PROFESSIONAL SERVICES AGREEMENT

CONTRACT NO. 1453-13385B

RECIDIVISM REDUCTION DEMONSTRATION GRANTS

BETWEEN

COOK COUNTY GOVERNMENT

COOK COUNTY JUSTICE ADVISORY COUNCIL

AND

INSPIRATION CORPORATION

PROFESSIONAL SERVICES AGREEMENT

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AGREEMENT

This Agreement is made and entered into by and between the County of Cook, a public body corporate of the State of Illinois, on behalf of Office of the Chief Procurement Officer hereinafter referred to as "County" and Youth Outreach Services, doing business as a Corporation of the State of Illinois, hereinafter referred to as "Contractor".

BACKGROUND

The County of Cook issued a Request for Proposals "RFP" for Recidivism Reduction Demonstration Grants. Proposals were evaluated in accordance with the evaluation criteria published in the RFP. The Contractor was selected based on the proposal submitted and evaluated by the County representatives.

Contractor represents that it has the professional experience and expertise to provide the necessary services and further warrants that it is ready, willing and able to perform in accordance with the terms and conditions as set forth in this Agreement.

NOW, THEREFORE, the County and Contractor agree as follows:

TERMS AND CONDITIONS

ARTICLE 1: INCORPORATION OF BACKGROUND

The Background information set forth above is incorporated by reference as if fully set forth here.

ARTICLE 2: DEFINITIONS

a) Definitions

The following words and phrases have the following meanings for purposes of this Agreement:

"**Additional Services**" means those services which are within the general scope of Services of this Agreement, but beyond the description of services required under Article 3, and all services reasonably necessary to complete the Additional Services to the standards of performance required by this Agreement. Any Additional Services requested by the Department require the approval of the Chief Procurement Officer in a written modification to this Agreement before Contractor is obligated to perform those Additional Services and before the County becomes obligated to pay for those Additional Services.

"**Agreement**" means this Professional Services Agreement, including all exhibits attached to it and incorporated in it by reference, and all amendments, modifications or revisions made in accordance with its terms.

"**Chief Procurement Officer**" means the Chief Procurement Officer for the County of Cook and any representative duly authorized in writing to act on his behalf.

"**Department**" means the Cook County Using Department.

"**Services**" means, collectively, the services, duties and responsibilities described in Article 3 of this Agreement and any and all work necessary to complete them or carry them out fully and to the standard of performance required in this Agreement.

"**Subcontractor**" means any person or entity with whom Contractor contracts to provide any part of the Services, including subcontractors and subcontractors of any tier, suppliers and materials providers, whether or not in privity with Contractor.

b) Interpretation

i) The term "**include**" (in all its forms) means "include, without limitation" unless the context clearly states otherwise.

ii) All references in this Agreement to Articles, Sections or Exhibits, unless otherwise expressed or indicated are to the Articles, Sections or Exhibits of this Agreement.

iii) Words importing persons include firms, associations, partnerships, trusts, corporations and other legal entities, including public bodies, as well as natural persons.

iv) Any headings preceding the text of the Articles and Sections of this Agreement, and any table of contents or marginal notes appended to it, are solely for convenience or reference and do not constitute a part of this Agreement, nor do they affect the meaning, construction or effect of this Agreement.

v) Words importing the singular include the plural and vice versa. Words of the masculine gender include the correlative words of the feminine and neuter genders.

vi) All references to a number of days mean calendar days, unless expressly indicated otherwise.

c) Incorporation of Exhibits

The following attached Exhibits are made a part of this Agreement:

Exhibit 1	Scope of Services
Exhibit 2	Schedule of Compensation
Exhibit 3	Evidence of Insurance
Exhibit 4	Economic Disclosure Statement Forms

ARTICLE 3: DUTIES AND RESPONSIBILITIES OF CONTRACTOR

a) Scope of Services

This description of Services is intended to be general in nature and is neither a complete description of Contractor's Services nor a limitation on the Services that Contractor is to provide under this Agreement. Contractor must provide the Services in accordance with the standards of performance set forth in Section 3c. The Services that Contractor must provide include, but are not limited to, those described in Exhibit 1, Scope of Services and Time Limits for Performance, which is attached to this Agreement and incorporated by reference as if fully set forth here.

b) Deliverables

In carrying out its Services, Contractor must prepare or provide to the County various Deliverables. "**Deliverables**" include work product, such as written reviews, recommendations, reports and analyses, produced by Contractor for the County.

The County may reject Deliverables that do not include relevant information or data, or do not include all documents or other materials specified in this Agreement or reasonably necessary for the purpose for which the County made this Agreement or for which the County intends to use the Deliverables. If the County determines that Contractor has failed to comply with the foregoing standards, it has 30 days from the discovery to notify Contractor of its failure. If Contractor does not correct the failure, if it is possible to do so, within 30 days after receipt of notice from the County specifying the failure, then the County, by written notice, may treat the failure as a default of this Agreement under Article 9.

Partial or incomplete Deliverables may be accepted for review only when required for a specific and well-defined purpose and when consented to in advance by the County. Such Deliverables will not be considered as satisfying the requirements of this Agreement and partial or incomplete Deliverables in no way relieve Contractor of its commitments under this Agreement.

c) Standard of Performance

Contractor must perform all Services required of it under this Agreement with that degree of skill, care and diligence normally shown by a Contractor performing services of a scope and purpose and magnitude comparable with the nature of the Services to be provided under this Agreement. Contractor acknowledges that it is entrusted with or has access to valuable and confidential information and records of the County and with respect to that information, Contractor agrees to be held to the standard of care of a fiduciary.

Contractor must assure that all Services that require the exercise of professional skills or judgment are accomplished by professionals qualified and competent in the applicable discipline and appropriately licensed, if required by law. Contractor must provide copies of any such licenses. Contractor remains responsible for the professional and technical accuracy of all Services or Deliverables furnished, whether by Contractor or its Subcontractors or others on its behalf. All Deliverables must be prepared in a form and content satisfactory to the Department and delivered in a timely manner consistent with the requirements of this Agreement.

If Contractor fails to comply with the foregoing standards, Contractor must perform again, at its own expense, all Services required to be re-performed as a direct or indirect result of that failure. Any review, approval, acceptance or payment for any of the Services by the County does not relieve Contractor of its responsibility for the professional skill and care and technical accuracy of its Services and Deliverables. This provision in no way limits the County's rights against Contractor either under this Agreement, at law or in equity.

d) Personnel

i) **Adequate Staffing**

Contractor must, upon receiving a fully executed copy of this Agreement, assign and maintain during the term of this Agreement and any extension of it an adequate staff of competent personnel that is fully equipped, licensed as appropriate, available as needed, qualified and assigned exclusively to perform the Services. Contractor must include among its staff the Key Personnel and positions as identified below. The level of staffing may be revised from time to time by notice in writing from Contractor to the County and with written consent of the County, which consent the County will not withhold unreasonably. If the County fails to object to the revision within 14 days after receiving the notice, then the revision will be considered accepted by the County.

ii) **Key Personnel**

Contractor must not reassign or replace Key Personnel without the written consent of the County, which consent the County will not unreasonably withhold. "**Key Personnel**" means those job titles and the persons assigned to those positions in accordance with the provisions of this Section 3.d(ii). The Department may at any time in writing notify Contractor that the County will no longer accept performance of Services under this Agreement by one or more Key Personnel listed. Upon that notice Contractor must immediately suspend the services of the key person or persons and must replace him or them in accordance with the terms of this Agreement. A list of Key Personnel is found in Exhibit 1, Scope of Services.

iii) **Salaries and Wages**

Contractor and Subcontractors must pay all salaries and wages due all employees performing Services under this Agreement unconditionally and at least once a month without deduction or rebate on any account, except only for those payroll deductions that are mandatory by law or are permitted under applicable law and regulations. If in the performance of this Agreement Contractor underpays any such salaries or wages, the Comptroller for the County may withhold, out of payments due to Contractor, an amount sufficient to pay to employees underpaid the difference between the salaries or wages required to be paid under this Agreement and the salaries or wages actually paid these employees for the total number of hours worked. The amounts withheld may be disbursed by the Comptroller for and on account of Contractor to the respective employees to whom they are due. The parties acknowledge that this Section 3.d(iii) is solely for the benefit of the County and that it does not grant any third party beneficiary rights.

e) **Minority and Women's Business Enterprises Commitment**

In the performance of this Agreement, including the procurement and lease of materials or equipment, Contractor must abide by the minority and women's business enterprise commitment requirements of the Cook County Ordinance, (Article IV, Section 34-267 through 272) except to the extent waived by the Compliance Director. Contractor's completed MBE/WBE Utilization Plan evidencing its compliance with this requirement are a part of this Agreement, in Section 1 of the Economic Disclosure Statement, upon acceptance by the Compliance Director. Contractor must utilize minority and women's business enterprises at the greater of the amounts committed to by the Contractor for this Agreement in accordance with Section 1 of the Economic Disclosure Statement .

f) Insurance

Prior to the effective date of this Contract, the Contractor, at its cost, shall secure and maintain at all times, unless specified otherwise, until completion of the term of this Contract the insurance specified below.

Nothing contained in these insurance requirements is to be construed as limiting the extent of the Contractor's responsibility for payment of damages resulting from its operations under this Contract.

Contractor shall require all Subcontractors to provide the insurance required in this Agreement, or Contractor may provide the coverages for Subcontractors. All Subcontractors are subject to the same insurance requirements as Contractor or as specified otherwise. Contractor is responsible for any deductibles or self-insured retentions.

The Cook County Department of Risk Management maintains the right to modify, delete, alter or change these requirements.

Coverages

i) **Workers Compensation Insurance**
Workers' Compensation shall be in accordance with the laws of the State of Illinois or any other applicable jurisdiction.

The Workers Compensation policy shall also include the following provisions:

(1) Employers' Liability coverage with a limit of:
$500,000 each Accident
$500,000 each Employee
$500,000 Policy Limit for Disease

ii) **Commercial General Liability Insurance**
The Commercial General Liability shall be on an occurrence form basis (ISO Form CG 0001 or equivalent) to cover bodily injury, personal injury and property damage.

(1)	Each Occurrence	$ 1,000,000
(2)	General Aggregate	$ 2,000,000

The General Liability policy shall include the following coverages:

(1) All premises and operations;
(2) Contractual Liability;
(3) Products/Completed Operations;
(4) Severability of interest/separation of insureds clause

iii) **Commercial Automobile Liability Insurance**

When any vehicles are used in the performance if this contract, Contractor shall secure Automobile Liability Insurance for bodily injury and property damage arising from the Ownership, maintenance or use of owned, hired and non-owned vehicles with a limit no less than $1,000,000 per accident.

iv) **Professional Liability**

Contractor shall secure Professional Liability insurance covering any and all claims arising out of the performance or nonperformance of professional services for the County under this Agreement. This professional liability insurance shall remain in force for the life of the Contractor's obligations under this Agreement, and shall have a limit of liability of not less than $1,000,000 per claim with a deductible of not more than $100,000. If any such policy is written on a claims made form, the retroactive date shall be prior to or coincident with the effective date of this contract. Claims made form coverage, or extended reporting following the expiration or termination of this contract, shall be maintained by the Contractor for a minimum of two years following the expiration or early termination of this contract and the Contractor shall annually provide the County with proof of renewal.

Additional requirements

i) **Additional Insured**

The required insurance policies, with the exception of the Workers Compensation and Professional Liability, shall name Cook County, its officials, employees and agents as additional insureds with respect to operations performed. Contractor's insurance shall be primary and non-contributory with any insurance or self-insurance maintained by Cook County.

ii) **Qualification of Insurers**

All insurance companies providing coverage shall be licensed or approved by the Department of Insurance, State of Illinois, and shall have a financial rating no lower than (A-) VII as listed in A.M. Best's Key Rating Guide, current edition or interim report. Companies with ratings lower than (A-) VII will be acceptable only upon consent of the Cook County Department of Risk Management. The insurance limits required herein may be satisfied by a combination of primary, umbrella and/or excess liability insurance policies.

iii) **Insurance Notices**

The County will not allow the Contractor to commence any work under this Agreement until all insurance required under this Agreement is purchased and evidence of such is received and approved by the Chief Procurement Officer. Contractor shall provide the Office of the Chief Procurement Officer with thirty (30) days advance written notice in the event any required insurance will be cancelled, materially reduced or non-renewed. Contractor shall secure replacement coverage to comply with the stated insurance requirements and provide new certificates of insurance to the Office of the Chief Procurement Officer.

Prior to the date on which Contractor commences performance of its part of the work, Contractor shall furnish to the Office of the Chief Procurement Officer certificates of insurance maintained by Contractor. The receipt of any certificate of insurance does not constitute agreement by the County that the insurance requirements have been fully met or that the insurance policies indicated on the certificate of insurance are in compliance with insurance required above.

In no event shall any failure of the County to receive certificates of insurance required hereof or to demand receipt of such Certificates of Insurance be construed as a waiver of Contractor's obligations to obtain insurance pursuant to these insurance requirements.

iv) **Waiver of Subrogation Endorsements**

All insurance policies must contain a Waiver of Subrogation Endorsement in favor of Cook County.

g) Indemnification

The Contractor covenants and agrees to indemnify and save harmless the County and its commissioners, officials, employees, agents and representatives, and their respective heirs, successors and assigns, from and against any and all costs, expenses, attorney's fees, losses, damages and liabilities incurred or suffered directly or indirectly from or attributable to any claims arising out of or incident to the performance or nonperformance of the Contract by the Contractor, or the acts or omissions of the officers, agents, employees, contractors, subcontractors, licensees or invitees of the Contractor. The Contractor expressly understands and agrees that any Performance Bond or insurance protection required of the Contractor, or otherwise provided by the Contractor, shall in no way limit the responsibility to indemnify the County as hereinabove provided.

h) Confidentiality and Ownership of Documents

Contractor acknowledges and agrees that information regarding this Contract is confidential and shall not be disclosed, directly, indirectly or by implication, or be used by Contractor in any way, whether during the term of this Contract or at any time thereafter, except solely as required in the course of Contractor's performance hereunder. Contractor shall comply with the applicable privacy laws and regulations affecting County and will not disclose any of County's records, materials, or other data to any third party. Contractor shall not have the right to compile and distribute statistical analyses and reports utilizing data derived from information or data obtained from County without the prior written approval of County. In the event such approval is given, any such reports published and distributed by Contractor shall be furnished to County without charge.

All documents, data, studies, reports, work product or product created as a result of the performance of the Contract (the "Documents") shall be included in the Deliverables and shall be the property of the County of Cook. It shall be a breach of this Contract for the Contractor to reproduce or use any documents, data, studies, reports, work product or product obtained from the County of Cook or any Documents created hereby, whether such reproduction or use is for Contractor's own purposes or for those of any third party. During the performance of the Contract Contractor shall be responsible of any loss or damage to the Documents while they are in Contractor's possession, and any such loss or damage shall be restored at the expense of the Contractor. The County and its designees shall be afforded full access to the Documents and the work at all times.

i) Patents, Copyrights and Licenses

If applicable, Contractor shall furnish the Chief Procurement Officer with all licenses required for the County to utilize any software, including firmware or middleware, provided by Contractor as part of the Deliverables. Such licenses shall be clearly marked with a reference to the number of this County Contract. Contractor shall also furnish a copy of such licenses to the Chief Procurement Officer. Unless otherwise stated in these Contract documents, such licenses shall be perpetual and shall not limit the number of persons who may utilize the software on behalf of the County.

Contractor agrees to hold harmless and indemnify the County, its officers, agents, employees and affiliates from and defend, at its own expense (including reasonable attorneys', accountants' and Contractors' fees), any suit or proceeding brought against County based upon a claim that the ownership and/or use of equipment, hardware and software or any part thereof provided to the County or utilized in performing Contractor's services constitutes an infringement of any patent, copyright or license or any other property right.

