



**OFFICE OF THE CHIEF PROCUREMENT OFFICER  
COUNTY OF COOK**

118 NORTH CLARK ST. ROOM 1018  
CHICAGO, ILLINOIS 60602-1375  
(312) 603-5370

THIS PURCHASE ORDER NUMBER  
MUST APPEAR ON ALL PACKAGES,  
INVOICES, SHIPPING PAPERS AND  
DROP SHIPMENTS.

PURCHASE ORDERED ISSUED TO  
77325

Atlas Stationers Inc  
227 W Lake St  
Chicago IL 60606

DATE  
7/30/2013  
F.O.B. POINT

PURCHASE ORDER NO.  
**185928 - 000- OP**  
REQUISITION NO.  
00109836 OR

**COOK COUNTY FEIN: 36-6006541  
ILLINOIS SALES TAX EXEMPT: E-9998-2013-04  
FEDERAL EXCISE TAX EXEMPT CERT: 36-75-D038K**

**SHIP TO** Judiciary - Administration  
Richard J. Daley Center  
50 W. Washington Street RM 2600  
CHICAGO IL 60602-3002

**DELIVERY INSTRUCTIONS**

DAVID SMID  
312.603.3083

DEPT NO	
3000846	Page 1 of 2

LINE	FURNISH THE FOLLOWING SUPPLIES AND/OR SERVICE	QUANTITY/ UOM	UNIT PRICE	EXTENDED PRICE	ACCOUNT NUMBER
1.00	JOURNAL, DAILY STANDARD 7 11/16" X 12 1/8" Daily Standard Journal, 7 11/16" x 12 1/8" One Day Per Page Journal Ruled, Full Bound Red Moire Vinyl, Plain Edge Cover Title Design Stamped In Gold Foll Year 2014 Keith Clark SD377	630.00 EA	15.9000	10,017.00	3000846.530620
2.00	JOURNAL, DAILY 5 3/4" X 8 1/4" Dally Journal, Hardcover 5 3/4" x 8 1/4" One Day Per Page Feint Ruled Perfect Binding With Hard, Red Lizard- Like Cover Year 2014 Keith Clark SD389	10.00 EA	10.9900	109.90	3000846.530620
3.00	BOOK, WEEKLY APPT. 8" X 11" Day Minder Weekly Appointment Book 8" x 11" Quarter Hour Appointments 7:00AM to 9:45PM (Sat. to 6:45PM) One Week Per Spread, Sat./Sun. combined Black Simulated Leather Wirebound Non - Refillable Year 2014 Keith Clark G520	175.00 EA	6.8900	1,205.75	3000846.530620
4.00	BOOK, WEEKLY APPT. 4 7/8" X 8" Day Minder Weekly Appointment Book, Wirebound 4 7/8" x 8" Printed on quality paper containing 30%	350.00 EA	5.9600	2,086.00	3000846.530620

NOTE: VENDOR AGREES NOT TO EXCEED THE QUANTITY OR DOLLAR AMOUNT OF THIS ORDER WITHOUT WRITTEN AUTHORIZATION FROM THE CHIEF PROCUREMENT OFFICER

**RECEIPT CERTIFICATION (FOR DEPARTMENT USE ONLY)**

I hereby certify that I have received the goods/services reflected above and that the items referenced are in full conformity with the purchase order/contract.

Authorized Signature: \_\_\_\_\_

Date: \_\_\_\_\_

I hereby certify that this purchase is in agreement with the requisition on file authorizing the expenditure and is properly approved. *JB*  
**CHIEF PROCUREMENT OFFICER** Date: \_\_\_\_\_

*John C. M.* 30 August 2013  
*SM*



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LINE	FURNISH THE FOLLOWING SUPPLIES AND/OR SERVICE	QUANTITY/ UOM	UNIT PRICE	EXTENDED PRICE	ACCOUNT NUMBER
5.00	<p>post-consumer waste 12 months (January - December) Hourly appointments, 8:00 a.m. - 5:00 p.m.; one week per two-page spread Past, current and two future months reference Year 2014. At A Glance G-200</p> <p>BOOK, DAILY APPT. 4 7/8" X 8" Day Minder Daily Appointment Book 4 7/8" x 8" One weekday per page Quarter-hourly appointments 7:00 AM to 7:45 PM Black simulated Leather Wirebound Non-Refillable Year 2014 At A Glance G100-00</p>	165.00 EA	8.0900	1,334.85	3000846.530620
6.00	<p>PAD, DESK CALENDAR Non - Refillable Desk Pad Calendar Full Year Reference Calendar at Bottom of Page Size: 22" x 17" Black Paper Headband Ruled Daily Squares, One Month Per Page Year 2014 Keith Clark SK24</p>	880.00 EA	1.3400	1,179.20	3000846.530620
7.00	<p>CALENDAR, REFILL 3 1/2" X 6" Calendar Refill 3 1/2" x 6" Pad Two (2) Pages for Each Day with Left Hand Page Ruled for Appointments at Half Hour Intervals Year 2014 Keith Clark E717-50-00</p>	640.00 EA	.7650	489.60	3000846.530620
8.00	<p>MOTNHLY PLANNER DAY MINDER 2014 Day Minder Imprint on cover to read '2014" Two Page Spread Monthly Calendar with Ruled Squares for Notes Appointments Squares are 1 11/16", Overall Size of Printing for Each Page 12 Months Jan. 2014 - Dec. 2014 MEAD # G-400-00 or comparable to ** MUST BE AN INSIDE DELIVERY DO NOT DELIVER UNTIL NOTIFIED BY USING DEPARTMENT. PAYMENT WILL BE MADE ONLY FOR ITEMS THAT HAVE BEEN DELIVERED.</p>	476.00 EA	2.3300	1,109.08	3000846.530620
***** Total Order *****				17,531.38	