



**OFFICE OF THE CHIEF PROCUREMENT OFFICER
COUNTY OF COOK**

118 NORTH CLARK ST. ROOM 1018
CHICAGO, ILLINOIS 60602-1375
(312) 603-5370

THIS PURCHASE ORDER NUMBER
MUST APPEAR ON ALL PACKAGES,
INVOICES, SHIPPING PAPERS AND
DROP SHIPMENTS.

PURCHASE ORDERED ISSUED TO
699437

RUNCO OFFICE SUPPLY
1655 ELMHURST RD
ELK GROVE VILLAGE IL 60007

DATE
10/22/2014
F.O.B. POINT

PURCHASE ORDER NO.
189954 - 000- OP
REQUISITION NO.
00115024 07

COOK COUNTY FEIN: 36-6006541
ILLINOIS SALES TAX EXEMPT: E-9998-2013-04
FEDERAL EXCISE TAX EXEMPT CERT: 36-75-D038K

SHIP TO Judiciary - Administration
Richard J. Daley Center
50 W. Washington Street RM 2600
CHICAGO IL 60602-3002

DELIVERY INSTRUCTIONS
FRANK FRANTA (312)
603-3299

| | |
|---------------------|-------------|
| DEPT NO 71700310 | Page 1 of 3 |
|---------------------|-------------|

| LINE | FURNISH THE FOLLOWING SUPPLIES AND/OR SERVICE | QUANTITY/ UOM | UNIT PRICE | EXTENDED PRICE | ACCOUNT NUMBER |
|------|--|------------------|------------|----------------|----------------------|
| 1.00 | <p>FURNITURE: OFFICE ***** Desk, rectangular Desk shell Size: 60"W x 30"D x 29.5"H Laminate finish, color: American Dark Cherry (ADC) Global #OTG-SL6030DS (No Substitutions) Deliver to: Central Bond Court 2600 S. California Ave, room 100 Chicago, IL 60608 ----- Must be fully assembled. Must be an inside delivery. Vendor must remove all debris *****</p> | 4.00 EA | 139.0000 | 556.00 | 71700310.560511.8300 |
| 2.00 | <p>FURNITURE: OFFICE Pedestal, box/box/file w/lock Size 22D x 15W x28H, Laminate finish color: American Dark Cherry (ADC) Global #OTG-SL22BBF (No Substitutions) ----- Deliver to: Central Bond Court 2600 S. California Ave, room 100 Chicago, IL 60608 Must be fully assembled. Must be an inside delivery. Vendor must remove all debris *****</p> | 4.00 EA | 145.0000 | 580.00 | 71700310.560511.8300 |
| 3.00 | <p>FURNITURE: OFFICE Pedestal, file/file w/lock Size 22D x 15W x28H, Laminate finish color: American Dark Cherry (ADC) Global #OTG-SL22FF (No Substitutions) ----- Deliver to: Central Bond Court 2600 S. California Ave, room 100 Chicago, IL 60608</p> | 4.00 EA | 145.0000 | 580.00 | 71700310.560511.8300 |

NOTE: VENDOR AGREES NOT TO EXCEED THE QUANTITY OR DOLLAR AMOUNT OF THIS ORDER WITHOUT WRITTEN AUTHORIZATION FROM THE CHIEF PROCUREMENT OFFICER

RECEIPT CERTIFICATION (FOR DEPARTMENT USE ONLY)

I hereby certify that I have received the goods/services reflected above and that the items referenced are in full conformity with the purchase order/contract.

Authorized Signature: _____

Date: _____

I hereby certify that this purchase is in agreement with the requisition on file authorizing the expenditure and is properly approved.
CHIEF PROCUREMENT OFFICER Date:

Sharon E. Andrews (P) 31 October 2014
CP



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COUNTY OF COOK**

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RUNCO OFFICE SUPPLY
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F.O.B. POINT

