

CONTRACT WORK
DOCUMENT NO. 12-18-306



OAK FOREST HOSPITAL RENOVATION OF NEW "E" BUILDING FOR ROC – URGENT CARE UNIT

Oak Forest Hospital – Building New 'E' Ground Floor
15900 South Cicero Avenue
Oak Forest, Illinois 60452

VOLUME 1 OF 3

REQUIREMENTS FOR BIDDING AND INSTRUCTIONS TO BIDDERS

BOARD OF COMMISSIONERS
COUNTY OF COOK
TONI PRECKWINKLE, PRESIDENT

FOR THE
OFFICE OF CAPITAL PLANNING AND POLICY
JOHN COOKE, DIRECTOR

ISSUED BY THE
OFFICE OF THE CHIEF PROCUREMENT OFFICER
MARIA de LOURDES COSS, CHIEF PROCUREMENT OFFICER

PREPARED BY:
Wold Architects and Engineers
110 North Brockway Street, Suite 220
Palatine, Illinois 60067

BID DEPOSIT TO BE 1% OF TOTAL BID
BIDS SHALL BE EXECUTED IN TRIPLICATE
ALL SIGNATURES SHALL BE SWORN TO
BEFORE A NOTARY PUBLIC

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REQUIREMENTS FOR BIDDING AND INSTRUCTIONS TO BIDDERS

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ADVERTISEMENT FOR BIDS

**ATTACH COPY
OF
LEGAL ADVERTISEMENT**

PROJECT OVERVIEW

Project Name: Oak Forest Hospital Renovation of New Building "E" for ROC – Urgent Care Unit
Contract No.: 12-18-306

General Description of the Work:

The Work consists of furnishing all means, methods, labor, materials, tools, equipment, transportation and services for performing all Work as shown on the Bid Documents, including all appurtenant work and accessories, to the complete satisfaction of, approval and acceptance by the County.

This project is comprised of the renovation of the ground floor of the existing Building New 'E' on the Oak Forest Health Center campus to create space for relocation of Central Registration, Laboratory and Diagnostic imaging functions. Construction is to be completed while maintaining uninterrupted patient services in the Regional Outpatient Clinic located on the upper floors of the facility. The scope for this project shall include, but not be limited to, the following: general demolition, concrete slab on grade, masonry, metal fabrications, structural steel, carpentry, insulation, fireproofing, firestopping, sealants, steel doors and frames, wood doors, lead-shield doors and frames, finish hardware, glazing, louvers, gypsum board, wall and floor tile, resilient flooring, carpet, acoustical ceilings, painting, signage, toilet accessories, building accessories, plastic laminate casework, solid surface countertops, fire suppression systems, plumbing, heating, ventilation, air conditioning, lighting, power, communications, and security systems.

This description of work is intended to be general in nature and is neither a complete description nor a limitation on the work to be performed. Contractor must perform all Work described in the Bid Documents or reasonably inferable as necessary to produce the results specified therein, except to the extent specifically indicated in the Bid Documents to be the responsibility of others.

Estimated Project Cost: \$2,000,000 - \$3,000,000

Advertisement Date:

Bid Documents will be available at the Office of the Chief procurement Officer, Room 1018, County Building, 118 North Clark Street, Chicago, IL 60602. Bidders must register with the County's eProcurement Site at <http://198.65.148.209/purchasing/public/index.php> as a plan holder in order to receive notification of any Addenda issued. Any harm to the bidder resulting from such failure to obtain all necessary documents will not be valid grounds for a protest against award(s) made under this bid solicitation.

Bid Document:

For this project, Bid Documents will be provided on CD-ROM. Bid Documents are limited to one CD-ROM per contractor.

Pre-Bid Conference:

Wednesday, July 11, 2012 at 10:00 A.M. C.S.T.
Oak Forest Hospital – Building New 'E' Lobby
15900 S. Cicero
Oak Forest, IL 60452

Field Inspection:	Field Inspection will be conducted immediately following the Pre-Bid Conference. Attendance at the Pre-Bid Conference and Field Inspection is mandatory in order for a bid to be considered. Please confirm your attendance; include number of personnel attending, to richard.sanchez@cookcountyil.gov . Include project name on the subject line of e-mail.
Question Cut-off:	Friday, July 13, 2012 at 4:30 P.M. C.S.T. All Requests for Interpretation (RFI's) must be submitted in writing to Richard Sanchez, Contract Negotiator, richard.sanchez@cookcountyil.gov , prior to the question cut-off date and time or no response will be provided except at the discretion of the Chief Procurement Officer.
Bid Opening Date:	Thursday, July 19, 2012 at 10:00 A.M. C.S.T. Bids shall be submitted in triplicate on the forms provided, with bid deposit, in accordance with Instructions to Bidders. Sealed bids will be received in Bid and Bond Room 1018, County Building, 118 N. Clark Street, Chicago, IL 60602. Bids shall be deposited in the box provided for that purpose. Bids will be publicly opened and read aloud. No bids will be received after the date and time specified herein.
Bid Deposit/Bond:	Each bid shall be accompanied by a bid deposit in the amount of one percent (1%) of the Bid, payable to the order of the Board of Commissioners, County of Cook. Bid bonds will be accepted in lieu of a check provided the Surety Company is rated as defined in the Bid Documents.
DBE Participation Goals:	35% DBE
Award of Contract:	A contract, if awarded, will be to the lowest responsive and responsible bidder, as determined by the Chief Procurement Officer, in the amount of the Total Base Bid. The Chief procurement Officer and the Cook County Board of Commissioners reserve the right to reject any and all bids.

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INSTRUCTIONS TO BIDDERS

IB-01 DEFINITIONS

A. DIRECTOR shall mean the person or persons authorized by Cook County to act in connection with this contract. Such authorization shall not include any power to change the scope of the contract or to obligate Cook County to pay additional sums beyond the amount of the Contract awarded by the Cook County Board of Commissioners.

B. OWNER shall mean the County of Cook (Cook County), a body politic and corporate of the State of Illinois.

C. CHIEF PROCUREMENT OFFICER shall mean the Chief Procurement Officer of the County of Cook whose duties and responsibilities are more particularly described in the Illinois Revised Statutes 1991, Chapter 34, par. 5-36003. [Illinois Compiled Statutes 1992, 55 ILCS 5/5-36003]

D. ARCHITECT means the firm designated by the County of Cook.

E. PROGRAM MANAGER means the firm designated by the County of Cook.

F. CONTRACT DOCUMENTS shall mean collectively the Advertisement for Bid, Instructions to Bidders, General Conditions, Special Conditions, General Requirements, Specifications, Plans and Drawings, Addenda, if any, Site Inspection Certificate, Contractor's Certificate concerning Labor Standards and Prevailing Wage Requirements, Certificate of Qualification, Forms for Disadvantaged Business Participation, Certification regarding Bid-Rigging or Bid-Rotating, Non-delinquency in the payment of any County Tax or Fee, Agreement to Abide and Compliance with the County Human Rights Ordinance, and a Performance and Payment Bond. The above documents shall be considered as one integrated document setting forth the obligations of the parties.

G. CITY as used herein shall be the municipality in which the Work is to be located.

H. BIDDER refers to and indicates any individual, firm, partnership or corporation submitting an approved bid for Work contemplated by these Contract Documents.

I. SPECIFICATION refers to and indicates description, provisions and requirements contained herein, together with all written agreements made or to be made, pertaining to method and manner of performing work, or to quantities and qualities of materials to be furnished under Contract.

J. CONTRACTOR shall mean the individual, firm, partnership or corporation submitting a bid and to whom the Cook County Board of Commissioners awards the contract to perform the Work described herein. Where Subcontractors such as "Mason", "Carpenter", "Plumber" or any other Subcontractors are referred to, it has been for convenience only. Nothing contained in this Contract shall create any contractual relation between any Subcontractor and the Owner.

K. SUBCONTRACTOR refers to an individual, firm, partnership or corporation other than an employee of the Contractor, who contracts with the Contractor to furnish labor, or labor and materials, at the site of the Work.

L. DRAWINGS refers to and indicates all drawings and plans or reproductions of drawings and plans pertaining to the Work contemplated and its appurtenances.

IB-01 DEFINITIONS (CON'T)

M. WORK includes materials, labor and use of tools, equipment and services necessary by the Contractor and/or Subcontractor to complete the Contract.

N. CONTRACT shall mean the agreement between the Owner and Contractor as set forth in the Contract Documents.

O. FURNISH means furnish only. Materials or items to be furnished shall be consigned to the Contractor and delivered to the site.

P. INSTALL means install only. Materials or items furnished by others. Such materials or items shall be received at the site, unloaded, stored, protected, and installed in place, including connections, auxiliary items, and other work required for a complete and functioning installation, unless any such work is specifically excluded.

Q. PROVIDE means furnish and install.

IB-02 COMPLIANCE WITH LAWS - PUBLIC CONTRACTS

This contract is a competitively bid public contract of Cook County government subject to laws and ordinances governing public contracts. The bidder shall at all times observe and comply with all laws, ordinances, regulations and codes of the Federal, State, County and other local government agencies which may in any manner effect the preparation of the Bid or the performance of the contract. If the Bidder observes that any of the Contract Documents are at variance therewith, he shall promptly notify the Chief Procurement Officer in writing and necessary changes shall be effected by appropriate modification.

IB-03 PREPARATION OF BID

The bidder shall prepare three (3) bound copies of his bid on the bid documents provided by Cook County. Unless otherwise stated, all blank spaces on the Proposal Page or pages applicable to these Contract Documents shall be fully completed. Bidder bears all responsibility for error or omissions in the submission of the Bid.

If the bidder is a corporation, the President and Secretary shall execute three (3) copies of the Bid. In the event that the bid is executed by someone other than the President, three (3) certified copies of that section of the Corporate By-Laws or other authorization of the corporation which permits the person to execute the offer for the corporation shall be submitted. **Corporations submitting bids must be registered and in good standing with the Illinois Secretary of State.**

If the bidder is a partnership, all partners shall execute three (3) copies of the Bid unless one partner has been authorized to sign for the partnership, in which case satisfactory evidence of such authority shall be submitted.

If the bidder is a sole proprietor, he shall execute three (3) copies of the Bid.

A "Partnership" or "Sole Proprietor" operating under an Assumed Name shall be registered as provided in the Illinois Revised Statutes, 1991, Chapter 96, Section 4 et seq. **[Illinois Compiled Statutes 1992, 805 ILCS 405/1]**

All bidders must provide their Federal Employer Identification Number (FEIN).

IB-04 BIDS TO CONFORM IN CONDITIONS IN ADVERTISING
COOK COUNTY ORDINANCE CHAPTER 10, SECTION 11.

The Board of Commissioners will not entertain or consider any bids received after the exact time specified in advertisements or any bids not accompanied by the required bid deposit or any bids in any other way failing to comply fully with the conditions stated in the advertisement therefor.

IB-05 PRICES FIRM

All prices quoted in the Bid shall be firm and will not be subject to increase during the term of the Contract awarded to the successful bidder, except as provided in these Contract Documents.

IB-06 SUBMISSION OF BID

All bidders shall submit three (3) bound copies of sealed bids in envelopes provided for that purpose and shall deposit them in the bid box located at the Bid and Bond, Room 1018, County Building, 118 North Clark Street, Chicago, Illinois 60602 by the date and hour for the bid opening as shown in the legal advertisement. If bids are submitted in envelopes other than those provided for the purpose, then the sealed envelope submitted by the bidder shall carry the following information on the face of the envelope: bidder's name, address, subject matter of bid, advertised date of bid opening and the hour designated for bid opening as shown in the legal advertisement. Any bid deposited in the bid box after the date and hour set for the bid opening, will not be considered and will be returned.

IB-07 WITHDRAWAL OF BID

Bidders may withdraw their bids in writing, at any time prior to the time specified in the advertisement for bid as the date and hour set for the bid opening. However, no bidder shall withdraw or cancel his bid for a period of ninety (90) calendar days after said advertised bid opening; nor shall the successful bidder withdraw, cancel or modify the Bid after having been notified by the Chief Procurement Officer that said Bid has been accepted by the Cook County Board of Commissioners.

IB-08 BID DEPOSIT

The Bid shall be accompanied by cash, cashier's check, certified check, bank draft or surety bond in the amount of 1% of the bid.

All certified or cashier's checks shall be drawn on a responsible bank doing business in the United States and shall be made payable to the order of the County of Cook. The Surety issuing the bonds must have a general rating of "A", and shall be a Class VII or higher in the financial size category as defined by Best's Key Rating Guide - Property and Casualty.

Any Bid submitted without being accompanied by the foregoing will be considered informal and will be rejected. Any Bid accompanied by a bid deposit not properly executed may be rejected. The Bidder hereby agrees that the Bid Deposit shall be forfeited to the County as liquidated damages and not as penalty in the event Bidder fails to comply with IB-07, IB-15, or otherwise fails or refuses to honor the bid offer upon award of the contract.

IB-09 PRE-BID CONFERENCE/SITE INSPECTION CERTIFICATE

The Bidder shall visit the job-site and shall carefully examine and become familiar with all conditions which may in any way affect the performance of the Contract and shall submit certification of such inspection along with the Bid. The date and conditions of the pre-bid conference/site inspection are determined by Director.

IB-10 BIDDER WARRANTIES

The Bidder shall, before submitting his Bid, carefully examine the Bid, Drawings, Specifications, Contract Documents and Bonds. He shall inspect in detail the site of the proposed Work and familiarize himself with all the local conditions affecting the Contract and the detailed requirements of construction. If his Bid is accepted, he will be responsible for all errors in his Bid resulting from his failure or neglect to comply with these instructions. The County will, in no case, be responsible for any change in anticipated profits resulting from such failure or neglect.

To the extent this contract calls for repair work, the extent of repairs is approximately represented on the Drawings. The actual locations and extent of the repair may deviate from that represented on the drawings based on the field conditions.

The submission of a Bid shall constitute a warranty that:

The Bidder and all subcontractors he intends to use have carefully and thoroughly reviewed the Contract Documents and have found them complete and free from ambiguities and sufficient for the purposes intended.

The Bidder and all workmen, employees and Subcontractors he intends to use are skilled and experienced in the type of construction represented by the Contract Documents bid upon.

Neither the Bidder nor any of his employees, agents, suppliers or Subcontractors have relied on any verbal representations from the Owner, or any of the Owner's employees, agents, or consultants, in assembling the Bid figure.

The Bidder has had sufficient time to complete a site investigation.

The Bid figure is based solely on the Contract Documents, including properly issued written addenda and not upon any other written or oral representation.

Reports of investigations and tests of existing subsurface and latent physical conditions have been relied upon by the Architect in preparing Drawings and Specifications. These reports are not guaranteed as to accuracy or completeness, nor are they part of the Contract Documents. Before submitting his Bid each bidder will, at his own expense, make such additional investigations and tests as the Bidder may deem necessary to determine his Bid for performance of the Work in accordance with the item, price and other terms and conditions of the Contract Documents.

The Contractor shall notify the "Director" of any and all site visits to be made.

The Bidders shall visit the site and familiarize themselves with the existing conditions and satisfy themselves as to the nature and scope of the Work and the difficulties that attend its execution. The submission of a Bid will be considered as evidence that such an examination has been made and later claims for labor, equipment and/or materials required or difficulties encountered which could have been foreseen had such an examination been made, will not be allowed.

Where the project plans, specifications or other bidding documents include or reference information pertaining to subsurface exploration, soil borings, test pits or other subsurface data, such information represents only the best knowledge of the County and its Architect, as to the location, character, or quantity of subsurface materials and/or conditions. This information if included, is for the convenience of the bidder only and shall not relieve the bidder of the obligation to fully investigate site conditions. The County assumes no responsibility whatsoever in respect to the sufficiency or accuracy of subsurface information; and there is no warranty, either express or implied, that the conditions indicated are representative of those existing throughout the work or that unanticipated subsurface conditions may not occur.

IB-11 CONSIDERATION OF BIDS

The County of Cook reserves the right to reject or accept any or all Bids, to extend the bidding period and, to waive technicalities in the bid documents.

Bid documents must be complete. Partially completed bid documents may not be considered.

The Contractor shall perform a minimum of 20% of the work with his own forces. The value of the Contractor's work shall be based on the bid money value of all materials purchased by the Contractor and all labor performed by his own organization, but not including materials or labor provided by Subcontractors.

After Bids are opened and read aloud, they will be evaluated based on the bid price, conformance with specifications, the responsibility of the various bidders taking into consideration factors including, but not limited to, those noted in IB-12.

IB-12 ACCEPTANCE OF BID

The Cook County Board of Commissioners reserves the right to reject any or all bids, and/or to direct that the project be abandoned or rebid. The Chief Procurement Officer shall notify the successful bidder, in writing, of award of the contract by the Cook County Board of Commissioners within ninety (90) days from the date of opening of Bids. Upon receipt of Notice of Award, the successful bidder shall secure, execute and deliver to the Chief Procurement Officer, within seven (7) days, a Performance and Payment Bond, Subcontractor's Certificates concerning Labor Standards and Prevailing Wage Requirements, all Certificates of Insurance and Owners Protective Policies where required and any other documents required herein.

IB-13 COMPETENCY OF BIDDER

No Bid will be accepted from or Contract awarded to any person, firm or corporation that is in arrears or is in default to the County of Cook upon any debt or Contract, or that is a defaulter, as surety or otherwise upon any obligation to said County, or has failed to perform faithfully any previous Contract with the County.

No persons or business entity will be awarded a Contract unless that person or business entity has submitted the Vendors Certifications as reflected in the Execution Forms herein provided.

IB-14 PERFORMANCE AND PAYMENT BOND

Upon acceptance of the Bidder's Bid by the County, the successful Bidder shall furnish a Performance and Payment Bond in the full amount of the Contract on the County Form, a specimen of which is provided herein. The Surety issuing the Performance and Payment Bond must have a general rating of "A" or greater and shall be a Class VII or higher in the financial size category as defined by Best's Key Rating Guide-Property and Casualty.

IB-15 FAILURE TO FURNISH BOND

In the event that the Bidder fails to furnish the Performance and Payment Bond within seven (7) calendar days after acceptance of the Bidder's Bid by the County, then the County may elect to retain the Bid Deposit of the bidder as liquidated damages and not as a penalty and the contract award may be canceled. The parties agree that the sum of the Bid Deposit is a fair estimate of the amount of damages that Cook County will sustain due to the Bidder's failure to furnish the Bond and the cancellation of the Contract Award.

IB-16 RETURN OF BID DEPOSIT

The Bid Deposit of all except the three (3) lowest qualified Bidders will be returned within twenty (20) calendar days after the opening of Bids. The Bid Deposits of the three lowest qualified bidders will be returned, with the exception of the accepted bidder, after the Cook County Board of Commissioners has approved an award of the Contract. The Bid Deposit of the accepted Bidder will be returned after his Bid has been accepted by the County and after receipt of Performance and Bond Payment where such bond is required and any other documents required herein.

IB-17 CATALOGS

Each bidder shall submit in triplicate, where necessary, or when requested, catalogs descriptive literature, and detailed drawings, fully detailing features, designs, construction, appointments and finishes and the like not covered in the Specifications but necessary to fully describe the material or work proposed to be furnished.

IB-18 TRADE NAMES

In cases where an item is identified by a manufacturer's name, trade name, catalog number, or reference, it is understood that the bidder proposes to furnish the item identified and does not propose to furnish an "equal" unless the proposed "equal" is definitely indicated therein by the bidder.

The County reserves the right to approve as an equal, or to reject as not being an equal, any article the bidder proposes to furnish which contains major or minor variations from specification requirements but which may comply substantially therewith.

IB-19 EXCEPTIONS

Any deviations or exceptions which the Bidder intends to take from the Specifications or other Contract Documents must be noted on the Proposal page or pages attached thereto, with the exact nature of the changes outlined in detail, along with the reasons for such deviations or exceptions. The County of Cook reserves the right to reject and disqualify any bids containing deviations or exceptions.

IB-20 INTERPRETATION OF CONTRACT DOCUMENTS

If any person contemplating submitting a Bid is in doubt as to the true meaning of any part of the Specification or other Contract Documents, he may submit to the Chief Procurement Officer a written request for an interpretation thereof. The person submitting the request will be responsible for its prompt delivery. Any interpretation of the proposed documents will be made by an Addendum duly issued by the Chief Procurement Officer. A copy of such Addendum will be mailed or delivered to each person receiving a set of such Contract Documents. Failure on the part of the prospective Bidder to receive a written interpretation prior to the time of the opening of Bids will not be grounds for withdrawal of the Bids. Bidder shall acknowledge receipt of each Addendum issued in the space provided on the Proposal Page. Oral explanations will not be binding. A request for an interpretation will not extend the due date for bids.

All written requests for interpretation of documents shall be addressed to:

Office of the Chief Procurement Officer
Cook County Illinois
118 North Clark Street - Room 1018
Chicago, Illinois 60602
(Reference Project and County Contract Document Number)

A copy shall also be provided to the Architect and the Program Manager at the addresses listed in these Bid Documents.

IB-21 CASH BILLING DISCOUNTS

Cash billing or percentage discounts for payment will not be considered in evaluating bids.

IB-22 TAXES

Federal Excise Tax does not apply to materials purchased by the County of Cook by virtue of Exemption Certificate No. 36-75-0038K. Illinois Retailers' Occupation Tax, Use Tax and Municipal Retailers' Occupation Tax do not apply to materials or services purchased by the County of Cook by virtue of Statute. Cook County's State of Illinois Sales Tax Exemption Identification No. is E-9998-2013-01. The price or prices quoted herein shall include any and all other Federal and/or State, direct and/or indirect taxes which apply to this transaction.

IB-23 BID RIGGING - BID ROTATING

By submitting a Bid, the Bidder warrants that neither Bidder, its officers, employees or agents have participated in bid rigging, bid rotating or offering of kick-backs as defined by the Illinois Criminal Code, Illinois Revised Statutes (1991) Ch. 38, par. 33E. [Illinois Compiled Statutes 1992, 720 ILCS 5/33E-1]. The Bidder shall execute a Certificate with such assurances to be submitted as part of the Bid.

IB-24 ORDER OF PRECEDENCE OF COMPONENT CONTRACT PARTS

These Contract Documents shall be interpreted and construed based upon the following order of precedence of component parts. Such order of precedence shall govern to resolve all cases of conflict, ambiguity or inconsistency.

1. Addenda, if any.
2. Special Conditions.
3. General Conditions.
4. Specifications.
5. General Requirements.
6. Drawings and Plans.
7. Advertisement for Bids.
8. Instruction to Bidders.
9. Performance Bond.
10. Bid Proposal.

IB-25 NOTICES

All communications and notices between Owner and Bidder(s) regarding the bid process or bid documents shall be in writing and delivered personally or mailed first class, postage prepaid. Notices to the Bidder(s) shall be addressed to the name and address provided by the Bidder; notices to the Chief Procurement Officer shall be addressed to Room 1018, County Building, 118 North Clark Street, Chicago, Illinois 60602. Reference the Project Name and the Cook County Contract Document Number.

IB-26 COOPERATION WITH INSPECTOR GENERAL

Persons or businesses seeking County contracts are required to abide by all of the applicable provisions of the Office of the Independent Inspector General Ordinance (Section 2-281 et. seq. of the Cook County Code of Ordinances). Failure to cooperate as required may result in monetary and/or other penalties.

END OF SECTION

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GENERAL CONDITIONS

GC-01 NON-DISCRIMINATION AND AFFIRMATIVE ACTION

The Contractor, is performing under this contract, shall not discriminate against any worker, employee or applicant, or any member of the public because of race, creed, color, religion, age, sex, marital status, handicap, national origin, or status of discharge from military nor shall a Contractor otherwise commit an unfair employment practice. The Contractor further agrees that this paragraph will be incorporated in all contracts entered into with suppliers of materials or services, contractors and subcontractors and all labor organizations furnishing skilled, unskilled and craft union skilled labor, or who may perform any such labor or services in connection with this contract.

GC-02 INDEMNITY

The Contractor shall assume all liability for and shall indemnify, defend and hold harmless the County of Cook, its officials, employees, Architect, Program Manager and agents against any and all loss, liability, damages, claims, demands, costs and expenses of whatsoever nature that may be suffered by the County of Cook or any other person or persons firm, corporation or association making claims against the County of Cook, its officials, employees or agents, arising out of or resulting from performance of the Work of this contract, whether or not the negligence or omissions of the Contractor, its Owners, employees, agents, or Subcontractors shall be alleged or determined. The Contractor expressly understands and agrees that the duty to indemnify, defend and hold harmless the County of Cook, its officials, employees and agents, shall in no way be limited by performance bonds or other insurance required by this contract or otherwise provided by the Contractor. Nothing herein shall be construed to require the Contractor to indemnify for acts of negligence by the County of Cook, its officials, employees or agents. This indemnity provision is applicable to the full extent allowed by the laws of the State of Illinois and not beyond any extent which would render this provision void or unenforceable.

GC-03 CONDUCT OF CONTRACTOR AND COMPLIANCE WITH LAWS

The Contractor shall observe and comply with the laws, ordinances, regulations and codes of the Federal, State, County and other local government agencies which may in any manner affect the performance of the Contract. Assurance of compliance with this requirement by the Contractor's employees, agents or Subcontractors shall be the responsibility of the Contractor.

The Contractor agrees to inform the County on a timely basis of all of the Contractor's interests, if any, which are or which the Contractor reasonably believes may be incompatible with any interest of the County. The Contractor shall take notice of the Cook County Lobbyist Registration Ordinance and shall comply with all the provisions therein.

The Contractor shall not, under circumstances which might reasonably be interpreted as an attempt to influence the recipient in the conduct of its duties, accept any gratuity or special favors from individuals or organizations with whom the Contractor is doing business or proposing to do business, in accomplishing the services under the Contract.

The Contractor shall not use for personal gain or make other improper use of privileged information which is acquired in connection with its services under the Contract. In this connection, the term "privileged information" includes, but is not limited to, unpublished information relating to technological and scientific development, anticipated material requirements or pricing actions, and knowledge of selection of Contractors and Subcontractors in advance of official announcement.

GC-03 CONDUCT OF CONTRACTOR AND COMPLIANCE WITH LAWS (CON'T.)

The Contractor shall not use for personal gain or make other improper use of privileged information which is acquired in connection with its services under the Contract. In this connection, the term "privileged information" includes, but is not limited to, unpublished information relating to technological and scientific development, anticipated material requirements or pricing actions, and knowledge of selection of Contractors and Subcontractors in advance of official announcement.

The Contractor agrees to familiarize itself with Cook County rules and regulations and inform its employees of all County policies respecting contraband and other matter.

GC-04 MATERIAL, APPLIANCE AND EMPLOYEES

All work to be performed under this Contract shall be of the highest grade workmanship and shall be executed by mechanics and artisans skilled in their respective trades. Unless otherwise specified the Contractor shall provide and pay for all materials, labor, water, tools, equipment, light and power necessary for the execution of the work. Unless otherwise specified, all material shall be new and of highest quality. The Contractor shall, if required, furnish satisfactory evidence as to the kind and quality of materials.

The Contractor shall not employ on the work any unfit person or anyone not skilled in the work assigned to him.

GC-05 TIME AND PROGRESS

It is understood and agreed that **TIME IS OF THE ESSENCE CONTRACT**, and the Contractor agrees to begin actual work covered by this Contract in conformity with the provisions set forth herein and to prosecute the same with all due diligence, so as to complete the entire work under this Contract within the calendar days stipulated after receipt by Contractor from the Director, a Notice to Proceed, using double shift and holiday work when necessary.

The Contractor shall submit to the Director for approval, within fourteen (14) calendar days after Notice of Award of this Contract, a TIME SCHEDULE for performing operations under this Contract which will insure the satisfactory completion of the entire work within the time hereinafter specified. When approved and accepted by the Director, the Contractor shall prosecute the Work under this Contract so that the actual work completed shall be not less than required by such approved TIME SCHEDULE.

If the rate of progress be such that the total amount of work accomplished by the Contractor within any time mentioned in such approved TIME SCHEDULE is less than the amount therein specified to be completed within such time, then the Owner may declare this Contract in default as provided herein.

GC-06 SUBLETTING OR ASSIGNMENT OF CONTRACT OR CONTRACT FUNDS

No contract shall be assigned or any part of the same sub-contracted without the written approval of the Owner; but in no case shall such consent relieve the Contractor from his obligations or change the terms of the contract. The Contractor shall not transfer or assign any contract funds or claims due or to become due without the written approval of the Owner having first been obtained. The unauthorized assignment or sub-contracting of the contract, in whole or in part, or the unauthorized transfer or assignment of any contract funds, either in whole or in part, or any interest therein, which shall be due or are to become due the Contractor shall have no effect on and are void so far as the Owner is concerned.

GC-07 PERMITS, LAWS AND REGULATIONS

The Contractor shall secure, at his own expense, all permits and licenses necessary to carry out the work described in this Contract.

Permits and licenses of a temporary nature necessary for the prosecution of the work shall be secured and paid for by the Contractor. Permits and licenses for all utilities, permanent structures and permanent changes in existing facilities shall be secured and paid for by the Contractor, unless otherwise specified.

The Contractor shall give all notices and comply with all laws, ordinances, rules and regulations bearing on the conduct of the work as drawn and specified. If the Contractor observes that the Drawings and Specifications are at variance therewith, he shall promptly notify the Architect and Program Manager in writing of any changes required in the work. If the Contractor performs any work knowing it to be contrary to such laws, ordinances, rules and regulations and without such notice to the Architect and Program Manager, he shall bear all costs arising there from.

The Contractor shall obtain all permits as required by law for the moving of equipment and/or materials of greater than legal weight, length, width and/or other characteristics that may block or endanger traffic and, any other permits which may be required for the use of public property.

Easements for permanent structures or permanent changes in existing facilities shall be secured and paid for by the Owner, unless otherwise specified.

GC-8 ARCHITECT'S AUTHORITY

The Architect shall have authority to act on behalf of the County only to the extent expressly provided in the Contract Documents, unless otherwise modified by written instrument to the Contractor by the County. The Chief Procurement Officer and Director may issue instructions to the Contractor through the Architect. Nothing contained in the Contract Documents shall create any contractual relationship between the Architect and the Contractor. The Architect shall not have the authority to stop the Work.

The Architect will not be responsible for and will not have control or charge of construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the work and he will not be responsible for the Contractor's failure to carry out the work in accordance with the Contract Documents. The Architect will not be responsible for or have control or charge over the acts or omissions of the Contractor, Subcontractors, or any of their agents or employees, or any other persons performing work.

GC-9 PROGRAM MANAGER'S AUTHORITY

The Program Manager shall have authority to act on behalf of the County only to the extent expressly provided in the Contract Documents, unless otherwise modified by written instrument to the Contractor by the County. The Chief Procurement Officer and Director may issue instructions to the Contractor through the Program Manager. Nothing contained in the Contract Documents shall create any contractual relationship between the Program Manager and the Contractor. The Program Manager shall not have the authority to stop the Work.

The Program Manager will not be responsible for and will not have control or charge of construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the work and he will not be responsible for the Contractor's failure to carry out the work in accordance with the Contract Documents. The Program Manager will not be responsible for or have control or charge over the acts or omissions of the Contractor, Subcontractors, or any of their agents or employees, or any other persons performing work.

GC-10 NUMBER OF DOCUMENTS

The County will be issuing the Bid Documents on CD-ROM. Bid Documents are limited to one CD-ROM per contractor. If additional copies or physical prints are required, it is the contractor's responsibility to make additional copies or find a printer capable of producing a full size set of plans.

GC-11 COOPERATION BETWEEN CONTRACTORS

If separate Contracts are let for work within or adjacent to the project site as may further be hereinafter detailed in the Contract Documents each Contractor shall conduct his work so as not to interfere with or hinder the progress of completion or the work being performed by other Contractors.

Each Contractor involved shall assume all liability, financial or otherwise, in connection with his Contract and shall protect and save harmless the County and the Architect from any and all damages or claims that may arise because of inconvenience, delay or loss experienced by him because of the presence and operations of other Contractors working within the limits of the same improvement. Each Contractor shall assume all responsibility for all work not completed or accepted because of the presence and operations of the other contractors.

The Contractor shall as far as possible arrange his work and place and dispose of the materials being used, so as not to interfere with the operations of the other Contractors within or adjacent to the limits of the project site. He shall join his work with that of the other in an acceptable manner and shall perform it in proper sequence to that of the others.

GC-12 PLANS OR DRAWINGS AND SPECIFICATIONS COOPERATIVE

Plans or Drawings mentioned in the Instructions to Bidders or in the Specifications shall be so considered that any material shown on Plans or Drawings and not therein specified, or specified and not shown on Plans or Drawings, shall be executed by the Contractor as though it were both shown and specified.

If work is required in a manner to make it impossible to produce first class work, or should discrepancies appear among the Contract Documents, or if the Contractor has a question regarding meaning of the Contract Documents, the Contractor shall request the Architect's interpretation and clarification before proceeding with work. If the Contractor fails to make such request, no excuse will thereafter be entertained for failure to carry out work in a satisfactory manner.

Should conflict occur within the Contract Documents, the Contractor will be deemed to have estimated on and agreed to provide, the greater quantity or better quality of materials and work unless he shall have, before submission of bid, asked for and obtained the written decision of the Architect as to which method or materials will be required.

The Architect will furnish, with reasonable promptness, additional instructions by means of Drawings or otherwise, necessary for the proper execution of the work. All such Drawings and instruction shall be consistent with the Contract Documents true development thereof and reasonably inferable therefrom. In giving such additional instructions, the Architect shall have authority to make minor changes in the work, not involving extra cost and not inconsistent with the purpose of the building.

The Contractor shall keep one complete set of all Drawings, Specifications, shop drawings, addenda and change orders at the job, in order and available to the Architect and the Director. The Drawings, Specifications and shop drawing shall be kept up to date by replacing obsolete sheets with revised sheets as they are issued.

The work shall be executed in strict conformity with the Drawings and Specifications and no work shall be done without proper Drawings and instructions.

GC-12 PLANS OR DRAWINGS AND SPECIFICATIONS COOPERATIVE (CON'T.)

For dimensions, arrangement and construction for work, refer to accompanying Drawings as listed in "Index Drawings". Specifications and Drawings shall be considered to be complementary and what is called for by anyone shall be binding as if called for by all. It will not be province of Specifications to mention any portion of construction which Drawings are competent to explain and such omission will not relieve Contractors from carrying out such portions as are only indicated on the Drawings.

For convenience of reference and to facilitate letting of Subcontracts, Specifications are separated into Divisions. Such separations shall not operate to make the Architect or the Program Manager an arbiter to establish subcontract limits between Contractor and/or Subcontractors.

GC-13 VARIATIONS

The Contractor shall make, subject to the approval of the Architect and without cost to the Owner, such variations from the Drawings and Specifications as may be necessary to obviate unforeseen interferences and shall adapt his work to the requirements of all other trades, which together with his own work, will be necessary to complete the work under the Contract.

GC-14 PROVISIONS RELATIVE TO DELAY

Should the Contractor be obstructed or delayed in the commencement, prosecution or completion of the work under this Contract by any act or delay of the County or by order of the Director, howsoever caused, then the time herein fixed for completion of said work will be extended for a period equivalent to the time lost by reason of such acts or delays of the County or orders of the Director.

The Contractor shall make a request in writing to the Director for an extension of time within ten (10) calendar days after the cessation of the delay. Compliance by the Contractor with the requirements relative to delay are conditions precedent to the granting of an extension of time and it is hereby agreed that in case of failure to comply with said requirements the Contractor shall not be entitled to an extension of time.

The Chief Procurement Officer and Director will determine the number of days, if any that the Contractor has been delayed. Such determination when approved and authorized in writing by the Chief Procurement Officer will be final and binding. It is further expressly understood and agreed that the Contractor shall not be entitled to any damages or compensation from the County or be reimbursed for any loss or expense on account of any delays resulting from any of the causes aforesaid.

GC-15 PAYMENT TO CONTRACTOR

All invoices submitted by the Contractor shall be in accordance with the cost provisions contained in the Contract Documents. No payments shall be made without such invoices having been submitted along with three copies of County Voucher Form 29A.

Work performed under this Contract is interpreted to include material to be furnished under this Contract which are suitably stored at the site of the work. The Director may from time to time, in cases where the Contractor shall proceed properly to perform and complete his Contract, grant to such Contractor as the work progresses an estimate of the amount already earned.

Waivers from Subcontractors and suppliers indicating that they have received their share from the contractor of the previous partial payment to the Contractor shall be presented concurrently by the Contractor when he presents an estimate for a partial payment.

All partial payment estimates shall be subject to correction by the final estimate.

The Director may, whenever he shall have reason to believe that the Contractor has neglected or failed to pay any Subcontractors, workmen, or employees for work performed or for materials furnished and used in or about the work contracted for, order and direct that no future vouchers or estimates be issued and no further payments be made upon the Contract until said Director shall be satisfied that such Subcontractors, workmen and employees have been fully paid.

GC-15 PAYMENT TO CONTRACTOR (CON'T)

Whenever the Director shall notify the Contractor, by notice personally served or by mailing a copy thereof to the Contractor to his office as shown by his bid, that no further vouchers or estimates will be issued or payments made on the Contract until Subcontractors, workmen and employees have been paid and the Contractor shall neglect or refuse for a period of ten (10) days after such notice is given, as above provided for, to pay such Subcontractors, workmen and employees without other or further notice of said Contractor; but failure to the County to retain and apply such moneys, or of the Director to order or direct that no vouchers or estimates shall be issued or further payments be made shall not, nor shall the paying over of such reserve sum without such Subcontractors, workmen or employees being first paid, in any way effect the liability of the Contractor or of his sureties to the County, or to any such Subcontractors, workmen or employees upon any bond given in connection with such Contract.

Before final payment is made under the Contract and as a condition precedent to such final payment, the Contractor shall furnish waivers of all liens and satisfactory guarantees against all claims on account of work performed, tools and plant employed and material and labor furnished under the Contract. The Contractors shall not be entitled to demand or receive final payment until all the stipulations, provisions and conditions set forth in the Contract have been complied with and work had been accepted by the Director, whereupon the County will, at the expiration of thirty (30) calendar days after such completion and acceptance, pay the whole account of money due to the Contractor under the Contract.

The acceptance by the Contractor of the final payment above mentioned shall operate as and shall be a release to the County from all claims or liability under this Contract for anything done or furnished or relating to the work under this Contract, or for any act or neglect of the County relating to or connected with this Contract.

Before each certificate for payment is issued, the Contractor shall furnish to the Architect a complete statement of the amounts due to Subcontractors, parties supplying material and for his own materials, labor, on a Contractor's Sworn Affidavit Form (Construction Industry Affairs Committee, Tops Form No. 3466, "Application for Payment and Sworn Statement for Contractor and Subcontractor to Owner" or Frank R. Walker Company Form No. 591). A rough draft of each affidavit and payment request shall be submitted to the Architect's Project Representative for review. Final draft shall then be prepared and submitted to the Architect.

Each payment request shall be accompanied by the Contractor's partial waiver of lien and the partial or final waiver and affidavit of each Subcontractor and supplier with supporting waivers of Subcontractors and material suppliers who are included in the payment request. The owner may provide the format to be utilized for all waivers and affidavits.

The Contractor shall submit his application for payment, as outlined above on the first of the month and the Owner will make payment accordingly after receipt of the Architect Certificate. Payment will be ninety percent (90%) of the value of work satisfactory completed, retaining ten percent (10%) to assure faithful performance of the contract, less the aggregate of all previous payment.

1. The Contractor shall review construction progress with the Architect's Field Representative and submit to him all applications for payment. The form shall itemize all principal parts of the work by the Contractor, his Subcontractors and suppliers, estimated value of each and value of labor and material incorporated in work up to first of current month on principal parts of work.
2. If the Contractor has made application as described above, the Architect shall issue to the Owner a certificate of such amount as he decides is properly due. No certificate issued, nor payment made to the Contractor, nor partial or entire use or occupancy of the work by the Owner, shall be an acceptance of any work or materials not in accordance with this Contract.

GC-15 PAYMENT TO CONTRACTOR (CON'T.)

The Director may withhold, or on account of subsequently discovered evidence, nullify the whole or a part of any certificate for payment to such an extent may be necessary to protect the Owner from loss on account of:

- a. Defective work not remedied.
- b. Claims filed or reasonable evidence indicating probable filing of claims.
- c. Failure of Contractor to make payments properly to Subcontractors, suppliers or other for labor and or/material.
- d. A reasonable doubt that the Contract can be completed for the balance then unpaid.
- e. Evidence of damage to the work of another Contractor.

When all of the above grounds are removed, certificates shall be issued for amounts withheld because of them.

