

PROFESSIONAL SERVICES AGREEMENT

For

VIOLENCE PREVENTION, INTERVENTION AND REDUCTION GRANTS

CONTRACT NO. 13-53-090C

BETWEEN



COOK COUNTY GOVERNMENT

COOK COUNTY JUSTICE ADVISORY COUNCIL

AND

ILLINOIS COUNCIL AGAINST HANDGUN VIOLENCE

**APPROVED BY THE BOARD OF
COOK COUNTY COMMISSIONERS**

JUL 17 2013

COM. _____

Toni Preckwinkle
Cook County Board President

Shannon E. Andrews
Chief Procurement Officer

PROFESSIONAL SERVICES AGREEMENT

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- Exhibit 1 Scope of Services
- Exhibit 2 Schedule of Compensation
- Exhibit 3 Evidence of Insurance

AGREEMENT

This Agreement is made and entered into by and between the County of Cook, a public body corporate of the State of Illinois, on behalf of Office of the Chief Procurement Officer hereinafter referred to as "County" and Illinois Council Against Handgun Violence, doing business as a Corporation of the State of Illinois, hereinafter referred to as "Contractor."

BACKGROUND

The County of Cook issued a Request for Proposals "RFP" for Violence Prevention, Intervention and Reduction Grants. Proposals were evaluated in accordance with the evaluation criteria published in the RFP. The Contractor was selected based on the proposal submitted and evaluated by the County representatives. Contractor represents that it has the professional experience and expertise to provide the necessary services and further warrants that it is ready, willing and able to perform in accordance with the terms and conditions as set forth in this Agreement.

NOW, THEREFORE, the County and Contractor agree as follows:

TERMS AND CONDITIONS

ARTICLE 1) INCORPORATION OF BACKGROUND

The Background information set forth above is incorporated by reference as if fully set forth here.

ARTICLE 2) DEFINITIONS

a) Definitions

The following words and phrases have the following meanings for purposes of this Agreement:

"**Additional Services**" means those services which are within the general scope of Services of this Agreement, but beyond the description of services required under Article 3, and all services reasonably necessary to complete the Additional Services to the standards of performance required by this Agreement. Any Additional Services requested by the Department require the approval of the Chief Procurement Officer in a written modification to this Agreement before Contractor is obligated to perform those Additional Services and before the County becomes obligated to pay for those Additional Services.

"**Agreement**" means this Professional Services Agreement, including all exhibits attached to it and incorporated in it by reference, and all amendments, modifications or revisions made in accordance with its terms.

"**Chief Procurement Officer**" means the Chief Procurement Officer for the County of Cook and any representative duly authorized in writing to act on his behalf.

"**Department**" means the Cook County Justice Advisory Council.

"**Services**" means, collectively, the services, duties and responsibilities described in Article 3 of this Agreement and any and all work necessary to complete them or carry them out fully and to the standard of performance required in this Agreement.

"**Subcontractor**" means any person or entity with whom Contractor contracts to provide any part of the Services, including subcontractors of any tier, suppliers and materials providers, whether or not in privity with Contractor.

b) Interpretation

- i) The term "**include**" (in all its forms) means "include, without limitation" unless the context clearly states otherwise.
- ii) All references in this Agreement to Articles, Sections or Exhibits, unless otherwise expressed or indicated are to the Articles, Sections or Exhibits of this Agreement.
- iii) Words importing persons include firms, associations, partnerships, trusts, corporations and other legal entities, including public bodies, as well as natural persons.
- iv) Any headings preceding the text of the Articles and Sections of this Agreement, and any table of contents or marginal notes appended to it, are solely for convenience or reference and do not constitute a part of this Agreement, nor do they affect the meaning, construction or effect of this Agreement.
- v) Words importing the singular include the plural and vice versa. Words of the masculine gender include the correlative words of the feminine and neuter genders.
- vi) All references to a number of days mean calendar days, unless expressly indicated otherwise.

c) Incorporation of Exhibits

The following attached Exhibits are made a part of this Agreement:

- Exhibit 1 Scope of Services
- Exhibit 2 Schedule of Compensation
- Exhibit 3 Evidence of Insurance

ARTICLE 3) DUTIES AND RESPONSIBILITIES OF CONTRACTOR

a) Scope of Services

This description of Services is intended to be general in nature and is neither a complete description of Contractor's Services nor a limitation on the Services that Contractor is to provide under this Agreement. Contractor must provide the Services in accordance with the standards of performance set forth in Section 3c. The Services that Contractor must provide include, but are not limited to, those described in Exhibit 1, Scope of Services and Time Limits for Performance, which is attached to this Agreement and incorporated by reference as if fully set forth here.

b) Deliverables

In carrying out its Services, Contractor must prepare or provide to the County various Deliverables. "**Deliverables**" include work product, such as written reviews, recommendations, reports and analyses, produced by Contractor for the County.

The County may reject Deliverables that do not include relevant information or data, or do not include all documents or other materials specified in this Agreement or reasonably necessary for the purpose for which the County made this Agreement or for which the County intends to use the Deliverables. If the County determines that Contractor has failed to comply with the foregoing standards, it has 30 days from the discovery to notify Contractor of its failure. If Contractor does not correct the failure, if it is possible to do so, within 30 days after receipt of notice from the County specifying the failure, then the County, by written notice, may treat the failure as a default of this Agreement under Article 9.

Partial or incomplete Deliverables may be accepted for review only when required for a specific and well-defined purpose and when consented to in advance by the County. Such Deliverables will not be considered as satisfying the requirements of this Agreement and partial or incomplete Deliverables in no way relieve Contractor of its commitments under this Agreement.

c) Standard of Performance

Contractor must perform all Services required of it under this Agreement with that degree of skill, care and diligence normally shown by a Contractor performing services of a scope and purpose and magnitude comparable with the nature of the Services to be provided under this Agreement. Contractor acknowledges that it is entrusted with or has access to valuable and confidential information and records of the County and with respect to that information, Contractor agrees to be held to the standard of care of a fiduciary.

Contractor must assure that all Services that require the exercise of professional skills or judgment are accomplished by professionals qualified and competent in the applicable discipline and appropriately licensed, if required by law. Contractor must provide copies of any such licenses. Contractor remains responsible for the professional and technical accuracy of all Services or Deliverables furnished, whether by Contractor or its Subcontractors or others on its behalf. All Deliverables must be prepared in a form and content satisfactory to the Department and delivered in a timely manner consistent with the requirements of this Agreement.

If Contractor fails to comply with the foregoing standards, Contractor must perform again, at its own expense, all Services required to be re-performed as a direct or indirect result of that failure. Any review, approval, acceptance or payment for any of the Services by the County does not relieve Contractor of its responsibility for the professional skill and care and technical accuracy of its Services and Deliverables. This provision in no way limits the County's rights against Contractor either under this Agreement, at law or in equity.

d) Personnel

i) Adequate Staffing

Contractor must, upon receiving a fully executed copy of this Agreement, assign and maintain during the term of this Agreement and any extension of it an adequate staff of competent personnel that is fully equipped, licensed as appropriate, available as needed, qualified and assigned exclusively to perform the Services. Contractor must include among its staff the Key Personnel and positions as identified below. The level of staffing may be revised from time to time by notice in writing from Contractor to the County and with written consent of the County, which consent the County will not withhold unreasonably. If the County fails to object to the revision within 14 days after receiving the notice, then the revision will be considered accepted by the County.

ii) **Key Personnel**

Contractor must not reassign or replace Key Personnel without the written consent of the County, which consent the County will not unreasonably withhold. "**Key Personnel**" means those job titles and the persons assigned to those positions in accordance with the provisions of this Section 3.d(ii). The Department may at any time in writing notify Contractor that the County will no longer accept performance of Services under this Agreement by one or more Key Personnel listed. Upon that notice Contractor must immediately suspend the services of the key person or persons and must replace him or them in accordance with the terms of this Agreement. A list of Key Personnel is found in Exhibit 1, Scope of Services.

iii) **Salaries and Wages**

Contractor and Subcontractors must pay all salaries and wages due all employees performing Services under this Agreement unconditionally and at least once a month without deduction or rebate on any account, except only for those payroll deductions that are mandatory by law or are permitted under applicable law and regulations. If in the performance of this Agreement Contractor underpays any such salaries or wages, the Comptroller for the County may withhold, out of payments due to Contractor, an amount sufficient to pay to employees underpaid the difference between the salaries or wages required to be paid under this Agreement and the salaries or wages actually paid these employees for the total number of hours worked. The amounts withheld may be disbursed by the Comptroller for and on account of Contractor to the respective employees to whom they are due. The parties acknowledge that this Section 3.4(c) is solely for the benefit of the County and that it does not grant any third party beneficiary rights.

e) **Insurance**

Contractor must provide and maintain at Contractor's own expense, during the term of this Agreement and any time period following expiration if Contractor is required to return and perform any of the Services or Additional Services under this Agreement, the insurance coverages and requirements specified below, insuring all operations related to this Agreement.

i) **Insurance To Be Provided**

(1) Workers Compensation and Employers Liability

Workers Compensation Insurance, as prescribed by applicable law, covering all employees who are to provide a service under this Agreement and Employers Liability coverage with limits of not less than \$500,000 each accident or illness.

(2) Commercial General Liability (Primary and Umbrella)

Commercial General Liability Insurance or equivalent with limits of not less than \$2,000,000 per occurrence for bodily injury, personal injury and property damage liability. Coverages must include the following: All premises and operations, products/completed operations, separation of insureds, defense and contractual liability (with no limitation endorsement). Cook County is to be named as an additional insured on a primary, non-contributory basis for any liability arising directly or indirectly from the Services.

Subcontractors performing Services for Contractor must maintain limits of not less than \$1,000,000 with the same terms in this Section 3.6(a)(ii).

(3) Automobile Liability (Primary and Umbrella)

When any motor vehicles (owned, non-owned and hired) are used in connection with Services to be performed, Contractor must provide Automobile Liability Insurance with limits of not less than \$1,000,000 per occurrence limit, for bodily injury and property damage. The County is to be named as an additional insured on a primary, non-contributory basis.

(4) Professional Liability

When any professional Contractors perform Services in connection with this Agreement, Professional Liability Insurance covering acts, errors or omissions must be maintained with limits of not less than \$2,000,000. Coverage must include contractual liability. When policies are renewed or replaced, the policy retroactive date must coincide with, or precede, start of Services on this Agreement. A claims-made policy which is not renewed or replaced must have an extended reporting period of 2 years.

Subcontractors performing Services for Contractor must maintain limits of not less than \$1,000,000 with the same terms in this Section 3.6(a)(iv).

(5) Valuable Papers

When any designs, drawings, specifications and documents are produced or used under this Agreement, Valuable Papers Insurance must be maintained in an amount to insure against any loss whatsoever, and must have limits sufficient to pay for the re-creation and reconstruction of such records.

ii) **Additional Requirements**

(1) Contractor must furnish the County of Cook, Cook County, Office of the Chief Procurement Officer, 118 N, Clark St., Room 1018, Chicago, IL 60602, original Certificates of Insurance, or such similar evidence, to be in force on the date of this Agreement, and Renewal Certificates of Insurance, or such similar evidence, if the coverages have an expiration or renewal date occurring during the term of this Agreement. Contractor must submit evidence of insurance on the County Insurance Certificate Form (copy attached as Exhibit 3) or equivalent prior to Agreement award. The receipt of any certificate does not constitute agreement by the County that the insurance requirements in this Agreement have been fully met or that the insurance policies indicated on the certificate are in compliance with all Agreement requirements. The failure of the County to obtain certificates or other insurance evidence from Contractor is not a waiver by the County of any requirements for Contractor to obtain and maintain the specified coverages. Contractor must advise all insurers of the provisions in this Agreement regarding insurance. Non-conforming insurance does not relieve Contractor of the obligation to provide insurance as specified in this Agreement. Nonfulfillment of the insurance conditions may constitute a violation of this Agreement, and the County retains the right to terminate this Agreement or to suspend this Agreement until proper evidence of insurance is provided.

(1) The insurance must provide for 60 days prior written notice to be given to the County in the event coverage is substantially changed, canceled or non-renewed. All deductibles or self-insured retentions on referenced insurance coverages must be borne by Contractor. Contractor agrees that insurers waive their rights of subrogation against the County of Cook, its employees, elected officials, agents or representatives.

(2) The coverages and limits furnished by Contractor in no way limit Contractor's liabilities and responsibilities specified within this Agreement or by law. Any insurance or self-insurance programs maintained by the County of Cook apply in excess of and do not contribute with insurance provided by Contractor under this Agreement.

(3) The required insurance is not limited by any limitations expressed in the indemnification language in this Agreement or any limitation placed on the indemnity in this Agreement given as a matter of law.

(4) Contractor must require all Subcontractors to provide the insurance required in this Agreement, or Contractor may provide the coverages for Subcontractors. All Subcontractors are subject to the same insurance requirements as Contractor unless otherwise specified in this Agreement. If Contractor or Subcontractor desires additional coverages, the party desiring the additional coverages is responsible for its acquisition and cost.

(5) The County's Risk Management Office maintains the right to modify, delete, alter or change these requirements. "Risk Management Office" means the Risk Management Office, which is under the direction of the Director of Risk Management and is charged with reviewing and analyzing insurance and related liability matters for the County.

f) Indemnification

The Contractor covenants and agrees to indemnify and save harmless the County and its commissioners, officials, employees, agents and representatives, and their respective heirs, successors and assigns, from and against any and all costs, expenses, attorney's fees, losses, damages and liabilities incurred or suffered directly or indirectly from or attributable to any claims arising out of or incident to the performance or nonperformance of the Contract by the Contractor, or the acts or omissions of the officers, agents, employees, contractors, subcontractors, licensees or invitees of the Contractor. The Contractor expressly understands and agrees that any Performance Bond or insurance protection required of the Contractor, or otherwise provided by the Contractor, shall in no way limit the responsibility to indemnify the County as hereinabove provided.

g) Confidentiality and Ownership of Documents

Contractor acknowledges and agrees that information regarding this Contract is confidential and shall not be disclosed, directly, indirectly or by implication, or be used by Contractor in any way, whether during the term of this Contract or at any time thereafter, except solely as required in the course of Contractor's performance hereunder. Contractor shall comply with the applicable privacy laws and regulations affecting County and will not disclose any of County's records, materials, or other data to any third party. Contractor shall not have the right to compile and distribute statistical analyses and reports utilizing data derived from information or data obtained from County without the prior written approval of County. In the event such approval is given, any such reports published and distributed by Contractor shall be furnished to County without charge.

All documents, data, studies, reports, work product or product created as a result of the performance of the Contract (the "Documents") shall be included in the Deliverables and shall be the property of the County of Cook. It shall be a breach of this Contract for the Contractor to reproduce or use any documents, data, studies, reports, work product or product obtained from the County of Cook or any Documents created hereby, whether such reproduction or use is for Contractor's own purposes or for those of any third party. During the performance of the Contract Contractor shall be responsible of any loss or damage to the Documents while they are in Contractor's possession, and any such loss or damage shall be restored at the expense of the Contractor. The County and its designees shall be afforded full access to the Documents and the work at all times.

h) Patents, Copyrights and Licenses

If applicable, Contractor shall furnish the Chief Procurement Officer with all licenses required for the County to utilize any software, including firmware or middleware, provided by Contractor as part of the Deliverables. Such licenses shall be clearly marked with a reference to the number of this County Contract. Contractor shall also furnish a copy of such licenses to the Chief Procurement Officer. Unless otherwise stated in these Contract documents, such licenses shall be perpetual and shall not limit the number of persons who may utilize the software on behalf of the County.

Contractor agrees to hold harmless and indemnify the County, its officers, agents, employees and affiliates from and defend, at its own expense (including reasonable attorneys', accountants' and Contractors' fees), any suit or proceeding brought against County based upon a claim that the ownership and/or use of equipment, hardware and software or any part thereof provided to the County or utilized in performing Contractor's services constitutes an infringement of any patent, copyright or license or any other property right.

In the event the use of any equipment, hardware or software or any part thereof is enjoined, Contractor with all reasonable speed and due diligence shall provide or otherwise secure for County, at the Contractor's election, one of the following: the right to continue use of the equipment, hardware or software; an equivalent system having the Specifications as provided in this Contract; or Contractor shall modify the system or its component parts so that they become non-infringing while performing in a substantially similar manner to the original system, meeting the requirements of this Contract.

i) Examination of Records and Audits

The Contractor agrees that the Cook County Auditor or any of its duly authorized representatives shall, until expiration of three (3) years after the final payment under the Contract, have access and the right to examine any books, documents, papers, canceled checks, bank statements, purveyor's and other invoices, and records of the Contractor related to the Contract, or to Contractor's compliance with any term, condition or provision thereof. The Contractor shall be responsible for establishing and maintaining records sufficient to document the costs associated with performance under the terms of this Contract.

The Contractor further agrees that it shall include in all of its subcontracts hereunder a provision to the effect that the subcontractor agrees that the Cook County Auditor or any of its duly authorized representatives shall, until expiration of three (3) years after final payment under the subcontract, have access and the right to examine any books, documents, papers, canceled checks, bank statements, purveyor's and other invoices and records of such subcontractor involving transactions relating to the subcontract, or to such subcontractor's compliance with any term, condition or provision thereunder or under the Contract.

In the event the Contractor receives payment under the Contract, reimbursement for which is later disallowed by the County, the Contractor shall promptly refund the disallowed amount to the County on request, or at the County's option, the County may credit the amount disallowed from the next payment due or to become due to the Contractor under any contract with the County.