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189954 - 000- OP

REQUISITION NO.
00115024 07

COOK COUNTY FEIN: 36-6006541
ILLINOIS SALES TAX EXEMPT: E-9998-2013-04
FEDERAL EXCISE TAX EXEMPT CERT: 36-75-D038K

| LINE | FURNISH THE FOLLOWING SUPPLIES AND/OR SERVICE | QUANTITY/ UOM | UNIT PRICE | EXTENDED PRICE | ACCOUNT NUMBER |
|------|--|------------------|------------|----------------|----------------------|
| 4.00 | <p>Must be fully assembled. Must be an inside delivery. Vendor must remove all debris. *****</p> <p>FURNITURE: OFFICE Bookcase, four shelf bookcase One fixed shelf, three adjustable shelves Size: 32"W x 14"D x 71"H Color: American Dark Cherry Global #OTGSL71BC (No Substitutions) ----- Deliver to: Central Bond Court 2600 S. California Ave, room 100 Chicago, Il 60608 Must be fully assembled. Must be an inside delivery. Vendor must remove all debris. *****</p> | 1.00 EA | 169.0000 | 169.00 | 71700310.560511.8300 |
| 5.00 | <p>FURNITURE: OFFICE Chair, High back tilter Size: 26"W x 30"D x 43"H Upholstered open arm, tilt tension control, Ergonomic features: tilt tension, seat height, waterfall seat edge, Contoured cushions, center tilt movement Fabric: Grade 7 leather/mock leather, color black #450/550 Sitting surface: leather Rest of chair: mock leather Global Arturo #3992 (No Substitutions) ----- Deliver to: Central Bond Court 2600 S. California Ave, room 100 Chicago, Il 60608 Must be fully assembled. Must be an inside delivery. Vendor must remove all debris. *****</p> | 4.00 EA | 399.0000 | 1,596.00 | 71700310.560511.8300 |
| 6.00 | <p>FURNITURE: OFFICE Chair, Luxhide Executive low back chair Size: 27"W x 28"D x 39"H Polyurethane "reverse curve" arms, seat height adjustment, single tilt adjustment, scuff resistant arched base Fabric: Luxhide, black #BL20 Global #OTG2701 (No Substitutions) ----- Deliver to: Central Bond Court 2600 S. California Ave, room 100 Chicago, Il 60608 Must be fully assembled. Must be an inside delivery. Vendor must remove all debris. *****</p> | 6.00 EA | 175.0000 | 1,050.00 | 71700310.560511.8300 |



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COUNTY OF COOK**

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REQUISITION NO.
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COOK COUNTY FEIN: 36-6006541
ILLINOIS SALES TAX EXEMPT: E-9998-2013-04
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| LINE | FURNISH THE FOLLOWING SUPPLIES AND/OR SERVICE | QUANTITY/ UOM | UNIT PRICE | EXTENDED PRICE | ACCOUNT NUMBER |
|-------------------------|---|------------------|------------|----------------|----------------------|
| 7.00 | <p>FURNITURE: OFFICE Chair, high back Size: 26"W x 30"D x 43"H Upholstered open arm, tilt tension control, Ergonomic features: tilt tension, seat height, waterfall seat edge, Contoured cushions, center tilt movement Fabric: Grade 7 leather/mock leather, color black #450/550 Sitting surface: leather Rest of chair: mock leather Global Arturo #3992 (No Substitutions) ----- Deliver to: Presiding Judge Cheyrl Ingram 1500 Maybrook Dr., Room 131 Maywood, Il 60153 Must be fully assembled. Must be an inside delivery. Vendor must remove all debris. *****</p> | 3.00 EA | 399.0000 | 1,197.00 | 71700310.560511.8300 |
| 8.00 | <p>FURNITURE: OFFICE Chair, high back Knee tilter with adjustable head pillow Size: 26"W x 27"D x 52"H Grade 4 black fabric Global ObusForme Executive #4640 (No Substitutions) ----- Deliver to: Presiding Judge Cheyrl Ingram 1500 Maybrook Dr., Room 131 Maywood, Il 60153 Must be fully assembled. Must be an inside delivery. Vendor must remove all debris. *****</p> | 1.00 EA | 925.0000 | 925.00 | 71700310.560511.8300 |
| ***** Total Order ***** | | | | 6,653.00 | |

Purchase Requisition

Office of the Purchasing Agent

Cook County of Illinois

1486-14033

Requisition # 07 115024

Contract # PROJECT 6948

Open Date

Purchase Order Number

Ship to: 8000461 Judiciary - Administration
Richard J. Daley Center
50 W. Washington Street RM 260
CHICAGO IL 60602-3002

Delivery Instructions:
FRANK FRANTA
(312) 603-3299

Supplier: 299999 TEAM LEAD MAILBOX

Buyer Number 724149 Supervisor 80
Bid/Sale Src Code NCR
Business Unit 71700310
Internal Req Number 4310-0028
Board Apr Date & Item
Requisition Date 9/11/2014
Date Needed 9/11/2014

One Time Purchase Yes No Covers Need for months. Specific Period of time thru Prior Contract No. Expiration Date Emergency No.