GC-16 CHANGES AND MODIFICATIONS

The parties may from time to time during the term of the Contract make changes, extensions of time or other modifications to the Contract. Such modifications shall only be made by mutual agreement in writing. No such changes which individually or cumulatively result in additional cost of 10% of the Contract value or greater or which extend the term of the contract by one (1) year or more shall be deemed as authorized without the advance approval of the Cook County Board of Commissioners. Changes which increase cost by less than 10% of the Contract value or extend the term less than one (1) year may only be made with the advance approval of the Chief Procurement Officer.

The owner may from time to time during the progress of the work request that changes within the general scope of work be made, consisting of additions, deletions or other revisions. All such changes in the work shall be authorized by a Change Order and shall be performed under the applicable conditions of the Contract Documents. The Owner will provide the format to be utilized for Proposal Request, Contractor Change Request and Breakdown, and Change Order Form.

OWNER INITIATED CHANGES:

Owner requested changes shall be initiated by the issuance through the Architect, of a Proposal Request. The Contractor shall with reasonable promptness and so as not to delay the project, provide the Owner with a proposal indicating a breakdown of costs or credits for the proposed change, in the same detail and manner provided for Contract Change Requests. In no event shall the Contractor proceed with work on the proposed change without a written Change Order, signed by the Owner's representative and countersigned by the Architect, authorizing the change in work and adjustment of contract sum and/or contract time. Change Orders so issued shall be signed by the Contractor, indicating agreement with the terms of the Change Order. Change Orders accepted by the Contractor shall be construed as a waiver of all additional claims for contract adjustment related to the work required by the Change Order. The Contractor shall carry out the work of Change Order promptly. Refusal or failure on the part of the Contractor to accept the terms of the Change Order shall not relieve the Contractor of duty to proceed with the prosecution of the work as changed.

GC-16 CHANGES AND MODIFICATIONS (CON'T.)

ARCHITECT INITIATED CHANGES:

The architect will have authority to order minor changes in the Work not involving an adjustment in the contract sum or an extension of the contract time and not inconsistent with the intent of the Contract Documents; but otherwise, except in an emergency endangering life or property, no changes involving and adjustment in the contract sum or an extension of the contract time shall be made unless in pursuance of a written order from the Owner countersigned by the Architect. Such Changes shall be binding on the Owner and the Contractor. The Contractor shall carry out such written orders promptly.

CONTRACTOR INITIATED CHANGE REQUESTS:

Where appropriate to the successful progress and/or completion of the work, the Contractor may initiate a request for a Change Order.

Contractor Change Requests:

- The Contractor shall include as much as is reasonably possible of the following information in his initial written submission of any request to the Architect.
- Detailed description of the proposed change or changes.
- Statement of the reasons why the proposed changes should be authorized by the Owner.
- Statement of the anticipated effect, if any, of the proposed changes on the Contract Sum and/or the Contract Time.
- Statement of the anticipated effect of the proposed changes on the work of any separate Contractors.
- Documentation supporting any requested changes in the contract sum or the Contract Time as appropriate.

Contractor Claims and Changes Proposals:

- Each Contractor proposal for an adjustment in the contract sum shall be based on and accompanied by a detailed breakdown of time, materials and Subcontractor costs (labor and materials) that will be incurred to perform the additional or revised work, and it shall include a guaranteed maximum cost for all included work. Supporting information required to be submitted with each proposal shall include the following:
 - Anticipated total labor hours for each separate unit of work, and the related hourly billing rates.
 - Construction equipment necessary for the work and the related costs.
 - Listing of products required for the work, including source of purchases, quantities and costs.
 - All of the above information for each significant unit of required subcontract work.
 - A statement of all applicable taxes, insurance and bond costs, if any, that are directly related to the work.
 - A reasonable credit to be allowed for any work deleted from the contract, similarly documented.
 - The Contractor's additional general overhead and profit.
 - Justification for any requested extension of the contract time.

GC-16 CHANGES AND MODIFICATIONS (CON'T.)

BASIS FOR CHANGE ORDERS:

For any changes in the Work, other than for additional work ordered on the basis of unit prices stated in the Contract Documents or subsequently agreed to, the Contractor shall be paid by the Owner, in addition to actual cost, certain percentages of the various costs incurred by the Contractor for added work, all as set forth in clauses below. The Contractor agrees that these percentages are sufficient to fully compensate him and his Subcontractors for both all additional overhead costs and a profit on any such changes in the Work. The cost or credit to the Owner resulting from a change in the Work shall be determined in one or more of the following ways:

1. By unit prices stated in the Contract Documents or subsequently agreed upon.
2. By a lump sum properly itemized and supported by a detailed breakdown of the following:
 - a. Labor. For all labor, foremen and field supervisor in direct charge of the specific operation, the Contractor shall receive the rate of wage agreed upon in writing before beginning work for each and every hour that said labor, foremen and field supervisor are actually engaged in work.

The Contractor shall receive the actual costs paid to, or on behalf of, workmen by reason or subsistence and travel allowances, health and welfare benefits, pension fund benefits or other benefits, when such amounts are required by collective bargaining agreement or other employment contract generally applicable to the classes of labor employed on the work.

The Contractor shall submit payrolls or certified copies thereof, pertinent to the work for which is requested. The payroll records shall contain the name, address and social security number of each employee, his correct classification, rate of pay, daily and weekly number or hours worked, itemized deductions made and actual wages paid.

An additional amount not to exceed fifteen percent (15%) of the sum of the above items will be paid the Contractor for Profit and overhead.

- b. Insurance and Tax. For property damage, liability and workmen's compensation insurance premiums, unemployment insurance contributions and social security taxes on the force account work, the Contractor shall receive the actual cost, to which not more than 10 percent (10%) will be added. The Contractor shall furnish satisfactory evidence of the rate or rates paid for such insurance and tax.
 - c. Materials. The Contractor will receive the cost for all materials, including freight charges as shown by original receipted bills which are an integral part of the finished work, to which shall be added not more than fifteen percent (15%) of the sum thereof.

The Contractor will be reimbursed for any materials used in the construction of the work, such as sheeting, falsework, form lumber, burlap or other materials for curing, etc., reimbursement shall be agreed upon in writing before such work is begun and no percent shall be added. The salvage value of such materials shall be taken into consideration in the reimbursement agreed upon.

GC-16 CHANGES AND MODIFICATIONS (CON'T.)

- d. Equipment. Machinery and equipment which the Contractor has on the job for use on contract items shall be used as deemed necessary or desirable. The Contractor will be paid for all machinery and equipment (other than small tools) used on the work in accordance with the latest revision of "SCHEDULE OF AVERAGE ANNUAL EQUIPMENT OWNERSHIP EXPENSE WITH OPERATING COST" as issued by the Department of Transportation of the State of Illinois, for the period that said machinery and equipment are in use on such work, to which no percent shall be added. Where equipment and machinery are listed in this schedule, the rates will be determined by the Director after reviewing all available records of the Contractor or other information concerning the expense of operating that type of equipment.
 - e. Bond. The Contractor shall be paid for a reasonable actual increase in cost of his performance bond attributable to the change in the Work.
 - f. Subcontractors. For Subcontractor work, involving labor or labor and materials, for additional work, the Contractor will be allowed no more than an additional five percent (5%) of the cost of the labor and materials to cover the Contractor's supervision, and related expense on such subcontract operations.
 - g. Subcontractor or sub-subcontractor, for additional work involving labor or labor and materials, will be allowed no more than an additional fifteen percent (15%) of the cost of the labor and materials to cover overhead costs and profit.
 - h. For additional work involving labor or labor and materials by a sub-subcontractor (2nd and 3rd tier subcontractors), the sub-subcontractor providing the labor and materials will be allowed an additional fifteen (15) percent of the cost of the labor and materials to cover overhead costs and profit. Additional mark-ups by other subcontractors and/or the Contractor shall not exceed five (5) percent to cover supervision and related expense on such sub-subcontractor operations.
 - i. Other Costs. No additional allowance will be made for other costs for which no specific allowance is herein provided.
3. When both additions and credits covering related work or substitutions are involved in any one change, the allowance for overhead and profit shall be figured on the basis of the net increase, if any, with respect to that change.
 4. If a change involves only deductive work, the credit to the Owner shall be the Contractor's direct costs only for the labor and materials deleted.

GC-17 DISPUTES

Except as otherwise provided in these Contract Documents, any dispute between Contractor and Director concerning a question of fact arising under these Contract Documents and not resolved will be decided by the Chief Procurement Officer. The complaining party shall submit a written statement detailing the dispute and specifying the specific, relevant contract provisions to the Chief Procurement Officer. Upon request of the Chief Procurement Officer, the party complained against shall respond to the complaint in writing within three days of such request. The Chief Procurement Officer will reduce his decision to writing and mail or otherwise furnish a copy thereof to the Contractor and the Director. The decision of the Chief Procurement Officer will be final and binding. Dispute resolution as provided herein shall be a condition precedent to any other action at law or in equity.

Notwithstanding a dispute, Contractor shall continue to discharge all its obligations, duties and responsibilities set forth in these Contract Documents during any dispute resolution proceeding unless otherwise agreed to the in writing.

GC-18 DEFAULT

The Contractor shall be in default of this contract for any one or more of the following reasons:

1. failure to begin the work of this contract within the specified time;
2. failure to perform the work with sufficient workmen and equipment or with sufficient materials to ensure the completion of said work within the specified time;
3. performance of the work in an unsatisfactory manner;
4. refusal to remove material or perform anew such work as shall be rejected as defective or unsuitable;
5. discontinuance of prosecution of work or impairing the reasonable progress of the work;
6. becoming insolvent, being declared bankrupt or committing any act of bankruptcy or insolvency;
7. assignment of this contract for the benefit of creditors; or
8. any cause whatsoever which impairs the carrying on of the work in an acceptable manner.

Upon default, the Director will give notice in writing to the Contractor and his surety the nature, detail and duration of default. The Contractor shall thereafter have ten (10) calendar days to remedy the default. Should the Contractor fail to remedy the default, the County may at its option declare the Contractor's rights in the Contract forfeited.

Upon forfeiture, the County may:

1. Call upon the surety to complete the work in accordance with the contract documents;
2. have the County take over the work, including any or all materials and equipment on the site as may be suitable or acceptable to the County; and/or
3. use such other methods as are in the interests of the County necessary and required for completion of the work in an acceptable manner.

All costs and charges incurred by the County, including the cost of completing the work, shall be deducted from any monies due or which may become due on the Contract. In the event expenses incurred by the County are less than the sum which would have been payable under this Contract, the Contractor shall be entitled to receive the difference, subject to any claims or liens. In the event that expenses incurred by the County exceed the sum which would have been payable under this Contract, the Contractor and the surety shall be liable and shall pay to the County the amount of such excess.

GC-19 AWARD OF SUBCONTRACTS

The Contractor, within 14 days of the Notice of Award of the Contract, shall furnish to the Director and the Architect, in writing, the names of Subcontractors and suppliers of material or equipment for principal portions of the work. The Architect will promptly reply to the Contractor in writing stating whether or not the Director or the Architect, after due investigation, has reasonable objection to any such proposed person or entity. Failure of the Director or Architect to reply promptly shall constitute notice of no reasonable objection.

The Contractor shall not contract with any such proposed person or entity to whom the Director or Architect has made reasonable objection. The Contractor shall not be required to contract with anyone to whom he has a reasonable objection.

The Contractor agrees that he is as fully responsible to the Owner for the acts and omissions of his Subcontractors, suppliers and persons directly or indirectly employed by him, as he is for acts and omissions of persons directly employed by him. Nothing contained in the Contract Documents shall create contractual relations between any Subcontractor or suppliers and the Owner.

GC-20 SUPERINTENDENCE

The Contractor shall personally superintend the work or shall have a competent person at the site at all times to act for him.

The Contractor shall keep in his work, at all times during its progress, a competent superintendent and any necessary assistants, all satisfactory to the Owner. The superintendent shall not be changed except with the consent of the Owner, unless the superintendent proves to be unsatisfactory to the Contractor and ceases to be in his employ. The superintendent shall represent the Contractor in his absence and all communications with him shall be as binding as if given to the Contractor. The Architect and the Director shall not be responsible for the acts or omission of the Contractor's superintendent or his assistants. The Contractor shall forward all communications to the Director through the Architect. A copy of each communication shall simultaneously be forwarded to the Director and Program Manager.

Before start of construction, the Contractor shall submit a resume of the superintendents' qualification to the Director and Architect for approval.

GC-21 PROTECTION OF PERSONS AND PROPERTY

The Contractor shall continuously maintain adequate protection of all his work from damage and shall protect the Owner's property, including utilities located therein, from damage, injury or loss arising in connection with this Contract. He shall make good any such damage, injury or loss, except as may be caused by agents or employees of the Owner.

He shall provide and erect all necessary barricades and other protection required by the Owner and/or local laws and ordinances, or local authorities having jurisdiction over same and shall also protect all walks, curbs, lamp posts, underground conduits, overhead wires, water sewer, gas mains, etc. until such time as they are taken care of by the respective public service corporations or by the Owner. He shall also provide and maintain all necessary warning lights from twilight to sunrise.

Where the Contractor's work affects adjacent private or public property, including utilities located thereon, he shall take such steps as are provided by law and/or as necessary to prevent damage, injury or loss. The Contractor shall be responsible for and make good any damage, injury, or loss to adjacent property resulting from his operations. The Contractor shall notify all public and private owners by Registered Mail. Return Receipt Requested, well in advance of commencing any work affecting their property or utilities.

The Contractor shall take all necessary precautions for the safety of employees on the work and shall comply with all applicable provisions of State, Federal and Municipal safety laws and building codes to prevent accidents or injury to persons on, about, or adjacent to the premises where the work is being performed. He shall erect and properly maintain at all times, as required by the conditions and progress of the work, all necessary safeguards.

All Contractors shall require each employee on the site to wear a safety helmet (hard hat) at all times.

Maintenance of Public Way: All debris of construction deposited on public ways shall be removed immediately; all vehicles engaged in the construction project shall be so policed and cleaned that no debris carried from the site is deposited on the public way; all Contractors and Subcontractors are mutually liable for enforcement; the Contractor shall hold the Owner, Architect and Director harmless from all liability, due to failure to observe the above precautions.

GC-21 PROTECTION OF PERSONS AND PROPERTY (CON'T.)

In an emergency affecting the safety of life, the work, or adjoining property: the Contractor, without special instruction or authorization from the Owner, Architect or Director, is hereby permitted to act, at his discretion, to prevent such threatened loss or injury; and he shall so act, without appeal, if so instructed or authorized. Any compensation claimed by the Contractor on account of emergency work, shall be determined by mutual agreement.

Should the Contractor, or his men, or any of his Subcontractors or materialmen cause damage to the Owner, or the work or materials of other Contractor or persons, the damage shall be made good again by the person originally causing it, or such party as the Architect may designate. Repairs and replacement shall be under the direction of the Architect or his representative and the cost of same shall be charged to the Contractor causing the damage.

The Contractor shall also protect from damage all parts of the work and unused materials of his Contract from freezing or inclement weather and the contractor shall be solely responsible for the condition of such work and materials.

Contractor shall take all necessary precautions to ensure the safety of the public and of workmen on the Site, and to prevent accidents or injury to any persons on or adjacent to the Site. The Contractor shall comply with the "Williams-Steiger Occupational Safety and Health Act of 1970" ("OSHA") and all subsequent revisions thereto, and all laws, ordinances, codes, rules and regulations relative to safety and the prevention of accidents, and shall also utilize the "Manual of Accidental Prevention in Construction" of the Associated General Construction/Builders of America and with applicable provisions of the American Standard Safety Code for Building Construction ANSI A 10 Series. The Contractor shall erect and properly maintain at all times, as required by the conditions and progress of the Work, proper safeguards against the dangers created by openings, stairways, failing materials, open excavations and all other hazardous conditions.

Contractor shall designate, and require each Subcontractor to likewise designate, a responsible representative at the Site as Superintendent who shall be responsible for the promotion of safety and prevention of accidents, and shall enforce all applicable laws, ordinances, codes, rules and regulations. The Superintendent shall hold weekly meetings with the representatives of the various trades employed at the Site in order to ensure that all employees understand and comply with laws and regulations including the requirement of OSHA and "Right to Know" regulations.

Contractor shall provide and make available to all workmen reasonable medical supplies and equipment necessary to provide immediate first aid service to all persons who may be injured in connection with the Work. All medical supplies and equipment shall be supplied in accordance with standards imposed by OSHA and by any governmental agency having jurisdiction over the Site.

The Contractor shall within ten (10) days of the Notice of Award, submit to the Program Manager his own Project Safety Program which shall include but not be limited to, the following:

1. Establish a program of project pre-planning for safety and hazard avoidance.
2. Utilization of insurance company loss prevention services.
3. Lines of Contractor's responsibilities and authority for personnel for the administration of safety program.
4. Scheduling and conducting of safety meetings.
5. Issuing of safety bulletins.
6. Conducting of Weekly Tool Box Meetings.
7. Regular inspections of the project for safety compliance and correction of violations.
8. Safety training of employees.
9. A written Hazard Communication Program which is to include collection and distribution of Material Safety Data Sheets for all hazardous materials, labeling of these materials and training of employees using these materials.
10. A fire protection plan.

GC-21 PROTECTION OF PERSONS AND PROPERTY (CON'T.)

11. The use of personal protection equipment.
12. Hard hat usage.
13. Accident reporting and investigation.
14. Safety guidelines and regulations.
15. Site accessibility and cleanliness.
16. Safety reporting and distribution including the County and Program Manager.
17. A site layout plan showing the location of safety facilities and safety items.

This Project Safety Program shall be enacted upon by the Contractor for the duration of the Project and shall be updated as required for changing conditions.

The Contractor shall have and maintain control over the Site. The Owner, Program Manager, Architect or their agents shall in no event have control or charge of the construction and shall not be responsible for construction and safety means, methods, techniques, sequence or procedures, or for safety precautions or the acts or omissions of the Contractor or any other persons performing Work or their failure to perform.

GC-22 MATERIALS INSPECTION AND RESPONSIBILITY

The County, by its engineering agencies, shall have a right to inspect any materials to be used in carrying out this Contract. The County does not assume any responsibility for the availability of any controlled materials or other materials and equipment required under this Contract. The Contractor shall be responsible for the contracted quality and standards of all materials, components or completed work furnished under this Contract up to the time of final acceptance by the County.

Materials, components or completed work not complying therewith may be rejected by the Director and shall be replaced by the Contractor at no cost to the County. Any materials or components rejected shall be removed within a reasonable time from the premises of the County at the entire expense of the Contractor, after written notice has been mailed by the County to the Contractor that such materials or components have been rejected.

GC-23 SUBSTANTIAL COMPLETION OF THE WORK

The Date of Substantial Completion of the work or designated portion thereof is the date when construction is sufficiently complete, in accordance with the Contract Documents, so the Owner can occupy or utilize the Work or designated portion thereof for the use for which it is intended.

When the Contractor considers that the Work, or a designated portion thereof which is acceptable to the Director and Architect, is substantially complete, the Contractor shall prepare for submission to the Architect a list of items to be completed or corrected. The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents.

When the Architect on the basis of an inspection determines that the Work or designated portion thereof is substantially complete, he will then prepare a Certificate of Substantial Completion which shall state the responsibilities of the Owner and the Contractor for security, maintenance, utilities, damage to the work and insurance, and shall fix the time with which the Contractor shall complete the items listed therein.

Warranties required by the Contract Documents shall commence on the Date of Substantial Completion of the work unless otherwise provided in the Certificate of Substantial Completion. The Certificate of Substantial Completion shall be submitted to the Director and the Contractor for their written acceptance of the responsibilities assigned to them in such Certificate.

Neither the final certificate of payment nor any provision in the Contract Documents nor partial or entire occupancy of the premises by the Owner shall be constituted an acceptance of work not done in accordance with the Contract Documents or relieve the Contractor of liability in respect to any warranties or responsibility for faulty materials or workmanship and no error or oversight in delay in discovery or

rejection of defective or improper work or materials, by the Architect shall relieve the Contractor of any of its obligations under this Agreement.

GC-24 GUARANTEES AND WARRANTIES

The Contractor shall guarantee work to be performed and materials to be furnished under the Contract against defects in materials or workmanship which appear within a period of one (1) year from date of final acceptance of the Work or portions thereof by the Director, except that when guarantee periods longer than one (1) year are specified for certain portions of the Work, the longer periods shall govern.

Should defects develop in the Work within specified periods, due to faults in materials or workmanship, the Contractor shall make repairs and perform necessary corrective work. The Contractor shall execute such repairs or corrective work within five (5) days after written notice to the Contractor by the Director. The Contractor shall bear all costs in connection therewith. The Director will give notice of observed defects with reasonable promptness. Corrective work shall comply with the Contract Documents.

All guarantees and warranties required shall be furnished by the Contractor and shall be delivered to the Director before final voucher on the Contract is issued.

GC-25 FIRE PROTECTION

All equipment and materials provided under these Specifications shall be installed in strict accordance with the last edition of the Code of the National Fire Protection Association. The Contractor shall comply with all code requirements for Underwriters' Laboratories, Inc. labels. The Contractor and/or respective Subcontractors shall pay all fees and cost that may become necessary in complying with any and all requirements under this heading.

GC-26 USE OF PREMISES

The Contractor shall confine his apparatus, the storage of materials and the operations of his workmen to limits indicated by laws, ordinances, permits and/or direction of the Director or Architect and shall not encumber the premises with material or debris. The Contractor shall not load or permit any part of the structure to be loaded with a weight that will endanger its safety.

GC-27 WORKING REGULATIONS

Before commencing work, Contractor shall confer with the official in charge of the building and ascertain full knowledge of all rules and regulations affecting working conditions.

GC-28 WATCHMAN SERVICE

The Contractor, at his own option, may employ a man or men for watchman service at all times outside of regular working hours and at such times during working hours when work is not in progress at the building. This watchman service will in no way relieve the Contractor of his responsibility for replacing or making good any theft or damage. The Contractor, whether or not he employs a watchman, shall be responsible for all loss or damage of property, equipment, materials, etc. at the site and he shall make good all such damage or loss without additional cost to the Owner.

GC-29 CORRECTION OF WORK BEFORE FINAL PAYMENT

The Contractor shall promptly remove from the premises all materials condemned by the Architect as failing to conform to the contract, whether incorporated in the work or not and the Contractor shall promptly replace and re-execute his own work in accordance with the Contract and without expense to the Owner and shall bear the expense of making good all work of other Contractors destroyed or damaged by such removal or replacement.

If the Contractor does not remove such condemned work and materials within a reasonable time, fixed by a written notice, the Owner may remove them and may store the materials at the expense of the Contractor. If the Contractor does not pay the expense of such removal within five (5) days thereafter, the Owner may, upon ten (10) day's written notice, sell such materials at auction or at private sale and shall account for the net proceeds thereof, after deducting all the costs and expenses that should have been borne by the Contractor.

GC-30 DEDUCTIONS FOR UNCORRECTED WORK

If it is deemed inexpedient to correct work injured or done not in accordance with Contract, the difference in value, together with a fair allowance for damage shall be deducted either from any retainage, pay request or contract sums.

GC-31 REFERENCE STANDARDS

Reference made in the Contract Documents to standard specifications, codes, or test methods of technical societies, trade association and similar organization is to the latest revision of such standards in effect 30 calendar days prior to the date of the Contract Documents, unless specifically indicated to the contrary. If the document numbers referenced have since been changed, the current appropriate number shall apply.

GC-32 COOK COUNTY HUMAN RIGHTS ORDINANCE

No person who is a party to a contract with Cook County shall engage in unlawful discrimination or sexual harassment against any individual in the terms and conditions of employment, credit, public accommodations, housing, or provision of County facilities, services or programs. Every Contractor is to certify its compliance with these policies and its agreement to abide by such policies as a part of the Contractor's contractual obligations.

GC-33 EMPLOYMENT - VETERANS

The Contractor shall comply with "AN ACT to give preference to the veterans of the United States military and naval service in appointment and employment upon public works, by or for the use of, the State or its political subdivision", approved June 12, 1935, as amended. Attention is called to Illinois Compiled Statutes 1992, 330 ILCS 55/1.

GC-34 CERTIFICATE OF QUALIFICATION

COOK COUNTY ORDINANCE CHAPTER 10, SECTION 7.

No person or business entity shall be awarded a contract or subcontract, for a period of three (3) years, if that person or business entity: (a) has been convicted of bribery or attempting to bribe an officer or employee of a unit of government in that officer or employee's official capacity; or (b) has made an admission of guilt of such conduct which is a matter of record but has not been prosecuted for such conduct.

Contractor shall submit three (3) executed originals of the Vendor Certifications which are part of the Execution Forms, with his Bid. Failure to comply may subject bidder to disqualification.

GC-35 TAX AND FEE DELINQUENCY

COOK COUNTY ORDINANCE CHAPTER 10, SECTION 10-6.1

The County of Cook is entitled to set off a portion of a contract price equal to the amount of the fines and penalties for each tax or fee delinquency and any debt owed by a contracting party to the County of Cook.

GC-36 DISQUALIFICATION FOR NON-PERFORMANCE

COOK COUNTY ORDINANCE CHAPTER 10, SECTION 7.3.

No person or business entity shall be awarded a contract or subcontract if that person or business entity has had an awarded contract terminated for cause by the Cook County Board of Commissioners. The period of ineligibility shall continue for 24 months from the date the Board terminates the contract.

GC-37 STEEL PRODUCTS PROCUREMENT

The Contractor shall comply with "An Act to promote the economy of the State of Illinois and the United States by specifying steel products produced in the United States in all contracts for construction, reconstruction, repair, improvement or maintenance of public works". Attention is called to Illinois Compiled Statutes 1992, 30 ILCS 565/1-7.

GC-38 TERMINATION FOR CONVENIENCE

The County may terminate this Contract, or any portion, at any time by notice in writing from the County to the Contractor. If the Contract is terminated by the County, the Contractor shall deliver to the County all finished or unfinished documents, data, studies and reports prepared by the Contractor under this

Contract and these shall be and become the property of the County. Payment for the work performed before the effective date of such termination shall be based upon an estimate of the services/goods actually performed/supplied by the Contractor to the date of termination. Such payment so made to the Contractor shall be in full settlement for services rendered under this Contract.

GC-39 INSPECTION OF WORK

The Architect, Program Manager, Director and the Chief Procurement Officer and their authorized representatives shall at all times have access to the work wherever it is in preparation or progress and the Contractor shall provide proper facilities for such access and for inspection.

If the Specifications, laws, ordinances or any public authority require any work to be specially tested or approved, the Contractor shall give the Architect, Program Manager and the Director and appropriate public authorities, timely notice of the date fixed for each inspection.

GC-40 ACCIDENT REPORTS

The Director, Architect, Program Manager and Chief Procurement Officer shall be given written notification within 24 hours of any occurrence, on the site or otherwise, which involves the Contractor's own personnel, or those of any of his Subcontractors or material suppliers, whether said occurrence be in the nature of bodily injury to employees or third parties or property damage. Property damage is defined as including physical damage on the site and off-site, as well as "Acts of God", such as wind damage, etc.

The report shall include the name of person(s) injured, name of his employer, date, time and location of occurrence, extent of injury and/or damage, name(s) of eyewitnesses, and who treated person for injuries sustained, and such other information as may be necessary. The local police should be notified of any occurrence requiring an official police record. The accident report should indicate whether the police were notified and, if so, the number of the police report. In addition, if injuries or damage occur, the accident shall be reported immediately by telephone or messenger.

GC-41 ROYALTIES AND PATENTS

All fees for any patent invention, article, or arrangement or other appurtenances that may be used upon or in any manner connected with the construction, erection, or maintenance of the Work, or any part thereof embraced in the Contract Documents, shall be included in the price stipulated in the Contract for said Work and the Contractor shall protect and hold harmless the County of Cook and Architect against any and all demands for such fees or claims or infringements or patent rights as may be made.

The approval of any method of construction, invention, appliance, process, article, device, or material of any kind by the Architect or Director shall only be approval of its adequacy for the work and shall not be approval of the use thereof by the Contractor in violation of any patent or other rights of any third person.

GC-42 PATENTS, COPYRIGHTS AND LICENSES

Contractor agrees to hold harmless and indemnify Owner, its officers, agents, employees and affiliates from and defend, at its own expense (including reasonable attorneys', accountants' and consultants' fees), any suit or proceeding brought against Owner based upon a claim that the ownership and/or use of equipment, hardware and software or any part thereof utilized in performing Contractor's services constitutes an infringement of any patent, copyright or license or any other intellectual property right. Where applicable, Owner shall notify Contractor in writing of any such suit or proceeding or significant threat thereof and hereby agrees to give Contractor information and reasonable assistance for the defense. In the event the use of any equipment, hardware or software or any part thereof is enjoined, Contractor with all reasonable speed and due diligence shall provide or otherwise secure for Owner, at the Contractor's election, one of the following: the right to continue use of the equipment, hardware or software; an equivalent system having the specifications as provided in this Contract; or to modify the system or its component parts so that it becomes non-infringing while performing in a substantially similar manner to the original system, meeting the specifications of these Contract Documents.

GC-43 CONFIDENTIALITY AND OWNERSHIP OF DOCUMENTS

All drawings, Specifications and copies thereof furnished by the Architect and/or the County of Cook are the property of the County of Cook. They are not to be used on other work, and with the exception of the

signed Contract set, are to be returned to the County of Cook at the completion of the Work.

Contractor acknowledges and agrees that information regarding this contract is confidential and shall not be disclosed, directly, indirectly or by implication, or be used by Contractor in any way, whether during the term of this Contract or at any time thereafter, except solely as required in the course of Contractor's performance hereunder. Contractor shall comply with the applicable privacy laws and regulations affecting Owner and will not disclose any of Owner's records, materials, or other data to any third party. Contractor shall not have the right to compile and distribute statistical analyses and reports utilizing data derived from information or data obtained from Owner without the prior written approval of Owner. In the event such approval is given, any such reports published and distributed by Contractor shall be furnished to Owner without charge.

All documents, data, studies, reports, work product or product created as a result of the performance of this Contract shall be the property of the County of Cook. It shall be a breach of this contract for the Contractor to reproduce or use, any documents, data, studies, report, work product or product obtained from the County of Cook or created hereby for its own purposes or to be copied and used by any third party. During the performance of the Contract herein provided for, the Contractor shall be responsible of any loss or damage to the documents herein enumerated while they are in his possession, and any such document lost or damaged shall be restored at the expense of the Contractor. Full access to the work during the preparation of the plans shall be available to the County and other public agencies interested in this work.

GC-44 AUDIT; EXAMINATION OF RECORDS

The Contractor agrees that the Cook County Auditor or any of its duly authorized representatives shall, until expiration of three (3) years after the final payment under the Contract, have access and the right to examine any books, documents, papers, canceled checks, bank statements, purveyor's and other invoices, and records of the Contractor related to the Contract, or to Contractor's compliance with any term, condition or provision thereof. The Contractor shall be responsible for establishing and maintaining records sufficient to document the services and costs associated with performance under the terms of this Contract. Without limiting the generality of the foregoing, the County may, at any time and from time to time, inspect the Contractor's substitution logs, payroll logs, special diet logs, general meal logs, temperature records and any other documents or data pertaining to the services performed by the Contractor under the Contract.

The Contractor further agrees that it shall include in all of its Subcontracts hereunder a provision to the effect that the Subcontractor agrees that the Cook County Auditor or any of its duly authorized representatives shall, until expiration of three (3) years after final payment under the Subcontract, have access and the right to examine any books, documents, papers, canceled checks, bank statements, purveyor's and other invoices and records of such Subcontractor involving transactions relating to the Subcontract, or to such Subcontractor's compliance with any term, condition or provision thereunder or under the Contract.

In the event the Contractor receives payment for services under the Contract, reimbursement for which is later disallowed by the County, the Contractor shall promptly refund the disallowed amount to the County on request, or at the County's option, the County may credit the amount disallowed from the next payment due or to become due to the Contractor under any contract with the County.

GC-45 GENERAL NOTICE

All notices required pursuant to this Contract shall be in writing and addressed to the parties at their respective addresses set forth below. All such notices shall be deemed duly given if personally delivered or if deposited in the United States mail, registered or certified, return receipt requested. Notice as provided herein does not waive service of summons or process.

TO THE COUNTY OF COOK:

CHIEF PROCUREMENT OFFICER
County of Cook

County Building
118 North Clark Street, Room 1018
Chicago, Illinois 60602
(Reference Project and County Contract Document Number)

TO THE VENDOR:

At address provided in bid or as otherwise indicated in writing to Owner.

GC-46 MISCELLANEOUS

This Contract shall be governed by and construed under the laws of the State of Illinois. The Contractor irrevocably agrees that, subject to the County's sole and absolute election, any action or proceeding in any way, manner or respect arising out of the Contract, or arising from any dispute or controversy arising in connection with or related to the Contract, shall be litigated only in the courts having status within the City of Chicago, the County of Cook, the State of Illinois, and the Contractor consents and submits to the jurisdiction of any local, state or federal court located within such City, County and State. The Contractor waives any right it may have to transfer or change the venue of any litigation brought against it by the County in accordance with these provisions.

No term or provision of this Contract shall be deemed waived and no breach consented to unless such waiver or consent shall be in writing and signed by the party claimed to have waived or consented. The waiver of any such provision shall not be a waiver of the provision itself nor a waiver or consent to any subsequent breach. The headings of articles, paragraphs and sections in this Contract are included for convenience only and shall not be considered by either party in construing the meaning of this Contract.

GC-47 ENTIRE AGREEMENT

It is expressly agreed that the provisions set forth in these Contract Documents constitute all the understandings and agreements between the parties. Any prior agreements, promises, negotiations, or representations not expressly set forth in the Contract Documents are of no force and effect.

GC-48 COOPERATION WITH INSPECTOR GENERAL

Contractors, subcontractors, licensees, grantees or persons or businesses who have a County contract, grant, license, or certification of eligibility for County contracts shall abide by all of the applicable provisions of the Office of the Independent Inspector General Ordinance (Section 2-281 et. seq. of the Cook County Code of Ordinances). Failure to cooperate as required may result in monetary and/or other penalties.

GC-49 DISADVANTAGED BUSINESS ENTERPRISE (DBE)

I. Policy and Goals

It is the policy of the County of Cook to prevent discrimination in the award of or participation in County contracts and subcontracts and to eliminate arbitrary barriers for participation, as both Contractors and Subcontractors or Suppliers, in such contracts by Disadvantaged Business Enterprises (DBEs).

In furtherance of this policy, Cook County has established Annual Aspirational Goals of 35% DBE participation on an aggregate basis.

A Bid shall be rejected if the County determines that a Bid fails to meet the required commitments specified herein, including but not limited to, commitments to achieve the applicable Project Specific DBE Goals or the Bidder's documented Good Faith Efforts to do so.

A Bidder may achieve the Project Specific DBE Goals by its status as a DBE; by subcontracting a portion of the work to one or more DBEs; by entering into a joint venture with one or more DBEs; or by any combination of the foregoing.

GC-49 DISADVANTAGED BUSINESS ENTERPRISE (DBE)

A Contractor's failure to carry out in good faith its Project Specific DBE Goal commitment in the course of the Contract's performance shall constitute a material breach of the Contract and a violation of the Ordinance. If such breach is not cured, it may result in the termination of the Contract or such remedy authorized by the Ordinance or the Contract, in the County's sole discretion.

If at any time following appropriate investigation, the County has reason to believe that any person or firm has knowingly and willfully provided incorrect information related to, or made false representations in connection with any aspect of the implementation of these General Conditions, such matter shall be immediately referred to the Purchasing Office and the State's Attorney for consideration of sanctions as provided by applicable civil and criminal laws.

The Bidder must maintain a record of all relevant data with respect to the utilization of DBEs, including but without limitation, payroll records, invoices, canceled checks, sworn statements and books of account for a period of at least 5 years after Cook County's final acceptance of the work. Full access to these records shall be granted to the County, or to any municipal, state or federal authorities, by the Bidder upon 48 hours written demand by the County. The County shall have the right to obtain from the Bidder any additional data reasonably related or necessary to verify any representations by the Bidder in the DBE Utilization Plan or documents regarding the Bidder's compliance with its Utilization Plan, these General Conditions, or the DBE Program.

II. Required Pre-Award Bid Submittals

To be responsive, a Bidder shall either (1) meet the Project Specific DBE Goal by submitting with the bid a Utilization Plan, supported by Letters of Intent and Letters of Certification from the proposed DBEs, and, if applicable, and Joint Venture Affidavit(s), establishing that the Bidder has met the Project Specific DBE goals, or (2) if the Bidder cannot achieve the Project Specific DBE Goals, by submitting with the bid documentation its Good Faith Efforts to meet the Project Specific DBE Goals. Good Faith Efforts mean actions undertaken by a Bidder to achieve a DBE goal, which, by their scope, intensity and appropriateness to the objective, can reasonably be expected to fulfill the Project Specific goals.

Failure to submit the following documents in accordance with these requirements will cause the Bid to be considered non-responsive and shall be cause for the Bid to be rejected. The Director of the Office of Contract Compliance reserves the right to request supplemental information regarding a Bidder's submissions and the Bidder shall furnish such information in a timely manner. Failure to furnish information or otherwise cooperate may result in the rejection of the Bid.

A. DBE Utilization Plan

The Bidder must submit with its Bid a completed Utilization Plan. The Utilization Plan shall list the name(s), address(s), telephone number(s), e-mail(s) and contact person(s) of each Subcontractor(s) or Supplier(s) intended to be used in the performance of the Contract, including firms proposed as DBEs to meet the Project Specific Goals.

Bidders must notify DBEs of subcontracting opportunities at least 10 business days before submission of the bid.

A DBE Bidder may count its own participation, less any amount subcontracted to a Non-DBE subcontractor, toward the project specific DBE Goal.

A Bidder may count only the participation of DBEs for the scopes of work for which they are certified on or before the date of the Bid submission. If the DBE ceases to be certified during the performance of the contract, participation will only be counted for the value of the work that was performed while the firm was certified.

GC-49 DISADVANTAGED BUSINESS ENTERPRISE (DBE)

A Bidder may count the DBE participation of every level of subcontracting toward the Project Specific Goal(s) of DBEs listed on the Utilization Plan.

Where the solicitation requires the Bidder to submit a base bid and one or more alternates, the Utilization Plan must demonstrate the Bidder's achievement of the Project Specific Goal(s) or its Good Faith Efforts to achieve the Project Specific Goal(s) on the base bid.

If the Bidder is unable to achieve the Project Specific Goal(s), it must demonstrate its Good Faith Efforts to do so. The Bidder must show that it took all necessary and reasonable steps to achieve the Project Specific Goal(s), which, by their scope, intensity and appropriateness to the objective, could reasonably be expected to obtain DBE participation, even if they were not fully successful. A Bidder need not actually meet a Project Specific Goal to be awarded a contract if the Bidder demonstrates its Good Faith Efforts. The efforts employed by the Bidder must be those that one could reasonably expect a Bidder to take if the Bidder were actively trying to obtain DBE participation sufficient to meet the DBE contract goal. Mere *pro forma* efforts are not Good Faith Efforts to meet the DBE contract requirements.

A Bidder must document its Good Faith Efforts in its Utilization Plan.

If a Utilization Plan is denied because the Good Faith Efforts requirements have not been met, the County shall inform the Bidder in writing of the basis for the denial. To protest such a decision, the Bidder shall follow the purchasing protest process described in Cook County's Purchasing Office solicitation instructions.

B. Letter(s) of Intent

The Bidder shall submit with its bid completed Letter(s) of Intent (LOI) utilizing the Letter of Intent format from the bid documents (EF-Pages PE-6d and PE-6e). The LOI must be executed by an authorized representative of the DBE identified on the Utilization Plan and by the authorized representative of the Bidder. The LOI must accurately and completely detail the work to be performed and/or the materials to be supplied, and the agreed rates and/or prices to be paid. All Utilization Plan commitments must conform to those included in the submitted LOIs. The LOI will become a binding contract covenant upon the Bidder's receipt of a signed contract from Cook County.

C. Letters of Certification

To be counted towards meeting the DBE Project Specific Goal(s), a Bidder or its Subcontractors or Suppliers must be certified by Cook County, the City of Chicago or the Illinois Unified Certification Program (IL UCP) Disadvantaged Business Enterprise Commitment, pursuant to 49 CFR Part 26.

The Letter(s) of Certification must be submitted with the Utilization Plan.

The Director of the Office of Contract Compliance retains the right to reject for credit towards meeting a DBE Goal the certification of any firm that does not conform to the eligibility standards.

D. Joint Venture Affidavit

If a Bidder seeks to meet the Project Specific DBE Goals by entering into a Joint Venture, the Bidder must submit the Affidavit of Joint Venture (DBE) included in the bid document (MF-Pages MF-4 through MF-4i).

