



**OFFICE OF THE PURCHASING AGENT
COUNTY OF COOK**

118 NORTH CLARK ST. ROOM 1018
CHICAGO, ILLINOIS 60602-1375
(312) 603-5370

THIS PURCHASE ORDER NUMBER
MUST APPEAR ON ALL PACKAGES,
INVOICES, SHIPPING PAPERS AND
DROP SHIPMENTS.

PURCHASE ORDERED ISSUED TO
733557

DATE
10/15/2012
F.O.B. POINT

PURCHASE ORDER NO.
183229 - 000- OP
REQUISITION NO.
00106028 OR

Microsoft Professional Support Sal
P O Box 844510
Dallas TX 75284-4510

COOK COUNTY FEIN: 36-6006541
ILLINOIS SALES TAX EXEMPT: E-9998-2013-04
FEDERAL EXCISE TAX EXEMPT CERT: 36-75-D038K

SHIP TO Sheriff Budget Department
69 W Washington Rm 1410
Chicago IL 60602

DELIVERY INSTRUCTIONS

ALEXIS HERRERA 312-
603-0069

DEPT NO	
2390935	Page 1 of 1

LINE	FURNISH THE FOLLOWING SUPPLIES AND/OR SERVICE	QUANTITY/ UOM	UNIT PRICE	EXTENDED PRICE	ACCOUNT NUMBER
1.00	MICROSOFT PREMIER SUPPORT SERVICES FOR THE COOK COUNTY SHERIFF'S OFFICE. AS PER QUOTE NO. 001324370 AMOUNT AUTHORIZED: \$ 24,610.00 QUOTE PERIOD: 10/16/2012 THRU 12/31/2012.	.00 JB	24,610.0000	24,610.00	2390935.520835
***** Total Order *****				24,610.00	

NOTE: VENDOR AGREES NOT TO EXCEED THE QUANTITY OR DOLLAR AMOUNT OF THIS ORDER WITHOUT WRITTEN AUTHORIZATION FROM THE PURCHASING AGENT

RECEIPT CERTIFICATION (FOR DEPARTMENT USE ONLY)

I hereby certify that I have received the goods/services reflected above and that the items referenced are in full conformity with the purchase order/contract.

Authorized Signature: _____

Date: _____

I hereby certify that this purchase is in agreement with the requisition on file authorizing the expenditure and is properly approved.

PURCHASING AGENT

Date: _____

Maria de la Cruz
10/16/12

Report: R56REQ2

Purchase Requisition
Office of the Purchasing Agent
Cook County of Illinois

Purchase Order Number

183229

Requisition # **OR 106028** Contract # ~~11-41-16312-45-409~~ Open Date

Buyer Number 724150 Supervisor 40
Bid/Sole Src Code SSV
Business Unit 2390935
Internal Req Number 22110025
Board Apr Date & Item
Requisition Date 9/27/2012
Date Needed 9/27/2012

Ship To: 8002100 Sheriff Budget Department Delivery Instructions: Supplier: 733557 Microsoft Professional Support
69 W Washington Rm 1410 ALEXIS HERRERA P O Box 844510
Chicago IL 60602 312-603-0069 Dallas TX 75284-4510

One Time Purchase Yes No Covers Need for ___ months. Specific Period of time ___ thru ___ Prior Contract No. ___ Expiration Date ___ Emergency No. ___

Line #	Commodity Description	Bal. on Hand	Quantity	UOM	Est. Unit Cost	Extended Cost	Business Unit and Object Account
1.000 962	MICROSOFT PREMIER SUPPORT SERVICES FOR THE COOK COUNTY SHERIFF'S OFFICE. AS PER CONTRACT#11-41-163 THIS PO TO ENCUMBER TIME PERIOD OF: 10/1/2012 THRU 12/31/2012	< >		JB	24,610.0000	24,610.00	2390935.520835

Total of Items Ordered 24,610.00

CERTIFICATION

CCA

APPROVED BUDGETARY ACCOUNT

PURCHASING USE ONLY

I hereby certify that the items and/or services above are necessary to this department (or institution) and that the dept. no., account & activity numbers indicated above accurately reflect the specific line item budget appropriation approved by the Board of County Commissioners and there is a sufficient unencumbered balance in the account to grant same.

ACCT # _____

DATE _____ BY _____

REQUISITIONER

BUREAU or DEPARTMENT HEAD

Alexis Herrera
OH



Cook County
Office of the Purchasing Agent

Sole Source Justification

General Information	Date: 9/5/2012
Unit/Department: Sheriff's Budget	Phone No.: 773-674-7618
Contact Name: Robert McInerney	Email: Robert.mcinerney@cookcountyil.gov

Vendor Information	Requisition No.
Name: Microsoft Corporation	Purchase Order No.
Address: 200 E. Randolph, Suite#200 Chicago, Illinois 60601	Contract No.

Description. Please provide a description of the goods or services required, the duration or frequency of the requirement, and where will the services or goods be delivered.
Microsoft Premier support provides maintenance for the Microsoft software used throughout the Sheriff's Office.

Type. Please select one of the options and explain below.

Single Source Proprietary/Copyright Restrictions Equipment Compatibility
 Patented Product Exclusive or Unique Capability Other, please explain

Explanation: Why is this product or service the only one that would satisfy the requirement(s)?
Microsoft is the only vendor that provides maintenance across all of their Software products

Due Diligence. Describe the due diligence performed that led to the conclusion that this is a sole source.
Microsoft is the creator of the software and is used exclusively by all County Agencies

Department Recommendation	Date: 9/5/2012
Requestor: Robert McInerney	Date: 9/5/2012
Department Head: Robert McInerney	

Purchasing Agent Approval	Date: 10/14/12
Signature: <i>Marie Anderson</i>	

THOMAS J. DART
SHERIFF



ALEXIS HERRERA
CHIEF FINANCIAL OFFICER
SOJOURNER COLBERT
FINANCE DIRECTOR

SHERIFF'S OFFICE OF COOK COUNTY, ILLINOIS
DEPARTMENT OF FISCAL ADMINISTRATION AND SUPPORT SERVICES

69 W. WASHINGTON, CHICAGO, ILLINOIS 60602
SUITE 1410
PHONE (312) 603-0069
FAX (312) 603-9806

September 27, 2012

Maria DeLourdes-Coss
Purchasing Agent
Cook County Government
118 N Clark - Room 1018
Chicago, Illinois 60602

RE: #22110025 System #106028
Microsoft Corporation
Contract#11-41-163

Dear Ms. Coss,

We are requesting a sole source agreement with Microsoft Corporation of Dallas, Texas, in the amount of \$24,610.00. This is a renewal for Microsoft premier software. They provide professional email system, design and implementation services to the Cook County Sheriff's Office. The time period of this agreement is from October 1, 2012 thru December 31, 2012.

Microsoft is the creator of the software and is used exclusively by all County Agencies.

Your assistance in processing this matter is greatly appreciated.

Sincerely,

A handwritten signature in cursive script that reads "Alexis Herrera".

Alexis Herrera
Chief Financial Officer

AH/CS