Line # Commodity Description Bal. on Hand Quantity UOM Est. Unit Cost Extended Cost Business Unit and Object Account

1,000 425 FURNITURE: OFFICE < > 4.00 EA 150,000 600,00 71700310.560511.8300

Desk, rectangular Desk shell
Size: 60W x 30D x 29.5H
Laminate finish, color: American Dark Cherry (ADC)
Global #OTG-SL6030DS (No Substitutions)
Deliver to: Central Bond Court
2600 S. California Ave, room 100
Chicago, IL 60608

Must be fully assembled.
Must be an inside delivery.
Vendor must remove all debris

2,000 425 FURNITURE: OFFICE < > 4.00 EA 210,000 840,00 71700310.560511.8300

Pedestal, box/box/file w/lock
Size 22D x 15W x28H, Laminate finish
color: American Dark Cherry (ADC)
Global #OTG-SL228BF (No Substitutions)
Deliver to: Central Bond Court
2600 S. California Ave, room 100
Chicago, IL 60608

CERTIFICATION

I hereby certify that the items and/or services above are necessary for the department (or institution) and that the dept. no., account & activity numbers indicated above accurately reflect the specific line item budget appropriation approved by the Board of County Commissioners and there is a sufficient unencumbered balance in the account to grant same.

CCA

APPROVED BUDGETARY ACCOUNT

PURCHASING USE ONLY

REQUISITIONER

BUREAU DEPARTMENT HEAD

ACCT #

DATE

BY

2014 SEP 18 AM 9:33

Purchase Requisition
Office of the Purchasing Agent
Cook County of Illinois

Purchase Order Number

Requisition # 07 115024 Contract # PROJECT 6948

Open Date

Ship To: 8000461 Judiciary - Administration
Richard J. Daley Center
50 W. Washington Street RM 260
CHICAGO IL 60602-3002

Delivery Instructions:
FRANK FRANTA
(312) 603-3299

Supplier: 298999 TEAM LEAD MAILBOX

Buyer Number 724149 Supervisor 80
Bid/Sole Src Code NCR
Business Unit 71700310
Internal Req Number 4310-0028
Board App Date & Item
Requisition Date 9/11/2014
Date Needed 9/11/2014

One Time Purchase Yes No Covers Need for months. Specific Period of time thru Prior Contract No. Expiration Date Emergency No.

| Line # | Commodity Description | Bal. on Hand | Quantity | UOM | Est. Unit Cost | Extended Cost | Business Unit and Object Account |
|--------|-----------------------|--------------|----------|-----|----------------|---------------|----------------------------------|
|--------|-----------------------|--------------|----------|-----|----------------|---------------|----------------------------------|

| | | | | | | | |
|-------|---|---|---|---------|----------|--------|----------------------|
| 3.000 | 425 FURNITURE: OFFICE Pedestal, file/file w/lock Size 22D x 15W x28H, Laminate finish color: American Dark Cherry (ADC) Global #OTG-SL22FF (No Substitutions) | < | > | 4.00 EA | 210.0000 | 840.00 | 71700310.560511.8300 |
|-------|---|---|---|---------|----------|--------|----------------------|

Must be fully assembled.
Must be an inside delivery.
Vendor must remove all debris

| | | | | | | | |
|-------|---|---|---|---------|----------|--------|----------------------|
| 4.000 | 425 FURNITURE: OFFICE Bookcase, four shelf bookcase One fixed shelf, three adjustable shelves Size: 32W x 14D x 71H Color: American Dark Cherry Global #OTGSL71BC (No Substitutions) | < | > | 1.00 EA | 226.0000 | 226.00 | 71700310.560511.8300 |
|-------|---|---|---|---------|----------|--------|----------------------|

Vendor must remove all debris.

CERTIFICATION
I hereby certify that the items and/or services above are necessary to this department (or institution) and that the dept. no., account & activity numbers indicated above accurately reflect the specific line item budget appropriation approved by the Board of County Commissioners and there is a sufficient unencumbered balance in the account to grant same.

REQUISITIONER _____ BUREAU or DEPARTMENT HEAD _____

APPROVED BUDGETARY ACCOUNT _____ PURCHASING USE ONLY _____

DATE _____ BY _____

Purchase Requisition

Office of the Purchasing Agent

Cook County of Illinois

Purchase Order Number

Requisition # 07 115024 Contract # PROJECT 6948

Open Date

Buyer Number 724149 Supervisor 80
 Bid/Sole Src Code NCR
 Business Unit 71700310
 Internal Req Number 4310-0028
 Board Apr Date & Item 9/11/2014
 Requisition Date 9/11/2014
 Date Needed 9/11/2014

Ship To: 8000461 Judiciary - Administration
 Richard J. Daley Center
 50 W. Washington Street RM 260
 CHICAGO IL 60602-3002

Delivery Instructions:
 FRANK FRANTA
 (312) 603-3299

One Time Purchase Yes No Covers Need for months. Specific Period of time thru Prior Contract No.

