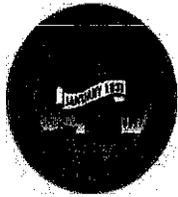


**CONTRACT NO. 1430-13970B**

**PATIENT CARE MANAGEMENT SERVICES – AREA 2**

**BETWEEN**



**COOK COUNTY GOVERNMENT**

**OFFICE OF THE CHIEF JUDGE**

**AND**

**TASC, INC.**

**APPROVED BY BOARD OF  
COOK COUNTY COMMISSIONERS.**

JUN 10 2015

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# PROFESSIONAL SERVICES AGREEMENT

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- Exhibit 1      Scope of Services
- Exhibit 2      Schedule of Compensation
- Exhibit 3      Evidence of Insurance
- Exhibit 4      Board Authorization
- Exhibit 5      Certification for Consulting or Auditing Services

## AGREEMENT

This Agreement is made and entered into by and between the County of Cook, a public body corporate of the State of Illinois, on behalf of Office of the Chief Procurement Officer hereinafter referred to as "County" and TASC, Inc., doing business as a corporation of the State of Illinois hereinafter referred to as "Consultant", pursuant to authorization by the Cook County Board of Commissioners on June 10, 2015, as evidenced by Board Authorization letter attached hereto as EXHIBIT "4".

## BACKGROUND

*The County of Cook issued a Request for Proposals "RFP" for Patient Care Management Services. Proposals were evaluated in accordance with the evaluation criteria published in the RFP. The Consultant was selected based on the proposal submitted and evaluated by the County representatives. Consultant represents that it has the professional experience and expertise to provide the necessary services and further warrants that it is ready, willing and able to perform in accordance with the terms and conditions as set forth in this Agreement.*

**NOW, THEREFORE**, the County and Consultant agree as follows:

### **TERMS AND CONDITIONS**

#### **ARTICLE 1) INCORPORATION OF BACKGROUND**

The Background information set forth above is incorporated by reference as if fully set forth here.

#### **ARTICLE 2) DEFINITIONS**

##### **a) Definitions**

The following words and phrases have the following meanings for purposes of this Agreement:

**"Additional Services"** means those services which are within the general scope of Services of this Agreement, but beyond the description of services required under Article 3, and all services reasonably necessary to complete the Additional Services to the standards of performance required by this Agreement. Any Additional Services requested by the Department require the approval of the Chief Procurement Officer in a written modification to this Agreement before Consultant is obligated to perform those Additional Services and before the County becomes obligated to pay for those Additional Services.

**"Agreement"** means this Professional Services Agreement, including all exhibits attached to it and incorporated in it by reference, and all amendments, modifications or revisions made in accordance with its terms.

"**Chief Procurement Officer**" means the Chief Procurement Officer for the County of Cook and any representative duly authorized in writing to act on his behalf.

"**Department**" means the Cook County Using Department.

"**Services**" means, collectively, the services, duties and responsibilities described in Article 3 of this Agreement and any and all work necessary to complete them or carry them out fully and to the standard of performance required in this Agreement.

"**Subcontractor**" means any person or entity with whom Consultant contracts to provide any part of the Services, including subcontractors and subconsultants of any tier, suppliers and materials providers, whether or not in privity with Consultant.

**b) Interpretation**

i) The term "**include**" (in all its forms) means "include, without limitation" unless the context clearly states otherwise.

ii) All references in this Agreement to Articles, Sections or Exhibits, unless otherwise expressed or indicated are to the Articles, Sections or Exhibits of this Agreement.

iii) Words importing persons include firms, associations, partnerships, trusts, corporations and other legal entities, including public bodies, as well as natural persons.

iv) Any headings preceding the text of the Articles and Sections of this Agreement, and any table of contents or marginal notes appended to it, are solely for convenience or reference and do not constitute a part of this Agreement, nor do they affect the meaning, construction or effect of this Agreement.

v) Words importing the singular include the plural and vice versa. Words of the masculine gender include the correlative words of the feminine and neuter genders.

vi) All references to a number of days mean calendar days, unless expressly indicated otherwise.

**c) Incorporation of Exhibits**

The following attached Exhibits are made a part of this Agreement:

- Exhibit 1      Scope of Services
- Exhibit 2      Schedule of Compensation
- Exhibit 3      Evidence of Insurance
- Exhibit 4      Board Authorization
- Exhibit 5      Certification for Consulting or Auditing Services

### ARTICLE 3) DUTIES AND RESPONSIBILITIES OF CONSULTANT

#### a) **Scope of Services**

This description of Services is intended to be general in nature and is neither a complete description of Consultant's Services nor a limitation on the Services that Consultant is to provide under this Agreement. Consultant must provide the Services in accordance with the standards of performance set forth in Section 3c. The Services that Consultant must provide include, but are not limited to, those described in Exhibit 1, Scope of Services and Time Limits for Performance, which is attached to this Agreement and incorporated by reference as if fully set forth here.

#### b) **Deliverables**

In carrying out its Services, Consultant must prepare or provide to the County various Deliverables. "**Deliverables**" include work product, such as written reviews, recommendations, reports and analyses, produced by Consultant for the County.

The County may reject Deliverables that do not include relevant information or data, or do not include all documents or other materials specified in this Agreement or reasonably necessary for the purpose for which the County made this Agreement or for which the County intends to use the Deliverables. If the County determines that Consultant has failed to comply with the foregoing standards, it has 30 days from the discovery to notify Consultant of its failure. If Consultant does not correct the failure, if it is possible to do so, within 30 days after receipt of notice from the County specifying the failure, then the County, by written notice, may treat the failure as a default of this Agreement under Article 9.

Partial or incomplete Deliverables may be accepted for review only when required for a specific and well-defined purpose and when consented to in advance by the County. Such Deliverables will not be considered as satisfying the requirements of this Agreement and partial or incomplete Deliverables in no way relieve Consultant of its commitments under this Agreement.

#### c) **Standard of Performance**

Consultant must perform all Services required of it under this Agreement with that degree of skill, care and diligence normally shown by a consultant performing services of a scope and purpose and magnitude comparable with the nature of the Services to be provided under this Agreement. Consultant acknowledges that it is entrusted with or has access to valuable and confidential information and records of the County and with respect to that information, Consultant agrees to be held to the standard of care of a fiduciary.

Consultant must assure that all Services that require the exercise of professional skills or judgment are accomplished by professionals qualified and competent in the applicable discipline and appropriately licensed, if required by law. Consultant must provide copies of any such licenses. Consultant remains responsible for the professional and technical accuracy of all Services or Deliverables furnished, whether by Consultant or its Subcontractors or others on its

behalf. All Deliverables must be prepared in a form and content satisfactory to the Department and delivered in a timely manner consistent with the requirements of this Agreement.

If Consultant fails to comply with the foregoing standards, Consultant must perform again, at its own expense, all Services required to be re-performed as a direct or indirect result of that failure. Any review, approval, acceptance or payment for any of the Services by the County does not relieve Consultant of its responsibility for the professional skill and care and technical accuracy of its Services and Deliverables. This provision in no way limits the County's rights against Consultant either under this Agreement, at law or in equity.

**d) Personnel**

**i) Adequate Staffing**

Consultant must, upon receiving a fully executed copy of this Agreement, assign and maintain during the term of this Agreement and any extension of it an adequate staff of competent personnel that is fully equipped, licensed as appropriate, available as needed, qualified and assigned exclusively to perform the Services. Consultant must include among its staff the Key Personnel and positions as identified below. The level of staffing may be revised from time to time by notice in writing from Consultant to the County and with written consent of the County, which consent the County will not withhold unreasonably. If the County fails to object to the revision within 14 days after receiving the notice, then the revision will be considered accepted by the County.

**ii) Key Personnel**

Consultant must not reassign or replace Key Personnel without the written consent of the County, which consent the County will not unreasonably withhold. "**Key Personnel**" means those job titles and the persons assigned to those positions in accordance with the provisions of this Section 3.d(ii). The Department may at any time in writing notify Consultant that the County will no longer accept performance of Services under this Agreement by one or more Key Personnel listed. Upon that notice Consultant must immediately suspend the services of the key person or persons and must replace him or them in accordance with the terms of this Agreement. A list of Key Personnel is found in Exhibit 1, Scope of Services.

**iii) Salaries and Wages**

Consultant and Subcontractors must pay all salaries and wages due all employees performing Services under this Agreement unconditionally and at least once a month without deduction or rebate on any account, except only for those payroll deductions that are mandatory by law or are permitted under applicable law and regulations. If in the performance of this Agreement Consultant underpays any such salaries or wages, the Comptroller for the County may withhold, out of payments due to Consultant, an amount sufficient to pay to employees underpaid the difference between the salaries or wages required to be paid under this Agreement and the salaries or wages actually paid these employees for the total number of hours worked. The

amounts withheld may be disbursed by the Comptroller for and on account of Consultant to the respective employees to whom they are due. The parties acknowledge that this Section 3.d(iii) is solely for the benefit of the County and that it does not grant any third party beneficiary rights.

**e) Minority and Women's Business Enterprises Commitment**

In the performance of this Agreement, including the procurement and lease of materials or equipment, Consultant must abide by the minority and women's business enterprise commitment requirements of the Cook County Ordinance, (Article IV, Section 34-267 through 272) except to the extent waived by the Compliance Director. Consultant's completed MBE/WBE Utilization Plan evidencing its compliance with this requirement are a part of this Agreement, in Section 1 of the Economic Disclosure Statement, upon acceptance by the Compliance Director. Consultant must utilize minority and women's business enterprises at the greater of the amounts committed to by the Consultant for this Agreement in accordance with Section 1 of the Economic Disclosure Statement.

**f) Insurance**

**Waiver of Subrogation and Insurance Requirements**

**Subrogation and Waiver**

The Contractor shall require all policies of insurance that are in any way related to the work to include a Waiver of Subrogation in favor of Cook County, Board of Commissioners and employees of the County.

The Contractor shall waive all rights of recovery against Cook County, Board of Commissioners and employees of the County which Contractor may have or acquired because of deductible clauses in or inadequacy of limits of any policies of insurance that are in any way related to the work.

**Insurance Requirements of the Contractor**

Prior to the effective date of this Contract, the Contractor, at its cost, shall secure and maintain at all times, unless specified otherwise, until completion of the term of this Contract the insurance specified below.

Nothing contained in these insurance requirements is to be construed as limiting the extent of the Contractor's responsibility for payment of damages resulting from its operations under this Contract. The Commercial General Liability insurance shall be primary and non-contributory with any insurance or self-insurance programs maintained by the County.

The Contractor's Commercial General Liability insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

Contractor shall require all Subcontractors to provide the insurance required in this Agreement, or Contractor may provide the coverages for Subcontractors. All Subcontractors are subject to the same insurance requirements as Contractor.

The Cook County Department of Risk Management maintains the right to modify, delete, alter or change these requirements.

**Coverages**

(a) **Workers Compensation Insurance**

Workers' Compensation shall be in accordance with the laws of the State of Illinois or any other applicable jurisdiction.

The Workers Compensation policy shall also include the following provisions:

- (1) Employers' Liability coverage with a limit of  
\$500,000 each Accident  
\$500,000 each Employee  
\$500,000 Policy Limit for Disease

(b) **Commercial General Liability Insurance**

The Commercial General Liability shall be on an occurrence form basis (ISO Form CG 0001 or equivalent) to cover bodily injury, personal injury and property damage.

General Liability limits shall not be less than \$1,000,000 per occurrence and \$2,000,000 aggregate combined single limit for bodily injury and property damage. The General Liability policy shall include, without limitation the following coverages:

- (a) All premises and operations;
- (b) Contractual Liability;
- (c) Products/Completed Operations;
- (d) Cross Liability.

(c) **Comprehensive Automobile Liability Insurance**

When any motor vehicles are used in connection with the Services to be performed, Contractor shall secure Comprehensive Automobile Liability Insurance to cover all owned, non-owned, and hired automobiles, trucks and trailers. The Comprehensive Automobile Liability Insurance limits shall not be less than the following:

- (a) Liability - All Autos: Bodily Injury & Property Damage - \$1,000,000 per Occurrence
- (b) Uninsured/Underinsured Motorists: Per Illinois Requirements

(d) **Professional Errors & Omissions Insurance**

Contractor shall secure Professional Liability insurance covering any and all claims arising out of the performance or nonperformance of professional services for the County under this Agreement. This professional liability insurance shall remain in force for the life of the Contractor's obligations under this Agreement, and shall have a limit of liability of not less than \$1,000,000 with a deductible of not more than \$100,000. If any such policy is written on a claims made form, the retroactive date shall be prior to or coincident with the effective date of this contract. Claims made form coverage, or extended reporting following the expiration or termination of this contract, shall be maintained by the Contractor for a minimum of three years following the expiration or early termination of this contract and the Contractor shall annually provide the County with proof of renewal.

**Additional requirements**

(a) **Additional Insured**

Cook County, its officials, employees and agents shall be named as additional insureds under the Commercial General Liability policy.

(b) **Qualification of Insurers**

All insurance companies providing coverage shall be licensed or approved by the Department of Insurance, State of Illinois, and shall have a financial rating no lower than (A-) VII as listed in A.M. Best's Key Rating Guide, current edition or interim report. Companies with ratings lower than (A-) VII will be acceptable only upon written consent of the Cook County Department of Risk Management.

(c) **Insurance Notices**

All policies of insurance required under terms of this Contract shall be endorsed to provide that the insurance company shall notify the Office of the Chief Procurement Officer at least 30 days prior to the effective date of any cancellation or modification of such policies. Prior to the date on which Contractor commences performance of its part of the work, Contractor shall furnish to the County certificates of insurance maintained by Contractor. The receipt of any certificate of insurance does not constitute agreement by the County that the insurance requirements have been fully met or that the insurance policies indicated on the certificate of insurance are in compliance with insurance required above.

In no event shall any failure of the County to receive certificates of insurance required hereof or to demand receipt of such Certificates of Insurance be construed as a waiver of Contractor's obligations to obtain insurance pursuant to these insurance requirements.

**g) Indemnification**

The Contractor covenants and agrees to indemnify and save harmless the County and its commissioners, officials, employees, agents and representatives, and their respective heirs, successors and assigns, from and against any and all costs, expenses, attorney's fees, losses, damages and liabilities incurred or suffered directly or indirectly from or attributable to any claims arising out of or incident to the performance or nonperformance of the Contract by the Contractor, or the acts or omissions of the officers, agents, employees, contractors, subcontractors, licensees or invitees of the Contractor. The Contractor expressly understands and agrees that any Performance Bond or insurance protection required of the Contractor, or otherwise provided by the Contractor, shall in no way limit the responsibility to indemnify the County as hereinabove provided.

**h) Confidentiality and Ownership of Documents**

Contractor acknowledges and agrees that information regarding this Contract is confidential and shall not be disclosed, directly, indirectly or by implication, or be used by Contractor in any way, whether during the term of this Contract or at any time thereafter, except solely as required in the course of Contractor's performance hereunder. Contractor shall comply with the applicable privacy laws and regulations affecting County and will not disclose any of County's records, materials, or other data to any third party. Contractor shall not have the right to compile and distribute statistical analyses and reports utilizing data derived from information or data obtained from County without the prior written approval of County. In the event such approval is given, any such reports published and distributed by Contractor shall be furnished to County without charge.

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All documents, data, studies, reports, work product or product created as a result of the performance of the Contract (the "Documents") shall be included in the Deliverables and shall be the property of the County of Cook. It shall be a breach of this Contract for the Contractor to reproduce or use any documents, data, studies, reports, work product or product obtained from the County of Cook or any Documents created hereby, whether such reproduction or use is for Contractor's own purposes or for those of any third party. During the performance of the Contract Contractor shall be responsible of any loss or damage to the Documents while they are in Contractor's possession, and any such loss or damage shall be restored at the expense of the Contractor. The County and its designees shall be afforded full access to the Documents and the work at all times.

**i) Patents, Copyrights and Licenses**

If applicable, Contractor shall furnish the Chief Procurement Officer with all licenses required for the County to utilize any software, including firmware or middleware, provided by Contractor as

part of the Deliverables. Such licenses shall be clearly marked with a reference to the number of this County Contract. Contractor shall also furnish a copy of such licenses to the Chief Procurement Officer. Unless otherwise stated in these Contract documents, such licenses shall be perpetual and shall not limit the number of persons who may utilize the software on behalf of the County.

Contractor agrees to hold harmless and indemnify the County, its officers, agents, employees and affiliates from and defend, at its own expense (including reasonable attorneys', accountants' and consultants' fees), any suit or proceeding brought against County based upon a claim that the ownership and/or use of equipment, hardware and software or any part thereof provided to the County or utilized in performing Contractor's services constitutes an infringement of any patent, copyright or license or any other property right.

In the event the use of any equipment, hardware or software or any part thereof is enjoined, Contractor with all reasonable speed and due diligence shall provide or otherwise secure for County, at the Contractor's election, one of the following: the right to continue use of the equipment, hardware or software; an equivalent system having the Specifications as provided in this Contract; or Contractor shall modify the system or its component parts so that they become non-infringing while performing in a substantially similar manner to the original system, meeting the requirements of this Contract.

**j) Examination of Records and Audits**

The Contractor agrees that the Cook County Auditor or any of its duly authorized representatives shall, until expiration of three (3) years after the final payment under the Contract, have access and the right to examine any books, documents, papers, canceled checks, bank statements, purveyor's and other invoices, and records of the Contractor related to the Contract, or to Contractor's compliance with any term, condition or provision thereof. The Contractor shall be responsible for establishing and maintaining records sufficient to document the costs associated with performance under the terms of this Contract.

The Contractor further agrees that it shall include in all of its subcontracts hereunder a provision to the effect that the subcontractor agrees that the Cook County Auditor or any of its duly authorized representatives shall, until expiration of three (3) years after final payment under the subcontract, have access and the right to examine any books, documents, papers, canceled checks, bank statements, purveyor's and other invoices and records of such subcontractor involving transactions relating to the subcontract, or to such subcontractor's compliance with any term, condition or provision thereunder or under the Contract.

In the event the Contractor receives payment under the Contract, reimbursement for which is later disallowed by the County, the Contractor shall promptly refund the disallowed amount to the County on request, or at the County's option, the County may credit the amount disallowed from the next payment due or to become due to the Contractor under any contract with the County.

To the extent this Contract pertains to Deliverables which may be reimbursable under the Medicaid or Medicare Programs, Contractor shall retain and make available upon request, for a period of four (4) years after furnishing services pursuant to this Agreement, the contract, books, documents and records which are necessary to certify the nature and extent of the costs of such services if requested by the Secretary of Health and Human Services or the Comptroller General of the United States or any of their duly authorized representatives. If Contractor carries out any of its duties under the Agreement through a subcontract with a related organization involving a value of cost of \$10,000.00 or more over a 12 month period, Contractor will cause such subcontract to contain a clause to the effect that, until the expiration of four years after the furnishing of any service pursuant to said subcontract, the related organization will make available upon request of the Secretary of Health and Human Services or the Comptroller General of the United States or any of their duly authorized representatives, copies of said subcontract and any books, documents, records and other data of said related organization that are necessary to certify the nature and extent of such costs. This paragraph relating to the retention and production of documents is included because of possible application of Section 1861(v)(1)(I) of the Social Security Act to this Agreement; if this Section should be found to be inapplicable, then this paragraph shall be deemed inoperative and without force and effect.

