Report: R56REQ2

Purchase Requisition

Office of the Purchasing Agent

Cook County of Illinois

Purchase Order Number
186258

Requisition # O7 110453 Contract # 1322-13048

Open Date

Buyer Number 724151 Supervisor 50
Bid/Sole Src Code NCR
Business Unit 71700200
Internal Req Number 32000192
Board Apr Date & Item
Requisition Date 9/9/2013
Date Needed

Ship To: 8000411 Facilities Management
Juvenile Detention Complex and
1100 S. Hamilton Avenue
CHICAGO IL 60612-4284

Delivery Instructions:
Bryan Johnson
773-674-6264

Supplier: 92512 G&O Thermal Supply Co
5435 N Northwest Hwy
Chicago IL 60630-1132

One Time Purchase ____ Yes ____ No Covers Need for ____months. Specific Period of time _____ thru _____ Prior Contract No. _____ Expiration Date _____ Emergency No. _____

Line #	Commodity	Description	Bal. on Hand	Quantity	UOM	Est. Unit Cost	Extended Cost	Business Unit and Object Account
1.000	578	Valve, 5" iron valve Mp86 Valve, 5" iron valve Mp86; 3-7# Sp This is a 5" valve with 3-7# actuator. See attached quote# 164221 From G&O Thermal Req#32000193	< >	1.00	EA	2,931.3300	2,931.33	71700200.560411.8300
						Total of Items Ordered	2,931.33	

CERTIFICATION

I hereby certify that the items and/or services above are necessary to this department (or institution) and that the dept. no., account & activity numbers indicated above accurately reflect the specific line item budget appropriation approved by the Board of County Commissioners and there is a sufficient unencumbered balance in the account to grant same.

REQUISITIONER 9/9/13

BUREAU or DEPARTMENT HEAD

CCA

APPROVED BUDGETARY ACCOUNT

ACCT # _____

DATE _____ BY _____

PURCHASING USE ONLY

TONI PRECKWINKLE
PRESIDENT
Cook County Board
of Commissioners

EARLEAN COLLINS
1st District

ROBERT STEELE
2nd District

JERRY BUTLER
3rd District

STANLEY MOORE
4th District

DEBORAH SIMS
5th District

JOAN PATRICIA MURPHY
6th District

JESUS G. GARCIA
7th District

EDWIN REYES
8th District

PETER N. SILVESTRI
9th District

BRIDGET GAINER
10th District

JOHN P. DALEY
11th District

JOHN A. FRITCHEY
12th District

LARRY SUFFREDIN
13th District

GREGG GOSLIN
14th District

TIMOTHY O. SCHNEIDER
15th District

JEFFREY R. TOBOLSKI
16th District

ELIZABETH ANN DOODY GORMAN
17th District

Cook County Facilities Management
James D'Amico
DIRECTOR
69 W. Washington Room 3016● Chicago, Illinois 60602● (312) 603-0340 Fax (312) 603-9990

September 9, 2013

Shannon E. Andrews
Chief Procurement Officer
118 North Clark Street, Suite 1018
Chicago, Illinois 60602

RE: 110453

Dear Ms. Andrews,

Please allow this letter to serve as "Small Purchase Request" for Requisition #32000192, G&O Thermal Supply for a heat valve.

Reason: If valve is not replaced the coil for the heating system will freeze up and be destroyed, leaving no heat for the Juvenile West Addition..

Fiscal Impact: $2,931.33 Account: 71700200.560411.8300

Sincerely,

Belinda Henderson
Business Manager
Facilities Management

BH:tmh

Cook County
Office of the Chief Procurement Officer

Emergency Purchase Justification

General Information	Date: 8-17-13
Unit/Department: FACILITIES MNGT	Phone No. 773 674 6264
Contact Name: BRYAN JOHNSON	email bryan.johnson26@cook countyil.gov

Vendors Solicited	Requisition No. 32000192
1. G + O THERMAL SUPPLY	Purchase Order No. 110453
2. JOHNSON PIPE SUPPLY	Contract No.
3. COLUMBIA PIPE SUPPLY	

Description. Please provide a description of the situation that is causing the emergency purchase.

THIS VALVE IS ESSENTIAL TO THE OPPERATION OF THE LARGEST PORTION'S OF THE HEATING SYSTEM FOR THE BUILDING. THE EXISTING VALVE IS IN FAILURE. (JUVENILE WEST PENTHOUSE HEAT VALVE)

Type. Please select one of the options and explain below.