In the event the use of any equipment, hardware or software or any part thereof is enjoined, Contractor with all reasonable speed and due diligence shall provide or otherwise secure for County, at the Contractor's election, one of the following: the right to continue use of the equipment, hardware or software; an equivalent system having the Specifications as provided in this Contract; or Contractor shall modify the system or its component parts so that they become non-infringing while performing in a substantially similar manner to the original system, meeting the requirements of this Contract.

j) Examination of Records and Audits

The Contractor agrees that the Cook County Auditor or any of its duly authorized representatives shall, until expiration of three (3) years after the final payment under the Contract, have access and the right to examine any books, documents, papers, canceled checks, bank statements, purveyor's and other invoices, and records of the Contractor related to the Contract, or to Contractor's compliance with any term, condition or provision thereof. The Contractor shall be responsible for establishing and maintaining records sufficient to document the costs associated with performance under the terms of this Contract.

The Contractor further agrees that it shall include in all of its subcontracts hereunder a provision to the effect that the subcontractor agrees that the Cook County Auditor or any of its duly authorized representatives shall, until expiration of three (3) years after final payment under the subcontract, have access and the right to examine any books, documents, papers, canceled checks, bank statements, purveyor's and other invoices and records of such subcontractor involving transactions relating to the subcontract, or to such subcontractor's compliance with any term, condition or provision thereunder or under the Contract.

In the event the Contractor receives payment under the Contract, reimbursement for which is later disallowed by the County, the Contractor shall promptly refund the disallowed amount to the County on request, or at the County's option, the County may credit the amount disallowed from the next payment due or to become due to the Contractor under any contract with the County.

To the extent this Contract pertains to Deliverables which may be reimbursable under the Medicaid or Medicare Programs, Contractor shall retain and make available upon request, for a period of four (4) years after furnishing services pursuant to this Agreement, the contract, books, documents and records which are necessary to certify the nature and extent of the costs of such services if requested by the Secretary of Health and Human Services or the Comptroller General of the United States or any of their duly authorized representatives. If Contractor carries out any of its duties under the Agreement through a subcontract with a related organization involving a value of cost of $10,000.00 or more over a 12 month period, Contractor will cause such subcontract to contain a clause to the effect that, until the expiration of four years after the furnishing of any service pursuant to said subcontract, the related organization will make available upon request of the Secretary of Health and Human Services or the Comptroller General of the United States or any of their duly authorized representatives, copies of said subcontract and any books, documents, records and other data of said related organization that are necessary to certify the nature and extent of such costs. This paragraph relating to the retention and production of documents is included because of possible application of Section 1861(v)(1)(I) of the Social Security Act to this Agreement; if this Section should be found to be inapplicable, then this paragraph shall be deemed inoperative and without force and effect.

k) Subcontracting or Assignment of Contract or Contract Funds

Once awarded, this Contract shall not be subcontracted or assigned, in whole or in part, without the advance written approval of the Chief Procurement Officer, which approval shall be granted or withheld at the sole discretion of the Chief Procurement Officer. In no case, however, shall such approval relieve the Contractor from its obligations or change the terms of the Contract. The Contractor shall not transfer or assign any Contract funds or any interest therein due or to become due without the advance written approval of the Chief Procurement Officer. The unauthorized subcontracting or assignment of the Contract, in whole or in part, or the unauthorized transfer or assignment of any Contract funds, either in whole or in part, or any interest therein, which shall be due or are to become due the Contractor shall have no effect on the County and are null and void.

Prior to the commencement of the Contract, the Contractor shall identify in writing to the Chief Procurement Officer the names of any and all subcontractors it intends to use in the performance of the Contract. The Chief Procurement Officer shall have the right to disapprove any subcontractor. Identification of subcontractors to the Chief Procurement Officer shall be in addition to any communications with County offices other than the Chief Procurement Officer. All subcontractors shall be subject to the terms of this Contract. Contractor shall incorporate into all subcontracts all of the provisions of the Contract which affect such subcontract. Copies of subcontracts shall be provided to the Chief Procurement Officer upon request.

The Contractor must disclose the name and business address of each subcontractor, attorney, lobbyist, accountant, Contractor and any other person or entity whom the Contractor has retained or expects to retain in connection with the Matter, as well as the nature of the relationship, and the total amount of the fees paid or estimated to be paid. The Contractor is not required to disclose employees who are paid or estimated to be paid. The Contractor is not required to disclose employees who are paid solely through the contractor's regular payroll. "Lobbyist" means any person or entity who undertakes to influence any legislation or administrative action on behalf of any person or entity other than:1) a not-for-profit entity, on an unpaid basis, or (2), himself. "Lobbyist" also means any person or entity any part of whose duties as an employee of another includes undertaking to influence any legislative or administrative action. If the Contractor is uncertain whether a disclosure is required under this Section, the Contractor must either ask the County, whether disclosure is required or make the disclosure.

The County reserves the right to prohibit any person from entering any County facility for any reason. All contractors and subcontractors of the Contractor shall be accountable to the Chief Procurement Officer or his designee while on any County property and shall abide by all rules and regulations imposed by the County.

l) Professional Social Services

In accordance with 34-146, of the Cook County Procurement Code, all Contractors or providers providing services under a Professional Social Service Contracts or Professional Social Services Agreements, shall submit an annual performance report to the Using Agency, i.e., the agency for whom the Contractor or provider is providing the professional social services, that includes but is not limited to relevant statistics, an empirical analysis where applicable, and a written narrative describing the goals and objectives of the contract or agreement and programmatic outcomes. The annual performance report shall be provided and reported to the Cook County Board of Commissioners by the applicable Using Agency within forty-five days of receipt. Failure of the Contractor or provider to provide an annual performance report will be considered a breach of contract or agreement by the Contractor or provider, and may result in termination of the Contract or agreement.

For purposes of this Section, a Professional Social Service Contract or Professional Social Service Agreement shall mean any contract or agreement with a social service provider, including other governmental agencies, nonprofit organizations, or for profit business enterprises engaged in the field of and providing social services, juvenile justice, mental health treatment, alternative sentencing, offender rehabilitation, recidivism reduction, foster care, substance abuse treatment, domestic violence services, community transitioning services, intervention, or such other similar services which provide mental, social or physical treatment and services to individuals. Said Professional Social Service Contracts or Professional Social Service Agreements do not include CCHHS managed care contracts that CCHHS may enter into with health care providers.

ARTICLE 4: TERM OF PERFORMANCE

a) Term of Performance

This Agreement takes effect when approved by the Chief Procurement Officer and its term shall begin on July 15, 2014 ("**Effective Date**") and continues until July 14, 2015, or until this Agreement is terminated in accordance with its terms.

b) Timeliness of Performance

i) Contractor must provide the Services and Deliverables within the term and within the time limits required under this Agreement, pursuant to the provisions of Section 4.a and Exhibit 1. Further, Contractor acknowledges that TIME IS OF THE ESSENCE and that the failure of Contractor to comply with the time limits described in this Section 4.b may result in economic or other losses to the County.

ii) Neither Contractor nor Contractor's agents, employees or Subcontractors are entitled to any damages from the County, nor is any party entitled to be reimbursed by the County, for damages, charges or other losses or expenses incurred by Contractor by reason of delays or hindrances in the performance of the Services, whether or not caused by the County.

c) Agreement Extension Option

The Chief Procurement Officer may at any time before this Agreement expires elect to extend this Agreement under the same terms and conditions as this original Agreement, except as provided otherwise in this Agreement, by notice in writing to Contractor. After notification by the Chief Procurement Officer, this Agreement must be modified to reflect the time extension in accordance with the provisions of Section 10.c.

ARTICLE 5: COMPENSATION

a) Basis of Payment

The County will pay Contractor according to the Schedule of Compensation in the attached Exhibit 2 for the successful completion of services.

b) Method of Payment

All invoices submitted by the Contractor shall be in accordance with the cost provisions according to the Schedule of Compensation in the attached Exhibit 2. The invoices shall contain a detailed description of the Deliverables for which payment is requested. All invoices shall reflect the amounts invoiced by and the amounts paid to the Contractor as of the date of the invoice, and shall be submitted together with a properly completed County Voucher form (29A). Invoices for new charges shall not include "past due" amounts, if any, which amounts must be set forth on a separate invoice. No payments shall be made with respect to invoices which do not include the County Voucher form or which otherwise fail to comply with the requirements of this paragraph. Contractor shall not be entitled to invoice the County for any late fees or other penalties.

c) Funding

The source of funds for payments under this Agreement is identified in Exhibit 2, Schedule of Compensation. Payments under this Agreement must not exceed the dollar amount shown in Exhibit 2 without a written amendment in accordance with Section 10.c.

d) Non-Appropriation

If no funds or insufficient funds are appropriated and budgeted in any fiscal period of the County for payments to be made under this Agreement, then the County will notify Contractor in writing of that occurrence, and this Agreement will terminate on the earlier of the last day of the fiscal period for which sufficient appropriation was made or whenever the funds appropriated for payment under this Agreement are exhausted. Payments for Services completed to the date of notification will be made to Contractor. No payments will be made or due to Contractor and under this Agreement beyond those amounts appropriated and budgeted by the County to fund payments under this Agreement.

e) Taxes

Federal Excise Tax does not apply to materials purchased by the County by virtue of Exemption Certificate No. 36-75-0038K. Illinois Retailers' Occupation Tax, Use Tax and Municipal Retailers' Occupation Tax do not apply to deliverables, materials or services purchased by the County by virtue of statute. The price or prices quoted herein shall include any and all other federal and/or state, direct and/or indirect taxes which apply to this Contract. The County's State of Illinois Sales Tax Exemption Identification No. is E-9998-2013-05.

f) Price Reduction

If at any time after the contract award, Contractor makes a general price reduction in the price of any of the Deliverables, the equivalent price reduction based on similar quantities and/or considerations shall apply to this Contract for the duration of the Contract period. For purposes of this Section 5.f., Price Reduction, a general price reduction shall include reductions in the effective price charged by Contractor by reason of rebates, financial incentives, discounts, value points or other benefits with respect to the purchase of the Deliverables. Such price reductions shall be effective at the same time and in the same manner as the reduction Contractor makes in the price of the Deliverables to its prospective customers generally.

g) Contractor Credits

To the extent the Contractor gives credits toward future purchases of goods or services, financial incentives, discounts, value points or other benefits based on the purchase of the materials or services provided for under this Contract, such credits belong to the County and not any specific using department. Contractor shall reflect any such credits on its invoices and in the amounts it invoices the County.

ARTICLE 6: DISPUTES

Any dispute arising under the Contract between the County and Contractor shall be decided by the Chief Procurement Officer. The complaining party shall submit a written statement detailing the dispute and specifying the specific relevant Contract provision(s) to the Chief Procurement Officer. Upon request of the Chief Procurement Officer, the party complained against shall respond to the complaint in writing within five days of such request. The Chief Procurement Officer will reduce her decision to writing and mail or otherwise furnish a copy thereof to the Contractor. The decision of the Chief Procurement Officer will be final and binding. Dispute resolution as provided herein shall be a condition precedent to any other action at law or in equity. However, unless a notice is issued by the Chief Procurement Officer indicating that additional time is required to review a dispute, the parties may exercise their contractual remedies, if any, if no decision is made within sixty (60) days following notification to the Chief Procurement Officer of a dispute. No inference shall be drawn from the absence of a decision by the Chief Procurement Officer. Notwithstanding a dispute, Contractor shall continue to discharge all its obligations, duties and responsibilities set forth in the Contract during any dispute resolution proceeding unless otherwise agreed to by the County in writing.

ARTICLE 7: COMPLIANCE WITH ALL LAWS

The Contractor shall observe and comply with the laws, ordinances, regulations and codes of the Federal, State, County and other local government agencies which may in any manner affect the performance of the Contract including, but not limited to, those County Ordinances set forth in the Certifications attached hereto and incorporated herein. Assurance of compliance with this requirement by the Contractor's employees, agents or subcontractors shall be the responsibility of the Contractor.

The Contractor shall secure and pay for all federal, state and local licenses, permits and fees required hereunder.

ARTICLE 8: SPECIAL CONDITIONS

a) Warranties and Representations

In connection with signing and carrying out this Agreement, Contractor:

i) warrants that Contractor is appropriately licensed under Illinois law to perform the Services required under this Agreement and will perform no Services for which a professional license is required by law and for which Contractor is not appropriately licensed;

ii) warrants it is financially solvent; it and each of its employees, agents and Subcontractors of any tier are competent to perform the Services required under this Agreement; and Contractor is legally authorized to execute and perform or cause to be performed this Agreement under the terms and conditions stated in this Agreement;

iii) warrants that it will not knowingly use the services of any ineligible Contractor or Subcontractor for any purpose in the performance of its Services under this Agreement;

iv) warrants that Contractor and its Subcontractors are not in default at the time this Agreement is signed, and have not been considered by the Chief Procurement Officer to have, within 5 years immediately preceding the date of this Agreement, been found to be in default on any contract awarded by the County ;

v) represents that it has carefully examined and analyzed the provisions and requirements of this Agreement; it understands the nature of the Services required; from its own analysis it has satisfied itself as to the nature of all things needed for the performance of this Agreement; this Agreement is feasible of performance in accordance with all of its provisions and requirements, and Contractor warrants it can and will perform, or cause to be performed, the Services in strict accordance with the provisions and requirements of this Agreement;

vi) represents that Contractor and, to the best of its knowledge, its Subcontractors are not in violation of the provisions of the Illinois Criminal Code, 720 ILCS 5/33E as amended; and

vii) acknowledges that any certification, affidavit or acknowledgment made under oath in connection with this Agreement is made under penalty of perjury and, if false, is also cause for termination under Sections 9.a and 9.c.

b) Ethics

In addition to the foregoing warranties and representations, Contractor warrants:

i) no officer, agent or employee of the County is employed by Contractor or has a financial interest directly or indirectly in this Agreement or the compensation to be paid under this Agreement except as may be permitted in writing by the Board of Ethics.

ii) no payment, gratuity or offer of employment will be made in connection with this Agreement by or on behalf of any Subcontractors to the prime Contractor or higher tier Subcontractors or anyone associated with them, as an inducement for the award of a subcontract or order.

c) Joint and Several Liability

If Contractor, or its successors or assigns, if any, is comprised of more than one individual or other legal entity (or a combination of them), then under this Agreement, each and without limitation every obligation or undertaking in this Agreement to be fulfilled or performed by Contractor is the joint and several obligation or undertaking of each such individual or other legal entity.

d) Business Documents

At the request of the County, Contractor must provide copies of its latest articles of incorporation, by-laws and resolutions, or partnership or joint venture agreement, as applicable.

e) Conflicts of Interest

i) No member of the governing body of the County or other unit of government and no other officer, employee or agent of the County or other unit of government who exercises any functions or responsibilities in connection with the Services to which this Agreement pertains is permitted to have any personal interest, direct or indirect, in this Agreement. No member of or delegate to the Congress of the United States or the Illinois General Assembly and no Commissioner of the Cook County Board or County employee is allowed to be admitted to any share or part of this Agreement or to any financial benefit to arise from it.

ii) Contractor covenants that it, and to the best of its knowledge, its Subcontractors if any (collectively, "**Consulting Parties**"), presently have no direct or indirect interest and will not acquire any interest, direct or indirect, in any project or contract that would conflict in any manner or degree with the performance of its Services under this Agreement.

iii) Upon the request of the County, Contractor must disclose to the County its past client list and the names of any clients with whom it has an ongoing relationship. Contractor is not permitted to perform any Services for the County on applications or other documents submitted to the County by any of Contractor's past or present clients. If Contractor becomes aware of a conflict, it must immediately stop work on the assignment causing the conflict and notify the County.

iv) Without limiting the foregoing, if the Consulting Parties assist the County in determining the advisability or feasibility of a project or in recommending, researching, preparing, drafting or issuing a request for proposals or bid specifications for a project, the Consulting Parties must not participate, directly or indirectly, as a prime, subcontractor or joint venturer in that project or in the preparation of a proposal or bid for that project during the term of this Agreement or afterwards. The Consulting Parties may, however, assist the County in reviewing the proposals or bids for the project if none of the Consulting Parties have a relationship with the persons or entities that submitted the proposals or bids for that project.

v) The Contractor further covenants that, in the performance of this Agreement, no person having any conflicting interest will be assigned to perform any Services or have access to any confidential information, as defined in Section 3.h of this Agreement. If the County, by the Chief Procurement Officer in his reasonable judgment, determines that any of Contractor's Services for others conflict with the Services Contractor is to render for the County under this Agreement, Contractor must terminate such other services immediately upon request of the County.

vi) Furthermore, if any federal funds are to be used to compensate or reimburse Contractor under this Agreement, Contractor represents that it is and will remain in compliance with federal restrictions on lobbying set forth in Section 319 of the Department of the Interior and Related Agencies Appropriations Act for Fiscal year 1990, 31 U.S.C. § 1352, and related rules and regulations set forth at 54 Fed. Reg. 52,309 ff. (1989), as amended. If federal funds are to be used, Contractor must execute a Certification Regarding Lobbying, which will be attached as an exhibit and incorporated by reference as if fully set forth here.

f) Non-Liability of Public Officials

Contractor and any assignee or Subcontractor of Contractor must not charge any official, employee or agent of the County personally with any liability or expenses of defense or hold any official, employee or agent of the County personally liable to them under any term or provision of this Agreement or because of the County's execution, attempted execution or any breach of this Agreement.

