#### **B. BID-RIGGING OR BID ROTATING**

THE UNDERSIGNED HEREBY CERTIFIES THAT: In accordance with 720 ILCS 5/33 E-11, neither the Undersigned nor any Affiliated Entity is barred from award of this Contract as a result of a conviction for the violation of State laws prohibiting bid-rigging or bid rotating.

#### **C. DRUG FREE WORKPLACE ACT**

**THE UNDERSIGNED HEREBY CERTIFIES THAT:** The Undersigned will provide a drug free workplace, as required by Public Act 86-1459 (30 ILCS 580/2-11).

#### **D. DELINQUENCY IN PAYMENT OF TAXES**

**THE UNDERSIGNED HEREBY CERTIFIES THAT:** The Undersigned is not an owner or a party responsible for the payment of any tax or fee administered by Cook County, by a local municipality, or by the Illinois Department of Revenue, which such tax or fee is delinquent, such as bar award of a contract or subcontract pursuant to the Code, Chapter 34, Section 34-129.

#### **E. HUMAN RIGHTS ORDINANCE**

No person who is a party to a contract with Cook County ("County") shall engage in unlawful discrimination or sexual harassment against any individual in the terms or conditions of employment, credit, public accommodations, housing, or provision of County facilities, services or programs (Code Chapter 42, Section 42-30 et seq).

## ECONOMIC DISCLOSURE STATEMENT

### F. ILLINOIS HUMAN RIGHTS ACT

**THE UNDERSIGNED HEREBY CERTIFIES THAT:** It is in compliance with the the Illinois Human Rights Act (775 ILCS 5/2-105), and agrees to abide by the requirements of the Act as part of its contractual obligations.

### G. MACBRIDE PRINCIPLES, CODE CHAPTER 34, SECTION 34-132

If the primary contractor currently conducts business operations in Northern Ireland, or will conduct business during the projected duration of a County contract, the primary contractor shall make all reasonable and good faith efforts to conduct any such business operations in Northern Ireland in accordance with the MacBride Principles for Northern Ireland as defined in Illinois Public Act 85-1390.

### H. LIVING WAGE ORDINANCE PREFERENCE (COOK COUNTY CODE, CHAPTER 34, SECTION 34-127;

The Code requires that a living wage must be paid to individuals employed by a Contractor which has a County Contract and by all subcontractors of such Contractor under a County Contract, throughout the duration of such County Contract. The amount of such living wage is determined from time to time by, and is available from, the Chief Financial Officer of the County.

For purposes of this EDS Section 4, H, "Contract" means any written agreement whereby the County is committed to or does expend funds in connection with the agreement or subcontract thereof. The term "Contract" as used in this EDS, Section 4, I, specifically excludes contracts with the following:

- 1) Not-For Profit Organizations (defined as a corporation having tax exempt status under Section 501(C)(3) of the United State Internal Revenue Code and recognized under the Illinois State not-for -profit law);
- 2) Community Development Block Grants;
- 3) Cook County Works Department;
- 4) Sheriffs Work Alternative Program; and
- 5) Department of Correction inmates.

ECONOMIC DISCLOSURE STATEMENT

REQUIRED DISCLOSURES (SECTION 2)

**1. DISCLOSURE OF LOBBYIST CONTACTS**

List all persons or entities that have made lobbying contacts on your behalf with respect to this contract:

Name

Address

None

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**2. LOCAL BUSINESS PREFERENCE DISCLOSURE; CODE, CHAPTER 34, SECTION 34-151(p);**

"Local Business" shall mean a person authorized to transact business in this State and having a bona fide establishment for transacting business located within Cook County at which it was actually transacting business on the date when any competitive solicitation for a public contract is first advertised or announced and further which employs the majority of its regular, full time work force within Cook County, including a foreign corporation duly authorized to transact business in this State and which has a bona fide establishment for transacting business located within Cook County at which it was actually transacting business on the date when any competitive solicitation for a public contract is first advertised or announced and further which employs the majority of its regular, full time work force within Cook County.

a) Is Bidder a "Local Business" as defined above?

Yes  No

b) If yes, list business addresses within Cook County:

8707 Skokie Blvd, #207  
Skokie, IL 60077

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c) Does Bidder employ the majority of its regular full-time workforce within Cook County?

Yes  No

**3. THE CHILD SUPPORT ENFORCEMENT ORDINANCE (PREFERENCE (CODE, CHAPTER 34, SECTION 34-366))**

Every Applicant for a County Privilege shall be in full compliance with any child support order before such Applicant is entitled to receive or renew a County Privilege. When delinquent child support exists, the County shall not issue or renew any County Privilege, and may revoke any County Privilege.