To the extent this Contract pertains to Deliverables which may be reimbursable under the Medicaid or Medicare Programs, Contractor shall retain and make available upon request, for a period of four (4) years after furnishing services pursuant to this Agreement, the contract, books, documents and records which are necessary to certify the nature and extent of the costs of such services if requested by the Secretary of Health and Human Services or the Comptroller General of the United States or any of their duly authorized representatives. If Contractor carries out any of its duties under the Agreement through a subcontract with a related organization involving a value of cost of \$10,000.00 or more over a 12 month period, Contractor will cause such subcontract to contain a clause to the effect that, until the expiration of four years after the furnishing of any service pursuant to said subcontract, the related organization will make available upon request of the Secretary of Health and Human Services or the Comptroller General of the United States or any of their duly authorized representatives, copies of said subcontract and any books, documents, records and other data of said related organization that are necessary to certify the nature and extent of such costs. This paragraph relating to the retention and production of documents is included because of possible application of Section 1861(v)(1)(I) of the Social Security Act to this Agreement; if this Section should be found to be inapplicable, then this paragraph shall be deemed inoperative and without force and effect.

j) Subcontract Subcontracting or Assignment of Contract or Contract Funds

Once awarded, this Contract shall not be subcontracted or assigned, in whole or in part, without the advance written approval of the Chief Procurement Officer, which approval shall be granted or withheld at the sole discretion of the Chief Procurement Officer. In no case, however, shall such approval relieve the Contractor from its obligations or change the terms of the Contract. The Contractor shall not transfer or assign any Contract funds or any interest therein due or to become due without the advance written approval of the Chief Procurement Officer. The unauthorized subcontracting or assignment of the Contract, in whole or in part, or the unauthorized transfer or assignment of any Contract funds, either in whole or in part, or any interest therein, which shall be due or are to become due the Contractor shall have no effect on the County and are null and void.

Prior to the commencement of the Contract, the Contractor shall identify in writing to the Chief Procurement Officer the names of any and all subcontractors it intends to use in the performance of the Contract. The Chief Procurement Officer shall have the right to disapprove any subcontractor. Identification of subcontractors to the Chief Procurement Officer shall be in addition to any communications with County offices other than the Chief Procurement Officer. All subcontractors shall be subject to the terms of this Contract. Contractor shall incorporate into all subcontracts all of the provisions of the Contract which affect such subcontract. Copies of subcontracts shall be provided to the Chief Procurement Officer upon request.

The Contractor must disclose the name and business address of each subcontractor, attorney, lobbyist, accountant, Contractor and any other person or entity whom the Contractor has retained or expects to retain in connection with the Matter, as well as the nature of the relationship, and the total amount of the fees paid or estimated to be paid. The Contractor is not required to disclose employees who are paid or estimated to be paid. The Contractor is not required to disclose employees who are paid solely through the contractor's regular payroll. "Lobbyist" means any person or entity who undertakes to influence any legislation or administrative action on behalf of any person or entity other than: (1) a not-for-profit entity, on an unpaid basis, or (2), himself. "Lobbyist" also means any person or entity any part of whose duties as an employee of another includes undertaking to influence any legislative or administrative action. If the Contractor is uncertain whether a disclosure is required under this Section, the Contractor must either ask the County, whether disclosure is required or make the disclosure.

The County reserves the right to prohibit any person from entering any County facility for any reason. All contractors and subcontractors of the Contractor shall be accountable to the Chief Procurement Officer or his designee while on any County property and shall abide by all rules and regulations imposed by the County.

ARTICLE 4) TERM OF PERFORMANCE

a) Term of Performance

This Agreement takes effect when approved by the Cook County Board and its term shall begin on August 1, 2013 ("**Effective Date**") and continue until June 31, 2014 or until this Agreement is terminated in accordance with its terms, whichever occurs first.

b) Timeliness of Performance

- i) Contractor must provide the Services and Deliverables within the term and within the time limits required under this Agreement, pursuant to the provisions of Section 4.a and Exhibit 1. Further, Contractor acknowledges that TIME IS OF THE ESSENCE and that the failure of Contractor to comply with the time limits described in this Section 4.2 may result in economic or other losses to the County.
- ii) Neither Contractor nor Contractor's agents, employees or Subcontractors are entitled to any damages from the County, nor is any party entitled to be reimbursed by the County, for damages, charges or other losses or expenses incurred by Contractor by reason of delays or hindrances in the performance of the Services, whether or not caused by the County.

ARTICLE 5) COMPENSATION

a) Basis of Payment

The County will pay Contractor \$75,000.00 for the services listed in Exhibit 1, Scope of Services.

b) Method of Payment

Contractor shall submit all invoices to the Justice Advisory Council for payment. The invoices shall contain a detailed description of the Deliverables for which payment is requested. All invoices shall reflect the amounts invoiced by and the amounts paid to the Contractor as of the date of the invoice, and shall be submitted together with a properly completed County Voucher form (29A). Invoices for new charges shall not include "past due" amounts, if any, which amounts must be set forth on a separate invoice. No payments shall be made with respect to invoices which do not include the County Voucher form or which otherwise fail to comply with the requirements of this paragraph. Contractor shall not be entitled to invoice the County for any late fees or other penalties.

c) Funding

Payments under this Agreement must not exceed \$75,000.00 without a written amendment in accordance with Section 10.c.

d) Non-Appropriation

If no funds or insufficient funds are appropriated and budgeted in any fiscal period of the County for payments to be made under this Agreement, then the County will notify Contractor in writing of that occurrence, and this Agreement will terminate on the earlier of the last day of the fiscal period for which sufficient appropriation was made or whenever the funds appropriated for payment under this Agreement are exhausted. Payments for Services completed to the date of notification will be made to Contractor. No payments will be made or due to Contractor and under this Agreement beyond those amounts appropriated and budgeted by the County to fund payments under this Agreement.

e) Taxes

Federal Excise Tax does not apply to materials purchased by the County by virtue of Exemption Certificate No. 36-75-0038K. Illinois Retailers' Occupation Tax, Use Tax and Municipal Retailers' Occupation Tax do not apply to deliverables, materials or services purchased by the County by virtue of statute. The price or prices quoted herein shall include any and all other federal and/or state, direct and/or indirect taxes which apply to this Contract. The County's State of Illinois Sales Tax Exemption Identification No. is E-9998-2013-05.

f) Price Reduction

If at any time after the contract award, Contractor makes a general price reduction in the price of any of the Deliverables, the equivalent price reduction based on similar quantities and/or considerations shall apply to this Contract for the duration of the Contract period. For purposes of this Section 5.f., Price Reduction, a general price reduction shall include reductions in the effective price charged by Contractor by reason of rebates, financial incentives, discounts, value points or other benefits with respect to the purchase of the Deliverables. Such price reductions shall be effective at the same time and in the same manner as the reduction Contractor makes in the price of the Deliverables to its prospective customers generally.

g) Contractor Credits

To the extent the Contractor gives credits toward future purchases of goods or services, financial incentives, discounts, value points or other benefits based on the purchase of the materials or services provided for under this Contract, such credits belong to the County and not any specific using department. Contractor shall reflect any such credits on its invoices and in the amounts it invoices the County.

ARTICLE 6) DISPUTES

Any dispute arising under the Contract between the County and Contractor shall be decided by the Chief Procurement Officer. The complaining party shall submit a written statement detailing the dispute and specifying the specific relevant Contract provision(s) to the Chief Procurement Officer. Upon request of the Chief Procurement Officer, the party complained against shall respond to the complaint in writing within five days of such request. The Chief Procurement Officer will reduce her decision to writing and mail or otherwise furnish a copy thereof to the Contractor. The decision of the Chief Procurement Officer will be final and binding. Dispute resolution as provided herein shall be a condition precedent to any other action at law or in equity. However, unless a notice is issued by the Chief Procurement Officer indicating that additional time is required to review a dispute, the parties may exercise their contractual remedies, if any, if no decision is made within sixty (60) days following notification to the Chief Procurement Officer of a dispute. No inference shall be drawn from the absence of a decision by the Chief Procurement Officer. Notwithstanding a dispute, Contractor shall continue to discharge all its obligations, duties and responsibilities set forth in the Contract during any dispute resolution proceeding unless otherwise agreed to by the County in writing.

ARTICLE 7) COMPLIANCE WITH ALL LAWS

The Contractor shall observe and comply with the laws, ordinances, regulations and codes of the Federal, State, County and other local government agencies which may in any manner affect the performance of the Contract including, but not limited to, those County Ordinances set forth in the Certifications attached hereto and incorporated herein. Assurance of compliance with this requirement by the Contractor's employees, agents or subcontractors shall be the responsibility of the Contractor.

The Contractor shall secure and pay for all federal, state and local licenses, permits and fees required hereunder.

ARTICLE 8) SPECIAL CONDITIONS

a) Warranties and Representations

In connection with signing and carrying out this Agreement, Contractor:

- i) warrants that Contractor is appropriately licensed under Illinois law to perform the Services required under this Agreement and will perform no Services for which a professional license is required by law and for which Contractor is not appropriately licensed;
- ii) warrants it is financially solvent; it and each of its employees, agents and Subcontractors of any tier are competent to perform the Services required under this Agreement; and Contractor is legally authorized to execute and perform or cause to be performed this Agreement under the terms and conditions stated in this Agreement;
- iii) warrants that it will not knowingly use the services of any ineligible Contractor or Subcontractor for any purpose in the performance of its Services under this Agreement;
- iv) warrants that Contractor and its Subcontractors are not in default at the time this Agreement is signed, and have not been considered by the Chief Procurement Officer to have, within 5 years immediately preceding the date of this Agreement, been found to be in default on any contract awarded by the County ;

- v) represents that it has carefully examined and analyzed the provisions and requirements of this Agreement; it understands the nature of the Services required; from its own analysis it has satisfied itself as to the nature of all things needed for the performance of this Agreement; this Agreement is feasible of performance in accordance with all of its provisions and requirements, and Contractor warrants it can and will perform, or cause to be performed, the Services in strict accordance with the provisions and requirements of this Agreement;
- vi) represents that Contractor and, to the best of its knowledge, its Subcontractors are not in violation of the provisions of the Illinois Criminal Code, 720 ILCS 5/33E as amended, and the Illinois Municipal Code, 65 ILCS 5/11-42.1-1; and
- vii) acknowledges that any certification, affidavit or acknowledgment made under oath in connection with this Agreement is made under penalty of perjury and, if false, is also cause for termination under Sections 9.1 and 9.3.

b) Ethics

In addition to the foregoing warranties and representations, Contractor warrants:

- i. no officer, agent or employee of the County is employed by Contractor or has a financial interest directly or indirectly in this Agreement or the compensation to be paid under this Agreement except as may be permitted in writing by the Board of Ethics.
- ii. no payment, gratuity or offer of employment will be made in connection with this Agreement by or on behalf of any Subcontractors to the prime Contractor or higher tier Subcontractors or anyone associated with them, as an inducement for the award of a subcontract or order.

c) Joint and Several Liability

If Contractor, or its successors or assigns, if any, is comprised of more than one individual or other legal entity (or a combination of them), then under this Agreement, each and without limitation every obligation or undertaking in this Agreement to be fulfilled or performed by Contractor is the joint and several obligation or undertaking of each such individual or other legal entity.

d) Business Documents

At the request of the County, Contractor must provide copies of its latest articles of incorporation, by-laws and resolutions, or partnership or joint venture agreement, as applicable.

e) Conflicts of Interest

- i) No member of the governing body of the County or other unit of government and no other officer, employee or agent of the County or other unit of government who exercises any functions or responsibilities in connection with the Services to which this Agreement pertains is permitted to have any personal interest, direct or indirect, in this Agreement. No member of or delegate to the Congress of the United States or the Illinois General Assembly and no Commissioner of the Cook County Board or County employee is allowed to be admitted to any share or part of this Agreement or to any financial benefit to arise from it.
- ii) Contractor covenants that it, and to the best of its knowledge, its Subcontractors if any (collectively, "**Consulting Parties**"), presently have no direct or indirect interest and will not acquire any interest, direct or indirect, in any project or contract that would conflict in any manner or degree with the performance of its Services under this Agreement.
- iii) Upon the request of the County, Contractor must disclose to the County its past client list and the names of any clients with whom it has an ongoing relationship. Contractor is not permitted to perform any Services for the County on applications or other documents submitted to the County by any of Contractor's past or present clients. If Contractor becomes aware of a conflict, it must immediately stop work on the assignment causing the conflict and notify the County.
- iv) Without limiting the foregoing, if the Consulting Parties assist the County in determining the advisability or feasibility of a project or in recommending, researching, preparing, drafting or issuing a request for proposals or bid specifications for a project, the Consulting Parties must not participate, directly or indirectly, as a prime, subcontractor or joint venturer in that project or in the preparation of a proposal or bid for that project during the term of this Agreement or afterwards. The Consulting Parties may, however, assist the County in reviewing the proposals or bids for the project if none of the Consulting Parties have a relationship with the persons or entities that submitted the proposals or bids for that project.

- v) The Contractor further covenants that, in the performance of this Agreement, no person having any conflicting interest will be assigned to perform any Services or have access to any confidential information, as defined in Section 3.11 of this Agreement. If the County, by the Chief Procurement Officer in his reasonable judgment, determines that any of Contractor's Services for others conflict with the Services Contractor is to render for the County under this Agreement, Contractor must terminate such other services immediately upon request of the County.
- vi) Furthermore, if any federal funds are to be used to compensate or reimburse Contractor under this Agreement, Contractor represents that it is and will remain in compliance with federal restrictions on lobbying set forth in Section 319 of the Department of the Interior and Related Agencies Appropriations Act for Fiscal year 1990, 31 U.S.C. § 1352, and related rules and regulations set forth at 54 Fed. Reg. 52,309 ff. (1989), as amended. If federal funds are to be used, Contractor must execute a Certification Regarding Lobbying, which will be attached as an exhibit and incorporated by reference as if fully set forth here.

f) Non-Liability of Public Officials

Contractor and any assignee or Subcontractor of Contractor must not charge any official, employee or agent of the County personally with any liability or expenses of defense or hold any official, employee or agent of the County personally liable to them under any term or provision of this Agreement or because of the County's execution, attempted execution or any breach of this Agreement.

ARTICLE 9) EVENTS OF DEFAULT, REMEDIES, TERMINATION, SUSPENSION AND RIGHT TO OFFSET

a) Events of Default Defined

The following constitute events of default:

- i) Any material misrepresentation, whether negligent or willful and whether in the inducement or in the performance, made by Contractor to the County.
- ii) Contractor's material failure to perform any of its obligations under this Agreement including the following:
 - (a) Failure due to a reason or circumstances within Contractor's reasonable control to perform the Services with sufficient personnel and equipment or with sufficient material to ensure the performance of the Services;

- (b) Failure to perform the Services in a manner reasonably satisfactory to the Chief Procurement Officer or inability to perform the Services satisfactorily as a result of insolvency, filing for bankruptcy or assignment for the benefit of creditors;
 - (c) Failure to promptly re-perform within a reasonable time Services that were rejected as erroneous or unsatisfactory;
 - (d) Discontinuance of the Services for reasons within Contractor's reasonable control; and
 - (e) Failure to comply with any other material term of this Agreement, including the provisions concerning insurance and nondiscrimination.
- iii) Any change in ownership or control of Contractor without the prior written approval of the Chief Procurement Officer, which approval the Chief Procurement Officer will not unreasonably withhold.
 - iv) Contractor's default under any other agreement it may presently have or may enter into with the County during the life of this Agreement. Contractor acknowledges and agrees that in the event of a default under this Agreement the County may also declare a default under any such other Agreements.
 - (v) Failure to comply with Section 7a. in the performance of the Agreement.
 - (vi) Contractor's repeated or continued violations of County ordinances unrelated to performance under the Agreement that in the opinion of the Chief Procurement Officer indicate a willful or reckless disregard for County laws and regulations.

b) Remedies

The occurrence of any event of default permits the County, at the County's sole option, to declare Contractor in default. The Chief Procurement Officer may in his sole discretion give Contractor an opportunity to cure the default within a certain period of time, which period of time must not exceed 30 days, unless extended by the Chief Procurement Officer. Whether to declare Contractor in default is within the sole discretion of the Chief Procurement Officer and neither that decision nor the factual basis for it is subject to review or challenge under the Disputes provision of this Agreement.

The Chief Procurement Officer will give Contractor written notice of the default, either in the form of a cure notice ("**Cure Notice**"), or, if no opportunity to cure will be granted, a default notice ("**Default Notice**"). If the Chief Procurement Officer gives a Default Notice, he will also indicate any present intent he may have to terminate this Agreement, and the decision to terminate (but not the decision not to terminate) is final and effective upon giving the notice. The Chief Procurement Officer may give a Default Notice if Contractor fails to effect a cure within the cure period given in a Cure Notice. When a Default Notice with intent to terminate is given as provided in this Section 9.b and Article 11, Contractor must discontinue any Services, unless otherwise directed in the notice, and deliver all materials accumulated in the performance of this Agreement, whether completed or in the process, to the County. After giving a Default Notice, the County may invoke any or all of the following remedies:

- i) The right to take over and complete the Services, or any part of them, at Contractor's expense and as agent for Contractor, either directly or through others, and bill Contractor for the cost of the Services, and Contractor must pay the difference between the total amount of this bill and the amount the County would have paid Contractor under the terms and conditions of this Agreement for the Services that were assumed by the County as agent for the Contractor under this Section 9.2;
- ii) The right to terminate this Agreement as to any or all of the Services yet to be performed effective at a time specified by the County;
- iii) The right of specific performance, an injunction or any other appropriate equitable remedy;
- iv) The right to money damages;
- v) The right to withhold all or any part of Contractor's compensation under this Agreement;
- vi) The right to consider Contractor non-responsible in future contracts to be awarded by the County.

