



**OFFICE OF THE CHIEF PROCUREMENT OFFICER
COUNTY OF COOK**

118 NORTH CLARK ST. ROOM 1018
CHICAGO, ILLINOIS 60602-1375
(312) 603-5370

THIS PURCHASE ORDER NUMBER
MUST APPEAR ON ALL PACKAGES,
INVOICES, SHIPPING PAPERS AND
DROP SHIPMENTS.

PURCHASE ORDERED ISSUED TO
817224
DS Services of America
5660 New Northside Dr Ste 500
Atlanta GA 30328

DATE
6/4/2014
F.O.B. POINT

PURCHASE ORDER NO.
188644 - 000- OP
REQUISITION NO.
00113783 OR

COOK COUNTY FEIN: 36-6006541
ILLINOIS SALES TAX EXEMPT: E-9998-2013-04
FEDERAL EXCISE TAX EXEMPT CERT: 36-75-D038K

SHIP TO Social Casework Dept - Circuit Court Ad
Criminal Justice Administration Bldg.
2650 S. California Ave RM 901
CHICAGO IL 60608-5146

DELIVERY INSTRUCTIONS
MaryRose Heffernan 773 674-
6027

DEPT NO	
5411827	Page 1 of 1

LINE	FURNISH THE FOLLOWING SUPPLIES AND/OR SERVICE	QUANTITY/ UOM	UNIT PRICE	EXTENDED PRICE	ACCOUNT NUMBER
1.00	5 gallon pure drinking water ***NO SUBSTITUTIONS*** EACH OFFICE HAS HOT & COLD FREE STANDING WATER COOLERS. COUPONS WILL NOT BE USED. DELIVERY EVERY OTHER WEEK. INVOICES WILL BE PAID MONTHLY. NO INITITAL DEPOSIT REQUIRED FOR BOTTLES. NO DELIVERY FEE CHARGE. NO OIL/FUEL SURCHARGE. DELIVERY LOCATIONS AND SPECIFICATIONS ATTACHED	1,625.00 EA	2.4000	3,900.00	5411827.530605
***** Total Order *****				3,900.00	

NOTE: VENDOR AGREES NOT TO EXCEED THE QUANTITY OR DOLLAR AMOUNT OF THIS ORDER WITHOUT WRITTEN AUTHORIZATION FROM THE CHIEF PROCUREMENT OFFICER

RECEIPT CERTIFICATION (FOR DEPARTMENT USE ONLY)

I hereby certify that I have received the goods/services reflected above and that the items referenced are in full conformity with the purchase order/contract.

I hereby certify that this purchase is in agreement with the requisition on file authorizing the expenditure and is properly approved.
CHIEF PROCUREMENT OFFICER Date:

Authorized Signature: _____

Date: _____

John G. M 6 June 2014

CP

Purchase Requisition

Office of the Purchasing Agent

Cook County of Illinois

Purchase Order Number

Requisition # **OR 113783**

Contract # **143613734**

Open Date

Ship To: 8001052 Social Casework Dept - Circuit

Delivery Instructions: MaryRose Heffernan

Supplier: 299999 TEAM LEAD MAIL BOX

2650 S. California Ave RM 9 CHICAGO IL 60608-5146

773 674-6027

Buyer Number: BSP
 Bid/Sale Src Code: 5411827
 Business Unit: 45410005
 Internal Req Number: 45410005
 Board App Date & Item: 5/14/2014
 Requisition Date: 5/14/2014
 Date Needed: 5/14/2014

One Time Purchase Yes No Covers Need for _____ months. Specific Period of time _____ thru _____

Prior Contract No. _____

Expiration Date _____

Emergency No. _____

Line #	Commodity	Description
1.000	578	5 gallon pure drinking water

Bal on Hand	Quantity	UOM	Est Unit Cost	Extended Cost	Business Unit and Object Account		
<	>		1500.00	EA	3.9900	5.985 00	5411827.530605