- ☒ Threat to Health
- ☒ Threat to Safety
- ☒ Damage to County Property
- ☒ Serious Operational Disruption
- ☐ Other, please explain

Explanation: How will the County be damaged/affected by the situation? What are the possible consequences of not acting on the purchase quickly? IF WE DONT REPLACE IT, THE COIL FOR HEATING WILL FREEZE + BE DESTROYED, LEAVING THE BUILDING WITHOUT HEAT

Other: Is there a contract that can prevent this type of emergency purchase in the future? Please explain.

NOT FOR THIS SPECIFIC VALVE

Department Recommendation	
Requestor: BRYAN JOHNSON	Date: 8-17-13
Department Head:	Date: 9/6/13

Chief Procurement Officer's Approval	
Signature:	Date:

10/11/11

JOHNSON PIPE & SUPPLY CO.

999 West 37th Street
Chicago, IL 60609
(773) 927-2427 Fax (773) 927-6784
Email sales@johnsonpipe.com

QUOTE

DATE & TIME PRINTED: 08/06/13 09:53

UPC VENDOR	QUOTE DATE	QUOTE NO.
000000	08/06/13	174307-00

TAKEN BY	P.O. NO.	PAGE #
jbm	Johnson controls	1

CUST.#: 2415

SHIP TO: 02-58-447 CONTRACT
26TH AND CALIFORNIA

CHICAGO, IL 60608

CORRESPONDENCE TO: Marco Supply Company
Department # 20-1116
PO Box 5940
Carol Stream, IL 60197-5940

BILL TO: COOK COUNTY BUILDING
FACILITIES MGMT - KATHY BOTICA
118 N. CLARK - ROOM 900
CHICAGO, IL 60602

QUOTE TO
Bryan
TERMS
Pass Along

LINE NO.	PRODUCT AND DESCRIPTION	QUANTITY REQUESTED	QUANTITY SHIPPED	QTY U/M	UNIT PRICE	AMOUNT INCL.
	All quotes and orders are provided subject to Marco Supply Co. d/b/a Johnson Pipe & Supply Co. and Stockyards Hardware & Supply Co. Terms and Conditions of Sale (Rev. 1/08) which are incorporated by reference herein.					
	*					
	*					
	*					
	**********					
	SHIP COMPLETE					
	**********					
1	VG2231YN+867C00 Johnson Controls VG2231YN+867C00 w/act	1		each	4103.85	4103.85
1	Lines Total					
					Subtotal	4103.85
					Terms Discount	0.00
					Quote Total	4103.85

QTY	UOM	UNIT PRICE	EXTENDED TOTAL
1	EA	$ 4,103.85	$ 4,103.85
		TOTAL:	$ 4,103.85

Last Page
Last Page

NOTE: PRICE AND DELIVERY ARE SUBJECT TO CHANGE WITHOUT NOTICE. PLEASE REFER TO THIS QUOTE NO. IN THE EVENT OF AN ORD

COLUMBIA PIPE & SUPPLY CO.
SERVICE *plus* SOLUTIONS

QUOTE ACKNOWLEDGMENT

ATTN: BRYAN

Sold To: 103811	Ship To: 171223	Shipping Branch: 100
Cook County Facilities Mgmt 118 N. Clark Street Room 900 Chicago, IL 60602 Cook County Facilities Mgmt	Cook County Facilities Mgmt 118 N. Clark Street Room 900 Chicago, IL 60602	Columbia Pipe 1120 West Pershing Road Chicago, IL 60609 Phone (773) 927-6600 Fax (773) 927-8415

CP Order No.	Customer PO No.	Related Order No.	Print Date Time
279296 SQ	Quote		8/6/2013 13:22:35

Payment Terms	Tax Status	Order Date	Requested Ship Date	Originator
Net 30 Days	E	8/6/13	8/6/13	Richard Spaargaren

Ordered By	MTR Status	Carrier
BRYAN	BLANK - No MTR Required	

Line #	BO	QTY ORD	UM	QTY SHIP	Part No. Cust's	Description	Promise Date	Unit Price	Ext Amt
1.000		1	EA	1	080-387	VG2231YN+867C00 VG2231YN+867C00 JOHNSON CONTROLS 5" VG2231YN+867C00 W/PNEUMATIC ACTUATOR 2 WEEK LEAD TIME	8/7/13	4153.7664	4153.77

Subtotal	
Inbound Freight & Handling	290.76
Total	84,444.53

Comments or Special Instructions:

Note: a fuel surcharge may apply.