If the Chief Procurement Officer considers it to be in the County's best interests, he may elect not to declare default or to terminate this Agreement. The parties acknowledge that this provision is solely for the benefit of the County and that if the County permits Contractor to continue to provide the Services despite one or more events of default, Contractor is in no way relieved of any of its responsibilities, duties or obligations under this Agreement, nor does the County waive or relinquish any of its rights.

The remedies under the terms of this Agreement are not intended to be exclusive of any other remedies provided, but each and every such remedy is cumulative and is in addition to any other remedies, existing now or later, at law, in equity or by statute. No delay or omission to exercise any right or power accruing upon any event of default impairs any such right or power, nor is it a waiver of any event of default nor acquiescence in it, and every such right and power may be exercised from time to time and as often as the County considers expedient.

c) Early Termination

In addition to termination under Sections 9.1 and 9.2 of this Agreement, the County may terminate this Agreement, or all or any portion of the Services to be performed under it, at any time by a notice in writing from the County to Contractor. The County will give notice to Contractor in accordance with the provisions of Article 11. The effective date of termination will be the date the notice is received by Contractor or the date stated in the notice, whichever is later. If the County elects to terminate this Agreement in full, all Services to be provided under it must cease and all materials that may have been accumulated in performing this Agreement, whether completed or in the process, must be delivered to the County effective 10 days after the date the notice is considered received as provided under Article 11 of this Agreement (if no date is given) or upon the effective date stated in the notice.

After the notice is received, Contractor must restrict its activities, and those of its Subcontractors, to winding down any reports, analyses, or other activities previously begun. No costs incurred after the effective date of the termination are allowed. Payment for any Services actually and satisfactorily performed before the effective date of the termination is on the same basis as set forth in Article 5, but if any compensation is described or provided for on the basis of a period longer than 10 days, then the compensation must be prorated accordingly. No amount of compensation, however, is permitted for anticipated profits on unperformed Services. The County and Contractor must attempt to agree on the amount of compensation to be paid to Contractor, but if not agreed on, the dispute must be settled in accordance with Article 6 of this Agreement. The payment so made to Contractor is in full settlement for all Services satisfactorily performed under this Agreement.

Contractor must include in its contracts with Subcontractors an early termination provision in form and substance equivalent to this early termination provision to prevent claims against the County arising from termination of subcontracts after the early termination. Contractor will not be entitled to make any early termination claims against the County resulting from any Subcontractor's claims against Contractor or the County to the extent inconsistent with this provision.

If the County's election to terminate this Agreement for default under Sections 9.1 and 9.2 is determined in a court of competent jurisdiction to have been wrongful, then in that case the termination is to be considered to be an early termination under this Section 9.3.

d) Suspension

The County may at any time request that Contractor suspend its Services, or any part of them, by giving 15 days prior written notice to Contractor or upon informal oral, or even no notice, in the event of emergency. No costs incurred after the effective date of such suspension are allowed. Contractor must promptly resume its performance of the Services under the same terms and conditions as stated in this Agreement upon written notice by the Chief Procurement Officer and such equitable extension of time as may be mutually agreed upon by the Chief Procurement Officer and Contractor when necessary for continuation or completion of Services. Any additional costs or expenses actually incurred by Contractor as a result of recommencing the Services must be treated in accordance with the compensation provisions under Article 5 of this Agreement.

No suspension of this Agreement is permitted in the aggregate to exceed a period of 45 days within any one year of this Agreement. If the total number of days of suspension exceeds 45 days, Contractor by written notice may treat the suspension as an early termination of this Agreement under Section 9.3.

e) Right to Offset

i) In connection with performance under this Agreement:

The County may offset any excess costs incurred:

- (i) if the County terminates this Agreement for default or any other reason resulting from Contractor's performance or non-performance;
- (ii) if the County exercises any of its remedies under Section 9.2 of this Agreement; or
- (iii) if the County has any credits due or has made any overpayments under this Agreement.

The County may offset these excess costs by use of any payment due for Services completed before the County terminated this Agreement or before the County exercised any remedies. If the amount offset is insufficient to cover those excess costs, Contractor is liable for and must promptly remit to the County the balance upon written demand for it. This right to offset is in addition to and not a limitation of any other remedies available to the County.

f.) Delays

Contractor agrees that no charges or claims for damages shall be made by Contractor for any delays or hindrances from any cause whatsoever during the progress of any portion of this Contract.

g.) Prepaid Fees

In the event this Contract is terminated by either party, for cause or otherwise, and the County has prepaid for any Deliverables, Contractor shall refund to the County, on a prorated basis to the effective date of termination, all amounts prepaid for Deliverables not actually provided as of the effective date of the termination. The refund shall be made within fourteen (14) days of the effective date of termination.

ARTICLE 10) GENERAL CONDITIONS

a) Entire Agreement

i) General

This Agreement, and the exhibits attached to it and incorporated in it, constitute the entire agreement between the parties and no other warranties, inducements, considerations, promises or interpretations are implied or impressed upon this Agreement that are not expressly addressed in this Agreement.

ii) No Collateral Agreements

Contractor acknowledges that, except only for those representations, statements or promises expressly contained in this Agreement and any exhibits attached to it and incorporated by reference in it, no representation, statement or promise, oral or in writing, of any kind whatsoever, by the County, its officials, agents or employees, has induced Contractor to enter into this Agreement or has been relied upon by Contractor, including any with reference to: (i) the meaning, correctness, suitability or completeness of any provisions or requirements of this Agreement; (ii) the nature of the Services to be performed; (iii) the nature, quantity, quality or volume of any materials, equipment, labor and other facilities needed for the performance of this Agreement; (iv) the general conditions which may in any way affect this Agreement or its performance; (v) the compensation provisions of this Agreement; or (vi) any other matters, whether similar to or different from those referred to in (i) through (vi) immediately above, affecting or having any connection with this Agreement, its negotiation, any discussions of its performance or those employed or connected or concerned with it.

iii) No Omissions

Contractor acknowledges that Contractor was given an opportunity to review all documents forming this Agreement before signing this Agreement in order that it might request inclusion in this Agreement of any statement, representation, promise or provision that it desired or on that it wished to place reliance. Contractor did so review those documents, and either every such statement, representation, promise or provision has been included in this Agreement or else, if omitted, Contractor relinquishes the benefit of any such omitted statement, representation, promise or provision and is willing to perform this Agreement in its entirety without claiming reliance on it or making any other claim on account of its omission.

b) Counterparts

This Agreement is comprised of several identical counterparts, each to be fully signed by the parties and each to be considered an original having identical legal effect.

c) Modifications and Amendments

The parties may during the term of the Contract make modifications and amendments to the Contract but only as provided in this section. Such modifications and amendments shall only be made by mutual agreement in writing.

In the case of Contracts not approved by the Board, the Chief Procurement Officer may amend a contract provided that any such amendment does not extend the Contract by more than one (1) year, and further provided that the total cost of all such amendments does not increase the total amount of the Contract beyond \$150,000. Such action may only be made with the advance written approval of the Chief Procurement Officer. If the amendment extends the Contract beyond one (1) year or increases the total award amount beyond \$150,000, then Board approval will be required.

No County department or employee thereof has authority to make any modifications or amendments to this Contract. Any modifications or amendments to this Contract made without the express written approval of the Chief Procurement Officer is void and unenforceable.

Contractor is hereby notified that, except for modifications and amendments which are made in accordance with this Section 10.c., Modifications and Amendments, no County department or employee thereof has authority to make any modification or amendment to this Contract.

d) Governing Law and Jurisdiction

This Contract shall be governed by and construed under the laws of the State of Illinois. The Contractor irrevocably agrees that, subject to the County's sole and absolute election to the contrary, any action or proceeding in any way, manner or respect arising out of the Contract, or arising from any dispute or controversy arising in connection with or related to the Contract, shall be litigated only in courts within the Circuit Court of Cook County, State of Illinois, and the Contractor consents and submits to the jurisdiction thereof. In accordance with these provisions, Contractor waives any right it may have to transfer or change the venue of any litigation brought against it by the County pursuant to this Contract.

e) Severability

If any provision of this Agreement is held or considered to be or is in fact invalid, illegal, inoperative or unenforceable as applied in any particular case in any jurisdiction or in all cases because it conflicts with any other provision or provisions of this Agreement or of any constitution, statute, ordinance, rule of law or public policy, or for any other reason, those circumstances do not have the effect of rendering the provision in question invalid, illegal, inoperative or unenforceable in any other case or circumstances, or of rendering any other provision or provisions in this Agreement invalid, illegal, inoperative or unenforceable to any extent whatsoever. The invalidity, illegality, inoperativeness or unenforceability of any one or more phrases, sentences, clauses or sections in this Agreement does not affect the remaining portions of this Agreement or any part of it.

f) Assigns

All of the terms and conditions of this Agreement are binding upon and inure to the benefit of the parties and their respective legal representatives, successors and assigns.

g) Cooperation

Contractor must at all times cooperate fully with the County and act in the County's best interests. If this Agreement is terminated for any reason, or if it is to expire on its own terms, Contractor must make every effort to assure an orderly transition to another provider of the Services, if any, orderly demobilization of its own operations in connection with the Services, uninterrupted provision of Services during any transition period and must otherwise comply with the reasonable requests and requirements of the Department in connection with the termination or expiration.

h) Waiver

Nothing in this Agreement authorizes the waiver of a requirement or condition contrary to law or ordinance or that would result in or promote the violation of any federal, state or local law or ordinance.

Whenever under this Agreement the County by a proper authority waives Contractor's performance in any respect or waives a requirement or condition to either the County's or Contractor's performance, the waiver so granted, whether express or implied, only applies to the particular instance and is not a waiver forever or for subsequent instances of the performance, requirement or condition. No such waiver is a modification of this Agreement regardless of the number of times the County may have waived the performance, requirement or condition. Such waivers must be provided to Contractor in writing.

i) Independent Contractor

This Agreement is not intended to and will not constitute, create, give rise to, or otherwise recognize a joint venture, partnership, corporation or other formal business association or organization of any kind between Contractor and the County. The rights and the obligations of the parties are only those expressly set forth in this Agreement. Contractor must perform under this Agreement as an independent contractor and not as a representative, employee, agent, or partner of the County.

This Agreement is between the County and an independent contractor and, if Contractor is an individual, nothing provided for under this Agreement constitutes or implies an employer-employee relationship such that:

- i) The County will not be liable under or by reason of this Agreement for the payment of any compensation award or damages in connection with the Contractor performing the Services required under this Agreement.
- ii) Contractor is not entitled to membership in the County Pension Fund, Group Medical Insurance Program, Group Dental Program, Group Vision Care, Group Life Insurance Program, Deferred Income Program, vacation, sick leave, extended sick leave, or any other benefits ordinarily provided to individuals employed and paid through the regular payrolls of the County.
- iii) The County is not required to deduct or withhold any taxes, FICA or other deductions from any compensation provided to the Contractor.

j) Governmental Joint Purchasing Agreement

Pursuant to Section 4 of the Illinois Governmental Joint Purchasing Act (30 ILCS 525) and the Joint Purchase Agreement approved by the Cook County Board of Commissioners (April 9, 1965), other units of government may purchase goods or services under this contract.

ARTICLE 11) NOTICES

All notices required pursuant to this Contract shall be in writing and addressed to the parties at their respective addresses set forth below. All such notices shall be deemed duly given if hand delivered or if deposited in the United States mail, postage prepaid, registered or certified, return receipt requested. Notice as provided herein does not waive service of summons or process.

If to the County: Justice Advisory Council
69 West Washington, Room
Chicago, Illinois 60602
Attention: Department Director

and

Cook County Chief Procurement Officer
118 North Clark Street, Room 1018
Chicago, Illinois 60602
(Include County Contract Number on all notices)

If to Contractor: Illinois Council Against Handgun Violence
223 West Jackson Boulevard, Suite 802
Chicago, IL 60606

Changes in these addresses must be in writing and delivered in accordance with the provisions of this Article 11. Notices delivered by mail are considered received three days after mailing in accordance with this Article 11. Notices delivered personally are considered effective upon receipt. Refusal to accept delivery has the same effect as receipt.

ARTICLE 12) AUTHORITY

Execution of this Agreement by Contractor is authorized by a resolution of its Board of Directors, if a corporation, or similar governing document, and the signature(s) of each person signing on behalf of Contractor have been made with complete and full authority to commit Contractor to all terms and conditions of this Agreement, including each and every representation, certification and warranty contained in it, including the representations, certifications and warranties collectively incorporated by reference in it.

EXHIBIT 1

Scope of Services

Scope of Work

Contractor shall provide services and/or programs in one or more of the targeted areas of behavioral health, education, skill building, community building, balanced and restorative justice, civic engagement, youth engagement, employment, or mentoring. The Contractor shall define the number of individuals that it intends to serve within the proposal.

Program Methodology

Contractor must understand the impact of violence on victims, perpetrators, people who are both victims and perpetrators, families, and the community as whole and the intersection between environment, criminal justice, education, employment, interpersonal and intrapersonal skills, community involvement, and violence and the challenges for obtaining services and meaningful programming in the community.

The model shall be based on an integrated team approach (this may include staff cooperation and communication, community collaboration, multiple service provider collaboration, etc.) and be adaptable and based on current realities. The proposed model shall specifically recognize and assess the roles of: history of trauma and violence; co-occurring disorders; family relationships; parenthood; peer supports; community stability and socialization; connectedness with societal values; education; income and employment; and ancillary services. Programs should utilize a strength and asset-based, motivational approach to treatment and skill building and selection of staff that have embraced this approach.

Programming shall focus on enhancing participants' functioning and behavior, developing skills for living a productive life within the community and engaging in behaviors that contribute to positive outcomes through job training, mentoring, balanced and restorative justice practices or other needed services. All with the overarching goal of reducing factors that put the individual at a higher risk of violence involvement. The goal should be to build off of these individual services to strengthen communities and reduce violence.

The Contractor shall offer a safe, supportive and encouraging environment that encourages trust, bonding, and connection. Staff selection should take into account the population being served with consideration to parity, economic challenges and cultural values. All programs shall work to reduce risk factors for violence and improve outcomes. Strategies may include cognitive-behavioral strategies that shall promote critical thinking and healthy decision-making. The overall focus shall be on enhancing participants' functioning and behavior, developing skills for living a productive life within the community and engaging in behaviors that contribute to positive outcomes in society.

The providers shall offer a safe, supportive and encouraging environment that encourages trust, bonding, and connection. Staff selection should take into account the population being served with consideration to parity, economic challenges and cultural values.

Program needs for clients may include, but are not limited to the following list:

- Homelessness
- Life skills
- Problem-solving skills
- Employment
- Education
- Criminality, criminal thinking, criminal identity, and the criminal code (shared values)
- Participant manipulativeness
- Denial
- Resistance
- Guilt, stigma, and shame
- Anger and hostility
- Domestic violence
- Exposure to violence
- Cultural identity (cultural background and race)
- Immigration Services
- Language needs (translation services, etc.)
- Role as family member and/or parent
- Motivation
- Creating therapeutic alliances
- Striving for counselor credibility
- Striving for cultural competence
- Designing treatment to reflect stages of change
- Self-management skills (relapse prevention)
- Peer support and feedback
- Pro-social activities
- Reentry services
- Healthy Lifestyle issues
- Support Healthy/Pro-social choices
- Early childhood prevention and intervention
- Conflict Resolution skills
- Gang intervention/prevention
- Individualized mentoring
- Community building
- Balanced and Restorative Justice Practices

The above list is provided to show the need for comprehensive, integrated and holistic thinking when designing programs for clients at risk of violence involvement. The Contractor shall address these issues either internally or through linkages in the local human service system. This list does not preclude the Contractor from addressing additional issues and the Contractor is encouraged to expand areas of topical issues in its service delivery.

Contractor's staff shall show equitable treatment by staff towards all participants throughout their course of treatment.

Project Component

The JAC is looking for a creative, but evidence based approach to reducing violence. The expectation is that programs will provide innovative programming in a community friendly manner. The program shall maintain continuous focus on planning and implementation of services that support individuals and communities and shall work collaboratively with the initiatives that support services to reduce violence.

The grant recipient shall be required to ensure confidentiality and shall agree that all information about its work and the work performed by the JAC shall remain confidential. This includes, and is not limited to, all information about the programs supplied to the grant recipient by the JAC and the County.

Record Keeping Procedure

The JAC requires the grant recipient to create and retain participant files service plans and records, when applicable. The participant record information shall include the participants' names, addresses and services provided.

Quarterly Reports and Site Visits

Grant recipients will be required to submit quarterly narrative reports for the duration of the grant. The last quarterly report may be considered a final report and may be used for a summation in the categories requested. The quarterly narrative report for the 2013 Violence Reduction Grants shall indicate the following:

- The grant recipients accomplishments in the quarter,
- The number of people enrolled, admitted or who otherwise entered the program,
- Number of people retained in the program, if applicable,
- Number of people who successfully completed the program, if applicable,
- All other metrics given in the program proposal,
- The challenges faced in the quarter,
- Any other information/data the grant recipient can share with Cook County from the quarter(s) that will help us to better understand the factors contributing to violence and the work being done to reduce violence.

Additionally, the Justice Advisory Council will conduct a site visit with the grant recipient at a mutually agreed upon time and place. At the site visit, the JAC will want to meet anyone working under the grant and/or tasked with overseeing its implementation, meet with and hear from any client(s)/constituency participating in program(s) supported by the grant and see the facilities used in the implementation of the grant (e.g. offices, classrooms, meeting areas etc.)

Upon award of a contract the grant recipient will meet with the JAC to discuss quarterly report forms and procedures.

Key Personnel

Contractor must identify the key personnel/volunteers that will be committed to the project. The Chief Procurement Officer reserves the right to reject any key personnel proposed if it is determined in the County's best interest. The evaluation of proposals includes the qualifications of the personnel proposed; therefore, Contractors will name key personnel as part of their submission. Key Personnel must not be replaced during the project without the approval of the Chief Procurement Officer.

