

# Purchase Requisition

Office of the Purchasing Agent  
Cook County of Illinois

Purchase Order Number  
**186048**

Requisition # **07 110093** Contract #

Ship To: **8000409** Facilities Management  
Criminal Justice Administration  
2650 S. California Avenue  
CHICAGO IL 60608-5145

Delivery Instructions:  
Jim Vilona  
773-674-4010

Supplier: **82483** Graybar Electric Co Inc  
900 Regency Dr  
Glendale Heights IL 60139

Buyer Number **724151** Supervisor **50**  
Bid/Sole Src Code **NCR**  
Business Unit **71700200**  
Internal Req Number **32000 176**  
Board Apr Date & Item  
Requisition Date **8/8/2013**  
Date Needed

One Time Purchase  Yes  No Covers Need for \_\_\_\_\_ months. Specific Period of time \_\_\_\_\_ thru \_\_\_\_\_

Expiration Date \_\_\_\_\_ Emergency No. \_\_\_\_\_

Line # **1000 578** Commodity **Motors, Marathon** Description

Bal on Hand

Quantity **6.00** UOM **EA**

Est. Unit Cost **1,320.7800**

Extended Cost **7,924.88**

Business Unit and Object Account **71700200 560411 8300**

Motor, Marathon U769  
As per attached Graybar  
Proposal #218392952  
Req. #32000176

Total of Items Ordered

7,924.88

**RECEIVED**  
**OFFICE OF THE**  
**PURCHASING AGENT**  
**2013 AUG 12 AM 9:09**

### CERTIFICATION

I hereby certify that the items and/or services above are necessary to this department (or institution) and that the dept. no., account & activity numbers indicated above accurately reflect the specific line item budget appropriation approved by the Board of County Commissioners and there is a sufficient unencumbered balance in the account to grant same.

CCA

APPROVED BUDGETARY ACCOUNT

PURCHASING USE ONLY

*Roberta 8/8/13*  
REQUISITIONER

BUREAU or DEPARTMENT HEAD

ACCT # \_\_\_\_\_  
DATE \_\_\_\_\_ BY \_\_\_\_\_



9222 ORLY RD  
 INDIANAPOLIS IN 46241-9607  
 Phone: 800-999-1499  
 Fax: 317-821-5750

To: COOK COUNTY PURCHASING  
 SUPPLY BID  
 2245 OGDEN AVE 5TH FLOOR  
 CHICAGO IL 60612-4266  
 Attn: Kathy Weiss-Botica  
 Phone: 312-433-4573  
 Fax: 312-433-4599  
 Email: kathy.weiss-botica@cookcountyil.gov

Date: 08/07/2013  
 Proj Name: U769 MOTOR QUOTE  
 GB Quote #: 218392952  
 Valid From: 08/07/2013  
 Valid To: 09/06/2013  
 Contact: Scot Loftus  
 Email: scot.loftus@graybar.com

### Proposal

We Appreciate Your Request and Take Pleasure in Responding As Follows

Item	Quantity	Supplier	Catalog Nbr	Description	Price	Unit	Ext.Price
200	6 EA	MARATHON	U769	20HP 1800RPM 208-23/460V MOTOR	\$1,320.78	1	\$7,924.68

GB Part #: 25572044 UPC #:

Total in USD (Tax not included): \$7,924.68

This equipment and associated installation charges may be financed for a low monthly payment through Graybar Financial Services (subject to credit approval). For more information call 1-800-241-7408 to speak with a leasing specialist.

To learn more about Graybar, visit our website at [www.graybar.com](http://www.graybar.com) 24-Hour Emergency Phone#: 1-800-GRAYBAR

Subject to the standard terms and conditions set forth in this document. Unless otherwise noted, freight terms are F.O.B. shipping point prepaid and bill. Unless noted the estimated ship date will be determined at the time of order placement.

**From:** [Kathy Weiss-Botica \(Facilities Management\)](#)  
**To:** [Eileen Dowling \(Facilities Management\)](#)  
**Cc:** [Edward Gronkowski \(Procurement\)](#)  
**Subject:** RE: 07 110093 Graybar Electric Co Motor, Marathon  
**Date:** Monday, August 12, 2013 7:06:49 AM  
**Attachments:** [image001.png](#)

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Ed,

The pricing is through Marketplace but because this is a Capital Equipment purchase a req. was generated. If this process has changed please let me know and I will adjust accordingly.

Regards,

*Kathy Weiss-Botica*

Business Manager  
Cook County  
Facilities Management  
118 North Clark St. Room 900  
Chicago, IL 60602  
Phone: 1-312-603-4175  
Fax: 1-312-603-4178



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**Fiscal Responsibility Transparency & Accountability Innovative Leadership Improved Services**

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**From:** Eileen Dowling (Facilities Management)  
**Sent:** Monday, August 12, 2013 7:01 AM  
**To:** Kathy Weiss-Botica (Facilities Management)  
**Subject:** FW: 07 110093 Graybar Electric Co Motor, Marathon

Good Morning Kathy, Please see email below. Thank you, Eileen

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**From:** CC Procurement (Procurement)  
**Sent:** Friday, August 09, 2013 4:23 PM  
**To:** Eileen Dowling (Facilities Management)  
**Subject:** RE: 07 110093 Graybar Electric Co Motor, Marathon

Hi Eileen,  
Is this to go out for bids? Why is Graybar in the vendor field?

Ed Gronkowski

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**From:** Eileen Dowling (Facilities Management)  
**Sent:** Thursday, August 08, 2013 11:27 AM  
**To:** CC Procurement (Procurement)  
**Cc:** Edward Gronkowski (Procurement); Nicole Large (Procurement)



OFFICE OF THE CHIEF PROCUREMENT OFFICER

**SHANNON E. ANDREWS**

CHIEF PROCUREMENT OFFICER

118 North Clark Street, Room 1018 • Chicago, Illinois 60602 • (312) 603-5370

**TONI PRECKWINKLE**

PRESIDENT

**Cook County Board  
of Commissioners**

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17th District

August 20, 2013

Mr. Scot Loftus, President  
Graybar Electric Co Inc  
900 Regency Dr  
Glendale Heights, Illinois 60139

**RE: Notice of Award  
Quote Number 110093 for Marathon Motors**

Dear Mr. Loftus:

This correspondence is to serve as notice that the County of Cook has awarded the purchase order for quote number 110093 for Marathon Motors.

Attached is a copy of Purchase Order Number 186048. Please refer to the purchase order number above when inquiring about this award. Please do not provide service until your firm has been notified by a representative of the using department.

If you have any questions, please contact Brenda Beard, Brenda Beard at (312) 603-5383, or via email at [brenda.beard@cookcountyil.gov](mailto:brenda.beard@cookcountyil.gov).

Sincerely,

Shannon E. Andrews  
Chief Procurement Officer

SEA/BB *SEA*

Cc: File (Contract No. 1381-12976)