Any material requested for return may be subject to a restocking fee.

No warranties other than those offered by the manufacturers are included.
Due to the current market conditions, price and availability are subject to the terms a

Thank You

QTY	UOM	UNIT PRICE	EXTENDED TOTAL
1	EA	$ 4,153.77	$ 4,153.77
1	EA	$ 290.76	$ 290.76
		TOTAL:	$ 4,444.53

On January 4, 2014 the National Reduction of Lead in Drinking Water Act goes into effect. The new Act reduces the amount of Lead to 0.25% in products used to convey water for potable use (i.e. drinking water). After the above date it will be illegal to sell or install products in potable water systems that are not Lead Free.

Due to the "National Reduction of Lead in Drinking Water Act" we will no longer accept returns of leaded products used for potable water as of MAY 1st, 2013.

For further information go to www.gettheleadoutplumbing.com

G&O
THERMAL SUPPLY COMPANY

G & O THERMAL SUPPLY

815 S. JEFFERSON
CHICAGO, IL 60607
Phone: 312-662-1300

Website: www.gothermal.com

QUOTE

Customer Copy

	164221
	08/13/13
	1

Facilities Management
2245 W Ogden Ave
5th Floor West
Chicago, IL 60612

Facilities Management
2245 W Ogden Ave
5th Floor West
Chicago, IL 60612

9th Floor Penth	NONE	35	NET 30 DAYS	04	PREPAID	PICKUP
DT1		BRYAN				

VG2231 [illegible]+867C00	5" NO IRON VALVE MP86; 3-7# SP THIS IS A 5" VALVE WITH 3-7# ACTUATOR	1	EA	2931.33	EA	2931.33

QTY	UOM	UNIT PRICE	EXTENDED TOTAL
1	EA	$ 2,931.33	$ 2,931.33
		TOTAL:	$ 2,931.33

Terry Fagan

2931.33	.00	.00	.00	2931.33

WE APPRECIATE YOUR BUSINESS!

09/10/2013 15:29 0001

****
*** TX Report ***
****

TRANSMISSION OK

TX/RX NO	2046
DESTINATION ADDRESS	\\CCJCFSP01\Groups
DESTINATION ID	FMSCAN
ST. TIME	09/10 15:28
TIME USE	00'11
PAGES SENT	6
RESULT	OK

Report: R56REQ2

Purchase Requisition

Office of the Purchasing Agent

Cook County of Illinois

Requisition # O7 110453 Contract #

Open Date

Ship To: 8000411 Facilities Management
Juvenile Detention Complex and
1100 S. Hamilton Avenue
CHICAGO IL 60612-4284

Delivery Instructions:
Bryan Johnson
773-674-6264

Supplier: 92512 G&O Thermal Supply Co
5435 N Northwest Hwy
Chicago IL 60630-1132

One Time Purchase ____ Yes ____ No Covers Need for ____months. Specific Period of time _____ thru _____ Prior Contract No. _____

Line #	Commodity	Description	Bal. on Hand	Quantity	UOM	Est. Unit C
1.000	578	Valve, 5" iron valve Mp88 Valve, 5" iron valve Mp88; 3-7# Sp This is a 5" valve with 3-7# actuator. See attached quote# 164221 From G&O Thermal Req#32000193	< >	1.00	EA	2,931.3

Total of Items Orc

CERTIFICATION

I hereby certify that the items and/or services above are necessary to this department (or institution) and that the dept. no., account & activity numbers indicated above accurately reflect the specific line item budget/appropriation approved by the Board of County Commissioners and there is a sufficient unencumbered balance in the account to grant same.