GC-49 DISADVANTAGED BUSINESS ENTERPRISE (DBE)

III. Contract Monitoring

A. Forms

To monitor the participation of Subcontractors or Suppliers on Cook County contracts, the Contractor must submit a monthly Status Report of Subcontract Payments (MF Pages MF-5 and MF 5-a) by the 15th of each month. The Status Report must reflect, from project start to date, the Contractor's receipt of payments from the County of Cook and the utilization of and payments to all Subcontractors or Suppliers identified in the Utilization Plan. The Status Report must include the Subcontractor/Supplier Payment Form (MF Page MF-6) from each Subcontractor or Suppliers identified in the Utilization Plan. Failure to submit a completed monthly Status Report will be a violation of these General Conditions and result in a HOLD being placed on all monies due and/or that may become due the Contractor and may cause the Contractor to be deemed to be in breach of the Contract.

Please return the reports to the attention of:

LaVerne Hall
Director of the Office of Contract Compliance
118 N. Clark Street, Room 1020
Chicago, IL 60602

B. Procedures

Procedures for monitoring compliance may include, but are not limited to, site visits or telephone audits; consideration of requests for substitutions, additions, deletions, or change orders; and review and verification of payments to Subcontractors or Suppliers as documented by the monthly Status Reports of Subcontractor/Suppliers Payments.

1. Substitutions, Additions or Deletions of Subcontractors or Suppliers

The Contractor must seek in writing and obtain the prior approval of changes to the original Utilization Plan on the form provided by the County. The Director of Contract Compliance has sole authority to approve or deny changes or substitutions to the Utilization Plan. The written request must state specific reasons for the proposed addition, deletion or substitution of a Subcontractor or Supplier. The facts supporting the request must not have been known nor reasonably should have been known by the Contractor and proposed Subcontractor or Suppliers prior to the submission of the Utilization Plan. The Contractor must submit documentation to substantiate its request for a change in the Utilization Plan. Such documentation may include, but is not limited to, documentation from the project manager or other appropriate County staff assigned to oversee the project; correspondence between the Contractor and the Subcontractor or Supplier; or field notes, laboratory reports, photographic evidence or other materials. If a Contractor proposes to add a DBE to the Utilization Plan after the Contract has been awarded, a signed Letter of Intent must be submitted with the request.

If a Contractor proposes to substitute, add or delete a Subcontractor or Supplier and either (1) the Project Specific Goal(s) were not met prior to this action, or (2) the Project Specific Goal(s) may not be met because of this action, the Contractor must make Good Faith Efforts to meet the Project Specific Goal(s). Documentation demonstrating Good Faith Efforts, as described above, must be submitted with a request for substitution, addition or deletion if the Project Specific Goal(s) are not otherwise met. The Director will determine whether Good Faith Efforts have been made. If Good Faith Efforts to substitute or add a DBE have been made and the

GC-49 DISADVANTAGED BUSINESS ENTERPRISE (DBE)

Contractor has been unsuccessful in substituting with a DBE to the satisfaction of the Director, then the Contractor may substitute or add a non-certified firm.

Within 7 days of the Contractor's receipt of a notice of intent to impose an adverse substitution, addition or deletion decision, the Contractor may file a written notice of intent to appeal with the Director. Failure to file a timely notice waives all rights to appeal or protest the adverse decision.

After filing a notice of intent to appeal, a Contractor may file a written appeal of the adverse decision, stating the grounds for appeal, including the reasons that the Contractor believes the denial of the request to substitute, add or delete Subcontractors or Suppliers to be inappropriate. The appeal must be submitted to the Director within 21 calendar days of receipt of the notice of intent to impose an adverse decision.

The Director's final decision on the written appeal shall be made after an informal hearing and shall be communicated to the Contractor within 10 days of the hearing. The Contractor may appeal the Director's decision to the President of the Cook County Board of Commissioners within 7 days of the date of receipt of the Director's decision. The President's determination shall be rendered within 21 days and shall be final.

2. Change Orders

Change orders issued on competitively bid contracts that do not alter the scopes of work originally required to perform the Contract shall be undertaken using the Subcontractors and Suppliers listed in the Utilization Plan. If the work involved in a change order is to be performed by the Contractor or Subcontractors or Suppliers already involved in the work, that fact shall be noted on the change order, a copy of which shall be forwarded to the Director.

If a change order requires that the Contractor add a Subcontractor or Supplier to the project with the result that the Project Specific Goal(s) will not otherwise be met, the Contractor must make Good Faith Efforts to meet the Project Specific Goal(s) by adding a DBE so as to meet the Project Specific Goal(s). If Good Faith Efforts, as described above, to add a DBE have been made to the satisfaction of the Director, then the Contractor may add a non-certified firm.

If a change order involves only deletion of the amount of work, a statement to that effect shall be noted on the change order, a copy of which shall be forwarded to the Director and the Project Specific Goal(s) recalculated.

If a change order results in the deletion of a scope of work to be performed by a DBE, the County's Project Manager shall notify in writing the Contractor and the DBE. The Director shall adjust the Project Specific Goals.

IV. Contract Closeout Procedures

After receipt of contract close-out documents, the Director shall notify in writing the User Department whether the Contractor has paid all uncontested amounts to Subcontractors and Suppliers listed on the Utilization Plan, and otherwise fulfilled the Contract's terms related to the MBE and WBE commitments.

If the Director determines that the Contract's terms have been fulfilled, the Project Manager may authorize final payment and close out the contract in accordance with the County's procedures.

GC-49 DISADVANTAGED BUSINESS ENTERPRISE (DBE)

If the Director determines that the Contract's terms have not been fulfilled, the Director shall inform the Project Manager and the Contractor in writing of the reasons for the determination, the sanctions recommended, and the procedures to appeal the determination. If the recommended sanctions contain any fine or liquidated damages, the Project Manager shall retain from any payment due, the amount of such sanction during the pendency of an appeal.

END OF SECTION

**SPECIAL CONDITIONS
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SPECIAL CONDITIONS

SC-01 DEFINITIONS (Ref. IB-01)

- A. The "Director" as defined in IB-01 Paragraph A. of the Instructions to Bidders is the Director, or in their absence the Deputy Director, of the Office of Capital Planning and Policy, County of Cook, Illinois.
- B. The "Chief Procurement Officer" as defined in IB-01 Paragraph C. of the Instructions to Bidders is Maria de Lourdes Coss, Chief Procurement Officer, County of Cook, Illinois
- C. The "Architect" as defined in IB-01 Paragraph D. of the Instructions to Bidders (also referred to as "Consultant ") is Wold Architects and Engineers.
- The "Program Manager" as defined in IB-01 Item E of the Instructions to Bidders is not applicable for this project. Any reference to a Program Manager in the body of the documents shall be construed as a reference to the County or Architect, at the option of the County.
- D. "LEED" stands for "Leadership in Energy & Environmental Design". It is a set of criteria formulated by the U.S. Green Building Council. Per Cook County mandate all newly constructed buildings, and buildings undergoing Capital Improvements, will be in compliance with the standards and requirements for the LEED Green Building Rating System. Reference SC-31 to determine if this project is subject to the LEED requirements (not applicable).
- E. The "Project" means Renovation of Building New 'E' – Ground Floor for Regional Outpatient Clinic; to include all work associated with demolition of existing conditions and construction of new space for Central Registration, Diagnostic Imaging, and Laboratory departments.
- F. "Notice of Award" means a written notice that the Contract has been awarded to the Contractor, subject to proper bonding, insurance and other requirements of execution, which will be issued to the Contractor by the Chief Procurement Officer of Cook County.
- G. "Notice to Proceed" shall mean a written notice issued by the Director, directing the Contractor to proceed with the construction activities of the Work as of the Notice to Proceed Date (defined below). A Notice to Proceed will not be issued until permit requirements have been met as set forth in SC-13.
- H. "Notice to Proceed Date" shall mean the date of the Notice to Proceed, or such other date as is set forth in the Notice to Proceed.
- I. "Contract Time" shall mean a period of One Hundred & Forty-Five (145) calendar days starting on the Notice to Proceed Date.
- J. "Substantial Completion", "substantial completion", "Substantially Complete" or "substantially complete" means the Work or designated portion of the Work is sufficiently complete, in accordance with the Contract Documents, such that the Owner can occupy or utilize the Work or designated portion thereof for the use for which it is intended, and Contractor has delivered the Warranty Materials to the extent required by SC-28. Substantial Completion shall not be deemed to have occurred until (i) the Contractor has provided or completed all of the pre-requisites for the Owner to occupy or utilize the Work as intended, including the provision of all training, manuals, drawings and documents required for the Owner to start occupying, operating and maintaining the Work, (ii) approval for the Work to be occupied has been issued by the appropriate government authorities, and (iii) the Architect issues a Certificate of Substantial Completion in accordance with GC-24, setting forth the Date of Substantial Completion, and signed by all parties indicated on the Certificate , including the County.
- K. "Project Closeout Items" means all the following: all construction photographs, including negatives or digital format, as applicable; a copy of the final approved Time Schedule; the As-Built Mark-Ups as described in SC-28; any and all keys and tools required by the Contract Documents; and any and all keys to County facilities which are in Contractor's possession or in possession of its sub-contractors, and any of their employees.
- L. "Final Completion" means all aspects of the Project are complete, including all punchlist items and corrective work, any Warranty Materials allowed to be provided after Substantial Completion pursuant to SC-28 have been delivered, all Project Closeout Items have been provided, and the Contractor's final payment application has been approved by the County and the Architect.

- M. "Critical Path" activities mean activities which control the Project duration. These are the activities or sequences of activities that take the most time to complete, and therefore have the greatest potential to delay the Project.
- N. "Time Schedule" means the time schedule approved by the County in accordance with SC-09, as the same may be updated from time to time, subject to County's approval. The Time Schedule must meet all the requirements set forth in SC-12, which shall set forth all Critical Path and other activities necessary to perform the Work in accordance with the Contract Documents. The Time Schedule must set forth the "Critical Path" activities showing all interrelationships with other activities as required to complete the Project.
- O. "System" or "system" means a network of assemblies, components and parts, interfaced with each other and with any existing building equipment or utilities as required to provide integrated unit(s) and a functionally complete and operable product, turned over to the Owner in condition for service.
- P. "Utility" or "utility" means a commodity or service, such as electricity, water, sewer, and telecommunications, traditionally provided by a public utility, but including such as may be provided by private companies or providers.
- Q. "Key Personnel" shall mean those individuals defined in SC-25, who are identified on Exhibit D, to be completed by Contractor and included in the Contractor's bid.

SC-02 SPECIFICATIONS (Ref. IB-01)

The Specifications consist of those volumes noted below.

- Volume 1 – Requirements for Bidding and Instructions for Bidders
- Volume 2 – Technical Specifications (Architectural Project Manual/Details of Construction)
- Volume 3 – Technical Specifications (Mechanical/Electrical Project Manual)

Index of Drawings: See Exhibit A

With regard to the Technical Specifications contained in Volume 2 and 3, the grouping of work items is for convenience only and in no way shall imply or relate to the jurisdiction of each trade involved. The Contractor is charged with the responsibility to divide the aspects of the Work among the trades and subcontractors appropriately. None of the Architect, the Program Manager or the Owner assumes responsibility for such interpretations or divisions.

SC-03 PREPARATION OF BID (Ref. IB-03)

Instructions to Bidders IB-03 is modified by the addition of the following:

The bid proposal forms are found in the "Proposal Execution forms" contained in Volume 1. In addition to the bid proposal documents referenced in IB-03, all Bidders must submit the Bid Proposal Breakdown Form attached to the Bid Proposal forms as PE-1b.

If the Bidder is a joint venture, Bidder shall submit a copy of its joint venture agreement along with the Bid Proposal. Joint Ventures must execute the Bid Proposal on page PE-8 and provide evidence of actual authority for the individual executing or provide signature pages for each member of the joint venture. Joint Ventures shall comply with the requirements of the Assumed Business Name Act (Illinois Compiled Statutes 1996, 805 ILCS 405/1).

SC-04 PRE-BID CONFERENCE; SITE INSPECTION CERTIFICATE; REVIEW OF REPORTS (Ref. IB-09)

The second sentence of IB-09 is deleted and the following inserted in its place.

A mandatory pre-bid conference and site visit will be held on the date, time and location indicated in the Project Overview. At that time, specific questions will be entertained and Contract Documents will be clarified. The prospective Bidders will have the opportunity to walk through the existing conditions of the Project site.

The County may require persons attending the pre-bid conference to sign a waiver and release in the form attached as Exhibit F and to supply satisfactory evidence of workers compensation and commercial general liability insurance.

It is the responsibility of the Bidder to review and become acquainted with the Contract Documents prior to bidding.

SC-05 BIDDER WARRANTIES (Ref IB-10)

By submitting a bid on this Project, the Contractor represents and warrants to Owner that it is experienced in the type of construction represented by this Project, that Contractor understands the complexity involved in this type of construction and the necessity of coordination of the Work with governmental authorities and the community within which the Project will be constructed.

With its bid, each Bidder shall submit evidence of experience in the format attached hereto as Exhibit G. This experience shall include at least three (3) renovation or rehabilitation projects of comparable size and complexity to the Project that the Bidder has completed as the prime contractor, or as the majority partner in a joint venture or partnership, or as a substantial member of another business entity. If the Bidder is a joint venture or partnership, then evidence of experience may include which a majority member, partner or venturer completed shall be considered as experience of the Bidder. If the Bidder is a corporation or limited liability corporation, then projects completed by a majority shareholder or member shall be considered as experience of the Bidder. In an appropriate case, experience of Key Personnel may be considered as experience of the Bidder, if in the County's reasonable judgment, the Bidder has the experience and capacity to provide support for the proper performance of the Work and completion of the Project. Bids that do not demonstrate the required experience in Exhibit F shall be considered non-responsive.

SC-06 PERFORMANCE AND PAYMENT BOND (Ref. IB-14)

Instruction to Bidders IB-14 is modified by the addition of the following:

Each Bidder shall submit with its bid proposal an executed Surety Statement of Qualification for Bonding (PE-5). Upon award, if the successful Bidder is a Joint Venture, the successful Bidder shall be required to submit one performance and payment bond in the Owner's customary form (a copy of which is included as Miscellaneous Forms page 2)) in the full amount of the bid proposal on behalf of the Joint Venture. Multiple performance and payment bonds issued to each member of the Joint Venture which total the bid proposal amount will not be accepted.

SC-07 SUBSTITUTIONS

INSTRUCTIONS TO BIDDERS, item 1B-18 TRADE NAMES, after the first paragraph of Section 1B-18 TRADE NAMES, add the following paragraphs:

- A.** Bids shall be based on specified products, unless the procedures described in this section are followed and a substitution is accepted prior to the bid opening date.
- B.** Substitution Procedures: The following procedures have been provided to allow closely equivalent products to be considered. No substitutions will be acceptable unless these procedures are followed.
 - 1. Bidders may, until 4:30 p.m. on Friday, July 13, 2012, submit written requests to the Owner for substitution of products and systems in lieu of those specified in the Contract Documents. The Owner will not consider requests after the time and date indicated above.
 - 2. All substitution requests shall be clearly identified, described and in accordance with provisions of Contract Documents and on the Request for Substitution Form attached as Exhibit E.
 - 3. Whenever a substitute is submitted for acceptance, the final decision as to whether or not such substitution is closely equivalent to the specified product or system and fully meets the design concept shall be made by Director.
- C.** Submittal Data for Substitutions:
 - 1. Bidders requesting a substitution must provide clear data or information comparing the proposed substitution with the substituted item in the technical specification and clearly identifying differences from the specified item of Equipment. This data must be referenced to and supported

by sufficient documentation (in the form of published technical literature, technical article(s), brochures, or other documentation) to enable the County and the Architect to evaluate compliance with the specification.

2. If the Bidder must take an exception to any item or detail included in the Specification, the Bidder must state in writing what the exception is and state in writing the justification or rationale for the exception.
3. The County and the Architect will not initiate correspondence or other discussions due to inadequate information concerning substitution requests or engage in attempts by Bidders or their agents to verbally transmit data or "sell" proposed substitutions.

D. Acceptance/Rejection of Substitutions:

1. The County's review of substitution requests will be based on products and systems specified in the Contract Documents and desired design and operational results.
2. If a substitution is acceptable to Director, but differs in physical character from the specified product or system, or if a substitution requires modified services and/or facilities to be provided by any party, or requires modifications to the project, Bidder/Contractor making substitution shall pay all costs due to the substitution, including but not limited to costs of modifying accepted substitution to fit conditions or cost of modifying the Drawings or Specifications to permit installation and use of accepted substitution, including costs not identified in the request for substitution, but which later become apparent.
3. Neither acceptance of a substitution, nor the furnishing of a substitution, shall relieve Bidder/Contractor of responsibility for failure of substitution to perform intended functions of originally specified materials, systems and equipment.
4. Accepted substitution(s) shall be listed in written Addenda issued to all Bidders of Record. Substitutions which have not been specifically accepted in writing, by inclusion in addenda, shall be deemed rejected.

E. After Award of Contract: No substitutions will be considered after the date and time shown in Section SC-07 B.1 except as follows.

1. It shall be the duty of the Contractor to immediately inform the Architect and Director of any suspected or anticipated substitutions required pursuant to the following conditions:
 - a) Substitutions required for compliance with final interpretations of code requirements or insurance regulations.
 - b) Unavailability of specified products, through no fault of Contractor and/or subcontractor. "Unavailability" shall mean that the product specified is no longer available for purchase in the market place.
 - c) Subsequent information discloses inability of specified products to properly meet the specifications, or to fit in a designed space.
2. If any such substitution is required under this subsection 5, such substitution shall be processed in accordance with the procedures set forth in subparagraphs B through D of this SC-07, except that the time limit for submitting the request shall not apply, and acceptance of the request shall be means of return of the request signed for approval by the Director.

SC-08 TAXES (Ref IB-22)

IB-22 is amended to read as follows:

Federal Excise Tax does not apply to materials purchased by the Owner by virtue of Exemption Certificate No. 36-75-0038K. Illinois Retailers' Occupation Tax, Use Tax and Municipal Retailers' Occupation Tax do not apply to goods or services purchased by the Owner by virtue of statute. The price or prices quoted herein shall include any and all other Federal and/or State, direct and/or indirect taxes which apply to this transaction. The Owner's State of Illinois Sales Tax Exemption Identification No. is E-9998-2013-06.

SC-09 PRE-CONSTRUCTION PHASE ACTIVITIES

This section sets forth certain pre-construction activities which must be performed by the Contractor prior to the commencement of any construction or demolition activities on the Project Site. Contractor will begin the pre-

construction activities immediately upon receipt of Notice of Award. The time period within which these activities will be performed is sometimes referred to as the "pre-construction phase."

- A. **Time Schedule:** Notwithstanding any provision to the contrary in the General Conditions or other sections of these Special Conditions, the Contractor shall submit a draft Time Schedule for the Work no later than fourteen (14) calendar days after the date of the Notice of Award. The minimum requirements for the activities which are required to be detailed on the Time Schedule, and any project specific requirements for the Time Schedule, are set forth in Section SC-12 of these Special Conditions. The County will notify the Contractor in writing within ten (10) business days after receipt of the draft Time Schedule (or any revised draft) either that the draft Time Schedule is accepted or that it is rejected, setting forth the reasons for such rejection. If the draft Time Schedule is rejected, the Contractor shall re-submit a revised draft which is responsive to the County's comments within ten (10) business days after the date of the notice of rejection. A Notice to Proceed with construction will not be issued until a Time Schedule is approved. If the Time Schedule has not been approved within sixty (60) days after the Notice of Award (such 60 day period to be extended by any period of delay by the County in accepting or rejecting a draft Time Schedule), the Contractor shall be deemed to have failed to submit an acceptable Time Schedule in a timely manner, which shall constitute a material breach of the Contract and shall constitute grounds for default pursuant to General Conditions, Section GC-18. The County's approval of the Time Schedule shall not relieve the Contractor of the obligation to properly schedule the Work so as to substantially complete the Work within the Contract Time. The absence of an activity from the Time Schedule shall not relieve the Contractor of the obligation to perform all activities necessary for completion of the Work.
- B. **Permits:** GC-07 requires the Contractor to secure all permits and licenses necessary to carry out the Work. Additional provisions and requirements regarding permits are contained in SC-13.
- C. **Permits Status Reports:** The Contractor shall provide the County and the Program Manager with a written status report on the permit review process as to all permit applications, beginning two (2) weeks after the filing of the first such application and every two (2) weeks thereafter until all necessary permits have been issued. If the Contractor requires assistance in the permitting process from either the County or the Architect, the Contractor shall request such assistance in writing, directed to the party whose assistance is requested, and specifying the nature of the assistance request. In the case of assistance from the Architect, a copy of such request shall be provided to the County and the Program Manager. A Notice to Proceed will not be issued until all permits have been issued which are required by laws or ordinances for construction to begin.
- D. **Progress Reports:** In addition to the permit status reports required under subsection C above, no later than 30 days after the date of the Notice of Award, and every 30 days thereafter, the Contractor shall prepare and submit to the County, the Program Manager and the Architect a detailed written report detailing the progress of the Work, including pre-construction activities described in this Section SC-09. The requirements for the Contractor's progress reports are set forth in the Technical Specifications.

SC-10 SUBMITTALS & LONG LEAD TIME MATERIALS

- A. **Schedule of Submittals:** Within twenty-one (21) days after the Notice of Award, the Contractor shall submit a schedule of delivery for all submittals required by the Technical Specifications to the County and the Architect. The Contractor shall include a transmittal letter with each submittal, identifying the item by manufacturer, model number, CAD identification number and reference to specification sections of items of construction. Use separate transmittal for each submittal. Each submittal shall have a chronological submittal number.
- B. **Documentation:** The Contractor shall submit appropriate documentation (e.g. shop drawings, product submittals) for all materials, systems, equipment, fixtures, personal property, and other items, in all detail required by the specifications, but, at a minimum, describing the following:
 - 1. Product sheets including but not limited to: HVAC, mechanical, telecommunications and data systems, fire systems, conveying, plumbing, electrical, structural, architectural, landscaping, general site, chemical, furniture, fixtures and equipment and special construction.
 - 2. Product sheets will include as applicable:
 - a. Physical dimensions
 - b. Physical space required for operation
 - c. Weight
 - d. Building structural requirements

- e. Power requirements
- f. Exhaust requirements
- g. Water requirements
- h. Chemical requirements
- i. Air-conditioning requirements
- j. Maintenance requirements
- k. Conveying system requirements
- l. Supplies required.

C. Copies: The Contractor shall submit six (6) copies of brochures/technical materials for each item. The Contractor shall submit one (1) reproducible set and two (2) sets of prints for all drawings required.

D. Address for Submittals: All submittals shall be sent to:

Architect: Wold Architects and Engineers
 Attn: Matt Bickel
 110 North Brockway Street, Suite 220
 Palatine, Illinois 60067

SC-11 MATERIAL, APPLIANCES AND EMPLOYEES (Ref. GC-04)

General Condition GC-04 is modified by the addition of the following:

Contractor is responsible for the construction of the Project in accordance with the Contract Documents. Contractor shall consult with the Owner and its Architect and Program Manager regarding site use and improvement; and the selection of materials, building code issues which could delay the Project, building systems and equipment. Contractor shall evaluate and make recommendations to Owner, Architect and Program Manager concerning construction feasibility, labor utilization and avoidance of labor disputes, material procurement, equipment rental or purchase, life cycle costing, phasing and early start of portions of the Work.

All materials, equipment, supplies and other items furnished pursuant to this Contract shall be of current production. Discontinued products, model numbers, or other out of production items will not be accepted by the Owner. All materials and equipment provided by Contractor shall not be subject to any conditional bill of sale, security agreement, financing statements, chattel mortgage or other claim.

Contractor shall not make any change or reassignment of Key Personnel (as defined in SC-26) without prior notice to and prior acceptance by the Owner. In the case that any of the Key Personnel shall not at any time be able to perform his or her assigned function as described in this Contract, Contractor shall promptly give written notice thereof to the Owner and furnish an alternate individual which is acceptable to Owner in replacement of any such Key Personnel.

The Owner may, at any time, give written notice to the Contractor requesting the removal of any of the Key Personnel or any of the Contractor's other assigned personnel from the Project. Upon receipt of such notice, the Contractor shall forthwith remove such Key Personnel or other assigned personnel and furnish to the Owner other acceptable personnel.

SC-12 TIME AND PROGRESS (Ref GC-05)

GC-05 is deleted in its entirety and replaced by the following:

- A. Time of the Essence. TIME IS OF THE ESSENCE OF THIS CONTRACT:** The Contractor agrees to commence the Work in conformity with the provisions set forth herein and to prosecute the Work with all due diligence, so as to substantially complete the Work within the Contract Time, using double shift, weekend and holiday work when necessary.
- B. Requirements for Time Schedule:** The Contractor shall prepare and update monthly a Time Schedule as required in SC-09 and in conformance with the requirements outlined herein. The Time Schedule shall be a computerized schedule, utilizing Primavera P3 software. A sample format for the Time Schedule is attached as Exhibit C. The Time Schedule must provide for substantial completion of the Work within the Contract Time. The Time Schedule shall include hammock line items to facilitate the summarization of the schedule. Such hammock line items shall be defined by the County or the Program Manager within 10 days after submittal of the first draft Time Schedule, and shall be incorporated into the Time Schedule by the Contractor before approval of the Time Schedule.

- C. Activities to Be Included in Time Schedule:** The Time Schedule shall include, as a minimum, the following categories of activities: The itemization of the following categories of activity into individual activity line items shall be subject to the approval of the County. Activity or approvals by the County, Program Manager or Architect shall be represented by different line items from activity by the Contractor. All activity line items shall be indexed to trade subcontractor, responsibility (Owner or Architect or Contractor), and physical area designations.
1. Preconstruction:
 - Contract Award
 - Permit approval
 - Notice to Proceed
 - Key Submittals
 - Site Planning Meeting
 2. Procurement of Long Lead Items
 3. Site Preparation; Demolition
 4. Construction
 5. Equipment Installation
 6. Systems Test, Balance, Adjustment and Commissioning
 7. Site Readiness (Substantial Completion) Walkthrough
 8. Punch list work
 9. Staff Training
 10. Final Completion and Closeout Documentation
- D. Critical Path:** The Critical Path shall clearly be indicated on the schedule. The Time Schedule shall incorporate a minimum of 5% of the Contract Time as the original total float on the most critical path.
- E. Updates:** The Contractor shall submit monthly revised schedule updates to the County, but any such updates shall not operate to extend the Time Schedule except in accordance with GC-16. Any revisions to the Time Schedule, and other scheduling requirements listed in the Contract Documents, shall not delay, obstruct, hinder or interfere with the commencement, progress or completion of any other work on the Project.
- F. Weekly Progress Meetings.** It will be the Contractor's responsibility to attend the Weekly Progress Meeting. At the meetings, Contractor shall present a list of items completed in the week prior to the meeting as well as a two-week look-ahead schedule as a reminder of upcoming activities.
- G. Failure to Meet Schedule:** If the Contractor fails to accomplish portions of the Work within the period set forth in the Time Schedule, or fails to achieve "milestone" dates set forth in the Time Schedule, and if no extension of the Contract Time is agreed to by the County, the Contractor shall provide to the County upon request a written recovery plan indicating the manner in which the Contractor intends to recover the lost time in order that the Project can be completed within the Contract Time. If the Contractor fails to provide a realistic recovery plan, and if the County reasonably deems the delay to be material, then the County may declare the delay to be a default under the Contract and may proceed in accordance with GC-18. If the milestone dates are not achieved, then the County shall have the right to require an acceleration plan that restores the schedule and ensures meeting all subsequent milestone dates.

SC-13 PERMITS (Ref. GC-07)

General Condition GC-07 is modified by the addition of the following:

The Contractor is responsible for applying for and completing the building permit process

- A. Schedule of Permit Activities:** The scheduling requirements for the permit process are as follows:
1. Within five (5) business days after Notice of Award, the Contractor shall inform the Architect in writing of any drawings or other materials necessary for purposes of applying for and processing the building permit and any other permits necessary for commencement of the Work that the Contractor has not received.
 2. Within five (5) business days after the Contractor's request, the Architect shall provide the requested drawings or other materials. If the Contractor does not timely receive the requested drawings or other materials necessary to file a particular permit application, the Contractor shall

immediately notify the Owner and the Program Manager in writing of the failure of the Architect to supply such requested drawings or other materials, and the affected permit application shall be filed by the Contractor within three (3) business days after receipt of the necessary drawings.

3. Within fifteen (15) days after the Notice of Award (unless extended pursuant to Section SC-13. A. 2 above), the Contractor shall have completed the filing of all building permit applications and applications for any other necessary permits with the appropriate authorities.
 4. Within sixty (60) days after the Notice of Award, the Contractor shall have obtained all building and other permits. If the Contractor fails to obtain all permits within sixty (60) days after the date of the Notice of Award (such sixty (60) day period to be extended by any period of delay by the Architect in providing necessary permit drawings (and to be further extended by any period of delay that the Contractor can demonstrate to the satisfaction of the Director was not the fault of the Contractor), such failure shall constitute a material breach of the Contract, and shall constitute grounds for default pursuant to General Conditions, Section GC-18.
 5. A copy of each permit application shall be submitted to the County within 3 calendar days after filing for such application. A copy of the actual permit shall be submitted to the County within 3 calendar days after it's receipt by Contractor.
- B. Contractor to Provide Copies:** The Contractor shall provide copies to the Owner, Program Manager and Architect of all correspondence, applications, and transmittals related to the building and other permits simultaneously with mailing or filing of such material. The Contractor shall submit two (2) copies of each building and other permit to the Owner, Program Manager and Architect prior to starting Work for which such permit is required.
- C. Permit Fees:** Contractor shall be responsible for procuring, at its own expense, any and all permits necessary for the completion of the Project.
- D. Agencies Having Jurisdiction Over Aspects of the Project:** The Contractor is advised that the following agencies may have jurisdiction over aspects over the Work of this Project:
1. Department of Transportation/City of Chicago
 2. Illinois Department of Transportation
 3. Bureau of Water Distribution/City of Chicago
 4. Department of Sewers/City of Chicago
 5. Bureau of Electricity/City of Chicago
 6. Bureau of Streets/City of Chicago
 7. AT&T and/or other Telecommunication Providers as applicable
 8. Commonwealth Edison
 9. Peoples Energy/Nicor
 10. Chicago Transit Authority
 11. Western Union Telegraph/MCI
 12. Metropolitan Water Reclamation District
 13. Fire Prevention Bureau/City of Chicago
 14. Department of Building and Zoning/City of Chicago
 15. Departments of Building and Zoning of Local Municipalities
 16. Cook County Department of Building and Zoning
 17. Office of the State Fire Marshall
 18. Illinois Environmental Protection Agency

The above list is for informational purposes only, and is not intended to be all inclusive. Contractor shall be responsible for determining which agencies may be affected by the Work of this Project and for any permits, approvals or coordination required by any such agency. For Projects not located in the City of Chicago, applicable municipal or County departments will have jurisdiction.

SC-14 INSURANCE REQUIREMENTS

Cook County Insurance Requirements

WAIVER OF SUBROGATION AND INSURANCE REQUIREMENTS

SUBROGATION AND WAIVER

- 1) The Contractor shall require all policies of insurance that are in any way related to the work to include clauses providing that each insurer shall waive all of its rights of recovery, under subrogation or otherwise, against Cook County, Board of Commissioners and employees of Cook County.
- 2) The Contractor shall waive all rights of recovery against Cook County, Board of Commissioners and employees of Cook County which he/she may have because of deductibles or inadequacy of limits of any policies of insurance that are in any way related to the work.

INSURANCE REQUIREMENTS OF THE CONTRACTOR

- 1) Prior to the commencement of the work, the Contractor, at its cost, shall secure and maintain at all times during the performance of this agreement the insurance specified below with limits not less than those specified for each coverage.

Nothing contained in these insurance requirements is to be construed as limiting the extent of the Contractor's responsibility for payment of damages resulting from his/her operations under this contract. The Contractor shall advise all insurance companies to familiarize themselves with the conditions and provisions of this contract dealing with waivers of subrogation, insurance and indemnification. Failure of the Contractor to notify these insurance companies shall in no way relieve them from their obligations under this contract. The insurance purchased and maintained by the Contractor shall be on a primary, non-contributory basis with respect to any other insurance issued to or maintained by Cook County.

The Contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

- 2) The limits of liability shall be as stated in paragraph 2.a) through 2.f), unless, prior to commencement of any work, written approval is granted by Cook County for variance from these limits.
 - a) Workers Compensation Insurance. In accordance with the Laws of the State of Illinois or any other applicable jurisdiction.

The Workers Compensation policy shall also include the following provisions:

Waiver of Kotecki endorsement affording coverage for claims arising out of Contractor's or Subcontractor's waiver of its Kotecki rights

Employers' Liability coverage with a limit of:

\$1,000,000 each Accident
\$1,000,000 each Employee
\$1,000,000 Policy Limit for Disease

- b) Commercial General Liability Insurance.

An occurrence form Commercial General Liability policy to cover bodily injury and property damage.

The General Liability coverage shall have a combined bodily injury and property damage limit of \$1,000,000 per occurrence and \$2,000,000 aggregate with the following provisions included:

- i) All Premises and Operations.
- ii) Explosion, collapse and underground damage.
- iii) Independent contractor's protective liability.
- iv) Broad form contractual liability.

- v) Broad form property damage liability.
- vi) Cross Liability.
- vii) Products and Completed Operations coverage (for a minimum of 2 years following project completion).
- viii) General Aggregate Limit shall be specifically endorsed to provide that the General Aggregate Limit applies separately to this project
- ix) Products/Completed Operations limit of \$2,000,000 each occurrence and in the aggregate.

c) Commercial Automobile Liability Insurance

Covering all owned, non-owned and hired automobiles, trucks and trailers of the respective parties required to provide and maintain this insurance. Such insurance shall provide coverage limits not less than the following:

- i) Liability All Autos: Bodily Injury & Property Damage \$1,000,000 per Occurrence

d) Contractor's Pollution Liability

Contractor will maintain pollution liability insurance with limits of liability of \$1,000,000 each claim and aggregate with a deductible no greater than \$250,000 each claim.

The policy will provide coverage for sums the Contractor becomes legally obligated to pay as loss as a result of claims for bodily injury, property damage or clean-up costs caused by a pollution incident. Pollution incidents will include the discharge, dispersal, release or escape of any solid, liquid, gaseous or thermal irritant or contaminant, including but not limited to smoke, vapors, soot, fumes, acids, alkalis, toxic chemicals, medical waste, waste materials, lead, asbestos, silica, hydrocarbons, lead and microbial matter. Microbial matter includes fungi, bacterial or viral matter which reproduces through the release of spores or the splitting of cells or other means, including but not limited to mold, mildew and viruses, whether or not such microbial matter is living.

Cook County and their agents will be included as additional insureds on the Contractor's pollution liability policy and the coverage afforded to the additional insureds under this policy will state that it is primary and non-contributing to coverage maintained by any additional insured.

Contractor waives and will require its contractor's pollution liability insurer to waive their rights of subrogation against Cook County and its agents for claims insured by the contractor's pollution liability insurance.

If the policy is a 'claims made' form or if any coverage under this policy is written as 'claims made', coverage will be maintained for three years after project completion.

e) Umbrella Excess Liability Insurance

In addition to the coverage specified above, the Contractor shall provide the following excess liability insurance:

- i) \$5,000,000 each occurrence for all liability.
- ii) The policy shall be endorsed to provide that the limit applies separately to this project.

f) Builders' Risk / Installation Floater

Builders' Risk Insurance or Installation Floater Insurance is required on all risk form, including flood and earthquake, for 100% of the completed value of the Work, unless otherwise specified in the Special

Conditions. A Builders' Risk policy shall be required for construction of a building or an addition to a structure. Installation Floater Insurance shall be required for renovation projects. Such policy shall include as named insured parties the County and all SubContractors, as their interests may appear. The policy deductible shall not exceed \$25,000, unless otherwise set forth in Special Conditions and the Contractor shall be responsible for payment of the deductible in the event of covered loss. The policy shall also include loss of use to protect the County from being financially harmed because of delay due to an insured loss in the building improvements under construction. Upon request, the Contractor will furnish County with the cost of the premium and deductible for the Builders' Risk or Installation Floater policy.

g) Property Insurance

Contractor will maintain property insurance covering all property owned by, or in control of Contractor which is not be incorporated into the Work, including, without limitation, tools, equipment and materials.

h) Additional Insured

- i) The County of Cook, Illinois
- ii) Elected Officials of Cook County
- iii) Employees of Cook County

The additional insured shall be listed on the Commercial General Liability, Contractor's Pollution Liability and Umbrella/Excess Liability policies.

It is also understood that relative to the Commercial General Liability, Contractor's Pollution Liability and Umbrella/Excess liability policies, the County of Cook shall have the rights of an Additional Insured as provided by ISO CG 2037 and CG 20 10 endorsement forms or their equivalent. No other form will be accepted without expressed prior approval of Cook County Risk Management. This requirement will remain in force throughout the two year term of the completed operations extension of coverage.

All policies shall contain a 60 day Notice of Cancellation/Non-Renewal to Cook County.

i) Qualification of Insurers

In order to determine financial strength and reputation of insurance carriers, all companies providing the coverage required shall be licensed or approved by the Department of Insurance, State of Illinois, and shall have a financial rating no lower than VII and a policy holder's service rating no lower than (A-) as listed in A.M. Best's Key Rating Guide, current edition or interim report. Companies with ratings lower than (A-) or VII will be acceptable only upon written consent of Cook County.

j) Tools and Equipment

The Contractor shall secure, pay for and maintain, and shall require its SubContractors to maintain, property casualty insurance as necessary to protect the Contractor and SubContractors against loss of owned or rented capital equipment and tools, including any tools owned by mechanics, and any tools, equipment, scaffolding, stagings, towers, and forms owned or rented by the Contractor and SubContractors. The requirement to secure and maintain such insurance is solely for the benefit of the Contractor and SubContractors. Failure of the Contractro and SubContractors to secure such insurance or to maintain adequate levels of coverage shall not obligate the County, Program Manager, and the Architect for any loss of owned or rented equipment.

INSURANCE NOTICES

All policies of insurance which may be required under terms of this agreement shall be endorsed to provide that the insurance company shall notify the Office of the Chief Procurement Officer at least 60 days prior to the effective date of any cancellation/Non-Renewal or modification of such policies.

Prior to the date on which Contractor or any subcontractor commences performance of its part of the work, Contractor shall furnish to the Office of the Chief Procurement Officer certificates of insurance maintained by the Contractor and each subcontractor in connection with the performance of the work. As and when Cook County may direct, copies of actual insurance policies or renewals or replacements thereof shall be submitted to Cook County. All copies of policies, if any, and certificates of insurance submitted to Cook County shall be in a form and content acceptable to Cook County.

In no event shall any failure of the County to receive Certificates of Insurance required or to demand receipt of such certificates of insurance be construed as a waiver of Contractor's obligations to obtain insurance pursuant to these insurance requirements. Certificates must include the required additional insured endorsement on a primary, non-contributory basis and waiver of subrogation for all insurance policies. When an insurance policy expires, Contractor shall supply replacement certificates that clearly evidence the continuation coverage in the same manner, limits and coverage.

All the requirements imposed by the policies referred to above and to be performed by Contractor shall likewise be imposed upon, assumed and performed by each of the Subcontractors.

SC-15 VARIATIONS (Ref. GC-13)

General Condition GC-13 is modified by the addition of the following:

Contractor shall make no substitution for materials, equipment, supplies, articles, or processes required under this Contract unless prior written approval is given by the Owner. All such substitution requests shall be made in accordance with SC-07.

SC-16 PROVISIONS RELATIVE TO DELAY (Ref. GC-14)

The following provisions are added to General Condition GC-14

When a delay occurs due to unforeseen causes, beyond the control and without fault or negligence of the Contractor, including, but not limited to, acts of God, acts of public enemy, governmental acts, fires, floods, epidemics, strikes (except those caused by improper acts or omissions of the Contractor), extraordinary delays in delivery of materials caused by strikes, lockouts, wrecks, freight embargoes, or governmental acts, the time of completion shall be extended in whatever amount as determined by the Owner to be equitable. The time extension shall be based on an analysis of the most recent approved Time Schedule submitted for review along with the request for time extension. An "Act of God" means an earthquake, flood, cyclone, or other cataclysmic phenomenon of nature beyond the power of the Contractor to foresee or to make preparations in defense against it. A rain, windstorm, or other phenomenon of normal intensity, based on the National Weather Bureau Reports, for the particular locality and for the particular season of the year in which the work is being prosecuted, shall not be construed as an "Act of God" and no extension of time will be granted for the delays resulting there from. No extension of time will be granted for delay or suspension of the work due to the fault of the Contractor. No extension of time on account of a delay due to unforeseen causes will be granted unless written application is immediately submitted to the Owner. After a request for an extension of time due to an unforeseen cause is submitted, the Owner shall review such request and, either give the Contractor written notice of the extension of time, if any, to the Contract Time, or hold the request for later consideration.