For example years, requirements for specific experience, specific credentials, certifications, background of Contractor and/or Key Personnel.

The selected grant recipient must provide sufficient staff and volunteers to cover project needs. The grant recipient must take into account appropriate staff coverage for vacation days, long-term disabilities, sick days and vacant positions.

Subcontracting or teaming

The Contractor may be comprised of one or more organizations as to assure the overall success of the project. The Contractor shall identify each collaborative member organization and specify their role. The Chief Procurement Officer reserves the right to accept or reject any of the collaborative member organizations if in the Chief Procurement Officer's sole opinion replacement of the organization, based on skills and knowledge, is in the best interest of the County.

7.2.2 Executive Summary

ICHV's Student Voices Program focuses on educating youth, particularly in underserved and impoverished neighborhoods of Chicago, on the dangers of gun violence. The program provides youth with information to help them make choices to avoid gun violence in their lives. The Student Voices Program was founded in 1995, as an essay, poetry and art contest open to students in first through twelfth grade. Our contest continues to give youth, who do not have a formal voice in the debate about gun violence because they are too young to vote, an opportunity to be heard publically on this issue. This important outlet for creative self-expression allows students to elaborate on their perspective of this issue and be heard by a wide audience.

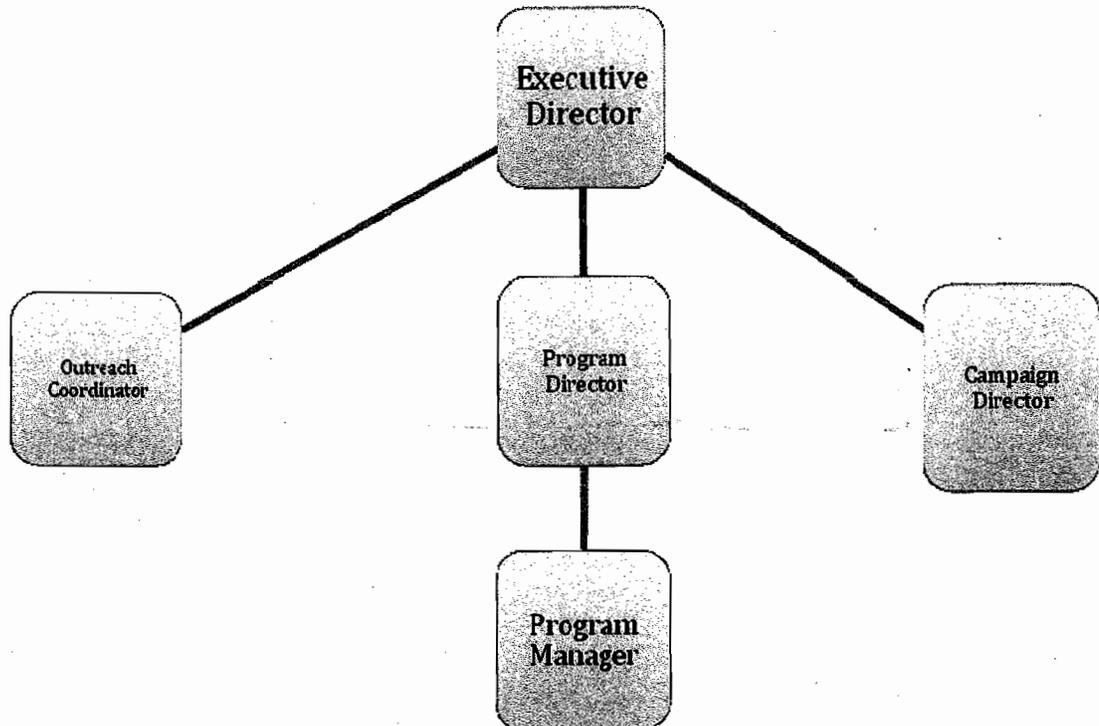
The Student Voices Program has experienced substantial growth over the past couple of years. As the contest grew, feedback from students and educators inspired the creation of curriculum resources to supplement and support the contest itself, and allow students and educators to more deeply explore the topic of gun violence in the classroom. Four years ago we began to augment our program to include a comprehensive classroom curriculum complete with lesson plans, workshop activities and student handouts, as well as a traveling art display to encourage more substantive and probing conversations with youth about gun violence. We began conducting interactive workshops and presentations with students on various topics related to the issue of gun violence, including bullying, gangs, the causes of violence, and the impact of guns and violence on individuals and communities. These aspects of our program have already been effective in reaching out to thousands of individuals, encouraging them to be more active on the issue of gun violence and find alternative solutions to violence.

The Student Voices Activist Institute is our latest offering from the Student Voices Program. The Activist Institute is an 8-week civic engagement program designed to train youth in underserved communities in activism around the issue of gun violence.

The Activist Institute is a program that encourages civic engagement by focusing specifically on the issue of gun violence prevention and working with youth who have particular personal experiences with gun violence. Furthermore, the Activist Institute teaches youth that social movement is an integral component to dealing with community issues, issues that cannot be solved by electoral participation and policy change alone. The Activist Institute not only teaches youth how to be engaged in violence prevention, but also allows youth to see the positive impact their actions can have as they carry out a civic action within their school. We educate youth on the issue of gun violence and teach them strategies for gun violence prevention, while empowering them to make changes in their community through civic engagement as they conduct their action campaign.

All programming at ICHV is overseen by the Executive Director. The Student Voices Program is specifically managed by the Program Director who reports to the Executive Director. The Program Manager serves as the primary facilitator for the program and works in schools with teachers and youth, and reports directly to the Program Director. The Campaign Director and Outreach Coordinator aid in educating communities about the Student Voices Program.

Organizational Chart:



7.2.3 Proposed Plan of Action/ Program Plan

Student Voices

The ICHV Student Voices Program is designed to get youth thinking, speaking and acting in response to gun violence. Through our Contest, we provide an outlet and platform for expression. Our Curriculum and Workshops facilitate conversations with youth on the complex issue of gun violence. Through our Activist Institute, we help youth put their thoughts and words into action as they create their own anti-violence campaign. By engaging them as agents of change, the Student Voices Program ensures that youth voices are included in the debate and in creating solutions to ultimately reduce the incidence of death and injury caused by gun violence.

Student Voices Contest

The Student Voices Contest has been successfully operating for over 18 years as part of ICHV mission to educate and engage youth in preventing gun violence. The Student Voices Contest gives Illinois youth an opportunity for creative self-expression on the topic of gun violence and provides a platform for youth voices to be heard. This state-wide essay, poetry and art contest, open to students in 1st – 12th grade, solicits entries from youth in Illinois and shares their statements with members, stakeholders, community leaders, and legislators to ensure that they are a part of the public discussion on this devastating issue.

The founding component of our program, the Student Voices Contest has been soliciting essays, poetry and artwork from youth in Cook County for nearly two decades. What began as a small essay competition to draw more youth to our annual rally and walk against handgun violence has now blossomed into a robust statewide program that recognizes the talent, creativity and passion of our youngest citizens. In the past 8 years alone we have seen a nearly 400% increase in participation in our contest, demonstrating that youth have much to say on the issue of gun violence.

The schedule of our contest aligns with the school year, beginning in the fall with announcing our annual theme and culminating in the spring as we recognize and award our winners. During the school year we receive between 1000 and 1500 entries from students concerned about the violence they experience in their families, and communities. Through a two-tiered judging process, our volunteer judges select 18 winners, two winners in each age division and category to be recognized as Blue Ribbon Winners. Each winner then presents their winning entry at an awards assembly hosted by one of the winners' school. They read their essay, poem or speak about their artwork to an audience of peers, parents and community members all there to listen to what these youth have to say about violence. Winners receive an iPad for their achievement and their submitting teachers receive a \$100 gift certificate for use in their classroom. Over the past years of the contest, we have recognized over 200 winners from more than 100 schools.

As part of our Student Voices Program, ICHV has had several pieces of art submitted through the contest framed for display. We arrange public displays for the artworks as a way to provide a larger and broader audience for the student artists, so that their vision

may be shared with a wider group, as well as to show to the general public the true thoughts and feeling that you have regarding gun violence.

Student Voices Curriculum and Workshops

In response to the enthusiastic participation in our Student Voices Contest, ICHV created classroom lesson plans and activities for teachers to begin difficult conversations with their students about gun violence and violence prevention.

Working with a CPS teacher, ICHV developed a large body of lesson plans, complete with student handouts and interactive activities designed to help teachers speak to their students about guns. ICHV provides educators with resources for engaging youth in meaningful discussions on gun violence in order to empower youth to use their voices toward positive change. All of our lesson plans and classroom activities are available for free on our website. The lesson plans and activities provided are appropriate for various content area and grade levels, designed to meet multiple learning styles and aligned to education standards.

In addition, we found that many educators prefer for an ICHV staff member to come and facilitate the lessons. During our Student Voices Workshops, ICHV uses our curriculum materials in creating safe spaces for youth to learn about the dangers of gun violence and have the opportunity to participate in open dialogues and activities about preventing gun violence. We offer these free, engaging, anti-violence workshops and presentations to schools and community organizations.

In 2012, ICHV reached out to 1500 individuals through our workshops and presentations alone.

Student Voices Activist Institute

The Student Voices Activist Institute is the newest component of the Student Voices Program. We are currently in the second year of a 2-year pilot for the project. The activist Institute empowers youth with the information and skills necessary to challenge gun violence in our communities. We train youth as activists and provide them with the support and resources to plan and implement a civic action campaign that addresses gun violence. As students work to develop their own school-wide initiative, participants are educated on the dangers of guns, the root causes of gun violence and positive action steps that can be taken to effect change.

Through the Student Voices Activist Institute, ICHV provides leadership skills and organizing training to students to help them become leaders in anti-violence efforts in their schools and communities. The 8-week long Activist Institute takes place in a classroom setting for 90 minutes a week. During this time lessons on gun violence, community, activism, messaging, and civic engagement are integrated into the classroom as students learn how to change the reality of gun violence, as well as how to take action on any issue impacting their community. Students then work together, under the guidance of ICHV staff, to develop a school-wide action campaign. The Activist Institute is tailored toward high

school and middle school aged youth. The program is aligned to the Common Core standards, Social and Emotional Learning standards, and meets the CPS requirements for service learning.

ICHV piloted the Student Voices Activist Institute at Reavis Elementary and Young Women's Leadership Charter School during the 2011- 2012 school year. Projects done by students during the first pilot year included an open dialogue session with State Senator Kwame Raoul, an educational presentation to 3rd -5th graders which focused on teaching these younger students about what to do if they saw a gun. The program at Reavis culminated in an action event involving parents that resulted in the creation of a "Peace Shield" at the front of the school facing a park across the street that had been the scene for several recent shooting incidents.

For the second year of our 2-year pilot we anticipate facilitating 8-12 Activist Institute Sessions in the 2012- 2013 school year. We currently have 5 sessions operating and have 2 additional sessions scheduled to begin in April. Two sessions are at Henderson Elementary in Englewood, two are in place at Dewey Elementary, also in Englewood, and another session is at Cameron Elementary. Several sessions are scheduled to begin at Myra Bradwell School in Chicago's South Shore in April. Additionally, the Program Manager is working with a select group of students representing a few different schools in the city on Saturday mornings out of the ICHV office.

So far this school year we have completed one session at White Career Academy in the West Pullman neighborhood. The students there decided to host an essay, poetry and art presentation as their campaign project. Students read their writings and spoke about their art works to an audience of their schoolmates, parents, teachers and community members. At the conclusion of the presentation, all White students were encouraged to sign a pledge of peace poster created by the Activist Institute group for display in the school. This program was very successful and we have received very positive feedback from the students, parents, teachers, principal and school counselor.

The Activist Institute employs principles of Positive Youth Development so as to recognize youth as resources and partners with the ability to act toward changing and improving their communities. Based on research presented by the Illinois Center for Violence prevention, ICHV utilizes this approach, which emphasizes building skills and social assets, in order to have a successful program that fosters violence prevention as well as builds life skills in participants.

Based on research into Positive Youth Development programing, as well as the successes of similar programs, we believe that the Student Voices Activist Institute approach to building a sense of empowerment among youth is viable. During this second year of our pilot we continue to refine our evaluation tools so as to best measure the impact this program has on youth and communities. We are working to evaluate the progress toward meeting our long-term outcome of empowering youth to prevent gun violence by conducting a series of pre and post interviews and surveys. We will begin each session with an entrance survey. Through surveys and interviews, we will determine each participant's understanding of the

issue of gun violence in their communities. At this time we will also assess each participant's communication, relationship, leadership, collaboration, critical thinking, decision-making, and initiative skills. Throughout the session, students are asked to make reflections in their workbooks, which will be reviewed by ICHV to look for information regarding participants' growth in core characteristics. At the end of each session, exit surveys and interviews will be performed, to assess each student's progress toward improving the core characteristics mentioned above. Additionally, we intend to work with a consultant, an expert in Positive Youth Development, to help us enhance these evaluation tools. We will also track the number of students in the program to determine how many youths are directly impacted by this project, as well as track the number of individuals reached by the campaigns implemented by the participants, to have a quantitative sense of the youths' influence on their communities.

Activist Institute Project Activities

The Activist Institute is administered by ICHV's Program Director, who oversees the Student Voices Program as a whole. The ICHV Program Manager is the primary staff person conducting the Activist Institute; she is the project facilitator and the point of contact between participating schools and ICHV. The Program Manager will devote the majority of her time to this project; she will be the person conducting all trainings and the primary project mentor for Activist Institute participants.

The Activist Institute is an 8-week program conducted in a classroom setting. Teachers work with ICHV staff to run the program in their class. Each 90-minute session is devoted to different aspects of activism training and violence prevention. During the 8 weeks students explore themes such as community, activism and messaging by asking essential questions such as:

- How can we positively and negatively impact our communities?
- What does it mean to be an activist?
- What efforts are needed to reduce the effects of gun violence?
- What roles do individuals play in bringing about positive community change?
- What further steps could we take to address the problem of gun violence in our communities?

Activist Institute participants will create and conduct an action campaign in their school. In order to expedite the process of creating a campaign event, ICHV provides teachers with 5 campaign options for their student group. Teachers may either select an option they feel is the best fit for their students, or opt to allow their students to select their project during the program. Those five options are:

- Outreach: Write, illustrate, and read children's books about the topic of gun violence to younger students
- Advocacy: Host a school-wide art and poetry event to share their thoughts about gun violence in creative ways

- Civic engagement: Write letters to legislators and community members urging action to address gun violence in the community
- Action research: Design and conduct surveys of other students in the school and present data to the school leaders
- Awareness: Organize and host a panel discussion or open forum to facilitate dialogue among community members and youth regarding gun violence

By providing students and teachers with campaign project options, we not only set up expectations at the onset of the program, but also help to focus the efforts of the youth in a way that makes creating their campaign in 8 weeks feasible. However, we are confident that providing these options to students does not detrimentally limit the importance of their commitment and leadership in this project. It is still essential that youth develop the necessary leadership, communication and collaboration skills to conduct these campaigns. And furthermore, there is so much potential for creative customization within each campaign option, we ensure that these events will be reflecting the voices of the youth in the Activist Institute program.

Revised Budget Narrative

Upon further examination, ICHV has been able to lower the funding request for the Student Voices Program for the next year. Through increased funding from other sources, such as the Brach Foundation, and decisions to scale back on certain areas of the program, ICHV is now requesting a grant of \$75,000 from the Cook County Justice Advisory Council.

Specific Changes to the program budget include:

1. Narrowing the scope of the Contest art framing project for the traveling display
2. Giving iPads as Contest prizes, and no longer offering the choice of a computer
3. Applying savings in the Houlsby Foundation budget from switching to iPads to covering Honorable Mention prizes and School Awards
4. Covering all office and copier costs with funds from the Joyce Foundation
5. Scaling back on expenses for the Program Kickoff event, and using additional funds from the increased Brach Foundation budget
6. Covering winner interview expenses in the revised Houlsby budget
7. Using increased funds from the Brach Foundation to cover website maintenance
8. Scaling back on the scope of the student articles project and potentially finding additional support in the Houlsby Foundation and/or Joyce Foundation budget.

With these changes to our budget projections, we are confident that we will be able to run the Student Voices Program next year successfully with a grant of \$75,000 from the Cook County Justice Advisory Council.

7.2.4 Qualifications of the Proposer

ICHV History

In 1973, four women, Lessie Davison, Patricia Koldyke, Florence McMillan and Susan Sullivan, appalled by the rising tide of handgun violence in Chicago began looking for a solution to the problem. The women formed a working group called the Committee for Handgun Control a 501 c4 civic organization. They pursued an innovative strategy by petitioning the Consumer Product Safety Commission to declare handgun ammunition a hazardous substance, therefore making it subject to federal health and safety regulations. The gun lobby's reaction was swift and powerful. They successfully lobbied Congress to exempt all guns and gun related products from the Commission's control. However, the Committee for Handgun Control attracted enormous media attention for its efforts and the gun violence prevention movement in Illinois was born.

In 1975, the Committee created the Committee for the Study of Handgun Misuse (CSHM) to foster and disseminate research on the subject. The CSHM published *Handgun Control: Issues and Alternatives*, the well-received handbook that exposed handgun myths perpetrated by the gun lobby.

In 1980, CSHM initiated the annual Abraham Lincoln Awards to honor public officials and citizen advocates who possessed the courage to take a strong stance against gun violence. The first annual Walk Against Gun Violence occurred in 1982 as an effort to educate people and encourage widespread advocacy efforts. In that same year CSHM provided testimony that resulted in Chicago's handgun registration.