REQUISITIONER 9/9/13

BUREAU or DEPARTMENT HEAD

CCA

APPROVED BUDGETARY ACCOUNT

ACCT # _____

DATE _____ BY _____

Alma Rosa (Procurement)

From: Edward Gronkowski (Procurement)
Sent: Wednesday, September 11, 2013 9:21 AM
To: Alma Rosa (Procurement)
Cc: Yolanda Orozco (Procurement); Belinda Henderson (Facilities Management)
Subject: FW: New Requisition Package Document Uploaded (SD-019171) Requisition No. 110453

Hello Alma,
Please assign the referenced requisition (ncr) to Yolanda Orozco. Thanks,

Ed Gronkowski

From: prodagiocontract@prodagio.com [mailto:prodagiocontract@prodagio.com]
Sent: Wednesday, September 11, 2013 8:12 AM
To: Edward Gronkowski (Procurement)
Subject: New Requisition Package Document Uploaded (SD-019171)

Prodagio Notification
A new requisition package document has been uploaded for contract number SD-019171.

Document Name: SD-019171 - Requisition Package - 07 110453 REQ 32000192

View Document Dashboard in Prodagio

Jacket Properties:

CC Document Number	: 0-13048
Document Title	: 110453
Category	: TBD
Status	: Created
Requisition #	: 110453
PO #	:
CC Contract #	:
Rebid?	:
Buyer Name	:
Fiscal Year + Buyer Number	: 0
Lead Department	: Dept. of Facilities/Mgmt - 200
Using Department(s)	:
Description	: 2012 ID 5488; Reserve 2011-28
Vendor Number	: 92512
Vendor Name	: G&O Thermal Supply Co
Auto Update From PO Data	:
Contract Original Amount	: 2,931
Contract Start Date	:
Contract End Date	:
Fiscal Year	:
# Of Renewal Options	:
Cost Savings	: 0
Total Contract Amount	: 0
Total Contract Term Start	:
Total Contract Term End	:
Priority	: 4 ? Normal, Routine Request

Status Updates	:
Additional Status Updates	:
Requisition Entered In JDE	:
Receipt of New Project	:
Assigned To Buyer	:
Specification Approved	:
Advertise Date	:
Bid/Proposal Open Date	:
Evaluation Complete	:
To Compliance	:
Compliance Approval	:
Receive Letter Of Recommendation	:
Contract Docs Sent To Vendor	:
Receive Contract Docs From Vendor	:
Background Check - Start Date	:
Background Check - Complete Date	:
Deputy Approval	:
Board Contract Approval	:
CPO Final Signature	:
Contract Award And Release	:
Cancelled Date	:
Requestor Name	:
Requestor Phone	:
Requestor E-Mail	:
EDS Signed Date + 1 Year	:
Insurance Expiration Date - General Liability	:
Insurance Expiration Date - Professional Liability	:
Insurance Expiration Date - Auto	:
Insurance Expiration Date - Railroad	:

OFFICE OF THE CHIEF PROCUREMENT OFFICER
SHANNON E. ANDREWS
CHIEF PROCUREMENT OFFICER
118 North Clark Street, Room 1018 ● Chicago, Illinois 60602 ● (312) 603-5370

TONI PRECKWINKLE
PRESIDENT
Cook County Board of Commissioners

EARLEAN COLLINS
1st District

ROBERT STEELE
2nd District

JERRY BUTLER
3rd District

STANLEY MOORE
4th District

DEBORAH SIMS
5th District

JOAN PATRICIA MURPHY
6th District

JESUS G. GARCIA
7th District

EDWIN REYES
8th District

PETER N. SILVESTRI
9th District

BRIDGET GAINER
10th District

JOHN P. DALEY
11th District

JOHN A. FRITCHEY
12th District

LARRY SUFFREDIN
13th District

GREGG GOSLIN
14th District

TIMOTHY O. SCHNEIDER
15th District

JEFFREY R. TOBOLSKI
16th District

ELIZABETH ANN DOODY GORMAN
17th District

September 12, 2013

Mr. Terry Fagan
G&O Thermal Supply Co
815 S. Jefferson
Chicago, IL 60607

RE: Notice of Award
Quote Number 110453 for a 5" IRON VALVE

Dear Mr. Fagan:

This correspondence is to serve as notice that the County of Cook has issued a Purchase Order For Quote Number 110453 for a 5" IRON VALVE.

Attached is a copy of Purchase Order Number 186258. When inquiring about this project, please refer to the purchase order number.

If you have any questions, please contact Yolanda Orozco, Buyer at (312) 603-6707, or via email at yolanda.orozco@cookcountyil.gov.

Sincerely,

Shannon E. Andrews
Chief Procurement Officer

SEA/YO