Line # Commodity Description

Bal. on Hand Quantity UOM Est. Unit Cost Extended Cost Business Unit and Object Account

| | | |
|--|---|---|
| 5.000 425 FURNITURE: OFFICE Chair, High back tiller Size: 26"W x 30"D x 43"H Upholstered open arm, tilt tension control, Ergonomic features: tilt tension, seat height, waterfall seat edge, Contoured cushions, center tilt movement Fabric: Grade 7 leather/mock leather, color black #450/550 Sitting surface: leather Rest of chair: mock leather Global Arturo #3992 (No Substitutions) | Deliver to: Central Bond Court 2600 S. California Ave, room 100 Chicago, IL 60608 Must be fully assembled. Must be an inside delivery. Vendor must remove all debris. ***** | < > 4.00 EA 450.0000 1,800.00 71700310.560511.8300 |
|--|---|---|

Deliver to: Central Bond Court
 2600 S. California Ave, room 100
 Chicago, IL 60608
 Must be fully assembled.
 Must be an inside delivery.

CERTIFICATION

I hereby certify that the items and/or services above are necessary to this department (or institution) and that the dept. no., account & activity numbers indicated above accurately reflect the specific line item budget appropriation approved by the Board of County Commissioners and there is a sufficient unencumbered balance in the account to grant same.

CCA

APPROVED BUDGETARY ACCOUNT

PURCHASING USE ONLY

REQUISITIONER

BUREAU or DEPARTMENT HEAD

ACCT #

DATE

BY

Purchase Requisition

Office of the Purchasing Agent

Cook County of Illinois

Purchase Order Number

Requisition # 07 115024 Contract # PROJECT 6948

Open Date

Ship To: 8000461 Judiciary - Administration
 Richard J. Daley Center
 50 W. Washington Street RM 260
 CHICAGO IL 60602-3002

Delivery Instructions:
 FRANK FRANTIA
 (312) 603-3299

Supplier: 299999 TEAM LEAD MAILBOX

Buyer Number 724149 Supervisor 80
 Bid/Sole Src Code NCR
 Business Unit 71700310
 Internal Req Number 4310-0028
 Board App Date & Item
 Requisition Date 9/11/2014
 Date Needed 9/11/2014

One Time Purchase Yes No Covers Need for months. Specific Period of time thru Prior Contract No. Expiration Date Emergency No.

| Line # | Commodity Description | Bal. on Hand | Quantity | UOM | Est. Unit Cost | Extended Cost | Business Unit and Object Account |
|--------|-----------------------|--------------|----------|-----|----------------|---------------|----------------------------------|
|--------|-----------------------|--------------|----------|-----|----------------|---------------|----------------------------------|

| | | | | | | | |
|-------|-----------------------|---|---|------|----|----------|-------------------------------|
| 6.000 | 425 FURNITURE: OFFICE | < | > | 6.00 | EA | 219.0000 | 1,314.00 71700310.560511.8300 |
|-------|-----------------------|---|---|------|----|----------|-------------------------------|

Vendor must remove all debris.

 Chair, Luxhide Executive low back chair
 Size: 27"W x 28"D x 39"H
 Polyurethane "reverse curve" arms, seat height adjustment,
 single tilt adjustment, scuff resistant arched base
 Fabric: Luxhide, black #BL20
 Global #OTG2701 (No Substitutions)

Deliver to: Central Bond Court
 2600 S. California Ave, room 100
 Chicago, IL 60608
 Must be fully assembled.
 Must be an inside delivery.
 Vendor must remove all debris.

| | | | | | | | |
|-------|-----------------------|---|---|------|----|----------|-------------------------------|
| 7.000 | 425 FURNITURE: OFFICE | < | > | 3.00 | EA | 450.0000 | 1,350.00 71700310.560511.8300 |
|-------|-----------------------|---|---|------|----|----------|-------------------------------|

Chair, High back tilter
 Size: 26"W x 30"D x 43"H
 Upholstered open arm, tilt tension control,
 Ergonomic features: tilt tension, seat height, waterfall seat edge,
 Contoured cushions, center tilt movement

CERTIFICATION

I hereby certify that the items and/or services above are necessary to the department (or institution) and that the purchase of the items and/or services indicated above accurately reflect the specific line item budget appropriation approved by the Board of County Commissioners and there is a sufficient unencumbered balance in the account to grant same.