**k) Subcontracting or Assignment of Contract or Contract Funds**

Once awarded, this Contract shall not be subcontracted or assigned, in whole or in part, without the advance written approval of the Chief Procurement Officer, which approval shall be granted or withheld at the sole discretion of the Chief Procurement Officer. In no case, however, shall such approval relieve the Contractor from its obligations or change the terms of the Contract. The Contractor shall not transfer or assign any Contract funds or any interest therein due or to become due without the advance written approval of the Chief Procurement Officer. The unauthorized subcontracting or assignment of the Contract, in whole or in part, or the unauthorized transfer or assignment of any Contract funds, either in whole or in part, or any interest therein, which shall be due or are to become due the Contractor shall have no effect on the County and are null and void.

Prior to the commencement of the Contract, the Contractor shall identify in writing to the Chief Procurement Officer the names of any and all subcontractors it intends to use in the performance of the Contract. The Chief Procurement Officer shall have the right to disapprove any subcontractor. Identification of subcontractors to the Chief Procurement Officer shall be in addition to any communications with County offices other than the Chief Procurement Officer. All subcontractors shall be subject to the terms of this Contract. Contractor shall incorporate into all subcontracts all of the provisions of the Contract which affect such subcontract. Copies of subcontracts shall be provided to the Chief Procurement Officer upon request.

The Contractor must disclose the name and business address of each subcontractor, attorney, lobbyist, accountant, consultant and any other person or entity whom the Contractor has retained or expects to retain in connection with the Matter, as well as the nature of the relationship, and the total amount of the fees paid or estimated to be paid. The Contractor is not required to disclose employees who are paid or estimated to be paid. The Contractor is not required to disclose employees who are paid solely through the contractor's regular payroll. "Lobbyist" means any

person or entity who undertakes to influence any legislation or administrative action on behalf of any person or entity other than: 1) a not-for-profit entity, on an unpaid basis, or (2), himself. "Lobbyist" also means any person or entity any part of whose duties as an employee of another includes undertaking to influence any legislative or administrative action. If the Contractor is uncertain whether a disclosure is required under this Section, the Contractor must either ask the County, whether disclosure is required or make the disclosure.

The County reserves the right to prohibit any person from entering any County facility for any reason. All contractors and subcontractors of the Contractor shall be accountable to the Chief Procurement Officer or his designee while on any County property and shall abide by all rules and regulations imposed by the County.

#### **D) Professional Social Services**

In accordance with 34-146, of the Cook County Procurement Code, all Consultants or providers providing services under a Professional Social Service Contracts or Professional Social Services Agreements, shall submit an annual performance report to the Using Agency, i.e., the agency for whom the Consultant or provider is providing the professional social services, that includes but is not limited to relevant statistics, an empirical analysis where applicable, and a written narrative describing the goals and objectives of the contract or agreement and programmatic outcomes. The annual performance report shall be provided and reported to the Cook County Board of Commissioners by the applicable Using Agency within forty-five days of receipt. Failure of the Consultant or provider to provide an annual performance report will be considered a breach of contract or agreement by the Consultant or provider, and may result in termination of the Contract or agreement.

For purposes of this Section, a Professional Social Service Contract or Professional Social Service Agreement shall mean any contract or agreement with a social service provider, including other governmental agencies, nonprofit organizations, or for profit business enterprises engaged in the field of and providing social services, juvenile justice, mental health treatment, alternative sentencing, offender rehabilitation, recidivism reduction, foster care, substance abuse treatment, domestic violence services, community transition services, intervention, or such other similar services which provide mental, social or physical treatment and services to individuals. Said Professional Social Service Contracts or Professional Social Service Agreements do not include CCHHS managed care contracts that CCHHS may enter into with health care providers.

### **ARTICLE 4) TERM OF PERFORMANCE**

#### **a) Term of Performance**

This Agreement takes effect when approved by the Cook County Board and its term shall begin on July 1, 2015 ("**Effective Date**") and continue until June 30, 2018 or until this Agreement is terminated in accordance with its terms, whichever occurs first.

**b) Timeliness of Performance**

i) Consultant must provide the Services and Deliverables within the term and within the time limits required under this Agreement, pursuant to the provisions of Section 4.a and Exhibit 1. Further, Consultant acknowledges that TIME IS OF THE ESSENCE and that the failure of Consultant to comply with the time limits described in this Section 4.b may result in economic or other losses to the County.

ii) Neither Consultant nor Consultant's agents, employees or Subcontractors are entitled to any damages from the County, nor is any party entitled to be reimbursed by the County, for damages, charges or other losses or expenses incurred by Consultant by reason of delays or hindrances in the performance of the Services, whether or not caused by the County.

**c) Agreement Extension Option**

The Chief Procurement Officer may at any time before this Agreement expires elect to extend this Agreement for up to two (2) additional one-year periods under the same terms and conditions as this original Agreement, except as provided otherwise in this Agreement, by notice in writing to Consultant. After notification by the Chief Procurement Officer, this Agreement must be modified to reflect the time extension in accordance with the provisions of Section 10.c.

**ARTICLE 5) COMPENSATION**

**a) Basis of Payment**

The County will pay Consultant according to the Schedule of Compensation in the attached Exhibit 2 for the successful completion of services.

**b) Method of Payment**

All invoices submitted by the Consultant shall be in accordance with the cost provisions contained in the Agreement and shall contain a detailed description of the Deliverables, including the quantity of the Deliverables, for which payment is requested. All invoices for services shall include itemized entries indicating the date or time period in which the services were provided, the amount of time spent performing the services, and a detailed description of the services provided during the period of the invoice. All invoices shall reflect the amounts invoiced by and the amounts paid to the Consultant as of the date of the invoice. Invoices for new charges shall not include "past due" amounts, if any, which amounts must be set forth on a separate invoice. Consultant shall not be entitled to invoice the County for any late fees or other penalties.

In accordance with Section 34-177 of the Cook County Procurement Code, the County shall have a right to set off and subtract from any invoice(s) or Contract price, a sum equal to any fines

and penalties, including interest, for any tax or fee delinquency and any debt or obligation owed by the Consultant to the County.

The Consultant acknowledges its duty to ensure the accuracy of all invoices submitted to the County for payment. By submitting the invoices, the Consultant certifies that all itemized entries set forth in the invoices are true and correct. The Consultant acknowledges that by submitting the invoices, it certifies that it has delivered the Deliverables, i.e., the goods, supplies, services or equipment set forth in the Agreement to the Using Agency, or that it has properly performed the services set forth in the Agreement. The invoice must also reflect the dates and amount of time expended in the provision of services under the Agreement. The Consultant acknowledges that any inaccurate statements or negligent or intentional misrepresentations in the invoices shall result in the County exercising all remedies available to it in law and equity including, but not limited to, a delay in payment or non-payment to the Consultant, and reporting the matter to the Cook County Office of the Independent Inspector General.

When a Consultant receives any payment from the County for any supplies, equipment, goods, or services, it has provided to the County pursuant to its Agreement, the Consultant must make payment to its Subcontractors within 15 days after receipt of payment from the County, provided that such Subcontractor has satisfactorily provided the supplies, equipment, goods or services in accordance with the Contract and provided the Consultant with all of the documents and information required of the Consultant. The Consultant may delay or postpone payment to a Subcontractor when the Subcontractor's supplies, equipment, goods, or services do not comply with the requirements of the Contract, the Consultant is acting in good faith, and not in retaliation for a Subcontractor exercising legal or contractual rights.

**c) Funding**

The source of funds for payments under this Agreement is identified in Exhibit 2, Schedule of Compensation. Payments under this Agreement must not exceed the dollar amount shown in Exhibit 2 without a written amendment in accordance with Section 10.c.

**d) Non-Appropriation**

If no funds or insufficient funds are appropriated and budgeted in any fiscal period of the County for payments to be made under this Agreement, then the County will notify Consultant in writing of that occurrence, and this Agreement will terminate on the earlier of the last day of the fiscal period for which sufficient appropriation was made or whenever the funds appropriated for payment under this Agreement are exhausted. Payments for Services completed to the date of notification will be made to Consultant. No payments will be made or due to Consultant and under this Agreement beyond those amounts appropriated and budgeted by the County to fund payments under this Agreement.

**e) Taxes**

Federal Excise Tax does not apply to materials purchased by the County by virtue of Exemption Certificate No. 36-75-0038K. Illinois Retailers' Occupation Tax, Use Tax and Municipal Retailers' Occupation Tax do not apply to deliverables, materials or services purchased by the County by virtue of statute. The price or prices quoted herein shall include any and all other federal and/or state, direct and/or indirect taxes which apply to this Contract. The County's State of Illinois Sales Tax Exemption Identification No. is E-9998-2013-05.

**f) Price Reduction**

If at any time after the contract award, Contractor makes a general price reduction in the price of any of the Deliverables, the equivalent price reduction based on similar quantities and/or considerations shall apply to this Contract for the duration of the Contract period. For purposes of this Section 5.f., Price Reduction, a general price reduction shall include reductions in the effective price charged by Contractor by reason of rebates, financial incentives, discounts, value points or other benefits with respect to the purchase of the Deliverables. Such price reductions shall be effective at the same time and in the same manner as the reduction Contractor makes in the price of the Deliverables to its prospective customers generally.

**g) Contractor Credits**

To the extent the Contractor gives credits toward future purchases of goods or services, financial incentives, discounts, value points or other benefits based on the purchase of the materials or services provided for under this Contract, such credits belong to the County and not any specific using department. Contractor shall reflect any such credits on its invoices and in the amounts it invoices the County.

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**ARTICLE 6) DISPUTES**

Any dispute arising under the Contract between the County and Contractor shall be decided by the Chief Procurement Officer. The complaining party shall submit a written statement detailing the dispute and specifying the specific relevant Contract provision(s) to the Chief Procurement Officer. Upon request of the Chief Procurement Officer, the party complained against shall respond to the complaint in writing within five days of such request. The Chief Procurement Officer will reduce her decision to writing and mail or otherwise furnish a copy thereof to the Contractor. The decision of the Chief Procurement Officer will be final and binding. Dispute resolution as provided herein shall be a condition precedent to any other action at law or in equity. However, unless a notice is issued by the Chief Procurement Officer indicating that additional time is required to review a dispute, the parties may exercise their contractual remedies, if any, if no decision is made within sixty (60) days following notification to the Chief Procurement Officer of a dispute. No inference shall be drawn from the absence of a decision by the Chief Procurement Officer. Notwithstanding a dispute, Contractor shall continue to discharge all its obligations, duties and responsibilities set forth in the Contract during any dispute resolution proceeding unless

otherwise agreed to by the County in writing.

## **ARTICLE 7) COMPLIANCE WITH ALL LAWS**

The Contractor shall observe and comply with the laws, ordinances, regulations and codes of the Federal, State, County and other local government agencies which may in any manner affect the performance of the Contract including, but not limited to, those County Ordinances set forth in the Certifications attached hereto and incorporated herein. Assurance of compliance with this requirement by the Contractor's employees, agents or subcontractors shall be the responsibility of the Contractor.

The Contractor shall secure and pay for all federal, state and local licenses, permits and fees required hereunder.

## **ARTICLE 8) SPECIAL CONDITIONS**

### **a) Warranties and Representations**

In connection with signing and carrying out this Agreement, Consultant:

- i) warrants that Consultant is appropriately licensed under Illinois law to perform the Services required under this Agreement and will perform no Services for which a professional license is required by law and for which Consultant is not appropriately licensed;
- ii) warrants it is financially solvent; it and each of its employees, agents and Subcontractors of any tier are competent to perform the Services required under this Agreement; and Consultant is legally authorized to execute and perform or cause to be performed this Agreement under the terms and conditions stated in this Agreement;
- iii) warrants that it will not knowingly use the services of any ineligible consultant or Subcontractor for any purpose in the performance of its Services under this Agreement;
- iv) warrants that Consultant and its Subcontractors are not in default at the time this Agreement is signed, and have not been considered by the Chief Procurement Officer to have, within 5 years immediately preceding the date of this Agreement, been found to be in default on any contract awarded by the County ;
- v) represents that it has carefully examined and analyzed the provisions and requirements of this Agreement; it understands the nature of the Services required; from its own analysis it has satisfied itself as to the nature of all things needed for the performance of this Agreement; this Agreement is feasible of performance in accordance with all of its provisions and requirements, and Consultant warrants it can and will perform, or cause to be performed, the Services in strict accordance with the provisions and requirements of this Agreement;

vi) represents that Consultant and, to the best of its knowledge, its Subcontractors are not in violation of the provisions of the Illinois Criminal Code, 720 ILCS 5/33E as amended; and

vii) acknowledges that any certification, affidavit or acknowledgment made under oath in connection with this Agreement is made under penalty of perjury and, if false, is also cause for termination under Sections 9.a and 9.c.

**b) Ethics**

i) In addition to the foregoing warranties and representations, Consultant warrants:

(1) no officer, agent or employee of the County is employed by Consultant or has a financial interest directly or indirectly in this Agreement or the compensation to be paid under this Agreement except as may be permitted in writing by the Board of Ethics.

(2) no payment, gratuity or offer of employment will be made in connection with this Agreement by or on behalf of any Subcontractors to the prime Consultant or higher tier Subcontractors or anyone associated with them, as an inducement for the award of a subcontract or order.

**c) Joint and Several Liability**

If Consultant, or its successors or assigns, if any, is comprised of more than one individual or other legal entity (or a combination of them), then under this Agreement, each and without limitation every obligation or undertaking in this Agreement to be fulfilled or performed by Consultant is the joint and several obligation or undertaking of each such individual or other legal entity.

**d) Business Documents**

At the request of the County, Consultant must provide copies of its latest articles of incorporation, by-laws and resolutions, or partnership or joint venture agreement, as applicable.

**e) Conflicts of Interest**

i) No member of the governing body of the County or other unit of government and no other officer, employee or agent of the County or other unit of government who exercises any functions or responsibilities in connection with the Services to which this Agreement pertains is permitted to have any personal interest, direct or indirect, in this Agreement. No member of or delegate to the Congress of the United States or the Illinois General Assembly and no Commissioner of the Cook County Board or County employee is allowed to be admitted to any share or part of this Agreement or to any financial benefit to arise from it.

ii) Consultant covenants that it, and to the best of its knowledge, its Subcontractors if any (collectively, "**Consulting Parties**"), presently have no direct or indirect interest and will not

acquire any interest, direct or indirect, in any project or contract that would conflict in any manner or degree with the performance of its Services under this Agreement.

iii) Upon the request of the County, Consultant must disclose to the County its past client list and the names of any clients with whom it has an ongoing relationship. Consultant is not permitted to perform any Services for the County on applications or other documents submitted to the County by any of Consultant's past or present clients. If Consultant becomes aware of a conflict, it must immediately stop work on the assignment causing the conflict and notify the County.

iv) Without limiting the foregoing, if the Consulting Parties assist the County in determining the advisability or feasibility of a project or in recommending, researching, preparing, drafting or issuing a request for proposals or bid specifications for a project, the Consulting Parties must not participate, directly or indirectly, as a prime, subcontractor or joint venturer in that project or in the preparation of a proposal or bid for that project during the term of this Agreement or afterwards. The Consulting Parties may, however, assist the County in reviewing the proposals or bids for the project if none of the Consulting Parties have a relationship with the persons or entities that submitted the proposals or bids for that project.

v) The Consultant further covenants that, in the performance of this Agreement, no person having any conflicting interest will be assigned to perform any Services or have access to any confidential information, as defined in Section 3.h of this Agreement. If the County, by the Chief Procurement Officer in his reasonable judgment, determines that any of Consultant's Services for others conflict with the Services Consultant is to render for the County under this Agreement, Consultant must terminate such other services immediately upon request of the County.

vi) Furthermore, if any federal funds are to be used to compensate or reimburse Consultant under this Agreement, Consultant represents that it is and will remain in compliance with federal restrictions on lobbying set forth in Section 319 of the Department of the Interior and Related Agencies Appropriations Act for Fiscal year 1990, 31 U.S.C. § 1352, and related rules and regulations set forth at 54 Fed. Reg. 52,309 ff. (1989), as amended. If federal funds are to be used, Consultant must execute a Certification Regarding Lobbying, which will be attached as an exhibit and incorporated by reference as if fully set forth here.

**f) Non-Liability of Public Officials**

Consultant and any assignee or Subcontractor of Consultant must not charge any official, employee or agent of the County personally with any liability or expenses of defense or hold any official, employee or agent of the County personally liable to them under any term or provision of this Agreement or because of the County's execution, attempted execution or any breach of this Agreement.

**ARTICLE 9) EVENTS OF DEFAULT, REMEDIES, TERMINATION, SUSPENSION AND RIGHT TO OFFSET**

**a) Events of Default Defined**

The following constitute events of default:

- i) Any material misrepresentation, whether negligent or willful and whether in the inducement or in the performance, made by Consultant to the County.
- ii) Consultant's material failure to perform any of its obligations under this Agreement including the following:
  - (a) Failure due to a reason or circumstances within Consultant's reasonable control to perform the Services with sufficient personnel and equipment or with sufficient material to ensure the performance of the Services;
  - (b) Failure to perform the Services in a manner reasonably satisfactory to the Chief Procurement Officer or inability to perform the Services satisfactorily as a result of insolvency, filing for bankruptcy or assignment for the benefit of creditors;
  - (c) Failure to promptly re-perform within a reasonable time Services that were rejected as erroneous or unsatisfactory;
  - (d) Discontinuance of the Services for reasons within Consultant's reasonable control; and
  - (e) Failure to comply with any other material term of this Agreement, including the provisions concerning insurance and nondiscrimination.

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- iii) Any change in ownership or control of Consultant without the prior written approval of the Chief Procurement Officer, which approval the Chief Procurement Officer will not unreasonably withhold.
- iv) Consultant's default under any other agreement it may presently have or may enter into with the County during the life of this Agreement. Consultant acknowledges and agrees that in the event of a default under this Agreement the County may also declare a default under any such other Agreements.
- (v) Failure to comply with Article 7 in the performance of the Agreement.
- (vi) Consultant's repeated or continued violations of County ordinances unrelated to performance under the Agreement that in the opinion of the Chief Procurement Officer indicate a willful or reckless disregard for County laws and regulations.