ARTICLE 9: EVENTS OF DEFAULT, REMEDIES, TERMINATION, SUSPENSION AND RIGHT TO OFFSET

a) Events of Default Defined

The following constitute events of default:

i) Any material misrepresentation, whether negligent or willful and whether in the inducement or in the performance, made by Contractor to the County.

ii) Contractor's material failure to perform any of its obligations under this Agreement including the following:

(a) Failure due to a reason or circumstances within Contractor's reasonable control to perform the Services with sufficient personnel and equipment or with sufficient material to ensure the performance of the Services;

(b) Failure to perform the Services in a manner reasonably satisfactory to the Chief Procurement Officer or inability to perform the Services satisfactorily as a result of insolvency, filing for bankruptcy or assignment for the benefit of creditors;

(c) Failure to promptly re-perform within a reasonable time Services that were rejected as erroneous or unsatisfactory;

(d) Discontinuance of the Services for reasons within Contractor's reasonable control; and

(e) Failure to comply with any other material term of this Agreement, including the provisions concerning insurance and nondiscrimination.

iii) Any change in ownership or control of Contractor without the prior written approval of the Chief Procurement Officer, which approval the Chief Procurement Officer will not unreasonably withhold.

iv) Contractor's default under any other agreement it may presently have or may enter into with the County during the life of this Agreement. Contractor acknowledges and agrees that in the event of a default under this Agreement the County may also declare a default under any such other Agreements.

v) Failure to comply with Article 7 in the performance of the Agreement.

vi) Contractor's repeated or continued violations of County ordinances unrelated to performance under the Agreement that in the opinion of the Chief Procurement Officer indicate a willful or reckless disregard for County laws and regulations.

b) Remedies

The occurrence of any event of default permits the County, at the County's sole option, to declare Contractor in default. The Chief Procurement Officer may in his sole discretion give Contractor an opportunity to cure the default within a certain period of time, which period of time must not exceed 30 days, unless extended by the Chief Procurement Officer. Whether to declare Contractor in default is within the sole discretion of the Chief Procurement Officer and neither that decision nor the factual basis for it is subject to review or challenge under the Disputes provision of this Agreement.

The Chief Procurement Officer will give Contractor written notice of the default, either in the form of a cure notice ("**Cure Notice**"), or, if no opportunity to cure will be granted, a default notice ("**Default Notice**"). If the Chief Procurement Officer gives a Default Notice, he will also indicate any present intent he may have to terminate this Agreement, and the decision to terminate (but not the decision not to terminate) is final and effective upon giving the notice. The Chief Procurement Officer may give a Default Notice if Contractor fails to effect a cure within the cure period given in a Cure Notice. When a Default Notice with intent to terminate is given as provided in this Section 9.b and Article 11, Contractor must discontinue any Services, unless otherwise directed in the notice, and deliver all materials accumulated in the performance of this Agreement, whether completed or in the process, to the County. After giving a Default Notice, the County may invoke any or all of the following remedies:

i) The right to take over and complete the Services, or any part of them, at Contractor's expense and as agent for Contractor, either directly or through others, and bill Contractor for the cost of the Services, and Contractor must pay the difference between the total amount of this bill and the amount the County would have paid Contractor under the terms and conditions of this Agreement for the Services that were assumed by the County as agent for the Contractor under this Section 9.b;

ii) The right to terminate this Agreement as to any or all of the Services yet to be performed effective at a time specified by the County;

iii) The right of specific performance, an injunction or any other appropriate equitable remedy;

iv) The right to money damages;

v) The right to withhold all or any part of Contractor's compensation under this Agreement;

vi) The right to consider Contractor non-responsible in future contracts to be awarded by the County.

If the Chief Procurement Officer considers it to be in the County's best interests, he may elect not to declare default or to terminate this Agreement. The parties acknowledge that this provision is solely for the benefit of the County and that if the County permits Contractor to continue to provide the Services despite one or more events of default, Contractor is in no way relieved of any of its responsibilities, duties or obligations under this Agreement, nor does the
County waive or relinquish any of its rights.

The remedies under the terms of this Agreement are not intended to be exclusive of any other remedies provided, but each and every such remedy is cumulative and is in addition to any other remedies, existing now or later, at law, in equity or by statute. No delay or omission to exercise any right or power accruing upon any event of default impairs any such right or power, nor is it a waiver of any event of default nor acquiescence in it, and every such right and power may be exercised from time to time and as often as the County considers expedient.

c) Early Termination

In addition to termination under Sections 9.a and 9.b of this Agreement, the County may terminate this Agreement, or all or any portion of the Services to be performed under it, at any time by a notice in writing from the County to Contractor. The County will give notice to Contractor in accordance with the provisions of Article 11. The effective date of termination will be the date the notice is received by Contractor or the date stated in the notice, whichever is later. If the County elects to terminate this Agreement in full, all Services to be provided under it must cease and all materials that may have been accumulated in performing this Agreement, whether completed or in the process, must be delivered to the County effective 10 days after the date the notice is considered received as provided under Article 11 of this Agreement (if no date is given) or upon the effective date stated in the notice.

After the notice is received, Contractor must restrict its activities, and those of its Subcontractors, to winding down any reports, analyses, or other activities previously begun. No costs incurred after the effective date of the termination are allowed. Payment for any Services actually and satisfactorily performed before the effective date of the termination is on the same basis as set forth in Article 5, but if any compensation is described or provided for on the basis of a period longer than 10 days, then the compensation must be prorated accordingly. No amount of compensation, however, is permitted for anticipated profits on unperformed Services. The County and Contractor must attempt to agree on the amount of compensation to be paid to Contractor, but if not agreed on, the dispute must be settled in accordance with Article 6 of this Agreement. The payment so made to Contractor is in full settlement for all Services satisfactorily performed under this Agreement.

Contractor must include in its contracts with Subcontractors an early termination provision in form and substance equivalent to this early termination provision to prevent claims against the County arising from termination of subcontracts after the early termination. Contractor will not be entitled to make any early termination claims against the County resulting from any Subcontractor's claims against Contractor or the County to the extent inconsistent with this provision.

If the County's election to terminate this Agreement for default under Sections 9.a and 9.b is determined in a court of competent jurisdiction to have been wrongful, then in that case the termination is to be considered to be an early termination under this Section 9.c.

d) Suspension

The County may at any time request that Contractor suspend its Services, or any part of them, by giving 15 days prior written notice to Contractor or upon informal oral, or even no notice, in the event of emergency. No costs incurred after the effective date of such suspension are allowed. Contractor must promptly resume its performance of the Services under the same terms and conditions as stated in this Agreement upon written notice by the Chief Procurement Officer and such equitable extension of time as may be mutually agreed upon by the Chief Procurement Officer and Contractor when necessary for continuation or completion of Services. Any additional costs or expenses actually incurred by Contractor as a result of recommencing the Services must be treated in accordance with the compensation provisions under Article 5 of this Agreement.

No suspension of this Agreement is permitted in the aggregate to exceed a period of 45 days within any one year of this Agreement. If the total number of days of suspension exceeds 45 days, Contractor by written notice may treat the suspension as an early termination of this Agreement under Section 9.c.

e) Right to Offset

i) In connection with performance under this Agreement:

The County may offset any excess costs incurred:

(i) if the County terminates this Agreement for default or any other reason resulting from Contractor's performance or non-performance;

(ii) if the County exercises any of its remedies under Section 9.b of this Agreement; or

(iii) if the County has any credits due or has made any overpayments under this Agreement.

The County may offset these excess costs by use of any payment due for Services completed before the County terminated this Agreement or before the County exercised any remedies. If the amount offset is insufficient to cover those excess costs, Contractor is liable for and must promptly remit to the County the balance upon written demand for it. This right to offset is in addition to and not a limitation of any other remedies available to the County.

f) Delays

Contractor agrees that no charges or claims for damages shall be made by Contractor for any delays or hindrances from any cause whatsoever during the progress of any portion of this Contract.

g.) Prepaid Fees

In the event this Contract is terminated by either party, for cause or otherwise, and the County has prepaid for any Deliverables, Contractor shall refund to the County, on a prorated basis to the effective date of termination, all amounts prepaid for Deliverables not actually provided as of the effective date of the termination. The refund shall be made within fourteen (14) days of the effective date of termination.

ARTICLE 10: GENERAL CONDITIONS

a) Entire Agreement

i) **General**

This Agreement, and the exhibits attached to it and incorporated in it, constitute the entire agreement between the parties and no other warranties, inducements, considerations, promises or interpretations are implied or impressed upon this Agreement that are not expressly addressed in this Agreement.

ii) **No Collateral Agreements**

Contractor acknowledges that, except only for those representations, statements or promises expressly contained in this Agreement and any exhibits attached to it and incorporated by reference in it, no representation, statement or promise, oral or in writing, of any kind whatsoever, by the County, its officials, agents or employees, has induced Contractor to enter into this Agreement or has been relied upon by Contractor, including any with reference to: (i) the meaning, correctness, suitability or completeness of any provisions or requirements of this Agreement; (ii) the nature of the Services to be performed; (iii) the nature, quantity, quality or volume of any materials, equipment, labor and other facilities needed for the performance of this Agreement; (iv) the general conditions which may in any way affect this Agreement or its performance; (v) the compensation provisions of this Agreement; or (vi) any other matters, whether similar to or different from those referred to in (i) through (vi) immediately above, affecting or having any connection with this Agreement, its negotiation, any discussions of its performance or those employed or connected or concerned with it.

iii) **No Omissions**

Contractor acknowledges that Contractor was given an opportunity to review all documents forming this Agreement before signing this Agreement in order that it might request inclusion in this Agreement of any statement, representation, promise or provision that it desired or on that it wished to place reliance. Contractor did so review those documents, and either every such statement, representation, promise or provision has been included in this Agreement or else, if omitted, Contractor relinquishes the benefit of any such omitted statement, representation, promise or provision and is willing to perform this Agreement in its entirety without claiming reliance on it or making any other claim on account of its omission.

b) Counterparts

This Agreement is comprised of several identical counterparts, each to be fully signed by the parties and each to be considered an original having identical legal effect.

c) Modifications and Amendments

The parties may during the term of the Contract make modifications and amendments to the Contract but only as provided in this section. Such modifications and amendments shall only be made by mutual agreement in writing.

In the case of Contracts not approved by the Board, the Chief Procurement Officer may amend a contract provided that any such amendment does not extend the Contract by more than one (1) year, and further provided that the total cost of all such amendments does not increase the total amount of the Contract beyond $150,000. Such action may only be made with the advance written approval of the Chief Procurement Officer. If the amendment extends the Contract beyond one (1) year or increases the total award amount beyond $150,000, then Board approval will be required.

No County department or employee thereof has authority to make any modifications or amendments to this Contract. Any modifications or amendments to this Contract made without the express written approval of the Chief Procurement Officer is void and unenforceable.

Contractor is hereby notified that, except for modifications and amendments which are made in accordance with this GC-10, Modifications and Amendments, no County department or employee thereof has authority to make any modification or amendment to this Contract.

d) Governing Law and Jurisdiction

This Contract shall be governed by and construed under the laws of the State of Illinois. The Contractor irrevocably agrees that, subject to the County's sole and absolute election to the contrary, any action or proceeding in any way, manner or respect arising out of the Contract, or arising from any dispute or controversy arising in connection with or related to the Contract, shall be litigated only in courts within the Circuit Court of Cook County, State of Illinois, and the Contractor consents and submits to the jurisdiction thereof. In accordance with these provisions, Contractor waives any right it may have to transfer or change the venue of any litigation brought against it by the County pursuant to this Contract.

e) Severability

If any provision of this Agreement is held or considered to be or is in fact invalid, illegal, inoperative or unenforceable as applied in any particular case in any jurisdiction or in all cases because it conflicts with any other provision or provisions of this Agreement or of any constitution, statute, ordinance, rule of law or public policy, or for any other reason, those circumstances do not have the effect of rendering the provision in question invalid, illegal, inoperative or unenforceable in any other case or circumstances, or of rendering any other provision or provisions in this Agreement invalid, illegal, inoperative or unenforceable to any extent whatsoever. The invalidity, illegality, inoperativeness or unenforceability of any one or more phrases, sentences, clauses or sections in this Agreement does not affect the remaining portions of this Agreement or any part of it.

f) Assigns

All of the terms and conditions of this Agreement are binding upon and inure to the benefit of the parties and their respective legal representatives, successors and assigns.

g) Cooperation

Contractor must at all times cooperate fully with the County and act in the County's best interests. If this Agreement is terminated for any reason, or if it is to expire on its own terms, Contractor must make every effort to assure an orderly transition to another provider of the Services, if any, orderly demobilization of its own operations in connection with the Services, uninterrupted provision of Services during any transition period and must otherwise comply with the reasonable requests and requirements of the Department in connection with the termination or expiration.

h) Waiver

Nothing in this Agreement authorizes the waiver of a requirement or condition contrary to law or ordinance or that would result in or promote the violation of any federal, state or local law or ordinance.

Whenever under this Agreement the County by a proper authority waives Contractor's performance in any respect or waives a requirement or condition to either the County's or Contractor's performance, the waiver so granted, whether express or implied, only applies to the particular instance and is not a waiver forever or for subsequent instances of the performance, requirement or condition. No such waiver is a modification of this Agreement regardless of the number of times the County may have waived the performance, requirement or condition. Such waivers must be provided to Contractor in writing.

i) Independent Contractor

This Agreement is not intended to and will not constitute, create, give rise to, or otherwise recognize a joint venture, partnership, corporation or other formal business association or organization of any kind between Contractor and the County. The rights and the obligations of the parties are only those expressly set forth in this Agreement. Contractor must perform under this Agreement as an independent contractor and not as a representative, employee, agent, or partner of the County.