**All Applicants are required to review the Cook County Affidavit of Child Support Obligations attached to this EDS (EDS-8) and complete the following, based upon the definitions and other information included in such Affidavit.**

ECONOMIC DISCLOSURE STATEMENT

**4. REAL ESTATE OWNERSHIP DISCLOSURES.**

The Undersigned must indicate by checking the appropriate provision below and providing all required information that either:

a) The following is a complete list of all real estate owned by the Undersigned in Cook County:

PERMANENT INDEX NUMBER(S):

None  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(ATTACH SHEET IF NECESSARY TO LIST ADDITIONAL INDEX NUMBERS)

OR:

b)  The Undersigned owns no real estate in Cook County.

**5. EXCEPTIONS TO CERTIFICATIONS OR DISCLOSURES.**

If the Undersigned is unable to certify to any of the Certifications or any other statements contained in this EDS and not explained elsewhere in this EDS, the Undersigned must explain below:

\_\_\_\_\_  
\_\_\_\_\_

If the letters, "NA", the word "None" or "No Response" appears above, or if the space is left blank, it will be conclusively presumed that the Undersigned certified to all Certifications and other statements contained in this EDS.

ECONOMIC DISCLOSURE STATEMENT

**COOK COUNTY DISCLOSURE OF OWNERSHIP INTEREST STATEMENT**

The Cook County Code of Ordinances (§2-610 et seq.) requires that any Applicant for any County Action must disclose information concerning ownership interests in the Applicant. This Disclosure of Ownership Interest Statement must be completed with all information current as of the date this Statement is signed. Furthermore, this Statement must be kept current, by filing an amended Statement, until such time as the County Board or County Agency shall take action on the application. The information contained in this Statement will be maintained in a database and made available for public viewing.

If you are asked to list names, but there are no applicable names to list, you must state NONE. An incomplete Statement will be returned and any action regarding this contract will be delayed. A failure to fully comply with the ordinance may result in the action taken by the County Board or County Agency being voided.

"Applicant" means any Entity or person making an application to the County for any County Action.

"County Action" means any action by a County Agency, a County Department, or the County Board regarding an ordinance or ordinance amendment, a County Board approval, or other County agency approval, with respect to contracts, leases, or sale or purchase of real estate.

"Entity" or "Legal Entity" means a sole proprietorship, corporation, partnership, association, business trust, estate, two or more persons having a joint or common interest, trustee of a land trust, other commercial or legal entity or any beneficiary or beneficiaries thereof.

This Disclosure of Ownership Interest Statement must be submitted by :

1. An Applicant for County Action and
2. An individual or Legal Entity that holds stock or a beneficial interest in the Applicant and is listed on the Applicant's Statement (a "Holder") must file a Statement and complete #1 only under Ownership Interest Declaration.

Please print or type responses clearly and legibly. Add additional pages if needed, being careful to identify each portion of the form to which each additional page refers.

This Statement is being made by the  Applicant or  Stock/Beneficial Interest Holder

This Statement is an:  Original Statement or  Amended Statement

**Identifying Information:**

Name: Behavioral Services Center D/B/A: \_\_\_\_\_ EIN NO.: 20-2845733

Street Address: 8707 Skokie Blvd, #207

City: Skokie State: IL Zip Code: 60077

Phone No.: (847) 673-8577

**Form of Legal Entity:**

- |   |                                      |   |  |
|---|--------------------------------------|---|--|
| <input type="checkbox"/> Sole Proprietor        | <input type="checkbox"/> Partnership | <input checked="" type="checkbox"/> Corporation | <input type="checkbox"/> Trustee of Land Trust |
| <input type="checkbox"/> Business Trust         | <input type="checkbox"/> Estate      | <input type="checkbox"/> Association            | <input type="checkbox"/> Joint Venture         |
| <input type="checkbox"/> Other (describe) _____ |                                      |   |  |

ECONOMIC DISCLOSURE STATEMENT

**SWORN FAMILIAL RELATIONSHIP DISCLOSURE FORM**

Pursuant to Section 2-582 of the Cook County Ethics Ordinance, any person\* doing business\* with Cook County must disclose, to the Cook County Board of Ethics, the existence of familial relationships\* to any person holding elective office in the State of Illinois, Cook County, or in any municipality within Cook County. Please print your responses.

Name of Owner/Employee: Eugen Iyann Title: Director  
Business Entity Name: Behavioral Services Center Phone: (847) 673-8577  
Business Entity Address: 8707 Stonic Blvd #207, Stonic IL 60077

The following familial relationship exists between the owner or any employee of the business entity contracted to do business with Cook County and any person holding elective office in the State of Illinois, Cook County, or in any municipality within Cook County.