NO SUBSTITUTIONS
 EACH OFFICE HAS HOT & COLD FREE STANDING WATER COOLERS. COUPONS WILL NOT BE USED. INVOICES WILL BE PAID MONTHLY. NO INITIAL DEPOSIT REQUIRED FOR BOTTLES. NO DELIVERY FEE CHARGE. NO OIL/FUEL SURCHARGE. DELIVERED TO:

- (13) SOCIAL SERVICE DEPARTMENT LOCATIONS:
 SOCIAL SERVICE DEPARTMENTS
 2650 S. California Ave., Chgo. IL 60608 Rm 901 (25 EA)
 2452 W. Belmont Ave., 1ST FL, Chgo. IL 60618 (5 EA)
 10220 S. 76TH Ave. RM 139, Bridgeview, IL 60455 (15 EA)
 5555 W. Grand Ave., 1ST FL, Chgo. IL 60639 (5 EA)
 3150 W. Flournoy, Concourse Level, Chgo. IL 60612 (5 EA)
 18501 S. Kedzie Parkway, RM 235, Markham, IL 60428 (15 EA)
 1500 Maywood Dr. Maywood, IL 60153 RM 209 (15 EA)
 727 E. 111TH ST, 1ST FL, Chgo. IL 60628 (5 EA)
 2121 Euclid Ave. Rolling Meadows, IL 60008 RM 139 (15 EA)
 5600 Old Orchard RD, Skokie, IL 60077 RM 233 (5 EA)
 50 W. Washington (Daley Center) Chgo. IL 60601 (5 EA)
 155 W. 51ST ST, Chgo. IL 60609 1ST FL (5 EA)
 555 W. Harrison, Chgo. IL 60607 RM 3300A (5 EA)

CERTIFICATION

I hereby certify that the items and/or services above are necessary to this department (or institution) and that the dept. no., account & activity numbers indicate the specific line item budget appropriation approved by the Board of County Commissioners and there is a sufficient unencumbered balance in the account to grant same.

REQUISITIONER

[Signature]
 BUREAU DEPARTMENT HEAD

CCA

APPROVED BUDGETARY ACCOUNT

PURCHASING USE ONLY

ACCT # _____

DATE _____ BY _____

2014 MAY 14 PM 1:02
 PURCHASING AGENT

Report: RS6RE02

Purchase Requisition

Office of the Purchasing Agent
Cook County of Illinois

Purchase Order Number

Requisition # **OR 113783** Contract #

Open Date

Ship To: 8007052 Social Casework Dept - Circuit
Criminal Justice Administration
2690 S. California Ave RM 9
CHICAGO IL 60608-5146

Delivery Instructions:
MaryRose Helfman
773 674-6027

Supplier: 239999 TEAM LEAD MAILBOX

Buyer Number
Bid/Sale Src Code BSP 5411827
Business Unit
Internal Req Number 45410005
Board App Date & Item
Requestion Date 5/14/2014
Date Needed 5/14/2014

One Time Purchase Yes No Covers Need for months. Specific Period of time thru

Prior Contract No.

Expiration Date

Emergency No.

Line # Commodity Description

Bal on Hand

Quantity UOM

Est. Unit Cost

Extended Cost

Business Unit and Object Account

Total of Items Ordered

5,995.00

RECEIVED
OFFICE OF THE
PURCHASING AGENT
MAY 14 2014
PM 1:02

CERTIFICATION
I hereby certify that the items and/or services above are necessary to this department for institution and that the dept. no., account & activity numbers indicated above accurately reflect the specific line item budget appropriation approved by the Board of County Commissioners and there is a sufficient unencumbered balance in the account to grant same.

CCA

APPROVED BUDGETARY ACCOUNT

PURCHASING USE ONLY

REQUISITIONER

BUREAU or DEPARTMENT HEAD

ACCT #

DATE

BY