As the need increased for gun violence prevention information and education, the CSHM expanded into a statewide organization and in 1984 was renamed the Illinois Council Against Handgun Violence.

In 1995 ICHV created the Student Voices Contest to provide an outlet for youth to express their thoughts and opinions on gun violence. For the past 18 years ICHV has been engaging youth in conversations about gun violence, as well as educating them on how to be engaged citizens that take a stand against violence in our communities.

As the nations oldest, largest and most active statewide organization dedicated to the reduction of death and injury caused by the easy accessibility to firearms in our society. ICHV is recognized as a model for other state-based gun violence prevention groups. ICHV works on a variety of fronts to educate, raise public awareness, and build coalitions that enact change in laws and behavior.

Guns kill nearly 1,000 Illinois residents and 30,000 individuals across America each year, and tens of thousands more are injured but survive, often with life-changing injuries. ICHV takes a proactive role in educating Illinois citizens about the negative impact gun violence has on communities across our state. We achieve our mission

through public education and awareness programs, and by acting as an information source to community groups, activists, policymakers, the media, and other concerned citizens and organizations.

Employees

ICHV currently has 4 full-time employees and one part time employee. The Executive Director, Program Director, Campaign Director and Program Manager are all employed on a full-time basis and work out of ICHV's Chicago office. The Outreach Coordinator works part time in Champaign Illinois.

References

Over the past 18 years of the Student Voices Program, ICHV has worked with some amazing educators to bring our program students. Below is a small list of educators who have used our program successfully with their students as well as one former student who is now engaged in youth development in the back of the Yards neighborhood.

- Maria Asvos, Taft Academic Center – Student Voices Contest, winner’s teacher
masvos@cps.edu 773.427.0194
- Delaney Susie, Scott Joplin Elementary – Student Voices Contest, winners’ teacher
ms.susie.art@gmail.com dgsusie@cps.edu 773.535.3425
- Marissa Alvarez, Citizen Schools – Student Voices Contest, winner 2005
marissalvrz@gmail.com 773.747.9477
- Yolanda Ware, Henderson School – Activist Institute teacher
ymware@cps.edu 773.535.7888
- Monica Pietruszka, White Elementary School – Activist Institute
mepietruszka@cps.edu 773.535.3974

- Please note that no dollar values are added to the references above because the programs did not cost them any money. All funding for the projects they participated in were covered by ICHV. For a detail list of costs see our Student Voices Program budget attached

7.2.5 Key Personnel

The primary staff positions working on the Student Voices Program are the Executive Director, Colleen Daley, the Program Director, Kate Williamson and the Program Manager, Delana Colvin.

Executive Director, Colleen Daley:

Colleen Daley joined ICHV in April of 2011. Colleen oversees all of the operations, programs, staff, and activities at ICHV. Colleen has nearly 15 years of experience in political strategy, public policy, legislative affairs, media relations and resource management among large-scale government and nonprofit organizations.

Having lost a childhood friend in a senseless shooting in Chicago's Lincoln Park neighborhood where she grew up, Colleen is honored to be a part of ICHV's legacy of fighting to save lives. Her life and too many others have been touched by gun violence. The experience taught her that when violence strikes, it doesn't choose a community, a race or a political party. It is a devastating issue that ultimately impacts all of us, and the only way we will defeat it is by working together. Colleen is helping ICHV build nontraditional alliances to support common sense violence prevention and make all communities safe all across our state.

Since joining the ICHV team Colleen has helped to successfully defeat numerous pieces of the NRA's pro-gun agenda in Springfield. She implemented management solutions and new efficiencies to stretch current budget dollars, but she has also spent considerable time building organizational capacity. Lastly, she continues to help grow a grassroots outreach campaign, including a field-based component and an aggressive social media launch, to strengthen and increase the ICHV volunteer base and awareness of the organization's mission and anti-violence message.

Prior to joining ICHV, Colleen served as the Director of Legislative Affairs to former State Treasurer Alexi Giannoulias. She graduated from Indiana University with a degree in Journalism and Political Science. Colleen was born and raised on the north side of Chicago.

Program Director, Kate Williamson:

Kate Williamson is in her 8th year of employment with the Illinois Council Against Handgun Violence. Her primary responsibility is overseeing the success of the Student Voices Program. Since joining ICHV, Kate has grown the program from a small essay, poetry and art contest, to a comprehensive violence prevention program, aimed at giving youth a voice, educating them on the dangers of guns and empowering them to be active in their communities. Under her supervision, Student Voices Program participation has grown over 400% in the past few years. Kate has furthermore been a volunteer and activist with ICHV since a very young age. Her elementary school was the scene of a terrible shooting back in 1988 when she was just 5 years old. Since then, she and her family became engaged with advocating for common sense gun laws and working for gun violence prevention.

Over the years Kate attended events with ICHV and even served as a judge in the Student Voices Contest for several years prior to working at ICHV.

Kate majored in Politics and International Relations at Scripps College in Claremont California, where she graduated with Departmental Honors. She supplemented her studies with community service, particularly as an intern with Planned Parenthood, where she taught medically accurate sex education classes to under-served youth in LAUSD. Kate has devoted much of herself to social justice and youth outreach and continues to do so as Program Director for ICHV.

Program Manager, Delana Colvin:

Delana Colvin joined the Illinois Council Against Handgun Violence in August of 2012 to manage the growing Student Voices Program. Delana has been heavily engaged in educational outreach with youth for years. Recently working for the Chicago Summer Business Institute with over 100 high school students, Delana taught and mentored youth on leadership in order to help students develop professional etiquette and communication skills appropriate for the work place. Previously, Delana was a classroom instructor and counselor in Winnetka, IL for over 4 years with T.W.I.G. Day Camp. She educated children ages 6-13 on racial and cultural differences and the value of teamwork and relationship building.

Currently, Delana is an active mentor, tutor and advisor for high school students in 9th through 12th grade involved in HighSight. This past summer she mentored a small group of junior's in a leadership program to help hone their communication and leadership skills. Throughout the academic school year Delana assists HighSight scholars with their homework and provides weekly advice and guidance about the college process to upperclassmen.

Delana earned her Bachelor's in Communication from DePauw University in Greencastle, IN. She is currently at DePaul University pursuing a Masters on their dual track in Organizational Communication and Training & Development. She is a charitable and philanthropic member of many professional organizations, including HighSight, the Greater Chicago Food Depository, Beverly Breast Cancer Walk and the Leukemia Cup Regatta. Issues of social justice in education are at the core of her values and have deeply influenced her work at ICHV as Program Manager.

The Executive Director spends approximately 10% of her time working on the Student Voices Program. The other 90% of her time is spent on organizational oversight, board relations, advocacy and fundraising work. The Program Director spends approximately 75% of her time working on the Student Voices Program. The other 25% of her time is spent on various coalition partner activities and fundraising. The Program Manager spends approximately 100% of her time working on the Student Voices Program. A very little of her time is spent on fundraising activities.

Colleen P. Daley

1635 W. Belmont #310, Chicago, Illinois 60657 • 773-425-8515 • codaley@aol.com

EXPERIENCE

Illinois Council Against Handgun Violence (ICHV)

Chicago, Illinois

Executive Director

April 2011 – present

- Has overall strategic and operational responsibility for ICHV staff, programs, expansion, and execution of its mission
- Actively engage and energize ICHV volunteers, board members, partnering organizations, and funders
- Develop, maintain, and support a Board of Directors: seek and build board involvement with strategic direction for events, programs, and outreach
- Lead, coach, develop, and retain ICHV's nonprofit staff
- Ensure effective systems are in place to track progress and regularly evaluate program components, so as to measure successes that can be effectively communicated to the board, funders and other constituents
- Expand revenue generating and fundraising activities to support existing program operations and expansion
- Deepen and refine all aspects of communications – from web presence to external relations with a goal of expanding ICHV's new media presence
- Represent ICHV at events and speaking engagements across Illinois
- Research and work on policy initiatives supporting common sense gun control measures
- Educate elected officials across Illinois about measures that ICHV supports

State Treasurer Alexi Giannoulias

Chicago, Illinois

Director of Legislative Affairs

February 2007 – January 2011

- Monitor the legislative process in both the House and the Senate that may impact the operations of the Treasurer's office
- Track all legislation (bills, amendments, conference committee reports, executive orders, etc) in both the House and the Senate that are pertinent to the Treasurer's office
- Advise the Treasurer and Chief of Staff on issues and information that impact the office that were obtained through various types of communication, committee hearings and research
- Lobby the General Assembly, the partisan staffs and other governmental entities to advance the Treasurer's legislative agenda and interests of the office
- Testify before the general assembly on the Treasurer's office legislative initiatives
- Write analyses of legislation
- Coordinate with office press staff
- Respond to legislative and programmatic inquiries regarding the Treasurer's office functions from not only the General Assembly, but other governmental bodies and private interest groups or citizens
- Research and develop policy initiatives for the Treasurer's office
- Work closely with policy staff on issues of import to the Treasurer's office
- Outreach to legislators including but not limited to; legislative initiatives, programs the office offers, and seminars/towns hall meetings in their district
- Respond to legislative inquiries from members and staff of the legislative branch of government and maintain a high level of familiarity with legislative staff personnel

Illinois for Health Care

Chicago, Illinois

Campaign Director

September 2005 – January 2007

- Direct all aspects of statewide campaign to achieve quality, affordable health care for all Illinois residents
- Develop plan to elect pro-health care candidates in targeted races by mobilizing voters on the issue of health care
- Lobby elected officials on health care legislation
- Secure support in priority areas of the state and develop a coalition of business, labor, and community organizations
- Manage field organizers in various parts of the state
- Build relationships with community organizations to secure their support for the campaign's priorities
- Set and oversee budget for campaign's activities
- Draft and review memoranda, press releases, op-eds, direct mail, and website content on health care
- Build health care voter database; prioritize, organize, and attend events to meet those goals

State of Illinois

Chicago, Illinois

Central Management Services - Strategic Sourcing Manager

April 2004 – May 2005

- Managed procurement of statewide services for all State agencies, boards and commissions under the jurisdiction of the Governor
- Established and implemented long-term sourcing policies for statewide service contracts
- Developed and implemented savings efficiency strategies related to cost and procedural improvements
- Responsible for contract negotiations with major vendors
- Oversaw periodic supplier reviews and enforced contract compliance
- Provided logistical and content support to interdepartmental proposal evaluation teams

State Representative John Fritchey

Chicago, Illinois

Chief of Staff

January 1997 – April 2004

- Oversaw logistic operations for legislative office, including policies, scheduling and external communications
- Responsible for all constituent service matters including coordination with State departments and agencies as well as with local, state and federal officials
- Drafted press releases, coordinated press conferences, and assisted with media relations
- Assisted in researching, drafting and passing legislative initiatives
- Instituted and planned annual events including town hall meetings and community outreach events
- Implemented Helping Hands Campaign to collect and distribute clothing and supplies to local charitable organizations
- Actively worked with neighborhood groups, chambers of commerce and local schools

Friends of John Fritchey

Chicago, Illinois

Treasurer

January 1997 – June 2009

- Planned and oversaw all events, including fundraisers, media events and parades
- Supervised volunteer recruitment and activities
- Responsible for all accounting and transactional aspects of campaign organization bank accounts
- Responsible for review and filing of required campaign finance disclosures for multiple accounts
- Design collateral materials for campaign

OTHER ACTIVITIES

- **Wolf PAC**, *Treasurer*, organization created to promote and support the candidacy of St. Ignatius College Prep alumni who run for public office
- **St. Ignatius College Prep**, *Alumni Representative*, Class of 1992, contribute content for Alumni Magazine
- **2010 Ride for AIDS**, *Participant*

EDUCATION

Indiana University

Bloomington, Indiana

Bachelor of Arts, Double Major: Journalism and Political Science, 1996

References Available Upon Request

Kate Amber Williamson

Kate.Amber.Williamson@gmail.com
(847) 387 - 7765

1733 W. Lawrence, 3E
Chicago, IL 60640

Experience

Program Director

Illinois Council Against Handgun Violence (ICHV)

10/2005 - present

Chicago, IL

• Oversee development of youth education and outreach programs in Illinois • Efforts resulted in a 400% increase in program participation • Secured funding to double the program's budget in one year and hire/manage additional staff • Manage department staff and interns • Community liaison and representative at partner coalitions • Manage membership communications and volunteer opportunities

Board Member

Community Shares of Illinois (CS-IL)

1/2008 - present

Chicago, IL

• Serve on the board for the organization, helping to drive the mission and success of CS-IL • Served on the Executive Search committee to evaluate the needs of CS-IL, interview and hire the current Executive Director

Associate Board Member

GiveForward.org

9/2009 - present

Chicago, IL

• Work with fellow Associate Board members to establish fundraising goals and meet them • Participate in fundraising efforts of GiveForward.org to ensure solvency of the organization

Middle School Outreach Program Intern, Clinic Advocate

Planned Parenthood Los Angeles (PPLA)

11/2002 - 5/2005

Los Angeles, CA

• Taught medically accurate sex education to classes of 20-30, 7th grade students in underserved Los Angeles communities • Facilitated programs to involve and educate clients and staff about current legislative issues regarding women's health • Promoted efforts to write letters, register voters and circulate petitions on varying issues from state budgeting to court appointments • Earned superior evaluations from program coordinators, educators and clients

Volunteer and Events Coordinator

Lee Goodman for Congress

2/2004 - 8/2004

Northbrook, IL

• Recruited volunteers and organized campaign events of U.S. Congressional campaign in Illinois' 10th district • Researched and compiled campaign events calendar • Organized neighborhood canvassing efforts • Promoted visibility at parades, forums and rallies • Served as a liaison to the local Democratic organization

Majority Council Intern

EMILY's List

5/2003 - 5/2004

Washington, D.C.

• Selected as one of seven interns to attend Majority Council Conference • Served as liaison with EMILY's List for my college • Assisted with EMILY's List events to recruit students to the EMILY's List Campaign Corps program

Dance Teacher/ Art Teacher/Camp Counselor

Kenilworth/Glencoe Park Districts

6/2001 - 8/2002

Kenilworth/Glencoe, IL

• Taught dance classes for cognitively and physically impaired children • Planned and taught art classes for 3rd through 6th grade students • Responsible for a group of 25 nine-year-old boys and 12 six-year-old girls

Education

Politics and International Relations major, Studio Art minor

8/2001 - 5/2005

Scripps College

Claremont, CA

- 3.4 Cum. GPA, Departmental Honors
- Irvine Grant Student Diversity Research Project Selection Committee
- Major concentration: American Politics, Policy and Justice • Minor concentration: Manipulations: Truth on the Body
- Created, organized and curated, Senior Minor Art Show • Secured funding for event and handled all related PR
- Served as senior class activities coordinator • Planned and hosted events to foster community within the class

DELANA COLVIN

14504 S. Dorchester Ave., Dolton, IL 60419 ■ (C): 773.440.0526 ■ delanacolvin@gmail.com

Possession of Working Vehicle & Willing to Travel

Highly efficient and results-oriented professional with broad management, educational, and activism background. Skilled in training and supervising staff. Able to juggle multiple priorities simultaneously while meeting critical deadlines and delivering quality results. Quick learner with strong communication and interpersonal skills, and the ability to collaborate with others to achieve common goals.

EDUCATION

Master of Arts in Organizational & Training and Development Communication

DePaul University - Chicago, IL (anticipated June 2013)

Cumulative GPA- 3.625

Bachelor of Arts in Communication

DePauw University - Greencastle, IN (May 2011)

CORE KNOWLEDGE AND STRENGTHS:

- Office Operations Management
- Meeting & Event Planning
- Staff Training & Supervision
- Relationship & Team Building
- Customer & Guest Services
- Conflict & Problem Solving

Technology snapshot: Proficient in Social Media, MS Office Suite, Visio, Money, and Vegas 6.0

EXPERIENCE

Program Manager

2012-present

Illinois Council Against Handgun Violence (ICHV)

Manage and thoroughly coordinate ICHV's Student Voices program. Seek out, establish and maintain effective communication with various organizations, schools, principals and teachers for potential partnerships and participants in all aspects of the program throughout Illinois.

- Serves as the primary classroom representative for Student Voices, bringing all aspects of the Student Voices Program to schools and students statewide
- Oversee the Student Voices Activist Institute to mentor youth leaders/students across Illinois as they plan and develop anti-violence campaigns
- Collaborate and build relationships with other organizations in Illinois to promote anti-violence and social justice
- Facilitate hands-on, interactive workshops utilizing small groups and team-building challenges for teachers, students and community groups in Illinois

General & Operations Executive Assistant Intern

2012

Chicago Summer Business Institute (CSBI)

Managed and oversaw all employee financial statements and documentations. Provided high-end event planning assistance and administrative support. Steered communication between various corporate companies, employees, and chief executives.

- Helped youth leaders develop professional etiquette and communication skills
- Analyzed and consolidated all confidential files and records through electronic databases
- Established a social media presence for the company to be promoted to a broader audience geared towards youth and professionals
- Shadowed program director in important meetings to gain knowledge about conflict resolution procedures

Marketing & Administrative Assistant

2011-2012

Kodukula & Associates Inc., Chicago, IL

Prepare and navigate through budget expenditure reports, financial statements, presentations, diagrams & charts, along with other documents. Prioritize and manage multiple projects simultaneously. Adhere to the highest levels of professionalism and confidentiality.

- Prepared effective marketing presentations and materials that resulted in new endorsements
- Developed systematic ways to analyze internal data
- Provided support in the development of distributed project management resources

Counselor & Mentor

2007-2011

T.W.I.G. Day Camp, Winnetka, IL

Taught and led writing workshops and managed production of the T.W.I.G newspaper. Educated children in racial and cultural differences and the value of teamwork and relationship development. Organized and planned day camp events. Identified and resolved daily conflict and issues amongst the campers.