This Agreement is between the County and an independent contractor and, if Contractor is an individual, nothing provided for under this Agreement constitutes or implies an employer-employee relationship such that:

i) The County will not be liable under or by reason of this Agreement for the payment of any compensation award or damages in connection with the Contractor performing the Services required under this Agreement.

ii) Contractor is not entitled to membership in the County Pension Fund, Group Medical Insurance Program, Group Dental Program, Group Vision Care, Group Life Insurance Program, Deferred Income Program, vacation, sick leave, extended sick leave, or any other benefits ordinarily provided to individuals employed and paid through the regular payrolls of the County.

iii) The County is not required to deduct or withhold any taxes, FICA or other deductions from any compensation provided to the Contractor.

j) Governmental Joint Purchasing Agreement

Pursuant to Section 4 of the Illinois Governmental Joint Purchasing Act (30 ILCS 525) and the Joint Purchase Agreement approved by the Cook County Board of Commissioners (April 9, 1965), other units of government may purchase goods or services under this contract.

ARTICLE 11: NOTICES

All notices required pursuant to this Contract shall be in writing and addressed to the parties at their respective addresses set forth below. All such notices shall be deemed duly given if hand delivered or if deposited in the United States mail, postage prepaid, registered or certified, return receipt requested. Notice as provided herein does not waive service of summons or process.

If to the County: Justice Advisory Council
69 West Washington Street, Room 1110
Chicago, Illinois 60602
Attention: Sharrell Hibbler

and

Cook County Chief Procurement Officer
118 North Clark Street. Room 1018
Chicago, Illinois 60602
(Include County Contract Number on all notices)

If to Contractor: Youth Outreach Services
2411 West Congress Parkway
Chicago, IL 60612
Attention: Rick Velasquez, Executive Director

Changes in these addresses must be in writing and delivered in accordance with the provisions of this Article 11. Notices delivered by mail are considered received three days after mailing in accordance with this Article 11. Notices delivered personally are considered effective upon receipt. Refusal to accept delivery has the same effect as receipt.

ARTICLE 12: AUTHORITY

Execution of this Agreement by Contractor is authorized by a resolution of its Board of Directors, if a corporation, or similar governing document, and the signature(s) of each person signing on behalf of Contractor have been made with complete and full authority to commit Contractor to all terms and conditions of this Agreement, including each and every representation, certification and warranty contained in it, including the representations, certifications and warranties collectively incorporated by reference in it.

EXHIBIT 1

Scope of Services

EXHIBIT 1

Scope of Services

The Contractor shall assist the Justice Advisory Council (JAC) to properly implement programs that encourage new public-private partnerships and new approaches to recidivism reduction. Programs shall not focus solely on case management without service provision. Re-entry programs may include but not be limited to services and resources for post-discharge transitional employment, counseling and substance abuse treatment, high school & GED, college and vocational education, and transitional housing.

The program purpose is to reduce the recidivism rate for individuals released from the Cook County Juvenile Temporary Detention Center and the divisions of the Cook County Jail, including the jail general and sentenced populations, Women's Justice Services, the Impact Program, the Vocational Rehabilitation Impact Center (VRIC), the Pre-Release Center, and the Day Reporting Center.

The Contractor shall serve between fifty to one hundred persons for the Demonstration Grants. The Contractor shall develop programs in one or more of the targeted areas of health, housing, education, employment, or mentoring.

The Contractor shall offer a safe, supportive and encouraging environment that encourages trust, bonding, and connection. Staff selection should take into account the population being served with consideration to parity, economic challenges and cultural values.

The JAC expects equitable treatment by staff towards all participants throughout their course of treatment. Each reentry service plan shall be based on the participant's individual needs and their progression through rehabilitative and supportive services, as evidenced by periodic reviews of the plan documented in the case records.

The Contractor is required to create and retain participant files service plans and records. The participant record information shall include the participants names, addresses and services provided.

Contractor shall provide the following information:

Description of Problem

Contractor shall provide a description of the problem that includes the barriers to successful re-entry in the community the agency/organization serves, along with the causes of recidivism that this grant seeks to address.

Description of Target Population
Contractor shall provide a description of the target population that includes a demographic and geographic description of the target population to be served along with an explanation as to why this population is at risk of re-offending.

Program Implementation Plan & Implementation Schedule
Contractor shall provide a detailed description of the proposed scope of work, implementation plan & implementation schedule designed to increase agency/organizational capacity and any new services provided. Contractor shall clearly describe the intervention(s) and service supports proposed for this grant opportunity, provide a clear program schedule that specifically outlines the amount of time (and frequency) devoted to program activities and explain how the program implementation schedule will be supported by and executed by appropriate staffing.

Expected Outcomes
Contractor shall provide the expected outcomes of their program. This information should include: program outcomes that be achieved by the Contractor's target population, along with a description as to how they intend to measure these outcomes.

Planning & Preparation Activities
Contractor shall provide planning & preparation activities, including the planning activities the Contractor intends to engage in preparation for program execution.

Budget
Contractor shall provide a detailed budget that includes a cost breakdown for the program plan activities.

YOUTH Outreach SERVICES

Committed to caring. **Inspiring change.**

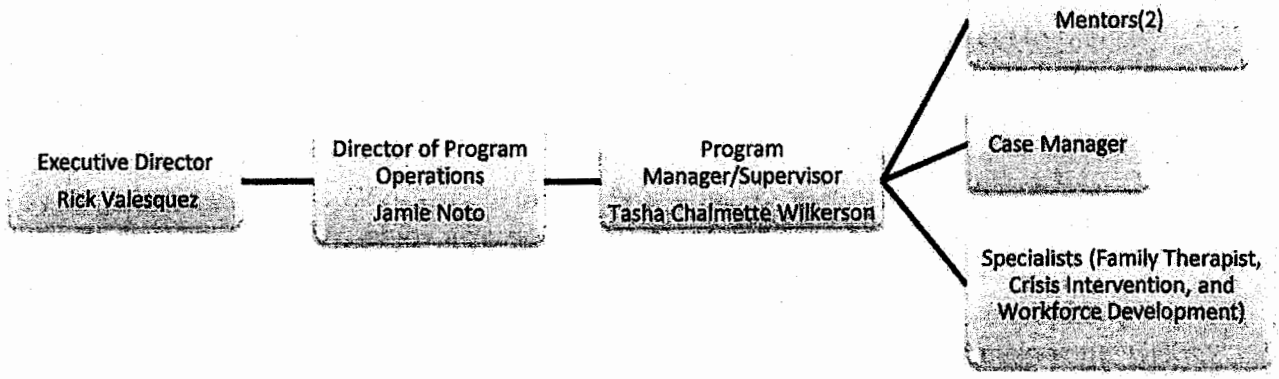
March 10, 2014

Shannon Andrews,
Chief Procurement Officer
Cook County Clerk's Office
118 N. Clark Street, Rm 1018
Chicago, IL 60602

Dear Chief Procurement Officer Andrews,

Youth Outreach Services is requesting **$97,864** for the demonstration project to reduce recidivism among justice-involved youth living in the Austin community; and to reduce the number of youth commitments to the department of juvenile justice. Youth Outreach Services will provide to males exiting the Evening Reporting Center an evidence-based assessment, a range of positive, individualized youth development, including mentoring and life skills training, as well as a safe space to enjoy activities. YOS is committed to a structured approach whereby the longevity of youth engagement is expanded and youth are being continuously assessed through an aggressive Child and Family Team approach. We are further committed to connecting the disproportionally socio- and economically disadvantaged Austin youth with a range of appropriate clinical services to complement the mentoring-focused model.

Individualized service plans with positive youth engagement opportunities are needed in the Austin community for reasons outlined in our request for proposal. The team proposed to complete this initiative is:



Respectfully,

Rick Velasquez
Executive Director
Youth Outreach Services
Administrative Office
2411 W. Congress Pkwy.
Chicago, Illinois 60612
773.777.7112
773.777.7611 (fax)
www.yos.org

United Way COA

EXECUTIVE SUMMARY

Youth Outreach Services (YOS), is a private 501(c)3, not-for-profit youth service agency with a 50-year history of delivering comprehensive services to high-risk youth and working in partnership with local, county and state agencies including Cook County Probation and the Illinois Department of Juvenile Justice. Through prevention, counseling intervention, juvenile justice programs and child welfare programs in and around Chicago, YOS strives to inspire youth with positive development in their lives, families and communities. YOS maintains four offices in some of Chicago's highest crime and poverty neighborhoods including the proposed Chicago Community Area, Austin. With a staff of 113, YOS serves more than 3,000 high-risk youth each year and currently operates the Evening Reporting Center (ERC) in Austin.

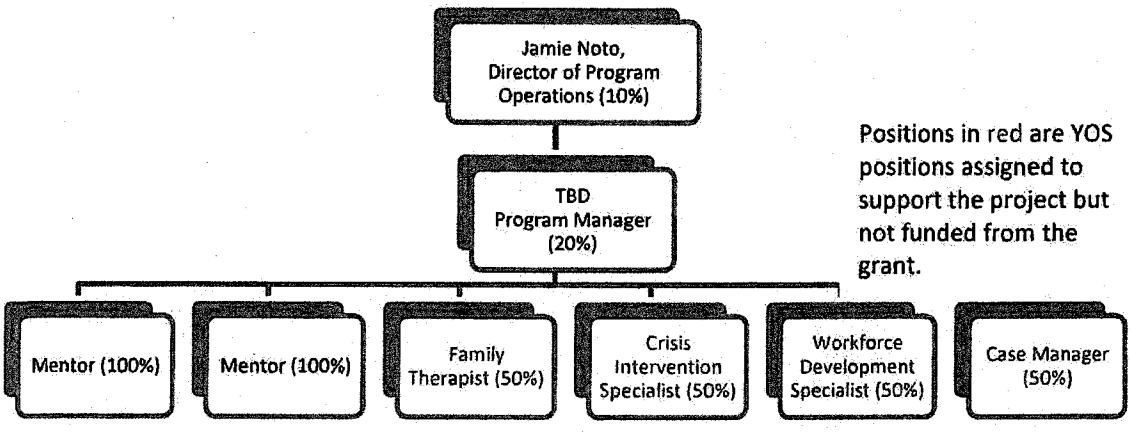
Given the social and economic challenges in the Austin community, YOS seeks to broaden the range of positive youth development – and in particular males, who are exiting the Evening Reporting Center. Over the next year, Youth Outreach Services proposes to target 75 youth between the ages of 13 and 17 to achieve two goals: (1) reduce recidivism among justice-involved youth living in the Austin community; and (2) reduce the number of youth commitments to the Department of Juvenile Justice. It is expected youth will participate in the program between six to nine months.

Building on lessons learned working with youth and their families in the Austin community for over 25 years, YOS will begin this demonstration project by providing participating youth with an assessment using an evidence-based tool. While YOS anticipates many youth will need traditional clinical services to address some of their risk factors, YOS will expand the availability of positive youth development including the assignment of a mentor. YOS will partner with the Austin Dreammakers to identify appropriate mentors from the community to be assigned to work

with youth and provide support and guidance. The mentors will play a critical role as the youth works to positively connect themselves in the community, school, home and work environments. Mentors will be matched one-to-one with youth, and meet individually and in team mentoring sessions. All mentors will receive orientation, training and a complete satisfactory background check.

In addition to the mentor, youth will have access to an open gym in a local facility, one night per week. Two nights per week, youth can participate in a drop-in center, which will be YOS's office in Austin. While at the center, they can work on computers to conduct online job searches, complete homework, attend life skill workshops or group sessions, or meet with their mentor. Expected program outcomes are: 80% of youth will form connections with community mentors for at least 6 months; 80% of youth will not recidivate during program participation; 75% of youth will participate in positive youth development; and 50% of youth participating will obtain jobs.

The service delivery team includes a combination of staff hired specifically for this project and additional YOS staff that will devote time to support the work.



I. PROPOSED PLAN OF ACTION/PROGRAM PLAN

A. Description of the Problem

Working with youth who have already touched the juvenile justice system not only involves the coordination of services and supervision, but the youth's transition on a developmental pathway that supports positive behavior and minimizes the risk of recidivism. Unfortunately, many youth involved in the juvenile justice system experience significant impairment in functioning across multiple developmental domains (Deater-Deckerd et al.,1998; Stiffman et al., 1996; Eccles et al., 1997). A 2010 report from the Chicago Youth Justice Data Project indicates that more than two-thirds of youth in custody have diagnosed psychiatric trauma disorders, and over 70% have been clinically diagnosed as having drug dependencies. Prior to the onset of juvenile justice involvement, the families of many of these youth have struggled to cope with emotional, behavioral, academic and health problems; often exacerbated by poverty, trauma and—especially—substance abuse (Azrin et al., 2001; Elliot et al., 1996). Accordingly, interventions designed to assist juvenile delinquents in successful reentry must be individualized, address the current set of practical obstacles, and work to remediate the needs that placed the youth and their families on the path to juvenile justice involvement in the first place.

In addition to these risk factors, young people who do not want to recidivate often experience challenges in their home, school and community environments. Housing instability, unbroken gang affiliations, fragile family and social supports, and untreated mental health and substance abuse problems create an environment likely to encourage further substance abuse and criminal justice contact. While there are clinical services to help youth with various disorders, there are some basic needs that are simply not met. For many youth, the lack of positive social activities or locations they can visit to receive support services usually means that when they return to their

communities, it is business as usual. Providing a range of services with some type of assessment to determine which risk factors should be addressed and then having someone to walk alongside the youth as they work to strengthen their skills are both critical resources typically omitted from traditional programs.

To respond effectively, communities need organizational partners committed to working to offer ways to sever detrimental links, reduce recidivism, and provide youth opportunities to avoid future contact with the juvenile justice system. YOS recognized early in working with youth that, often times, programs were designed without their voice or input. In working with youth involved in the Evening Reporting Center, many youth shared with YOS staff the challenges they face when returning to the community without sufficient alternative activities to keep them off the street. Some expressed concerns about returning to home environments where other family members were engaged in activities that heightened the risk factor for the youth. Others expressed interest in securing a job but lacked any experience such as an internship or shadowing, due in part, to their poor performance in school. Lastly, many expressed frustration in not having another adult – preferably a male to help them navigate the path from being a boy to a self-sufficient man.

While in the ERC, these youth return home each night and gradually begin to realize the current path they are on may lead them to reconnect to the juvenile justice system. While youth may continue with clinical services after they exit the ERC, very few options for positive youth development (PYD) exist for these youth. As a result, there are few outlets for youth to release stress and have fun as an adolescent in a safe environment. Helping youth to avoid recidivating requires expanding mentoring connections while providing other PYD to complement the range of clinical services.

B. Description of Target Population

YOS has elected to focus the recidivism reduction demonstration project on targeting young males residing in Chicago's Austin neighborhood who are exiting the Evening Reporting Center. The justification for targeting this specific group is based on demographic and crime data combined with feedback from youth previously involved with the ERC.

Based on the 2010 U.S. Census, the Austin community has a population of over 117,000. This makes the Austin neighborhood population higher than most cities in the state of Illinois. Unfortunately, this community has consistently experienced a disproportionate level economic distress with 30.1% of the residents living below the poverty level. Almost 90% of the population is African American with 36.2% of the population under the age of 19. In fact, based on data from the Chicago Public Schools, almost 90% of the students in Austin receive free or reduced lunch. Initially designed as a residential community, large major employers are few; and while the unemployment rate in Chicago is 11.1%, the rate is almost double in Austin at 21%.