**b) Remedies**

The occurrence of any event of default permits the County, at the County's sole option, to declare Consultant in default. The Chief Procurement Officer may in his sole discretion give Consultant an opportunity to cure the default within a certain period of time, which period of time must not exceed 30 days, unless extended by the Chief Procurement Officer. Whether to declare Consultant in default is within the sole discretion of the Chief Procurement Officer and neither that decision nor the factual basis for it is subject to review or challenge under the Disputes provision of this Agreement.

The Chief Procurement Officer will give Consultant written notice of the default, either in the form of a cure notice ("**Cure Notice**"), or, if no opportunity to cure will be granted, a default notice ("**Default Notice**"). If the Chief Procurement Officer gives a Default Notice, he will also indicate any present intent he may have to terminate this Agreement, and the decision to terminate (but not the decision not to terminate) is final and effective upon giving the notice. The Chief Procurement Officer may give a Default Notice if Consultant fails to effect a cure within the cure period given in a Cure Notice. When a Default Notice with intent to terminate is given as provided in this Section 9.b and Article 11, Consultant must discontinue any Services, unless otherwise directed in the notice, and deliver all materials accumulated in the performance of this Agreement, whether completed or in the process, to the County. After giving a Default Notice, the County may invoke any or all of the following remedies:

- i) The right to take over and complete the Services, or any part of them, at Consultant's expense and as agent for Consultant, either directly or through others, and bill Consultant for the cost of the Services, and Consultant must pay the difference between the total amount of this bill and the amount the County would have paid Consultant under the terms and conditions of this Agreement for the Services that were assumed by the County as agent for the Consultant under this Section 9.b;
- ii) The right to terminate this Agreement as to any or all of the Services yet to be performed effective at a time specified by the County;
- iii) The right of specific performance, an injunction or any other appropriate equitable remedy;
- iv) The right to money damages;
- v) The right to withhold all or any part of Consultant's compensation under this Agreement;
- vi) The right to consider Consultant non-responsible in future contracts to be awarded by the County.

If the Chief Procurement Officer considers it to be in the County's best interests, he may elect not to declare default or to terminate this Agreement. The parties acknowledge that this provision is solely for the benefit of the County and that if the County permits Consultant to

continue to provide the Services despite one or more events of default, Consultant is in no way relieved of any of its responsibilities, duties or obligations under this Agreement, nor does the County waive or relinquish any of its rights.

The remedies under the terms of this Agreement are not intended to be exclusive of any other remedies provided, but each and every such remedy is cumulative and is in addition to any other remedies, existing now or later, at law, in equity or by statute. No delay or omission to exercise any right or power accruing upon any event of default impairs any such right or power, nor is it a waiver of any event of default nor acquiescence in it, and every such right and power may be exercised from time to time and as often as the County considers expedient.

**c) Early Termination**

In addition to termination under Sections 9.a and 9.b of this Agreement, the County may terminate this Agreement, or all or any portion of the Services to be performed under it, at any time by a notice in writing from the County to Consultant. The County will give notice to Consultant in accordance with the provisions of Article 11. The effective date of termination will be the date the notice is received by Consultant or the date stated in the notice, whichever is later. If the County elects to terminate this Agreement in full, all Services to be provided under it must cease and all materials that may have been accumulated in performing this Agreement, whether completed or in the process, must be delivered to the County effective 10 days after the date the notice is considered received as provided under Article 11 of this Agreement (if no date is given) or upon the effective date stated in the notice.

After the notice is received, Consultant must restrict its activities, and those of its Subcontractors, to winding down any reports, analyses, or other activities previously begun. No costs incurred after the effective date of the termination are allowed. Payment for any Services actually and satisfactorily performed before the effective date of the termination is on the same basis as set forth in Article 5, but if any compensation is described or provided for on the basis of a period longer than 10 days, then the compensation must be prorated accordingly. No amount of compensation, however, is permitted for anticipated profits on unperformed Services. The County and Consultant must attempt to agree on the amount of compensation to be paid to Consultant, but if not agreed on, the dispute must be settled in accordance with Article 6 of this Agreement. The payment so made to Consultant is in full settlement for all Services satisfactorily performed under this Agreement.

Consultant must include in its contracts with Subcontractors an early termination provision in form and substance equivalent to this early termination provision to prevent claims against the County arising from termination of subcontracts after the early termination. Consultant will not be entitled to make any early termination claims against the County resulting from any Subcontractor's claims against Consultant or the County to the extent inconsistent with this provision.

If the County's election to terminate this Agreement for default under Sections 9.a and 9.b is determined in a court of competent jurisdiction to have been wrongful, then in that case the termination is to be considered to be an early termination under this Section 9.c.

**d) Suspension**

The County may at any time request that Consultant suspend its Services, or any part of them, by giving 15 days prior written notice to Consultant or upon informal oral, or even no notice, in the event of emergency. No costs incurred after the effective date of such suspension are allowed. Consultant must promptly resume its performance of the Services under the same terms and conditions as stated in this Agreement upon written notice by the Chief Procurement Officer and such equitable extension of time as may be mutually agreed upon by the Chief Procurement Officer and Consultant when necessary for continuation or completion of Services. Any additional costs or expenses actually incurred by Consultant as a result of recommencing the Services must be treated in accordance with the compensation provisions under Article 5 of this Agreement.

No suspension of this Agreement is permitted in the aggregate to exceed a period of 45 days within any one year of this Agreement. If the total number of days of suspension exceeds 45 days, Consultant by written notice may treat the suspension as an early termination of this Agreement under Section 9.c.

**e) Right to Offset**

i) In connection with performance under this Agreement:

The County may offset any excess costs incurred:

(i) if the County terminates this Agreement for default or any other reason resulting from Consultant's performance or non-performance;

(ii) if the County exercises any of its remedies under Section 9.b of this Agreement; or

(iii) if the County has any credits due or has made any overpayments under this Agreement.

The County may offset these excess costs by use of any payment due for Services completed before the County terminated this Agreement or before the County exercised any remedies. If the amount offset is insufficient to cover those excess costs, Consultant is liable for and must promptly remit to the County the balance upon written demand for it. This right to offset is in addition to and not a limitation of any other remedies available to the County.

**f.) Delays**

Contractor agrees that no charges or claims for damages shall be made by Contractor for any delays or hindrances from any cause whatsoever during the progress of any portion of this Contract.

**g.) Prepaid Fees**

In the event this Contract is terminated by either party, for cause or otherwise, and the County has prepaid for any Deliverables, Contractor shall refund to the County, on a prorated basis to the effective date of termination, all amounts prepaid for Deliverables not actually provided as of the effective date of the termination. The refund shall be made within fourteen (14) days of the effective date of termination.

**ARTICLE 10) GENERAL CONDITIONS**

**a) Entire Agreement**

**i) General**

This Agreement, and the exhibits attached to it and incorporated in it, constitute the entire agreement between the parties and no other warranties, inducements, considerations, promises or interpretations are implied or impressed upon this Agreement that are not expressly addressed in this Agreement.

**ii) No Collateral Agreements**

Consultant acknowledges that, except only for those representations, statements or promises expressly contained in this Agreement and any exhibits attached to it and incorporated by reference in it, no representation, statement or promise, oral or in writing, of any kind whatsoever, by the County, its officials, agents or employees, has induced Consultant to enter into this Agreement or has been relied upon by Consultant, including any with reference to: (i) the meaning, correctness, suitability or completeness of any provisions or requirements of this Agreement; (ii) the nature of the Services to be performed; (iii) the nature, quantity, quality or volume of any materials, equipment, labor and other facilities needed for the performance of this Agreement; (iv) the general conditions which may in any way affect this Agreement or its performance; (v) the compensation provisions of this Agreement; or (vi) any other matters, whether similar to or different from those referred to in (i) through (vi) immediately above, affecting or having any connection with this Agreement, its negotiation, any discussions of its performance or those employed or connected or concerned with it.

iii) **No Omissions**

Consultant acknowledges that Consultant was given an opportunity to review all documents forming this Agreement before signing this Agreement in order that it might request inclusion in this Agreement of any statement, representation, promise or provision that it desired or on that it wished to place reliance. Consultant did so review those documents, and either every such statement, representation, promise or provision has been included in this Agreement or else, if omitted, Consultant relinquishes the benefit of any such omitted statement, representation, promise or provision and is willing to perform this Agreement in its entirety without claiming reliance on it or making any other claim on account of its omission.

b) **Counterparts**

This Agreement is comprised of several identical counterparts, each to be fully signed by the parties and each to be considered an original having identical legal effect.

c) **Modifications and Amendments**

The parties may during the term of the Contract make modifications and amendments to the Contract but only as provided in this section. Such modifications and amendments shall only be made by mutual agreement in writing.

In the case of Contracts not approved by the Board, the Chief Procurement Officer may amend a contract provided that any such amendment does not extend the Contract by more than one (1) year, and further provided that the total cost of all such amendments does not increase the total amount of the Contract beyond \$150,000. Such action may only be made with the advance written approval of the Chief Procurement Officer. If the amendment extends the Contract beyond one (1) year or increases the total award amount beyond \$150,000, then Board approval will be required.

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No County department or employee thereof has authority to make any modifications or amendments to this Contract. Any modifications or amendments to this Contract made without the express written approval of the Chief Procurement Officer is void and unenforceable.

Contractor is hereby notified that, except for modifications and amendments which are made in accordance with this GC-10, Modifications and Amendments, no County department or employee thereof has authority to make any modification or amendment to this Contract.

d) **Governing Law and Jurisdiction**

This Contract shall be governed by and construed under the laws of the State of Illinois. The Contractor irrevocably agrees that, subject to the County's sole and absolute election to the contrary, any action or proceeding in any way, manner or respect arising out of the Contract, or arising from any dispute or controversy arising in connection with or related to the Contract, shall be litigated only in courts within the Circuit Court of Cook County, State of Illinois, and the Contractor consents and submits to the jurisdiction thereof. In accordance with these provisions,

Contractor waives any right it may have to transfer or change the venue of any litigation brought against it by the County pursuant to this Contract.

**e) Severability**

If any provision of this Agreement is held or considered to be or is in fact invalid, illegal, inoperative or unenforceable as applied in any particular case in any jurisdiction or in all cases because it conflicts with any other provision or provisions of this Agreement or of any constitution, statute, ordinance, rule of law or public policy, or for any other reason, those circumstances do not have the effect of rendering the provision in question invalid, illegal, inoperative or unenforceable in any other case or circumstances, or of rendering any other provision or provisions in this Agreement invalid, illegal, inoperative or unenforceable to any extent whatsoever. The invalidity, illegality, inoperativeness or unenforceability of any one or more phrases, sentences, clauses or sections in this Agreement does not affect the remaining portions of this Agreement or any part of it.

**f) Assigns**

All of the terms and conditions of this Agreement are binding upon and inure to the benefit of the parties and their respective legal representatives, successors and assigns.

**g) Cooperation**

Consultant must at all times cooperate fully with the County and act in the County's best interests. If this Agreement is terminated for any reason, or if it is to expire on its own terms, Consultant must make every effort to assure an orderly transition to another provider of the Services, if any, orderly demobilization of its own operations in connection with the Services, uninterrupted provision of Services during any transition period and must otherwise comply with the reasonable requests and requirements of the Department in connection with the termination or expiration.

**h) Waiver**

Nothing in this Agreement authorizes the waiver of a requirement or condition contrary to law or ordinance or that would result in or promote the violation of any federal, state or local law or ordinance.

Whenever under this Agreement the County by a proper authority waives Consultant's performance in any respect or waives a requirement or condition to either the County's or Consultant's performance, the waiver so granted, whether express or implied, only applies to the particular instance and is not a waiver forever or for subsequent instances of the performance, requirement or condition. No such waiver is a modification of this Agreement regardless of the number of times the County may have waived the performance, requirement or condition. Such waivers must be provided to Consultant in writing.

**i) Independent Contractor**

This Agreement is not intended to and will not constitute, create, give rise to, or otherwise recognize a joint venture, partnership, corporation or other formal business association or organization of any kind between Consultant and the County. The rights and the obligations of the parties are only those expressly set forth in this Agreement. Consultant must perform under this Agreement as an independent contractor and not as a representative, employee, agent, or partner of the County.

This Agreement is between the County and an independent contractor and, if Consultant is an individual, nothing provided for under this Agreement constitutes or implies an employer-employee relationship such that:

- i) The County will not be liable under or by reason of this Agreement for the payment of any compensation award or damages in connection with the Consultant performing the Services required under this Agreement.
- ii) Consultant is not entitled to membership in the County Pension Fund, Group Medical Insurance Program, Group Dental Program, Group Vision Care, Group Life Insurance Program, Deferred Income Program, vacation, sick leave, extended sick leave, or any other benefits ordinarily provided to individuals employed and paid through the regular payrolls of the County.
- iii) The County is not required to deduct or withhold any taxes, FICA or other deductions from any compensation provided to the Consultant.

**j) Governmental Joint Purchasing Agreement**

Pursuant to Section 4 of the Illinois Governmental Joint Purchasing Act (30 ILCS 525) and the Joint Purchase Agreement approved by the Cook County Board of Commissioners (April 9, 1965), other units of government may purchase goods or services under this contract.

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**ARTICLE 11) NOTICES**

All notices required pursuant to this Contract shall be in writing and addressed to the parties at their respective addresses set forth below. All such notices shall be deemed duly given if hand delivered or if deposited in the United States mail, postage prepaid, registered or certified, return receipt requested. Notice as provided herein does not waive service of summons or process.

If to the County:      Circuit Court of Cook County  
                                 2604 Richard J. Daley Center  
                                 50 West Washington Street  
                                 Chicago, Illinois 60602  
                                 Attention: James Anderson

and

Cook County Chief Procurement Officer  
118 North Clark Street, Room 1018  
Chicago, Illinois 60602  
(Include County Contract Number on all notices)

If to Consultant: TASC, Inc.  
700 S. Clinton Street  
Chicago, IL 60607  
Attention: Mr. Roy Fesmire, Vice President

Changes in these addresses must be in writing and delivered in accordance with the provisions of this Article 11. Notices delivered by mail are considered received three days after mailing in accordance with this Article 11. Notices delivered personally are considered effective upon receipt. Refusal to accept delivery has the same effect as receipt.

**ARTICLE 12) AUTHORITY**

Execution of this Agreement by Consultant is authorized by a resolution of its Board of Directors, if a corporation, or similar governing document, and the signature(s) of each person signing on behalf of Consultant have been made with complete and full authority to commit Consultant to all terms and conditions of this Agreement, including each and every representation, certification and warranty contained in it, including the representations, certifications and warranties collectively incorporated by reference in it.

**ECONOMIC DISCLOSURE STATEMENT  
AND EXECUTION DOCUMENT  
INDEX**

<b>Section</b>	<b>Description</b>	<b>Pages</b>
Instructions	Instructions for Completion of EDS	EDS i - ii
1	MBE/WBE Utilization Plan	EDS 1
2	Letter of Intent	EDS 2
3	Petition for Reduction/Waiver of MBE/WBE Participation Goals	EDS 3
4	Certifications	EDS 4, 5
5	Economic and Other Disclosures, Affidavit of Child Support Obligations and Disclosure of Ownership Interest	EDS 6 – 12
6	Sole Proprietor Signature Page	EDS 13a/b/c
7	Partnership Signature Page	EDS 14/a/b/c
8	Limited Liability Corporation Signature Page	EDS 15a/b/c
9	Corporation Signature Page	EDS 16a/b/c
10	Cook County Signature Page	EDS 17

**INSTRUCTIONS FOR COMPLETION OF  
ECONOMIC DISCLOSURE STATEMENT AND EXECUTION DOCUMENT**

This Economic Disclosure Statement and Execution Document ("EDS") is to be completed and executed by every Bidder on a County contract, every party responding to a Request for Proposals or Request for Qualifications ("Proposer"), and others as required by the Chief Procurement Officer. If the Undersigned is awarded a contract pursuant to the procurement process for which this EDS was submitted (the "Contract"), this Economic Disclosure Statement and Execution Document shall stand as the Undersigned's execution of the Contract.

**Definitions.** Capitalized terms used in this EDS and not otherwise defined herein shall have the meanings given to such terms in the Instructions to Bidders, General Conditions, Request for Proposals, Request for Qualifications, or other documents, as applicable.

**"Affiliated Entity"** means a person or entity that, directly or indirectly, controls the Bidder, is controlled by the Bidder, or is, with the Bidder, under common control of another person or entity. Indicia of control include, without limitation, interlocking management or ownership; identity of interests among family members; shared facilities and equipment; common use of employees; and organization of a business entity following the ineligibility of a business entity to do business with the County under the standards set forth in the Certifications included in this EDS, using substantially the same management, ownership or principals as the ineligible entity.

**"Bidder," "Proposer," "Undersigned," or "Applicant,"** is the person or entity executing this EDS. Upon award and execution of a Contract by the County, the Bidder, Proposer, Undersigned or Applicant, as the case may be, shall become the Contractor or Contracting Party.

**"Proposal,"** for purposes of this EDS, is the Undersigned's complete response to an RFP/RFQ, or if no RFQ/RFP was issued by the County, the "Proposal" is such other proposal, quote or offer submitted by the Undersigned, and in any event a "Proposal" includes this EDS.

**"Code"** means the Code of Ordinances, Cook County, Illinois available through the Cook County Clerk's Office website (<http://www.cookctyclerk.com/sub/ordinances.asp>). This page can also be accessed by going to [www.cookctyclerk.com](http://www.cookctyclerk.com), clicking on the tab labeled "County Board Proceedings," and then clicking on the link to "Cook County Ordinances."

**"Contractor" or "Contracting Party"** means the Bidder, Proposer or Applicant with whom the County has entered into a Contract.

**"EDS"** means this complete Economic Disclosure Statement and Execution Document, including all sections listed in the Index and any attachments.

**"Lobby" or "lobbying"** means to, for compensation, attempt to influence a County official or County employee with respect to any County matter.

**"Lobbyist"** means any person or entity who lobbies.

**"Prohibited Acts"** means any of the actions or occurrences which form the basis for disqualification under the Code, or under the Certifications hereinafter set forth.

**Sections 1 through 3: MBE/WBE Documentation.** Sections 1 and 2 must be completed in order to satisfy the requirements of the County's MBE/WBE Ordinance, as set forth in the Contract Documents, if applicable. If the Undersigned believes a waiver is appropriate and necessary, Section 3, the Petition for Waiver of MBE/WBE Participation must be completed.

**Section 4: Certifications.** Section 4 sets forth certifications that are required for contracting parties under the Code. Execution of this EDS constitutes a warranty that all the statements and certifications contained, and all the facts stated, in the Certifications are true, correct and complete as of the date of execution.

**Section 5: Economic and Other Disclosures Statement.** Section 5 is the County's required Economic and Other Disclosures Statement form. Execution of this EDS constitutes a warranty that all the information provided in the EDS is true, correct and complete as of the date of execution, and binds the Undersigned to the warranties, representations, agreements and acknowledgements contained therein.