- Proposed and implemented ideas, suggestions, and solutions that boosted the day camp's quality standards, activity levels, and reputation for outstanding service
- Lead mind stimulating exercises to educate campers on current issues including education, health, race, violence, and safety
- Developed and maintained strong relationships with stakeholders through cross collaboration partnerships
- Leveraged best practices with colleagues and managers
- Analyzed and utilized feedback from campers to understand their needs and areas of interests
- Veteran counselor tasked with training new counselors on standard policies and procedures

Union Board Executive Business Administrative Intern

2010-2011

DePauw University, Greencastle, IN

Provided comprehensive administrative support to executive Union Board by overseeing all board divisions and creating correspondence for the executive team. Managed and maintained multiple confidential files and records. Prepared and processed documents while operating financial budget expenditures.

- Liaised between the board and DePauw student body and served as representative for Board of Trustee meetings and luncheons
- Managed executive board positions and individual performance
- Analyzed and reviewed contracts, policies, and capital transactions for financial distributions to major companies
- Coordinated and executed shows, events, meetings and agendas

Teaching Assistant- Creating Connections Course

2011

DePauw University, Greencastle, IN

- Assisted professors in utilizing television to educate and inform students of the correlation between DePauw student body and the Greencastle community. Scheduled mock interviews to prepare and train students in effective interviewing strategies and techniques.

ACTIVITIES

HighSight Volunteer Mentor, Advisor and Tutor

2012

- Mentored students in the 2012 Summer Leadership Program to hone professional, communication, and leadership skills through role playing, interviewing, presentations, research, and the completion of a final project
- Deliver weekly advice and guidance to high school students about the college process to supply instructional development and inform them on different effective and ineffective approaches. Provide assistance with homework subjects in English, Speech, Basic Algebra, Spanish 1, Computer Literacy, History & Social Studies.

AWARDS

Gertrude and G.D. Crain Award Recipient (May 2011)

Ronald & Cynthia Brooks Holmberg Scholarship Recipient (May 2007-2011)

2013 ICHV Board of Directors and Staff List
Updated 1/14/2013

2013 Board Officers : Tim Scott, Chair Elizabeth Coolidge, Vice Chair Bill Marovitz, Treasurer Jackie Riley-Dunn, Secretary	2013 Executive Committee Members: Adrienne Archia, Elizabeth Coolidge, Bill Marovitz, Jackie Riley-Dunn , Tim Scott, Larry Suffredin, and Patrick Thompson
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Name	Work	Home
Adrienne Archia Since 2000 aarchia@brv-llc.com Adrienne.Archia@yahoo.com	Senior Vice President Blaylock Robert Van, LLC 180 North LaSalle Street, Suite 1825 Chicago, Illinois 60601 (312) 324-0770 Direct (312) 541-1743 Fax	1722 E. 55 th Street, #1 Chicago, IL 60615 Phone: 773-955-7130 Fax: 773-955-7113 Cell: 773-218-5900
Matt D. Basil Since 2007 mbasil@jenner.com aeb9900@comcast.net	Partner Jenner & Block LLP 353 N. Clark Street Chicago, IL 60654-3456 Phone: 312-840-8636 Fax: 312-840-8736	3418 North Leavitt Chicago, IL 60618 Phone: 773- 661-2776 Phone: 773-860-3425 Cell: 773-860-3425
Carole Brown Since 2000 carole.l.brown@barclays.com Asst: Nicole Gavrel Kotz Nicole.gavrelkotz@barcaps.com	Barclays Capital Managing Director 190 S. LaSalle Street, 27 th Floor Chicago, IL 60603 Phone: 312-609-8508 (Carole) Phone: 312-609-4041 (Nicole)	10 East Delaware, #11E Chicago, IL 60611 Phone: 312-440-8608
Alex Du Buclet Since 2008 adubuclet@exetergroup.net	Founder and Managing Principal The Exeter Group 750 North Orleans, Ste 100 Chicago, IL 60610 Phone: 312-475-2800 Fax: 773-301-0974	4936 S. Ellis Chicago, IL 60615 Phone: 773-373-3920
Jadine Chou Since 2013 jadinechou@yahoo.com	Chief Safety and Security Chicago Public Schools	2551 N. Southport Ave., #3 Chicago, Il 60614 Cell: 773-220-5798
Elizabeth Coolidge Since 1998 Ecoolidge@sbsco.com Asst: Susana Chaparro schaparro@sbsco.com	Managing Director Siebert Brandford Shank & Co.LLC 222 West Adams, Suite 520 Chicago, IL 60606-5314 Phone: 312-759-1044	6815 N. Wildwood Chicago, IL 60646 Phone: 773-775-3414 Fax: 773-467-1014

<p>John Corrigan Since 2004 john@johncorrigan.com</p>	<p>John C. Corrigan & Associates LLC 20 S. Clark Suite 2900 Chicago, IL 60603 Phone: 312-235-2800 Fax: 312-235-2750</p>	<p>1731 W. Belmont Ave. Chicago, IL 60657 Cell: 312-371-4482</p>
<p>Dr. Marie L. Crandall Since 2013 mcrandall@northwestern.edu</p>	<p>Northwestern Memorial Hospital Department of Surgery 676 N. St. Clair, #650 Chicago, IL 60611 Office: 312-695-4835 Fax: 312-695-3644</p>	<p>120 E. Cullerton, #501 Chicago, IL 60616</p>
<p>Deborah Crockett Since 2011 dcrockett@arielinvestments.com</p>	<p>Ariel Investments 200 E. Randolph, Suite 2900 Chicago, IL 60601 Office: 312-612-2651 Cell: 773-484-7188</p>	
<p>Leticia Peralta Davis Since 2001 ldavis417@gmail.com leticia@peraltagarcia.com</p>	<p>Peralta/Garcia Solutions 1000 W. Monroe #1W Chicago, IL 60607 Cell: 312-446-1420</p>	<p>4246 N. Wolcott Ave Chicago, IL 60613 Phone: 773-975-1275 Fax: 773-975-1274</p>
<p>Jackie Riley-Dunn Since 2005 Jackiedunn1@att.net Jackie-dunn@ilnd.uscourts.gov</p>	<p>U.S. District Court (Northern Illinois) 219 S. Dearborn St. Suite 2240 Chicago, IL 60604 Phone: 312-435-5859 Fax: 312-554-8546</p>	<p>9340 S. Pleasant Ave. Chicago, IL 60643 Phone: 773-779-1889 Cell: 773-844-4919</p>
<p>Mary Fox Since 1995 mfox60614@aol.com</p>		<p>422 Arlington Place Chicago, IL 60614 Phone: 773-528-3736</p>
<p>Dr. Willard Fry Since 1985 w-fry@northwestern.edu</p>		<p>1111 Sunset Road Winnetka, IL 60093 Phone: 847-446-1979 Fax: 847-784-8914 Cell: 847-977-9771</p>
<p>Chuck Garfien Since 2007 cgarfien@comcastsportsnet.com</p>	<p>Comcast Sportsnet 350 N. Orleans, Suite S1-100 Chicago, IL 60654 Phone: 312-222-6043</p>	<p>1425 West Barry Ave Chicago, IL 60657 Phone: 312-846-6563</p>
<p>Andrew Hochberg Since 2004 ahochberg@nextrealty.com Asst: Rebekah Carlson carlson@nextrealty.com</p>	<p>Managing Principal & Broker Next Property Management, Inc. 400 Skokie Boulevard, Ste 800 Northbrook, IL 60062 Phone: 847-881-2001</p>	<p>77 S. Deere Park Dr. Highland Park, IL 60035 Phone: 847-266-1002</p>

	Fax: 847-881-2061	
William A. Marovitz Since 2000 willythebull@mac.com	President The Marovitz Group One East Erie Chicago, IL 60611 Phone: 312-595-1400 Fax: 312-595-1961	One East Erie #570 Chicago, IL 60611 Phone: 773-935-5300 Fax: 773-935-5553 Cell: 312-550-5050
John Mitola Since 2000 john@quantumadvisorsllc.com john@juhlwind.com	President of Juhl Wind, Inc. 966 190 th Ave. Woodstock, MN 56186 Phone: 877-584-5946 Phone: 507-777-4310	1750 S. Union Ave. Chicago, IL 60616 Cell: 773-793-8520
Stephanie Neely Since 2005 Stephanie.neely@cityofchicago.org Asst: Jackie Faniel jacqueline.faniel@cityofchicago.org	Treasurer of the City of Chicago 121 N. LaSalle, Room 106 Chicago, IL 60602 Phone: 312-744-3356 Fax: 312-742-0981	
Brendan O'Connor Since 2008 brendan.oconnor@sbcglobal.net	Assistant Attorney 100 E. Erie Street Chicago, IL 60611 Phone: 312-751-6581	5250 N. Lincoln Ave. Unit #4B Chicago, IL 60625 Phone: 773-975-5470 Fax: 773-769-5470
Dr. Joseph O'Neil, M.D. Since 2004 joeoneil@iupui.edu	Div. of Developmental Pediatrics Riley's Children's Hospital 702 Barnhill Dr. #1601 Indianapolis, IN 46202 Phone: 317-274-4846 Fax: 317-278-0126	10726 Stratton Circle Carmel, IN 46032 Phone: 317-815-9176
Beverly W. Pacelli Since 2009 roughnuggets@aol.com		3246 N. Southport Chicago, IL 60657 Phone: 773-935-5425 Cell: 773-544-5055
Paula Riggins Since 2012 paulariggins@gmail.com priggins@sapient.com	Sapient Nitro Senior Manager, Marketing 30 W. Monroe, 12 th Floor Chicago, IL 60603 Phone: 312-458-1895	50 East 16th Street Unit 1401 Chicago, IL 60616 Cell: 312-315-0704

<p>Gerardo Reyes Since 2004 <u>GRLobb@sbcglobal.net</u></p>	<p>Law Offices of Gerardo Reyes 10 S. LaSalle St. #3712 Chicago, IL 60603 Phone: 312-924-9475 Fax: 312-924-9496</p>	<p>1542 W. Diversey Unit #1 Chicago, IL 60614 Phone: 773-327-4940</p>
<p>Emily J. Rupp Since 2009 <u>emily.rupp@edelman.com</u> <u>emily.rupp@yahoo.com</u> Asst: Dona Brown <u>Dona.Brown@edelman.com</u></p>	<p>U.S. Chief Financial Officer Corporate Finance Edelman 200 East Randolph Drive Chicago, IL 60601 Phone: 312-240-2898 Fax: 866-480-1347</p>	<p>161 W. Harrison #303 Chicago, IL 60605 Phone: 312-447-0209 Cell: 630-235-0248 Cell: 312-961-8329</p>
<p>John Schmidt Since 1999 <u>jschmidt@mayerbrown.com</u></p>	<p>Mayer Brown & Platt 190 S. LaSalle Street Chicago, IL 60603-3441 Phone: 312-701-8597 Fax: 312-701-7711</p>	<p>1350 N. State 3N Chicago, IL 60610 Phone: 312-787-0569 Fax: 312-429-5787</p>
<p>Tim Scott Since 1995 <u>tim.scott@tecmungo.com</u> <u>tdwajm@comcast.net</u></p>	<p>CFO Temp. Equip. Corp. 17725 Volbrecht Road Lansing, IL 60438 Phone: 708-418-7919 Fax: 866-881-8913</p>	<p>8824 Rayson Lane Tinley Park, IL 60477-8432 Phone: 708-429-5787</p>
<p>Scott Seder Since 2006 <u>SSeder@rmczlaw.com</u></p>	<p>Connelly Roberts & McGivney 55 W. Monroe Street Suite 1700 Chicago, IL 60603 Phone: 312 251-2258</p>	<p>1450 W. Cullom Chicago, IL 60618 Phone: 312-636-4639 Cell: 773-404-7131</p>
<p>Lawrence J. Suffredin, Jr. Since 2001 <u>lsuffredin@aol.com</u> Karen Chavers <u>kchavers@suffredin.org</u></p>	<p>Law Offices of L. J. Suffredin, Jr. 111 E. Wacker, Suite 2800 Chicago, IL 60601 Phone: 312-836-4120 Fax: 312-527-2012 P (847) 864-1209 (Karen)</p>	<p>2431 Pioneer Evanston, IL 60201 Phone: 847-491-0328 Fax: 847-491-0313</p>
<p>Patrick Thompson Since 1998 <u>pthompson@burkelaw.com</u> Asst: Shannon Lund <u>slund@burkelaw.com</u></p>	<p>Burke, Warren, MacKay & Serritella, P.C. 330 N. Wabash, 22nd Floor Chicago, IL 60611 Phone: 312-840-7039 Fax: 312-840-7900</p>	<p>3536 S. Lowe Chicago, IL 60609 Phone: 773-247-0044 Cell: 773-807-5652</p>

Bishop Larry Trotter Since 2001 <u>btrotter@shspirit.org</u> Asst: Simone Darnell <u>sdarnell@shspirit.org</u>	Sweet Holy Spirit Church 8621 S. South Chicago Ave. Chicago, IL 60617 Phone: (773) 721-6178 Fax: 773-233-9544	620 E. 42 nd St. Chicago, IL 60653
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ICHV Staff		
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Nicole Anderson Cobb Outreach Coordinator <u>nanderson-cobb@ichv.org</u>	ICHV Champaign Office 1717 W. Kirby, #386 Champaign, IL 61821	Cell: 217.550.9168
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Delana Colvin Program Manager <u>dcolvin@ichv.org</u>	ICHV Office 223 West Jackson Boulevard Suite 802 Chicago, IL 60606 Phone: 312-341-0939 Fax: 312-341-9770 Voice Mail Ext: 113	
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Colleen Daley Executive Director <u>cdaley@ichv.org</u>	ICHV Office 223 West Jackson Boulevard Suite 802 Chicago, IL 60606 Phone: 312-341-0939 Fax: 312-341-9770 Voice Mail Ext: 112	Cell: 773-425-8515
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Mark Walsh Campaign Director <u>mwalsh@ichv.org</u>	ICHV Office 223 West Jackson Boulevard Suite 802 Chicago, IL 60606 Phone: 312-341-0939 Fax: 312-341-9770 Voice Mail Ext: 114	2911 W. 57 th St. Chicago, IL 60629 Cell: 773-209-1002
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Kate Williamson Program Director <u>kwilliamson@ichv.org</u>	ICHV Office 223 West Jackson Boulevard Suite 802 Chicago, IL 60606 Phone: 312-341-0939 Fax: 312-341-9770 Voice Mail Ext: 116	Cell : 847-387-7765
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EXHIBIT 2

Schedule of Compensation

REVISED BUDGET DETAIL

Grant Proposal Amount Requested: \$_75,000_

The Proposer declares that it has carefully examined the Request for Proposal documents, the Proposal Forms, General and Special Conditions and Specifications identified as Document Number 13-53-090 for the Violence Prevention, Intervention And Reduction Grants, as prepared by Cook County and has become familiar with all of the conditions under which it must be carried out and understands that by submitting proposed pricing on these pages, Proposer waives all right to plead any misunderstanding regarding the same. Any category of expense not applicable to the budget may be deleted. Indirect costs are not allowable

Budget Detail

A. Personnel

List each position by title and name of employee, if available. Show the annual salary rate and the percentage of time to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization.

Name/Position	Computation	Cost
See Attached Budget		
SUB-TOTAL \$		94,500

B. Fringe Benefits

Fringe benefits should be based on actual known costs or an established formula. Fringe benefits are for the personnel listed in budget category (A) and only for the percentage of time devoted to the project. Fringe benefits on overtime hours are limited to FICA, Workman's Compensation, and Unemployment Compensation.

Name/Position	Computation	Cost
See Attached Budget		
SUB-TOTAL \$		13,000

TOTAL PERSONNEL AND FRINGE BENEFITS \$ 107,500

C. Travel

Itemize travel expenses of project personnel by purpose. Show the basis of computation (e.g., six people to 3-day training at \$X airfare, \$X lodging, \$X subsistence). In training projects, travel and meals for trainees should be listed separately. Show the number of trainees and the unit costs involved.

Identify the location of travel, if known. Travel for consultants will only be reimbursed for resources traveling from more than 50 miles outside of Cook County and shall be consistent with Cook County travel reimbursement policies. All travel shall be pre-approved by the Justice Advisory Council.

Purpose of Travel	Location	Item	Computation	Cost
See Attached Budget				
			TOTAL \$	14,200

D. Supplies

List items by type. Generally, supplies include any materials that are expendable or consumed during the course of the project.

Supply Items	Computation	Cost
See Attached Budget		
		TOTAL \$
		59,250

E. Other Costs

List items (e.g., rent, reproduction, telephone, janitorial or security services, and investigative or confidential funds) by major type and the basis of the computation. For example, provide the square footage and the cost per square foot for rent, or provide a monthly rental cost and how many months to rent.

Description	Computation	Cost
See Attached Budget		
TOTAL \$		76,500

Budget Summary- When you have completed the budget worksheet, transfer the totals for each category to the spaces below. Compute the total direct costs and the total project costs. Indicate the amount of Federal funds requested and the amount of non-Federal funds that will support the project.