Owner shall not be responsible for any loss, cost, expense, liability or damage sustained by Contractor through delay caused by Owner, by any other contractor or by the elements or any other cause. Contractor's sole remedy for delay, hindrances in the performance of Work, loss of productivity, impact damages and other consequential damages shall be an extension in the time to complete the Work. Contractor covenants and agrees to use diligent, reasonable and conscientious efforts to avoid the occurrence of any and all causes for delay and to avoid the extension of performance dates.

In addition to any other right or remedy available to the Owner at law or in equity or under the Contract Documents, if any delay on the part of the Contractor results in any claim against Owner by another contractor

arising out of such delay, Contractor shall reimburse Owner, or at Owner's election, Owner may offset against amounts due Contractor hereunder, for any and all such claims which may be enforced against Owner or the Project and Contractor shall indemnify and hold the Owner harmless from and against any and all such claims.

The Owner shall have the absolute right to suspend the Project. Where the Owner suspends the Project any Work performed by the Contractor during such suspension period shall be at the Contractor's sole risk and Contractor shall only be entitled to an extension of time equal to the period of the suspension period. Contractor agrees to keep Key Personnel assigned to the Project during suspension periods not exceeding thirty (30) days. In the event of any suspension period, Contractor shall not be entitled to any delay damages.

SC-17 CHANGES AND MODIFICATIONS (Ref. GC-16)

The following provision is added to the end of the second paragraph of GC-16:

Where a change order is deemed necessary for the successful completion of the Work of the Project, as determined by the Owner, Contractor shall perform the change order Work during any dispute resolution proceeding concerning the value of the change order Work.

SC-18 DISPUTES (Ref. GC-17)

The third sentence of GC-17 is deleted in its entirety, and replaced with the following: "Upon request of the Chief Procurement Officer, the party complained against shall respond to the complaint in writing within a reasonable period of time after receipt of the request by such party."

SC-19 SUPERINTENDENCE (Ref. GC-20)

GC-20 is deleted in its entirety and the following is substituted in its place:

The Contractor shall assign a competent superintendent and any necessary assistants who will be on site at all times when Work is being performed to act on the Contractor's behalf. The superintendent and assistant superintendents shall constitute "Key Personnel", further defined in SC-26 and identified as such on Exhibit D. The superintendent shall represent the Contractor on site, and all communications with the superintendent shall be as binding as if made to the Contractor. The Architect, Program Manager, and other consultants shall not be responsible for the acts or omissions of the superintendent or assistant superintendents. The superintendent shall be at the construction site during all normal working hours for a minimum of forty (40) hours per week and shall also be at the site during all weekend work, overtime work and special operations regardless of when performed.

SC-20 PROTECTION OF PERSONS AND PROPERTY (Ref. GC-21)

General Condition GC-21 is modified by the addition of the following:

Contractor shall at all times during construction of the Project, cause all debris, including, but not limited to, sedentary and airborne contaminants, to be contained so that such debris does not adversely affect the environment and community in which the Project is being constructed.

If Contractor fails to clean up as directed by the Owner during or at the completion of the Work, the Owner may perform such clean up work and the cost thereof shall be charged to Contractor.

Contractor shall control dust by using water hoses to wet driveways and other areas of the site which generate dust. When directed by the Owner, Program Manager or Architect, the Contractor shall increase its effort of dust control at no additional cost to the Owner.

SC-21 SUBSTANTIAL COMPLETION OF THE WORK (Ref. GC-23)

Paragraph 4, Line 2: Delete the word "substantial" and substitute the word "Final".

General Condition GC-23 is further modified by the addition of the following:

Substantial Completion and occupancy of one or more portion(s) of the Project by the Owner may occur while the construction of other portions of the Project is ongoing. Contractor recognizes that partial occupancy by the Owner during the construction phase requires particular coordination with the Owner to protect the health and safety of Owner, its employees and invitees, and to avoid unreasonable inconvenience to and interference with the Owner's conduct of business.

Contractor acknowledges that taking of possession or partial occupancy or use by the Owner will not be deemed an acceptance of any Work not in compliance with the Contract Documents. Notwithstanding partial occupancy

by Owner, the guarantees or warranties on the Project and any components thereof shall not commence until Final Completion of the entire Project.

SC-22 GUARANTEES AND WARRANTIES (Ref. GC-24)

The first paragraph of GENERAL CONDITIONS, item GC-24 GUARANTEES AND WARRANTIES, is modified to read as follows:

"The Contractor shall guarantee Work to be performed and materials to be furnished under this Contract against defects in materials or workmanship which appear within a period of one (1) year from the date of Substantial or Final Completion of the Project, except that when guarantee periods longer than one (1) year are specified for certain portions of the Work, the longer periods shall govern."

After the third paragraph of GC-24 add these new paragraphs;

With respect to equipment to be furnished or installed as part of the Work, the Contractor shall provide a complete and detailed description of the proposed equipment warranty which must include, as a minimum, a one (1) year warranty period from the date of Final Completion. The warranty service shall include all corrective maintenance labor, repair parts, and travel costs. All preventive maintenance services during the warranty period will be performed by the Contractor, at no additional charge, at the same frequency as recommended by the manufacturer's service literature or more frequently if dictated by use or the environment.

Warranty and post warranty repair services will be consistent with response times and services provided under the manufacturer's standard maintenance service contract policy by qualified technicians who are within the metropolitan Chicago area but in no case later than the period stated in GC-24.

In the event that the Contractor does not provide the warranty services within the required time, the Owner may perform or obtain the services at the cost of the Contractor.

SC-23 USE OF PREMISES (Ref. GC-26)

Contractor and its Subcontractors, equipment or material suppliers shall not erect signs or advertising media of any nature on the premises without explicit written approval from the Owner.

SC-24 (INTENTIONALLY OMITTED)

SC-25 DELIVERY, INSTALLATION AND ACCEPTANCE

The Contractor is responsible for any and all delivery and warehousing costs, charges and fees, and bears full responsibility for loss of or damage to materials, systems and equipment until acceptance at site of installation.

The Contractor shall have total responsibility for the assembly, installation, interconnection, calibration, and start-ups including any final electrical power and/or other utility connections and mounting. All work by the Contractor in conjunction with installation shall be in accordance with the applicable editions of all federal, state, and local codes and standards including but not limited to the Chicago Electrical Code, National Electrical Manufacturers Association and NFPA 70 - National Electrical Code.

Contractor shall be responsible for performing performance testing to insure all functions and features of system and equipment operate to manufacturer's specifications. The Contractor shall provide certifications of completed testing procedures for each item of systems and equipment.

SC-26 KEY PERSONNEL: PROJECT MANAGEMENT (PROJECT CONTROL)

All of the individuals described in this section, if any, in SC-19, and in GC-20 shall be identified on Exhibit D and shall be deemed to be "Key Personnel". Contractor shall attach the list of Key Personnel as Exhibit D, including the job title, duties and experience of each individual. The Contractor shall not make any change or reassignment of Key Personnel without prior notice to and prior acceptance by the Owner. If any of the Key Personnel shall be unable at any time to perform his or her assigned function as described in Exhibit D, the Contractor shall promptly give written notice thereof to the Owner and furnish an alternate individual in replacement of such Key Personnel. Such replacement must be acceptable to the County and shall upon acceptance become subject to the provisions of this SC-26.

The Contractor shall assign the following specific individuals described in this SC-26 in addition to the superintendent described in GC-20 and SC-19:

- **Project Management:** Contractor shall assign a Project Manager who shall be the single point contact person between the Contractor and the Owner. The Project Manager is required to be on site at such times as may be necessary, shall attend all construction meetings, and shall handle other responsibilities either on or off-site.

SC-27 TRAINING

The Contractor shall conduct in-service training for County personnel in the operation and use of all Systems and equipment installed as part of the Project. Training sessions shall be scheduled in coordination with and at the convenience of the Owner. In-service training shall be provided by Contractor for all work shifts and shall include but not be limited to, operators, technologists, building facilities managers, and security personnel. If available, videotapes for training operators and service personnel will be provided. Additional training requirements are to be listed in individual technical specifications.

SC-28 DOCUMENTATION REQUIREMENTS: GENERAL & FINAL COMPLETION

- A. **Copies on Site:** The Contractor shall keep an updated copy of the Contract Documents at the Project site. Additionally, the Contractor shall keep a copy of approved Shop Drawings and other submittals at the Project site.
- B. **Delivery Document Sets:** At the time of delivery of each of the building systems and items of equipment the Contractor will deliver to the Architect for delivery to the Owner two (2) complete and unabridged sets (or such greater number as may be required in the Technical Specifications) of operating manuals, service manuals, electric, pneumatic and hydraulic schematics (whichever applicable), and troubleshooting documentation for each such building system and item of equipment installed unless otherwise noted.
- C. **Warranty Materials:** The Contractor shall bind and turn over to the Architect for delivery to Owner two (2) sets (or such greater number as may be required in the Technical Specifications) of the manufacturers' warranties, operating manuals, service manuals, instructions and schedules necessary for the Owner's proper operation of all building systems, equipment and special materials requiring them (the "Warranty Materials"). The binders will clearly categorize and index each building system, piece of equipment and material included, and shall be clearly marked noting "Project specific" equipment, model numbers, and equipment cut sheets, value tag charts, electrical panel charts and other applicable information. Such Warranty Materials will be collected and organized by the Contractor and submitted to the Architect at one time, prior and as a condition to the issuance of the certificate of Substantial Completion.
- D. **Warranty Materials at Final Completion:** Those Warranty Materials not necessary for the operation of the building that is being constructed pursuant to the Project need not be provided by Contractor until prior to the issuance of the certificate of Final Completion; provided, however, that any item of the Warranty Materials which Contractor chooses to omit from the bound Warranty Materials at the time of Substantial Completion, shall be referenced and indexed in the bound Warranty Materials with provision made by the Contractor for later insertion.
- E. **Warranty Materials Updates:** The Contractor will provide to the Owner at no additional cost, all updates and revisions of these manuals, schematics, and documentation, as they become available. All of the above documentation and manuals become the sole property of the Owner. All manufacturers' alerts/recalls received by the Contractor shall be forwarded to the Owner within 7 days of receipt by the Contractor.
- F. **As Built Mark Ups:** The Contractor shall keep legible notes of all the deviations and discrepancies in the underground, concealed conditions and other items of construction and Work on field drawings (the "As-Built Mark-ups") and shall submit them to the Architect as Work progresses for review and incorporation into final record documents. The submission of accurate As-Built Mark-ups and manufacturers' guarantees and warranties and maintenance and operating manuals by the Contractor are conditions precedent to Final Completion and the Contractor receiving final payment.
- G. Additional requirements are listed in .Volume 2.

SC-29 CLEANING AND OTHER REQUIREMENTS

In addition to the requirements of GC-20 and GC-21, which pertain to the Contractor's responsibilities for safety of the Project site, and responsibilities for cleaning and dust prevention as they pertain to safety, and in addition to any requirements set forth in the Technical Specifications, the Contractor shall have the following

responsibilities set forth in this SC-29. Notwithstanding the provisions of IB-24 as to order of precedence, if the following requirements are inconsistent with requirements set forth in the Technical Specifications, the more stringent requirement shall control.

- A. The Contractor shall at all times keep the Project site free from accumulations of waste material or rubbish caused by the Work. At the completion of the Work, the Contractor shall remove all Project signs and all rubbish and temporary work, of every nature, from and about the Project and the Project site. The Contractor shall remove all tools, scaffolding and surplus materials and shall leave the Work broom clean or its equivalent, unless more exactly specified in any part of the Contract Documents. If the Contractor fails to clean up as required by the Contract Documents, the Owner may do so, and the costs associated with such cleanup shall be charged to the Contractor.
- B. Immediately before turning any portion of the Project over to the Owner, where there is exterior glass, the Contractor shall have all glass cleaned by professional window washers. Care shall be taken not to scratch any glass. Acid or other cleaning material which will injure or mar the surface or adjacent Work will not be allowed. Any damage resulting from glass cleaning shall be corrected by the Contractor, including the furnishing of new glass of same character and quality or the replacement of other Work damaged or disturbed.
- C. Immediately before turning over any portion of the Work, the Contractor shall thoroughly clean, dust and finish the area, including all interior and exterior surfaces, piping, conduit, ducts, furnishings, fixtures and equipment to a standard commensurate with occupation and use of the Project. The Contractor shall carry out all cleaning, stripping, waxing, polishing or similar treatment required for the Work to be suitable for occupation.
- D. Until the date of Substantial Completion, the Contractor shall clean on a daily basis all interior and exterior areas, including those which are visible from outside the job site.
- E. The Contractor shall comply with any additional requirements imposed by the Technical Specifications, including "LEED" air quality and other requirements.

SC-30 LIQUIDATED DAMAGES

If the Contractor fails to Substantially Complete the Work within the Contract Time, the County shall be entitled to collect liquidated damages as set forth herein.

Liquidated damages in the amount of \$1500 per calendar day will be assessed against the Contractor starting on the day after the date on which the Contract Time ends up to and including the Date of Substantial Completion. If the Time Schedule provides for the Work to be performed in phases, and if the Contractor is late with one phase of the Project, the following phase time duration is reduced by the amount of time the Contractor is late. In other words, the completion date for each phase of the Work is established by the Contractor and will not change unless a time extension is granted by the County. Liquidated damages may be assessed against any pay application if it is determined by the County that, based upon submitted updates to the Time Schedule, the Work cannot be completed within the Contract Time, and if the Contractor has failed to present a recovery plan which will assure the County of completion within the Contract Time.

Contractor acknowledges that in the event it fails to substantially complete the Work within the Contract Time, the County will incur substantial damages due to the inability to utilize the Project, the continued time and effort of County staff incurred as to the Project, and other damages, and the extent of such damages shall be incapable or very difficult of accurate measurement. Nonetheless, the parties acknowledge that the amount of liquidated damages set forth herein represents a good faith estimate on the part of the County as to the actual potential damages that Cook County would suffer due to a delay in the completion of the Work and such damages shall not be in substitution for consequential damages due to The Contractor's failure to abide by its obligation to achieve Substantial Completion on or before the scheduled Date of Substantial Completion. The amount of liquidated damages calculated hereunder does not include any penalty.

The County shall have the right to recover said liquidated by reducing the amount thereof out of monies due or that may become due to the Contractor pursuant to this Contract or any other contract Contractor may have with the County, and if said monies are insufficient to cover said damages, then the Contractor or its surety shall pay the amount due within fourteen (14) calendar days of the County's demand.

The County's right to recover liquidated damages is in addition to and not a substitute for any right of recovery for additional cost incurred to complete the Work, should the Contractor fail to do so. Furthermore, the County's right to recover liquidated damages shall not be a substitute for or bar the recovery from the Contractor of any actual out of pocket expenses incurred due to the failure of the Contractor to substantially complete the Work within the

Contract Time, including any additional compensation the County may be obligated to pay the Architect, the Program Manager, or any other contractor for work on the Project occasioned by the Contractor's delay. Nothing contained in this SC-30 shall be construed as limiting the right of the County to recover from the Contractor any and all amounts due or to become due and any and all costs due to any default of Contractor in any other respect including, but not limited to defective workmanship or materials. The rights and remedies of Cook County herein provided are exclusive only as to money damages for delay, and are in addition to any other rights and remedies provided under this Contract or by operation of law.

SC-31 LEED REQUIREMENTS (NOT APPLICABLE)

Work under this Contract shall conform with the criteria to achieve basic certification as a minimum, and use its best efforts to achieve the "Silver" certification with the LEED (Leadership in Energy and Environmental Design) Rating System Version 2.0/2.1, or the most recent version, Administered by the U.S. Green Building Council, and as required by the Technical Specifications.

SC-32 COOK COUNTY RESIDENCY ORDINANCE CHAPTER 10, SECTION 41

Any construction project having an estimated contract value of \$100,000.00 or more, funded solely with Cook County funds, and where not otherwise prohibited by federal or state law, the total hours worked by persons on the site of the construction project by employees of the Contractor and subcontractors shall be performed at least 50 percent by actual residents of the County of Cook.

"Actual residents of the County of Cook" shall mean persons domiciled with the permanent home and principal establishment.

Weekly certified payroll reports (U.S. Department of Labor Form WH-347 or equivalent) submitted to the Director in triplicate shall identify clearly the actual residence of every employee on each submitted certified payroll.

Full access to the Contractor's and Subcontractor's employment records shall be granted to the Chief Procurement Officer, or any duly authorized representative thereof. The Contractor and Subcontractors shall maintain all relevant personnel data and records for a period of at least three years after final acceptance of the Work. Affidavits and other supporting documentation will be required of the Contractor to verify or clarify an employee's actual address when doubt or lack of clarity has arisen.

SC-33 INSPECTION OF WORK (Ref. GC-39)

General Condition GC-39 is modified by the addition of the following:

- (1) With respect to those inspections, tests or approvals which are the responsibility of the Owner as identified in the Specifications, any Work covered prior to any required quality inspections or test shall be uncovered and recovered at the expense of the Contractor. Failure of the Architect or Program Manager to make such quality inspections, tests or to discover defective design, materials or workmanship shall not relieve the Contractor of its obligations under this Contract nor prejudice the rights of the Owner thereafter to reject or require the correction of defective Work in accordance with the provisions of this Contract.
- (2) If the Owner, upon advice from the Architect or Program Manager, determines that any Work requires special inspection, testing or approval which the Specifications do not identify, the Owner will instruct Contractor to order such special inspection, testing or approval. If such special inspection or testing reveals a failure of the Work to comply with the requirements of the Contract Documents, the Contractor shall bear all costs thereof, including compensation for the Architect's, Program Manager's and other consultants' additional services made necessary by such failure; otherwise, the Owner shall bear such costs, and an appropriate Change Order shall be issued.
- (3) If any other portion of the Work has been covered which the Architect or Owner have not specifically requested to observe prior to being covered, the Owner may request to see such Work and it shall be uncovered by the Contractor. If such Work is found to be in accordance with the Contract Documents, the cost of uncovering and recovering shall, by appropriate Change Order, be charged to the Owner. If such Work is found not to be in accordance with the Contract Documents, Contractor shall pay such costs unless it be found that this condition was caused by the Owner, in which event the Owner shall be responsible for the payment of such costs.

SC-34 ACCIDENT REPORTS (Ref. GC-40)

The first sentence of General Condition GC-40 is revised as follows:

"Contractor shall give the Owner, Program Manager and Architect immediate written notification of any occurrence, ..."

SC-35 GENERAL NOTICE (Ref. GC-45)

Notice to the Owner shall also be given to:

Office of Capital Planning & Policy
Attn: John Cooke, Director
69 West Washington Street, 30th Floor
Chicago, Illinois 60602

Office of the Chief Procurement Officer
Attn: Elvia Fernandez, Deputy Procurement Officer
118 N. Clark, Room 1018
Chicago, IL 60602

SC-36 CONTRACTOR'S PROMOTIONAL MATERIALS

Contractor shall have the right, with the express prior written consent of the Owner, such consent not to be unreasonably withheld, to include representations of the design or construction of the Project among the Contractor's promotional and professional materials. The Contractor's materials shall not include the Owner's confidential or proprietary information.

SC-37 JOINT AND SEVERAL LIABILITY PROVISION

In the event Contractor is a Joint Venture, each and every covenant, agreement, indemnity and obligation of the Contractor under the terms of this Agreement is a covenant, agreement, indemnity and obligation undertaken by each member of the Joint Venture (collectively, "Joint Venture Partners") jointly and severally, individually and collectively and all covenants, agreements, indemnities and obligations of Contractor shall be performed and observed by any one of the Joint Venture Partners regardless of the performance or non-performance of such covenants, agreements, indemnities or obligations by any of the other Joint Venture Partners.

SC-38 OWNER'S RIGHT TO STOP WORK

If the Contractor fails to correct defective Work or fails materially to carry out the Work in accordance with the Contract Documents and fails within ten (10) days after receipt of written notice from the Owner to commence and continue correction of such failure with diligence and promptness, the Owner, by a written order, may order the Contractor to stop the Work, or any portion thereof, until the cause for such order has been eliminated; however; this right of the Owner to stop the Work shall not give rise to any duty on the part of the Owner to exercise this right for the benefit of the Contractor or any other person or entity. This right to stop the Work is in addition to and not in limitation of any of the rights of Owner pursuant to GC-18 or other provisions of the Contract Documents dealing with default on the part of the Contractor.

SC-39 COMMENCEMENT OF THE STATUTE OF LIMITATIONS

Notwithstanding anything provided herein or by applicable law, the parties agree that in no event shall the statute or statutes of limitation applicable to any part of the Contractor's Work and the Work provided by the Contractor's Subcontractors, consultants and agents, be deemed to commence until after Final Completion of the entire Project.

SC-40 RETURNS OF EMPLOYMENT AND SUBCONTRACTING

The Contractor shall provide monthly returns of employment and subcontracting to the Owner and the Program Manager within 5 business days of the end of each month, starting with the month in which the Notice to Proceed is issued. The detailed form and content requirements for these reports shall be set out by Program Manager or County within 21 days of the Notice of Award.

The information provided by the Contractor regarding employment shall include all employees of the Contractor and of subcontractors working on the Project site, and shall exclude employees engaged in off-site Project activity, deliverymen, and other employees occasionally visiting the site. The employee information shall include but not be limited to weekly certified payroll reports (U.S. Department of Labor Form WH-347 or equivalent), and information on each employee with regard to hours worked on the Project during the report period, Cook County and/or Illinois residency, categorization by race and gender, and status as a veteran or otherwise.

The information provided by the Contractor regarding subcontracting shall provide a complete breakout of the Contract Price into the Contractor's fee, bond and general conditions cost, and the balance into trades cost by first tier subcontractors, value of self performed work, and value of work not yet subcontracted. For each first tier subcontractor, the information to be provided shall include but not be limited to the address of the principal place of business, status with regard to corporate ownership by minorities, and status with regard to corporate ownership by females.

In addition to the monthly returns, the Contractor shall promptly provide the Owner and the Program Manager with such further information as shall be requested with regarding the employment and subcontracting policies and practices of the Contractor and of subcontractors.

SC-41 INTERPRETATION OF CONTRACT DOCUMENTS (Ref. IB-20)

IB 20 is amended by adding the following new paragraphs:

A copy of any written request for interpretation of documents shall be provided to the Office of the Chief Procurement Officer at the address set forth in SC-35.

Notwithstanding the foregoing provisions of IB-20, questions about the interpretation of Technical Specifications or drawings may be made only in writing or at the pre-bid conference. If not made at the pre-bid conference, such questions shall be directed to the Office of the Chief Procurement Officer, with a copy to the Director of the Office of Capital Planning and Policy (at the address set forth in SC-35) and the Architect. Questions will be answered in writing by means of an Addendum issued by the Office of the Chief Procurement Officer. Questions must be received no later than 4:30 p.m. on July 13, 2012.

SC-42 SECURITY REQUIREMENTS

Refer to Exhibit H of Special Conditions.

Contractor will be required to fulfill, and to cause its subcontractors to fulfill, applicable security requirements of County. These include providing identification cards for all employees working on the Project site, providing the County with photocopies of all such identification cards, social security numbers, and similar requirements. Contractor will indemnify, defend and hold the County harmless from any action arising out of the release of such information related to security requirements and background checks.

Contractor must perform criminal background checks at Contractor's cost, of all employees of Contractor and any subcontractors who will be present at the Project site. Results of such background checks must be provided to the Project Director, and no employee to whom the County has an objection will be assigned to the Project.

SC-43 SAFETY & UTILITY SHUTDOWNS

Contractor shall comply with all safety and utility shutdown requirements of the Owner. Safety and utility shutdown requirements may differ at various Facilities. The Contractor shall request a utility shutdown using a form furnished by the Owner.

SC-44 CONSTRUCTION PHOTOGRAPHS

Definitions.

"Photographs" means digital professional quality color photographs at image size of 10 megapixels or greater. Electronic copies shall be compressed to jpegs not exceeding 500 kb.

"Construction Progress Photographs" or "Construction Photographs" means Photographs of the Work taken during construction, the subject of which has direct bearing on the Work and adequately illustrates progress of the Work to date. Construction Progress Photographs shall document the progress of the Work during the month covered by such Construction Progress Photographs, and shall include Photographs of each building system or component impacted by the Work during such period, including but not limited to building structure, architectural elements, mechanical systems, interior and exterior finishes, furniture, fixtures and equipment, other relevant items of Work.

"Photograph Set" or "Set" shall mean a minimum of four (4) Photographs for each component of the Work and each building system or component impacted by the Work and being documented, including but not limited to building structure, architectural elements, mechanical systems, interior and exterior finishes, furniture, fixtures and equipment. All Sets required to be submitted shall be submitted both on a CD in JPG format, compressed to jpegs not exceeding 500 k, and two (2)-Sets of Photographs on 8-1/2" by 11" paper, with no more than four Photographs per page.

Initial Photographs. Immediately after the issuance of the Notice to Proceed and prior to commencement of Work on the Site, Contractor shall submit one (1) Photograph Set showing existing field conditions of each the areas, systems or components to be renovated or impacted by the Work.

Construction Progress Photographs. After the issuance of the Notice to Proceed, the Contractor shall submit Construction Progress Photographs once every month during the course of the Work, Photographs shall be submitted no than the last day of every month. Payment Applications will not be processed unless all Photographs required by this section are up to date and on file in the Office of Capital Planning and Policy.

Identification of Photographs: Each digital and hardcopy Photograph shall be clearly and legibly identified with the following information: : Project Name, County Contract/document Number, Building and the location in the Building, Component/system name and direction the view is looking towards, Date of Photographs. Such information may be provided in an index or the information may be included on the digital Photograph along the bottom in such a manner so as not to obscure the subject of the Photograph.

Additional Copies and Additional Photographs. In addition to the required submittal of Photograph Sets, Contractor shall e-mail Photographs to the Owner's Project Director or other designee upon request during the course of the Project. The County retains the right to request additional Photographs from the Contractor if required to verify conditions or as a condition of a Change Order. The Contractor shall provide all such Photographs at no additional cost to the Owner.

SC-45 COOK COUNTY GREEN CONSTRUCTION ORDINANCE

The Contractor shall comply with all requirements of the Cook County Chapter 30 Environment, Article IX Green Construction, Sections 30-950 through 30-955 of the Cook County Code as applicable to diesel vehicle emissions and included as Exhibit F.

SC-46 ADDITIONAL BID DOCUMENTS

Intentionally omitted

SC-47 EXHIBITS

The following documents are set forth as Exhibits and are incorporated into the Contract Documents:

1. Exhibit A: Index of Drawings
2. Exhibit B: Federal Clauses and Prevailing Wages
3. Exhibit C: Time Schedule Format
4. Exhibit D: Key Personnel
5. Exhibit E: Request for Substitution Form
6. Exhibit F: Cook County Green Construction Ordinance
7. Exhibit G: Relevant Experience
8. Exhibit H: Sample Certificate of Compliance – Infection Control Policies Form
9. Exhibit I: Waiver and Release Form

**SPECIAL CONDITIONS
EXHIBIT A
INDEX OF DRAWINGS**

All drawings listed below are provided for reference only to illustrate the intent and an approximate scope of Work. They do not provide details and are not to be considered complete design/construction documents. They are not guaranteed to accurately reflect existing conditions. It is the Contractor's responsibility to verify all existing conditions that impact the work and to provide all work required, including work incidental to, modifications to, existing conditions to execute the intent of the Contract Documents and provide a turn-key facility with complete and fully functional systems. Do not scale drawings.

DWG. NO. TITLE

Volume 1 – Architectural/Structural/Fire Protection/Mechanical/Plumbing/Security

Sheet	Description
Cover	
A0.11	Ground Level Demolition Plan
A0.12	Construction Limits/Dust Control Plan
A1.00	Code Plan
A1.11	Ground Level Floor Plan
A1.12	Floor Finish Pattern/Signage Plan
A1.51	Rec Bldg Ground Level Floor Plan/Enlarged Toilet Plans
A4.11	Ground Level Reflected Ceiling Plan/Material Finish Color Schedule
S1.01	Structural Details 1
S1.02	Structural Details 2
S1.03	Structural Details 3
S1.04	Platform Details
FP1.00	Ground Level Fire Protection Demolition Plan, Linetypes, Symbols, and Abbreviations
FP1.11	Ground Level Fire Protection Plan
P1.00	Ground Level Plumbing Demolition Plan, Linetypes, Symbols and Abbreviations
P1.01	Underfloor Plumbing Plan, Details and Schedules
P1.11	Ground Level Plumbing and Medical Gas Piping Plans and Details
P3.00	Plumbing Equip. Room Demolition and New Work Plans and Riser Diagrams
M1.00	Ground Level Hydronic Piping Demolition Plan, Linetypes, Symbols, and Abbreviations
M1.11	Ground Level Hydronic Piping and Base Plan Schedules
M2.00	Ground Level HVAC Demolition Plan and Building Sections
M2.11	Ground Level HVAC Plan and Schedules
M3.00	Mechanical Equip. Room Demolition and New Work Plans and Details.
M4.00	Mechanical Details
E0.1	Electrical Symbol Legend, Abbreviations and Notes
E1.1	Electrical Demolition Plan – Grade Level
E2.1	Electrical Power Plan – Grade Level
E2.2	Electrical Equipment Power Plan – Grade
E3.1	Electrical Lighting Plan – Grade
E4.1	Electrical Single Line Diagram
E5.1	Electrical Schedules
E6.1	Electrical Details
E6.2	Electrical Details
E6.3	Electrical Details
E6.4	Electrical Details
E6.5	Electrical Details
E6.6	Electrical Details
E6.7	Electrical Details
E6.8	Electrical Details
E6.9	Electrical Details

E6.10	Electrical Details
E6.11	Electrical Details
E6.12	Electrical Details
E6.13	Electrical Details
E6.14	Electrical Details
TY0.00	Security Drawing List, Notes and Symbol List
TY1.00	Security Ground Level Floor Plan
TY2.00	Security Enlarged Room Plans
TY3.00	Security Details

**EXHIBIT B
SPECIAL CONDITIONS**

FEDERAL CLAUSES

1.1 Interest of Members of or Delegates to the United States Congress

In accordance with 41 U.S.C. § 22, the Contractor agrees that it will not admit any member of or delegate to the United States Congress to any share or part of the Contract or any benefit derived there from.

1.2 False or Fraudulent Statements and Claims

(1) The Contractor recognizes that the requirements of the Program Fraud Civil Remedies Act of 1986, as amended, 49 U.S.C. §§ 3081 et seq and U.S. DOT regulations, "Program Fraud Civil Remedies," 49 C.F.R. Part 31, apply to its actions pertaining to the Contract. Accordingly, by signing the Contract, the Contractor certifies or affirms the truthfulness and accuracy of any statement it has made, it makes, or it may make pertaining to the Contract, including without limitation any invoice for its services. In addition to other penalties that may be applicable, the Contractor also acknowledges that if it makes a false, fictitious, or fraudulent claim, statement, submission, or certification, the Federal Government reserves the right to impose the penalties of the Program Fraud Civil Remedies Act of 1986, as amended, on the Contractor to the extent the Federal Government deems appropriate.

(2) The Contractor also acknowledges that if it makes a false, fictitious, or fraudulent claim, statement, submission, or certification to the County or Federal Government in connection with an urbanized area formula project financed with Federal assistance authorized by 49 U.S.C. § 5307, the Government reserves the right to impose on the Contractor the penalties of 18 U.S.C. § 1001 and 49 U.S.C. § 5307(n)(1), to the extent the Federal Government deems appropriate.

1.3 Federal Interest in Patents

(1) General. If any invention, improvement, or discovery of the Contractor is conceived or first actually reduced to practice in the course of or under the Contract, and that invention, improvement, or discovery is patentable under the laws of the United States of America or any foreign country, the Contractor agrees to notify County immediately and provide a detailed report.

(2) Federal Rights. Unless the Federal Government later makes a contrary determination in writing, the rights and responsibilities of the County, Contractor, and the Federal Government pertaining to that invention, improvement, or discovery will be determined in accordance with applicable Federal laws and regulations, including any waiver thereof.

Unless the Federal Government later makes a contrary determination in writing, the Contractor agrees that, irrespective of its status or the status of any subcontractor at any tier (e.g., a large business, small business, non-profit organization, institution of higher education, individual), the Contractor agrees it will transmit to the Federal Government those rights due the Federal Government in any invention resulting from the contract.

1.4 Federal Interest in Data and Copyrights

(1) Definition. The term "subject data" used in this section means recorded information, whether or not copyrighted, that is delivered or specified to be delivered under the Contract. Examples include, but are not limited, to: computer software, engineering drawings and associated lists, specifications, standards, process sheets, manuals, technical reports, catalog item identifications, and related information. The term "subject data" does not include financial reports, cost analyses, and similar information incidental to Contract administration.

(2) Federal Restrictions. The following restrictions apply to all subject data first produced in the performance of the Contract. Except as provided in the Contract and except for its own internal use, the Contractor may not publish or publicly reproduce subject data in whole or in part, or in any manner or form, nor may the Contractor authorize others to do so, without the written consent of the County and the

Federal Government, until such time as the Federal Government may have either released or approved the release of such data to the public.

(3) Federal Rights in Data and Copyrights. In accordance with subparts 34 and 36 of the Common Rule, the County and the Federal Government reserve a royalty-free, non-exclusive and irrevocable license to reproduce, publish, or otherwise use, and to authorize others to use, for County or Federal Government purposes, the types of subject data described below. Without the copyright owner's consent, the County and Federal Government may not extend their license to other parties.

(a) Any subject data developed under the contract or subagreement financed by a federal Grant Agreement or Cooperative Agreement, whether or not a copyright has been obtained; and

(b) Any rights of copyright which the Contractor purchases ownership with Federal assistance.

(4) Special Federal Rights for Planning Research and Development Projects. When the Federal Government provides financial assistance for a planning, research, development, or demonstration project, its general intention is to increase public knowledge, rather than

limit the benefits of the project to participants in the project. Therefore, unless the Federal Government determines otherwise, the Contractor on a planning, research, development, or demonstration project agrees that, in addition to the rights in data and copyrights set forth above, the County or Federal Government may make available to any third party either a license in the copyright to the subject data or a copy of the subject data. If the project is not completed for any reason whatsoever, all data developed under the project will become subject data and will be delivered as the County or Federal Government may direct. This subsection, however, does not apply to adaptations of automatic data processing equipment or previously existing software programs for the County's use whose costs are financed with Federal transportation funds for capital projects.

(5) Hold Harmless. Unless prohibited by state law, upon request by the County or the Federal Government, the Contractor agrees to indemnify, save, and hold harmless the County and the Federal Government and their officers, agents, and employees acting within the scope of their official duties against any liability, including costs and expenses, resulting from any willful or intentional violation by the Contractor of proprietary rights, copyrights, or right of privacy, arising out of the publication, translation, reproduction, delivery, use, or disposition of any data furnished under the Contract. The Contractor will not be required to indemnify the County or Federal Government for any such liability arising out of the wrongful acts of employees or agents of the County or Federal Government.

(6) Restrictions on Access to Patent Rights. Nothing contained in this section on rights in data will imply a license to the County or Federal Government under any patent or be construed as affecting the scope of any license or other right otherwise granted to the County or Federal Government under any patent.

(7) Application on Materials Incorporated into Project. The requirements of Subsections 2, 3, and 4 of this Section do not apply to material furnished by the County and incorporated into the work.

1.5 Records and Audits

Contractor will deliver or cause to be delivered all documents (including but not limited to all Deliverables and supporting data, records, graphs, charts and notes) prepared by or for the County under the terms of this Agreement to the County promptly in accordance with the time limits prescribed in this Contract, and if no time limit is specified, then upon reasonable demand therefor or upon termination or completion of the Services hereunder. In the event of the failure by the Contractor to make such delivery, then and in that event, the Contractor will pay to County reasonable damages the County may sustain by reason thereof.

The County and the Federal Government will have the right to audit all payments made to the Contractor under this Agreement. Any payments to the Contractor which exceed the amount to which the Contractor is entitled under the terms of this Agreement will be subject to set-off.

The Contractor will keep and retain records relating to this Agreement and will make such records available to representatives of the County and the Federal Government, including without limitation the sponsoring federal agency, other participating agencies, and the Comptroller General of the United States, at reasonable times during the performance of this Agreement and for at least five years after termination of this Agreement for purposes of audit, inspection, copying, transcribing and abstracting.

No provision in this Agreement granting the County or the Federal Government a right of access to records is intended to impair, limit or affect any right of access to such records which the County or the Federal Government would have had in the absence of such provisions.

1.6 Environmental Requirements

The Contractor recognizes that many Federal and state laws imposing environmental and resource conservation requirements may apply to the Contract. Some, but not all, of the major Federal Laws that may affect the Contract include: the National Environmental Policy Act of 1969, as amended, 42 U.S.C. §§ 4321 et seq.; the Clean Air Act, as amended, 42 U.S.C. §§ 7401 et seq. and scattered sections of 29 U.S.C.; the Clean Water Act, as amended, scattered sections of 33 U.S.C. and 12 U.S.C.; the Resource Conservation and Recovery Act, as amended, 42 U.S.C. §§ 6901 et seq.; and the Comprehensive Environmental Response, Compensation, and Liability Act, as amended, 42 U.S.C. §§ 9601 et seq. The Contractor also recognizes that U.S. EPA, U.S. DOT and other agencies of the Federal Government have issued and are expected in the future to issue regulations, guidelines, standards, orders, directives, or other requirements that may affect the Contract. Thus, the Contractor agrees to adhere to, and impose on its subcontractors, any such Federal requirements as the Federal Government may now or in the future promulgate. Listed below are requirements of particular concern. The Contractor acknowledges that this list does not constitute the Contractor's entire obligation to meet all Federal environmental and resource conservation requirements. The Contractor will include these provisions in all subcontracts.

(1) Environmental Protection. The Contractor agrees to comply with the applicable requirements of the National Environmental Policy Act of 1969, as amended, 42 U.S.C. §§ 4321 et seq. in accordance with Executive Order No. 12898, "Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations," 59 Fed. Reg. 7629, Feb. 16, 1994; U.S. DOT statutory requirements on environmental matters at 49 U.S.C. § 5324(b); Council on Environmental Quality regulations on compliance with the National Environmental Policy Act of 1969, as amended, 40 C.F.R. Part 1500 et seq.; and U.S. DOT regulations, "Environmental Impact and Related Procedures," 23 C.F.R. Part 771 and 49 C.F.R. Part 622.

(2) Air Quality. The Contractor agrees to comply with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. §§ 7401 et seq. Specifically, the Contractor agrees to comply with applicable requirements of U.S. EPA regulations, "Conformity to State of Federal Implementation Plans of Transportation Plans, Programs, and Projects Developed, Funded or Approved Under Title 23 U.S.C. or the Federal Transit Act," 40 C.F.R. Part 51, Subpart T; and "Determining Conformity of Federal Actions to State or Federal Implementation Plans," 40 C.F.R. Part 93. The Contractor further agrees to report and require each subcontractor at any tier to report any violation of these requirements resulting from any Contract implementation activity to the County and the appropriate U.S. EPA Regional Office.

(3) Clean Water. The Contractor agrees to comply with all applicable standards, orders, or regulations issued pursuant to the Federal Water Pollution Control Act, as amended, 33 U.S.C. §§ 1251 et seq. The Contractor further agrees to report and require each subcontractor at any tier to report any violation of these requirements resulting from any Contract implementation activity to the County and the appropriate U.S. EPA Regional Office.

(4) List of Violating Facilities. The Contractor agrees that any facility to be used in the performance of the Contract or to benefit from the Contract will not be listed on the U.S. EPA List of Violating Facilities ("List"), and the Contractor will promptly notify the County if the Contractor receives any communication from the U.S. EPA that such a facility is under consideration for inclusion on the List.

(5) Preference for Recycled Products. To the extent practicable and economically feasible and to the extent that it does not reduce or impair the quality of the work, the Contractor agrees to use recycled products in performance of the Contract pursuant to U.S. Environment Protection Agency (U.S. EPA) guidelines at 40 C.F.R. Parts 247-253, which implement section 6002 of the Resource Conservation and Recovery Act, as amended, 42 U.S.C. § 6962.

1.7 No Exclusionary or Discriminatory Specifications

Apart from inconsistent requirements imposed by Federal statute or regulations, the Contractor agrees that it will comply with the requirements of 49 U.S.C. § 5323(h)(2) by refraining from using any Federal assistance to support subcontracts procured using exclusionary or discriminatory specifications.

1.8 Cargo Preference-Use of United States Flag Vessels

The Contractor agrees to comply with U.S. Maritime Administration regulations, "Cargo-Preference -- U.S. Flag Vessels," 49 C.F.R. Part 381, and to include the clauses required by those regulations, modified as necessary to identify the affected parties, in each subcontract or subagreement involving equipment, materials, or commodities suitable for transport by ocean vessel.