The crime statistics – especially regarding youth crime – is frustrating and provides supporting justification for targeting this community. Relative to juvenile arrests in the Austin community, there has been a 26.4% reduction between 2009 and 2012. While the drop in percentage of juvenile arrest is significant, it is important to examine the hard numbers – particularly in comparing Austin with other communities throughout Cook County. In 2012, there were 1,478 juveniles who were arrested. This number is down significantly from 2008. Despite this reduction, Austin remains one of the top five Chicago community areas in juvenile arrests. Sadly, 99.5% of the juvenile arrested in this community are African American. In addition to the data on the number of juvenile arrests, there were 314 justice-involved youth

between the ages of 13-17 living in Austin, during the period of October 1, 2012 – October 1, 2013. More than half of these youth were 16 years old.

Given the socio and economic data pertaining to Austin, YOS decided to concentrate on reaching youth who are involved with the ERC. Since 2000, YOS has worked in the Austin community operating the ERC; and in 2013, over 200 were referred to the ERC with the average age of program participants also being 16. Currently, 100% of the population at the ERC is male with, again, an average age of 16. Therefore, YOS proposes to target 75 youth after they exit the Evening Reporting Center. The youth served will be juvenile males between the ages of 13- 17. YOS elected to focus on juvenile males based, in part, on an assessment of current gaps in services for these youth as well as direct feedback from ERC youth.

Serving this target population represents the ideal opportunity to demonstrate the effectiveness of YOS's mentoring-focused model in guiding youth away from the juvenile justice system. Over the past few years, YOS has noticed a change in the youth referred to the ERC. Many youth referred have also been referred before. The vast majority of these young males is not new to the juvenile justice system and may often have multiple petitions to the court or parole violations. Given the number of repeat youth offenders and recognizing many are also receiving clinical services, these youth appear to still have high risk factors for recidivating and the potential to elevate to more serious crimes as they get older. The expansion of a wraparound service model that is inclusive of mentoring and other PYD allows these youth the opportunity to chart new paths away from crime – despite the social and economic that currently exists in the Austin community.

C. Program Implementation Plan & Implementation Schedule

YOS understands designing a program to reduce recidivism must begin while the youth are still in the Evening Reporting Center. For youth who express interest in participating, YOS will help transition them directly into the recidivism reduction program. The core components of the program include:

Assessment

There are a number of risk factors that must be addressed to keep the youth from recidivating. While clinical services are important and will continue, YOS proposes to begin assessing the risk and protective factors associated with the likelihood to reoffend using the Youth Assessment and Screening Instrument (YASI) assessment tool. The YASI is designed for, and is widely used in, juvenile probation, detention, youth services, schools and other settings that require a risk and needs assessment. The YASI provides information on individual risks, needs and protective factors (including each youth's family environment) and includes a case planning component that allows for caseworkers to identify and monitor priority targets for behavioral change. The YASI will be administered by the ERC staff. Every ninety days after the first assessment, the youth will be reassessed to monitor any changes to the risk factors while in the program.

Individualized Service Plan

Once the YASI assessment is complete, an Individual Service plan (ISP) will be developed for each youth. The plan wraps services in areas where high risks have been identified. YOS will attempt to engage the youth's parents/caregivers in a social history assessment to help identify any family problems or challenges that could negatively affect the youth. If a need or challenge is identified, YOS will work with local resource partners and/or coordinate internally

with other YOS services to provide assistance for the family. In addition, a Child and Family Youth team comprised of the youth, case manager, family member, mentor, probation officer or anyone the youth /family identifies as being on the team will convene quarterly to review the status of the ISP. The completed ISP outlines recreational, life skills training, education, employment, mentoring and restorative justice projects the youth will be encouraged to participate in over 6-9 months. Should the youth need clinical services, YOS has assigned a Family Therapist and a Crisis Intervention Specialist to work with participating youth.

Mentors

YOS will work with one of its community partners, Austin Dreammakers, to recruit mentors from within the Austin community whose preferences match and compliment interests of the youth. Mentoring will be one-to-one, to build a trusting relationship between youth and adult. The first meeting will take place at the YOS office. Thereafter, the mentor and mentee will coordinate a combination of in-person and virtual meetings so that they can connect more frequently. The mentors and mentees will meet in person at least twice per month. Meetings will take place either at YOS offices or in community settings (e.g., park districts, churches, community libraries) and may include playing sports or other activities of interest. ISP goals will be incorporated into the mentoring relationship. The mentor serves as a trusted adult and link to help youth reconnect with other caring adults in their lives. The mentor shall work to establish a successful transition strategy with family members to keep the youth connected to another adult beyond their participation of the program.

Drop-in Center/Open Gym

YOS will also offer social recreational activities for youth including a drop-in center and open gym. The open gym will be available one night per week and allow youth to participate in

different games and activities. Planned activities may appear to be flexible to the youth, but YOS staff is always present to provide supervision and to monitor behavior. In addition to the open gym, youth can participate in the drop-in center two nights per week; and youth can work with the Workforce Development Specialist to conduct employment searches, participate in work readiness training (16-17 year olds) and explore internship opportunities. They may also attend life skills learning sessions or other group sessions. Both the open gym and the drop-in center will be offered in Austin and available to youth during critical hours of the evening to keep participating youth from being drawn back into potential criminal activities.

Link to Other Services

Youth exiting the ERC may experience a variety of social challenges that must be addressed. The program manager will coordinate linkages to needed resources and services identified in each youth's ISP. Along with the mentor, each youth will be monitored for progress; and the youth will be reassessed using YASI every ninety days to determine if additional services are needed. The YOS team will make the determination if the youth is eligible for other in-house services (such as counseling, substance abuse treatment services and academic support services) or whether to refer the youth to another community resource organization.

Discharge and Aftercare

It is expected that most youth will participate in the program for 6-9 months. Most youth may exit the program naturally as they return to school, secure employment or become connected with another positive adult. Working with the youth's child and family team, an aftercare plan will be developed. This plan will allow for the natural transition of the youth to other necessary services or to appropriate pro-social services in the community. Even if a youth leaves the program, they may be still eligible to receive other YOS services.

D. Expected Outcomes

YOS's recidivism reduction demonstration project is designed to achieve specific outcomes that align with the following goals:

- To reduce recidivism among justice-involved youth living in the Austin community area.
- To reduce the number of youth commitments to the Department of Juvenile Justice.

With the above goals, YOS seeks to achieve the following outcomes:

- 80% of youth will form connections with community mentors for at least 6 months
- 80% of youth will not recidivate during program participation
- 75% of youth will participate in positive youth development
- 50% of youth will obtain jobs

Given YOS's extensive history in working with justice-involved youth, YOS examined its own client records to help determine a realistic timeframe that youth should stay engaged in a recidivism reduction program. For example, in providing clinical services, YOS found that youth participate in services anywhere from 133 to 180 days. Using this information, YOS anticipates the amount of time youth will participate in the program will not exceed 9 months. The expected range for participation is 6-9 months.

All services offered under this demonstration project will be documented. Using an electronic system, mentors will be required to document every engagement with the youth. The Crisis Intervention, Family Therapy, Workforce Development Specialist, and Case Manager will also document levels of engagement that they experience with the youth. In addition, youth will also be expected to self-report their participation in activities. YOS will also document participation in all PYD as well as monitor youth relative to securing

employment or internships, completing life skills workshops or other development activities. Ultimately, YOS strives to document all program components contributing to a decrease in risk factors while increasing protective factors for each youth.

YOS's MIS system permits sophisticated reporting and analysis of program operations and financial monitoring. The records system is an electronic health record and meets all of the HIPPA compliance standards. YOS's data specialist will work with the recidivism reduction team to build a dashboard and determine what data will be collected and analyzed. The program manager enters client data as part of the individualized service plan using this system.

Every month, program staff will complete the dashboard, which will then be reviewed by the entire program team, senior management and Quality Improvement (QI) department. If the recidivism reduction program is not meeting the established benchmarks, the program team will be required to develop a QI plan. This plan will ultimately be monitored and, if necessary, modifications will be made until the program achieves the benchmarks.

E. Planning and Preparation Activities

YOS is prepared to move forward with the Reduction and Recidivism demonstration project and has identified the following planning, preparation, implementation and administrative activities:

PROJECT TASKS	MONTHS											
Planning and Preparation	*1*	*2*	*3*	*4*	*5*	*6*	*7*	*8*	*9*	*10*	*11*	*12*
Contract finalization and execution	x											
Identify pool of potential mentors	x	x										
Hire outstanding staff positions	x											
Conduct staff orientation and training with entire team		x										
Finalize evaluation protocol		x										
Confirm locations for drop-in center and open gym	x	x										
Begin recruiting youth from the ERC		x	x	x	x	x	x	x				
Finalize strategies for coordination with other Agency staff	x	x										
Implementation	*1*	*2*	*3*	*4*	*5*	*6*	*7*	*8*	*9*	*10*	*11*	*12*
Conduct YASI Assessment		x	x	x	x	x	x	x	x	x	x	x
Develop ISP plans for youth			x	x	x	x	x	x	x	x	x	x
Open Gym activities/ Drop-in Center				.....	.....	.....	.....	.....	.....	.....	.....	.....
Assignment of Mentors			x	x	x	x	x	x	x	x	x	x
Child and Family Team meetings				x				x				x
Reassessment of youth		x			x			x			x	
Administration	*1*	*2*	*3*	*4*	*5*	*6*	*7*	*8*	*9*	*10*	*11*	*12*
Staff team meetings	x	x	x	x	x	x	x	x	x	x	x	x
Data collection for evaluations			x	x	x	x	x	x	x	x	x	x
Submission of quarterly reports				x				x				x
QI meetings			x				x			x	x	

I. Qualifications of the Proposer

Background

Youth Outreach Services (YOS) formerly known as Northwest Youth Outreach is a private 501 (c) 3, not-for-profit youth service agency, founded in 1959 to serve the needs of youth and their families on the northwest side of Chicago. Since 1971, YOS has been acknowledged as the primary adolescent substance abuse treatment, early intervention and prevention program throughout the community, and is one of the largest outpatient adolescent substance abuse agencies in the State. In the late 1970's the agency augmented its substance abuse services with a crisis intervention program designed to reunite runaway and delinquent youth with their families. Today, the program has evolved into a comprehensive intervention program that includes crisis intervention services, temporary shelter services, counseling, outreach, recreation and supportive services to youth and families. YOS has a staff of over 113 and serves over 3,000 youth annually from its four program facilities located in Chicago and adjacent suburban communities.

The following is a chronology of the various projects YOS has been engaged in or is currently executing, demonstrating significant experience working with the target population. All of these projects reflect the Agency's philosophy on providing services to high-risk youth, which includes those on probation.

- 1971: YOS received a substance abuse contract to serve youth referred by the community but also those referred by TASC.
- 1994: YOS began providing detention alternatives, pre-trial services and ERC on the Northwest side of the City.
- 2000: The Austin ERC was opened by YOS.

- 2000- Present: YOS began offering Multi-Systemic Therapy services to provide intensive in-home services to youth involved in the juvenile justice system.
- 2001-2007: YOS was selected to be the lead agency by the Robert Woods Johnson Foundation to partner with the Cook County Juvenile Probation to implement *Reclaiming Futures*. This initiative focused on providing substance abuse intervention services to youth early in their involvement with the juvenile justice system.
- 2005: YOS's Executive Director was selected by the Casey Foundation to lead a team to conduct an assessment of the Cook County Juvenile Detention Center.
- 2008: YOS was awarded funding from the MacArthur Foundation to integrate mental health services and detention alternatives. YOS created the first adolescent domestic battery intervention model in Cook County.
- 2010- Present: The Family Integrated Transitions program was developed and deployed to work with youth while in the DJJ facility and upon exiting, in an effort to reduce incarceration and recidivism.
- 2011: The Juvenile Re-entry Initiative Program was developed to assist youth re-entering the community from DJJ.
- 2013: Through the summer youth employment program, One Summer Plus, YOS placed 140 youth involved in the juvenile justice system in employment for 6 weeks over the summer.
- 2013-2014: YOS continued One Summer Plus to 40 youth, offering mentoring and group activities.

YOS is licensed and funded by the Illinois Division of Alcoholism and Substance Abuse (DASA) to provide a continuum of substance abuse treatment including early intervention, outpatient and intensive outpatient treatment services for youth. The agency is also a licensed

Child Welfare Agency by the Illinois Department of Children and Family Services (IDCFS) to provide a full range of substitute care programs including, traditional foster care, specialized foster care, independent living, and home of relative care; and is accredited by the Council for Accreditation of Children and Family Services. Since 1978, YOS has been funded by the Illinois Department of Human Services (IDHS) and designated as the Comprehensive Community Based Services agency (CCBYS) for the Austin community area to provide services, which will divert runaway and status offending youth from the juvenile justice and child welfare systems.

Financial Management Capabilities

With a current budget of over $8.0 million annually, YOS has developed into a community resource that has the financial stability and has demonstrated a solid track record in accounting for all funds. Fiscal management of the agency is the responsibility of the comptroller and staff who formulate financial statements for the executive director, ensure payment of bills, reconcile accounts, complete data entry related to fiscal management, complete billing and income reporting, and oversee payroll. All accounting reports and entries are audited on an annual basis by an independent CPA firm; and all report findings are issued to state agencies as well as the YOS Board of Directors.

References

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Candace Jones
Director
Illinois Department of Juvenile Justice
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312-814-3017

Robbie Wilkerson
Pastor
New Birth Christian Center
5213 W. Potomac
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robbie_wilkerson@sbcglobal.net

Key Personnel

YOS has assembled a team to begin working aggressively to meet the goals and objectives established for this project. Some of the positions to be assigned to this demonstration grant will be new hires. This project will be positioned under the Director of Program Operations who will devote 10% of her time for overseeing the entire team. The lead person responsible for managing the day to day activities of the staff will be the program manager/supervisor. This individual will work to monitor all mentors and other staff working with the youth, help coordinate the convening of the Children and Family team to review the progress of the youth, and serve as a liaison to other YOS departments or community partners if additional services are needed for the youth or family members.

YOS also plans to assign some existing staff including the Family Therapist, Crisis Intervention Specialist, Workforce Development Specialist and Case Manager to devote a portion of their time to this project. These positions are currently filled by experienced professionals who will support the project team in making connections to other resources that will help the youth as they progress through their Individual Service Plan. These positions will not be covered by the grant. Resumes or job descriptions for all positions are included in the appendix. The following reflects the proposed staff positions and the percentage of time to be devoted to this project.

Personnel	**% time**
Director of Program Operations	10%
Program Manager/Supervisor	20%
Mentor	100%
Mentor	100%
Family Therapist	50%
Crisis Intervention Specialist	50%
Workforce Development Specialist	50%
Case Manager	50%

Commitment to Cultural Competency and Inclusion

As with other YOS programs, the Recidivism Reduction staff must embrace the culture of the target community and ensure the cultural and linguistic needs of the populations served are addressed. As an equal opportunity employer, YOS attempts to hire residents from the community who possess the appropriate credentials and experience for the position. The hiring process includes an assessment of the applicant's knowledge of and sensitivity to the cultural values of the population to be served by the position. Staff orientation and ongoing staff training includes cultural sensitivity training. The cultural needs of the population being served remain a core element of YOS's program design and a central aspect of ongoing program evaluation.

YOS does not tolerate nor practice discrimination, stereotyping, sexism, and use of ethnic epithets. YOS strives to consistently establish, promote and effectively communicate an inclusive, non-discriminatory environment for all staff and clients regardless of race, gender, gay, lesbian, bisexual or transgendered. If needed, YOS provides interpreters fluent in Polish, Spanish, and deaf signing.

Background Checks

YOS's policy states that all employees as well as volunteers who are involved with youth must complete a background check for criminal history and child abuse. Individuals are referred to a contracted vendor to be fingerprinted and must provide evidence in the form of a receipt to verify proof of being fingerprinted. It takes approximately 2-3 weeks to receive clearance and if the background check comes back questionable, YOS will terminate the employee or disengage with the volunteer. This policy is in compliance with State and local laws for Illinois.