Owner/Employee Name	Related to:	Relationship:
1. <u>None</u>		
2. _____		
3. _____		
4. _____		
5. _____		

If more space is needed, attach an additional sheet following the above format.

There is no familial relationship that exists between the owner or any employee of the business entity contracted to do business with Cook County and any person holding elective office in the State of Illinois, Cook County, or in any municipality within Cook County.

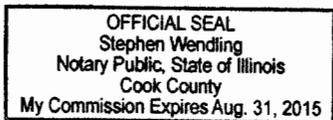
To the best of my knowledge and belief, the information provided above is true and complete.

[Signature] Date 5/29/14

Owner/Employee's Signature \_\_\_\_\_ Date \_\_\_\_\_  
Subscribe and sworn before me this 29 day of May, 20 14  
a Notary Public in and for Cook County

[Signature]  
(Signature)

NOTARY PUBLIC  
SEAL



My Commission expires 8/31/15

Completed forms must be filed within 30 days of the execution of any contract or lease with Cook County and should be mailed to:

**Cook County Board of Ethics**  
69 West Washington Street,  
Suite 3040  
Chicago, Illinois 60602

**ECONOMIC DISCLOSURE STATEMENT**

**SIGNATURE BY A SOLE PROPRIETOR**

**(SECTION 3)**

The Undersigned hereby certifies and warrants: that all of the statements, certifications and representations set forth in this EDS are true, complete and correct; that the Undersigned is in full compliance and will continue to be in compliance throughout the term of the Contract or County Privilege issued to the Undersigned with all the policies and requirements set forth in this EDS; and that all facts and information provided by the Undersigned in this EDS are true, complete and correct. The Undersigned agrees to inform the Chief Procurement Officer in writing if any of such statements, certifications, representations, facts or information becomes or is found to be untrue, incomplete or incorrect during the term of the Contract or County Privilege.

BUSINESS NAME: \_\_\_\_\_

BUSINESS ADDRESS: \_\_\_\_\_

BUSINESS TELEPHONE: \_\_\_\_\_ FAX NUMBER: \_\_\_\_\_

FEIN/SSN: \_\_\_\_\_

COOK COUNTY BUSINESS REGISTRATION NUMBER: \_\_\_\_\_

**SOLE PROPRIETOR'S SIGNATURE:** \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

DATE: \_\_\_\_\_

Subscribed to and sworn before me

this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

X \_\_\_\_\_

**Notary Public Signature**

My commission expires:

\_\_\_\_\_

**Notary Seal**

ECONOMIC DISCLOSURE STATEMENT

**SIGNATURE BY A PARTNERSHIP (AND/OR A JOINT VENTURE)**

**(SECTION 4)**

The Undersigned hereby certifies and warrants: that all of the statements, certifications and representations set forth in this EDS are true, complete and correct; that the Undersigned is in full compliance and will continue to be in compliance throughout the term of the Contract or County Privilege issued to the Undersigned with all the policies and requirements set forth in this EDS; and that all facts and information provided by the Undersigned in this EDS are true, complete and correct. The Undersigned agrees to inform the Chief Procurement Officer in writing if any of such statements, certifications, representations, facts or information becomes or is found to be untrue, incomplete or incorrect during the term of the Contract or County Privilege.

BUSINESS NAME: \_\_\_\_\_

BUSINESS ADDRESS: \_\_\_\_\_

BUSINESS TELEPHONE: \_\_\_\_\_ FAX NUMBER: \_\_\_\_\_

FEIN/SSN: \_\_\_\_\_

\*COOK COUNTY BUSINESS REGISTRATION NUMBER: \_\_\_\_\_

**SIGNATURE OF PARTNER AUTHORIZED TO EXECUTE CONTRACTS ON BEHALF OF PARTNERSHIP:**

\*BY: \_\_\_\_\_

DATE: \_\_\_\_\_

Subscribed to and sworn before me

My commission expires:

this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

X \_\_\_\_\_

\_\_\_\_\_

**Notary Public Signature**

**Notary Seal**

\* Attach hereto a partnership resolution or other document authorizing the individual signing this Signature Page to so sign on behalf of the Partnership.