1.9 Fly America

Section 14.c of the Master Agreement states that if the contract or subcontracts may involve the international transportation of goods, equipment, or personnel by air, the contract must require Contractors and subcontractors at every tier to use U.S.-flag air carriers, to the extent service by these carriers is available. 49 U.S.C. 40118 and 4 C.F.R. Part 52.

1.10 No Federal Government Obligations to Third Parties

The Contractor agrees that, absent the Federal Government's express written consent, the Federal Government will not be subject to any obligations or liabilities to any contractor or any other person not a party to the Grant Agreement or Cooperative Agreement between the County and the Federal Government which is a source of funds for this Contract. Notwithstanding any concurrence provided by the Federal Government in or approval of any solicitation, agreement, or contract, the Federal Government continues to have no obligations or liabilities to any party, including the Contractor.

1.11 Allowable Costs

Notwithstanding any compensation provision to the contrary, the Contractor's compensation under this Contract will be limited to those amounts which are allowable and allocable to the Contract in accordance with OMB Circular A-87 and the regulations in 49 C.F.R. Part 18. To the extent that an audit reveals that the Contractor has received payment in excess of such amounts, the County may offset such excess payments against any future payments due to the Contractor and, if no future payments are due or if future payments are less than such excess, the Contractor will promptly refund the amount of the excess payments to the County.

1.12 Trade Restrictions

Contractor certifies that neither it nor any Subcontractor:

- (1) is owned or controlled by one or more citizens of a foreign country included in the list of countries that discriminate against U.S. firms published by the Office of the United States Trade Representative (USTR);
- (2) has knowingly entered into any contract or subcontract with a person that is a citizen or national of a foreign country on said list, nor is owned or controlled directly or indirectly by one or more citizens or nationals of a foreign country on said list;

(3) will procure, subcontract for, or recommend any product that is produced in a foreign country on said list.

Unless the restrictions of this clause are waived by the Secretary of Transportation in accordance with 49 CFR 30.17, no Notice-to-Proceed will be issued to an entity who is unable to certify to the above. If Contractor knowingly procures or subcontracts for the supply of any product or service of a foreign country on said list for use on the project, the USDOT may direct, through the County, cancellation of the Contract at no cost to the Government.

Further, Contractor agrees that it will incorporate this provision for certification without modification in each subcontract. Contractor may rely on the certification of a prospective Subcontractor unless it has knowledge that the certification is erroneous. Contractor will provide immediate written notice to the County if it learns that its certification or that of a Subcontractor was erroneous when submitted or has become erroneous by reason of changed circumstances. Each Subcontractor must agree to provide written notice to Contractor if at any time it learns that its certification was erroneous by reason of changed circumstances. Nothing contained in the foregoing will be construed to require establishment of a system of records in order to render, in good faith, the certification required by this provision. The knowledge and information of the Contractor is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

This certification concerns a matter within the jurisdiction of an agency of the United States of America and the making of a false, fictitious, or fraudulent certification may render the maker subject to prosecution under Title 18, United States Code, Section 1001.

1.13 Termination for Convenience

In addition to any other rights of termination or other remedies available to the County under the Contract, at law, or in equity, the County may, by written notice, terminate this Contract in whole or in part at any time, for the convenience of the County or the Federal Government. Upon Contractor's receipt of such notice, Contractor will immediately cease to perform Services (unless otherwise directed in the notice) and deliver to the County all materials, equipment, and supplies as may have been accumulated in the performance of this Contract, whether completed or in process. The Contractor will be paid an equitable portion of the Contract price for Services performed prior to the effective date of termination, but no amount will be allowed for anticipated profit on unperformed Services. If this Contract has been terminated for Contractor's default and it is determined that the Contractor did not default, the termination will be deemed to have been effected hereunder.

1.14 Contract Work Hours and Safety Standards Act

If applicable according to their terms, the Contractor agrees to comply and assures compliance with sections 102 and 107 of the Contract Work Hours and Safety Standards Act, as amended, 40 U.S.C. §§ 327 through 333, and implementing U.S. DOL regulations, "Labor Standards Provisions Applicable to Contracts Governing Federally Financed and Assisted Construction (also Labor Standards Provisions Applicable to Nonconstruction Contracts Subject to the Contract Work Hours and Safety Standards Act)," 29 C.F.R. Part 5; and U.S. DOL regulations, "Safety and Health Regulations for Construction," 29 C.F.R.

Part 1926. In addition to other requirements that may apply:

(1) In accordance with section of the Contract Work Hours and Safety Standards Act, as amended, 40 U.S.C. §§ 327 through 332, the Contractor agrees and assures that, for the Contract, the wages of every mechanic and laborer will be computed on the basis of a standard work week of 40 hours, and that each worker will be compensated for work exceeding the standard work week at a rate of not less than 1.5 times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The Contractor agrees that determinations pertaining to these requirements will be made in accordance with applicable U.S. DOL regulations, "Labor Standards Provisions Applicable to Contracts Governing Federally Financed and Assisted Construction (also Labor Standards Provisions Applicable to Nonconstruction Contracts Subject to the Contract Work Hours and Safety Standards Act)," 29 C.F.R. Part 5.

(2) In accordance with section 107 of the Contract Work Hours and Safety Standards Act, as amended, 40 U.S.C. § 333, the contractor agrees and assures that no laborer or mechanic working on a construction contract will be required to work in surroundings or under working conditions that are unsanitary, hazardous, or dangerous to his or her health

and safety, as determined in accordance with U.S. DOL regulations, "Safety and Health Regulations for Construction," 29 C.F.R. Part 1926.

1.15 Veteran's Preference

In the employment of labor (except in executive, administrative, and supervisory positions), preference will be given to Vietnam-era veterans and disabled veterans. However, this preference may be given only where individuals are available and qualified to perform the work to which employment relates.

1.16 Copyright Ownership

Consultant and the County intend that, to the extent permitted by law, the Deliverables to be produced by Consultant at the County's instance and expense pursuant to this Agreement are conclusively deemed "works made for hire" within the meaning and purview of Section 101 of the United States Copyright Act, 17 U.S.C. §101 *et seq.* (the "Copyright Act"), and that the County will be the copyright owner of the Deliverables and of all aspects, elements and components of them in which copyright can subsist.

To the extent that any Deliverable does not qualify as a "work made for hire," Consultant irrevocably grants, conveys, bargains, sells, assigns, transfers and delivers to the County, its successors and assigns, all right, title and interest in and to the copyrights and all U.S. and foreign copyright registrations, copyright applications and copyright renewals for them, and other intangible, intellectual property embodied in or pertaining to the Deliverables prepared for the County under this Agreement, free and clear of any liens, claims or other encumbrances, to the fullest extent permitted by law. Consultant will execute all documents and perform all acts that the County may reasonably request in order to assist the County in perfecting its rights in and to the copyrights relating to the Deliverables, at the sole expense of the County. Consultant warrants to County, its successors and assigns, that on the date of transfer Consultant is the lawful owner of good and marketable title in and to the copyrights for the Deliverables and has the legal rights to fully assign them. Consultant further warrants that it has not assigned any copyrights nor granted any licenses, exclusive or nonexclusive, to any other party, and that it is not a party to any other agreements or subject to any other restrictions with respect to the Deliverables. Consultant warrants and represents that the Deliverables are complete, entire and comprehensive, and that the Deliverables constitute a work of original authorship.

1.17 Accessibility Compliance

If this Agreement involves design for construction, the Consultant warrants that all design documents produced or utilized under this Agreement and all construction or alterations undertaken under this Agreement will comply with all federal, state and local laws and regulations regarding accessibility standards for persons with disabilities or

environmentally limited persons including, but not limited to, the following: the Americans with Disabilities Act of 1990, 42 U.S.C. § 12101 *et seq.* and the Americans with Disabilities Act Accessibility Guidelines for Buildings and Facilities ("ADAAG"); the Architectural Barriers Act, Pub. L. 90-480 (1968), and the Uniform Federal Accessibility Standards ("UFAS"); and the Illinois Environmental Barriers Act, 410 ILCS 25/1 *et seq.*, and all regulations promulgated thereunder, see Illinois Administrative Code, Title 71, Chapter 1, Section 400.110. If the above standards are inconsistent, the Consultant must comply with the standard providing the greatest accessibility. Also, the Consultant must, prior to construction, review the plans and specifications to insure compliance with the above referenced standards. If the Consultant fails to comply with the foregoing standards, the Consultant must perform again, at no expense, all services required to be re-performed as a direct or indirect result of such failure.

1.18 Visual Rights Act Waiver

The Consultant/Contractor waives any and all rights that may be granted or conferred under Section 106A and Section 113 of the United States Copyright Act, (17 U.S.C. § 101 *et seq.*) (the "Copyright Act") in any work of visual art that may be provided pursuant to this Agreement. Also, the Consultant/Contractor represents and warrants that the Consultant/Contractor has obtained a waiver of Section 106A and Section 113 of the Copyright Act as necessary from any employees and subcontractors, if any.

1.19. Equal Employment Opportunity

All contracts shall contain a provision requiring compliance with E.O. 11246, "Equal Employment Opportunity," as amended by E.O. 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and as supplemented by regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

1.20. Copeland "Anti-Kickback" Act (18 U.S.C. 874 and 40 U.S.C. 276c)

All contracts and subgrants in excess of \$2000 for construction or repair awarded by recipients and subrecipients shall include a provision for compliance with the Copeland "Anti-Kickback" Act (18 U.S.C. 874), as supplemented by Department of Labor regulations (29 CFR part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient shall be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he is otherwise entitled. The recipient shall report all suspected or reported violations to the Federal awarding agency.

1.21. Davis-Bacon Act, as amended (40 U.S.C. 276a to a-7)

When required by Federal program legislation, all construction contracts awarded by the recipients and subrecipients of more than \$2000 shall include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 276a to a-7) and as supplemented by Department of Labor regulations (29 CFR part 5, "Labor Standards Provisions Applicable to Contracts Governing Federally Financed and Assisted Construction"). Under this Act, contractors shall be required to pay wages to laborers and mechanics at a rate not less than the minimum wages specified in a wage determination made by the Secretary of Labor. In addition, contractors shall be required to pay wages not less than once a week. The recipient shall place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation and the award of a contract shall be conditioned upon the acceptance of the wage determination. The recipient shall report all suspected or reported violations to the Federal awarding agency.

1.22. Contract Work Hours and Safety Standards Act (40 U.S.C. 327-333)

Where applicable, all contracts awarded by recipients in excess of \$2000 for construction contracts and in excess of \$2500 for other contracts that involve the employment of mechanics or laborers shall include a provision for compliance with Sections 102 and 107 of the Contract Work Hours and Safety Standards Act (40 U.S.C. 327-333), as supplemented by Department of Labor regulations (29 CFR part 5). Under Section 102 of the Act, each contractor shall be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than 1 ½ times the basic rate of pay for all hours worked in excess of 40 hours in the work week. Section 107 of the Act is applicable to construction work and provides that no laborer or mechanic shall be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

1.23. Rights to Inventions Made Under a Contract or Agreement

Contracts or agreements for the performance of experimental, developmental, or research work shall provide for the rights of the Federal Government and the recipient in any resulting invention in accordance with 37 CFR part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

1.24. Clean Air Act (42 U.S.C. 7401 et seq.) and the Federal Water Pollution Control Act (33 U.S.C. 1251 et seq.), as amended

Contracts and subgrants of amounts in excess of \$100,000 shall contain a provision that requires the recipient to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401 et seq.) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251 et seq.). Violations shall be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

1.25. Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)

Contractors who apply or bid for an award of \$100,000 or more shall file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier shall also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the recipient.

1.26. Debarment and Suspension (E.O.s 12549 and 12689)

No contract shall be made to parties listed on the General Services Administration's List of Parties Excluded from Federal Procurement or Non procurement Programs in accordance with E.O.s 12549 and 12689, "Debarment and Suspension." This list contains the names of parties debarred, suspended, or otherwise excluded by agencies, and contractors declared ineligible under statutory or regulatory authority other than E.O. 12549. Contractors with awards that exceed the small purchase threshold shall provide the required certification regarding its exclusion status and that of its principal employees.

1.27. Excluded Parties List System

Contractor warrants and represents that it has checked the Federal Excluded Parties List System ("EPLS"), and has required its subcontractors to check the EPLS, prior to subcontracting any of the services or products purchased under this Contract. Contractor agrees that it will check the EPLS, and require its subcontractors to check the EPLS, prior to subcontracting any of the services or products purchased under this Contract. Contractor agrees, and shall require its Subcontractors to agree, that any "person" as defined in 49 CFR 29.985 who is excluded pursuant to 49 CFR Part 29 shall not provide any Work, products or services under this Contract.

The EPLS can be searched at the following web address: <http://www.epls.gov>

1.28. Buy America

To the extent applicable, Contractor must comply with 49 U.S.C. § 5323(j), and related regulations at 49 C.F.R. Part 661, and include clauses requiring its Subcontractors to comply with the requirements of 49 U.S.C. § 5323(j), and related regulations at 49 C.F.R. Part 661, in all of Contractor's subcontracts with its Subcontractors.

1.29. American Recovery and Reinvestment Act (ARRA)

This contract is funded in part by American Recovery and Reinvestment Act funds. Contractor will comply with the Buy American requirements under Section 1605 of the Act which generally require that all steel and each manufactured product be provided hereunder is produced in the United States. Section 1606 of the Recovery Act requires the payment of Davis-Bacon Act (40 U.S.C. 31) wage rates. By submitting a bid, contractor acknowledges and certifies compliance to all applicable requirements of the ARRA.

General Decision Number: IL120009 06/15/2012 IL9

Superseded General Decision Number: IL20100009

State: Illinois

Construction Types: Building, Heavy, Highway and Residential

County: Cook County in Illinois.

BUILDING, RESIDENTIAL, HEAVY, AND HIGHWAY PROJECTS (does not include landscape projects).

Modification Number	Publication Date
0	01/06/2012
1	01/13/2012
2	02/03/2012
3	03/02/2012
4	04/06/2012
5	05/04/2012
6	06/01/2012
7	06/15/2012

ASBE0017-001 06/01/2011

	Rates	Fringes
ASBESTOS WORKER/INSULATOR Includes the application of all insulating materials, protective coverings, coatings, and finishes to all types of mechanical systems.....	\$ 43.80	23.40
Fire Stop Technician.....	\$ 35.04	22.10
HAZARDOUS MATERIAL HANDLER includes preparation, wetting, stripping removal scrapping, vacuuming, bagging and disposal of all insulation materials, whether they contain asbestos or not, from mechanical systems.....	\$ 32.85	22.20

BOIL0001-001 01/01/2012

	Rates	Fringes
BOILERMAKER.....	\$ 41.38	23.90

BRIL0021-001 06/01/2011

	Rates	Fringes
BRICKLAYER.....	\$ 39.78	20.80

BRIL0021-004 06/01/2010

	Rates	Fringes
Marble Mason.....	\$ 39.03	19.90

BRIL0021-006 06/01/2011		
	Rates	Fringes
TERRAZZO WORKER/SETTER.....	\$ 39.01	19.11
TILE FINISHER.....	\$ 33.60	15.22
TILE SETTER.....	\$ 40.49	16.93

BRIL0021-009 06/01/2009		
	Rates	Fringes
MARBLE FINISHER.....	\$ 29.10	19.90

BRIL0021-012 06/01/2009		
	Rates	Fringes
Pointer, cleaner and caulker.....	\$ 39.20	18.51

* CARP0555-001 06/01/2012		
	Rates	Fringes
CARPENTER Carpenter, Lather, Millwright, Piledriver, and Soft Floor Layer.....	\$ 41.52	25.47

* CARP0555-002 10/01/2011		
	Rates	Fringes
CARPENTER (Excluding structures with elevators and structures over 3 1/2 stories)...	\$ 31.37	24.12

ELEC0009-003 05/29/2011		
	Rates	Fringes
Line Construction Groundman.....	\$ 32.64	19.76
Lineman and Equipment Operator.....	\$ 41.85	25.36

ELEC0134-001 06/07/2010		
	Rates	Fringes
ELECTRICIAN.....	\$ 40.40	26.75

ELEC0134-002 04/01/1998		
	Rates	Fringes

ELECTRICIAN

CLASS "B".....\$ 20.71 2.975+a+b

CLASS B SCOPE OF WORK:

Install magnetic or electronic replacement ballasts either singly or in groups including necessary wiring within fixture; Install replacement lamp holders and/or sockets including necessary wiring within fixture including relocating sockets within fixture; Install replacement lighting circuit breakers where necessary; Install replacement lighting switches where necessary; Repair lighting fixtures other than ballast or socket replacements; Rewire chandeliers or incandescent fixtures only within fixtures themselves.

FOOTNOTES:

a-Paid Vacation- Employees who have been employed for one year but less than three years receive 1 week of paid vacation; employees who have been employed three years but less than ten years receive 2 weeks of paid vacation; Employees who have been employed ten years but less than twenty years receive 3 weeks of paid vacation; and employees who have worked twenty or more years receive 4 weeks of paid vacation.

b-Funeral Leave-In the instance of the death of a mother, other-in-law-; father, father-in-law, sister, brother, husband, wife, or a child of an employee shall receive up to three days of paid funeral leave.

 ELEC0134-003 06/07/2004

	Rates	Fringes
ELECTRICIAN		
ELECTRICAL TECHNICIAN.....	\$ 30.89	12.59

The work shall consist of the installation, operation, inspection, maintenance, repair and service of radio, television, recording, voice sound vision production and reproduction, telephone and telephone interconnect, facsimile, data apparatus, coaxial, fibre optic and wireless equipment, appliances and systems used for the transmission and reception of signals of any nature, business, domestic, commercial, education, entertainment and residential purposes, including but not limited to communication and telephone, electronic and sound equipment, fibre optic and data communication systems, and the performance of any task directly related to such installation or service whether at new or existing sites, such tasks to include the placing of wire and cable and electrical power conduit or other raceway work within the equipment room and pulling wire and/or cable through conduit and the installation of any incidental conduit.

 ELEV0002-003 01/01/2012

	Rates	Fringes
ELEVATOR MECHANIC.....	\$ 48.56	23.535+a+b

FOOTNOTES:

A. Eight paid holidays: New Year's Day; Memorial Day; Independence Day; Labor Day; Thanksgiving Day; Day after Thanksgiving; Veterans' Day and Christmas Day.

B. Employer contributes 8% of regular basic hourly rate as vacation pay credit for employees with more than 5 years of service; and 6% for 6 months to 5 years of service.

* ENGI0150-006 06/01/2011

Building and Residential Construction

	Rates	Fringes
OPERATOR: Power Equipment		
GROUP 1.....	\$ 45.10	27.10
GROUP 2.....	\$ 43.80	27.10
GROUP 3.....	\$ 41.25	27.10
GROUP 4.....	\$ 39.50	27.10

POWER EQUIPMENT OPERATORS CLASSIFICATIONS

GROUP 1: Mechanic; Asphalt Plant*; Asphalt Spreader; Autograde*; Backhoes with Caisson attachment*; Batch Plant*; Benoto(Requires two Engineers); Boiler and Throttle Valve; Caisson Rigs*; Central Redi-Mix Plant*; Combination Backhoe Front Endloader Machine; Compressor and Throttle Valve; Concrete Breaker (Truck Mounted)*; Concrete Conveyor; Concrete Conveyor, Truck Mounted; Concrete Paver over 27E cu. ft.*; Concrete Paver 27E cu ft and Under*; Concrete Placer*; Concrete Placing Boom; Concrete Pump (Truck Mounted); Concrete Tower; Cranes*; Cranes, Hammerhead*; Cranes, (GCI and similar type Requires two operators only); Creter Crane; Crusher, Stone, etc; Derricks; Derricks, Traveling*; Formless Curb and Gutter Machine*; Grader, Elevating; Grouting Machines; Highlift Shovels or Front Endloader 2 1/4 yd. and over; Hoists, Elevators, Outside Type Rack and pinion and similar Machines; Hoists, One, Two, and Three Drum; Hoists, Two Tugger One Floor; Hydraulic Backhoes*; Hydraulic Boom Trucks; Hydraulic Vac (and similar equipment); Locomotives; Motor Patrol*; Pile Drivers and Skid Rig*; Post Hole Digger; Pre-Stress Machine; Pump Cretes Dual Ram(Requiring frequent Lubrication and Water); Pump Cretes; Squeeze Cretes-Screw Type Pumps Gypsum Bulker and Pump; Raised and Blind Hole Drill*; Roto Mill Grinder (36" and Over)*; Roto Mill Grinder (Less Than 36")*; Scoops-Tractor Drawn; Slip-Form Paver*; Straddle Buggies; Tournapull; Tractor with Boom, and Side Boom; and Trenching Machines*.

GROUP 2: Bobcat (over 3/4 cu yd); Boilers; Broom, Power Propelled; Bulldozers; Concrete Mixer (Two Bag and over); Conveyor, Portable; Forklift Trucks; Greaser Engineer; Highlift Shovels or Front End loaders under 2 1/4 cu yd; Automatic Hoists, Hoists, Inside Elevators; Hoists, Sewer Dragging Machine; Hoists, Tugger Single Drum; Laser Screed; Rock Drill (Self-Propelled); Rock Drill (Truck Mounted)*;

Rollers; Steam Generators; Tractors; Tractor Drawn Vibratory Roller (Receives an additional \$.50 per hour); Winch Trucks with "A" Frame.

GROUP 3: Air Compressor-Small 250 and Under (1 to 5 not to exceed a total of 300 ft); Air Compressor-Large over 250; Combination-Small Equipment Operator; Generator- Small 50 kw and under; Generator-Large over 50 kw; Heaters, Mechanical; Hoists, Inside Elevators (Remodeling or Renovatin work); Hydrualic Power Units (Pile Driving, Extracting, and Drilling); Low Boys; Pumps Over 3" (1 To 3 not to exceed a total of 300 ft); Pumps, Well Points; Welding Machines (2 through 5); Winches, 4 Small Electric Drill Winches; Bobcat (up to and including 3/4 cu yd)

GROUP 4 - Bobcats and/or other Skid Steer Loaders; Brick Forklifts; Oilers

*-Requires Oiler

 * ENGI0150-025 06/01/2011

Heavy and Highway Construction

	Rates	Fringes
OPERATOR: Power Equipment		
GROUP 1.....	\$ 43.30	27.10
GROUP 2.....	\$ 42.75	27.10
GROUP 3.....	\$ 40.70	27.10
GROUP 4.....	\$ 39.30	27.10
GROUP 5.....	\$ 38.10	27.10

POWER EQUIPMENT OPERATOR CLASSIFICATIONS

GROUP 1: Asphalt Plant*; Asphalt Heater and Planer combination; Asphalt Heater Scarfire*, Asphalt Spreader; Autograder/ GOMACO or similar; ABG Paver*, Backhoes with Caisson attachment*, Ballast Regulator, Belt Loader*; Caisson Rigs*Car Dumper, Central Redi-Mix Plant*, Combination Backhoe; Front End Loader Machine (1 cu yd or over Backhoe bucket or with attachments); Concrete Breaker (truck mounted); Concrete Conveyor; Concrete Paver over 27E cu ft*; Concrete Placer*; Concrete Tube Float; Cranes, all attachments*; Cranes, Hammerhead, Linden, Peco and machines of a like nature*; Creter Crane; Crusher, stone; All Derricks; Derrick Boats; Derricks, traveling*; Dowell Machine with Air Compressor (\$1.00 above Class 1); Dredges*; Field Mechanic Welder; Formless Curb and Gutter Machine*; Gradall and machines of a like nature*; Grader, Elevating; Grader, Motor Grader, Motor Patrol, Auto Patrol, Form Grader, Pull Grader, Subgrader; Guard Rail Post Driver mounted*; Hoists, one, two, and three Drum; Hydraulic Backhoes*; Backhoes with Shear attachments*; Mucking Machine; Pile Drivers and Skid Rig*; Pre-Stress Machine; Pump Cretes Dual Ram (requires frequent lubrication and water)*; Rock Drill- Crawler or Skid Rig*; Rock Drill truck mounted*; Rock/ Track Tamper; Roto Mill Grinder, (36" and over)*; Slip-Form Paver*; Soil Test Drill Rig, truck mounted*; Straddle Buggies; Hydraulic Telescoping Form

(tunnel); Tractor Drawn Belt Loader*; Tractor Drawn Belt Loader with attached Pusher (two engineers); Tractor with boom; Tractaire with attachment; Traffic Barrier Transfer Machine*; Trenching Machine; Truck Mounted Concrete Pump with boom*; Underground Boring and/or Mining Machines 5 ft in diameter and over tunnel, etc.*; Wheel Excavator* & Widener (Apsco); Raised or Blind Hoe Drill, Tunnel & Shaft*

GROUP 2: Batch Plant*; Bituminous Mixer; Boiler and Throttle Valve; Bulldozer; Car Loader Trailing Conveyors; Combination Backhoe Front End Loader Machine, (less than 1 cu yd Backhoe Bucket with attachments); Compressor and Throttle Valve; Compressor, common receiver (3); Concrete Breaker or Hydro Hammer; Concrete Grinding Machine; Concrete Mixer or Paver 7S series to and including 27 cu ft; Concrete Spreader; Concrete Curing Machine; Burlap Machine; Belting Machine and Sealing Machine; Concrete Wheel Saw; Conveyor Muck Cars (Haglund or similar type); Drills (all); Finishing Machine-Concrete; Greaser Engineer; Highlift Shovels or Front End Loader; Hoist- Sewer Dragging Machine; Hydraulic Boom Trucks, all attachments; Hydro-Blaster (requires two operators); Laser Screed*; Locomotives, Dinky; Off-Road Hauling Units (including articulating); Pump Cretes; Squeeze Cretes-Screw Type pumps, Gypsum Bulker and Pump; Roller Asphalt; Rotary Snow Plows; Rototiller, Seaman, self-Propelled; Scoops-Tractor Drawn; Self-propelled Compactor; Spreader-Chip-Stone; Scraper; Scraper-Prime Mover in Tandem regardless of size (add \$1.00 to Group 2 hourly rate for each hour and for each machine attached thereto add \$1.00 to Group 2 hourly rate for each hour); Tank Car Heater; Tractors, Push, pulling Sheeps Foot, Disc, or Compactor, etc; Tug Boats

GROUP 3: Boilers; Brooms, all power propelled; Cement Supply Tender; Compressor, Common Receiver (2); Concrete Mixer, two bag and over; Conveyor, Portable; Farm type Tractors used for mowing, seeding, etc; Fireman on Boilers; Forklift Trucks; Grouting Machines; Hoists, Automatic; Hoists, all Elevators; Hoists, Tugger single Drum; Jeep Diggers; Low Boys; Pipe Jacking Machines; Post-hole Digger; Power Saw, Concrete, Power Driven; Pug Mills; Rollers, other than asphalt; Seed and Straw Blower; Steam Generators; Stump Machine; Winch Trucks with A-Frame; Work Boats; Tamper-Form motor driven

GROUP 4: Air compressor - Small 250 and under (1 to 5 not to exceed a total of 300 ft); Air Compressor - Large over 250; Combination - Small Equipment Operator; Directional Boring Machine; Generators - Small 50 kw and under; Generators - Large , over 50 kw; Heaters, Mechanical; Hydraulic power unit (Pile Driving, Extracting or Drilling); Light Plants (1 to 5); Pumps, over 3" (1 to 3, not to exceed a total of 300 ft); Pumps, Well Points; Tractaire; Welding Machines (2 through 5); Winches, 4 small electric drill winches;

GROUP 5: Bobcats (All); Brick Forklifts; Oilers; Directional Boring

*Requires Oiler

IRON0001-026 06/01/2011

	Rates	Fringes
IRONWORKER		
Sheeter.....	\$ 41.00	32.94
Structural and Reinforcing..	\$ 40.75	32.94

IRON0063-001 06/01/2011

	Rates	Fringes
IRONWORKER, ORNAMENTAL.....	\$ 40.20	28.78

IRON0063-002 06/01/2011

	Rates	Fringes
IRONWORKER		
Fence Erector.....	\$ 32.66	21.35

IRON0136-001 07/01/2011

	Rates	Fringes
IRONWORKER		
Machinery Movers; Riggers;		
Macinery Erectors.....	\$ 35.44	27.67
Master Riggers.....	\$ 37.94	27.67

LABO0002-006 06/01/2011

	Rates	Fringes
LABORER (BUILDING & RESIDENTIAL)		
GROUP 1.....	\$ 35.20	21.45
GROUP 2.....	\$ 35.20	21.45
GROUP 3.....	\$ 35.275	21.45
GROUP 4.....	\$ 35.30	21.45
GROUP 5.....	\$ 35.35	21.45
GROUP 6.....	\$ 35.40	21.45
GROUP 7.....	\$ 34.425	21.45
GROUP 8.....	\$ 34.425	21.45
GROUP 9.....	\$ 35.525	21.45
GROUP 10.....	\$ 35.65	21.45
GROUP 11.....	\$ 35.475	21.45
GROUP 12.....	\$ 36.20	21.45

LABORER CLASSIFICATIONS

GROUP 1: Building Laborers; Plasterer Tenders; Pumps for Dewatering; and other unclassified laborers.

GROUP 2: Fireproofing and Fire Shop laborers.

GROUP 3: Cement Gun.

GROUP 4: Chimney over 40 ft.; Scaffold Laborers.

GROUP 5: Cement Gun Nozzle Laborers (Gunitite); Windlass and capstan person.

GROUP 6: Stone Derrickmen & Handlers.

GROUP 7: Jackhammermen; Power driven concrete saws; and other power tools.

GROUP 8: Firebrick & Boiler Laborers.

GROUP 9: Chimney on fire brick; Caisson diggers; & Well Point System men.

GROUP 10: Boiler Setter Plastic Laborers.

GROUP 11: Jackhammermen on fire brick work only.

GROUP 12: Dosimeter use (any device) monitoring nuclear exposure); Asbestos Abatement Laborer; Toxic and Hazardous Waste Removal Laborers.

LABO0002-007 06/01/2011

	Rates	Fringes
LABORER (HEAVY & HIGHWAY)		
GROUP 1.....	\$ 35.20	21.45
GROUP 2.....	\$ 35.475	21.45
GROUP 3.....	\$ 35.35	21.45
GROUP 4.....	\$ 35.475	21.45
GROUP 5.....	\$ 36.20	21.45

LABORER CLASSIFICATIONS

GROUP 1: Common laborer; Tenders; Material expeditor (asphalt plant); Street paving, Grade separation, sidewalk, curb & gutter, strippers & All laborers not otherwise mentioned

GROUP 2: Asphalt tampers & smoothers; Cement gun laborers

GROUP 3: Cement Gun Nozzle (laborers), Gunitite

GROUP 4: Rakers, Lutemen; Machine-Screwmen; Kettlemen; Mixermen; Drun-men; Jackhammermen (asphalt); Paintmen; Mitre box spreaders; Laborers on birch, overman and similar spreader equipment; Laborers on APSCO; Laborers on air compressor; Paving Form Setter; Jackhammermen (concrete); Power drive concrete saws; other power tools.

GROUP 5: Asbestos Abatement Laborers; Toxic and Hazardous Waste Removal Laborers, Dosimeter (any device) monitoring nuclear exposure

LABO0002-008 06/01/2011

	Rates	Fringes
LABORER (Compressed Air)		
0 - 15 POUNDS.....	\$ 36.20	21.45

16 - 20 POUNDS.....	\$ 36.70	21.45
21 - 26 POUNDS.....	\$ 37.20	21.45
27 - 33 POUNDS.....	\$ 38.20	21.45
34 - AND OVER.....	\$ 39.20	21.45
LABORER (Tunnel and Sewer)		
GROUP 1.....	\$ 35.20	21.45
GROUP 2.....	\$ 35.325	21.45
GROUP 3.....	\$ 34.425	21.45
GROUP 4.....	\$ 25.20	21.45
GROUP 5.....	\$ 30.20	21.45

LABORER CLASSIFICATIONS (TUNNEL)

GROUP 1: Cage tenders; Dumpmen; Flagmen; Signalmen; Top laborers

GROUP 2: Air hoist operator; Key board operator; concrete laborer; Grout; Lock tenders (Free Air Side); Steel setters; Tuggers; Switchmen; Car pusher

GROUP 3: Concrete repairmen; Lock tenders (pressure side); Mortar men; Muckers; Grout machine operators; Track layers

GROUP 4: Air trac drill operator; Miner; Bricklayer tenders; Concrete blower operator; Drillers; Dynamiters; Erector operator; Form men; Jackhammermen; Powerpac; Mining machine operators; Mucking machine operator; Laser beam operator; Liner plate and ring setters; Shield drivers; Power knife operator; Welder- burners; Pipe jacking machine operator; skimmers; Maintenance technician

GROUP 5: Asbestos abatement laborer; Toxic and hazardous waste removal laborer; Dosimeter (any device) monitoring nuclear exposure

LABORER CLASSIFICATIONS (SEWER)

GROUP 1: Signalmen; Top laborers and All other laborers

GROUP 2: Concrete laborers and Steel setters

GROUP 3: Cement carriers; Cement mixers; Concrete repairmen; Mortar men; Scaffold men; Second Bottom men

GROUP 4: Air trac drill operator; Bottom men; Bracers-bracing; Bricklayer tenders; Catch basin diggers; Drainlayers; dynamiters; Form men; Jackhammermen; Powerpac; Pipelayers; Rodders; Welder-burners; Well point systems men

GROUP 5: Asbestos abatement laborer, Toxic and hazardous waste removal laborer; Dosimeter (any device) monitoring nuclear exposure

LABO0225-001 06/01/2011

	Rates	Fringes
LABORER (DEMOLITION/WRECKING)		
GROUP 1.....	\$ 30.00	21.45
GROUP 2.....	\$ 35.20	21.45

	Rates	Fringes
Sheet Metal Worker.....	\$ 40.56	27.23

SHEE0073-002 06/01/2011		

	Rates	Fringes
Sheet Metal Worker ALUMINUM GUTTER WORK.....	\$ 27.63	27.23

TEAM0731-001 06/01/2011		

COOK COUNTY - HEAVY AND HIGHWAY

	Rates	Fringes
TRUCK DRIVER		
2 or 3 Axles.....	\$ 33.85	16.85
4 Axles.....	\$ 34.10	16.85
5 Axles.....	\$ 34.30	16.85
6 Axles.....	\$ 34.50	16.85

FOOTNOTES:

A. Paid Holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day.

B. 900 straight time hours or more in 1 calendar year for the same employer shall receive 1 week paid vacation; 3 years - 2 weeks paid vacation; 10 years - 3 weeks paid vacation; 20 years - 4 weeks paid vacation.

C. An additional \$.20 per axle shall be paid for all vehicles with more than six (6) axles.

* TEAM0731-002 03/01/2012

	Rates	Fringes
Traffic Control Device Monitor TRAFFIC SAFETY WORKER: Primary duties include but are not limited to the delivery, maintenance and pick-up of traffic control devices, the set-up and installation of traffic signs, pavement markings, barricades, crash barrels and glare screens, traffic control surveillance, the repair and maintenance trucks, cars, arrow boards, message signs, barricade and sign fabrication equipment.....	\$ 28.25	9.08

TEAM0786-001 06/01/2008

COOK COUNTY - BUILDING AND RESIDENTIAL

	Rates	Fringes
TRUCK DRIVER		
2 & 3 Axles.....	\$ 31.33	.10+a
4 Axles.....	\$ 31.58	.10+a
5 Axles.....	\$ 31.78	.10+a
6 Axles.....	\$ 31.98	.10+a

FOOTNOTES:

a. \$463.00 per week.

An additional \$.20 per axle shall be paid for all vehicles with more than six (6) axles.

Paid Holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day.

900 straight time hours or more in 1 calendar year for the same employer shall receive 1 week paid vacation; 3 years - 2 weeks paid vacation; 10 years - 3 weeks paid vacation; 20 years - 4 weeks paid vacation.

WELDERS - Receive rate prescribed for craft performing operation to which welding is incidental.

=====
Unlisted classifications needed for work not included within the scope of the classifications listed may be added after award only as provided in the labor standards contract clauses (29CFR 5.5 (a) (1) (ii)).

The body of each wage determination lists the classification and wage rates that have been found to be prevailing for the cited type(s) of construction in the area covered by the wage determination. The classifications are listed in alphabetical order of "identifiers" that indicate whether the particular rate is union or non-union.

Union Identifiers

An identifier enclosed in dotted lines beginning with characters other than "SU" denotes that the union classification and rate have found to be prevailing for that classification. Example: PLUM0198-005 07/01/2011. The first four letters , PLUM, indicate the international union and the four-digit number, 0198, that follows indicates the local union number or district council number where applicable , i.e., Plumbers Local 0198. The next number, 005 in the

example, is an internal number used in processing the wage determination. The date, 07/01/2011, following these characters is the effective date of the most current negotiated rate/collective bargaining agreement which would be July 1, 2011 in the above example.

Union prevailing wage rates will be updated to reflect any changes in the collective bargaining agreements governing the rate.

Non-Union Identifiers

Classifications listed under an "SU" identifier were derived from survey data by computing average rates and are not union rates; however, the data used in computing these rates may include both union and non-union data. Example: SULA2004-007 5/13/2010. SU indicates the rates are not union rates, LA indicates the State of Louisiana; 2004 is the year of the survey; and 007 is an internal number used in producing the wage determination. A 1993 or later date, 5/13/2010, indicates the classifications and rates under that identifier were issued as a General Wage Determination on that date.

Survey wage rates will remain in effect and will not change until a new survey is conducted.

WAGE DETERMINATION APPEALS PROCESS

1.) Has there been an initial decision in the matter? This can be:

- * an existing published wage determination
- * a survey underlying a wage determination
- * a Wage and Hour Division letter setting forth a position on a wage determination matter
- * a conformance (additional classification and rate) ruling

On survey related matters, initial contact, including requests for summaries of surveys, should be with the Wage and Hour Regional Office for the area in which the survey was conducted because those Regional Offices have responsibility for the Davis-Bacon survey program. If the response from this initial contact is not satisfactory, then the process described in 2.) and 3.) should be followed.

With regard to any other matter not yet ripe for the formal process described here, initial contact should be with the Branch of Construction Wage Determinations. Write to:

Branch of Construction Wage Determinations
Wage and Hour Division
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

2.) If the answer to the question in 1.) is yes, then an interested party (those affected by the action) can request

review and reconsideration from the Wage and Hour Administrator (See 29 CFR Part 1.8 and 29 CFR Part 7). Write to:

Wage and Hour Administrator
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

The request should be accompanied by a full statement of the interested party's position and by any information (wage payment data, project description, area practice material, etc.) that the requestor considers relevant to the issue.

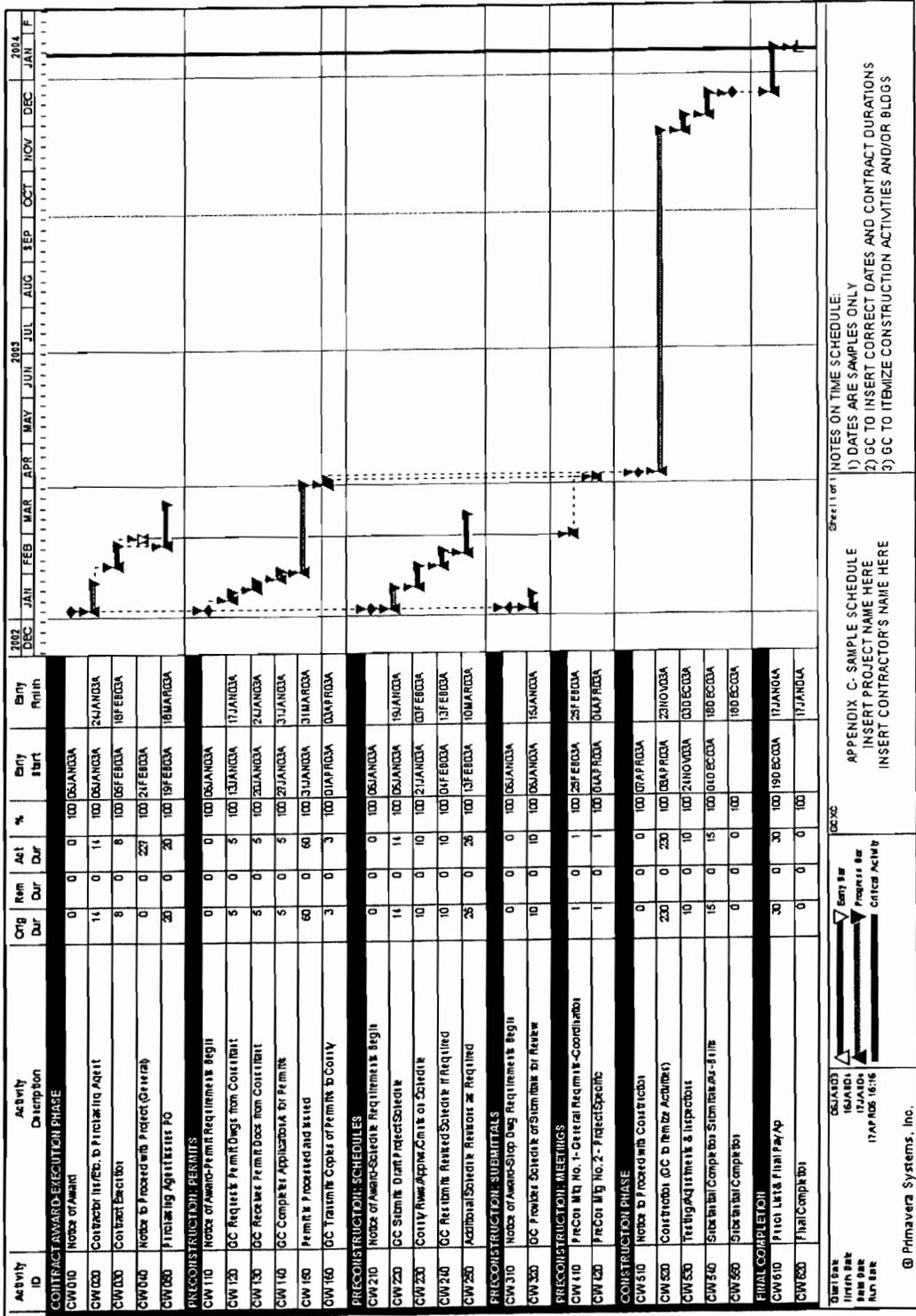
3.) If the decision of the Administrator is not favorable, an interested party may appeal directly to the Administrative Review Board (formerly the Wage Appeals Board). Write to:

Administrative Review Board
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

4.) All decisions by the Administrative Review Board are final.