**INSTRUCTIONS FOR COMPLETION OF  
ECONOMIC DISCLOSURE STATEMENT AND EXECUTION DOCUMENT**

**Sections 6, 7, 8, 9: Execution Forms.** The Bidder executes this EDS, and the Contract, by completing and signing three copies of the appropriate Signature Page. Section 6 is the form for a sole proprietor; Section 7 is the form for a partnership or joint venture; Section 8 is the form for a Limited Liability Corporation, and Section 9 is the form for a corporation. Proper execution requires **THREE ORIGINALS**; therefore, the appropriate Signature Page must be filled in, three copies made, and all three copies must be properly signed, notarized and submitted. The forms may be printed and completed by typing or hand writing the information required.

**Required Updates.** The information provided in this EDS will be kept current. In the event of any change in any information provided, including but not limited to any change which would render inaccurate or incomplete any certification or statement made in this EDS, the Undersigned will supplement this EDS up to the time the County takes action, by filing an amended EDS or such other documentation as is requested.

**Additional Information.** The County's Governmental Ethics and Campaign Financing Ordinances, impose certain duties and obligations on persons or entities seeking County contracts, work, business, or transactions. For further information please contact the Director of Ethics at (312) 603-4304 (69 W. Washington St. Suite 3040, Chicago, IL 60602) or visit our web-site at [www.cookcountygov.com](http://www.cookcountygov.com) and go to the Ethics Department link. The Bidder must comply fully with the applicable ordinances.

**MBE/WBE UTILIZATION PLAN (SECTION 1)**

BIDDER/PROPOSER HEREBY STATES that all MBE/WBE firms included in this Plan are certified MBEs/WBEs by at least one of the entities listed in the General Conditions.

**I. BIDDER/PROPOSER MBE/WBE STATUS: (check the appropriate line)**

- Bidder/Proposer is a certified MBE or WBE firm. (If so, attach copy of appropriate Letter of Certification)
- Bidder/Proposer is a Joint Venture and one or more Joint Venture partners are certified MBEs or WBEs. (If so, attach copies of Letter(s) of Certification, a copy of Joint Venture Agreement clearly describing the role of the MBE/WBE firm(s) and its ownership interest in the Joint Venture and a completed Joint Venture Affidavit – available from the Office of Contract Compliance)
- Bidder/Proposer is not a certified MBE or WBE firm, nor a Joint Venture with MBE/WBE partners, but will utilize MBE and WBE firms either directly or indirectly in the performance of the Contract. (If so, complete Sections II and III).

**II.  Direct Participation of MBE/WBE Firms       Indirect Participation of MBE/WBE Firms**

Where goals have not been achieved through direct participation, Bidder/Proposer shall include documentation outlining efforts to achieve Direct Participation at the time of Bid/Proposal submission. Indirect Participation will only be considered after all efforts to achieve Direct Participation have been exhausted. Only after written documentation of Good Faith Efforts is received will Indirect Participation be considered.

MBEs/WBEs that will perform as subcontractors/suppliers/consultants include the following:

MBE/WBE Firm: Jennco Maintenance Service, Inc.

Address: 2838 N. Menard Ave., Chicago, IL 60634

E-mail: jenncomaintenance@yahoo.com

Contact Person: Anna Ptaszynski Phone: 773-413-7300

Dollar Amount Participation: \$ 50,040

Percent Amount of Participation: \_\_\_\_\_ 5% %

\*Letter of Intent attached?      Yes X      No \_\_\_\_\_  
\*Letter of Certification attached?      Yes X      No \_\_\_\_\_

MBE/WBE Firm: \_\_\_\_\_

Address: \_\_\_\_\_

E-mail: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

Dollar Amount Participation: \$ \_\_\_\_\_

Percent Amount of Participation: \_\_\_\_\_ %

\*Letter of Intent attached?      Yes \_\_\_\_\_      No \_\_\_\_\_  
\*Letter of Certification attached?      Yes \_\_\_\_\_      No \_\_\_\_\_

Attach additional sheets as needed.

**\*Additionally, all Letters of Intent, Letters of Certification and documentation of Good Faith Efforts omitted from this bid/proposal must be submitted to the Office of Contract Compliance so as to assure receipt by the Contract Compliance Administrator not later than three (3) business days after the Bid Opening date.**

**COOK COUNTY GOVERNMENT LETTER OF INTENT (SECTION 2)**

M/WBE Firm: Jennco Maintenance  
Address: 2838 N. Menard  
City/State: Chgo Zip 60634  
Phone: 773-413-7300 Fax: 773-413-7310  
Email: jenncomaintenance@yahoo.com

Certifying Agency: City of Chicago  
Certification Expiration Date: 6/8/2016  
FEIN #: 56-1199659  
Contact Person: Anna Ptaszynski  
Contract #: 1430-13970

Participation:  Direct  Indirect

Will the M/WBE firm be subcontracting any of the performance of this contract to another firm?

No  Yes - Please attach explanation. Proposed Subcontractor: \_\_\_\_\_

The undersigned M/WBE is prepared to provide the following Commodities/Services for the above named Project/ Contract:

Janitorial and Maintenance Services  
\_\_\_\_\_  
\_\_\_\_\_

Indicate the Dollar Amount, or Percentage, and the Terms of Payment for the above-described Commodities/ Services:

Dollar Amount: 50,040

Terms of Payment: Net 30 Days

*(If more space is needed to fully describe M/WBE Firm's proposed scope of work and/or payment schedule, attach additional sheets)*

THE UNDERSIGNED PARTIES AGREE that this Letter of Intent will become a binding Subcontract Agreement conditioned upon the Bidder/Proposer's receipt of a signed contract from the County of Cook. The Undersigned Parties do also certify that they did not affix their signatures to this document until all areas under Description of Service/ Supply and Fee/Cost were completed.

[Signature]  
Signature (M/WBE)

[Signature]  
Signature (Prime Bidder/Proposer)

ANNA PTASZYNSKI  
Print Name

Roy H. Pesmire  
Print Name

JENCO MAINTENANCE INC  
Firm Name

TASC, Inc.  
Firm Name

JAN 26 2015  
Date

1/26/15  
Date

Subscribed and sworn before me  
this 26<sup>th</sup> day of JANUARY, 20 15

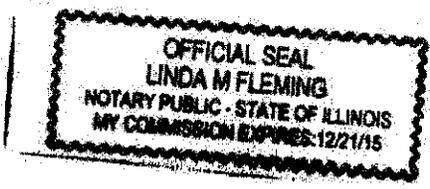
Subscribed and sworn before me  
this 26<sup>th</sup> day of JANUARY, 20 15

Notary Public Linda M. Fleming

Notary Public Linda M. Fleming

SEAL

SEAL





CITY OF CHICAGO  
OFFICE OF COMPLIANCE

June 15, 2011

Anna Ptaszynoki  
Jennco Maintenance Service, Inc.  
2838 N. Menard Ave.  
Markham, IL 60428

Annual Certificate Expires: June 08, 2016

Dear Anna Ptaszynoki:

We are pleased to inform you that Jennco Maintenance, Inc. has been recertified as a Women Business Enterprise (WBE) by the City of Chicago. This WBE certification is valid until June 8, 2016; however your firm must be re-validated annually.

As a condition of continued certification during this five year period, you must file an annual No-Change Affidavit. Your firm's No Change Affidavit is due by June 08, 2012. Please remember, you have an affirmative duty to file your No-Change Affidavit 60 days prior to the date of expiration. Therefore, you must file your No-Change Affidavit by April 1, 2012.

It is important to note that you also have an ongoing affirmative duty to notify the City of Chicago of any changes in ownership or control of your firm, or any other fact affecting your firm's eligibility for certification within 10 days of such change. These changes may include but are not limited to a change of address, change of business structure, change in ownership or ownership structure, change of business operations, and/or gross receipts that exceed the program threshold.

Please note - you shall be deemed to have had your certification lapse and will be ineligible to participate as a MBE/WBE/BEPD if you fail to file your No Change Affidavit within the required time period; provide financial or other records requested pursuant to an audit within the required time period; or notify the City of any changes affecting your firm's certification within 10 days of such change.

Further, if you or your firm is found to be involved in certification, bidding and/or contractual fraud or abuse, the City will pursue decertification and debarment. And in addition to any other penalty imposed by law, any person who knowingly obtains, or knowingly assists another in obtaining, a contract with the city by falsely representing that the individual or entity, or the individual or entity assisted, is a minority-owned



CITY OF CHICAGO  
OFFICE OF COMPLIANCE

business or a woman-owned business is guilty of a misdemeanor, punishable by incarceration in the county jail for a period not to exceed six months or a fine of not less than \$5,000.00 and not more than \$10,000, or both.

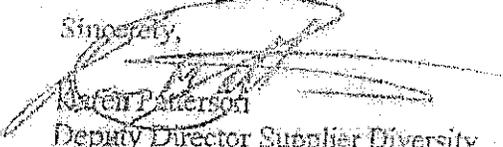
Your firm's name will continue to be listed in the City's Directory of Minority Business Enterprises and Women Business Enterprises in the specialty area(s) of:

MAICS - 561728 - Janitorial Services

Your firm's participation on City contracts will be credited only toward Women Business Enterprise (WBE) goals in your area(s) of specialty. While your participation on City contracts is not limited to your specialty, credit toward goals will be given only for work done in the specialty category.

Thank you for your continued interest in the City's Women's Business Enterprise (WBE) Program.

Sincerely,

  
Karen Patterson  
Deputy Director Supplier Diversity  
CITY OF CHICAGO

TA

**PETITION FOR WAIVER OF MBE/WBE PARTICIPATION (SECTION 3)**

**A. BIDDER/PROPOSER HEREBY REQUESTS:**

- FULL MBE WAIVER                       FULL WBE WAIVER
- REDUCTION (PARTIAL MBE and/or WBE PARTICIPATION)
- \_\_\_\_\_ % of Reduction for MBE Participation  
\_\_\_\_\_ % of Reduction for WBE Participation

**B. REASON FOR FULL/REDUCTION WAIVER REQUEST**

Bidder/Proposer shall check each item applicable to its reason for a waiver request. Additionally, supporting documentation shall be submitted with this request. If such supporting documentation cannot be submitted with bid/proposal/quotation, such documentation shall be submitted directly to the Office of Contract Compliance no later than three (3) days from the date of submission date.

- (1) Lack of sufficient qualified MBEs and/or WBEs capable of providing the goods or services required by the contract. **(Please explain)**
- (2) The specifications and necessary requirements for performing the contract make it impossible or economically infeasible to divide the contract to enable the contractor to utilize MBEs and/or WBEs in accordance with the applicable participation. **(Please explain)**
- (3) Price(s) quoted by potential MBEs and/or WBEs are above competitive levels and increase cost of doing business and would make acceptance of such MBE and/or WBE bid economically impracticable, taking into consideration the percentage of total contract price represented by such MBE and/or WBE bid. **(Please explain)**
- (4) There are other relevant factors making it impossible or economically infeasible to utilize MBE and/or WBE firms. **(Please explain)**

**C. GOOD FAITH EFFORTS TO OBTAIN MBE/WBE PARTICIPATION**

- (1) Made timely written solicitation to identified MBEs and WBEs for utilization of goods and/or services; and provided MBEs and WBEs with a timely opportunity to review and obtain relevant specifications, terms and conditions of the proposal to enable MBEs and WBEs to prepare an informed response to solicitation. **(Please attach)**
- (2) Followed up initial solicitation of MBEs and WBEs to determine if firms are interested in doing business. **(Please attach)**
- (3) Advertised in a timely manner in one or more daily newspapers and/or trade publication for MBEs and WBEs for supply of goods and services. **(Please attach)**
- (4) Used the services and assistance of the Office of Contract Compliance staff. **(Please explain)**
- (5) Engaged MBEs & WBEs for indirect participation. **(Please explain)**

**D. OTHER RELEVANT INFORMATION**

Attach any other documentation relative to Good Faith Efforts in complying with MBE/WBE participation.

## CERTIFICATIONS (SECTION 4)

THE FOLLOWING CERTIFICATIONS ARE MADE PURSUANT TO STATE LAW AND THE CODE. THE UNDERSIGNED IS CAUTIONED TO CAREFULLY READ THESE CERTIFICATIONS PRIOR TO SIGNING THE SIGNATURE PAGE. SIGNING THE SIGNATURE PAGE SHALL CONSTITUTE A WARRANTY BY THE UNDERSIGNED THAT ALL THE STATEMENTS, CERTIFICATIONS AND INFORMATION SET FORTH WITHIN THESE CERTIFICATIONS ARE TRUE, COMPLETE AND CORRECT AS OF THE DATE THE SIGNATURE PAGE IS SIGNED. THE UNDERSIGNED IS NOTIFIED THAT IF THE COUNTY LEARNS THAT ANY OF THE FOLLOWING CERTIFICATIONS WERE FALSELY MADE, THAT ANY CONTRACT ENTERED INTO WITH THE UNDERSIGNED SHALL BE SUBJECT TO TERMINATION.

### A. PERSONS AND ENTITIES SUBJECT TO DISQUALIFICATION

No person or business entity shall be awarded a contract or sub-contract, for a period of five (5) years from the date of conviction or entry of a plea or admission of guilt, civil or criminal, if that person or business entity:

- 1) Has been convicted of an act committed, within the State of Illinois, of bribery or attempting to bribe an officer or employee of a unit of state, federal or local government or school district in the State of Illinois in that officer's or employee's official capacity;
- 2) Has been convicted by federal, state or local government of an act of bid-rigging or attempting to rig bids as defined in the Sherman Anti-Trust Act and Clayton Act, Act. 15 U.S.C. Section 1 *et seq.*;
- 3) Has been convicted of bid-rigging or attempting to rig bids under the laws of federal, state or local government;
- 4) Has been convicted of an act committed, within the State, of price-fixing or attempting to fix prices as defined by the Sherman Anti-Trust Act and the Clayton Act, 15 U.S.C. Section 1, *et seq.*;
- 5) Has been convicted of price-fixing or attempting to fix prices under the laws the State;
- 6) Has been convicted of defrauding or attempting to defraud any unit of state or local government or school district within the State of Illinois;
- 7) Has made an admission of guilt of such conduct as set forth in subsections (1) through (6) above which admission is a matter of record, whether or not such person or business entity was subject to prosecution for the offense or offenses admitted to; or
- 8) Has entered a plea of *nolo contendere* to charge of bribery, price-fixing, bid-rigging, or fraud, as set forth in sub-paragraphs (1) through (6) above.

In the case of bribery or attempting to bribe, a business entity may not be awarded a contract if an official, agent or employee of such business entity committed the Prohibited Act on behalf of the business entity and pursuant to the direction or authorization of an officer, director or other responsible official of the business entity, and such Prohibited Act occurred within three years prior to the award of the contract. In addition, a business entity shall be disqualified if an owner, partner or shareholder controlling, directly or indirectly, 20 % or more of the business entity, or an officer of the business entity has performed any Prohibited Act within five years prior to the award of the Contract.

**THE UNDERSIGNED HEREBY CERTIFIES THAT:** The Undersigned has read the provisions of Section A, Persons and Entities Subject to Disqualification, that the Undersigned has not committed any Prohibited Act set forth in Section A, and that award of the Contract to the Undersigned would not violate the provisions of such Section or of the Code.

### B. BID-RIGGING OR BID ROTATING

**THE UNDERSIGNED HEREBY CERTIFIES THAT:** In accordance with 720 ILCS 5/33 E-11, neither the Undersigned nor any Affiliated Entity is barred from award of this Contract as a result of a conviction for the violation of State laws prohibiting bid-rigging or bid rotating.

### C. DRUG FREE WORKPLACE ACT

**THE UNDERSIGNED HEREBY CERTIFIES THAT:** The Undersigned will provide a drug free workplace, as required by Public Act 86-1459 (30 ILCS 580/2-11).

**D. DELINQUENCY IN PAYMENT OF TAXES**

*THE UNDERSIGNED HEREBY CERTIFIES THAT: The Undersigned is not an owner or a party responsible for the payment of any tax or fee administered by Cook County, by a local municipality, or by the Illinois Department of Revenue, which such tax or fee is delinquent, such as bar award of a contract or subcontract pursuant to the Code, Chapter 34, Section 34-129.*

**E. HUMAN RIGHTS ORDINANCE**

No person who is a party to a contract with Cook County ("County") shall engage in unlawful discrimination or sexual harassment against any individual in the terms or conditions of employment, credit, public accommodations, housing, or provision of County facilities, services or programs (Code Chapter 42, Section 42-30 et seq).

**F. ILLINOIS HUMAN RIGHTS ACT**

*THE UNDERSIGNED HEREBY CERTIFIES THAT: It is in compliance with the the Illinois Human Rights Act (775 ILCS 5/2-105), and agrees to abide by the requirements of the Act as part of its contractual obligations:*

**G. MACBRIDE PRINCIPLES, CODE CHAPTER 34, SECTION 34-132**

If the primary contractor currently conducts business operations in Northern Ireland, or will conduct business during the projected duration of a County contract, the primary contractor shall make all reasonable and good faith efforts to conduct any such business operations in Northern Ireland in accordance with the MacBride Principles for Northern Ireland as defined in Illinois Public Act 85-1390.

**H. LIVING WAGE ORDINANCE PREFERENCE (COOK COUNTY CODE, CHAPTER 34, SECTION 34-127;**

The Code requires that a living wage must be paid to individuals employed by a Contractor which has a County Contract and by all subcontractors of such Contractor under a County Contract, throughout the duration of such County Contract. The amount of such living wage is determined from time to time by, and is available from, the Chief Financial Officer of the County.

For purposes of this EDS Section 4, H, "Contract" means any written agreement whereby the County is committed to or does expend funds in connection with the agreement or subcontract thereof. The term "Contract" as used in this EDS, Section 4, I, specifically excludes contracts with the following:

- 1) Not-For Profit Organizations (defined as a corporation having tax exempt status under Section 501(C)(3) of the United State Internal Revenue Code and recognized under the Illinois State not-for-profit law);
- 2) Community Development Block Grants;
- 3) Cook County Works Department;
- 4) Sheriff's Work Alternative Program; and
- 5) Department of Correction inmates.

**REQUIRED DISCLOSURES (SECTION 5)**

**1. DISCLOSURE OF LOBBYIST CONTACTS**

List all persons or entities that have made lobbying contacts on your behalf with respect to this contract:

Name

Address

N/A

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**2. LOCAL BUSINESS PREFERENCE DISCLOSURE; CODE, CHAPTER 34, SECTION 34-151(p);**

"Local Business" shall mean a person authorized to transact business in this State and having a bona fide establishment for transacting business located within Cook County at which it was actually transacting business on the date when any competitive solicitation for a public contract is first advertised or announced and further which employs the majority of its regular, full time work force within Cook County, including a foreign corporation duly authorized to transact business in this State and which has a bona fide establishment for transacting business located within Cook County at which it was actually transacting business on the date when any competitive solicitation for a public contract is first advertised or announced and further which employs the majority of its regular, full time work force within Cook County.

a) Is Bidder a "Local Business" as defined above?