CCA

APPROVED BUDGETARY ACCOUNT

PURCHASING USE ONLY

REQUESTIONER BUREAU or DEPARTMENT HEAD

DATE BY

ACCT #

Report: R56REQ2

Purchase Requisition

Office of the Purchasing Agent
Cook County of Illinois

Purchase Order Number

Requisition # 07 115024 Contract # PROJECT 6948

Open Date

Ship To: 8000461 Judiciary - Administration
Richard J. Daley Center
50 W. Washington Street RM 260
CHICAGO IL 60602-3002

Delivery Instructions: FRANK FRANTIA
(312) 603-3299

Supplier: 298999 TEAM LEAD MAIL BOX

Buyer Number 724149 Supervisor 80
Bid/Sole Src Code NCR
Business Unit 71700310
Internal Req Number 4310-0028
Board App Date & Item
Requisition Date 9/11/2014
Date Needed 9/11/2014

One Time Purchase Yes No Covers Need for months. Specific Period of time thru Prior Contract No. Expiration Date Emergency No.

Line # Commodity Description Bal. on Hand Quantity UOM Est. Unit Cost Extended Cost Business Unit and Object Account

Fabric: Grade 7 leather/mock leather, color black #450/550
Sitting surface: leather
Rest of chair: mock leather
Global Arturo #3992 (No Substitutions)

Deliver to: Presiding Judge Cheryl Ingram
1500 Maybrook Dr., Room 131
Maywood, IL 60153
Must be fully assembled.
Must be an inside delivery.
Vendor must remove all debris.

8,000 425 FURNITURE: OFFICE < > 1.00 EA 1,000.0000 1,000.00 71700310.560511.8300

Chair, high back
Knee titer with adjustable head pillow
Size: 26"W x 27"D x 52"H
Grade 4 black fabric
Global ObustForme Executive #4640 (No Substitutions)

Deliver to: Presiding Judge Cheryl Ingram
1500 Maybrook Dr., Room 131
Maywood, IL 60153
Must be fully assembled.
Must be an inside delivery.

CERTIFICATION

I hereby certify that the items and/or services above are necessary to this department (or institution) and that the dept. no., account & activity numbers indicated above accurately reflect the specific line item budget appropriation approved by the Board of County Commissioners and there is a sufficient unencumbered balance in the account to grant same.

CGA

APPROVED BUDGETARY ACCOUNT

PURCHASING USE ONLY

REQUISITIONER BUREAU or DEPARTMENT HEAD

ACCT # _____
DATE _____ BY _____

Purchase Requisition

Office of the Purchasing Agent

Cook County of Illinois

Purchase Order Number

Requisition # 07 115024 Contract # PROJECT 6948

Open Date

Ship To: 8000461 Judiciary - Administration
Richard J. Daley Center
50 W. Washington Street RM 260
CHICAGO IL 60602-3002

Delivery Instructions:
FRANK FRANTIA
(312) 603-4299

Supplier: 299999 TEAM LEAD MAILBOX

Buyer Number 724149 Supervisor 80
Bid/Sole Src Code NCR
Business Unit 71700310
Internal Req Number 4310-0028
Board App Date & Item 9/11/2014
Requisition Date 9/11/2014
Date Needed 9/11/2014

One Time Purchase Yes No Covers Need for months. Specific Period of time thru

Prior Contract No.

Expiration Date

Emergency No.

Line # Commodity Description

Bal on Hand

Quantity UOM

Est. Unit Cost

Extended Cost

Business Unit and Object Account

9.000 425

FURNITURE: OFFICE

Vendor must remove all debris

Item cancelled.....

internal req# 4310-028

< > 2.00 EA

.0000

71700310.560000.83000

Total of Items Ordered 7,970.00

SEP 18 AM 9:33

CERTIFICATION

I hereby certify that the items and/or services above are necessary to this department (or institution) and that the dept. no., account & activity numbers indicated above accurately reflect the specific line item budget appropriation approved by the Board of County Commissioners and there is a sufficient unencumbered balance in the account to grant same.

CCA

APPROVED BUDGETARY ACCOUNT

PURCHASING USE ONLY

ACCT #

DATE

BY

REQUISITIONER

BUREAU or DEPARTMENT HEAD