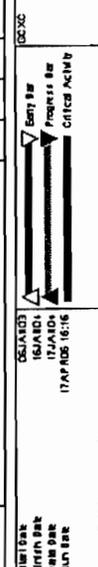
=====
END OF GENERAL DECISION

**SPECIAL CONDITIONS
EXHIBIT C**



NOTES ON TIME SCHEDULE:
 1) DATES ARE SAMPLES ONLY
 2) GC TO INSERT CORRECT DATES AND CONTRACT DURATIONS
 3) GC TO ITEMIZE CONSTRUCTION ACTIVITIES AND/OR BLDGS

APPENDIX C- SAMPLE SCHEDULE
 INSERT PROJECT NAME HERE
 INSERT CONTRACTOR'S NAME HERE



**SPECIAL CONDITIONS
EXHIBIT D
KEY PERSONNEL**

Project Executive: Michael G. Lombard
NAME OF PROPOSED DESIGNEE FOR THIS POSITION

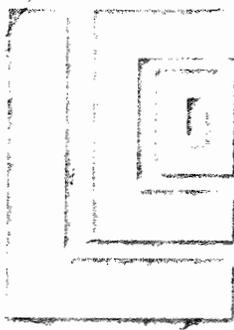
Project Manager: James Dombrowski
NAME OF PROPOSED DESIGNEE FOR THIS POSITION

Safety Coordinator: Michael G. Lombard
NAME OF PROPOSED DESIGNEE FOR THIS POSITION

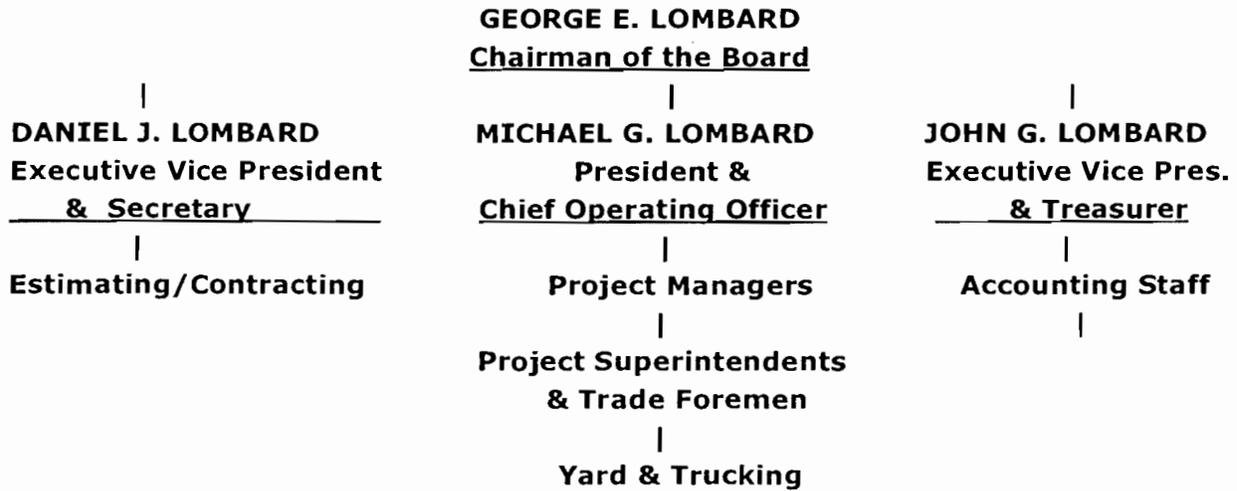
Project Superintendent: Hank Kalis
NAME OF PROPOSED DESIGNEE FOR THIS POSITION

Notes:

- 1) Provide resumes of the Project Manager, Safety Coordinator, and Project Superintendent designees with the Bid.
- 2) Provide an organization chart illustrating the position of the Project Executive designee within the Bidder's corporate structure.
- 3) Failure to include any this information may make the bid unresponsive



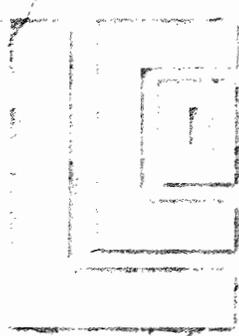
**THE LOMBARD COMPANY
ORGANIZATION CHART**



LIST OF KEY INDIVIDUALS

		<u>No. Of Years With TLC</u>	<u>Total Years Of Experience</u>
George E. Lombard	Chairman of the Board	57 years	62 years
Michael G. Lombard	President & Project Manager	36 years	37 years
John G. Lombard	Exec. Vice Pres. & Treasurer	35 years	38 years
Daniel J. Lombard	Exec. Vice Pres. & Secretary	28 years	30 years
Floyd D. Page	Vice President - Precast Div.	23 years	42 years
Thomas Bannon	Senior Estimator	8 years	34 years
James Dombrowski	Project Manager	17 years	41 years
Ryan Lombard	Project Manager	3 years	5 years
N. David Felesena	Project Superintendent	7 years	42 years
John Kokes	Project Superintendent	23 years	43 years
Henry Kalis	Project Superintendent	29 years	29 years
Warren Watterson	Project Superintendent	4 years	38 years
Ken Steffensen	Precast Coordinator	37 years	40 years
Michael Moore	Purchasing Agent	14 years	39 years

The above individuals are supported by The Lombard Company's clerical staff.



JAMES DOMBROWSKI

4245 West 123rd Street, Alsip, Illinois 60803
Phone: 708/389-1060 Fax : 708/389-7120

Email: jdombrowski@lombardcompany.com

EMPLOYMENT

The Lombard Company October, 2006 to present
Project Manager

Responsible for onsite and office management of various building projects:

	<u>Contract Value</u>	<u>Completed</u>
Crest Hill Public Library.....	\$5,918,500	In Progress
Mother McAuley H.S. Chemistry Lab Addition	\$2,111,000	09/12
Romeoville Public Library.....	\$6,459,141	04/12
Tolentine Park Development.....	\$1,457,327	08/11
Mother McAuley H.S., Parking Lot Expansion...	\$1,000,000	08/11
Brother Rice H.S., Chicago.....	\$1,047,500.	08/10
Park 542 (Chicago Park District).....	\$3,991,000.	08/10
School District 218, Oak Lawn.....	\$5,500,000.	12/09
Dermatology Ltd., Crest Hill.....	\$2,921,000.	09/09
Jewel-Osco Store Remodel, Hickory Hills.....	\$2,000,000.	02/09
Fire Engine Co. No. 18, Chicago (LEED Proj.)	\$9,330,000.	08/08
Cook County States Attorney Office, Chicago...	\$2,475,000.	03/07
Doralco (Manufacturing Plant), Alsip.....	\$6,000,000.	06/07
St. Daniel the Prophet Church, Gymnasium.....	\$1,800,000.	10/07
Founders Bank, Joliet.....	\$4,000,000.	11/07

Primera Engineering & Architects 2005 - 2006
Director of Field Operations-
For subsite utility engineers GPS
survey project for Illinois Toll Authority

Mark I Restoration 2004 - 2005
Technical Director-
Major Addition, Renovation and Restoration
of original Montgomery Ward Catalog Bldg.,
Chicago..... \$12,000,000.

Primera Engineering & Architects 2003 - 2004
Project Manager/Owner's Rep -
Pickard School (Major Addition)..... \$15,000,000.
National Teachers Academy (New) Chicago. \$25,000,000.
Cuffey School (New), Chicago..... \$15,000,000.

Primera Engineering & Architects 1998 - 2003
Project Manager

The Lombard Company 1984 - 1994
Project Superintendent

The Lombard Company

Michael G. Lombard

4245 West 123rd Street
Alsip, IL 60803

Phone 708/389-1060 Ext. 132
Fax 708/389-7120
Email MLombard@LombardCompany.com

EDUCATION

BSCE, University of Notre Dame, 1976
MSCE, University of Illinois, 1977

EMPLOYMENT

President and Safety Director 2003 – present
Vice President of Construction, The Lombard Company 1983 - 2003
Director of field operations and safety.
General Superintendent, The Lombard Company 1980 - 1982
Responsible for onsite and office management of various building projects.
Project Superintendent, The Lombard Company 1977 - 1980
Responsible for onsite management of various building projects.

PROFESSIONAL

Licensed Professional Engineer - State of Illinois
Member: National Society of Professional Engineers
Illinois Society of Professional Engineers
American Society of Civil Engineers
Builders' Association of Greater Chicago
Productivity Committee, Chairman 1981-1984
Board of Directors, 1992 - 1999
Executive Committee, 1994 - 1999
President, 1998
Construction Employers Association
Scheduling Seminar Presenter, 1983-1992
National Association of Women in Construction
Instructor & Text Book Committee, 1980-1984
Chicagoland Construction Safety Council
Board of Directors, Nov. 1999 - June 2000

COMMUNITY

Metropolitan Family Services/Southwest
Board of Directors, 1987-93
President, Board of Directors, 1991-93
Associate Board of Directors, 1993- present
Junior Achievement Volunteer
Lane School, Alsip, IL. 1994 - 1999
City of Palos Heights
Recycling Municipal Task Force, October 1989 – March 1990
Recreation Advisory Board, June 2001 – June 2002
Referendum Committee May 2006 – November 2006
Long Range Plan Advisory Committee, June 2007 – June 2008
Plan Commission, June 2009 - present
Palos Community Consolidated School District 118
Financial Task Force, 1998
Partners in Building Solutions Committee, September 2002 – March 2003
Building Committee and Construction Advisor May 2004 – August 2007
Palos West Fields Renovations Committee June 2009 - present
Trinity Christian College
Palos Community Advisory Board, June 2004 – March 2007



RESUME OF HENRY (HANK) KALIS

4245 West 123rd Street
Alsip, Illinois

PROJECT SUPERINTENDENT

The Lombard Company
1999 to present

CARPENTER FOREMAN

The Lombard Company
1984 to 1999

PROJECTS SUPERVISED

Mother McAuley H.S. - Chemistry Lab Addition	\$2,111,000.
Homewood-Flossmoor H.S. - Office Remodeling	\$ 617,000.
Tolentine Park, Olympia Fields	\$1,457,327.
21 st Century School, Park Forest	\$1,248,000.
Brother Rice High School, Chicago	\$1,000,000.
Camp Sagawau Learning Center, Lemont (LEEDS PROJECT)	\$5,700,000.
Doralco New Manufacturing Plant, Alsip	\$5,900,000.
Cook County States Attorney's Office, Chicago	\$2,475,000.
U. S. Bank, 360 N. Michigan Ave., Chicago (7 week schedule)	\$ 300,000.
Kinzie School (Elevator Addition), Chicago	\$ 700,000.
Wal-Mart, Bolingbrook	\$ 542,000.
Marist High School, Chicago	\$1,000,000.
Brother Rice High School, Chicago	\$ 800,000.
St. Mary Immaculate Parish, Plainfield	\$3,350,000.
Andrew Corporation Bldg. A, Orland Park	\$1,800,000.
Naperville Central High School, Naperville	\$1,425,000.
Hall Erickson, Inc., Westmont	\$1,000,000.
St. Cyril & Methodius Parish Center, Lemont	\$1,600,000.
Glenbard North, South & West High Schools, Life Safety Work	\$2,500,000.
The Devonshire, Lisle	\$20,000,000.

Hank Kalis, himself, completed all the finish carpentry/trim work at both the Alsip and Calumet City Aldi stores.

**SPECIAL CONDITIONS - EXHIBIT E
REQUEST FOR SUBSTITUTION FORM
(PART 1 OF 2)**

TO:

CC:

FROM:

NAME OF BIDDER _____

STREET ADDRESS _____

CITY, STATE & ZIP CODE _____

PHONE NUMBER _____

CONTACT PERSON _____

PROJECT NAME: _____

- A. Specification Section and Paragraph number describing product specified: _____
- B. Name product specified which proposed substitute is intended to replace. Attached an itemized comparison of the technical characteristics of the proposed substitution and the specified product.
- C. Proposed Substitute:
1. Name and Model No. _____
 2. Description: _____

 3. Attach applicable Submittals as required by the reference Specification Section i.e., Product Data, Materials List, proposal Shop Drawings, Samples, Design Data, Test Reports and Certifications.
 4. Insert numbers of applicable reference standards: _____
 5. Attach a color chart, if applicable.
 6. Attach installation instructions.
- D. Manufacturer's Experience. Attach the following:
1. Evidence of past performance for prompt delivery.
 2. Evidence of past performance of efficiency in servicing products.
- E. Changes in Work: Attach data relating to changes required in other work to permit use of proposed substitution and changes required in construction schedule.

REQUEST FOR SUBSTITUTION FORM
(PART 2 OF 2)

F. Previous Installation: Provide the following information on similar projects on which proposed substitution was used, list projects in the locale of the project primarily and then in other areas that best represent its application on this project:

	Project Name & Address	Name, Address & Phone Number of Project Architect	Date of Installation
1.	_____	_____	_____
	_____	_____	
	_____	_____	
2.	_____	_____	_____
	_____	_____	
	_____	_____	
3.	_____	_____	_____
	_____	_____	
	_____	_____	

G. In making this request for substitution the manufacturer, installer, and Bidder each represents that:

1. He has examined the Specifications and has determined that the proposed substitution is appropriate for the use intended in the Specifications.
2. He will provide the same or better warranty for substitution as for product or method specified.
3. The product is equal or better in quality and serviceability to the specified item.

H. In making a request for substitution the installer and Bidder each represents that:

1. He will coordinate the installation of acceptable substitution into the Project, making such changes that may be required for the Project to be complete in all respects.
2. He will pay all additional costs related to the substitution.
3. Cost data are complete and include all related costs under his Contract.
4. The substitution meets the requirements of the Contract Documents, regardless of any review or independent investigation by the Owner or the Architect.

MANUFACTURER	SIGNATURE OF MFFR'S REPRESENTATIVE	DATE
INSTALLER	SIGNATURE OF INSTALLER'S REPRESENTATIVE	DATE
BIDDER	SIGNATURE OF BIDDER'S REPRESENTATIVE	DATE

Note: If this Form is used after the Notice of Award, the following changes shall be made to the Form:

1. It shall be addressed by the Contractor to the Architect, with copies to the Program Manager / Owner.
2. All references to "Bidder" shall be changed to references to "Contractor".
3. Additional lines shall be added to the bottom of the Form for the recommendation /rejection by the Architect and approval/rejection of the Owner.

Note: For a substitution Request to be approved it must be recommended to the Owner in writing by the Consultant and the recommendation accepted in writing by the Owner.

EXHIBIT F
ARTICLE IX. GREEN CONSTRUCTION

Sec. 30-950. Board of Commissioners findings.

- (a) Diesel exhaust particle pollution poses a clear and present health risk to the people of Cook County. The United States Environmental Protection Agency has classified diesel exhaust as a likely human carcinogen, and has identified diesel particulate matter and diesel exhaust organic gases as toxic air pollutants. Diesel exhaust is also a prime contributor to airborne fine particle pollution that is linked to premature death and other serious cardiovascular and pulmonary problems such as heart attacks, abnormal heart rhythms, atherosclerosis, stroke, asthma attacks, permanent respiratory damage and retardation of lung growth in children.
- (b) Cook County is a US EPA designated non-attainment area for fine particulate matter pollution.
- (c) The health impacts from diesel emissions particularly affect children, the elderly, and people with weakened immune systems.
- (d) Particularly high concentrations of diesel emissions often occur in heavily traveled transportation corridors, intermodal yards, bus depots, and construction sites; these diesel "hot spots" often are found in densely populated, urban areas, disproportionately impacting ethnic minorities and people of lower economic status.
- (e) Diesel engine crankcases also are a source of emissions that can seep into the cabin and expose vehicle drivers and passengers to harmful diesel emissions.
- (f) Diesel exhaust also contains black carbon emissions, which contribute to global climate change.
- (g) Reduction of diesel emissions can help address these human health and environmental problems.
- (h) The United States Environmental Protection Agency has enacted requirements over the past few years requiring the substantial reduction of emissions from new diesel engines in both heavy-duty highway vehicles and land-based non-road equipment. However, these regulations do not apply to any of the over 11 million existing diesel engines in the United States, most of which emit substantially more pollution and often remain in service for 10 to 30 years, depending on the type of engine and equipment.
- (i) Practical, cost-effective measures to substantially reduce diesel particulate emissions are available today, and can be applied to many existing diesel engines. The same technology that limits diesel pollution from new diesel engines can be retrofitted onto existing engines or applied in new replacement engines to reduce diesel emissions by 85% or better.
- (j) Therefore, the purpose of this ordinance is to minimize the public health risks from exposure to diesel particulate emissions as expeditiously as practicable.

Sec. 30-951. Definitions.

CARB means the California Air Resources Board.

County as used in this chapter (with the exception of the use of the words to describe or identify the Government or Board of Commissioners thereof), means all of the territory in the County exclusive of the City of Chicago.

Department means the Cook County Department of Environmental Control.

Fleet means one or more diesel vehicles or mobile or stationary diesel engines owned or operated by the same person or group of related persons.

Heavy duty diesel vehicle means a motor vehicle with a gross vehicle weight rating of at least 8,500 pounds that is powered by a diesel engine.

Level 1 Control means a Verified Diesel Emission Control Device that achieves a particulate matter (PM) emission reduction of 25% or more from uncontrolled engine emission levels.

Level 2 Control means a Verified Diesel Emission Control Device that achieves a particulate matter (PM) emission reduction of 50% or more from uncontrolled engine emission levels.

Level 3 Control means a Verified Diesel Emission Control Device that achieves a particulate matter (PM) emission reduction of 85% or more from uncontrolled engine emission levels, or that reduces emissions to less than or equal to 0.01 grams of PM per brake horsepower-hour. Level 3 Control includes repowering or replacing the existing diesel engine with an engine meeting USEPA's 2007 Heavy-duty Highway Diesel Standards (66 Fed. Reg. 5002), or in the case of a nonroad engine, an engine meeting the USEPA's Tier 4 Nonroad Diesel Standards (69 Fed. Reg. 38958); Level 3 Control also includes new diesel engines meeting said emissions standards.

Motor vehicle means any self-propelled vehicle designed for transporting persons or property on a street or highway, including an on-road diesel vehicle.

Nonroad engine means an internal combustion engine (including the fuel system) that is not used in a motor vehicle or a vehicle used solely for competition, or that is not a stationary source, except that this term shall apply to internal combustion engines used to power generators, compressors or similar equipment used in any construction program or project.

Nonroad vehicle means a vehicle or equipment that is powered by a nonroad engine, fifty horsepower and greater, and that is not a motor vehicle or a vehicle used solely for competition, which shall include, but not be limited to, excavators, backhoes, cranes, compressors, generators, bulldozers and similar equipment; nonroad vehicles do not include locomotives or marine vessels.

Prime Contractor means any person or business entity that enters into a public works contract with Cook County.

Public works contract means a contract, budgeted at \$2,000,000 or more, with a County agency for a construction program or project bid by Cook County involving the construction, demolition, restoration, rehabilitation, repair, renovation, or abatement of any building, structure, tunnel, excavation, roadway, park or bridge; a contract with a County agency for the preparation for any construction program or project involving the construction, demolition, restoration, rehabilitation, repair, renovation, or abatement of any building, structure, tunnel, excavation, roadway, park or bridge; or a contract with a County agency for any final work involved in the completion of any construction program or project involving the construction, demolition, restoration, rehabilitation, repair, renovation, or abatement of any building, structure, tunnel, excavation, roadway, park or bridge.

Stationary generators means a non-mobile machine that uses diesel fuel to produce electrical energy.

Subcontractor means any person or business entity that enters into a contract with a Prime Contractor as defined herein to perform work on a public works contract with Cook County.

Ultra low sulfur diesel fuel means diesel fuel that has a sulfur content of no more than fifteen parts per million.

US EPA means the United States Environmental Protection Agency.

Verified diesel emission control device means:

- (a) an emission control device or strategy that has been verified to achieve a specified diesel PM reduction by USEPA or CARB; or
- (b) replacement or repowering with an engine that is certified to specific PM emissions performance by USEPA or CARB.

Sec. 30-952. Emission reduction.

(a) Immediately after the effective date of this ordinance, any solicitation for a public works contract and any contract entered into as a result of such solicitation shall include a specification that all contractors in the performance of such contract shall use Ultra Low Sulfur Diesel fuel for diesel motor vehicles, non-road vehicles, and stationary generators used in the performance of the contract.

(b) Beginning January 1, 2014, for Prime Contractors, and beginning January 1, 2016 for Subcontractors, any solicitation for a public works contract and any contract entered into as a result of such solicitation shall include a specification that a Prime Contractor and all Subcontractors in the performance of such contract shall not operate any heavy-duty diesel vehicle in the performance of a public works contract unless that vehicle has installed Level 3 Controls and unless such controls are properly maintained and operating (as provided by regulations promulgated pursuant to this act). Except that, upon provision by the Prime Contractor or Subcontractors to the agency of appropriate and sufficient documentary evidence:

- (1) Subsection (b) shall not apply to any heavy-duty diesel vehicle on the construction site working three days or less over the life of the project.
- (2) Subsection (b) shall not apply to any heavy-duty diesel vehicle with respect to which the Department makes a written finding that such vehicle cannot be retrofit with Level 3 Controls, in which case such fleet owner or operator shall install Level 2 Controls that are available and appropriate for such vehicle as determined by the Department. If the Department makes a written finding that any such vehicle cannot be retrofit with Level 2 controls, said vehicle shall be retrofit with Level 1 Controls that are available and appropriate for such vehicle as determined by the Department.

- (3) Any heavy-duty diesel vehicle that has operational Level 2 Controls installed prior to the effective date of this act shall have an additional one year to meet the requirements of Subsection (b).

(c) Within two years after the effective date of this ordinance, any solicitation for a public works contract and any contract entered into as a result of such solicitation shall include a specification that all contractors in the performance of such contract shall not operate any diesel non-road vehicle in the performance of a public works contract unless that vehicle has installed Level 2 Controls and unless such controls are properly maintained and operating (as provided by regulations promulgated pursuant to this act). Except that, upon provision by the contractor to the agency of appropriate and sufficient documentary evidence:

- (1) Subsection (c) shall not apply to any diesel non-road vehicle on the construction site working three days or less over the life of the project.
- (2) Subsection (c) shall not apply to any diesel non-road vehicle with respect to which the Department makes a written finding that such vehicle cannot be retrofit with Level 2 Controls, in which case such fleet owner or operator shall install Level 1 Controls that are available and appropriate for such vehicle as determined by the Department.
- (3) Any diesel non-road vehicle that has operational Level 1 Controls installed prior to the effective date of this act shall have an additional one year to meet the requirements of Subsection (c).

(d) Beginning January 1, 2014, for Prime Contractors, and beginning January 1, 2016 for Subcontractors, any solicitation for a public works contract and any contract entered into as a result of such solicitation shall include a specification that a Prime Contractor and all Subcontractors in the performance of such contract shall not operate any diesel non-road vehicle in the performance of a public works contract unless that vehicle has installed Level 3 Controls and unless such controls are properly maintained and operating (as provided by regulations promulgated pursuant to this act). Except that, upon provision by the Prime Contractor or Subcontractors to the agency of appropriate and sufficient documentary evidence:

- (1) Subsection (d) shall not apply to any diesel non-road vehicle on the construction site working three days or less over the life of the project.
- (2) Subsection (d) shall not apply to any diesel non-road vehicle with respect to which the Department makes a written finding that such vehicle cannot be retrofit with Level 3 Controls, in which case such fleet owner or operator shall install Level 2 Controls that are available and appropriate for such vehicle as determined by the Department.
- (3) Any diesel non-road vehicle that has operational Level 2 Controls installed prior to the effective date of this act shall have an additional one year to meet the requirements of Subsection (d).

Sec. 30-953. Costs.

All costs associated with meeting these requirements are incidental to the overall contract. No additional time or monies will be granted to the Prime Contractor for compliance with these requirements and any associated regulations.

Sec. 30-954. Compliance.

(a) Thirty days before beginning work, the Prime Contractor shall submit to the Department for approval a list of all heavy-duty diesel vehicles, non-road vehicles, and stationary generators to be used on the project. The list shall include the following:

- (1) Prime Contractor and Subcontractor name and address, plus contact person responsible for the vehicles or equipment.
- (2) Equipment type, manufacturer, engine model year, engine certification (Tier rating), ECM calibration, horsepower, plate, serial number, and expected fuel usage and/or hours of operation.
- (3) For the pollution control technology installed: technology type, serial number, make, model, manufacturer, EPA/CARB verification number/level, and installation date.

(b) If the Prime Contractor subsequently needs to bring on site equipment not on the list, the Prime Contractor shall submit the request in writing for prior approval. Additional equipment shall comply with all contract conditions.

(c) During periods of inactivity, idling of diesel on-road motor vehicles and non-road vehicles shall be minimized and shall not exceed the time allowed under state and local laws.

(d) Any public works contract shall provide for enforcement of the contract provisions required by Sections 30-952 and 30-955 and penalties for noncompliance of such provisions.

Sec. 30-955. Enforcement.

(a) Any solicitation for a public works contract subject to the provisions of this section and any contract entered into as a result of such solicitation shall include provisions authorizing independent monitoring and inspection of the Prime Contractor and Subcontractor's compliance with the requirements of this section and requiring that the Prime Contractor and Subcontractor comply with this section. The Prime Contractor shall be liable for a fee of \$200 for the review of Prime Contractor and Subcontractor's compliance with the provisions of this section, and the County may withhold and deduct the fee from monies otherwise due the Prime Contractor.

(b) All vehicles and equipment to which these requirements are applicable will be subject to random inspections to ensure full compliance with these requirements. If any equipment is found to be non-compliant, the Prime Contractor, Subcontractor or Supplier must remove or retrofit this equipment or vehicle within 24 hours or be subject to liquidated damages pursuant to subdivision (c) of this section until that piece of equipment or vehicle is removed from Project.

(c) In the event of a violation of any provision of this section, except as provided in subdivision (d) of this section, liquidated damages shall be assessed against the Prime Contractor in the amount of \$5,000 for each violation (with each piece of noncomplying equipment and each day of noncompliance being a separate violation, not to exceed a total of \$50,000 for any one piece of equipment). Said liquidated damages are not imposed as a penalty but as an estimate of the damages that the County will sustain from delay in completion of the work, as well as resultant damages to public health of its citizens, which damages by their nature are not capable of precise proof. The County may withhold and deduct from monies otherwise due the Prime Contractor the amount of liquidated damages due the County.

(d) No Prime Contractor or Subcontractor shall make a false statement or claim with respect to any matter material to compliance with the provisions of this section to the County. Any Prime Contractor or Subcontractor making such a false statement shall pay the County up to \$10,000 for each such statement as liquidated damages pursuant to the provisions of subdivision (c) of this section.

(e) Fees and liquidated damages paid to the County under this section shall be placed in the Cook County Environmental Management Fund.

TAP ROOTS



Originally located at 1121 West Roosevelt Road., Engine Company No. 18 has moved to its new location at 1360 South Blue Island Avenue. Rainwater captured in the detention pond irrigates the natural prairie landscape

Engine Company No. 18

Chicago has 113 fire stations throughout the city, 22 of which are at least 75 years old, and four dating back more than a century to the days when fire fighting equipment was pulled by horses. Engine Company No. 18 is Chicago's oldest fire station, originally constructed in 1873, just two years after the Chicago Fire.



The Chicago cityscape overlooks the "green roof" of Company 18's new firehouse.

technologically-advanced fire trucks and ambulances; a circular driveway, which creates a safer environment for maneuvering fire trucks, fire engines and ambulances in and out of the station; a state-of-the-art emergency communication system; a watchtower; and personnel living quarters that include a workout facility for Chicago firefighters who occupy this building 24-hours-a-day.

The Lombard Company recently completed construction of Engine Company No. 18's replacement building, located at 1360 South Blue Island Avenue. Its prototype design contains an 18,000-square-foot, single-story floor plan that does not contain a fire pole. The design is safer for firefighters and anticipates quicker response times.

All fire stations are now designed to achieve Silver level LEED® certification, green buildings designed in an environmentally-efficient manner. The Lombard Company is setting itself apart from other contractors by educating ourselves in the field of green building and establishing ourselves as the go-to contractor for this type of work.

The facility features oversized doors to house today's



THE LOMBARD COMPANY



GENERAL CONTRACTORS & PROFESSIONAL MANAGERS OF CONSTRUCTION





One South Wacker Drive, Suite 2300
Chicago, IL 60606
phone (312) 577-2310
fax (312) 577-2370

www.tishman.com

October 13, 2009

Mr. Mike Mertens
Assistant Village Manager
Village of Tinley Park
16250 S. Oak Park Ave.
Tinley Park, Il. 60477

Re: Tinley Park Convention Center
General Contractor Pre-Qualification

Dear Mr. Mertens:

I understand that The Lombard Company is submitting their qualification statement for general contracting services on the Tinley Park Convention Center project.

Tishman Construction was the owner's representative for the construction of a new fire station, Engine Co. 18, at 1360 S. Blue Island in Chicago. The Lombard Company was the general contractor on this \$9.5 million LEED certified project. They are veterans in this industry, and demonstrated their keen ability to work with everyone involved in the project, from Owner to suppliers, to assure the project's successful completion.

Given our excellent experience with The Lombard Company, I would recommend the Village of Tinley Park include them in your list of qualified general contractor bidders.

TISHMAN CONSTRUCTION CORPORATION OF ILLINOIS

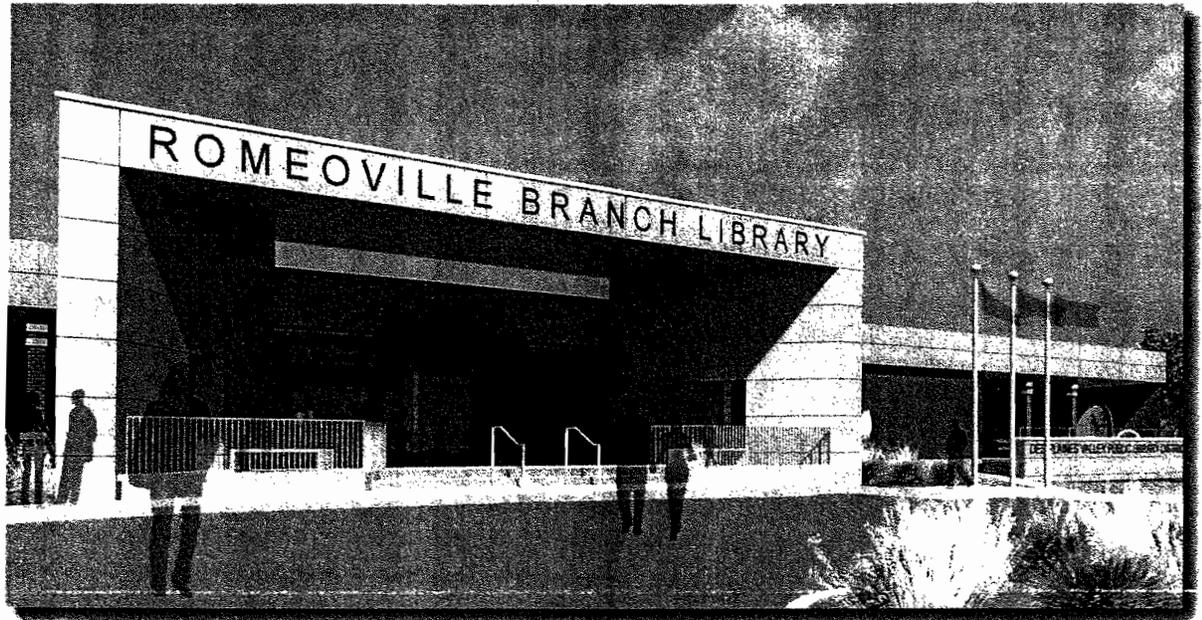
A handwritten signature in cursive script that reads 'sara lee'.

Sara Lee
Senior Project Manager

FALL 2011

People Building For People

TAP ROOTS



The Romeoville Branch Library is the place—a gathering place, a place for families, a place for information to be gathered, a place that collaborates and connects. (Rendering courtesy of PSA-Dewberry)

Responding To A Growing Community

Expecting to nearly double its population over the next 20 years, The Des Plaines Valley Public Library District recognized the need to develop a strategic plan to meet the community's increasing needs. Residents of Romeoville, Lockport and Crest Hill agreed, passing a \$23 million referendum to renovate the Romeoville and Lockport branches and build a new library in Crest Hill over the next two-and-a-half years. The Romeoville project was first on the agenda.

The library board invested considerable time and effort to prequalify contractors it felt were best suited to build this project. The Lombard

Company submitted the low bid and was awarded a \$6.3 million contract.

Located at 201 W. Normantown Road, the two-story, 48,000-square-foot building will be renovated in two phases, allowing the library to remain open during construction. The first phase will include the basement. Once the basement renovation is completed, library operations will move downstairs as work begins on the first floor.

Scheduled for an April 2012 completion, the upgraded facility will have twice the previous floor area, taking over space that was previously leased out.

THE LOMBARD COMPANY



GENERAL CONTRACTORS & PROFESSIONAL MANAGERS OF CONSTRUCTION



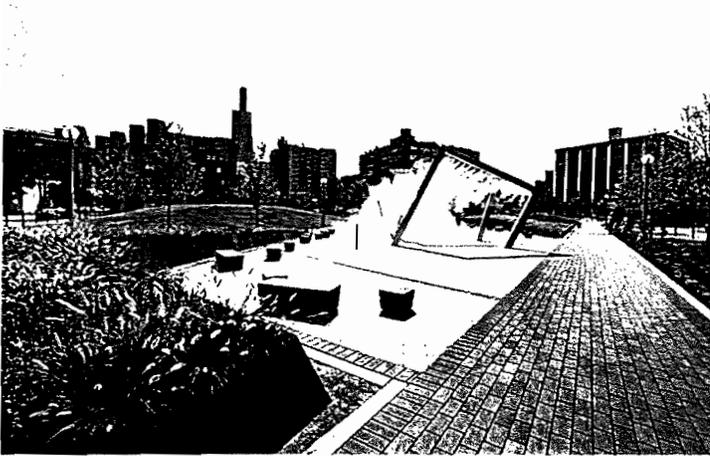
Awards...

Best Open Space

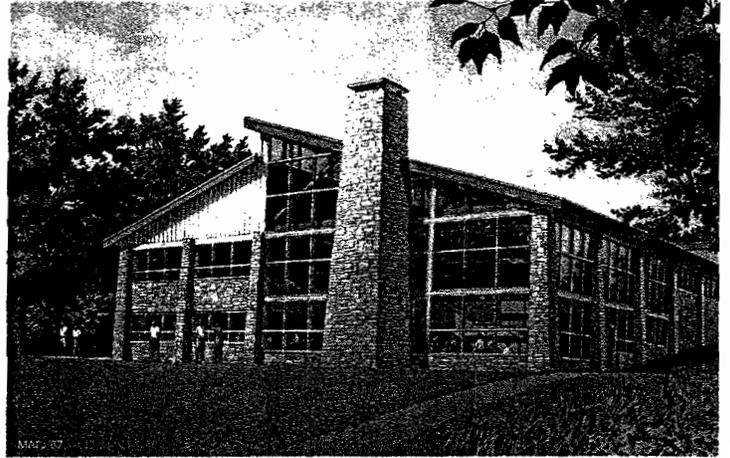
Michael Lombard attended the 2011 Friends of Downtown annual awards ceremony on May 12th at the Haymarket Pub & Brewery in Chicago, at which The Mary Bartelme Park, completed in 2010, was honored as "Best Open Space" project. The project was designed by Site Design Group and is owned by the Chicago Park District.

LEED® Gold

The new Sagawau Environmental Learning Center near Lemont was recently accredited as LEED Gold-certified. The project was designed by McDonough Associates, Inc. and is owned by the Forest Preserve District of Cook County.



The Mary Bartelme Park, completed in 2010, was honored as "Best Open Space" project.



The Sagawau Environmental Learning Center near Lemont was recently accredited as LEED Gold-certified.



We're doing our part. This newsletter is printed on environmentally-friendly paper—50% recycled, using 25% post-consumer waste, and is composed of a mixture of fibers from certified forests, post-consumer recycling processes and fibers from other controlled sources.

The New Learning Center at Camp Sagawau is a two-level, 12,800 square foot, heavy timber structure located in the Forest Preserve District of Cook County near Lemont. The facility serves as an environmental learning center for educators as well as a Nordic ski lodge for the general public. Visitors are encouraged to participate in workshops, hikes and cross-country ski excursions designed to promote the benefits of the site's unique natural beauty. A 36 foot tall great room with a monumental wood burning fireplace serves as the focal point of the Center and is enclosed by expansive glass walls that showcase Camp Sagawau's picturesque environment. Opening in January 2010, the Learning Center is anticipated to achieve LEED Gold certification.

Owner: Forest Preserve District of Cook County
Contractor: Lombard Construction Company

Camp Sagawau Environmental Education Center
12545 W. 111th Street
Lemont, IL 60439

630.234.1237

ll
w

**SPECIAL CONDITIONS - EXHIBIT G
RELEVANT EXPERIENCE
REFERENCE NUMBER 3 OF 3**

List a minimum of three (3) contracts for comparable projects completed in the last five years or currently in-progress. Contracts may be in the Private or Public Sector.

Provide the information in the following format. Include photographs and other standard project information. All information must be printed, clear and legible. References must be available / accessible.

