



**OFFICE OF THE CHIEF PROCUREMENT OFFICER
COUNTY OF COOK**

118 NORTH CLARK ST. ROOM 1018
CHICAGO, ILLINOIS 60602-1375
(312) 603-5370

THIS PURCHASE ORDER NUMBER
MUST APPEAR ON ALL PACKAGES,
INVOICES, SHIPPING PAPERS AND
DROP SHIPMENTS.

PURCHASE ORDERED ISSUED TO
471513

Pitney Bowes Inc
P O Box 371887
Pittsburgh PA 15250-7887

DATE
11/22/2013
F.O.B. POINT

PURCHASE ORDER NO.
187003 - 000- OP
REQUISITION NO.
00111081 OR

COOK COUNTY FEIN: 36-6006541
ILLINOIS SALES TAX EXEMPT: E-9998-2013-04
FEDERAL EXCISE TAX EXEMPT CERT: 36-75-D038K

SHIP TO Treasurer - Chicago Downtown Branch
Cook County Building
118 N. Clark Street RM 112
Chicago IL 60602-1304

DELIVERY INSTRUCTIONS

Andy Waclaw
4765

312-603-

DEPT NO

5341897

Page 1 of 1

LINE	FURNISH THE FOLLOWING SUPPLIES AND/OR SERVICE	QUANTITY/ UOM	UNIT PRICE	EXTENDED PRICE	ACCOUNT NUMBER
1.00	EQUIPMENT MAINTENANCE MAINTENANCE ON; DM1000 WOW BASE SER 0000013863 @ \$4,068.70/JOB U7PS POWER STACKER SER 0000024719 @ \$568.00/JOB 1E08 LASER REPORT PRINTER SER 0000003465 @ \$209.00/JOB TOTAL \$4,845.70 FOR PERIOD 12/01/2013 THROUGH 11/30/2014 THIS PURCHASE ORDER INCORPORATES THE GENERAL CONDITIONS AGREED TO BY PARTIES IN CONTRACT 1341-12859 APPROVED BY OCPO 3/11/2014	.00 LO	.0000	4,845.70	1854.300358
		***** Total Order *****		4,845.70	

NOTE: VENDOR AGREES NOT TO EXCEED THE QUANTITY OR DOLLAR AMOUNT OF THIS ORDER WITHOUT WRITTEN AUTHORIZATION FROM THE CHIEF PROCUREMENT OFFICER

RECEIPT CERTIFICATION (FOR DEPARTMENT USE ONLY)

I hereby certify that I have received the goods/services reflected above and that the items referenced are in full conformity with the purchase order/contract.

Authorized Signature: _____

Date: _____

I hereby certify that this purchase is in agreement with the requisition on file authorizing the expenditure and is properly approved.
CHIEF PROCUREMENT OFFICER Date: _____

John E. M. 6 May 2014
oe

Purchase Requisition
Office of the Purchasing Agent
Cook County of Illinois

Purchase Order Number

187003

Requisition # **OR 111081** Contract # **1441-13291** Open Date

Ship To: 8001073 Treasurer - Chicago Branch
Cook County Building
118 N. Clark Street RM
Chicago IL 60602-1304

Delivery Instructions:
Andy Wadlaw
312-603-4765

Supplier: 471513 Piney Bowes Inc
P O Box 371887
Pittsburgh PA 15250-7887

Buyer Number
Bid/Sole Src Code
Business Unit
Internal Req Number
Board Apr Date & Item
Requisition Date
Date Needed

5341897
35340036
10/30/2013
10/30/2013

One Time Purchase Yes No Covers Need for months. Specific Period of time thru Prior Contract No. Expiration Date Emergency No.

Line #	Commodity Description	Serial #	Quantity	UOM	Est Unit Cost	Extended Cost	Business Unit and Object Account
1000 928	DM1000 WOW Base Maintenance	Serial # 0000013863	1.00	EA	4,068.7000	4,068.70	5341897 540180
2000 928	Power Stacker Maintenance	Serial # 0000024719	1.00	EA	568.0000	568.00	5341897 540180
3000 928	Laser Report Printer Maintenance	Serial # 0000003465	1.00	EA	209.0000	209.00	5341897 540180
Sole Source Request for Piney Bowes equipment maintenance. Term: 12 months Services dates: December 1, 2013 through November 30, 2014							
Total of Items Ordered						4,845.70	

*For + c g 1341-12859
authorized OCA 3/11/2014*

CERTIFICATION
I hereby certify that the items and/or services above are necessary to this department (or institution) and that the dept., no., account & activity numbers indicated above are the specific line item budget appropriation approved by the Board of County Commissioners and there is a sufficient unencumbered balance in the account to grant same.

REQUESTOR 
BUREAU or DEPARTMENT HEAD

CCA

APPROVED BUDGETARY ACCOUNT

PURCHASING USE ONLY

ACCT # _____
DATE _____ BY _____