ECONOMIC DISCLOSURE STATEMENT

SIGNATURE BY A CORPORATION

(SECTION 6)

The Undersigned hereby certifies and warrants: that all of the statements, certifications and representations set forth in this EDS are true, complete and correct; that the Undersigned is in full compliance and will continue to be in compliance throughout the term of the Contract or County Privilege issued to the Undersigned with all the policies and requirements set forth in this EDS; and that all facts and information provided by the Undersigned in this EDS are true, complete and correct. The Undersigned agrees to inform the Chief Procurement Officer in writing if any of such statements, certifications, representations, facts or information becomes or is found to be untrue, incomplete or incorrect during the term of the Contract or County Privilege.

BUSINESS NAME: Behavioral Services Center
BUSINESS ADDRESS: 8707 Skokie Blvd #207 Skokie IL 60077
BUSINESS TELEPHONE: (877) 673-8777 FAX NUMBER: (877) 568-0411
CONTACT PERSON: Eugene Ijames
FEIN: 20-2845733 \*CORPORATE FILE NUMBER:

PLEASE LIST THE FOLLOWING OFFICERS:

PRESIDENT: Eugene Ijames VICE PRESIDENT: Eugene Ijames
SECRETARY: Anna Ijames TREASURER: Travis Feldman

\*\*SIGNATURE OF PRESIDENT:
ATTEST: Anna Ijames (CORPORATE SECRETARY)

Subscribed to and sworn before me My commission expires: 8/31/15
this 29 day of May, 2014
X [Signature] Notary Public Signature
Notary Seal OFFICIAL SEAL Stephen Wendling Notary Public, State of Illinois Cook County My Commission Expires Aug. 31, 2015

\*If the corporation is not registered in the State of Illinois, a copy of the Certificate of Good Standing from the state of incorporation must be submitted with this Signature Page.
\*\*In the event that this Signature Page is signed by any persons than the President and Secretary, attach either a certified copy of the corporate by-laws, resolution or other authorization by the corporation, authorizing such persons to sign the Signature Page on behalf of the corporation.

**ECONOMIC DISCLOSURE STATEMENT**

**SIGNATURE BY A LIMITED LIABILITY CORPORATION**

**(SECTION 5)**

The Undersigned hereby certifies and warrants: that all of the statements, certifications and representations set forth in this EDS are true, complete and correct; that the Undersigned is in full compliance and will continue to be in compliance throughout the term of the Contract or County Privilege issued to the Undersigned with all the policies and requirements set forth in this EDS; and that all facts and information provided by the Undersigned in this EDS are true, complete and correct. The Undersigned agrees to inform the Chief Procurement Officer in writing if any of such statements, certifications, representations, facts or information becomes or is found to be untrue, incomplete or incorrect during the term of the Contract or County Privilege.

BUSINESS NAME: \_\_\_\_\_

BUSINESS ADDRESS: \_\_\_\_\_

BUSINESS TELEPHONE: \_\_\_\_\_ FAX NUMBER: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_

FEIN: \_\_\_\_\_ \*CORPORATE FILE NUMBER: \_\_\_\_\_

MANAGING MEMBER: \_\_\_\_\_ MANAGING MEMBER: \_\_\_\_\_

\*\*SIGNATURE OF MANAGER: \_\_\_\_\_

ATTEST: \_\_\_\_\_

Subscribed to and sworn before me

this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

X \_\_\_\_\_

**Notary Public Signature**

**Notary Seal**

**\* If the LLC is not registered in the State of Illinois, a copy of a current Certificate of Good Standing from the state of incorporation must be submitted with this Signature Page.**

**\*\* Attach either a certified copy of the by-laws, articles, resolution or other authorization demonstrating such persons to sign the Signature Page on behalf of the LLC.**

COOK COUNTY SIGNATURE PAGE

(SECTION 7)

ON BEHALF OF THE COUNTY OF COOK, A BODY POLITIC AND CORPORATE OF THE STATE OF ILLINOIS, THIS CONTRACT IS HEREBY EXECUTED BY:

*John E. M.*

COOK COUNTY CHIEF PROCUREMENT OFFICER

DATED AT CHICAGO, ILLINOIS THIS 18 DAY OF July, 2014.

IN THE CASE OF A BID PROPOSAL, THE COUNTY HEREBY ACCEPTS:

THE FOREGOING BID/PROPOSAL AS IDENTIFIED IN THE CONTRACT DOCUMENTS FOR CONTRACT NUMBER

1453-13396 B

OR

ITEM(S), SECTION(S), PART(S): \_\_\_\_\_

\_\_\_\_\_

TOTAL AMOUNT OF CONTRACT: \$ 10,000<sup>00</sup> (DOLLARS AND CENTS)

FUND CHARGEABLE: \_\_\_\_\_

APPROVED AS TO FORM:

*Not required*

ASSISTANT STATE'S ATTORNEY  
(Required on contracts over \$1,000,000.00)