Staff Training and Development

YOS has been providing a comprehensive training program for its staff and supervisors for the past 12 years. Each employee receives 15 hours of training annually, and must complete any required certifications within the first year of employment. The Human Resources Manager keeps personnel files and training records for all employees. Recidivism Reduction program staff will receive training emphasizing knowledge and skill development. Training topics include case management, planning; case documentation, safety protocols, ethics and boundaries, harm reduction, crisis intervention, trauma informed care, positive youth development, basic counseling skills, health, cultural awareness and sensitivity, bullying and harassment, and sexual exploitation/prostitution.

Jamie Noto

Contact

Address: 1297 Bradley Lane
Elk Grove, IL. 60007
Telephone number: 224-619-7201
E-mail : Notojl@sbcglobal.net

Profile

Experience successfully advocating for children and families in Illinois. Have practiced social work with not-for-profit agencies as a volunteer, case worker, supervisor and director. Also have experience as a trainer and adjunct professor.

Certifications

Illinois Child Welfare Employee Licensure (CWEL)			

Core Competencies

- ✓ Excellent advocacy abilities for clients involved with juvenile and criminal courts
- ✓ Analyze, formulate, and advocate for policies that advance social well-being
- ✓ Collaborate with colleagues and clients for effective policy implementation
- ✓ Empowering youth to become independent and more self sufficient
- ✓ Properly managed annual agency budget of over $8 million dollars
- ✓ Excellent advocacy and relationship building skills
- ✓ Masterful interpersonal and leadership skills
- ✓ Change management and behavior modifications
- ✓ Skills in program development and implementation

Education

Masters of Arts Guidance and Counseling	Roosevelt University, Chicago, IL.
Bachelor of Arts -	Psychology, Elmhurst College, Elmhurst, IL

Experience

Youth Outreach Services, Chicago, IL **February 1987~Present**

Director of Program Operations

- ✓ Accountable for advancement of agency strategic plan and programmatic planning
- ✓ Establishes and nurtures pertinent relationships with government and community agencies
- ✓ Identifies strengths, gaps and areas for growth in programming based on community needs
- ✓ Works with the Management staff to ensure quality programmatic service delivery
- ✓ Responsible for new business development
- ✓ Responsible for project planning, data collection, and monitoring of program outcomes
- ✓ Prepares annual budgets and all program evaluations and reports
- ✓ Assists with the development of marketing materials and department job descriptions
- ✓ Monitor and train staff on HIPAA standards
- ✓ Assume leadership role in absence of Executive Director

Deputy Director

- ✓ Managed administrative and clinical aspects of Counseling, Child Welfare, and Juvenile Justice programs
- ✓ Managed the daily operation of the program, developed policies and procedures for program operation, and prepare reports and statistics
- ✓ Development of a management team to implement programs across six communities
- ✓ Responsible for ensuring admission criteria of the programs were met
- ✓ Provided guidance, consultation, and training of workers assigned to the program
- ✓ Maintained an annual operating budget of up to $3 million

- ✓ Developed a training plan for agency programs
- ✓ Performed new hire trainings for incoming staff members

Program Manager

- ✓ Carried out program coordination responsibilities, in consultation with the program director
- ✓ Identified, developed, and oversaw program resources in the community
- ✓ Liaison with community resources, education services and referral processes
- ✓ Developed, evaluated, and communicated standards, policies and procedures
- ✓ Insured services were provided with attention to dignity of clients and age-related capacity to understand treatments
- ✓ Collaborated with program director on policy development regarding funding expenditures
- ✓ Participated in file and programmatic reviews in preparation for a site visits
- ✓ Tracked resource utilization and resource allocation
- ✓ Trained new hires to perform office and field case management duties
- ✓ Managed a full foster care caseload of traditional and specialized children

Counselor II

- ✓ Managed a caseload of 25-30 clients
- ✓ Designed and implemented a Young Adult substance abuse treatment program
- ✓ Facilitated individual, group and family counseling
- ✓ Provided crisis intervention and referrals for rehabilitative services to parents and children
- ✓ Supervised interns

Counselor I

- ✓ Organized client activities
- ✓ Outreach to youth on the street
- ✓ Provided counseling services in the high schools in three community areas
- ✓ Facilitated individual and group counseling

Therapist

Leyden Family Services, Franklin Park, IL **June 1985~February 1987**

- ✓ Supervised drop-in center for post hospitalized mentally ill adults
- ✓ Organized outings and client activities
- ✓ Facilitated groups for dually diagnosed adults

Adjunct Faculty

Triton College, River Grove, IL **September 1989~May 1992**

- ✓ Taught Outreach and Prevention in the Basic Addition program
- ✓ Taught Family Therapy in the Basic Additions program
- ✓ Taught Introduction of Substance Abuse Counseling in the Basic Addictions program

Research Assistant

Hines VA Hospital, Hines, IL **October 1984- May 1985**

- ✓ Interviewed veterans in various clinics regarding VA services they received
- ✓ Coded and entered all data into a data base

References

Birgetta Williams	**708-638-1705**
Sandra Harrison	**773-671-3315**
Rose Golden	**312-433-6527**

Tasha Chalmette Wilkerson

1020 N. Lombard, Oak Park IL 60302 Ph: 708-267-4355 Email: Tasha_Wilkerson@yahoo.com

SUMMARY OF QUALIFICATIONS

- 15+ years of training and technical assistance experience at the local and state level to prepare clients and communities to deliver the highest quality services.
- 15+ years of substance abuse prevention services; experience working with at-risk teens and adults
- Extensive supervisory, program management and staff development experience

EDUCATION

Master of Arts: Training and Development /Instructional Design — Roosevelt University, 2000

Bachelor of Arts: Major Mass Communication, Minor Marketing — Southern Illinois University, 1994

PROFESSIONAL EXPERIENCE

Director of Operations — ***1999- Present*** — ***New Birth Training Institute***

- Develop and implement training programs for internal and external audiences
- Enrolled over 700 students in alternative school, educational and recovery support programs
- Create educational and life skills programs for at risk grade school and high school students
- Negotiate contracts for educational and employment opportunities for community participants
- Coordinate employment training and seasonal employment opportunities for youth and adults
-
- **Prevention Practitioner/ Coordinator** — **1994-1999; 2005- present** — **Youth Outreach Services**
- Coordinate and train staff to implement community level evidenced based programs, policies and practices
- Coordinate youth employment training programs for youth in various community settings
- Create positive community linkages and partnerships for youth and families in various community settings

Professional Development Resource Specialist — ***2005 – 2006*** — ***Prevention First Inc.***

- Successfully developed and implemented training services for over 50 organizations in the Chicago-land area.
- Assisted in the development and implementation of A State System Introduction for new prevention program staff
- Created and monitored customized professional development plans for over 65 prevention staff
- Reviewed evaluation plans for 15 agencies and acted as liaison with State evaluation agency

Chicago In-Touch Liaison — ***2001 – 2005*** — ***Prevention First, Inc.***

- Responsible for facilitating collaborative efforts among community based providers and local agencies
- Successfully provided programmatic technical assistance to 32 Chicago based agencies
- Initiated structure for providing individual and general technical assistance with agencies in Illinois
- Prepared reports documenting successful implementation of professional development plans

Training Specialist — ***1999-2001*** — ***Prevention First, Inc.***

- Develop prevention training models and curriculum for over 114 community agencies in Illinois
- Reviewed articles submitted to the *Prevention Forum magazine*, which is distributed to over 200 agencies
- Created and implemented workshops for major conferences on the topics of leadership and youth development

Training Consultant — **1999-2011** — ***Minnesota Institute***

- Implement and Develop training models for community organizations and HBCU's funded by the federal government

References Upon Request

Tasha Wilkerson

References

Andrew Born
Austin Coming Together
5049 W. Harrison Street
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312-504-4013

Jamie Noto
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773-777-7112

Ayesha Jaco
Lupe Fiasco Foundation
773-988-2138

Tracy Johnson
Minnesota Institute of Public Health
815-519-8572

EXHIBIT 2

Schedule of Compensation

PRICE PROPOSAL/BUDGET DETAIL

The Proposer declares that it has carefully examined the Request for Proposal documents, the Proposal Forms, General and Special Conditions and Specifications identified as Document Number 1453-13385 for the Recidivism Reduction Demonstration Grants as prepared by Cook County and has become familiar with all of the conditions under which it must be carried out and understands that by submitting proposed pricing on these pages, Proposer waives all right to plead any misunderstanding regarding the same. Any category of expense not applicable to the budget may be deleted. Indirect costs are not allowable

Budget Detail

A. Personnel

List each position by title and name of employee, if available. Show the annual salary rate and the percentage of time to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization.

Name/Position	Computation	Cost
Director of Juvenile Justice	$50,000 x 10%	$5000
Program Manager/Supervisor	$45,000 x 15%	$6,750
MENTORS (2)	$20,000 x 100% x 2	$40,000
Family Therapist	$33,000 x 50% [YOS SHARE]	0
Crisis Intervention Specialist	$30,000 x 50% [YOS SHARE]	0
Workforce Development Specialist	$33,000 x 50% [YOS SHARE]	0
Case Manager	$33,000 x 50% [YOS SHARE]	0

SUB-TOTAL $ 51,750

B. Fringe Benefits

Fringe benefits should be based on actual known costs or an established formula. Fringe benefits are for the personnel listed in budget category (A) and only for the percentage of time devoted to the project. Fringe benefits on overtime hours are limited to FICA, Workman's Compensation, and Unemployment Compensation.

Name/Position	Computation	Cost
Director of Juvenile Justice	$5000 x 25% Fringe	$1250
Program Manager/Supervisor	$6,750 x 25% Fringe	$1688
Mentor	$20,000 x 14% Fringe	$2800
Mentor	$20,000 x 14% Fringe	$2800

SUB-TOTAL $ 8538

TOTAL PERSONNEL AND FRINGE BENEFITS $ 60,288

C. Travel

Itemize travel expenses of project personnel by purpose. Show the basis of computation (e.g., six people to 3-day training at $X airfare, $X lodging, $X subsistence). In training projects, travel and meals for trainees should be listed separately. Show the number of trainees and the unit costs involved.

Identify the location of travel, if known. Travel for consultants will only be reimbursed for resources traveling from more than 50 miles outside of Cook County and shall be consistent with Cook County travel reimbursement policies. All travel shall be pre-approved by the Justice Advisory Council.

Purpose of Travel	Location	Item	Computation	Cost
Client Transportation		CTA passes	350 1-day @ $10 ea.	$3,500
Staff Travel		Mileage Reimbursement	$.50/mile x 2 staff x 240 miles x 12 months	$2880

TOTAL $ $6380

D. Supplies

List items by type. Generally, supplies include any materials that are expendable or consumed during the course of the project.

Supply Items	Computation	Cost
Office/operating/ program supplies	$83.33 per month	$1000

TOTAL $ 1000

E. Other Costs

List items (e.g., rent, reproduction, telephone, janitorial or security services, and investigative or confidential funds) by major type and the basis of the computation. For example, provide the square footage and the cost per square foot for rent, or provide a monthly rental cost and how many months to rent.

Description	Computation	Cost
Telecom Services (internet, cellular, landline)		$5,426
Contractual Services (consultants, performers, 1099 workers)		
Insurance (i.e. liability, etc)	$126.58 per month	$1,639
Technology Equipment	1 desktop computer	$ 500
Rent	$500/month 40% share $2000	$ 4000
Gym Rental	$125/month	$ 1,500
Utilities	$40/month	$ 480
Equipment Lease Agreements	$18.68/month	$ 223
Activities	$125/month	$ 1,500
Indirect - 18%		$ 14,928

TOTAL $ 30,196

Budget Summary- When you have completed the budget worksheet, transfer the totals for each category to the spaces below. Compute the total direct costs and the total project costs. Indicate the amount of Federal funds requested and the amount of non-Federal funds that will support the project.

	Budget Category	Amount
A	Personnel	$ 51,750
B	Fringe Benefits	$ 8,538
C	Travel	$ 6,380
D	Supplies	$ 1,000
E	Other Costs	$ 30,196
	Grand Total	$ 97,864

YOS Cook County JJ recidivism demonstration Project

Personnel	Salary	% time	Budgeted Amount	YOS Share	Cook Co.	Project total
Director of Juvenile Justice	$ 50,000	10%		$ -	$ 5,000	$ 5,000
Program Manager/Supervisor	$ 45,000	15%			$ 6,750	$ 6,750
Mentor	$ 20,000	100%			$ 20,000	$ 20,000
Mentor	$ 20,000	100%			$ 20,000	$ 20,000
Family Therapist	$ 33,000	50%		$ 16,500		$ 16,500
Crisis Intervention Specialist	$ 30,000	50%		$ 15,000		$ 15,000
workforce development specialist	$ 33,000	50%		$ 33,000		$ 33,000
Case Manager	$ 33,000	50%		$ 16,500		$ 16,500
Total Personnel				$ 81,000	$ 51,750	$ 68,250
Fringe @ FTE25%				$ 20,250	$ 2,938	$ 23,188
Fringe PT FTE @ 14%					$ 5,600	$ 5,600
Total Personnel & Fringe				**$ 101,250**	**$ 60,288**	**$ 91,438**
Non-personnel						
Materials and Supplies						
office/operating/program supplies					$ 1,000	$ 1,000
Sub-total materials & supplies				$ -	**$ 1,000**	**$ 1,000**
Travel & transportation						
mileage reimbursments .50/mile x 2 staff x 240 miles x 12 months					$ 2,880	$ 2,880
Client transportation 350 1 day passes @ $10				$ -	$ 3,500	$ 3,500
Sub-total travel & transportation				**$ -**	**$ 6,380**	**$ 6,380**
Services						
telecom services (internet, cellular, landline service)					$ 5,426	$ 5,426
contract service (consultants, performers, 1099 workers)						
insurance (i.e., liability, etc.)					$ 1,639	$ 1,639
Sub-total services				**$ -**	**$ 7,065**	**$ 7,065**
Equipment						
technology equipment				$ -	$ 500	$ 500
Sub-total equipment				**$ -**	**$ 500**	**$ 500**
Facilities						
rent				$ 2,000	$ 4,000	$ 4,000
Gym rental					$ 1,500	$ 1,500
utilties					$ 480	$ 480
equipment lease agreements					$ 223	$ 223
Sub-total facilities				**$ 2,000**	**$ 6,203**	**$ 6,203**
Other costs						
Activities					$ 1,500	$ 1,500
Sub-total other costs				$ -	$ 1,500	$ 1,500
Total direct expense:				**$ 101,250**	**$ 82,936**	**$ 114,086**
indirect		18.00%		**$ 18,225**	**$ 14,928**	**$ 20,535**
Total				**$ 119,475**	**$ 97,864**	**$ 134,621**

EXHIBIT 3

Evidence of Insurance

OP ID: JP

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 06/06/14

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Eugene Tkalitch & Assoc., Ltd.
P.O. Box 598056
Chicago, IL 60659-9998
773-262-3737

CONTACT NAME:
PHONE (A/C, No, Ext):
FAX (A/C, No):
E-MAIL ADDRESS:
PRODUCER CUSTOMER ID #: YOUTH-1

INSURED
Youth Outreach Services, Inc.
Youth Outreach Properties, Inc
2411 Congress Pkwy
Chicago, IL 60612

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : First Nonprofit Mutual	
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY X COMMERCIAL GENERAL LIABILITY X CLAIMS-MADE ☐ OCCUR INCLUDES SOCIAL WORKERS PROFESSIONAL LIABILITY GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY ☐ PRO-JECT ☐ LOC	X		*NPP1001698	03/20/14	03/20/15	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 100,000 $ 5,000 $ 1,000,000 $ 3,000,000 $ 1,000,000 $
A	AUTOMOBILE LIABILITY X ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS X HIRED AUTOS X NON-OWNED AUTOS $500 DEDUCTIBLE			NCA1001736	03/20/14	03/20/15	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ $ $ $ $
A	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB X CLAIMS-MADE DEDUCTIBLE X RETENTION $ 10,000			NMB1001768	03/20/14	03/20/15	EACH OCCURRENCE AGGREGATE	$ 1,000,000 $ 1,000,000 $ $
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N ☐ (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		FWC1001415	01/01/14	01/01/15	X WC STATU-TORY LIMITS ☐ OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 500,000 $ 500,000 $ 500,000
A	Building			NPP1001698	03/20/14	03/20/15	Blanket B	3,271,346
A	Contents-RC/Spec			NPP1001698	03/20/14	03/20/15	Blanket C	282,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
Additional Insured: Cook County, its officials, employees and agents as respects Contract No. 1453-13385C (Recidivism Reduction Demonstration Grant) held by Named Insured.