Yes:   X   No: \_\_\_\_\_

b) If yes, list business addresses within Cook County:

\_\_\_\_\_  
1500 N. Halsted St., Chicago, IL 60642

\_\_\_\_\_  
2320 W. Roosevelt Rd., Chicago, IL 60608

c) Does Bidder employ the majority of its regular full-time workforce within Cook County?

Yes:   X   No: \_\_\_\_\_

**3. THE CHILD SUPPORT ENFORCEMENT ORDINANCE (PREFERENCE (CODE, CHAPTER 34, SECTION 34-366)**

Every Applicant for a County Privilege shall be in full compliance with any child support order before such Applicant is entitled to receive or renew a County Privilege. When delinquent child support exists, the County shall not issue or renew any County Privilege, and may revoke any County Privilege.

All Applicants are required to review the Cook County Affidavit of Child Support Obligations attached to this EDS (EDS-8) and complete the following, based upon the definitions and other information included in such Affidavit.

**4. REAL ESTATE OWNERSHIP DISCLOSURES.**

The Undersigned must indicate by checking the appropriate provision below and providing all required information that either:

- a) The following is a complete list of all real estate owned by the Undersigned in Cook County:

PERMANENT INDEX NUMBER(S): 17-16-305-019-0000, 17-16-305-020-0000, 17-16-305-021-0000

17-16-305-022-0000, 17-16-305-023-0000, 17-16-305-011-0000

17-18-335-032-0000, 17-18-335-033-0000

(ATTACH SHEET IF NECESSARY TO LIST ADDITIONAL INDEX NUMBERS)

OR:

- b) \_\_\_\_\_ The Undersigned owns no real estate in Cook County.

**5. EXCEPTIONS TO CERTIFICATIONS OR DISCLOSURES.**

If the Undersigned is unable to certify to any of the Certifications or any other statements contained in this EDS and not explained elsewhere in this EDS, the Undersigned must explain below:

---

---

If the letters, "NA", the word "None" or "No Response" appears above, or if the space is left blank, it will be conclusively presumed that the Undersigned certified to all Certifications and other statements contained in this EDS.

## COOK COUNTY DISCLOSURE OF OWNERSHIP INTEREST STATEMENT

The Cook County Code of Ordinances (§2-610 *et seq.*) requires that any Applicant for any County Action must disclose information concerning ownership interests in the Applicant. This Disclosure of Ownership Interest Statement must be completed with all information current as of the date this Statement is signed. Furthermore, this Statement must be kept current, by filing an amended Statement, until such time as the County Board or County Agency shall take action on the application. The information contained in this Statement will be maintained in a database and made available for public viewing.

If you are asked to list names, but there are no applicable names to list, you must state NONE. An incomplete Statement will be returned and any action regarding this contract will be delayed. A failure to fully comply with the ordinance may result in the action taken by the County Board or County Agency being voided.

"Applicant" means any Entity or person making an application to the County for any County Action.

"County Action" means any action by a County Agency, a County Department, or the County Board regarding an ordinance or ordinance amendment, a County Board approval, or other County agency approval, with respect to contracts, leases, or sale or purchase of real estate.

"Entity" or "Legal Entity" means a sole proprietorship, corporation, partnership, association, business trust, estate, two or more persons having a joint or common interest, trustee of a land trust, other commercial or legal entity or any beneficiary or beneficiaries thereof.

This Disclosure of Ownership Interest Statement must be submitted by:

1. An Applicant for County Action and
2. An individual or Legal Entity that holds stock or a beneficial interest in the Applicant and is listed on the Applicant's Statement (a "Holder") must file a Statement and complete #1 only under **Ownership Interest Declaration**.

Please print or type responses clearly and legibly. Add additional pages if needed, being careful to identify each portion of the form to which each additional page refers.

This Statement is being made by the  Applicant or  Stock/Beneficial Interest Holder

This Statement is an:  Original Statement or  Amended Statement

**Identifying Information:**

Name TASC, Inc. D/B/A: \_\_\_\_\_ EIN NO.: 36-2870923

Street Address: 1500 N. Halsted St.

City: Chicago State: IL Zip Code: 60642

Phone No.: 312-787-0208

**Form of Legal Entity:**

- |   |                                      |  |  |
|---|--------------------------------------|--|--|
| <input type="checkbox"/> Sole Proprietor        | <input type="checkbox"/> Partnership | <input checked="" type="checkbox"/> Corporation<br>501(c)(3) | <input type="checkbox"/> Trustee of Land Trust |
| <input type="checkbox"/> Business Trust         | <input type="checkbox"/> Estate      | <input type="checkbox"/> Association                         | <input type="checkbox"/> Joint Venture         |
| <input type="checkbox"/> Other (describe) _____ |                                      |  |  |

**Ownership Interest Declaration:**

1. List the name(s), address, and percent ownership of each individual and each Entity having a legal or beneficial interest (including ownership) of more than five percent (5%) in the Applicant/Holder.

Name	Address	Percentage Interest in Applicant/Holder
N/A		

2. If the interest of any individual or any Entity listed in (1) above is held as an agent or agents, or a nominee or nominees, list the name and address of the principal on whose behalf the interest is held.

Name of Agent/Nominee	Name of Principal	Principal's Address
N/A		

3. Is the Applicant constructively controlled by another person or Legal Entity?  Yes  No  
If yes, state the name, address and percentage of beneficial interest of such person or legal entity, and the relationship under which such control is being or may be exercised.

Name	Address	Percentage of Beneficial Interest	Relationship

**Declaration (check the applicable box):**

I state under oath that the Applicant has withheld no disclosure as to ownership interest in the Applicant nor reserved any information, data or plan as to the intended use or purpose for which the Applicant seeks County Board or other County Agency action.

I state under oath that the Holder has withheld no disclosure as to ownership interest nor reserved any information required to be disclosed.

Roy H. Fesmire  
Name of Authorized Applicant/Holder Representative (please print or type)

[Signature]  
Signature

rfesmire@tasc.org  
E-mail address

Vice President and CFO  
Title

2/2/15  
Date

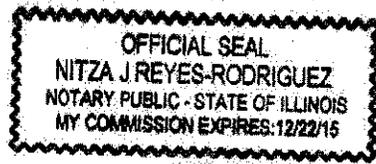
312-573-8271  
Phone Number

Subscribed to and sworn before me this 2nd day of Feb, 2015.

My commission expires;

x [Signature]  
Notary Public Signature

12/22/15  
Notary Seal





## COOK COUNTY BOARD OF ETHICS

69 W. WASHINGTON STREET, SUITE 3040

CHICAGO, ILLINOIS 60602

312/603-4304

312/603-9988 FAX 312/603-1011 TT/TDD

### FAMILIAL RELATIONSHIP DISCLOSURE PROVISION:

Section 2-582 of the Cook County Ethics Ordinance requires any person or persons doing business with Cook County, upon execution of a contract with Cook County, to disclose to the Cook County Board of Ethics the existence of familial relationships they may have with all persons holding elective office in the State of Illinois, the County of Cook, or in any municipality within the County of Cook.

The disclosure required by this section shall be filed by January 1 of each calendar year or within thirty (30) days of the execution of any contract or lease. Any person filing a late disclosure statement after January 31 shall be assessed a late filing fee of \$100.00 per day that the disclosure is late. Any person found guilty of violating any provision of this section or knowingly filing a false, misleading, or incomplete disclosure to the Cook County Board of Ethics shall be prohibited, for a period of three (3) years, from engaging, directly or indirectly, in any business with Cook County. *Note:* Please see Chapter 2 Administration, Article VII Ethics, Section 2-582 of the Cook County Code to view the full provisions of this section.

If you have questions concerning this disclosure requirement, please call the Cook County Board of Ethics at (312) 603-4304. *Note:* A current list of contractors doing business with Cook County is available via the Cook County Board of Ethics' website at: [http://www.cookcountygov.com/taxonomy/ethics/Listings/cc\\_ethics\\_VendorList\\_.pdf](http://www.cookcountygov.com/taxonomy/ethics/Listings/cc_ethics_VendorList_.pdf)

### DEFINITIONS:

"*Calendar year*" means January 1 to December 31 of each year.

"*Doing business*" for this Ordinance provision means any one or any combination of leases, contracts, or purchases to or with Cook County or any Cook County agency in excess of \$25,000 in any calendar year.

"*Familial relationship*" means a person who is related to an official or employee as spouse or any of the following, whether by blood, marriage or adoption:

- |           |                   |                |
|-----------|-------------------|----------------|
| ▪ Parent  | ▪ Grandparent     | ▪ Stepfather   |
| ▪ Child   | ▪ Grandchild      | ▪ Stepmother   |
| ▪ Brother | ▪ Father-in-law   | ▪ Stepson      |
| ▪ Sister  | ▪ Mother-in-law   | ▪ Stepdaughter |
| ▪ Aunt    | ▪ Son-in-law      | ▪ Stepbrother  |
| ▪ Uncle   | ▪ Daughter-in-law | ▪ Stepsister   |
| ▪ Niece   | ▪ Brother-in-law  | ▪ Half-brother |
| ▪ Nephew  | ▪ Sister-in-law   | ▪ Half-sister  |

"*Person*" means any individual, entity, corporation, partnership, firm, association, union, trust, estate, as well as any parent or subsidiary of any of the foregoing, and whether or not operated for profit.

**SWORN FAMILIAL RELATIONSHIP DISCLOSURE FORM**

Pursuant to Section 2-582 of the Cook County Ethics Ordinance, any person\* doing business\* with Cook County must disclose, to the Cook County Board of Ethics, the existence of familial relationships\* to any person holding elective office in the State of Illinois, Cook County, or in any municipality within Cook County. Please print your responses.

Name of Owner/Employee: \_\_\_\_\_ Title: \_\_\_\_\_

Business Entity Name: TASC, Inc. Phone: 312-787-0208

Business Entity Address: 1500 N. Halsted St., Chicago, IL 60642

\_\_\_\_\_ The following familial relationship exists between the owner or any employee of the business entity contracted to do business with Cook County and any person holding elective office in the State of Illinois, Cook County, or in any municipality within Cook County.

Owner/Employee Name:	Related to:	Relationship:
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____

If more space is needed, attach an additional sheet following the above format.

X There is *no* familial relationship that exists between the owner or any employee of the business entity contracted to do business with Cook County and any person holding elective office in the State of Illinois, Cook County, or in any municipality within Cook County.

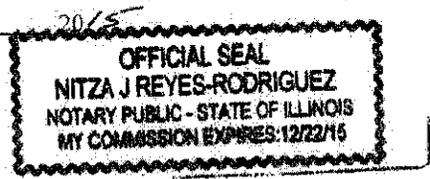
To the best of my knowledge and belief, the information provided above is true and complete.

*[Signature]* \_\_\_\_\_ Date 2/2/15

Subscribe and sworn before me this 2nd Day of February

a Notary Public in and for Cook County

*[Signature]*  
(Signature)



NOTARY PUBLIC  
SEAL

My Commission expires 12/22/15

Completed forms must be filed within 30 days of the execution of any contract or lease with Cook County and should be mailed to:

Cook County Board of Ethics  
69 West Washington Street,  
Suite 3040  
Chicago, Illinois 60602

**SIGNATURE BY A SOLE PROPRIETOR**  
**(SECTION 8)**

The Undersigned hereby certifies and warrants: that all of the statements, certifications and representations set forth in this EDS are true, complete and correct; that the Undersigned is in full compliance and will continue to be in compliance throughout the term of the Contract or County Privilege issued to the Undersigned with all the policies and requirements set forth in this EDS; and that all facts and information provided by the Undersigned in this EDS are true, complete and correct. The Undersigned agrees to inform the Chief Procurement Officer in writing if any of such statements, certifications, representations, facts or information becomes or is found to be untrue, incomplete or incorrect during the term of the Contract or County Privilege.

BUSINESS NAME: \_\_\_\_\_

BUSINESS ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

BUSINESS TELEPHONE: \_\_\_\_\_ FAX NUMBER: \_\_\_\_\_

FEIN/SSN: \_\_\_\_\_

COOK COUNTY BUSINESS REGISTRATION NUMBER: \_\_\_\_\_

SOLE PROPRIETOR'S SIGNATURE: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

DATE: \_\_\_\_\_

Subscribed to and sworn before me this

\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

My commission expires: \_\_\_\_\_

X \_\_\_\_\_  
Notary Public Signature

\_\_\_\_\_  
Notary Seal

**SIGNATURE BY A PARTNERSHIP (AND/OR A JOINT VENTURE)**  
**(SECTION 7)**

The Undersigned hereby certifies and warrants: that all of the statements, certifications, and representations set forth in this EDS are true, complete and correct; that the Undersigned is in full compliance and will continue to be in compliance throughout the term of the Contract or County Privilege issued to the Undersigned with all the policies and requirements set forth in this EDS; and that all of the facts and information provided by the Undersigned in this EDS are true, complete and correct. The Undersigned agrees to inform the Chief Procurement Officer in writing if any of such statements, certifications, representations, facts or information becomes or is found to be untrue, incomplete or incorrect during the term of the Contract or County Privilege.

BUSINESS NAME: \_\_\_\_\_

BUSINESS ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

BUSINESS TELEPHONE: \_\_\_\_\_ FAX NUMBER: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_ FEIN/SSN: \_\_\_\_\_

\*COOK COUNTY BUSINESS REGISTRATION NUMBER: \_\_\_\_\_

**SIGNATURE OF PARTNER AUTHORIZED TO EXECUTE CONTRACTS ON BEHALF OF PARTNERSHIP:**

\*BY: \_\_\_\_\_

Date: \_\_\_\_\_

Subscribed to and sworn before me this

\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

My commission expires:

X \_\_\_\_\_  
Notary Public Signature

\_\_\_\_\_  
Notary Seal

\* Attach hereto a partnership resolution or other document authorizing the individual signing this Signature Page to so sign on behalf of the Partnership.

**SIGNATURE BY A LIMITED LIABILITY CORPORATION**  
**(SECTION 8)**

The Undersigned hereby certifies and warrants: that all of the statements, certifications, and representations set forth in this EDS are true, complete and correct; that the Undersigned is in full compliance and will continue to be in compliance throughout the term of the Contract or County Privilege issued to the Undersigned with all the policies and requirements set forth in this EDS; and that all of the facts and information provided by the Undersigned in this EDS are true, complete and correct. The Undersigned agrees to inform the Procurement Director in writing if any of such statements, certifications, representations, facts or information becomes or is found to be untrue, incomplete or incorrect during the term of the Contract or County Privilege.

BUSINESS NAME: \_\_\_\_\_

BUSINESS ADDRESS: \_\_\_\_\_

BUSINESS TELEPHONE: \_\_\_\_\_ FAX NUMBER: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_

FEIN: \_\_\_\_\_ \* CORPORATE FILE NUMBER: \_\_\_\_\_

MANAGING MEMBER: \_\_\_\_\_ MANAGING MEMBER: \_\_\_\_\_

\*\*SIGNATURE OF MANAGER: \_\_\_\_\_

ATTEST: \_\_\_\_\_

Subscribed and sworn to before me this

\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

X \_\_\_\_\_  
Notary Public Signature Notary Seal

\* **If the LLC is not registered in the State of Illinois, a copy of a current Certificate of Good Standing from the state of incorporation must be submitted with this Signature Page.**

\*\* **Attach either a certified copy of the by-laws, articles, resolution or other authorization demonstrating such persons to sign the Signature Page on behalf of the LLC.**

**SIGNATURE BY A CORPORATION  
(SECTION 9)**

The Undersigned hereby certifies and warrants: that all of the statements, certifications, and representations set forth in this EDS are true, complete and correct; that the Undersigned is in full compliance and will continue to be in compliance throughout the term of the Contract or County Privilege issued to the Undersigned with all the policies and requirements set forth in this EDS; and that all of the facts and information provided by the Undersigned in this EDS are true, complete and correct. The Undersigned agrees to inform the Chief Procurement Officer in writing if any of such statements, certifications, representations, facts or information becomes or is found to be untrue, incomplete or incorrect during the term of the Contract or County Privilege.

BUSINESS NAME: TASC, INC.

BUSINESS ADDRESS: 700 S. Clinton Street  
Chicago, IL 60607

BUSINESS TELEPHONE: 312-787-0208 FAX NUMBER: 312-274-5542

CONTACT PERSON: Roy H. Fesmire

FEIN: 36-2870923 \*IL CORPORATE FILE NUMBER: 50849597

**LIST THE FOLLOWING CORPORATE OFFICERS:**

PRESIDENT: Pamela F. Rodriguez VICE PRESIDENT: Peter Palanca/Roy Fesmire

SECRETARY: Teresa Duran TREASURER: Lance Foster

\*\*SIGNATURE OF PRESIDENT: *Pamela Rodriguez*

ATTEST: *Teresa Duran* (CORPORATE SECRETARY)



Subscribed and sworn to before me this

29<sup>th</sup> day of MAY, 2015

*Linda M. Fleming*  
Notary Public Signature

My commission expires:

\_\_\_\_\_  
Notary Seal

\* If the corporation is not registered in the State of Illinois, a copy of the Certificate of Good Standing from the state of incorporation must be submitted with this Signature Page.

\*\* In the event that this Signature Page is signed by any persons than the President and Secretary, attach either a certified copy of the corporate by-laws, resolution or other authorization by the corporation, authorizing such persons to sign the Signature Page on behalf of the corporation.