	Budget Category	Amount
A	Personnel	\$94,500
B	Fringe Benefits	\$13,000
C	Travel	\$14,200
D	Supplies	\$59,250
E	Other Costs	\$76,500
	Grand Total	\$257,450

ICHV Student Voices Program annual budget		Student Voices Program by Project				Student Voices Funders						
Personnel		Contest	Art Display	Curriculum	Activist Institute	Cook County	Field Fdn.	Houlsby	Beider	Brach	Joyce	ILCHF
	FTE											
Program Director	0.75	\$15,000	\$5,000	\$5,000	\$12,500	\$15,000					\$22,500	
Program Manager	1	\$5,000	\$5,000	\$10,000	\$15,000	\$15,000						\$20,000
Executive Director	0.1	\$2,500	\$2,500	\$2,500	\$2,500	\$5,000					\$5,000	
Outreach Coordinator	0.2	\$1,500	\$1,000	\$1,500	\$1,000	\$1,500					\$5,000	
Campaign Director	0.1	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500					\$6,000	
Interns	0.5	\$500		\$250	\$250	\$1,000						
Total Personnel	1.9											
Fringe Benefits												
Benefits		\$3,000	\$2,000	\$4,000	\$4,000						\$13,000	
Total Fringe Benefits												
Travel												
Workshop Travel				\$3,000	\$3,000							
Program Meetings and Presentations conducted by ICHV		\$150	\$150	\$150	\$150	\$3,000						
Seminars, Workshops and Conferences attended by ICHV		\$150	\$150	\$200	\$400	\$600						
Resource Fairs and Community events		\$125		\$125	\$250	\$500						
Award Events Travel		\$3,000										
AI Staff Travel to Partner Schools		\$5,000			\$5,000	\$2,500						
AI Student Travel		\$1,200			\$1,200	\$1,200						
Total Travel												
Supplies												
Storage and Archival Equipment		\$700	\$300									
Technology and Communications Equipment		\$1,000		\$1,000	\$2,000	\$4,000				\$500		
Curriculum Materials(books, supplies, etc.)				\$1,500	1500	\$3,000						
Workshop and AI supplies for students				\$5,000	\$8,000	\$13,000						
General office supplies		\$500	\$500	\$500	\$500	\$2,000						
Postcards(design, print and mail)		\$500	\$300	\$400	400	\$1,600						
Contest Packets(design print and mail)		\$2,000				\$2,000						
Curriculum Packet(design, print and distribute)		\$3,000		\$3,000	\$3,000	\$3,000						
Teacher Survey(mail and fax)		\$100		\$50	\$50	\$200						
Bookmarks(design, print and distribute)		\$600	\$150	\$150	\$150	\$600						
Screening Judge packets(print and distribute)		\$800				\$800						
Blue Ribbon Packets(print and distribute)		\$400				\$400						
Winner Packets(design, print and distribute)		\$1,500				\$1,500						
Calendars(design, print and distribute)		\$525	\$325	\$325	\$325	\$1,500						
Banner		\$100	\$100	\$100	\$100	\$400				\$400		
Recruitment Packets and Applications						\$200						
Art Display (framing and display)			\$1,800			\$1,800						
Contest Prizes - Students		\$18,900				\$18,900						
Contest Prizes - Teachers		\$1,800				\$1,800						
Contest Prizes - Honorable Mentions		\$500				\$500						
Contest Awards - Schools		\$600				\$600						
Additional Incentives				\$350	\$600	\$950						

ICHV Budget and Expenses for 2013		
Expenses		
Payroll and Taxes		\$306,000
Health Insurance		\$25,000
Rent		\$54,000
Consulting		\$20,000
Expenses/Travel		\$15,000
Accountant		\$15,000
Website design		\$12,000
Phones		\$6,000
Copier/Fax		\$8,000
Insurance		\$7,000
Web Maintenance		\$2,500
Printing		\$6,000
Postage		\$3,000
Supplies		\$3,000
Retreat		\$2,500
Membership Database		\$2,000
Memberships		\$2,000
Advertising		\$1,500
Lobbyist Registration		\$1,000
Paylocity		\$750
Water		\$600
Total		\$492,850
Program Expenses		
Student Voices		\$25,000
Lincoln Event		\$15,000
Second City		\$3,000
Other Events		\$2,500
Total		\$45,500
Total		\$538,350

Contract No. 13-53-090C

EXHIBIT 3

Evidence of Insurance

ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YY)
6/24/2013

PRODUCER

INSURANCE SUPPORT SYSTEMS, INC.
333 North Michigan Ave, Ste 901
Chicago, IL 60601
(312) 831-4650

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

COMPANIES AFFORDING COVERAGE

- COMPANY A **FIRST NONPROFIT COMPANIES**
- COMPANY B
- COMPANY C
- COMPANY D

INSURED

ILLINOIS COUNCIL AGAINST HANDGUN VIOLENCE
223 WEST JACKSON BLVD. #1106
CHICAGO, IL 60604
(312) 341-0939

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

CO LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> OWNER'S & CONTRACTOR'S PROT	TMP1217437	07-29-12	07-29-13	GENERAL AGGREGATE \$3,000,000
					PRODUCTS - COMPROP AGG \$1,000,000
					PERSONAL & ADV INJURY \$1,000,000
					EACH OCCURRENCE \$1,000,000
					FIRE DAMAGE (Any one fire) \$ 100,000
					MED EXP (Any one person) \$ 5,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	TMP1217437	07-29-12	07-29-13	COMBINED SINGLE LIMIT \$1,000,000
					BODILY INJURY (Per person) \$
					BODILY INJURY (Per accident) \$
					PROPERTY DAMAGE \$
	GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$
					OTHER THAN AUTO ONLY \$
					EACH ACCIDENT \$
					AGGREGATE \$
	EXCESS LIABILITY <input type="checkbox"/> UMBRELLA FORM <input type="checkbox"/> OTHER THAN UMBRELLA FORM				EACH OCCURRENCE \$
					AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY THE PROPRIETOR/PARTNERS/EXECUTIVE OFFICERS ARE: <input type="checkbox"/> INCL <input type="checkbox"/> EXCL				WC STATUTORY LIMITS \$
					EL EACH ACCIDENT \$
					EL DISEASE - POLICY LIMIT \$
					EL DISEASE - EA EMPLOYEE \$
	OTHER				

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/SPECIAL ITEMS

IT IS HEREBY AGREED AND UNDERSTOOD THAT COOK COUNTY, ITS OFFICIALS AND EMPLOYEES IS AN ADDITIONAL INSURED AS THEIR INTEREST RELATES TO RFP NO. (13-53-090)

COOK COUNTY

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES.
AUTHORITY REPRESENTATIVE
[Signature]

APPENDIX II

Economic Disclosure Statement

**ECONOMIC DISCLOSURE STATEMENT
AND EXECUTION DOCUMENT
INDEX**

Section	Description	Pages
Instructions	Instructions for Completion of EDS	EDS i - ii
1	Certifications	EDS 1, 2
2	Economic and Other Disclosures, Affidavit of Child Support Obligations and Disclosure of Ownership Interest	EDS 3 – 9
3	Sole Proprietor Signature Page	EDS 10a/b/c
4	Partnership Signature Page	EDS 11/a/b/c
5	Limited Liability Corporation Signature Page	EDS 12a/b/c
6	Corporation Signature Page	EDS 13a/b/c
7	Cook County Signature Page	EDS 14

**INSTRUCTIONS FOR COMPLETION OF
ECONOMIC DISCLOSURE STATEMENT AND EXECUTION DOCUMENT**

This Economic Disclosure Statement and Execution Document ("EDS") is to be completed and executed by every Bidder on a County contract, every party responding to a Request for Proposals or Request for Qualifications ("Proposer"), and others as required by the Chief Procurement Officer. If the Undersigned is awarded a contract pursuant to the procurement process for which this EDS was submitted (the "Contract"), this Economic Disclosure Statement and Execution Document shall stand as the Undersigned's execution of the Contract.

Definitions. Capitalized terms used in this EDS and not otherwise defined herein shall have the meanings given to such terms in the Instructions to Bidders, General Conditions, Request for Proposals, Request for Qualifications, or other documents, as applicable.

"Affiliated Entity" means a person or entity that, directly or indirectly: controls the Bidder, is controlled by the Bidder, or is, with the Bidder, under common control of another person or entity. Indicia of control include, without limitation, interlocking management or ownership; identity of interests among family members; shared facilities and equipment; common use of employees; and organization of a business entity following the ineligibility of a business entity to do business with the County under the standards set forth in the Certifications included in this EDS, using substantially the same management, ownership or principals as the ineligible entity.

"Bidder," "Proposer," "Undersigned," or "Applicant," is the person or entity executing this EDS. Upon award and execution of a Contract by the County, the Bidder, Proposer, Undersigned or Applicant, as the case may be, shall become the Contractor or Contracting Party.

"Proposal," for purposes of this EDS, is the Undersigned's complete response to an RFP/RFQ, or if no RFQ/RFP was issued by the County, the "Proposal" is such other proposal, quote or offer submitted by the Undersigned, and in any event a "Proposal" includes this EDS.

"Code" means the Code of Ordinances, Cook County, Illinois available through the Cook County Clerk's Office website (<http://www.cookctyclerk.com/sub/ordinances.asp>). This page can also be accessed by going to www.cookctyclerk.com, clicking on the tab labeled "County Board Proceedings," and then clicking on the link to "Cook County Ordinances."

"Contractor" or "Contracting Party" means the Bidder, Proposer or Applicant with whom the County has entered into a Contract.

"EDS" means this complete Economic Disclosure Statement and Execution Document, including all sections listed in the Index and any attachments.

"Lobby" or "lobbying" means to, for compensation, attempt to influence a County official or County employee with respect to any County matter.

"Lobbyist" means any person or entity who lobbies.

"Prohibited Acts" means any of the actions or occurrences which form the basis for disqualification under the Code, or under the Certifications hereinafter set forth.

Section 1: Certifications. Section 1 sets forth certifications that are required for contracting parties under the Code. Execution of this EDS constitutes a warranty that all the statements and certifications contained, and all the facts stated, in the Certifications are true, correct and complete as of the date of execution.

Section 2: Economic and Other Disclosures Statement. Section 2 is the County's required Economic and Other Disclosures Statement form. Execution of this EDS constitutes a warranty that all the information provided in the EDS is true, correct and complete as of the date of execution, and binds the Undersigned to the warranties, representations, agreements and acknowledgements contained therein.

Sections 3, 4, 5, 6: Execution Forms. The Bidder executes this EDS, and the Contract, by completing and signing three copies of the appropriate Signature Page. Section 3 is the form for a sole proprietor; Section 4 is the form for a partnership or joint venture; Section 5 is the form for a Limited Liability Corporation, and Section 6 is the form for a Corporation. Proper execution requires **THREE ORIGINALS**; therefore, the appropriate Signature Page must be filled in, three copies made, and all three copies must be properly signed, notarized and submitted. The forms may be printed and completed by typing or hand writing the information required.

**INSTRUCTIONS FOR COMPLETION OF
ECONOMIC DISCLOSURE STATEMENT AND EXECUTION DOCUMENT**

Required Updates. The information provided in this EDS will be kept current. In the event of any change in any information provided, including but not limited to any change which would render inaccurate or incomplete any certification or statement made in this EDS, the Undersigned will supplement this EDS up to the time the County takes action, by filing an amended EDS or such other documentation as is requested.

Additional Information. The County's Governmental Ethics and Campaign Financing Ordinances, impose certain duties and obligations on persons or entities seeking County contracts, work, business, or transactions. For further information please contact the Director of Ethics at (312) 603-4304 (69 W. Washington St. Suite 3040, Chicago, IL 60602) or visit our web-site at www.cookcountygov.com and go to the Ethics Department link. The Bidder must comply fully with the applicable ordinances.

CERTIFICATIONS (SECTION 1)

THE FOLLOWING CERTIFICATIONS ARE MADE PURSUANT TO STATE LAW AND THE CODE. THE UNDERSIGNED IS CAUTIONED TO CAREFULLY READ THESE CERTIFICATIONS PRIOR TO SIGNING THE SIGNATURE PAGE. SIGNING THE SIGNATURE PAGE SHALL CONSTITUTE A WARRANTY BY THE UNDERSIGNED THAT ALL THE STATEMENTS, CERTIFICATIONS AND INFORMATION SET FORTH WITHIN THESE CERTIFICATIONS ARE TRUE, COMPLETE AND CORRECT AS OF THE DATE THE SIGNATURE PAGE IS SIGNED. THE UNDERSIGNED IS NOTIFIED THAT IF THE COUNTY LEARNS THAT ANY OF THE FOLLOWING CERTIFICATIONS WERE FALSELY MADE, THAT ANY CONTRACT ENTERED INTO WITH THE UNDERSIGNED SHALL BE SUBJECT TO TERMINATION.

A. PERSONS AND ENTITIES SUBJECT TO DISQUALIFICATION

No person or business entity shall be awarded a contract or sub-contract, for a period of five (5) years from the date of conviction or entry of a plea or admission of guilt, civil or criminal, if that person or business entity:

- 1) Has been convicted of an act committed, within the State of Illinois, of bribery or attempting to bribe an officer or employee of a unit of state, federal or local government or school district in the State of Illinois in that officer's or employee's official capacity;
- 2) Has been convicted by federal, state or local government of an act of bid-rigging or attempting to rig bids as defined in the Sherman Anti-Trust Act and Clayton Act. Act. 15 U.S.C. Section 1 *et seq.*;
- 3) Has been convicted of bid-rigging or attempting to rig bids under the laws of federal, state or local government;
- 4) Has been convicted of an act committed, within the State, of price-fixing or attempting to fix prices as defined by the Sherman Anti-Trust Act and the Clayton Act. 15 U.S.C. Section 1, *et seq.*;
- 5) Has been convicted of price-fixing or attempting to fix prices under the laws the State;
- 6) Has been convicted of defrauding or attempting to defraud any unit of state or local government or school district within the State of Illinois;
- 7) Has made an admission of guilt of such conduct as set forth in subsections (1) through (6) above which admission is a matter of record, whether or not such person or business entity was subject to prosecution for the offense or offenses admitted to; or
- 8) Has entered a plea of *nolo contendere* to charge of bribery, price-fixing, bid-rigging, or fraud, as set forth in sub-paragraphs (1) through (6) above.

In the case of bribery or attempting to bribe, a business entity may not be awarded a contract if an official, agent or employee of such business entity committed the Prohibited Act on behalf of the business entity and pursuant to the direction or authorization of an officer, director or other responsible official of the business entity, and such Prohibited Act occurred within three years prior to the award of the contract. In addition, a business entity shall be disqualified if an owner, partner or shareholder controlling, directly or indirectly, 20 % or more of the business entity, or an officer of the business entity has performed any Prohibited Act within five years prior to the award of the Contract.

THE UNDERSIGNED HEREBY CERTIFIES THAT: The Undersigned has read the provisions of Section A, Persons and Entities Subject to Disqualification, that the Undersigned has not committed any Prohibited Act set forth in Section A, and that award of the Contract to the Undersigned would not violate the provisions of such Section or of the Code.

B. BID-RIGGING OR BID ROTATING

THE UNDERSIGNED HEREBY CERTIFIES THAT: In accordance with 720 ILCS 5/33 E-11, neither the Undersigned nor any Affiliated Entity is barred from award of this Contract as a result of a conviction for the violation of State laws prohibiting bid-rigging or bid rotating.

C. DRUG FREE WORKPLACE ACT

THE UNDERSIGNED HEREBY CERTIFIES THAT: The Undersigned will provide a drug free workplace, as required by Public Act 86-1459 (30 ILCS 580/2-11).

D. DELINQUENCY IN PAYMENT OF TAXES

THE UNDERSIGNED HEREBY CERTIFIES THAT: *The Undersigned is not an owner or a party responsible for the payment of any tax or fee administered by Cook County, by a local municipality, or by the Illinois Department of Revenue, which such tax or fee is delinquent, such as bar award of a contract or subcontract pursuant to the Code, Chapter 34, Section 34-129.*

E. HUMAN RIGHTS ORDINANCE

No person who is a party to a contract with Cook County ("County") shall engage in unlawful discrimination or sexual harassment against any individual in the terms or conditions of employment, credit, public accommodations, housing, or provision of County facilities, services or programs (Code Chapter 42, Section 42-30 *et seq.*).

F. ILLINOIS HUMAN RIGHTS ACT

THE UNDERSIGNED HEREBY CERTIFIES THAT: *It is in compliance with the the Illinois Human Rights Act (775 ILCS 5/2-105), and agrees to abide by the requirements of the Act as part of its contractual obligations.*

G. MACBRIDE PRINCIPLES, CODE CHAPTER 34, SECTION 34-132

If the primary contractor currently conducts business operations in Northern Ireland, or will conduct business during the projected duration of a County contract, the primary contractor shall make all reasonable and good faith efforts to conduct any such business operations in Northern Ireland in accordance with the MacBride Principles for Northern Ireland as defined in Illinois Public Act 85-1390.

H. LIVING WAGE ORDINANCE PREFERENCE (COOK COUNTY CODE, CHAPTER 34, SECTION 34-127;

The Code requires that a living wage must be paid to individuals employed by a Contractor which has a County Contract and by all subcontractors of such Contractor under a County Contract, throughout the duration of such County Contract. The amount of such living wage is determined from time to time by, and is available from, the Chief Financial Officer of the County.

For purposes of this EDS Section 4, H, "Contract" means any written agreement whereby the County is committed to or does expend funds in connection with the agreement or subcontract thereof. The term "Contract" as used in this EDS, Section 4, I, specifically excludes contracts with the following:

- 1) Not-For Profit Organizations (defined as a corporation having tax exempt status under Section 501(C)(3) of the United State Internal Revenue Code and recognized under the Illinois State not-for -profit law);
- 2) Community Development Block Grants;
- 3) Cook County Works Department;
- 4) Sheriff's Work Alternative Program; and
- 5) Department of Correction inmates.