CERTIFICATE HOLDER

COOKGOV

Cook County
118 N. Clark Street,
Chicago, IL 60602

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Eugene Tkalitch, PRESIDENT

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EXHIBIT 4

Economic Disclosure Statement (EDS) Forms

ECONOMIC DISCLOSURE STATEMENT AND EXECUTION DOCUMENT INDEX

Section	Description	Pages
Instructions	Instructions for Completion of EDS	EDS i - ii
1	Certifications	EDS 1, 2
2	Economic and Other Disclosures, Affidavit of Child Support Obligations and Disclosure of Ownership Interest	EDS 3 – 9
3	Sole Proprietor Signature Page	EDS 10a/b/c
4	Partnership Signature Page	EDS 11/a/b/c
5	Limited Liability Corporation Signature Page	EDS 12a/b/c
6	Corporation Signature Page	EDS 13a/b/c
7	Cook County Signature Page	EDS 14

ECONOMIC DISCLOSURE STATEMENT

INSTRUCTIONS FOR COMPLETION OF ECONOMIC DISCLOSURE STATEMENT AND EXECUTION DOCUMENT

This Economic Disclosure Statement and Execution Document ("EDS") is to be completed and executed by every Bidder on a County contract, every party responding to a Request for Proposals or Request for Qualifications "(Proposer"), and others as required by the Chief Procurement Officer. If the Undersigned is awarded a contract pursuant to the procurement process for which this EDS was submitted (the "Contract"), this Economic Disclosure Statement and Execution Document shall stand as the Undersigned's execution of the Contract.

Definitions. Capitalized terms used in this EDS and not otherwise defined herein shall have the meanings given to such terms in the Instructions to Bidders, General Conditions, Request for Proposals, Request for Qualifications, or other documents, as applicable.

> **"Affiliated Entity"** means a person or entity that, directly or indirectly: controls the Bidder, is controlled by the Bidder, or is, with the Bidder, under common control of another person or entity. Indicia of control include, without limitation, interlocking management or ownership; identity of interests among family members; shared facilities and equipment; common use of employees; and organization of a business entity following the ineligibility of a business entity to do business with the County under the standards set forth in the Certifications included in this EDS, using substantially the same management, ownership or principals as the ineligible entity.
>
> **"Bidder," "Proposer," "Undersigned,"** or **"Applicant,"** is the person or entity executing this EDS. Upon award and execution of a Contract by the County, the Bidder, Proposer, Undersigned or Applicant, as the case may be, shall become the Contractor or Contracting Party.
>
> **"Proposal,"** for purposes of this EDS, is the Undersigned's complete response to an RFP/RFQ, or if no RFQ/RFP was issued by the County, the "Proposal" is such other proposal, quote or offer submitted by the Undersigned, and in any event a "Proposal" includes this EDS .
>
> **"Code"** means the Code of Ordinances, Cook County, Illinois available through the Cook County Clerk's Office website (http://www.cookctyclerk.com/sub/ordinances.asp). This page can also be accessed by going to www.cookctyclerk.com, clicking on the tab labeled "County Board Proceedings," and then clicking on the link to "Cook County Ordinances."
>
> **"Contractor"** or **"Contracting Party"** means the Bidder, Proposer or Applicant with whom the County has entered into a Contract.
>
> **"EDS"** means this complete Economic Disclosure Statement and Execution Document, including all sections listed in the Index and any attachments.
>
> **"Lobby"** or **"lobbying"** means to, for compensation, attempt to influence a County official or County employee with respect to any County matter.
>
> **"Lobbyist"** means any person or entity who lobbies.
>
> **"Prohibited Acts"** means any of the actions or occurrences which form the basis for disqualification under the Code, or under the Certifications hereinafter set forth.

Section 1: Certifications. Section 1 sets forth certifications that are required for contracting parties under the Code. Execution of this EDS constitutes a warranty that all the statements and certifications contained, and all the facts stated, in the Certifications are true, correct and complete as of the date of execution.

Section 2: Economic and Other Disclosures Statement. Section 2 is the County's required Economic and Other Disclosures Statement form. Execution of this EDS constitutes a warranty that all the information provided in the EDS is true, correct and complete as of the date of execution, and binds the Undersigned to the warranties, representations, agreements and acknowledgements contained therein.

INSTRUCTIONS FOR COMPLETION OF ECONOMIC DISCLOSURE STATEMENT AND EXECUTION DOCUMENT

Sections 3,4,5,6,and 7: Execution Forms. The Bidder executes this EDS, and the Contract, by completing and signing three copies of the appropriate Signature Page. Section 3 is the form for a sole proprietor; Section 4 is the form for a partnership or joint venture; Section 5 is the form for a Limited Liability Corporation, and Section 6 is the form for a corporation. Proper execution requires THREE ORIGINALS; therefore, the appropriate Signature Page must be filled in, three copies made, and all three copies must be properly signed, notarized and submitted. The forms may be printed and completed by typing or hand writing the information required.

Required Updates. The information provided in this EDS will be kept current. In the event of any change in any information provided, including but not limited to any change which would render inaccurate or incomplete any certification or statement made in this EDS, the Undersigned will supplement this EDS up to the time the County takes action, by filing an amended EDS or such other documentation as is requested.

Additional Information. The County's Governmental Ethics and Campaign Financing Ordinances, impose certain duties and obligations on persons or entities seeking County contracts, work, business, or transactions. For further information please contact the Director of Ethics at (312) 603-4304 (69 W. Washington St. Suite 3040, Chicago, IL 60602) or visit our web-site at www.cookcountygov.com and go to the Ethics Department link. The Bidder must comply fully with the applicable ordinances.

ECONOMIC DISCLOSURE STATEMENT

CERTIFICATIONS (SECTION 1)

THE FOLLOWING CERTIFICATIONS ARE MADE PURSUANT TO STATE LAW AND THE CODE. THE UNDERSIGNED IS CAUTIONED TO CAREFULLY READ THESE CERTIFICATIONS PRIOR TO SIGNING THE SIGNATURE PAGE. SIGNING THE SIGNATURE PAGE SHALL CONSTITUTE A WARRANTY BY THE UNDERSIGNED THAT ALL THE STATEMENTS, CERTIFICATIONS AND INFORMATION SET FORTH WITHIN THESE CERTIFICATIONS ARE TRUE, COMPLETE AND CORRECT AS OF THE DATE THE SIGNATURE PAGE IS SIGNED. THE UNDERSIGNED IS NOTIFIED THAT IF THE COUNTY LEARNS THAT ANY OF THE FOLLOWING CERTIFICATIONS WERE FALSELY MADE, THAT ANY CONTRACT ENTERED INTO WITH THE UNDERSIGNED SHALL BE SUBJECT TO TERMINATION.

A. PERSONS AND ENTITIES SUBJECT TO DISQUALIFICATION

No person or business entity shall be awarded a contract or sub-contract, for a period of five (5) years from the date of conviction or entry of a plea or admission of guilt, civil or criminal, if that person or business entity:

1) Has been convicted of an act committed, within the State of Illinois, of bribery or attempting to bribe an officer or employee of a unit of state, federal or local government or school district in the State of Illinois in that officer's or employee's official capacity;

2) Has been convicted by federal, state or local government of an act of bid-rigging or attempting to rig bids as defined in the Sherman Anti-Trust Act and Clayton Act. Act. 15 U.S.C. Section 1 et seq.;

3) Has been convicted of bid-rigging or attempting to rig bids under the laws of federal, state or local government;

4) Has been convicted of an act committed, within the State, of price-fixing or attempting to fix prices as defined by the Sherman Anti-Trust Act and the Clayton Act. 15 U.S.C. Section 1, et seq.;

5) Has been convicted of price-fixing or attempting to fix prices under the laws the State;

6) Has been convicted of defrauding or attempting to defraud any unit of state or local government or school district within the State of Illinois;

7) Has made an admission of guilt of such conduct as set forth in subsections (1) through (6) above which admission is a matter of record, whether or not such person or business entity was subject to prosecution for the offense or offenses admitted to; or

8) Has entered a plea of nolo contendere to charge of bribery, price-fixing, bid-rigging, or fraud, as set forth in sub-paragraphs (1) through (6) above.

In the case of bribery or attempting to bribe, a business entity may not be awarded a contract if an official, agent or employee of such business entity committed the Prohibited Act on behalf of the business entity and pursuant to the direction or authorization of an officer, director or other responsible official of the business entity, and such Prohibited Act occurred within three years prior to the award of the contract. In addition, a business entity shall be disqualified if an owner, partner or shareholder controlling, directly or indirectly, 20 % or more of the business entity, or an officer of the business entity has performed any Prohibited Act within five years prior to the award of the Contract.

THE UNDERSIGNED HEREBY CERTIFIES THAT: The Undersigned has read the provisions of Section A, Persons and Entities Subject to Disqualification, that the Undersigned has not committed any Prohibited Act set forth in Section A, and that award of the Contract to the Undersigned would not violate the provisions of such Section or of the Code.

B. BID-RIGGING OR BID ROTATING

THE UNDERSIGNED HEREBY CERTIFIES THAT: In accordance with 720 ILCS 5/33 E-11, neither the Undersigned nor any Affiliated Entity is barred from award of this Contract as a result of a conviction for the violation of State laws prohibiting bid-rigging or bid rotating.

C. DRUG FREE WORKPLACE ACT

THE UNDERSIGNED HEREBY CERTIFIES THAT: The Undersigned will provide a drug free workplace, as required by Public Act 86-1459 (30 ILCS 580/2-11).

D. DELINQUENCY IN PAYMENT OF TAXES

THE UNDERSIGNED HEREBY CERTIFIES THAT: The Undersigned is not an owner or a party responsible for the payment of any tax or fee administered by Cook County, by a local municipality, or by the Illinois Department of Revenue, which such tax or fee is delinquent, such as bar award of a contract or subcontract pursuant to the Code, Chapter 34, Section 34-129.

E. HUMAN RIGHTS ORDINANCE

No person who is a party to a contract with Cook County ("County") shall engage in unlawful discrimination or sexual harassment against any individual in the terms or conditions of employment, credit, public accommodations, housing, or provision of County facilities, services or programs (Code Chapter 42, Section 42-30 et seq).

F. ILLINOIS HUMAN RIGHTS ACT

THE UNDERSIGNED HEREBY CERTIFIES THAT: It is in compliance with the the Illinois Human Rights Act (775 ILCS 5/2-105), and agrees to abide by the requirements of the Act as part of its contractual obligations.

G. MACBRIDE PRINCIPLES, CODE CHAPTER 34, SECTION 34-132

If the primary contractor currently conducts business operations in Northern Ireland, or will conduct business during the projected duration of a County contract, the primary contractor shall make all reasonable and good faith efforts to conduct any such business operations in Northern Ireland in accordance with the MacBride Principles for Northern Ireland as defined in Illinois Public Act 85-1390.

H. LIVING WAGE ORDINANCE PREFERENCE (COOK COUNTY CODE, CHAPTER 34, SECTION 34-127;

The Code requires that a living wage must be paid to individuals employed by a Contractor which has a County Contract and by all subcontractors of such Contractor under a County Contract, throughout the duration of such County Contract. The amount of such living wage is determined from time to time by, and is available from, the Chief Financial Officer of the County.

For purposes of this EDS Section 4, H, "Contract" means any written agreement whereby the County is committed to or does expend funds in connection with the agreement or subcontract thereof. The term "Contract" as used in this EDS, Section 4, I, specifically excludes contracts with the following:

1) Not-For Profit Organizations (defined as a corporation having tax exempt status under Section 501(C)(3) of the United State Internal Revenue Code and recognized under the Illinois State not-for -profit law);

2) Community Development Block Grants;

3) Cook County Works Department;

4) Sheriff's Work Alternative Program; and

5) Department of Correction inmates.

ECONOMIC DISCLOSURE STATEMENT

REQUIRED DISCLOSURES (SECTION 2)

1. DISCLOSURE OF LOBBYIST CONTACTS

List all persons or entities that have made lobbying contacts on your behalf with respect to this contract:

Name Address

(None)

2. LOCAL BUSINESS PREFERENCE DISCLOSURE; CODE, CHAPTER 34, SECTION 34-151(p);

"Local Business" shall mean a person authorized to transact business in this State and having a bona fide establishment for transacting business located within Cook County at which it was actually transacting business on the date when any competitive solicitation for a public contract is first advertised or announced and further which employs the majority of its regular, full time work force within Cook County, including a foreign corporation duly authorized to transact business in this State and which has a bona fide establishment for transacting business located within Cook County at which it was actually transacting business on the date when any competitive solicitation for a public contract is first advertised or announced and further which employs the majority of its regular, full time work force within Cook County.

a) Is Bidder a "Local Business" as defined above?

Yes X No _____

b) If yes, list business addresses within Cook County:

2411 W. Congress Pkwy
Chicago, Illinois 60612

c) Does Bidder employ the majority of its regular full-time workforce within Cook County?

Yes X No _____

3. THE CHILD SUPPORT ENFORCEMENT ORDINANCE (PREFERENCE (CODE, CHAPTER 34, SECTION 34-366)

Every Applicant for a County Privilege shall be in full compliance with any child support order before such Applicant is entitled to receive or renew a County Privilege. When delinquent child support exists, the County shall not issue or renew any County Privilege, and may revoke any County Privilege.

All Applicants are required to review the Cook County Affidavit of Child Support Obligations attached to this EDS (EDS-8) and complete the following, based upon the definitions and other information included in such Affidavit.

4. REAL ESTATE OWNERSHIP DISCLOSURES.

The Undersigned must indicate by checking the appropriate provision below and providing all required information that either:

a) The following is a complete list of all real estate owned by the Undersigned in Cook County:

PERMANENT INDEX NUMBER(S): _____

_____

_____

(ATTACH SHEET IF NECESSARY TO LIST ADDITIONAL INDEX NUMBERS)

OR:

b) __X__ The Undersigned owns no real estate in Cook County.

5. EXCEPTIONS TO CERTIFICATIONS OR DISCLOSURES.

If the Undersigned is unable to certify to any of the Certifications or any other statements contained in this EDS and not explained elsewhere in this EDS, the Undersigned must explain below:

_____

_____

If the letters, "NA", the word "None" or "No Response" appears above, or if the space is left blank, it will be conclusively presumed that the Undersigned certified to all Certifications and other statements contained in this EDS.

ECONOMIC DISCLOSURE STATEMENT

COOK COUNTY DISCLOSURE OF OWNERSHIP INTEREST STATEMENT

The Cook County Code of Ordinances (§2-610 et seq.) requires that any Applicant for any County Action must disclose information concerning ownership interests in the Applicant. This Disclosure of Ownership Interest Statement must be completed with all information current as of the date this Statement is signed. Furthermore, this Statement must be kept current, by filing an amended Statement, until such time as the County Board or County Agency shall take action on the application. The information contained in this Statement will be maintained in a database and made available for public viewing.