EXHIBIT 1  
SCOPE OF SERVICES

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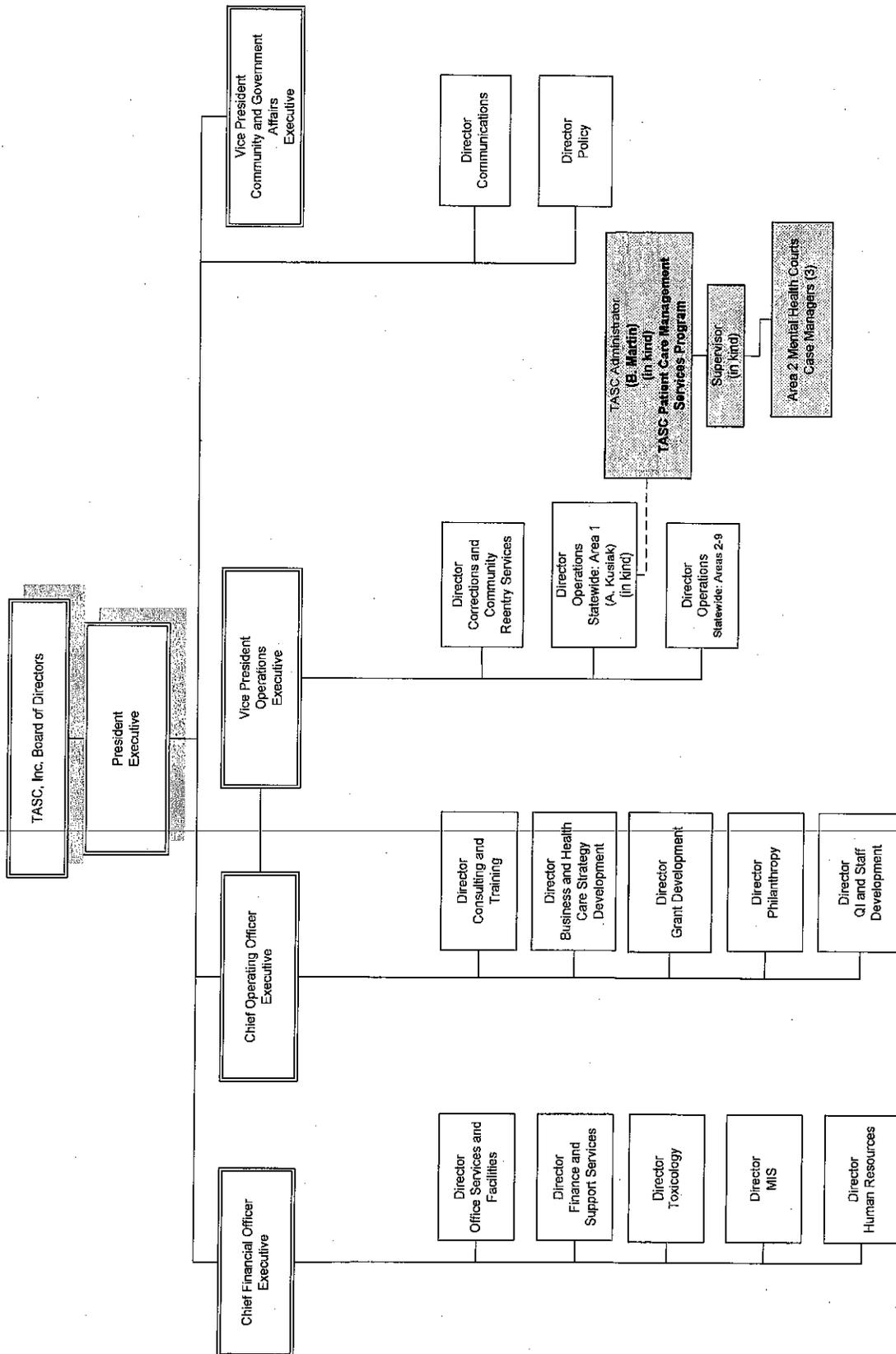
## EXHIBIT 1: Patient Care Management Services – Scope of Services

TASC (Treatment Alternatives for Safe Communities) will deliver direct services tailored to the needs of adult men and women participating in mental health treatment courts at Cook County's Area 2, comprising the George N. Leighton Courthouse, and the Fourth (4<sup>th</sup>) and Sixth (6<sup>th</sup>) Municipal Districts.

The Patient Care Management services provided by TASC case managers in the Mental Health Courts will offer a highly intensive level of service intervention to the court and referred clients. This will be accomplished through: 1) Assessment (Initial and Ongoing). Staff will conduct comprehensive psychosocial assessments on clients identified as having Axis I serious mental health disorders; discuss program plans and expectations with clients; gather consents; identify and collect other sources of vital information, including health insurance status; identify and interview collateral information sources; and develop initial service plans with clients, and complete Findings Letters for the courts; 2) Services Identification and Matching. Staff will liaison between the treatment and service provider system and the courts; and make client linkages to culturally responsive behavioral health services based on individual needs; 3) Expedited Client Treatment Intake, Referrals, and Placement. Staff will prepare referrals to DASA- and DMH-licensed providers based on diagnoses and insurance status; verify that intakes occurred; immediately address any placement issues identified; and conduct outreach with clients who have barriers to initial placement; 4) Client Monitoring and Ongoing Engagement. Staff will make ongoing linkages to appropriate and needed community resources throughout Court programming; remain in close contact with clients at all stages of mental health court involvement; monitor service plan compliance; and reengage clients in programming and services where necessary; 5) Court Team Activities. Staff will participate in the mental health court process as active members of the multidisciplinary teams; provide initial and ongoing written and verbal reports to the court team at all status hearings and as needed; and participate in relevant trainings and conferences to advance the court team models.

TASC will dedicate a program team to the Patient Care Management program that has extensive experience with the target population's needs. Key staff will include Ms. Alicia Kusiak, TASC Director of Operations, Cook County (not funded through this grant), who will ensure that all contractual obligations are met at cost and on time, and will monitor program performance benchmarks. Ms. Barbara Martin, TASC Administrator (not funded through this grant), will be responsible for the daily operations of the program including staff supervision, liaison with program partner agencies and community stakeholders, and management of all reporting and contractual obligations. As part of a dedicated Program Team, TASC will also employ a Supervisor (not funded through this grant) to oversee a clinical service team of three Case Management staff who will deliver the daily clinical and programming model for the program directly to mental health court participants.

The following chart depicts TASC's internal organizational structure for the Cook County Patient Care Management Program.



## **Proposed Plan of Action, Implementation and Solution**

TASC will dedicate a program management team of an Administrator and Supervisor for programmatic and clinical oversight at no monetary cost to the County. TASC will further provide a clinical care management team consisting of three (3) full-time Case Managers. Case managers will conduct clinical assessments for Court participants in a timely manner, determine clinically appropriate levels of care for all treatment placements, and provide ongoing support to clients as needed throughout their participation in mental health court programming.

TASC intentionally recruits staff who are members of the urban, suburban, and/or rural communities the agency serves, and has in-depth understanding of the distinct social challenges their clients face. For the Cook County mental health courts, TASC will seek staff with fluency in two (or more) languages through its posting of the position and in its interviewing process. The organization will ensure that a bilingual care manager is hired for the Patient Care Management program. If needed, interpreters (commonly bilingual provider staff) are often used with participants whose first language is not English and when language poses a barrier to obtaining fully-informed consent.

Three TASC Case Management staff will deliver the daily clinical and programming model for the Patient Care Management program directly to mental health court participants. All TASC staff will be recruited and hired at Master's degree level, and will have experience working with individuals with mental health issues. TASC confirms these qualifications during its interview and reference check process. The organization's Human Resources department will also collect copies of any and all certifications and degrees for master employment files.

Care management will be delivered in the Circuit Court of Cook County's Area 2, comprising the George N. Leighton Courthouse, and the Maywood and Markham courts. Specifically, the TASC clinical team will deliver intensive case management services, including:

1. Provision of screenings and assessments;
2. Provision of treatment recommendations and referrals;
3. Provision of service planning and placement;
4. Provision of linkage case management to appropriate providers for substance use, mental health, and other necessary services (to include medication compliance monitoring and, where appropriate, transportation, securing living arrangements, family engagement, and connections to provider vocational/employment supports); and
5. Provision of court advocacy for participating offenders with mental illness and co-occurring substance use disorders.

TASC will also serve as the neutral liaison between licensed providers and the court, and the Administrator or Supervisor will participate in all program steering committee meetings.

### ***Assessment Services Process***

For men and women identified as having Axis I major mental health disorders, TASC will complete comprehensive psychosocial assessments, conducted per Division of Alcoholism and Substance Abuse (DASA) licensure regulations. Assessment services are conducted to identify severity of substance use disorders, treatment need, risk level, and the nexus between substance use issues and their criminal justice involvement. TASC's comprehensive assessment is designed to meet both the needs of the criminal justice system and the treatment system. This assessment results in a DSM IV diagnostic impression and an American Society of

Addiction Medicine (ASAM) level of care recommendation. TASC staff use this information to provide recommendations to the court regarding sentencing, and to develop service plans addressing treatment and recovery support needs. The Level of Care Determination for Substance Abuse Treatment is based on assessment results, using ASAM dimensions and Patient Placement Criteria 2<sup>nd</sup> Edition, Revised (ASAM PPC2R). TASC's assessment process also incorporates a brief screen to detect current emergency mental health issues and mental status concerns that need to be addressed prior to completing the assessment and/or prior to the individual entering treatment. The screen also asks about any history of mental health treatment during the past three years, and any medications needed at this time.

Assessments will be conducted within approximately 14 days after referrals are received from referral sources. These referrals will flow through the following process. Initial screenings will occur in the Cook County Jail, with required consents signed, and correspondence will go to the State's Attorney's Office (SAO) indicating a possible candidate for the mental health court. TASC and the Public Defender will be notified along with the SAO, but will wait to receive SAO clearance prior to any meeting with the client. At this point, a criminal background check/screen will be performed by the SAO and determination will be made as to whether or not the individual meets the criteria for mental health court. If not found acceptable, the individual will enter into the regular court process; if found acceptable for mental health court, the public defender will receive discovery, conduct an interview, and notify TASC of consent and probable cause finding. At this point, a TASC Case Manager will complete the participant consent and assessment process.

After completion of the assessments, the TASC Care Management team (Supervisor and Case Managers) will prepare detailed Findings Letters (TASC's formal communication vehicle for the courts) informed by participant assessment outcomes. These letters will be presented to all Mental Health Court team members (Judges, Assistant State's Attorneys, Public Defenders, Probation). The Findings Letters, which will be completed and presented to the court team within two (2) weeks of initial court appearances, will update the team of clients' needs, strengths, rehabilitation factors, and professional recommendations for required levels of care. Each client will be fully informed by TASC of the findings and recommendations that will be presented to the court. TASC staff will also inform clients of final court decisions and all Court expectations.

### ***Services Identification and Matching***

TASC will serve as a liaison between the treatment and other service providers and the mental health courts in Area 2 of Cook County, and provide client advocacy throughout the 2-year probation sentences of program participants. Specifically, post assessment, these clinical staff will work with clients on the development of individualized care plans that address a wide range of short- and long-term care needs including but not limited to primary health care, medication compliance monitoring, identification and linkage to all behavioral health service providers, transportation, securing living arrangements, family engagement, and connections to provider vocational/employment support if appropriate.

As an impartial bridge between the justice and human services systems, TASC coordinates a full continuum of needed services, utilizing providers throughout the state, and providing consistent reporting on client progress. These collaborative partnerships allow TASC to work with the community to ensure that all individuals receive the most appropriate, holistic range of services. Thus, Division of Alcoholism and Substance Abuse (DASA) and Division of Mental Health (DMH) treatment providers will receive and admit mental health court clients based on TASC clinical assessment recommendations, and will deliver the appropriate level of treatment

(substance use, mental health, and/or co-occurring disorder services) through evidence-based models that are culturally relevant to each client's needs. The providers will provide accurate and timely information to TASC regarding the client progress and toxicology tests and results, and will also work with the clients on medication management.

### ***Expedited Client Treatment Intake***

The TASC team assigned to the County's Patient Care Management Program will ensure that referrals to behavioral and primary health treatment are a priority for clients who enter the court program, and will utilize DASA- and DMH-funded agencies as needed. Each client referral will have a referral document (most often issued by Cermak Health Services, but through other system referrals as well) comprising client demographic and diagnostic information, court information, and contact information for both Adult Probation and TASC. All of this information is central to successful referrals as treatment providers can continuously communicate with TASC and share updates on clients' progress while in treatment. TASC staff will fully inform clients of all referral procedures, explain the roles, goals and expectations of treatment and the Court program, and will provide clients with all the information they will need to bring with them to initial treatment provider intake appointments.

On a regular basis, all releasees from the Cook County Jail will be picked up and those clients will be provided with assistance in getting to TASC for case management services. Case management staff will also contact treatment providers on clients' scheduled intake dates and confirm that the clients showed up for their appointments and were successfully admitted into treatment. If clients do not show up for the scheduled intake appointments, TASC staff will engage in intensive outreach and reengagement with these men and women, and will work to address any transportation barriers for those clients who are experiencing challenges in getting to their treatment appointments. TASC staff will also follow up with clients until their intakes have been successfully completed, and findings will be reported to the Mental Health Court teams in a timely manner.

Additionally, TASC will inform clients and/or their families if the proper consents have been signed, of any/all program and system expectations, and of recommended treatment facilities' requirements (e.g., necessary medications, personal toiletries, copies of personal identification cards and medical/insurance cards). TASC staff will also contact the identified treatment facilities and make all necessary and appropriate arrangements for treatment entry. Years of experience have shown that these practices best prepare clients for their scheduled treatment admissions and help them feel at ease when entering treatment, which serves to foster ongoing engagement in programming.

### ***Client Monitoring and Ongoing Engagement***

TASC staff will conduct regular clinical conferences with all substance use and mental health treatment staff who are working with specialty court program clients. These conferences may occur either via teleconference, in court, in office-based appointments, or on site at the designated providers' facilities. The focus of these clinical team discussions will include gathering and sharing information regarding clients' activities while in treatment such as attendance, group participation, family involvement, toxicology results, individual strengths, progress, and other presenting treatment and recovery support needs. This level of ongoing communication will be crucial for clients' success in the mental health court programs, and TASC will communicate all clinical conference findings to the court teams to make sure that Adult Probation and Court requirements are fully complied with.

Throughout Court programming, TASC staff will also remain in close contact with all clients to ensure that any potential barriers that might affect clients' successful completion of treatment and/or recovery support programming are immediately addressed. Staff will work closely with the community service providers to implement any changes required in treatment and recovery support activities. Individualized service plans developed for each client enrolled in the mental health court programs will be updated on a regular basis as needed. All plan findings and/or changes will be shared with the clients and the court team.

Case managers will monitor clients' activities the entire time they are enrolled in treatment, including daily activities, successful termination of treatment, and any other referrals to community-based recovery homes and/or other living accommodations. All findings will be shared with the respective Cook County Mental Health Court teams for the duration of the clients' probationary periods. Clinical staff will also maintain periodic contact, as appropriate, with clients to review their overall clinical progress, and compliance with treatment and/or Court expectations. Ongoing monitoring with clients will also help verify attendance and participation in treatment and wraparound/support services, verify contact and collateral information, and/or facilitate additional referrals to necessary services in the clients' communities. It will assure constant client input into programming, and inform where service or process modifications may be necessary.

#### ***Adult Probation Partnership***

TASC will be in constant contact with adult probation officers assigned to the County mental health courts. The agency will have the responsibility of providing Probation with any and all updates pertinent to clients' activities in treatment throughout the duration of their probation periods. If any significant changes occur in clients' status, substance use or mental health treatment provider locations, and/or living arrangements, TASC will notify Probation immediately. This will help make sure that all Court partners are operating with the same information and that this information is up to date.

#### ***Court Team Activities***

TASC staff will always be present at each specified court date. At these times, case managers will present client assessment and progress reports, and will share with the team any updates related to clients enrolled in that specific mental health court. Treatment and recovery support services will be the primary focus of all clinical updates.

A key function of TASC's role in the Patient Care Management program will be participation in initial team staffings, where TASC will provide formal Findings Letters which summarize the assessments conducted including information on each client's substance use and/or mental health disorder, likelihood for rehabilitation, recommended treatment interventions and supportive wraparound service needs. These meetings/hearings are currently held on all new clients entering the mental health courts and on all active clients enrolled in the programs on a regular basis as the Judges see fit (i.e. every 2-4 weeks or so).

Finally, TASC staff has also been attending local and national conferences for many years and will continue to do so throughout the agency's involvement in Cook County Specialty Court programming. For the proposed initiative, there will be an expectation that TASC Administrative and program staff will attend the Illinois Association for Problem-Solving Courts conference(s) as board members or conference attendees. TASC will also provide ongoing clinical training(s) to all staff. These trainings are developed from current trends identified in mental health and substance use treatment and service delivery, best/evidenced-based practices in the field, including medicated-assisted treatment, and health care reform impacts. At present, these

trainings are offered to all TASC staff at local TASC office locations, as the agency is committed to providing continuous training for staff growth and improved quality of care for agency clients.

### ***Family Engagement***

As part of TASC's assessment process, staff conduct outreach to family members of clients with a signed consent on record. The purpose of these interactions is to determine the level of family support and availability of resources for the clients. TASC staff will continue to engage willing family members throughout the duration of active TASC case management.

### ***Treatment Referrals and Placement Services***

Case managers will initiate the clients' recovery and rehabilitation by placing each individual man and woman in the most appropriate and available treatment resources in a timely manner. Staff will help clients identify and attend to any issues that need to be addressed prior to treatment entry (i.e. medical or psychiatric stabilization, detoxification, housing, childcare, transportation). Matching clients to service providers will be done after the appropriate levels of care are established and consideration is given to: Funding of designated treatment slots via Cook County Adult Probation contracts; Location and proximity of service provider; Client demographics (gender, race/ethnicity, age, etc.); Clients' individual schedule and/or status needs, including transportation, job/education, child care, psychiatric and medical; and Clients' health literacy and insurance benefits.

All referrals for treatment will be made only to organizations licensed by DASA/DMH, to those individuals or organizations that are specifically exempted for licensure by DASA/DMH, or to similarly licensed and regulated organization in other states if appropriate. TASC will then forward treatment packages to treatment facilities to provide them with needed clinical information regarding the clients, and consents which will permit communication about the clients, thus expediting placement. All scheduled treatment appointments will be verified within two workdays of the scheduled appointments. Treatment facility staff will be directed to complete Response to Referral (RRI) forms indicating clients' placements and then forward them to TASC and Cook County Adult Probation.

TASC will maintain contact with treatment and/or other service providers as appropriate, to discuss clients' status, obtain progress reports, verify treatment intakes, attendance and compliance, engage in discharge planning and service planning, and make further service referrals and linkages. This ongoing communication will be crucial to client success. Case management and supervisory staff will also maintain regular contact with assigned probation officers as appropriate, to notify Probation of any changes in clients' status, such as their discharges from treatment, non-compliance issues, transfers to different treatment providers or modalities, etc. This contact will also include verifying the clients' compliance status or changes in service recommendations made by Probation.

### ***Program Reporting***

TASC will utilize a client reporting structure that is in accordance with Adult Probation Department procedures and reporting protocols for providing service information to the County. In addition, the agency will work with the Director of Specialty Courts to attend to any new written or electronic reporting requirements. Timeframes for all forms of reporting will include reports to the court on individual assessment findings and overall program clients' progress based upon number of client referrals and assessments made per year.

TASC will continue to provide the Cook County Adult Probation Department with written client progress reports during or prior to scheduled status review court dates. In order to assist the

Department with treatment utilization monitoring across the network of treatment providers, TASC will provide written Treatment Referral and Placement Reports by the 15th of each month. These reports are generated and submitted by the TASC Supervisor and includes the following information about each treatment referral and placement during the previous month: probationers' names, case numbers, names of treatment agencies and locations, types and levels of treatment, and treatment modalities. Written reports outlining the number of assessments that TASC conducted during the previous month will also be submitted with the Treatment Referral and Placement Reports, including dates of services, and probationers' names and case numbers. TASC will also comply with all required county billing expectations related to this program, submitting monthly invoices for services to the Circuit Court of Cook County's Chief Financial Officer.