REQUIRED DISCLOSURES (SECTION 2)

1. DISCLOSURE OF LOBBYIST CONTACTS

List all persons or entities that have made lobbying contacts on your behalf with respect to this contract:

Name

Address

n/a

2. LOCAL BUSINESS PREFERENCE DISCLOSURE; CODE, CHAPTER 34, SECTION 34-151(p);

"Local Business" shall mean a person authorized to transact business in this State and having a bona fide establishment for transacting business located within Cook County at which it was actually transacting business on the date when any competitive solicitation for a public contract is first advertised or announced and further which employs the majority of its regular, full time work force within Cook County, including a foreign corporation duly authorized to transact business in this State and which has a bona fide establishment for transacting business located within Cook County at which it was actually transacting business on the date when any competitive solicitation for a public contract is first advertised or announced and further which employs the majority of its regular, full time work force within Cook County.

a) Is Bidder a "Local Business" as defined above?

Yes: X No: _____

b) If yes, list business addresses within Cook County:

223 W. Jackson, Suite 802

Chicago, Illinois 60606

c) Does Bidder employ the majority of its regular full-time workforce within Cook County?

Yes: X No: _____

3. THE CHILD SUPPORT ENFORCEMENT ORDINANCE (PREFERENCE (CODE, CHAPTER 34, SECTION 34-366))

Every Applicant for a County Privilege shall be in full compliance with any child support order before such Applicant is entitled to receive or renew a County Privilege. When delinquent child support exists, the County shall not issue or renew any County Privilege, and may revoke any County Privilege.

All Applicants are required to review the Cook County Affidavit of Child Support Obligations attached to this EDS (EDS-8) and complete the following, based upon the definitions and other information included in such Affidavit.

4. REAL ESTATE OWNERSHIP DISCLOSURES.

The Undersigned must indicate by checking the appropriate provision below and providing all required information that either:

- a) The following is a complete list of all real estate owned by the Undersigned in Cook County:

PERMANENT INDEX NUMBER(S): n/a

(ATTACH SHEET IF NECESSARY TO LIST ADDITIONAL INDEX NUMBERS)

OR:

- b) The Undersigned owns no real estate in Cook County.

5. EXCEPTIONS TO CERTIFICATIONS OR DISCLOSURES.

If the Undersigned is unable to certify to any of the Certifications or any other statements contained in this EDS and not explained elsewhere in this EDS, the Undersigned must explain below:

 n/a

If the letters, "NA", the word "None" or "No Response" appears above, or if the space is left blank, it will be conclusively presumed that the Undersigned certified to all Certifications and other statements contained in this EDS.

COOK COUNTY DISCLOSURE OF OWNERSHIP INTEREST STATEMENT

The Cook County Code of Ordinances (§2-610 *et seq.*) requires that any Applicant for any County Action must disclose information concerning ownership interests in the Applicant. This Disclosure of Ownership Interest Statement must be completed with all information current as of the date this Statement is signed. Furthermore, this Statement must be kept current, by filing an amended Statement, until such time as the County Board or County Agency shall take action on the application. The information contained in this Statement will be maintained in a database and made available for public viewing.

If you are asked to list names, but there are no applicable names to list, you must state NONE. An incomplete Statement will be returned and any action regarding this contract will be delayed. A failure to fully comply with the ordinance may result in the action taken by the County Board or County Agency being voided.

"Applicant" means any Entity or person making an application to the County for any County Action.

"County Action" means any action by a County Agency, a County Department, or the County Board regarding an ordinance or ordinance amendment, a County Board approval, or other County agency approval, with respect to contracts, leases, or sale or purchase of real estate.

"Entity" or "Legal Entity" means a sole proprietorship, corporation, partnership, association, business trust, estate, two or more persons having a joint or common interest, trustee of a land trust, other commercial or legal entity or any beneficiary or beneficiaries thereof.

This Disclosure of Ownership Interest Statement must be submitted by :

1. An Applicant for County Action and
2. An individual or Legal Entity that holds stock or a beneficial interest in the Applicant and is listed on the Applicant's Statement (a "Holder") must file a Statement and complete #1 only under **Ownership Interest Declaration**.

Please print or type responses clearly and legibly. Add additional pages if needed, being careful to identify each portion of the form to which each additional page refers.

This Statement is being made by the Applicant or Stock/Beneficial Interest Holder

This Statement is an: Original Statement or Amended Statement

Identifying Information:

Name Illinois Council Against Handgun Violence D/B/A: _____ EIN NO.: 23-7443033

Street Address: 223 W. JACKSON, Suite 802

City: Chicago State: Illinois Zip Code: 60606

Phone No.: 312.341.0934

Form of Legal Entity:

Sole Proprietor Partnership Corporation Trustee of Land Trust

Business Trust Estate Association Joint Venture

Other (describe) not for profit 501-C3

Ownership Interest Declaration:

1. List the name(s), address, and percent ownership of each individual and each Entity having a legal or beneficial interest (including ownership) of more than five percent (5%) in the Applicant/Holder.

Name	Address	Percentage Interest in Applicant/Holder
n/a		

2. If the interest of any individual or any Entity listed in (1) above is held as an agent or agents, or a nominee or nominees, list the name and address of the principal on whose behalf the interest is held.

Name of Agent/Nominee	Name of Principal	Principal's Address
n/a		

3. Is the Applicant constructively controlled by another person or Legal Entity? [] Yes [] No
If yes, state the name, address and percentage of beneficial interest of such person or legal entity, and the relationship under which such control is being or may be exercised.

Name	Address	Percentage of Beneficial Interest	Relationship

Declaration (check the applicable box):

I state under oath that the Applicant has withheld no disclosure as to ownership interest in the Applicant nor reserved any information, data or plan as to the intended use or purpose for which the Applicant seeks County Board or other County Agency action.

I state under oath that the Holder has withheld no disclosure as to ownership interest nor reserved any information required to be disclosed.

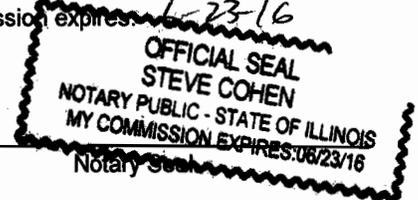
Colleen Daley
Name of Authorized Applicant/Holder Representative (please print or type)
Colleen Daley
Signature
cdaley@ichv.org
E-mail address

Executive Director
Title
3/18/13
Date
312.341.0939
Phone Number

Subscribed to and sworn before me this 18th day of March 2013

X Steve Cohen
Notary Public Signature

My commission expires 6-23-16





COOK COUNTY BOARD OF ETHICS

69 W. WASHINGTON STREET, SUITE 3040
CHICAGO, ILLINOIS 60602
312/603-4304
312/603-9988 FAX 312/603-1011 TT/TDD

FAMILIAL RELATIONSHIP DISCLOSURE PROVISION:

Section 2-582 of the Cook County Ethics Ordinance requires any person or persons doing business with Cook County, upon execution of a contract with Cook County, to disclose to the Cook County Board of Ethics the existence of familial relationships they may have with all persons holding elective office in the State of Illinois, the County of Cook, or in any municipality within the County of Cook.

The disclosure required by this section shall be filed by January 1 of each calendar year or within thirty (30) days of the execution of any contract or lease. Any person filing a late disclosure statement after January 31 shall be assessed a late filing fee of \$100.00 per day that the disclosure is late. Any person found guilty of violating any provision of this section or knowingly filing a false, misleading, or incomplete disclosure to the Cook County Board of Ethics shall be prohibited, for a period of three (3) years, from engaging, directly or indirectly, in any business with Cook County. *Note:* Please see Chapter 2 Administration, Article VII Ethics, Section 2-582 of the Cook County Code to view the full provisions of this section.

If you have questions concerning this disclosure requirement, please call the Cook County Board of Ethics at (312) 603-4304. *Note:* A current list of contractors doing business with Cook County is available via the Cook County Board of Ethics' website at: http://www.cookcountygov.com/taxonomy/ethics/Listings/cc_ethics_VendorList_.pdf

DEFINITIONS:

"*Calendar year*" means January 1 to December 31 of each year.

"*Doing business*" for this Ordinance provision means any one or any combination of leases, contracts, or purchases to or with Cook County or any Cook County agency in excess of \$25,000 in any calendar year.

"*Familial relationship*" means a person who is related to an official or employee as spouse or any of the following, whether by blood, marriage or adoption:

- | | | |
|-----------|-------------------|----------------|
| ▪ Parent | ▪ Grandparent | ▪ Stepfather |
| ▪ Child | ▪ Grandchild | ▪ Stepmother |
| ▪ Brother | ▪ Father-in-law | ▪ Stepson |
| ▪ Sister | ▪ Mother-in-law | ▪ Stepdaughter |
| ▪ Aunt | ▪ Son-in-law | ▪ Stepbrother |
| ▪ Uncle | ▪ Daughter-in-law | ▪ Stepsister |
| ▪ Niece | ▪ Brother-in-law | ▪ Half-brother |
| ▪ Nephew | ▪ Sister-in-law | ▪ Half-sister |

"*Person*" means any individual, entity, corporation, partnership, firm, association, union, trust, estate, as well as any parent or subsidiary of any of the foregoing, and whether or not operated for profit.

SWORN FAMILIAL RELATIONSHIP DISCLOSURE FORM

Pursuant to Section 2-582 of the Cook County Ethics Ordinance, any *person* doing business** with Cook County must disclose, to the Cook County Board of Ethics, the existence of *familial relationships** to any person holding elective office in the State of Illinois, Cook County, or in any municipality within Cook County. Please print your responses.

Name of Owner/Employee: Colleen Daley Title: Executive Director

Business Entity Name: Illinois Council Against Phone: 312.341.0939

Business Entity Address: Handgun Violence
223 W. JACKSON, Suite 802 Chicago, IL 60606

_____ The following familial relationship exists between the owner or any employee of the business entity contracted to do business with Cook County *and* any person holding elective office in the State of Illinois, Cook County, or in any municipality within Cook County.

Owner/Employee Name:	Related to:	Relationship:
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____

If more space is needed, attach an additional sheet following the above format.

There is *no* familial relationship that exists between the owner or any employee of the business entity contracted to do business with Cook County and any person holding elective office in the State of Illinois, Cook County, or in any municipality within Cook County.

To the best of my knowledge and belief, the information provided above is true and complete.

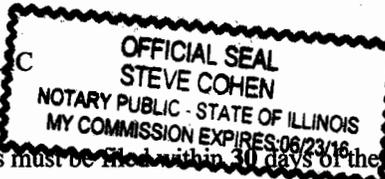
Colleen Daley _____
Owner/Employee's Signature Date 3/18/13

Subscribe and sworn before me this 18th Day of March, 2013

a Notary Public in and for Cook County

[Signature]
(Signature)

NOTARY PUBLIC SEAL



My Commission expires 6-23-16

Completed forms must be filed within 30 days of the execution of any contract or lease with Cook County and should be mailed to:

**Cook County Board of Ethics
69 West Washington Street,
Suite 3040
Chicago, Illinois 60602**

SIGNATURE BY A SOLE PROPRIETOR
(SECTION 3)

The Undersigned hereby certifies and warrants: that all of the statements, certifications and representations set forth in this EDS are true, complete and correct; that the Undersigned is in full compliance and will continue to be in compliance throughout the term of the Contract or County Privilege issued to the Undersigned with all the policies and requirements set forth in this EDS; and that all facts and information provided by the Undersigned in this EDS are true, complete and correct. The Undersigned agrees to inform the Chief Procurement Officer in writing if any of such statements, certifications, representations, facts or information becomes or is found to be untrue, incomplete or incorrect during the term of the Contract or County Privilege.

BUSINESS NAME: _____

BUSINESS ADDRESS: _____

BUSINESS TELEPHONE: _____ FAX NUMBER: _____

FEIN/SSN: _____

COOK COUNTY BUSINESS REGISTRATION NUMBER: _____

SOLE PROPRIETOR'S SIGNATURE: _____

PRINT NAME: _____

DATE: _____

Subscribed to and sworn before me this

_____ day of _____, 20__.

My commission expires:

X _____
Notary Public Signature

Notary Seal

SIGNATURE BY A PARTNERSHIP (AND/OR A JOINT VENTURE)

(SECTION 4)

The Undersigned hereby certifies and warrants: that all of the statements, certifications, and representations set forth in this EDS are true, complete and correct; that the Undersigned is in full compliance and will continue to be in compliance throughout the term of the Contract or County Privilege issued to the Undersigned with all the policies and requirements set forth in this EDS; and that all of the facts and information provided by the Undersigned in this EDS are true, complete and correct. The Undersigned agrees to inform the Chief Procurement Officer in writing if any of such statements, certifications, representations, facts or information becomes or is found to be untrue, incomplete or incorrect during the term of the Contract or County Privilege.

BUSINESS NAME: _____

BUSINESS ADDRESS: _____

BUSINESS TELEPHONE: _____ FAX NUMBER: _____

CONTACT PERSON: _____ FEIN/SSN: _____

*COOK COUNTY BUSINESS REGISTRATION NUMBER: _____

SIGNATURE OF PARTNER AUTHORIZED TO EXECUTE CONTRACTS ON BEHALF OF PARTNERSHIP:

*BY: _____

Date: _____

Subscribed to and sworn before me this

_____ day of _____, 20__.

My commission expires:

X _____
Notary Public Signature

Notary Seal

* **Attach hereto a partnership resolution or other document authorizing the individual signing this Signature Page to so sign on behalf of the Partnership.**

SIGNATURE BY A LIMITED LIABILITY CORPORATION
(SECTION 5)

The Undersigned hereby certifies and warrants: that all of the statements, certifications, and representations set forth in this EDS are true, complete and correct; that the Undersigned is in full compliance and will continue to be in compliance throughout the term of the Contract or County Privilege issued to the Undersigned with all the policies and requirements set forth in this EDS; and that all of the facts and information provided by the Undersigned in this EDS are true, complete and correct. The Undersigned agrees to inform the Procurement Director in writing if any of such statements, certifications, representations, facts or information becomes or is found to be untrue, incomplete or incorrect during the term of the Contract or County Privilege.

BUSINESS NAME: _____

BUSINESS ADDRESS: _____

BUSINESS TELEPHONE: _____ FAX NUMBER: _____

CONTACT PERSON: _____

FEIN: _____ * CORPORATE FILE NUMBER: _____

MANAGING MEMBER: _____ MANAGING MEMBER: _____

**SIGNATURE OF MANAGER: _____

ATTEST: _____

Subscribed and sworn to before me this

_____ day of _____, 20_____

X _____
Notary Public Signature

Notary Seal

* **If the LLC is not registered in the State of Illinois, a copy of a current Certificate of Good Standing from the state of incorporation must be submitted with this Signature Page.**

** **Attach either a certified copy of the by-laws, articles, resolution or other authorization demonstrating such persons to sign the Signature Page on behalf of the LLC.**

**SIGNATURE BY A CORPORATION
(SECTION 6)**

The Undersigned hereby certifies and warrants: that all of the statements, certifications, and representations set forth in this EDS are true, complete and correct; that the Undersigned is in full compliance and will continue to be in compliance throughout the term of the Contract or County Privilege issued to the Undersigned with all the policies and requirements set forth in this EDS; and that all of the facts and information provided by the Undersigned in this EDS are true, complete and correct. The Undersigned agrees to inform the Chief Procurement Officer in writing if any of such statements, certifications, representations, facts or information becomes or is found to be untrue, incomplete or incorrect during the term of the Contract or County Privilege.

BUSINESS NAME: Illinois Council Against Handgun Violence

BUSINESS ADDRESS: 223 W. Jackson, Suite 802
Chicago, IL 60604

BUSINESS TELEPHONE: 312.341.0939 FAX NUMBER: 312.341.9770

CONTACT PERSON: Colleen Daley

FEIN: 23-7443033 *IL CORPORATE FILE NUMBER: 01007971

LIST THE FOLLOWING CORPORATE OFFICERS:

PRESIDENT: Tim Scott VICE PRESIDENT: Elizabeth Coolidge

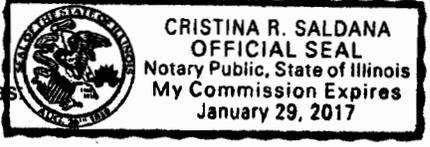
SECRETARY: Jackie Riley-Dunn TREASURER: William Marnitz

**SIGNATURE OF PRESIDENT: Tim Scott

ATTEST: [Signature] (CORPORATE SECRETARY)

Subscribed and sworn to before me this
27th day of June, 2013.

X [Signature]
Notary Public Signature

My commission expires Jan 29, 2017

Notary Seal

- * If the corporation is not registered in the State of Illinois, a copy of the Certificate of Good Standing from the state of incorporation must be submitted with this Signature Page.
- ** In the event that this Signature Page is signed by any persons than the President and Secretary, attach either a certified copy of the corporate by-laws, resolution or other authorization by the corporation, authorizing such persons to sign the Signature Page on behalf of the corporation.

COOK COUNTY SIGNATURE PAGE
(SECTION 7)

ON BEHALF OF THE COUNTY OF COOK, A BODY POLITIC AND CORPORATE OF THE STATE OF ILLINOIS, THIS CONTRACT IS HEREBY EXECUTED BY:



COOK COUNTY CHIEF PROCUREMENT OFFICER

DATED AT CHICAGO, ILLINOIS THIS 18 DAY OF July, 2013

IN THE CASE OF A BID PROPOSAL, THE COUNTY HEREBY ACCEPTS:

THE FOREGOING BID/PROPOSAL AS IDENTIFIED IN THE CONTRACT DOCUMENTS FOR CONTRACT NUMBER

13-53.090C

OR

ITEM(S), SECTION(S), PART(S): _____

TOTAL AMOUNT OF CONTRACT: \$ 75,000⁰⁰
(DOLLARS AND CENTS)

FUND CHARGEABLE: _____

APPROVED BY THE BOARD OF
COOK COUNTY COMMISSIONERS

JUL 17 2013

APPROVED AS TO FORM:

COM _____

Not required

ASSISTANT STATE'S ATTORNEY
(Required on contracts over \$1,000,000.00)