Project Information

Project Name: Park Lawn Intermediate Care Facility
Project Location: 5831 W. 115th St., Alsip, IL., 60803
Project Type: Lump Sum Contract
Description of Work: Renovation and addition to a 50,868 s.f. residential care facility for the developmentally disabled. It was a 3 phase project while the building remained occupied.
Bidder's Role: General Contractor X Subcontractor
CHECK ALL THAT APPLY Joint Venture Design-Builder

Client Information

Client: Park Lawn
Address: 10833 S. LaPorte Ave., Oak Lawn, IL. 60453
Client Reference: James Weise Owner 708/425-6867
NAME TITLE AREA CODE & PHONE NO

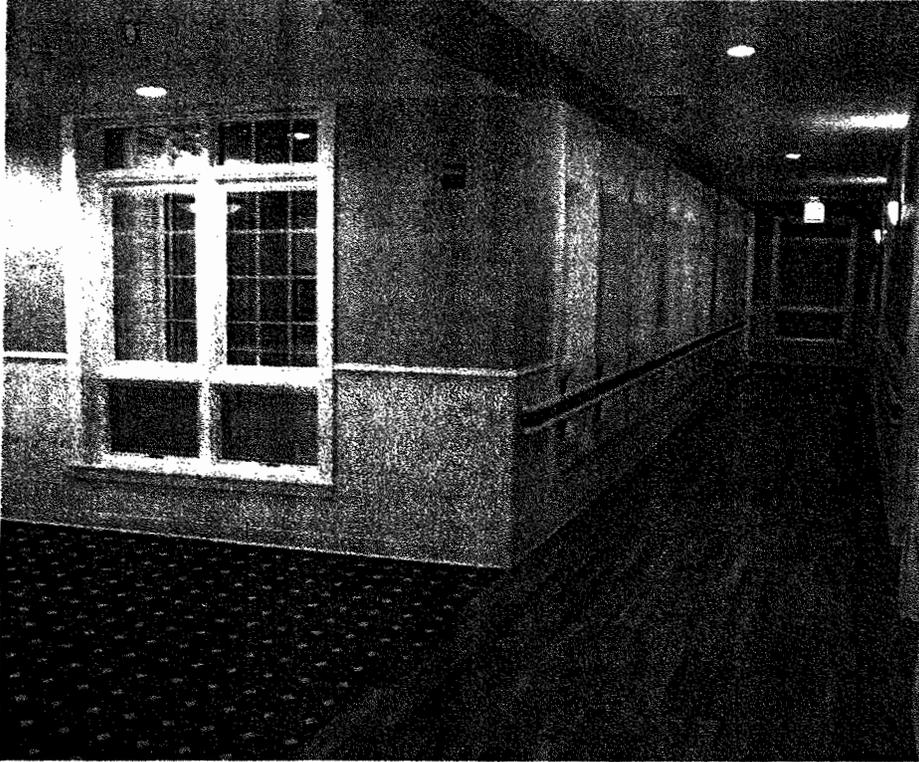
Architect Information

Architect: Worn Jerabek Architects
Address: 401 W. Superior, #3F, Chicago, IL. 60610
Architect Reference: Todd Wiltse Proj. Archt. 312/642-5587
NAME TITLE AREA CODE & PHONE NO

Contract Information

Contract Type Contract for Work X Design-Build
Original Contract Amount: \$3,663,220.
Final Contract Amount: \$3,746,439.
Original Completion Schedule: April, 2007
Actual Completion Schedule: April, 2007

**PARK LAWN INTERMEDIATE CARE FACILITY
5831 W. 115th St.
Alsip, Il. 60803**



**Owner: Park Lawn
10833 S. LaPorte Ave.
Oak Lawn, Il. 60453
Mr. James Weise
708/425-6867**

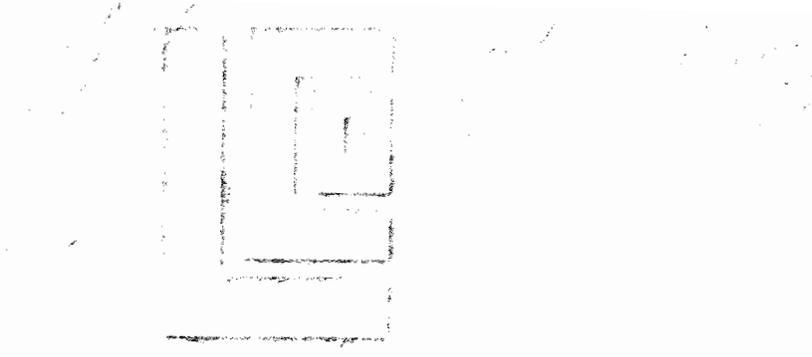
**Architect: Worn Jerabek Architects
401 W. Superior
Chicago, Illinois 60610**

Park Lawn Intermediate Care Facility is a one story, 28 unit residential care facility for the developmentally disabled. The 50,868 s.f. facility underwent a major addition/renovation while the building remained occupied. It was a three phase project which included food service, cafeteria, special care rooms, exam rooms, laundry and administrative areas. All local and IDPH standards were enforced. The \$4,000,000. project was completed in April, 2007.

Accessibility was improved by locating all services on one level. Two residential wings containing 20 two-person bedrooms were added, as well as two special care rooms to accommodate ill residents, hospice services and medical examinations.

The Park Lawn Center is a multi-story facility that served as the former Worth Township Civic Center until Park Lawn's purchase in 1981. It was renovated and opened in 1982 as the first facility to care and house persons with severe developmental disabilities.

The intermediate care facility provides 24 hour supervision and medical services. Residents make choices within their living environment and plan social, recreational and community services with staff assistance.



SAMPLING OF MEDICAL FACILITIES
COMPLETED BY
THE LOMBARD COMPANY

Dermatology, LLC - Crest Hill (\$2.9 mil)

A 14,315 s.f., single story medical office building situated on a 1.74 acre fully landscaped site with storm water detention.

University of Illinois @ Chicago (\$4.3 mil)

A new MRI Research Facility

Norwegian American Hospital, Chicago (\$4.3 mil)

A 7,000 s.f. addition on top of existing floor plus 7,000 s.f. of remodeling.

Orland Professional Center, Orland Park (\$1.3 mil)

A two story medical office building with exam rooms.

Cook County Hospital , Chicago (\$15.6 mil)

Life safety work including asbestos abatement, fire protection and fire alarm work. Work performed with facility in operation.

Provident Hospital, Chicago (\$3.7 mil)

1st & 5th Floor renovation, including new emergency rooms, nursery and delivery areas.

Hinsdale Hospital, Hinsdale (\$3.0 mil)

Unit F - 4th Floor and Penthouse renovations & New Addition (\$11.1 mil)

St. Francis Hospital, Evanston (\$8.1 mil)

North and South Additions

Olympia Fields Osteopathic Hospital (\$17.5 mil)

New hospital facility.

Ingalls Hospital, Harvey (\$15.5 mil)

New addition and alterations.

Oak Forest Hospital, Oak Forest (\$3.5 mil)

Remodel of Building H

EXHIBIT H
SAMPLE CERTIFICATE OF COMPLIANCE – INFECTION CONTROL
POLICIES FORM
(SEE NEXT PAGE)

(PLEASE PRINT LEGIBLY)

LAST NAME	FIRST NAME, M.I.	DATE

AFFILIATED INSTITUTION/CONTRACTING AGENCY	CONTACT NAME	PHONE NUMBER

**COOK COUNTY HEALTH & HOSPITALS SYSTEM
CERTIFICATE OF COMPLIANCE
Infection Control Policies**

All rotating physicians (including residents in affiliated programs, students, trainees, contracting agency employees and observers) who have contact with Cook County Health & Hospitals System (CCHHS) patients must adhere to the same infection control policies as apply to employees. These requirements follow CDC guidelines for infection control in health care personnel. Individuals continuing work at CCHHS must provide updated information on an annual basis. (See CCHHS Certificate of Compliance Annual Review Form)

ALL PERTINENT LABORATORY RESULTS MUST BE ATTACHED

TUBERCULOSIS: Tuberculin Skin Test (TST), 2 STEP on hire.

TST reading must be done from 48-72 hours after application. Individuals must have proof of 2 TSTs within 12 months prior to work for CCHHS, with the most recent TST completed during the previous 60 days. If there is a positive TST, a baseline Chest Xray is required. Quantiferon test results can be submitted for review. * If you participate in an Annual Infection Control screening program at another Institution, please see page 2.

TST Step 1	Date Placed	Date Read /Result	TST Step 2	Date Placed	Date Read/Result
		mm induration			mm induration
CXR (if required)	Date:	Result (ATTACHED):			

Quantiferon Test	Date:	Results	Positive <input type="checkbox"/>	Negative <input type="checkbox"/>
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If history of positive TST, individual must be evaluated by their health care provider concerning signs and symptoms of illness possibly related to tuberculosis, including unexplained fever, cough, weight loss and night sweats. For individuals with a previous documented history of positive TST, a baseline Chest Xray is required. The Chest Xray must have been performed within the past 6 months. Previous results may be accepted at the discretion of CCHHS EHS and Infection Control.

Fever	Yes	No	Weight Loss	Yes	No
Cough	Yes	No	Night Sweats	Yes	No

SEROLOGY RESULTS - ATTACH LABORATORY RESULTS

MEASLES (RUBEOLA), MUMPS & RUBELLA Antibody titers indicating immunity to measles and rubella must be provided. It is advised that health care personnel have immunity to mumps

MEASLES (RUBEOLA)	IMMUNE	NOT IMMUNE	DATE:
MUMPS	IMMUNE	NOT IMMUNE	DATE:
RUBELLA	IMMUNE	NOT IMMUNE	DATE:

HEPATITIS B IMMUNITY It is strongly advised by CDC and CCHHS that health care personnel have immunity to Hepatitis B. Hepatitis B Surface Antibody titers are required post immunization to prove immunity. If the Hepatitis B Surface Antibody titer is negative, Hepatitis B Surface Antigen is required.

Date:	HB Surface Antibody	Positive	Negative	(RESULTS ATTACHED)
Date:	HB Surface Antigen	Positive	Negative	(RESULTS ATTACHED)

VARICELLA

It is advised that health care personnel have immunity to Varicella.

Date:	Varicella	IMMUNE	NOT IMMUNE	(RESULTS ATTACHED)
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ANNUAL INFLUENZA VACCINATION

Annual Influenza Vaccination is mandatory.

- Annual Influenza Vaccine administered on-site for current flu season.
- Medical contraindication (documentation included).
- Annual Influenza Vaccination administered elsewhere (documentation included)

Name of Trainee/Contractee:

Telephone Number:

(Print)

Address:

Street

City/State

Zip Code

I understand the Infection Control requirements of the Cook County Health & Hospitals System. I have undergone the tests listed above and give my permission for the person named hereon to release these results to the Cook County Health & Hospitals System.

Signature of Trainee/Contractee

Date

CERTIFICATION OF RESULTS

I certify that the information herein is complete and correct to the best of my knowledge.

Signature of Health Provider, Title
(MD, RN, other)

Name of Institution or Agency**

Phone Number

Printed Name

Address

Date

****OFFICIAL STAMP OR SEAL OF INSTITUTION OR AGENCY IS REQUIRED**

EXPLANATORY INFORMATION

* If you participate in an Annual Infection Control Screening Program at another Institution, please forward the results with this form. We will review the information forwarded and inform you if further information is necessary. If your annual TB screening is up to date and you plan to continue Infection Control screening at the outside Institution, you do not need to have another TST from within the past 2 months unless there are additional indications.

TUBERCULOSIS

Two-step Tuberculin Skin Testing (TST) is required prior to work for CCHHS. Standard TST testing of 5TU intradermal is given. Individuals with two-step TST done in past, with continuous annual screening following the two-step TST, should provide documentation of this and continue annual screening.

- If positive (≥ 10 mm induration), a chest x-ray is obtained.
- If the initial TST is negative, a second 5 TU TST, performed at least one week after the first negative TST, is required. The TST results must be from within the past 12 months, with the recent TST from within the past 60 days.
- If either TST is positive, the individual must be assessed for the signs/symptoms of active tuberculosis and a chest X-ray obtained.
- Individuals with a documented history of positive TST or active tuberculosis are not required to undergo TST testing. A baseline Chest X-ray result from within the past 6 months must be forwarded with this Infection Control information.
- Tuberculosis screening must be updated annually for work at CCHHS.

RUBELLA (German Measles)

All individuals must have evidence of Rubella immunity documented by antibody titer prior to work at CCHHS.

RUBEOLA (Measles)

All individuals must have evidence of Measles immunity documented by antibody titer prior to work at CCHHS.

MUMPS

It is advised that all health care personnel have immunity to Mumps.

- In the event of an exposure, nonimmune individuals would be precluded from work and requested to receive mumps vaccine.

HEPATITIS B

Hepatitis B Surface antibody status is required.

- It is strongly recommended that all individuals participating in this program complete the immunization series for Hepatitis B.
- Once completed, immunization status must be CONFIRMED by repeating the Hepatitis B antibody titer test.
- If a blood or body fluid exposure occurs at work, individuals not immune to Hepatitis B would be offered Hepatitis B immunization and possibly advised to receive Hepatitis B immune globulin.

VARICELLA

Varicella IgG Antibody testing is required.

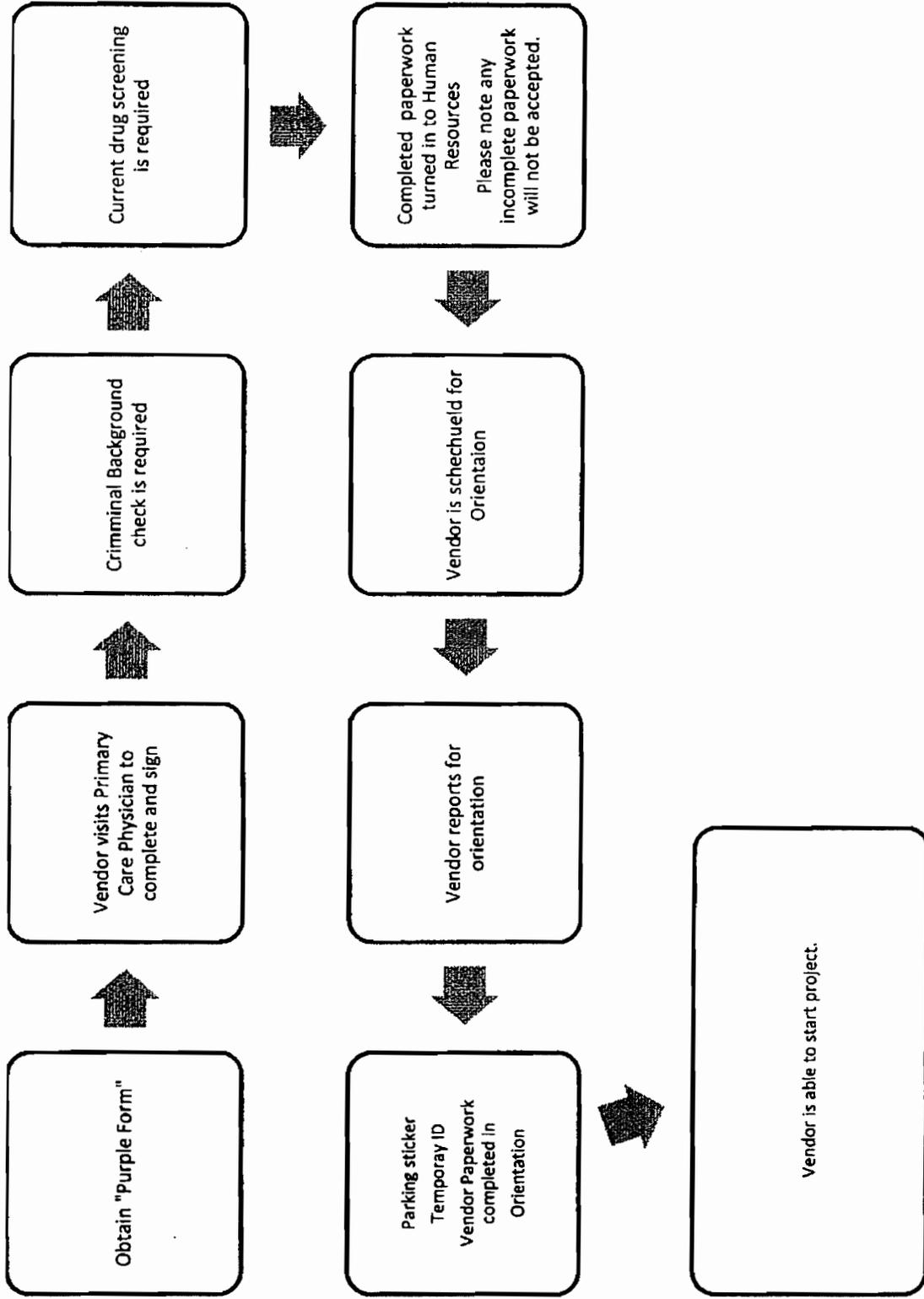
- It is strongly recommended that non-immune individuals be vaccinated.
- In the event of a varicella exposure, non-immune individuals would be precluded from work, advised to receive varicella vaccine and possibly be advised to receive Varicella Zoster Immune Globulin.

TETANUS DOCUMENTATION NOT REQUIRED - Vaccination or booster within 10 years is recommended.

Revised 05/25/10

Prepared by the Office of: John H. Strager, Jr. Hospital of Cook County
Purple Form Employee Health Service/Infection Control

PROCESS CHART



COOK COUNTY HEALTH & HOSPITALS SYSTEM

Toni Preckwinkle • President
Cook County Board of Commissioners

Warren L. Batts • Chairman
Cook County Health & Hospitals System

Jorge Ramirez • Vice-Chairman
Cook County Health & Hospitals System

William T. Foley • CEO
Cook County Health & Hospitals System



COHHS

Human Resources
749 South Winchester Avenue
Chicago, Illinois 60612
Tel: (312) 864-1810

Health & Hospitals System Board Members

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Commissioner Jerry Butler
David N. Carvalho
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Benn Greenspan
Sr. Sheila Lyne
Dr. Luis R. Muñoz
Heather E. O'Donnell
Andrea L. Zopp

MEMORANDUM

DATE: January 14, 2011

TO: All Non-Hospital Staff

FROM: Paris I. Partee
Director, Human Resources

SUBJECT: STAFFING PROCEDURES

In order to make your placement process as efficient as possible, I have outlined below the documents you will need in order to be given a start date, approved for orientation and to be issued a Hospital Identification Card. All items must be submitted at the same time so that your processing does not take any longer than necessary. Orientation is held every two (2) weeks on Monday starting at 8:00 a.m. All participants must be on time or will be re-scheduled for the next available orientation. Due to the number of individuals that attend orientation we can not guarantee that you will be placed in the upcoming session which means that you will be scheduled for the next session and will not be able to start until you have completed the orientation requirement. If a holiday falls on a scheduled orientation Monday, orientation will be held on Tuesday, the day after the holiday.

1. A current, signed letter from the Chairman (clinical departments) or Director (non-clinical departments) of the department you are requesting to work in. Letter must include your name, job duties, duration of stay, and level of patient contact. This document can not be more than thirty (30) days old and is required for new staff *and* annual renewals.
2. A completed "Certificate of Compliance" form (Purple form). This document must be completed in its entirety- front and back- with attached labs, stamp or seal of the institution or agency performing the tests, and all required signatures. This document is required for all new staff *and* annual renewals. You will need to complete the "Annual Purple Form" for renewals.
3. A current (within the year) *finger print* background check issued by the State of Illinois *and/or* FBI is required for all individuals with direct patient contact *and/or* those working in a patient contact area. This document is required for all new staff *and* annual renewals.
4. A certified copy of a current drug test performed by a licensed laboratory. The drug test can not be more than thirty (30) days old from your approved start *and/or* renewal date. A current drug test is required for all new staff *and* annual renewals.
5. Copy of current State license *and/or* certification is required for all clinical and technical positions and must relate to the area you will be assigned to work in. This document is required for all new staff *and* when a new license *and/or* certification is re-issued *and/or* renewed.
6. Completed "Security Access" form signed by the Chairman (clinical departments) or Director (non-clinical departments) of the area you will be working in. This document is required in order for an ID to be issued. This document is required for new staff *and* annual renewals.

The "Purple" form, Security Access form and copy of the orientation schedule can be obtained from the front desk receptionist in the Department of Human Resources located at 749 S. Winchester. All documents must be presented three (3) weeks prior to the orientation you are requesting to attend. Example, if you wish to attend the March 28, 2011 orientation, all documents must be received no later than Monday, February 07, 2011. All paperwork will be reviewed and processed by the Human Resources and Employee Health Departments. Incomplete paperwork will be returned and will not be considered until all required documents are re-submitted and approved. You or the individual designated on your form will be notified by phone when your paper work has been approved and the date you are scheduled for orientation or to pick up your annual ID card.

If you have any questions or need additional information please contact Ms. Dana James on 312.864.1820. Thank you in advance for your cooperation and compliance with our policies and procedures and welcome.

purplecoverrevised01142011

• Ambulatory & Community Health Network • Cermak Health Services • Cook County Department of Public Health •
• John H. Stroger, Jr. Hospital • Oak Forest Hospital • Provident Hospital • Ruth M. Rothstein CORE Center •

We Bring Health **CARE** to Your Community



ACKNOWLEDGMENT OF Expedited Orientation For Oak Forest Health Center

The following information / documents were provided to me in connection with my transfer to Oak Forest Health Center:

- ✓ Notification Letter of transfer
- ✓ Dual Employment Form
- Map of Oak Forest Health Center
- Emergency Contact Form
- Infectious Control Policy
- Non-Smoking Policy
- Conflict of Interest
- Human Resources Department Contact Information
- ✓ Parking Form/Access Card/Parking Sticker
- Safety and Security
- Oak Forest ID
- ✓ Employee Health Services Hours Monday 8:00-3:30pm and Thursday 8:00-3:30pm

I acknowledge attending CCHHS Expedited Hospital Orientation where I was provided with information on the subjects listed in the agenda. The information was reviewed and explained to me and I was afforded an opportunity to ask questions about the information provided. Copies of materials were provided for my review. I understand how the information provided and explained to me relates to my employment with CCHHS and Oak Forest Health Center.

I understand that it is my responsibility to review, read and become knowledgeable of the contents of the information shared and provide; and it is my responsibility to adhere to the Cook County, CCHHS and Oak Forest Health Center Policies and Procedures.

I understand that my attendance at this Expedited Hospital Orientation and receipt of these materials, or any other materials provided, does not in any way create or imply a contract between CCHHS and its employees. The policies contain official guidelines governing employment matters.

Name (PRINT)	_____
Signature	_____
Position / Title	_____
Department	_____
Today's Date	_____

**COOK COUNTY BUREAU OF HUMAN RESOURCES
REPORT OF DUAL EMPLOYMENT**

THE GIVING OF FALSE
INFORMATION ON THIS
FORM WILL BE CAUSE
FOR DISMISSAL.

This form must be executed by:

- 1 Persons entering County service;
- 2 Any person who after entering the service as an employee becomes engaged in any gainful employment;
- 3 Any employee engaged in any outside employment, whose work schedule in the County service or work schedule in any gainful outside employment has changed;
- 4 Any employee whose dual employment has been discontinued. (See Instructions on Reverse Side).

Name of Employee: _____
(PLEASE PRINT)

Home Address: _____ Title of Position _____ Dept. _____

Where Assigned: _____

In spaces below indicate starting and finishing time for each day and total hours per week of County job.

HOURS OF EMPL.	FROM TO	M	T	W	T	F	S	S	TOTAL HRS.

DO YOU HAVE EMPLOYMENT OTHER THAN COOK COUNTY? Yes No
If engaged in a business, profession, trade or occupation in addition to your Cook County occupation, indicate:

Kind of business, profession or trade _____ Title _____

Name of outside Employer or Firm _____ Address _____

Location of assignment _____

In spaces below indicate starting and finishing time for each day and total hours per week of your outside employment.

HOURS OF EMPL.	FROM TO	M.	T.	W.	T.	F.	S.	S.	TOTAL HRS.

Please describe duties of your outside employment _____

I hereby authorize my outside Employer, named above, to furnish my Department Head or Cook County Chief of Human Resources, any additional information pertaining to my employment.

IMMEDIATE SUPERVISOR

SIGNATURE OF EMPLOYEE

DEPARTMENT HEAD

DATE

INSTRUCTIONS

THE RULES OF THE BOARD OF COOK COUNTY COMMISSIONERS PROVIDE THAT NO EMPLOYEE SHALL ENGAGE IN A BUSINESS, PROFESSION, TRADE OR OCCUPATION WHILE ACTUALLY EMPLOYED BY COOK COUNTY WHICH WILL:

- 1 IMPAIR HIS EFFICIENCY;
- 2 SERIOUSLY INTERFERE WITH SUCH EMPLOYEE'S ABILITY TO SATISFACTORILY PERFORM HIS DUTIES;
- 3 IMPAIR OR REFLECT UPON THE REPUTATION OF COOK COUNTY.

AS A CONDITION PRECEDENT TO ANY EMPLOYEE OF COOK COUNTY ENGAGING IN BUSINESS, PROFESSION, TRADE OR OCCUPATION WHILE ACTUALLY EMPLOYED BY COOK COUNTY. EVERY SUCH EMPLOYEE SHALL REPORT FOR REVIEW, THE NATURE AND EXTENT OF SUCH BUSINESS, PROFESSION, TRADE OR OCCUPATION TO HIS DEPARTMENT HEAD UPON HIS FORM.

THIS REPORT SHALL BE REVIEWED BY THE IMMEDIATE SUPERVISOR, AND THE DEPARTMENT HEAD WHO SHALL RETAIN ONE (1) COPY AND TRANSMIT ONE (1) COPY TO THE BUREAU CHIEF, COOK COUNTY BUREAU OF HUMAN RESOURCES, FOR INCLUSION IN THE PERSONNEL FILE OF SUCH EMPLOYEE.

1) DEPARTMENT HEAD 2) BUREAU OF HUMAN RESOURCES 3) EMPLOYEE'S

Dual Employment for Cook County employees is permissible only within the following consideration:

- A. Does not exceed 20 hours per week.
- B. The type of work is approved by the Department Head.
- C. The specific hours of outside employment are not in conflict with the employees normal duty hours with Cook County.
- D. Dual employment will also include self-employment, and practices or services rendered by professional persons.

Failure of an employee to disclose the above information to his Department Head shall be cause for dismissal from County employment.

Forms will be filled out by all present County employees and for all employees entering County services.

It shall be the responsibility of each employee engaged in dual employment to have on file at all times a dual employment form reflecting his or her current dual employment status.

PLEASE FORWARD A COPY TO:

Cook County Bureau of Human Resources
118 N. Clark Street - Room 840

1. Keep original for your departmental file
2. Give a copy to employee



**COOK COUNTY HEALTH
& HOSPITALS SYSTEM
CCHHS**

	Category: SYSTEM-WIDE	
Subject: HUMAN RESOURCES	Page 1 of 3	Policy #: 00.03.05
Title: DUAL EMPLOYMENT	Approval Date: 09/28/2009	Posting Date: 09/28/2009

POLICY

Dual Employment for Cook County Health and Hospitals System ("CCHHS") employees is permissible when approved by the employee's Department Head in advance and when the expectations related to dual employment activities outlined in this Policy are strictly respected. The CCHHS *Dual Employment Form* must be executed by all CCHHS employees annually.

AFFECTED AREAS

All employees under the jurisdiction of the CCHHS unless modified by an applicable Collective Bargaining Agreement.

DEFINITIONS

Dual Employment - any outside gainful employment, including self employment, and any other activities for which the employee receives compensation (hereinafter collectively referred to as "outside activities").

PROCEDURE/PROCESS

A. Reporting

The Report of Dual Employment Form must be executed by the following:

1. Persons entering County service and assigned to work in the CCHHS.
2. Any person who after entering County service as an employee becomes or plans to become engaged in any outside activities.
3. Any employee engaged in any outside activities whose County work schedule or outside activities work schedule has changed.
4. Any employee whose outside activities have been discontinued.

B. Parameters for Dual Employment

1. Dual employment for CCHHS employees is permissible only within the following considerations:
 - a. Does not exceed 20 hours per week.
 - b. The type of work is approved in advance by the Department Head.
 - c. The specific hours of outside activities are not in conflict with the employee's normal duty hours including on-call status with the CCHHS.
 - d. Part-time employees shall be subject to the provisions of this policy, provided, however, that the time restrictions will be adjusted based on the percentage time commitment to the CCHHS. The System Department of Human Resources will maintain a list of the time restrictions for dual employment for part-time employees.
2. No employee shall engage in a business, profession, trade, or occupation which will:
 - a. Impair his/her efficiency while on duty at CCHHS or when representing CCHHS.
 - b. Interfere with such employee's ability to satisfactorily perform his/her duties.
 - c. Impair or reflect poorly upon the reputation of the CCHHS.
 - d. Impair his/her independence of judgment and/or constitute a conflict of interest as defined by the Cook County Ethics Ordinance, or create risk for a potential conflict of interest.
 - e. Utilize CCHHS property or personnel or be conducted on CCHHS premises.

Title: DUAL EMPLOYMENT	Page 2 of 3	Policy # 00.03.05
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- f. Result in self-referral or referral to a business, organization, entity that employs or compensates the employee.
3. Employees in certain positions shall be prohibited from engaging in dual employment.
These positions shall include:

The Chief Executive Officer, Special Assistant to the Chief Executive Officer, System Chief Operating Officer, System Chief Financial Officer, System Chief Medical Officer, System Chief Administrator Officer, System Director of Human Resources, System General Counsel, System Corporate Compliance Officer, System Chief Clinical Officer, System Chief Information Officer, System Director of Public Relations, System Director of Intergovernmental Affairs & Policy, Department of Public Health Chief Operating Officer, Affiliate Chief Operating Officers, Affiliate Chief Financial Officers, Affiliate Chief Medical Officers, and the Chairs, Associate Chairs and Divisions Chairs of medical departments of the System Affiliates.

The probation set forth in this section will not apply to employees who are in the above listed position for an interim period only.

The prohibition set forth in this section notwithstanding, upon request, the Chief Executive Officer may grant an exception in writing to this dual employment prohibition for certain activities in advance of the employee's undertaking of such activities. By way of example, activities subject to such exception may include honorariums for speaking engagements, publishing, participation in surveys or on commissions, or limited teaching responsibilities.

C. Falsification or Omission of Information

Failure by a employee to disclose the above information to his/her Department Head or providing false information on the Dual Employment Form shall be cause for disciplinary action up to and including discharge from County employment.

CROSS REFERENCES FORMS

1. Dual Employment Form # DCS 4892

RELEVANT REGULATORY OR OTHER REFERENCES

POLICY UPDATE SCHEDULE

Review at least every three (3) years or more often as appropriate.

Title: DUAL EMPLOYMENT	Page 3 of 3	Policy # 00.03.05
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POLICY LEAD

John Raba, MD
CCHHS, Interim Chief Medical Officer

REVIEWERS

Assistant State's Attorney
CCHHS Assistant Director QA and Regulatory Affairs
CCHHS Human Resource Subcommittee

APPROVAL PARTY

William T. Foley
Chief Executive Officer
Electronically Approved September 28, 2009

POLICY HISTORY
Written: 2009-06-25

Helping Our Patients Meet Their Challenges

Secure Project – Older Adult Simulation Exercise

Dealing with Vision Loss

- Avoid glare in living areas, use blinds/curtains
- More light on signs
- Use large print for handouts and signs
- Use bold print for publications
- Avoid printed materials in the blue/green/violet range
- Use yellow backgrounds with red print
- Have curbs, edges of steps, handrails and doorknobs marked in contrasting colors
- Require side mirrors for both left and right sides of cars
- Stand close to the older person; use touch, when appropriate

Dealing with Hearing Loss

- Face the person to whom you are speaking
- Speak at a distance of three to six feet
- Use touch to get the person's attention
- Slowly enunciate your words
- Keep sentences simple and short. If you have questions, keep them brief and give instructions in short phrases; e.g., "Turn on your right side." Wait for that movement to be completed, then: "Now, please cross your left leg over your right one," etc.
- Eliminate background noises. The use of a pad and pencil may be necessary, if all else fails.

Dealing with Impaired Dexterity

- Use "fat" pens to aid in writing
- Use arthritic door levers/knobs
- Avoid extreme temperatures in beverages (too hot or too cold)
- Clear pathways

What ideas do you have?



**COOK COUNTY HEALTH
& HOSPITALS SYSTEM**

CCHHS

**Infection Control /
Hand Hygiene /
Latex Allergy**

INFECTION CONTROL

Why, What, and How
to Prevent the Spread of Infection



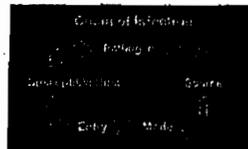
What is Infection Control?

- **Infection**

Take over of a host organism by a foreign species where it multiplies and causes detriment to the functioning of the host.

- **Infection Control**

Measures undertaken to prevent the spread of infection, within the hospital or from the community into the hospital environment.



Why do we need to practice Infection Control?

- To protect health care workers and patients from hospital acquired infections
 - Ex. MDRO, MRSA, C diff, VRE
- Protect patients from infection threats outside of the hospital
 - Ex. CA-MRSA, TB, Influenza, mumps, meningitis

How to prevent the spread of infection in the hospital

- Hand hygiene and monitoring compliance
- Isolation precautions and monitoring for compliance
- Cluster and outbreak investigations
- Respiratory etiquette and respiratory/hand hygiene stations
- Work closely with Housekeeping to maintain a clean hospital environment
- Use personal protective equipment as recommended

How to prevent the spread of infection in the hospital (cont'd)

- Ensuring safety of construction in the hospital
 - Construction Committee
- Monitoring equipment and supplies for infections
 - Linen, dialysis machines
- Work closely with Employee Health
 - Screening and vaccinations
 - Exposures

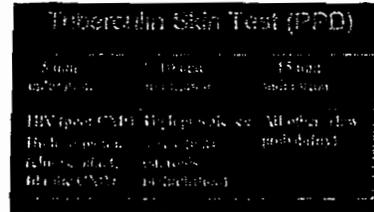
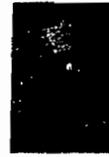
Personal Protective Equipment (Anti-Germ Armor)

- Masks and respirators (N-95, PAPRs)
- Gloves – latex and vinyl
- Gowns
- Footies
- Eye protection



Employee Health and Infectious Diseases

- Screenings for infections
 - New employees must undergo
 - Screening blood work for measles, rubella, mumps, varicella, hepatitis B
 - 2 step PPD testing
 - Fit testing for N95
 - Annual Screening
 - PPD testing



Blood Borne Pathogens

- HIV
- Hepatitis B
- Hepatitis C



Exposure to blood and body fluids

- Make sure the patient is stable or someone can care for the patient
- Wash out affected area with soap and water
- Report incident to your supervisor
- Complete an incident report
- Go to EHS during regular work hours or the ER after hours or on weekends or holidays

Prevention of Sharps Injuries

When using needles

- Do not recap unless using the one-hand swoop technique
- Be aware of circumstances and environment
- Place used needles in sharp disposal boxes when finished
- Request assistance when using a needle or sharp on an uncooperative patient
- Make sure sharp boxes are replaced when $<2/3$ full



Other safety issues

- No eating, drinking in patient care areas
- No applying of cosmetics or manipulating contact lenses or applying lip balm in patient care and potentially contaminated areas
- Hold linen and trash bags away from the body when transporting to a soiled holding area
- Use RED Z to solidify blood/body fluid spills
- Do not recap needles
- Do not keep food and drink in refrigerators where body fluid specimens or medications are stored



Cook County Health and Hospitals System

POLICY

Title:

SMOKE-FREE CAMPUS

Page: 1 of 3

Policy # 00.01.16S

Date of Origin:

Effective Date:

November 19, 2009

November 19, 2009

POLICY: Effective November 19, 2009, the CCHHS Campuses, including the Campuses of the CCHHS Affiliates, will be Smoke-Free. This Policy applies to all tobacco products including cigarettes, cigars, pipes, herbal tobacco products, chewing tobacco, all forms of smokeless tobacco, and other products made primarily with tobacco, none of which will be sold on CCHHS Campuses.

PURPOSE: The Cook County Health and Hospitals System ("CCHHS") is committed to the promotion of quality health care, which includes the prevention of disease. With this commitment comes the responsibility of providing a safe and healthy environment. The CCHHS and its Affiliates are dedicated to maintaining a Smoke-Free Campus environment. This Policy is established to minimize adverse health effects to all CCHHS patients, visitors, volunteers, students, contractors, medical staff, tenants and employees; to reduce risk of fire; to promote health and serve as a community role model; to enhance employee productivity; and, to reduce healthcare costs. This Policy is in accordance with Joint Commission regulatory standards, the City of Chicago Clean Air Ordinance, and the Smoke Free Illinois Act.

SCOPE: This Policy applies to all CCHHS patients, visitors, volunteers, students, contractors, medical staff, tenants, employees and other individuals entering upon the grounds of a CCHHS Campus, including the Campus of any CCHHS Affiliate.

DEFINITIONS/GUIDELINES:

Campus or Campuses: Any property upon which the CCHHS operates one of its Affiliates or any part of an Affiliate, or any property upon which the CCHHS has administrative offices.

For the purpose of this Policy, "Campus" includes, but is not limited to, the following areas:

- a. Any place where CCHHS patients are greeted, admitted or registered, examined, diagnosed and/or treated.
- b. CCHHS buildings and grounds; tunnels; elevators; stairwells; corridors of passage and egress; mechanical rooms; locker rooms; restrooms; offices and lounges; and ambulance entrances.
- c. Adjacent areas to the Campus up to and ending at the public walkway or streets adjacent to the Campus. Any grounds extending twenty-five (25) feet from the outer walls or entrances to a property housing CCHHS Administration or a CCHHS Affiliate.

CCHHS Affiliate or Affiliate: CCHHS Affiliates include the Ambulatory & Community Health Network; Cermak Health Services of Cook County; the Cook County Department of Public Health; John H. Stroger, Jr. Hospital of Cook County; Oak Forest Hospital of Cook County; Provident Hospital of Cook County; the Ruth M. Rothstein CORE Center, and any other facility designated in the future

	Cook County Health and Hospitals System		POLICY
	Title: SMOKE-FREE CAMPUS	Page: 2 of 3	Policy # 00.01.16S
	Date of Origin: November 19, 2009	Effective Date: November 19, 2009	

as an Affiliate by the CCHHS Board of Directors.

Tobacco Products: For the purpose of this Policy, "tobacco products" will refer to: cigarettes, cigars, pipes, herbal tobacco products, chewing tobacco, all forms of smokeless tobacco, and other products made primarily with tobacco or for use with tobacco.

IMPLEMENTATION:

1. Communication of the Policy will be the responsibility of all CCHHS supervisors and other staff members, as directed. Communication will also be in the form of signage at Campus entrances, building entrances, parking areas and throughout the Campuses in conspicuous locations.
2. Any individual violating this Smoke-Free Policy will be asked to discontinue using their tobacco product. Supervisors are responsible for managing this Policy within their respective work areas.
3. The Cook County Health and Hospital System and its Affiliates will assist with compliance with this Policy by sponsoring smoking cessation programs and providing smoking cessation education materials to employees.

DISCIPLINARY PROCEDURES:

1. Violation of this Policy is a Major Cause Infraction for CCHHS employees and will result in progressive disciplinary action, up to and including termination of employment, pursuant to the rule governing employee conduct and discipline in the applicable personnel rules.
2. Individuals violating this Policy may be asked to leave the Campus.
3. Patients, visitors, volunteers, students, contractors, medical staff, tenants and employees are responsible for becoming familiar with the Campus boundaries.



Cook County Health and Hospitals System

POLICY

Title: **SMOKE-FREE CAMPUS**

Page: 3 of 3

Policy # 00.01.16S

Date of Origin:

Effective Date:

November 19, 2009

November 19, 2009

REVIEWERS:

Jonathan A. Rothstein, Deputy Chief,
Bureau of Human Resources/Labor Relations
Deborah Tate, Director of Human Resources, CCHHS
Robert Cohen, MD Chief, Pulmonary and Critical Care CCHHS
Elizabeth Reidy, Legal Counsel

COMMITTEES:

Smoke Free Campus Committee

APPROVAL:

William T. Foley CEO, CCHHS
Signature on hard copy original

EFFECTIVE DATE

November 19, 2009

WEB POSTING

November 8, 2009



		Category: SYSTEM-WIDE POLICY
Subject: ADMINISTRATIVE OPERATIONS	Page 1 of 5	Policy #: 00.02.00
Title: CONFLICT OF INTEREST (COI)	Approval Date: 07/13/2011	Posting Date: 08/25/2011

PURPOSE

The purpose of this policy is to help ensure that the business and professional activities of the Cook County Health & Hospitals System (CCHHS) are conducted free of actual conflicts of interest, or the appearance of any conflicts of interest, and to protect the interests of CCHHS when it is contemplating entering into a transaction or arrangement.

AFFECTED AREAS

This policy affects Covered Persons within all CCHHS affiliated operating units including: John H. Stroger, Jr. Hospital of Cook County, Oak Forest Hospital of Cook County; Provident Hospital of Cook County; Cermak Health Services of Cook County, Ruth M. Rothstein CORE Center; Ambulatory & Community Health Network and Cook County Department of Public Health.

DEFINITIONS

- A. Conflict of Interest: A conflict of interest may exist when:
 - a. a Covered Person, or his/her Personal Relationships, is doing business with CCHHS or any of its operating units;
 - b. a Covered Person, or his/her Personal Relationships, has an interest in any issue, item, matter or transaction that involves CCHHS or its operating units or that is under consideration by CCHHS or its operating units;
 - c. a Covered Person, or his/her Personal Relationships, is in a position to influence business or other decisions including patient access or care of CCHHS in ways that could lead or appear to lead to the personal gain or advantage of such person, his/her Personal Relationships, or outside entities.

- B. Covered Person: All officers, directors, Board committee members, advisory councils, employees, members of the CCHHS medical staff or house staff, researchers, students and contractor personnel carrying out the business or professional activities of the CCHHS.

- C. Doing Business: Having or negotiating the creation of a contract or agreement, whether verbally or in writing, that involves the commitment of (either in a single transaction or a combination of transactions) \$2,500 or more of CCHHS funds or funds controlled by CCHHS.

- D. Gift: Any gratuity, discount, entertainment, hospitality, loan, forbearance, or other tangible or intangible item having monetary value including, but not limited to, cash, food and drink, and honoraria for speaking engagements related to or attributable to a person's status as a Covered Person.

