



**OFFICE OF THE CHIEF PROCUREMENT OFFICER
COUNTY OF COOK**

118 NORTH CLARK ST. ROOM 1018
CHICAGO, ILLINOIS 60602-1375
(312) 603-5370

THIS PURCHASE ORDER NUMBER
MUST APPEAR ON ALL PACKAGES,
INVOICES, SHIPPING PAPERS AND
DROP SHIPMENTS

PURCHASE ORDERED ISSUED TO
816480
Constituent Outreach Consultants
3400 W 111th St
Chicago IL 60655

DATE
11/13/2013
F.O.B. POINT

PURCHASE ORDER NO.
186788 - 000- OP
REQUISITION NO.
00111105 OR

COOK COUNTY FEIN: 36-6006541
ILLINOIS SALES TAX EXEMPT: E-9998-2013-04
FEDERAL EXCISE TAX EXEMPT CERT: 36-75-D038K

SHIP TO Cook County Board of Commissioners
118 N Clark St Rm 567
Chicago IL 60602

DELIVERY INSTRUCTIONS

Comm. Timothy O. Schneider Paula
R. Henley 312/603-6398

DEPT NO	
0950115	Page 1 of 1

LINE	FURNISH THE FOLLOWING SUPPLIES AND/OR SERVICE	QUANTITY/ UOM	UNIT PRICE	EXTENDED PRICE	ACCOUNT NUMBER
1.00	Professional Service E-Mail Service Design and execute all aspects of an e-newsletter plan, suggest layout, develop content with guidance from the Commissioner's staff. E-mail, delivery and consulting services for e-newsletter. Delivery of single opt in email addresses up to 30,000 quantity on a timely basis Length of Contract 24 Months Cost Per Month \$1,000.00 Contract Period November 1, 2013 through October 31, 2015	.00 LO	.0000	24,000.00	0950115.521230
***** Total Order *****				24,000.00	

NOTE: VENDOR AGREES NOT TO EXCEED THE QUANTITY OR DOLLAR AMOUNT OF THIS ORDER WITHOUT WRITTEN AUTHORIZATION FROM THE CHIEF PROCUREMENT OFFICER

RECEIPT CERTIFICATION (FOR DEPARTMENT USE ONLY)

I hereby certify that I have received the goods/services reflected above and that the items referenced are in full conformity with the purchase order/contract.

Authorized Signature: _____

Date: _____

I hereby certify that this purchase is in agreement with the requisition on file authorizing the expenditure and is properly approved. *PP*
CHIEF PROCUREMENT OFFICER Date: *21 NOV 2013*