**Alicia M. Kusiak**

alicia\_michele@hotmail.com

228 N. Walnut Lane, Schaumburg, IL 60194

847 609-3767

**Profile**

Licensed Clinical Professional Counselor; Certified Rehabilitation Counselor; Effective manager. Extremely conscientious individual; possess initiative and ability to complete a multitude of tasks successfully. Exhibits a wide range of creativity and motivation. Seeking an executive leadership position which will utilize my education and professional qualifications. Substance abuse; Mental health; Criminal Justice (adult and juvenile expertise)

**Highlights of Qualifications**

Experienced Manager	Operational decision maker
Demonstrated proficiency in program administration	Responsible for staff development
Initiated programming	Budget experience/Grant experience
Extensive nonprofit experience	Solid public speaking skills
Licensed Clinical Professional Counselor	Certified Rehabilitation Counselor
Extensive substance abuse, MISA focus	Criminal Justice Expertise

**Education & Training**

New York University (NYU)	New York, NY	1995
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**M.A. Rehabilitation Counseling**

College of Saint Elizabeth	Convent Station, NJ	1993
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**B.A. with Honors Psychology****Certified Rehabilitation Counselor****Licensed Clinical Professional Counselor****Employment History*****Director of Operations; Adult and Juvenile Justice Services Cook County***

TASC, Inc. -	Chicago, Illinois	2004-present
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- Effectively manage a department of 150+ people
- Responsible for operations of 20 programs; Provide clinical oversight of programs
- Liaison with DASA, DMH, DCFS, Judicial system, Adult and Juvenile Probation Departments, substance abuse provider networks and community based agencies.
- Facilitate public speaking engagements/Marketing of new initiatives and program implementation
- Provide ongoing training to staff and external stakeholders
- Director of Drug Courts, Mental Health Courts, Drug School, Access to recovery, Recovery Coach.

***Senior Manager***

Mount Sinai Hospital -	New York, NY	2001-2004
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- Member of Senior Management team
- Clinical Supervisor of several departments (Vocational/Education and Clinical Services)
- Maintained statistical reports to state agency (OASAS)
- Developed programming for agency and implemented policy
- Chairperson of Achievement Committee

***Coordinator***

New York Urban League - New York, NY 2000-2001  
 Federal Grant Project

- Managed seven treatment programs and all on site staff
- Expert in Welfare to Work policy in NYS
- Responsible for all reporting and budget concerns
- Designed advertising and marketing materials
- Public relations liaisons

***Assistant Director***

NYC HHC - New York, NY 1996-2000

- Managed Vocational/Clinical and Activity Departments
- Liaison with vendors and outside agencies
- Responsible for reporting
- Trained in family issues/holistic healing approach
- Facilitated all public recognition events

***Senior Rehabilitation Coordinator***

Damon House, Inc. New York, NY 1995-1996

- Responsible for caseload of 100 clients
- Facilitated interpersonal, anger management, men's and vocational groups
- Inter-disciplinary team player
- Chairperson of patient relations committee
- Participated in case conferences

***Vocational Rehabilitation Counselor***

Project Return Foundation, Inc. New York, NY 1993-1995

- Responsible for caseload of 70 clients
- Facilitated job readiness, job maintenance and dress for success groups
- Prepared resumes, cover letters and portfolios
- Implemented relapse prevention groups
- Individual and group counseling sessions

***Research Assistant***

Rockland County Psychiatric Center Orangeburg, NY 1992-1993

- Performed research on an agoraphobia study
- Facilitated groups for persons with mental challenges

**Skills**

Microsoft Word, EXCEL, PowerPoint, STARS, ISTARs, Internet and E-mail systems

**Professional Affiliations**

Licensed Clinical Professional Counselor, Certified Rehabilitation Counselor  
 Member of Licensure Committee for CRCC and Member of NYS CASAC curriculum taskforce  
 Member of MISA workgroup and Vice President of Mental Health Court Association of Illinois

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## **Albert Pizza, M.Div. MSW, LCSW**

1500 N. Halsted St., Chicago, IL 60642

*apizza@tasc-il.org*

- Licensed Clinical Social Worker
- Critical Incident Stress Debriefing
- Crisis Intervention Counselor
- Professional Development Trainer
- Chicago Police Department Crisis Intervention Team Trainer
- Program Planning, Development, and Implementation
- Field Instructor for Social Work Internship Program
- Grief Therapist
- Lieutenant Commander, United States Naval Reserve (Retired)
- Emergency Medical Technician
- Lieutenant, Blue Island Fire Department (Retired)

RSAT T/TA Accomplishments 2012:  
RSAT Training and Technical Assistance  
Austin, Texas July 23-26, 2012  
Skills for Effective Intervention Conference  
Texas Criminal Justice Probation Training

### **Professional Experience**

TASC, Inc. (Treatment Alternatives for Safe Communities) - Chicago, IL  
12/03 to Present

#### **Clinical Administrator, Area 1 Adult Criminal Justice Programs**

##### **Achievements:**

- Assisted in the development and implementation of the Cook County Mental Health Court, WINGS Court, and Access to Community Treatment Court (ACT Court)
- Developed service linkage agreements with mental health and substance use treatment providers
- Assisted in the implementation of the Veteran's Reintegration Initiative for PTSD/Trauma screening and linkage to services
- Participated in the development of the Network Care Coordination program and ongoing partnership with the Proviso Township Mental Health Commission

##### **Responsibilities:**

- Provide clinical and professional supervision to case management staff
- Supervise staff interactions with clients, criminal justice personnel, and treatment personnel
- Supervise case management staff assigned to Veteran's Court
- Establish and maintain productive relationships with treatment system personnel, criminal justice/judicial personnel, and county jail personnel

Ingalls Hospice Care - Harvey, IL  
12/99 to 12/03

**Medical Social Worker**

**Achievements:**

- Developed bi-weekly Survivor Bereavement Support Group
- Developed bi-weekly Caregiver Support Group
- Trained Grief Therapist

**Responsibilities:**

- Provided psychosocial assessment of patients and families
- Facilitated discharge planning for in-patient hospice unit
- Assisted patient families with Medicaid/Medicare planning
- Managed interdisciplinary team meeting for patient care planning

Jane Addams Hull House Association - Chicago, IL  
4/97 to 4/00

**Case Management Supervisor**

**Achievements:**

- Trained agency staff on DCFS Procedure 314
- Developed educational liaison compliance program
- Facilitated Council of Accreditation process

**Responsibilities:**

- Supervised Specialized Foster Care Case Managers
- Supervised Family Advocates
- Supervised Foster Parent Support Specialist

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**Education**

Master's Degree in Social Work; Loyola University of Chicago	5/95
Master of Divinity; St. Mary's University	6/77
Bachelor's Degree in Sacred Theology; St. Mary's University	6/76
Bachelor of Arts; Loyola University of Chicago	6/73

**References**

References are available upon request.

# TASC

Treatment Alternatives for Safe Communities

## Job Description

**Job Title:** Case Manager II  
**Department:** Operations  
**Reports To:** Case Supervisor  
**FLSA Status:** Non-exempt  
**Effective Date:** September 2013

### Summary

This position will assist with the coordination of services for client care and maintaining required documentation. This position is responsible for bringing services, agencies, resources and other people together to assist clients in achieving established goals. This position will also work with high-risk caseloads: substance use, criminal justice-involved, and co-occurring clients.

### Essential Duties and Responsibilities

- Provide case management to coordinate other services, resources and people to assist clients in achieving their established service plan goals.
- Provide specialized case management services to individual client needs.
- Screen and assess client for their appropriateness for agency services.
- Adhere to the service hour protocol established by the agency.
- Complete and maintain all required documentation pertaining to clients (documentation, ECR, finding letter and status reports)
- Facilitate individual or group orientation or educational sessions (as required)
- Facilitate client drug testing (as required)
- Develop effective working relationship with the criminal justice system and service providers.
- Represent the client and agency at staffing, probation, parole, provider networks and court hearings.
- Provide referrals for identified needs of the client and crisis intervention when needed.
- Interview clients, review records, and confer with other professionals to review client progress, and to determine their suitability for program participation.
- Complete and maintain all required documentation which includes, documenting the results of assessments, service plans, reports, progress notes, discharge summaries and other client-related activities including accurate reporting of services.
- Participate in clinical and multi-disciplinary staffing.
- Nothing in this job description restricts management's right to assign or reassign duties and responsibilities to this job at any time.

### Competencies

To perform the job successfully, an individual should demonstrate the following competencies:

- Design – Generates client driven solutions; Demonstrates attention to client needs.
- Problem Solving - Identifies and resolves problems in a timely manner; Gathers and analyzes information/data skillfully.
- Language Skills - Ability to read and comprehend instructions, short correspondence, and memos. Ability to prepare case notes, correspondence, etc.
- Presentation - Ability to effectively present information in one-on-one and small group situations to clients, providers, etc.

**Qualifications**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Master's degree in social work, psychology or other related fields or four to seven years experience in human service activities; or any equivalent combination of training and experience that provides the following knowledge, abilities and skills.
- Knowledge of human behavior for the assessment and signs and symptoms of substance use disorders. Specific knowledge necessary for working with special populations.
- Knowledge of the signs and symptoms of substance use including pharmacological factors.
- Knowledge of the ASAM placement criteria and the DSM-IV as it relates to substance-related disorders or able to acquire the knowledge.
- Expertise in mental health disorders and resources available to treat such need.
- Possess clinical skills to effectively manage clients.
- Ability to obtain CARS or CADC certification through the State Certification Board (IAODAPCA) within the first two years in the field (if required by program). MISA certification is optional but encouraged.
- Knowledge of the Code of Ethics for substance use professionals.
- Knowledge of the federal drug and alcohol confidentiality law (42 C.F.R. Part 2) and the Health Insurance Portability and Accountability Act.
- Ability to work flexible hours and travel as needed (evening/weekend hours)
- Ability to work with a diverse population.
- Knowledge of the criminal justice system.
- Knowledge of computers, including proficiency in Microsoft Office applications and the Internet.
- Must be available to attend meetings and meet the needs of the program and/or clients throughout the city, counties or wherever needed (a reliable car, insurance and valid driver's license may be required for the job).

**Physical Demands**

The physical demands described here are representative of those that must be met by an employee to perform the functions of this job.

The employee is regularly required to use hands and fingers to handle, feel or operate objects or controls and to reach with hands and arms. The employee is frequently required to stand, sit, and talk or hear. The employee is occasionally required to walk and smell. The employee may occasionally lift and/or move up to 25 pounds.

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. The noise level in the work environment is usually moderate.

Employee Signature \_\_\_\_\_

Date \_\_\_\_\_

Supervisor Signature \_\_\_\_\_

Date \_\_\_\_\_

**TASC Statewide Provider Network List, 2015**

A and E Behavioral Healthcare	McNeal Hospital
A Safe Haven	Methadone Maintenance
ABJ Community Services, Inc.	Mind Body and Spirit II
Abraxas Interventions	Montgomery County Counseling
Addiction and Behavioral Counseling	N.I.C.A.S.A.
Affordable Living	New Age Services
Affordable Recovery Housing	New Birth Christian Center
Alexian Brothers Behavioral Health Hospital	New Directions
Alternatives, Inc.	New Path
Annie B. Jones Community Services, Inc.	New Pathways
ARCH House	NEXA at Lake/Ashland
Aunt Martha's Youth Services	North Central Behavioral
Behavioral Service Center	Northern IL Council on Alcoholism
Belle Court	Northwestern Counseling Services
Bill's Family Recovering Communities	N'The Spirit Transformational Living
Bobby Wright Community Health Center	Nu Way
Bond County Health Department	Omni Youth Services
Branden House Evergreen St.	Options Counseling Services
Breman Township Youth Services	P.A.T.S. (Prevention and Treatment Services)
Bridgeway, Inc.	Pathway to a Lasting Recovery
Brighter, Behavior, Choices Inc.	Peer Service
CADS (Center for Alcohol & Drug Services)	Perry County Counseling
Calumet Counseling and DUI Services	Phoenix Behavioral Services, Inc.
CAP (Community Area Project)	Platt County Mental Health Center
Care Clinics, Inc.	Pillars Community Services
Cass County Mental Health Center	Pilsen Little Village Community Mental Health Services
Cathedral Shelter of Chicago	Polish American Association
Central DuPage Behavioral Health	Prairie Center Health Systems, Inc
Central East Alcoholism and Drug Council	Prentice Place
Chestnut Health Systems, Inc.	Prevention Partenership
Chicago Lake Shore Hospital	Pro Health Advocates
Claudia & Eddie's Place	ProCare Centers
Clay County Counseling Services	Professional Consultations
Commission on Economic Opportunity	Professional Diagnostic Services
Community Counseling Center	Progressions (C4) Target Chicago
Community Resource Center	Prosperity House, Inc.
Comprehensive Behavioral Health Center	Proviso Leyden Council for Community Action

**TASC Statewide Provider Network List, 2015**

Comprehensive Services  
Continuing Recovery Center  
Cornell Companies/Abraxas  
Cornell Interventions  
Cornerstone Recovery Community  
Deer Rehabilitation Services  
Drexel Counseling  
Duane Dean Behavioral Health Care  
DUI Assessments and Services, Inc.  
E.F. Goughan & Associates  
East St. Louis Spotlight Reentry Program  
Egyptian Public & Mental Health Department  
Elite House of Sober Living  
Emages, Inc.  
Enlightened World of Recovery Inc.  
F.A.I.R.  
Family Counseling of Pope, Hardin & Johnson  
County  
Family Guidance Centers, Inc.  
Fayette Companies  
Fellowship House, Inc.  
Ford Heights Community Service  
Franklin Williamson Human Services, Inc.  
Garfield Counseling Center  
Gateway Foundation  
Genesis  
Good Samaritan  
Gordie's Foundation, Inc.  
Grateful House  
Great River Recovery Resources  
Grundy County Mental Health  
Guildhaus  
H.A.S. ( Healthcare Alternatives Systems, Inc.)  
H.I.C.A. Inc.  
Habilitative Systems, Inc.  
Hand-N-Hand Outreach  
Hardin House  
Haymarket Center  
Public Image Partnership  
R.I.T.A.S. Ministries  
Reassemble Education & Training, Inc.  
Recovery Resources  
Remedies Renewing Lives  
Remedies/Phase-Wave  
Renz Addiction Center  
Resurrection Behavioral Health  
Riverside Alcohol & Drug Treatment  
Robert Young Center  
Rock Island County Council on Addictions  
Rockford Rescue Mission  
Rope, Inc.  
Rosecrance  
Roseland Community Hospital  
Saint Leonards House  
Salvation Army  
Samaritan Hospital  
Second Chance Sober Living Environment  
Serenity House, Inc.  
Share Program  
Shelby County Community Services, Inc.  
Sheridan Shores  
Sinnissippi Centers  
Sky is the Limit Recovery Facilities, Inc.  
Sojourn House  
Solley's Place  
South Suburban Council on Alcoholism  
Southeast Alcohol & Drug Abuse Center  
Southeastern IL Counseling Centers  
Southeastern Illinois Counseling Center, Inc.  
Specialized Assistance Services, Inc.  
St. Elizabeth's Hospital  
St. Francis Hospital  
St. Leonard's Ministries  
St. Martin DePoras  
St. Mary's Hospital

**TASC Statewide Provider Network List, 2015**

Heartland Human Services	Stepping Stones
Henry's Sober Living House	Substance Abuse Operations
Heritage Behavioral Health Center	Tazwood Mental Health Center
Holy Family Medical Center	Teen Challenge Illinois-Chicago
Homeward Bound	The Fellowship House
Hopewell Clinical	The H Group
HRDI	The Inner Voice, Inc.
Human Service Center	The Link & Option Center, Inc.
Human Support Service	The Sky is the Limit Recovery Facilities, Inc.
Inner City Youth Foundation	The TEECH Foundation
Institute for Human Resources	The Wells Center
Interfaith House	Transitional Training Service, Inc.
Iroquios Mental Health Center	Treatment Centers of Illinois
It's About Change	Triangle Center
Jack Clark's Family	Trilogy, Inc.
Jefferson County Comprehensive Services	Trinity Hospital
Jesse Brown VA Medical Center	Turning Point Clinical Counseling
Jesus is the Way Prison Ministry	Universal Family Connection
Kaz Community Development	Vantage Point
Keep the Faith Foundation, Inc.	Veteran's Administration Hospital
Komed/Holman Health Center	Way Back Inn
Lake County Health Department	Well Spring Resources
Lake County Substance Abuse	Wells Center
Lawrence County Health Department	White Oaks Human Service Center
Liberty Counseling Center	Will County Health Department
Lights of Zion Ministries	Willis House of Refuge
Locust Street Resource	Winfield Moody Health Center
Lorreto Hospital	Women's Treatment Center
Lutheran Social Services of Illinois	Woodridge Interventions
Maine Center	Y.A.N.A. House
Margaret Manor	YANA Group LLC
Massac County Mental Health & Family Counseling Center	Youth Outreach Services
	Zion Township

**Mental Health Court  
Standard Operating Procedures**

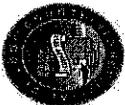
Section	Activity	Primary Staff Responsible	Secondary Staff Responsible	Form or Document	Within What Timeframe	How activity is Documented	Purpose/Goal of Activity
1	TASC receives notice from MHC team of referral. Profile and scheduled appointment entered in CTS	Case manager	Case Aide/Support Staff	Medical Synopsis Form from Cermack			To begin assessment process.
2	Complete assessment interview, including orientation and informed consent and intake interview	Case manager		Orientation checklist, consents 1 & 8, program brochures, TASC adult intake, case note	1-2 weeks	Notes in Electronic Client Record	Determine level and type of treatment needed.
3	Collect information from collateral sources including family, MHC team members, and other providers with appropriate written consent	Case manager	All case management staff	Case note	On-going as available.	Notes in Electronic Client Record	To create comprehensive history of client treatment.
4	Document assessment results and recommendations. Prepare referral to appropriate ASAM Level of Care and prepare re-engagement of client and mental health provider	Case manager	Supervisory review	Client Summary, ASAM worksheet (as needed), case notes	1-2 weeks from time of referral	Notes in Electronic Client Record	To determine appropriate treatment linkage.
5	Prepare a finding letter for court, with copies to client and MHC Team members	Case manager	Supervisor	Findings letter, case notes	1-2 weeks from time of referral	Notes in Electronic Client Record	Case summary and recommendations
6	Present assessment findings and recommendations at a 402 conference	Case manager	Supervisor	Findings letter, case notes	1-2 weeks from time of referral	Notes in Electronic Client Record	Admission to MHC Probation
7	Following court disposition & mandate, secure medication supply and coordinate preparations for release to TASC. (Clients not mandated are terminated from MHC— see termination processing)	Case manager	Supervisor	Case notes, court order	On release date scheduled at court hearing.	Notes in Electronic Client Record	To assist with release from CCDOC with appropriate medication supply.