If you are asked to list names, but there are no applicable names to list, you must state NONE. An incomplete Statement will be returned and any action regarding this contract will be delayed. A failure to fully comply with the ordinance may result in the action taken by the County Board or County Agency being voided.

"Applicant" means any Entity or person making an application to the County for any County Action.

"County Action" means any action by a County Agency, a County Department, or the County Board regarding an ordinance or ordinance amendment, a County Board approval, or other County agency approval, with respect to contracts, leases, or sale or purchase of real estate.

"Entity" or "Legal Entity" means a sole proprietorship, corporation, partnership, association, business trust, estate, two or more persons having a joint or common interest, trustee of a land trust, other commercial or legal entity or any beneficiary or beneficiaries thereof.

This Disclosure of Ownership Interest Statement must be submitted by :

1. An Applicant for County Action and

2. An individual or Legal Entity that holds stock or a beneficial interest in the Applicant and is listed on the Applicant's Statement (a "Holder") must file a Statement and complete #1 only under Ownership Interest Declaration.

Please print or type responses clearly and legibly. Add additional pages if needed, being careful to identify each portion of the form to which each additional page refers.

This Statement is being made by the [X] Applicant or [ ] Stock/Beneficial Interest Holder

This Statement is an: [X] Original Statement or [ ] Amended Statement

Identifying Information:

Name: Youth Outreach Services, Inc. D/B/A: _____ EIN NO.: 36-3297629

Street Address: 2411 W. Congress Pkwy

City: Chicago State: Illinois Zip Code: 60612

Phone No.: 773.777.7112

Form of Legal Entity:

[ ]	Sole Proprietor	[ ]	Partnership	[X]	Corporation	[ ]	Trustee of Land Trust
[ ]	Business Trust	[ ]	Estate	[ ]	Association	[ ]	Joint Venture
[ ]	Other (describe) _____						

ECONOMIC DISCLOSURE STATEMENT

Ownership Interest Declaration:

1. List the name(s), address, and percent ownership of each individual and each Entity having a legal or beneficial interest (including ownership) of more than five percent (5%) in the Applicant/Holder.

Name	Address	Percentage Interest in Applicant/Holder
(none)		

2. If the interest of any individual or any Entity listed in (1) above is held as an agent or agents, or a nominee or nominees, list the name and address of the principal on whose behalf the interest is held.

Name of Agent/Nominee	Name of Principal	Principal's Address
(none)		

3. Is the Applicant constructively controlled by another person or Legal Entity? [ ] Yes [X] No

If yes, state the name, address and percentage of beneficial interest of such person or legal entity, and the relationship under which such control is being or may be exercised.

Name	Address	Percentage of Beneficial Interest	Relationship

Declaration (check the applicable box):

[X] I state under oath that the Applicant has withheld no disclosure as to ownership interest in the Applicant nor reserved any information, data or plan as to the intended use or purpose for which the Applicant seeks County Board or other County Agency action.

[ ] I state under oath that the Holder has withheld no disclosure as to ownership interest nor reserved any information required to be disclosed.

Rick Velasquez — Executive Director

Name of Authorized Applicant/Holder Representative (please print or type) — Title

Signature — June 6, 2014

Date

rickv@yos.org — 773.777.7112

E-mail address — Phone Number

Subscribed to and sworn before me

this 6 day of June, 2014.

My commission expires: 1/20/15

X

Notary Public Signature — **Notary Seal**

NOTARY PUBLIC OFFICIAL SEAL STATE OF ILLINOIS
CLAIRE BARNER
MY COMMISSION EXPIRES
JANUARY 20, 2015

ECONOMIC DISCLOSURE STATEMENT

COOK COUNTY BOARD OF ETHICS
69 W. WASHINGTON STREET, SUITE 3040
CHICAGO, ILLINOIS 60602
312/603-4304
312/603-9988 FAX 312/603-1011 TT/TDD

FAMILIAL RELATIONSHIP DISCLOSURE PROVISION:

Section 2-582 of the Cook County Ethics Ordinance requires any person or persons doing business with Cook County, upon execution of a contract with Cook County, to disclose to the Cook County Board of Ethics the existence of familial relationships they may have with all persons holding elective office in the State of Illinois, the County of Cook, or in any municipality within the County of Cook.

The disclosure required by this section shall be filed by January 1 of each calendar year or within thirty (30) days of the execution of any contract or lease. Any person filing a late disclosure statement after January 31 shall be assessed a late filing fee of $100.00 per day that the disclosure is late. Any person found guilty of violating any provision of this section or knowingly filing a false, misleading, or incomplete disclosure to the Cook County Board of Ethics shall be prohibited, for a period of three (3) years, from engaging, directly or indirectly, in any business with Cook County. Note: Please see Chapter 2 Administration, Article VII Ethics, Section 2-582 of the Cook County Code to view the full provisions of this section.

If you have questions concerning this disclosure requirement, please call the Cook County Board of Ethics at (312) 603-4304. Note: A current list of contractors doing business with Cook County is available via the Cook County Board of Ethics' website at: http://www.cookcountygov.com/taxonomy/ethics/Listings/cc_ethics_VendorList_.pdf

DEFINITIONS:

"Calendar year" means January 1 to December 31 of each year.

"Doing business" for this Ordinance provision means any one or any combination of leases, contracts, or purchases to or with Cook County or any Cook County agency in excess of $25,000 in any calendar year.

"Familial relationship" means a person who is related to an official or employee as spouse or any of the following, whether by blood, marriage or adoption:

Parent	Grandparent	Stepfather
Child	Grandchild	Stepmother
Brother	Father-in-law	Stepson
Sister	Mother-in-law	Stepdaughter
Aunt	Son-in-law	Stepbrother
Uncle	Daughter-in-law	Stepsister
Niece	Brother-in-law	Half-brother
Nephew	Sister-in-law	Half-sister

"Person" means any individual, entity, corporation, partnership, firm, association, union, trust, estate, as well as any parent or subsidiary of any of the foregoing, and whether or not operated for profit.

ECONOMIC DISCLOSURE STATEMENT

SWORN FAMILIAL RELATIONSHIP DISCLOSURE FORM

Pursuant to Section 2-582 of the Cook County Ethics Ordinance, any person* doing business* with Cook County must disclose, to the Cook County Board of Ethics, the existence of familial relationships* to any person holding elective office in the State of Illinois, Cook County, or in any municipality within Cook County. Please print your responses.

Name of Owner/Employee:_____ Title:_____

Business Entity Name:_____ Phone:_____

Business Entity Address:_____

_____The following familial relationship exists between the owner or any employee of the business entity contracted to do business with Cook County and any person holding elective office in the State of Illinois, Cook County, or in any municipality within Cook County.

Owner/Employee Name:	Related to:	Relationship:
1.		
2.		
3.		
4.		
5.		

If more space is needed, attach an additional sheet following the above format.

X There is no familial relationship that exists between the owner or any employee of the business entity contracted to do business with Cook County and any person holding elective office in the State of Illinois, Cook County, or in any municipality within Cook County.

To the best of my knowledge and belief, the information provided above is true and complete.

_____ June 6, 2014

Owner/Employee's Signature Date

Subscribe and sworn before me this 6 day of June, 2014.

a Notary Public in and for Cook County

_____

(Signature)

NOTARY PUBLIC SEAL

NOTARY PUBLIC OFFICIAL SEAL STATE OF ILLINOIS
CLAIRE BARNER
MY COMMISSION EXPIRES
JANUARY 20, 2015

My Commission expires 1/20/15

Completed forms must be filed within 30 days of the execution of any contract or lease with Cook County and should be mailed to:

Cook County Board of Ethics
69 West Washington Street,
Suite 3040
Chicago, Illinois 60602

ECONOMIC DISCLOSURE STATEMENT

SIGNATURE BY A SOLE PROPRIETOR

(SECTION 3)

The Undersigned hereby certifies and warrants: that all of the statements, certifications and representations set forth in this EDS are true, complete and correct; that the Undersigned is in full compliance and will continue to be in compliance throughout the term of the Contract or County Privilege issued to the Undersigned with all the policies and requirements set forth in this EDS; and that all facts and information provided by the Undersigned in this EDS are true, complete and correct. The Undersigned agrees to inform the Chief Procurement Officer in writing if any of such statements, certifications, representations, facts or information becomes or is found to be untrue, incomplete or incorrect during the term of the Contract or County Privilege.

BUSINESS NAME: _____

BUSINESS ADDRESS: _____

_____

BUSINESS TELEPHONE: _____ FAX NUMBER: _____

FEIN/SSN: _____

COOK COUNTY BUSINESS REGISTRATION NUMBER: _____

SOLE PROPRIETOR'S SIGNATURE: _____

PRINT NAME: _____

DATE: _____

Subscribed to and sworn before me

this ____ day of _____, 20_____.

X_____

Notary Public Signature

My commission expires:

_____

Notary Seal

ECONOMIC DISCLOSURE STATEMENT

SIGNATURE BY A PARTNERSHIP (AND/OR A JOINT VENTURE)

(SECTION 4)

The Undersigned hereby certifies and warrants: that all of the statements, certifications and representations set forth in this EDS are true, complete and correct; that the Undersigned is in full compliance and will continue to be in compliance throughout the term of the Contract or County Privilege issued to the Undersigned with all the policies and requirements set forth in this EDS; and that all facts and information provided by the Undersigned in this EDS are true, complete and correct. The Undersigned agrees to inform the Chief Procurement Officer in writing if any of such statements, certifications, representations, facts or information becomes or is found to be untrue, incomplete or incorrect during the term of the Contract or County Privilege.

BUSINESS NAME: _____

BUSINESS ADDRESS: _____

_____

BUSINESS TELEPHONE: _____ FAX NUMBER: _____

FEIN/SSN: _____

*COOK COUNTY BUSINESS REGISTRATION NUMBER: _____

SIGNATURE OF PARTNER AUTHORIZED TO EXECUTE CONTRACTS ON BEHALF OF PARTNERSHIP:

*BY: _____

DATE: _____

Subscribed to and sworn before me

this ____ day of _____, 20_____.

X_____

Notary Public Signature

My commission expires:

_____

Notary Seal

* Attach hereto a partnership resolution or other document authorizing the individual signing this Signature Page to so sign on behalf of the Partnership.

ECONOMIC DISCLOSURE STATEMENT

SIGNATURE BY A LIMITED LIABILITY CORPORATION

(SECTION 5)

The Undersigned hereby certifies and warrants: that all of the statements, certifications and representations set forth in this EDS are true, complete and correct; that the Undersigned is in full compliance and will continue to be in compliance throughout the term of the Contract or County Privilege issued to the Undersigned with all the policies and requirements set forth in this EDS; and that all facts and information provided by the Undersigned in this EDS are true, complete and correct. The Undersigned agrees to inform the Chief Procurement Officer in writing if any of such statements, certifications, representations, facts or information becomes or is found to be untrue, incomplete or incorrect during the term of the Contract or County Privilege.

BUSINESS NAME: _____

BUSINESS ADDRESS: _____

_____

BUSINESS TELEPHONE: _____ FAX NUMBER: _____

CONTACT PERSON: _____

FEIN: _____ *CORPORATE FILE NUMBER: _____

MANAGING MEMBER: _____ MANAGING MEMBER: _____

**SIGNATURE OF MANAGER: _____

ATTEST: _____

Subscribed to and sworn before me

this ____ day of _____, 20_____.

X_____ _____

Notary Public Signature **Notary Seal**

*** If the LLC is not registered in the State of Illinois, a copy of a current Certificate of Good Standing from the state of incorporation must be submitted with this Signature Page.**

**** Attach either a certified copy of the by-laws, articles, resolution or other authorization demonstrating such persons to sign the Signature Page on behalf of the LLC.**

ECONOMIC DISCLOSURE STATEMENT

SIGNATURE BY A CORPORATION

(SECTION 6)

The Undersigned hereby certifies and warrants: that all of the statements, certifications and representations set forth in this EDS are true, complete and correct; that the Undersigned is in full compliance and will continue to be in compliance throughout the term of the Contract or County Privilege issued to the Undersigned with all the policies and requirements set forth in this EDS; and that all facts and information provided by the Undersigned in this EDS are true, complete and correct. The Undersigned agrees to inform the Chief Procurement Officer in writing if any of such statements, certifications, representations, facts or information becomes or is found to be untrue, incomplete or incorrect during the term of the Contract or County Privilege.

BUSINESS NAME: Youth Outreach Services

BUSINESS ADDRESS: 2411 W. Congress Pkwy, Chicago Illinois 60612

BUSINESS TELEPHONE: 773.777.7112 FAX NUMBER: 773.777.7611

CONTACT PERSON: Rick Velasquez

FEIN: 36-32976299 *CORPORATE FILE NUMBER: 5340-431-6

PLEASE LIST THE FOLLOWING OFFICERS:

PRESIDENT: Sandra Williams VICE PRESIDENT: (tbd)

SECRETARY: Karl Stark TREASURER: Russell Monco

****SIGNATURE OF PRESIDENT:** Executive Director:

ATTEST: _____ **(CORPORATE SECRETARY)**

Subscribed to and sworn before me

this 6 day of June, 2014.

X _____

Notary Public Signature

My commission expires:

NOTARY PUBLIC OFFICIAL SEAL STATE OF ILLINOIS

CLAIRE BARNER
MY COMMISSION EXPIRES
JANUARY 20, 2015

Notary Seal

***If the corporation is not registered in the State of Illinois, a copy of the Certificate of Good Standing from the state of incorporation must be submitted with this Signature Page.**

****In the event that this Signature Page is signed by any persons than the President and Secretary, attach either a certified copy of the corporate by-laws, resolution or other authorization by the corporation, authorizing such persons to sign the Signature Page on behalf of the corporation.** SEE Attached.

YOUTH Outreach SERVICES

Committed to caring. Inspiring change.

Authorized Agency Representative Resolution

Be it resolved by the Board of Directors of Youth Outreach Services, Rick Velasquez is the Executive Director and Authorized Agency Representative of Youth Outreach Services, and has the authority to execute contracts and proposals on behalf of the corporation.

President, Board of Directors	5-18-09 Date
Secretary, Board of Directors	5-18-09 Date

Subscribed and sworn to before me this 18 day of May, 2009.

Heather M. Ross Notary Public Signature	Notary Seal

My commission expires: 7/14/2012

OFFICIAL SEAL
HEATHER M ROSS
Notary Public - State of Illinois
My Commission Expires Jul 14, 2012

Youth Outreach Services
Administrative Office
2411 W. Congress Pkwy.
Chicago, Illinois 60612
773.777.7112
773.777.7611 (fax)

United Way COA

COOK COUNTY SIGNATURE PAGE

(SECTION 7)

ON BEHALF OF THE COUNTY OF COOK, A BODY POLITIC AND CORPORATE OF THE STATE OF ILLINOIS, THIS CONTRACT IS HEREBY EXECUTED BY:

Sam E. M

COOK COUNTY CHIEF PROCUREMENT OFFICER

DATED AT CHICAGO, ILLINOIS THIS 18 DAY OF July ,20 14.

IN THE CASE OF A BID PROPOSAL, THE COUNTY HEREBY ACCEPTS:

THE FOREGOING BID/PROPOSAL AS IDENTIFIED IN THE CONTRACT DOCUMENTS FOR CONTRACT NUMBER

1453-13385B

OR

ITEM(S), SECTION(S), PART(S):_____

TOTAL AMOUNT OF CONTRACT: $ 170,000.00

(DOLLARS AND CENTS)

FUND CHARGEABLE:_____

APPROVED AS TO FORM:

Not required

ASSISTANT STATE'S ATTORNEY
(Required on contracts over $1,000,000.00)