**Mental Health Court  
Standard Operating Procedures**

Item	Section	Activity	Primary Staff Responsible	Secondary Staff Responsible	Form or Document	Within What Timeframe	How activity is documented	Purpose/Goal of Activity
8		Transport client to treatment and facilitate intake process.	Case manager	Support Staff	Case notes	On release date scheduled at court hearing.	Notes in Electronic Client Record	To ensure client enters treatment facility as scheduled.
9		Coordinate reengagement with mental health provider when client is available for appointments	Case manager	Supervisor	Case notes	1-2 weeks from time of referral	Notes in Electronic Client Record	To ensure that client mental health services are maintained as needed.
10		Establish and maintain a recovery planning process and relationship with the client. This includes regular client and family contact, recovery plan initiation and goal setting, and regular monitoring of needs, strengths and accomplishments.	Case manager	Supervisory review	Case notes, activity logs, Master Recovery Plan, RCI	On-going throughout course of probation.	Notes in Electronic Client Record	Effective and intensive case management
11		Maintain regular contact with service providers to coordinate planning and referrals. Prepare written reports for MHC team regarding client progress, setbacks, needs & strengths.	Case manager	Support Staff	Case notes, TP-1, TASC Progress Report format	On-going throughout course of probation.	Notes in Electronic Client Record	Effective and intensive case management

EXHIBIT 2  
SCHEDULE OF COMPENSATION

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**COOK COUNTY GOVERNMENT**  
**Office of the Chief Procurement Officer**  
 Contract No. 1430-13970  
**Patient Care Management Services RFP - Pricing Proposal for Area 2**

**Instructions**

Proposers are required to provide input in all blue cells.  
 All costs associated with the proposed Patient Care Management Services must be itemized and submitted in Excel format.  
 If cost is not applicable, Proposer must enter zero (\$0).  
 Cook County will assume zero (\$0) cost on blank cells.  
 When the pricing proposal is complete, Proposer must validate the final Total Cost columns.  
 Insert "not applicable" in the notes column if a given line item does not apply.  
 Use the notes column to provide additional details.  
 Any errors in your Proposal are the sole responsibility of the Proposer.  
 Proposers may add additional line items as needed.

Company Name

**Part A - Patient Care Management Services Staffing Costs**

**Item 1 - Costs for Year 1**

No.	Staff Position	No. of Hours	Hourly Rate (\$)	Extended Total (\$) (Hourly Rate x No. of Hours)	Notes
1	Case Manager II - Area 2	1950	\$23.10	\$45,045.00	Salary + Fringe for a full time Master's level staff with mental health experience
2	Case Manager II - Area 2	1950	\$23.10	\$45,045.00	Salary + Fringe for a full time Master's level staff with mental health experience
3	Case Manager II - Area 2	1950	\$23.00	\$44,850.00	Salary + Fringe for a full time Master's level staff with mental health experience
<b>Sub-Total</b>				<b>\$134,940.00</b>	

**Item 2 - Costs for Year 2**

No.	Staff Position	No. of Hours	Hourly Rate (\$)	Extended Total (\$) (Hourly Rate x No. of Hours)	Notes
1	Case Manager II - Area 2	1950	\$23.69	\$46,195.50	Includes 3% adjustment to Year 1 compensation. Includes 3% adjustment to Year 1 compensation. Includes 3% adjustment to Year 1 compensation.
2	Case Manager II - Area 2	1950	\$23.69	\$46,195.50	
3	Case Manager II - Area 2	1950	\$23.69	\$46,195.50	
<b>Sub-Total</b>				<b>\$138,586.50</b>	

**Item 3 - Costs for Year 3**

No.	Staff Position	No. of Hours	Hourly Rate (\$)	Extended Total (\$) (Hourly Rate x No. of Hours)	Notes
1	Case Manager II - Area 2	1950	\$24.40	\$47,580.00	Includes 3% adjustment to Year 2 compensation. Includes 3% adjustment to Year 2 compensation. Includes 3% adjustment to Year 2 compensation.
2	Case Manager II - Area 2	1950	\$24.40	\$47,580.00	
3	Case Manager II - Area 2	1950	\$24.40	\$47,580.00	
<b>Sub-Total</b>				<b>\$142,740.00</b>	



**COOK COUNTY GOVERNMENT**  
 Office of the Chief Procurement Officer  
 Contract No. 1430-13970  
 Patient Care Management Services RFP - Pricing Proposal for Area 2

Part B - Patient Care Management Services Operational Costs  
 Item 1 - Costs for Year 1

No.	Operational Cost Elements	Quantity	Unit Cost (\$)	Extended Total (\$) (Quantity x Unit Cost)	Notes
1	Travel - Local - Area 2	3720	\$0.57	\$2,120.40	Daily travel related to case managers' work Attendance of all staff at annual Illinois Association of Problem Solving Courts conference and relevant trainings  Supplies and materials of office and field work needs CTA transportation, medication, documentation fees Three phones, necessary for communication Laptop computers and printer 29.5% of total program costs less equipment. TASC's Federal approved indirect cost rate is 32.8%.
2	Travel - In-/Out-of-State Conferences - Area 2	3	\$1,400.00	\$4,200.00	
3	Supplies - Office - Area 2	12	\$150.00	\$1,800.00	
4	Client Assistance - Area 2	12	\$375.00	\$4,500.00	
5	Communications - Cell phones - Area 2	12	\$150.00	\$1,800.00	
6	Equipment - Area 2	3	\$4,750.00	\$14,250.00	
7	Indirect Costs - Area 2	1	\$44,118.00	\$44,118.00	
<b>Sub-Total</b>				<b>\$63,788.40</b>	

Item 2 - Costs for Year 2

No.	Operational Cost Elements	Quantity	Unit Cost (\$)	Extended Total (\$) (Quantity x Unit Cost)	Notes
1	Travel - Local - Area 2	3720	\$0.57	\$2,120.40	Daily travel related to case managers' work Attendance of all staff at annual Illinois Association of Problem Solving Courts conference and relevant trainings  Supplies and materials of office and field work needs CTA transportation, medication, documentation fees Three phones, necessary for communication 29.5% of total program costs less equipment. TASC's Federal approved indirect cost rate is 32.8%.
2	Travel - In-/Out-of-State Conferences - Area 2	3	\$1,400.00	\$4,200.00	
3	Supplies - Office - Area 2	12	\$150.00	\$1,800.00	
4	Client Assistance - Area 2	12	\$375.00	\$4,500.00	
5	Communications - Cell phones - Area 2	12	\$150.00	\$1,800.00	
6	Equipment - Area 2	0	\$0.00	\$0.00	
7	Indirect Costs - Area 2	1	\$45,137.00	\$45,137.00	
<b>Sub-Total</b>				<b>\$59,557.40</b>	

Item 3 - Costs for Year 3

No.	Operational Cost Elements	Quantity	Unit Cost (\$)	Extended Total (\$) (Quantity x Unit Cost)	Notes
1	Travel - Local - Area 2	3720	\$0.57	\$2,120.40	Daily travel related to case managers' work Attendance of all staff at annual Illinois Association of Problem Solving Courts conference and relevant trainings  Supplies and materials of office and field work needs CTA transportation, medication, documentation fees Three phones, necessary for communication 29.5% of total program costs less equipment. TASC's Federal approved indirect cost rate is 32.8%.
2	Travel - In-/Out-of-State Conferences - Area 2	3	\$1,400.00	\$4,200.00	
3	Supplies - Office - Area 2	12	\$150.00	\$1,800.00	
4	Client Assistance - Area 2	12	\$375.00	\$4,500.00	
5	Communications - Cell phones - Area 2	12	\$150.00	\$1,800.00	
6	Equipment - Area 2	0	\$0.00	\$0.00	
7	Indirect Costs - Area 2	1	\$46,362.00	\$46,362.00	
<b>Sub-Total</b>				<b>\$60,782.40</b>	



COOK COUNTY GOVERNMENT  
Office of the Chief Procurement Officer  
Contract No. 1430-13970

Patient Care Management Services RFP - Pricing Proposal for Area 2

Patient Care Management Services Costs	
Staffing Costs Year 1	\$134,940.00
Staffing Costs Year 2	\$138,586.50
Staffing Costs Year 3	\$142,740.00
Total Staffing Costs (Years 1 through 3)	\$416,266.50
Operational Costs Year 1	\$63,788.40
Operational Costs Year 2	\$59,557.40
Operational Costs Year 3	\$60,782.40
Total Operational Costs (Years 1 through 3)	\$184,128.20
Grand Total for Patient Care Management Services	\$600,394.70

Cook County makes no guarantee that the services or products identified in this RFP will be required. Proposers must return this pricing proposal in excel format.

EXHIBIT 3

EVIDENCE OF INSURANCE

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# CERTIFICATE OF LIABILITY INSURANCE

OP ID: NN

DATE (MM/DD/YYYY)

05/27/15

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Non Profit Risk Services, Inc. 14504 John Humphrey Drive Orland Park, IL 60462 Robert Golinvaux	708-349-1460 708-349-1760	<b>CONTACT NAME:</b> PHONE (A/C, No, Ext): E-MAIL ADDRESS: PRODUCER CUSTOMER ID #: <b>TASCINC</b>	FAX (A/C, No):
	<b>INSURED</b> T.A.S.C., INC. TREATMENT ALTERNATIVES FOR SPECIAL CLIENTS INC. ATTN: MR. ROY FESMIRE 1500 N. HALSTED CHICAGO, IL 60622		<b>INSURER(S) AFFORDING COVERAGE</b> INSURER A: <b>Great American Insurance Co.</b> INSURER B: <b>First Nonprofit Companies</b> INSURER C: INSURER D: INSURER E: INSURER F:

**COVERAGES**

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC	X	PAC0520708	06/21/14	06/21/15	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000 EBL \$ 1,000,000
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			CAP0520709	06/21/14	06/21/15
A	<b>UMBRELLA LIAB</b> <b>EXCESS LIAB</b> <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> CLAIMS-MADE DEDUCTIBLE <input checked="" type="checkbox"/> RETENTION \$ 10,000					UMB0520710 06/21/14 06/21/15 EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 \$ \$
B	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below					FWC1002672 01/01/15 01/01/16 <input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
A	Professional Liab		PAC0520708	06/21/14	06/21/15	Agg Limit 3,000,000
A	Crime Emp Dis/Forg		PAC0520708	06/21/14	06/21/15	Limit 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
 County of Cook Contract No. 1430-13970, Patient Care Management Services, Cook County, its employees, officials, and commissioners are named as Additional Insured as their interests may appear. The Commercial General Liability insurance shall be primary & non-contributory with any insurance or self-insurance programs maintained by the County.

**CERTIFICATE HOLDER****CANCELLATION**

0018002  <b>County of Cook</b> <b>Office of the Purchasing Agent</b> 118 N. Clark St., Room 1018 Chicago, IL 60602	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE <b>Robert Golinvaux</b>
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EXHIBIT 4

BOARD AUTHORIZATION

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**15-3467**

**Presented by:** TIMOTHY C. EVANS, Chief Judge, Circuit Court of Cook County

**PROPOSED CONTRACT**

**Department(s):** Circuit Court of Cook County, Office of the Chief Judge

**Vendor:** TASC, Inc., Chicago, Illinois

**Request:** Authorization for the Chief Procurement Officer to enter into and execute

**Good(s) or Service(s):** Patient Care Management Services to Adult Offenders

**Contract Value:** \$600,394.70

**Contract period:** 7/1/2015 - 6/30/2018, with two (2) one (1) year renewal options

**Potential Fiscal Year Budget Impact:** FY 2015 \$83,388.15, FY 2016 \$200,131.57 FY 2017 \$200,131.57, FY 2018 \$116,743.41

**Accounts:** 310-260

**Contract Number(s):** 1430-13970B

**Concurrences:**

The vendor has met the Minority and Women Owned Business Enterprise Ordinance.

The Chief Procurement Officer concurs.

**Summary:** In 2015, the Chief Procurement Officer issued an RFP for these services to be provided in two geographical areas for the Office of the Chief Judge. Request for Proposals (RFP) procedures were followed in accordance with the Cook County Procurement Code. TASC, Inc. was selected based on established evaluation criteria

This contract will provide client care management services to adult offenders participating in the Circuit Court of Cook County's adult mental health treatment courts located geographically in the South (Area 2) covering the George N. Leighton Courthouse, the Fourth (4th) Municipal District (Maywood) and the Sixth (6th) Municipal District Courts. Services include screening and clinical assessments, case planning, referral to substance use and mental health treatment and intensive case management

The Circuit Court's Specialty/Treatment Court Program operates a network of 19 courts in Chicago and across suburban Cook County which are dedicated to providing mental health treatment, veterans support, drug treatment and support to persons charged with felony prostitution. The program helps low level criminal defendants who suffer from an underlying mental health, social or substance abuse problem from becoming repeat offenders. The hallmark of the program is intensive judicial supervision and the delivery of treatment and services from community-based sources, such as TASC which has provided services to the Circuit Court's Specialty/Treatment Courts Program since 2010. TASC, Inc. is recommended as being highly qualified for the contract and the best value for Cook County based on its extensive experience and resources providing client care management services to the Circuit Court of Cook County.

EXHIBIT 5

CERTIFICATION FOR CONSULTING OR AUDITING SERVICES

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**COOK COUNTY  
OFFICE OF THE CHIEF PROCUREMENT OFFICER  
CERTIFICATION FOR CONSULTING OR AUDITING SERVICES**

This Certification is made and required pursuant to Section 34-193 of the Procurement Code, and must be completed by any Contractor providing Consulting or Auditing Services for Cook County or Elected Officials. For purposes of this Certification, the following definitions shall apply:

"Auditing" means the formal examination of accounting records or financial statements for compliance with financial accounting standards applicable to governmental entities, which functions are generally exclusively performed or supervised by Persons licensed and authorized to do business as public accounts in the State. Auditing shall also include any independent reports and management recommendations derived or resulting from the performance of auditing services and which reports and recommendations are included within the scope of the Contract for Auditing Services.

"Consulting" means the rendering of analysis and advice requiring specialized expertise in a particular subject area or field. Such expertise may have been gained by education or experience in the area or field. Consulting expressly excludes auditing services.

"Elected Official" means the President and Commissioners of the Cook County Board, Assessor, Board of Review, Chief Judge, Clerk of the Circuit Court, County Clerk, Recorder of Deeds, Sheriff, State's Attorney, Treasurer and any other elected official included in the Cook County Appropriations Ordinance.

"County" shall mean the offices which are administered by the President of the County Board.

Please print or type responses clearly and legibly. Add additional pages if needed, being careful to identify each portion of the form to which each additional page refers to.

**SECTION 1: CONTRACTOR'S INFORMATION**

COMPANY NAME: TASC, Inc.  
ADDRESS: 700 S. Clinton St.  
TELEPHONE: 312-573-8271  
CONTACT NAME: Ray H. Fesmire  
CONTACT EMAIL: Rfesmire@tasc-il.org

**SECTION 2: AFFILIATE INFORMATION**

If the Contractor has any "Affiliates" please provide the names, addresses and telephone numbers of each Affiliate below. For purposes of this Certification "Affiliates" shall mean any Person that directly or indirectly through one or more intermediaries Controls, is Controlled by, or is under Control with the Person specified. "Control" shall mean a Person that has the power to directly or indirectly affect the management or the policies of the other through ownership of voting securities or voting rights, by contract or otherwise. "Person" means any individual, corporation, partnership, Joint Venture, trust, association, limited liability company, sole proprietorship or other legal entity.

**SECTION 3: CONTRACT INFORMATION**

- a. This Certification relates to the following Contract: 143D-13970
- b. The Contractor is providing the following type of Services: [ ] Auditing or [X] Consulting
- c. The Contractor is providing the Services under the Contract for the following Cook County Business Unit or Elected Official: Office of the Chief Judge, Adult Probation
- d. Is the Contractor or its Affiliates, if any, providing Consulting or Auditing Services, either directly, or as a subcontractor to the County or Elected Official under any other Contracts? [ ] Yes or [X] No.  
If yes, please state the other Contract Number(s) and the Nature of Services.

**THE CONTRACTOR ACKNOWLEDGES, UNDERSTANDS AND AGREES AS FOLLOWS:**

- a. It has read Section 34-193 (a)-(b) of the Procurement Code, which provides as follows:

The County will not enter into any Contract for Auditing Services, nor shall it consent to a subcontract for such Auditing Services, with any Person, if such Person, or any Affiliate of such Person, has a Contract or subcontract for consulting services for or with the County. Additionally, the County will not enter into any Contract for Consulting Services, nor shall it consent to a subcontract for such Consulting Services, with any Person, if such Person, or any Affiliate of such Person, has a Contract or subcontract for Auditing Services for or with the County. For purposes of this provision, "County" shall refer only to offices which are administered by the President of the County Board and shall not refer to offices which are administered by Elected Officials.

The County shall not enter into any Contract for Consulting Services on behalf of any Elected Official, nor shall it consent to a subcontract for such Consulting Services on behalf of an Elected Official with any Person, if such Person, or any Affiliate of such Person, has a Contract or subcontract to provide Auditing Services for the Elected Official.

- b. The Contractor's Services under the Contract shall not violate Section 34-193 of the Procurement Code.
- c. The information provided herein is a material inducement to the CPO's execution of the Contract, and the CPO may rely on the information provided herein. The Contractor warrants that the information contained herein is true and correct. If the CPO determines that any information provided herein is false, incomplete, or incorrect, the CPO may terminate the Contract.

*RHJ*  
Signature

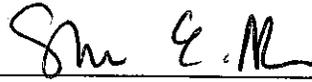
Roy H. Fesmire  
Name (Type or Print)

Vice President: CFO  
Title

5/22/15  
Date

COOK COUNTY SIGNATURE PAGE  
(SECTION 10)

ON BEHALF OF THE COUNTY OF COOK, A BODY POLITIC AND CORPORATE OF THE STATE OF ILLINOIS, THIS CONTRACT IS HEREBY EXECUTED BY:



COOK COUNTY CHIEF PROCUREMENT OFFICER

DATED AT CHICAGO, ILLINOIS THIS 19 DAY OF June, 20 15.

IN THE CASE OF A BID PROPOSAL, THE COUNTY HEREBY ACCEPTS:

THE FOREGOING BID/PROPOSAL AS IDENTIFIED IN THE CONTRACT DOCUMENTS FOR CONTRACT NUMBER

1430-13970B

OR

ITEM(S), SECTION(S), PART(S): \_\_\_\_\_

\_\_\_\_\_

TOTAL AMOUNT OF CONTRACT: \$ 600,394.70  
(DOLLARS AND CENTS)

FUND CHARGEABLE: \_\_\_\_\_

APPROVED BY BOARD OF  
COOK COUNTY COMMISSIONERS

JUN 10 2015

COM \_\_\_\_\_