- E. Interest: Any legal or equitable economic interest (whether or not subject to an encumbrance or a condition), activity, arrangement, or relationship, which is owned or held, either directly or indirectly, by a Covered Person (or through a Personal Relationship or Person of Influence) with any entity with which CCHHS has or may in the future be doing business. The term "Interest" includes, but is not limited to the following examples,

Title: CONFLICT OF INTEREST	Page 2 of 5	Policy # 00.02.00
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- a. An ownership interest; serving as a member, officer, director, committee member, partner, paid consultant, or employee of the same or a related business, or having a financial interest in the same or a related business;
 - b. Participation in any outside activity that could interfere significantly with the Covered Person's work time obligation;
 - c. Receipt of fees, or other compensation or remuneration from an entity as a result of professional services, consulting, speaking engagements, royalties, patents, copyrights, or other intellectual property rights.
- F. Personal Relationships: Covered Person's spouse, children, parents, siblings, grandchildren, and their spouses; the Covered Person's spouse's parents, siblings, children, grandchildren, and their spouses; and any Person of Influence.
- G. Person of Influence: a person with a close personal or business connection with a Covered Person who would likely influence the decisions of the Covered Person.

POLICY

Covered Persons shall not be involved in any situation or circumstance that would cause the Covered Person to have a conflict of interest. This prohibition includes the Personal Relationships of the Covered Person.

No Covered Person shall accept any gift from any entity, or an employee, contractor or agent of an entity, with which CCHHS or its operating units is doing business or with which CCHHS has done business within the past three years.

Covered Persons are responsible for addressing conflicts of interest, whether actual or those that have the appearance of a conflict of interest. Covered Persons must comply with the provisions of this policy. The CCHHS Conflicts of Interest Policy covers the following areas:

1. Conflicts of Interest in Day-to-Day Business Operations of CCHHS Affiliates
2. Conflicts of Interest in Patient Care
3. Conflicts of Interest in Research Activities
4. Conflicts of Interest in Educational Activities

All Covered Persons shall preserve and protect the interests and assets of CCHHS. The business and professional activities of CCHHS must be conducted in the best interests of CCHHS, without favoritism or preference based on personal considerations. Accordingly, each Covered Person must avoid situations, which may give rise to a Conflict of Interest or the appearance of a Conflict of Interest.

CCHHS has adopted a Standard of Conduct (Code of Ethical Conduct) that supplements the Cook County Ethics Ordinance. This defines CCHHS' standards for ethical behavior by CCHHS Personnel in carrying out CCHHS operations. Among other things, the Code of Ethical Conduct is designed to protect the integrity of clinical decision-making. Patient care decisions must be based on the health care needs of the patient, independent of compensation, financial arrangement or favor that may benefit the health care provider or CCHHS.

Research activities at CCHHS must be carried out with the utmost integrity. All research activities must be approved in advance by the Institutional Review Board of the Cook County Health and Hospital System and by CCHHS management.

Title: CONFLICT OF INTEREST	Page 3 of 5	Policy # 00.02.00
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Educational activities (including professional and public education) at CCHHS must be free from bias and carried out in a manner that serves the educational component of CCHHS' Mission and responsibilities as a public health system, and not the personal interests of any Covered Person.

Duty to Disclose: Covered Persons have a duty to disclose the existence of a possible Conflict of Interest and all material facts relating to the possible Conflict of Interest, as provided in this policy. No Covered Person who has or may have a Conflict of Interest with respect to a transaction or decision shall participate in the transaction or decision unless authorized to participate by Corporate Compliance.

PROCEDURE

- A. The Conflict of Interest process for CCHHS, including Disclosure Statements and conflict resolution, shall be coordinated by the System Corporate Compliance Office, in consultation with the Office of General Counsel. Questions regarding the Conflict of Interest Policy should be directed to the Corporate Compliance Office.
- B. Required Reporters. The following Covered Persons are required to complete disclosure forms on an annual basis:
 1. Board of Directors members and committee members appointed by the Board
 2. Management and individuals in leadership positions
 3. Supply Chain Management personnel, members of committees charged with selection of products or services to be purchased and anyone in a position to influence purchasing decisions
 4. Any CCHHS personnel who have commitments or relationships with competing organizations
 5. Any CCHHS personnel who have outside employment relationships with businesses that seek to do business with CCHHS
 6. Any CCHHS personnel who previously had a conflict identified.
- C. Disclosure Statement (Conflict of Interest Disclosure Statement): Annually a Covered Person who is a Required Reporter must accurately complete a Disclosure Statement and affirm that they: (i) have received a copy of this Conflict of Interest Policy; (ii) have read and understand this Policy; and (iii) agree to comply with this Policy. Covered Persons will submit the Disclosure of Interests Statement on a timely basis to the CCHHS Corporate Compliance Office.
- D. Duty to Update Disclosure Statement: It will be the continuing duty of each Covered Person who is sent such a Disclosure Statement to advise the Chief Compliance Officer within 10 business days of the occurrence of any event that would have been described in the COI Disclosure Statement had it occurred or been known at the time the COI Disclosure Statement was originally completed.
- E. Addressing a Potential Conflict of Interest:
 1. If the Covered Person who may have a Conflict of Interest is a Board or Board Committee member or a member of executive management, the Covered Person shall report the Conflict to the Chief Compliance Officer. The Chief Compliance Officer, in consultation with the CCHHS Office of General Counsel, will review the facts of the situation and make a recommendation to the Chief Executive Officer (or his/her designee), or in the case of a Board member, the Chairman of the Board (or his/her designee), as to whether a potential Conflict exists.
 2. The CEO (or his/her designee), for those Covered Persons who are subject to his/her supervision,

Title: CONFLICT OF INTEREST	Page 4 of 5	Policy # 00.02.00
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shall decide whether the potential conflict of interest that has been disclosed amounts to an actual conflict of interest. If it is determined that an actual conflict of interest exists then the following procedures shall be taken:

a. The CEO (or his/her designee), shall direct that the Covered Person refrain from participating in the transaction or decision.

b. The CEO (or his/her designee), may impose additional safeguards concerning the transaction or decision in order to protect CCHHS' interests. These may include, without limitation, (i) appointing a disinterested person or committee to oversee or review the proposed transaction or arrangement, or (ii) deciding not to pursue the transaction or arrangement.

3. In the case of a Board member, the Chairman of the Board shall allow the Board member to disclose the facts surrounding the potential conflict of interest to the Board of Directors in executive session if he/she so desires. Thereafter, the Board member with the potential conflict shall leave the room while the Board of Directors decides whether an actual conflict of interest exists. If it is determined that an actual conflict of interest exists then the following procedures shall be taken:

a. The Chairman of the Board shall direct that the Board member refrain from participating in the transaction or decision.

b. The Chairman of the Board may impose additional safeguards concerning the transaction or decision in order to protect CCHHS' interests. These may include, without limitation, (i) appointing a disinterested person or committee to oversee or review the proposed transaction or arrangement, or (ii) deciding not to pursue the transaction or arrangement.

F. Complete and accurate records shall be maintained of all investigations and determinations under this Policy.

POLICY UPDATE SCHEDULE

At least every three (3) years, or more often as appropriate.

REGULATORY REFERENCES

Cook County Ethics Ordinance; Section 2-578 (*Conflicts of Interest*)
 Federal Sentencing Guidelines
 Federal Anti-Kickback Statute (Stark)
 National Institute of Health Guidance
 American Medical Association Guidance
 PhRMA Code on Interactions with Healthcare Professionals
 OIG Self Disclosure Protocol
 Physician Payment Sunshine Act
 Fraud Enforcement and Recovery Act of 2009
 Joint Commission Standard LD.04.02.01

POLICY REFERENCES

CCHHS Standards of Conduct (Code of Ethical Conduct)

Title: CONFLICT OF INTEREST	Page 5 of 5	Policy # 00.02.00
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POLICY LEAD

Cathy Bodnar, MS, RN, CHC
CCHHS, Chief Compliance Officer

REVIEWERS

Audit & Compliance Steering Committee
Office of General Counsel

APPROVAL PARTIES

Terry Mason, MD
CCHHS, Interim Chief Executive Officer
Electronically Approved: July 13, 2011

Audit & Compliance Committee of the Board of Directors
Approved June 7, 2011

REVIEW HISTORY

Written: June 6, 2011

Replaces: Oak Forest Hospital COI Policy January 2009

**Oak Forest Health Center
Human Resources**

Department

Administration Building

2nd Floor

Hours: 8:00am -4:00pm

Receptionist: 708-633-3658

Charmaine Jackson-3 3667
Human Resources Specialist
cjackson2@cookcountyhhs.org

Monica Horton-Harris-3 3668
Senior HR Coordinator
mhorton@cookcountyhhs.org

Oak Forest Hospital
of Cook County
Cook County Bureau of Health Services



15900 South Cicero Ave.
Oak Forest, IL 60452

BLUE GOLD
VEHICLE STICKER APPLICATION

O. F. H. STICKER NO.: _____

APPLICANT'S NAME: _____ EMPLOYMENT DATE: _____
(Last) (First) (Initial)

ADDRESS: _____ CITY or TOWN: _____ STATE: _____ ZIP CODE: _____

TITLE: _____ DEPARTMENT: _____

New application Re-issue: Original lost New car Void old sticker: Yes No

Please list any and all vehicles that will be used by you on hospital grounds:

VEHICLE _____
(Make) (Year) (Color) (State Licence No.)

PARKING PERMIT AGREEMENT

BY SIGNING THIS APPLICATION, I AGREE: To comply with hospital policy and county ordinance regulating motor vehicles on hospital premises. I will park only in authorized parking lots. I further agree to display the hospital vehicle decal (lower left side of windshield), and to permit inspection of the interior and trunk of any vehicle I am operating on hospital premises. The sticker is the property of Oak Forest Hospital and must be removed upon termination of employment.

SIGNATURE OF APPLICANT: _____ DATE: _____

Form No. B11.4 Rev 5/84



EMERGENCY INFORMATION FORM
(PLEASE PRINT CLEARLY OR TYPE)

Date: ___/___/___

Department _____ Extension _____

Title _____

Employee's Name: _____
Last Name Middle Initial First Name

Address: _____
Street City State Zip

Home Phone: (____) ____ - _____ Cell Phone: (____) ____ - _____

Pager #: (____) ____ - _____



EMERGENCY CONTACTS

Emergency Contact Person: _____ Relationship: _____

Home Phone: (____) ____ - _____ Work Phone: (____) ____ - _____

Cell Phone: (____) ____ - _____ Pager #: (____) ____ - _____

Address: _____
Street City State Zip

Alternate Contact Person: _____ Relationship: _____

Home Phone: (____) ____ - _____ Work Phone: (____) ____ - _____

Cell Phone: (____) ____ - _____ Pager #: (____) ____ - _____

Address: _____
Street City State Zip

FIRE SERVICE

- A. Officers training in fire fighting is in accordance with The Office of the State Fire Marshall – Fire Fighter II Program.
- B. The Public Safety Department is the first responder to any fire reported at Oak Forest Hospital.



TRAFFIC ENFORCEMENT: In 1989 the Cook County Board established Chapter 82; Traffic and Vehicles, to regulate and control vehicle parking throughout Cook County controlled properties and facilities which includes Oak Forest Hospital grounds.

PARKING FINE: Parking tickets \$25.00
Handicapped violations \$150.00

MOVING VIOLATIONS: Regulated by the Illinois Code.

COURT: ALL tickets are answerable to the Cook County Court system.

MUST have in your possession:

1. Valid Illinois driver's license.
2. Current proof of insurance.
3. Vehicle registration.

NO DRIVER'S LICENSE - \$100.00

NO INSURANCE - \$200.00

All other violations are dictated by the Illinois Vehicle Code.

WHAT SHOULD BE REPORTED TO
PUBLIC SAFETY.

1. FIRE
2. THEFT
3. SUSPICIOUS ACTIVITY
4. DISTURBANCES
5. DAMAGED OR LOST PROPERTY
6. SMOKING VIOLATIONS
7. POSSESSION OF ALCOHOL, DRUGS, OR WEAPONS
8. ALLEDGED PATIENT ABUSE/NEGLECT OR SEXUAL ASSAULT

FIRE DRILLS

IDPH & JOINT COMMISSION REQUIREMENT

Fire drills test staff knowledge of:

- Use and functioning of the fire alarm systems
- Transmission of alarms
- Containment of smoke and fire
- Transfer to areas of refuge
- Fire extinguishment
- Specific fire-response duties
- Preparation for building evacuation

FIRE PROTECTION DEVICES

- SMOKE DETECTORS
- HEAT DETECTORS
- PULL STATIONS
- SPRINKLER SYSTEM
- AUTOMATIC CLOSING DOORS
- FIRE HOSE CABINETS
- FIRE EXTINGUISHERS

In case of FIRE, STAY CALM

The first few minutes after a fire are critical. Follow procedures - and remember these steps:

R

rescue/remove

Get everyone away from immediate danger
Rescue yourself, patients, staff & visitors

**FIRE
ESCAPE**



A

activate/alarm

Pull the nearest fire alarm.

CALL 32911



C

contain/confine

Close doors/windows closest to fire
This keeps the smoke from spreading



E

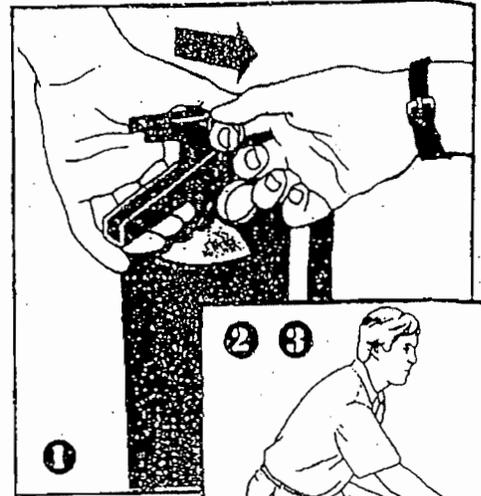
EXTINGUISH

Fight the fire if small & confined;
otherwise..Evacuate everyone
in the immediate area



Putting out the fire...

P pull the pin
From the handle of the extinguisher



A aim
the extinguisher nozzle at the base of the fire

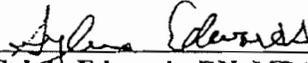


S squeeze
handles together, and



S sweep
the nozzle from side to side

CALL 32911

Oak Forest Hospital of Cook County		
Policy Title: VENDOR SALES AND SERVICE CALLS	Policy Number: 7005	
Level of Care: <input checked="" type="checkbox"/> All Levels of Care <input type="checkbox"/> Acute (including Rehab) <input type="checkbox"/> Emergency <input type="checkbox"/> Long-term Care <input type="checkbox"/> OFH Outpatient	Page 1 of 2	Attachment <u>2</u>
	Originated: 03/01/95	
Approved:  Sylvia Edwards, RN, MBA, Acting Chief Operating Officer	Revised: May 1, 2006	

I. POLICY

- A. All vendors and persons seeking to conduct business at Oak Forest Hospital must arrange in advance for any on-site visit.
- B. All product samples received by Oak Forest Hospital/employees must be logged using the Vendor Log.

II. PROCEDURE

- A. Vendors on sales or bid-related visits:
 1. Must contact the appropriate Department Head or designee to schedule an appointment.
 2. Must stop at the Public Safety Main Gate (159th Street entrance).
 3. Will be directed to park in Lot 1 and then to proceed to the Public Safety Administration Office (first floor Human Resource Building). A vendor with a heavy sample case may park temporarily in front of the Administration Building to drop off the sample case in the Public Safety Office.
 4. Will sign in at the Public Safety Administration Office and be issued a visitor's badge, upon deposit of valid driver's license.
 5. If a vendor on sales or bid related visits arrives and there is no appointment scheduled, the Public Safety Office will contact the Department Head. If the Department Head states that no appointment was scheduled, then the vendor will be asked to call back, schedule an appointment, and return on a different day.
 6. Vendor representatives on a sales visit or bid site evaluation will be met at the Public Safety Administration Office by the Department Head or designee and escorted to the meeting location.
 7. Following a sales visit or bid site evaluation the vendor will be escorted back to the Director's Office by the Department Head or designee for sign out. Vendor representatives on regular maintenance visits will return badge and sign out at the Public Safety Main Gate (159th Street entrance).
- B. Vendors on emergency repair, scheduled maintenance or scheduled in-service visits:
 1. The Department Head/designee will notify the Public Safety Administration Office (Ext. 3-2200). The Department Head must arrange for the maintenance, repair or in-service staff to have access to the appropriate equipment, staff and/or area, and be monitored during the visit.

2. The vendor will be issued a temporary Vendor ID by Public Safety and may proceed directly to the Department.
3. Vendor representatives will return badge and sign out at the Public Safety Administration Office.
4. For non-business hour emergency repairs, the Public Safety Watch Commander will be the initial contact.

III. RESPONSIBILITY

A. Department Heads/Public Safety

1. Will schedule appointments with all vendors.
2. Will notify the Public Safety Administration Office at Ext. 3-2200 of vendor sales and/or bid-related appointments, and the Watch Commander at Ext. 3-2215 for emergency or other after-hour visits.
3. Will greet all vendors on sales and/or bid-related appointments at the Public Safety Administration Office and escort them through the hospital. Will ensure that vendor is escorted back to the Public Safety Administration Office to sign out and return the Visitor's Badge.
4. Will log all vendor visits including the receipt of all vendor samples using the Oak Forest Hospital Vendor Log and Vendor Site Visit Report.

IV. REFERENCE

None

V. OTHER RELATED POLICIES

None

Title: **VENDOR SALES AND SERVICE CALLS**

Attachment 1

Policy 7005
Page 1 of 1

OAK FOREST HOSPITAL VENDOR SITE VISIT REPORT

COMPANY NAME _____ DATE _____

VENDOR REPRESENTATIVE(S)* _____

VENDOR ADDRESS _____

_____ VENDOR PHONE _____

*YOU MAY ATTACH YOUR BUSINESS CARD(S) HERE FOR THIS INFORMATION

VENDOR SIGNATURE _____

REASON FOR VISIT _____

SAMPLES RECEIVED: NO YES

SPECIFY SAMPLE(S): _____

OFH EMPLOYEE SIGNATURE _____ DATE _____

**SPECIAL CONDITIONS
EXHIBIT I**

WAIVER AND RELEASE FORM

Oak Forest Hospital - Building New 'E' Ground Floor
SITE/FACILITY (THE 'PROPERTY'):

15900 S. Cicero Ave., Oak Forest, IL 60452
ADDRESS:

In order to be eligible to participate in the bid process for the Project, as defined in the Contract Documents, the undersigned has chosen to make a physical inspection of the Property, which is the site of the Project, as part of the pre-bid conference and process. Such inspection and conference shall occur in the presence of Cook County employees. The undersigned is making such inspection on behalf of

The Lombard Company
(PROSPECTIVE BIDDER)

The statements, acknowledgements and representations of the undersigned set forth in this Waiver and release are made by the undersigned on his or her own behalf and on behalf of the Prospective Bidder. The undersigned represents that he/she has the authority to execute this Waiver and release on behalf of the Prospective Bidder.

The undersigned acknowledges that the Property:

Is an existing structure from which all internal improvements and systems have been removed, including ventilation, plumbing and electrical systems.

In recognition of the above referenced condition, the undersigned has requested to participate in the inspection at his or her own risk.

Other than acts of gross negligence or willful misconduct by the County, its employees and agents, the undersigned on his or her own behalf and on behalf of the Prospective Bidder, hereby releases and forever discharges the County of Cook, its commissioners, officers, agents, employees, representatives, consultants, and all of their successors and assigns (the "County Parties") from and against, and hereby waives, any and all rights, claims, liabilities, causes of action, and demands whatsoever, present or future, known or unknown, sounding in law or in equity, that directly or indirectly arise from or otherwise relate to the inspection of the Property or presence on the Property of the undersigned.

The Prospective Bidder is responsible for any damage to the Property caused by the undersigned.

The Lombard Company

PRINT COMPANY NAME

Michael G. Lombard, President

PRINT NAME

July 19, 2012

DATE


SIGNATURE

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MISCELLANEOUS FORMS

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Subcontractor/Supplier Monthly Participation Payment Report	MF-6

BID DEPOSIT FORM

AS REQUIRED BY INSTRUCTION TO BIDDER OF/AND IN
CONJUNCTION WITH THE BID HEREWITH SUBMITTED

TO: County of Cook

BID FOR: Oak Forest Hospital - Building New 'E' Ground Floor

BID DOCUMENT NUMBER: 12-18-306 BID OPENING DATE: July 19, 2012

We deposit (subject to all conditions of said proposal) the following described deposit check:

() Cashier's Check () Bank Draft (x) Other Bid Bond

Drawn on: _____ of: _____
BANK CITY STATE

Draft or Check Number: _____ Dated: _____

Amount: \$ One Percent (1%) of Bid amount

Submitted by: The Lombard Company

BIDDER'S NAME

4245 W. 123rd St.

STREET ADDRESS

Alsip, IL 60803

CITY

STATE

ZIP CODE

DO NOT WRITE IN THE SPACES BELOW

The Above Described Deposit Check is:

1. () HELD: _____ DATE: _____
2. () MAILED: _____ DATE: _____
3. () DELIVERED TO: _____ DATE: _____
4. () BOND SUBSTITUTED: _____ DATE: _____
5. () BOND MAILED TO: _____ DATE: _____

MF-1

PERFORMANCE AND PAYMENT BOND TO THE COUNTY OF COOK

Know All Men By These Presents, That we, _____

as principal, _____

_____ as surety, are

held and firmly bound unto The County of Cook in the penal sum of
_____ Dollars (\$)),

lawful money of the United States of America, for the payment of which sum of
money well and truly to be made, we bind ourselves, our respective heirs,
executors, administrators, successors and assigns, firmly, by these presents.

Signed sealed, and delivered this _____ day of _____, 20____.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, That whereas, the
above bounden principal entered into a certain contract with The County of Cook,
Bearing date the _____ day of _____, 20____, for _____

It is hereby expressly understood and agreed, and made a condition hereof, that any judgement rendered in favor of any person not a party to said contract against The County of Cook in any suit arising out of said contract or its performance, when reasonable notice of the pendency of such suit shall have been given to said principal and to said surety, shall be conclusive against said principal and said surety as to both liability and amount.

In Witness Whereof, said parties hereto have caused this bond to be executed and delivered at Chicago, Illinois, all on the day and year first above written.

PRINCIPAL/CONTRACTOR SEAL

By: _____
PRESIDENT SECRETARY

SURETY SEAL

By: _____
SURETY/ATTORNEY-IN-FACT AMB# NAIC#
(ATTACH POWER OF ATTORNEY)

Approved as to form:

By _____
ASSISTANT STATE'S ATTORNEY

MF-2

SUBCONTRACTOR'S
CERTIFICATION CONCERNING LABOR STANDARDS
AND
PREVAILING WAGE REQUIREMENTS

To (Contractor):

Date: July 19, 2012

Project Number: 12-18-306
Oak Forest Hospital

Project Name: Renovation of E Building

1. The undersigned, having executed a contract with The Lombard Company
(Contractor)
for interior demolition
(Nature of work)
in the amount of \$ \$54,700.00

in the construction of the above-identified project, certifies that:

- (a) The Labor Standards provisions of the Contract for Construction are included in the aforesaid contract.
 - (b) Neither he nor any firm, corporation, partnership or association in which he has a substantial interest is designated as an ineligible contractor by the Comptroller General of the United States pursuant to Section 5.6(b) of the Regulations of the Secretary of Labor, Part 5 (29 CFR, Part 5) or pursuant to Section 3(a) of the Davis-Bacon Act, as amended [40 U.S.C. 276a-2(a)],
 - (c) No part of the aforementioned contract has been or will be subcontracted to any Subcontractor if such Subcontractor or any firm, corporation, partnership or association in which such Subcontractor has a substantial interest is designated as an Ineligible Contractor pursuant to any the aforesaid regulatory or statutory provisions.
2. He agrees to obtain and forward to the Contractor, for transmittal to the recipient, within ten (10) days after the execution of any lower subcontract a Subcontractor's Certification Concerning Labor Standards and Prevailing Wage Requirements, executed by the lower tier subcontractor, in duplicate.
3. The workmen will report for duty on or above August 1, 2012
(date)

MF-3

4. He certifies that:

(a) the legal name and the business address of the undersigned are:

AMEBI ENVIRONMENTAL, INC.
18114 TORRENCE AVE.
LANSING, IL 60438

(b) The undersigned is (check one):

- Sole Proprietorship
 Partnership
 Corporation
 Other Organization (Describe)

(c) The Name and address of the owner, partners or officers of the undersigned are:

NAME	TITLE	ADDRESS
LEE FRANKLIN	PRESIDENT	10517 S. HALE APT. 3E, CHICAGO, IL 60648

SUBCONTRACTOR: AMEBI ENVIRONMENTAL, INC.

SIGNATURE: *Lee Franklin, A/S*

DATE: 7/19/12

SUBCONTRACTOR'S
CERTIFICATION CONCERNING LABOR STANDARDS
AND
PREVAILING WAGE REQUIREMENTS

To (Contractor)

Date: July 19, 2012

Project Number: 12-18-306

Oak Forest Hospital

Project Name: Renovation of E Building

1. The undersigned, having executed a contract with The Lombard Company
(Contractor)
for plumbing
(Nature of work)
in the amount of \$ 225,945.00

in the construction of the above-identified project, certifies that:

- (a) The Labor Standards provisions of the Contract for Construction are included in the aforesaid contract.
 - (b) Neither he nor any firm, corporation, partnership or association in which he has a substantial interest is designated as an ineligible contractor by the Comptroller General of the United States pursuant to Section 5.6(b) of the Regulations of the Secretary of Labor, Part 5 (29 CFR, Part 5) or pursuant to Section 3(a) of the Davis-Bacon Act, as amended [40 U.S.C. 276a-2(a)].
 - (c) No part of the aforementioned contract has been or will be subcontracted to any Subcontractor if such Subcontractor or any firm, corporation, partnership or association in which such Subcontractor has a substantial interest is designated as an ineligible Contractor pursuant to any the aforesaid regulatory or statutory provisions.
2. He agrees to obtain and forward to the Contractor, for transmittal to the recipient, within ten (10) days after the execution of any lower subcontract a Subcontractor's Certification Concerning Labor Standards and Prevailing Wage Requirements, executed by the lower tier subcontractor, in duplicate.
3. The workmen will report for duty on or above August 1, 2012
(date)

MF-3

4. He certifies that:

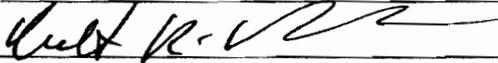
(a) the legal name and the business address of the undersigned are:
BRANDENBURGER PLUMBING, INC
3245 W. 111TH STREET
CHICAGO, IL 60655

(b) The undersigned is (check one):

Sole Proprietorship
 Partnership
 Corporation
 Other Organization (Describe)

(c) The Name and address of the owner, partners or officers of the undersigned are:

NAME	TITLE	ADDRESS
KEITH R. BRANDENBURGER	PRESIDENT	3245 W 111 TH STREET CHICAGO, IL 60655
Patricia H. Brandenburg	V. P	3245 W 111 TH ST - CHICAGO, IL 60655

SUBCONTRACTOR: BRANDENBURGER PLUMBING, INC
SIGNATURE: 
DATE: 7-19-12

SUBCONTRACTOR'S
CERTIFICATION CONCERNING LABOR STANDARDS
AND
PREVAILING WAGE REQUIREMENTS

To (Contractor):

Date: July 19, 2012

Project Number: 12-18-306

Oak Forest Hospital

Project Name: Renovation of E Building

1. The undersigned, having executed a contract with The Lombard Company
(Contractor)

Durango Painting for painting
(Nature of work)

in the amount of \$ 39,500.00

in the construction of the above-identified project, certifies that:

- (a) The Labor Standards provisions of the Contract for Construction are included in the aforesaid contract.
 - (b) Neither he nor any firm, corporation, partnership or association in which he has a substantial interest is designated as an ineligible contractor by the Comptroller General of the United States pursuant to Section 5.6(b) of the Regulations of the Secretary of Labor, Part 5 (29 CFR, Part 5) or pursuant to Section 3(a) of the Davis-Bacon Act, as amended [40 U.S.C. 276a-2(a)].
 - (c) No part of the aforementioned contract has been or will be subcontracted to any Subcontractor if such Subcontractor or any firm, corporation, partnership or association in which such Subcontractor has a substantial interest is designated as an ineligible Contractor pursuant to any the aforesaid regulatory or statutory provisions.
2. He agrees to obtain and forward to the Contractor, for transmittal to the recipient, within ten (10) days after the execution of any lower subcontract a Subcontractor's Certification Concerning Labor Standards and Prevailing Wage Requirements, executed by the lower tier subcontractor, in duplicate.
3. The workmen will report for duty on or above August 1, 2012
(date)

MF-3

4. He certifies that:

(a) the legal name and the business address of the undersigned are:

Durango Painting, Inc.
2846 Coastal Drive, Aurora, IL 60503

(b) The undersigned is (check one):

Sole Proprietorship
 Partnership
 Corporation
 Other Organization (Describe)

(c) The Name and address of the owner, partners or officers of the undersigned are:

NAME	TITLE	ADDRESS
Ramon Arambula	President	2419 Fawn Lake Cir, Naperville, IL
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SUBCONTRACTOR: Durango Painting

SIGNATURE: Ramon Arambula

DATE: 7/20/2012

MF-3a

SUBCONTRACTOR'S
CERTIFICATION CONCERNING LABOR STANDARDS
AND
PREVAILING WAGE REQUIREMENTS

To (Contractor):

Date: July 19, 2012

Project Number: 12-18-306
Oak Forest Hospital

Project Name: Renovation of E Building

1. The undersigned, having executed a contract with The Lombard Company
(Contractor)

_____ for electrical
(Nature of work)

_____ in the amount of \$ 500,000.00

in the construction of the above-identified project, certifies that:

- (a) The Labor Standards provisions of the Contract for Construction are included in the aforesaid contract.
 - (b) Neither he nor any firm, corporation, partnership or association in which he has a substantial interest is designated as an ineligible contractor by the Comptroller General of the United States pursuant to Section 5.6(b) of the Regulations of the Secretary of Labor, Part 5 (29 CFR, Part 5) or pursuant to Section 3(a) of the Davis-Bacon Act, as amended [40 U.S.C. 276a-2(a)],
 - (c) No part of the aforementioned contract has been or will be subcontracted to any Subcontractor if such Subcontractor or any firm, corporation, partnership or association in which such Subcontractor has a substantial interest is designated as an ineligible Contractor pursuant to any the aforesaid regulatory or statutory provisions.
- 2 He agrees to obtain and forward to the Contractor, for transmittal to the recipient, within ten (10) days after the execution of any lower subcontract a Subcontractor's Certification Concerning Labor Standards and Prevailing Wage Requirements, executed by the lower tier subcontractor, in duplicate.
3. The workmen will report for duty on or above August 1, 2012
(date)

MF-3

4. He certifies that:

(a) the legal name and the business address of the undersigned are:

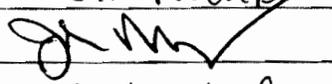
JM POLCARR INC
10127 W. ROOSEVELT RD
WESTWESLER, IL 60154

(b) The undersigned is (check one):

- Sole Proprietorship
- Partnership
- Corporation
- Other Organization (Describe)

(c) The Name and address of the owner, partners or officers of the undersigned are:

NAME	TITLE	ADDRESS
JOHN MARQUEZ	PRESIDENT	1903 E ILLINOIS STREET, WHEATON, IL
GREGORY JAROSZEWICZ	VICE PRESIDENT	136 W. WILLOW CREEK LANE, WILLOW SPRINGS, IL

SUBCONTRACTOR: JM POLCARR INC
SIGNATURE: 
DATE: 07/19/12

SUBCONTRACTOR'S
CERTIFICATION CONCERNING LABOR STANDARDS
AND
PREVAILING WAGE REQUIREMENTS

To (Contractor):

Date: July 19, 2012

Project Number: 12-18-306

Oak Forest Hospital

Project Name: Renovation of E Building

1. The undersigned, having executed a contract with The Lombard Company
(Contractor)
for acoustical ceilings
(Nature of work)
in the amount of \$ 40,000.00

in the construction of the above-identified project, certifies that:

- (a) The Labor Standards provisions of the Contract for Construction are included in the aforesaid contract.
 - (b) Neither he nor any firm, corporation, partnership or association in which he has a substantial interest is designated as an ineligible contractor by the Comptroller General of the United States pursuant to Section 5.6(b) of the Regulations of the Secretary of Labor, Part 5 (29 CFR, Part 5) or pursuant to Section 3(a) of the Davis-Bacon Act, as amended [40 U.S.C. 276a-2(a)].
 - (c) No part of the aforementioned contract has been or will be subcontracted to any Subcontractor if such Subcontractor or any firm, corporation, partnership or association in which such Subcontractor has a substantial interest is designated as an ineligible Contractor pursuant to any the aforesaid regulatory or statutory provisions.
2. He agrees to obtain and forward to the Contractor, for transmittal to the recipient, within ten (10) days after the execution of any lower subcontract a Subcontractor's Certification Concerning Labor Standards and Prevailing Wage Requirements, executed by the lower tier subcontractor, in duplicate.
3. The workmen will report for duty on or above August 1, 2012
(date)

MF-3

4. He certifies that:

(a) the legal name and the business address of the undersigned are:

PENN SERVICES LLC
800 E. NORTHWEST HWY., # 700
PALATINE, IL. 60074

(b) The undersigned is (check one):

- Sole Proprietorship
 Partnership
 Corporation
 Other Organization (Describe) LLC

(c) The Name and address of the owner, partners or officers of the undersigned are:

NAME	TITLE	ADDRESS
JOHN WILSON	PRESIDENT/OWNER	1530 SUMTER DRIVE LONG GROVE, IL 60047

SUBCONTRACTOR: PENN SERVICES LLC
SIGNATURE: J. A. W. (JOHN WILSON)
DATE: 7/19/12

**SUBCONTRACTOR'S
CERTIFICATION CONCERNING LABOR STANDARDS
AND
PREVAILING WAGE REQUIREMENTS**

To (Contractor):

Date: July 19, 2012

Project Number: 12-18-306
Oak Forest Hospital

Project Name: Renovation of E Building

1. The undersigned, having executed a contract with The Lombard Company
(Contractor)
for fire sprinklers
(Nature of work)
in the amount of \$ 52,965.00

in the construction of the above-identified project, certifies that:

- (a) The Labor Standards provisions of the Contract for Construction are included in the aforesaid contract.
 - (b) Neither he nor any firm, corporation, partnership or association in which he has a substantial interest is designated as an ineligible contractor by the Comptroller General of the United States pursuant to Section 5.6(b) of the Regulations of the Secretary of Labor, Part 5 (29 CFR, Part 5) or pursuant to Section 3(a) of the Davis-Bacon Act, as amended [40 U.S.C. 276a-2(a)].
 - (c) No part of the aforementioned contract has been or will be subcontracted to any Subcontractor if such Subcontractor or any firm, corporation, partnership or association in which such Subcontractor has a substantial interest is designated as an ineligible Contractor pursuant to any the aforesaid regulatory or statutory provisions.
2. He agrees to obtain and forward to the Contractor, for transmittal to the recipient, within ten (10) days after the execution of any lower subcontract a Subcontractor's Certification Concerning Labor Standards and Prevailing Wage Requirements, executed by the lower tier subcontractor, in duplicate.
3. The workmen will report for duty on or above August 1, 2012
(date)

MF-3

4. He certifies that.

(a) the legal name and the business address of the undersigned are:

PROFASTS INC
24121 W THEODORE AVE
PLAINFIELD IL 60544

(b) The undersigned is (check one):

- Sole Proprietorship
 Partnership
 Corporation
 Other Organization (Describe)

(c) The Name and address of the owner, partners or officers of the undersigned are:

NAME	TITLE	ADDRESS
DAVID FERNANDEZ	PRESIDENT	4405 W. OLE FARM RD PLAINFIELD IL 60544

SUBCONTRACTOR:

PROFASTS INC

SIGNATURE:

D. Fernandez

DATE:

JULY 19 2012

MF-3a

COUNTY OF COOK
AFFIDAVIT OF JOINT VENTURE (DBE)

CONTRACT TITLE: _____

CONTRACT NUMBER: _____

I. **Name of Joint Venture:**

Address of Joint Venture:

_____ City: _____

County: _____ State: _____ Zip Code: _____

Contact Information:

Phone Number: (_____) _____

Fax Number: (_____) _____

E-Mail Address: _____ @ _____

II. **Identify each (Non) DBE Joint Venture Partner(s):**

Firm Name: _____

Address: _____ City: _____

County: _____ State: _____ Zip Code: _____

Contact Person: _____ Title: _____

Phone Number: (_____) _____

E-Mail Address: _____ @ _____

Firm Name: _____

Address: _____ City: _____

County: _____ State: _____ Zip Code: _____

Contact Person: _____ Title: _____

Phone Number: (_____) _____

E-Mail Address: _____ @ _____

MF-4

COUNTY OF COOK OFFICE OF CONTRACT COMPLIANCE
AFFIDAVIT OF JOINT VENTURE (DBE)

Page 2 of 10

III. Identify each DBE Joint Venture Partner(s)

Firm Name: _____

Address: _____ City: _____

County: _____ State: _____ Zip Code: _____

Contact Person: _____ Title: _____

Phone Number: (_____) _____

E-Mail Address: _____ @ _____

Firm Name: _____

Address: _____ City: _____

County: _____ State: _____ Zip Code: _____

Contact Person: _____ Title: _____

Phone Number: (_____) _____

E-Mail Address: _____ @ _____

Identify each DBE Joint Venture Partner(s)

Firm Name: _____

Address: _____ City: _____

County: _____ State: _____ Zip Code: _____

Contact Person: _____ Title: _____

Phone Number: (_____) _____

E-Mail Address: _____ @ _____

Firm Name: _____

Address: _____ City: _____

County: _____ State: _____ Zip Code: _____

Contact Person: _____ Title: _____

Phone Number: (_____) _____

E-Mail Address: _____ @ _____

MF-4a

COUNTY OF COOK OFFICE OF CONTRACT COMPLIANCE
AFFIDAVIT OF JOINT VENTURE (DBE)
Page 3 of 10

IV. Describe the role(s) of each DBE Joint Venture Partner(s) in this Joint Venture: (condense)

<u>DBE Firm Name:</u>	<u>Role in Joint Venture:</u>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

V. Attach a copy of the Joint Venture Agreement:

The Joint Venture Agreement should detail share of ownership, control, management, risk and profit for each partner, and at a minimum contain specific details as following:

- (1) The contributions of capital and equipment;
- (2) Work items to be performed by the DBE's own forces;
- (3) Work items to be performed under the supervision of the DBE Joint Venture Partners;
- (4) The commitment of management, supervisory and operative personnel employed by the DBE Joint Venture Partners to be dedicated to the performance of the project.

MF-4b

COUNTY OF COOK OFFICE OF CONTRACT COMPLIANCE
AFFIDAVIT OF JOINT VENTURE (DBE)
Page 4 of 10

VI. Ownership of the Joint Venture:

- (a). What are the Name(s), Percentages(s) of ownership and capital contribution for each (NON) DBE Joint Venture Partner?

Name of (NON) DBE: _____

(NON) DBE Ownership Percentage: _____ %

Capital Contribution: _____

Name of (NON) DBE: _____

(NON) DBE Ownership Percentage: _____ %

Total (NON) DBE Ownership Percentage: _____ %

- (b). What are the Name(s) and Percentages(s) of ownership for each DBE Joint Venture Partner?

Name of DBE: _____

DBE Ownership Percentage: _____ %

Name of DBE: _____

DBE Ownership Percentage: _____ %

Total DBE Ownership Percentage: _____ %

- (c). What are the Name(s) and Percentages(s) of ownership for each DBE Joint Venture Partner?

Name of DBE: _____

DBE Ownership Percentage: _____ %

Name of DBE: _____

DBE Ownership Percentage: _____ %

Total DBE Ownership Percentage: _____ %

- (d). Total Percentage of DBE Ownership in the Joint Venture: _____ %

MF-4c

COUNTY OF COOK OFFICE OF CONTRACT COMPLIANCE
AFFIDAVIT OF JOINT VENTURE (DBE)
Page 5 of 10

VII. Capital Contributions - Dollar amounts of Initial Contributions to be detailed as follows:

(a) Names of (NON) DBE Joint Venture Partner(s) and Dollar Amounts of Initial Contribution:

_____ \$ _____

_____ \$ _____

Total Dollar Amount of Initial Contributions by (NON) DBE Joint Venture Partner(s)

\$ _____

(b) Names of DBE Joint Venture Partner(s) and Dollar Amounts of Initial Contribution:

_____ \$ _____

_____ \$ _____

Total Dollar Amount of Initial Contribution by DBE Joint Venture Partner(s)

\$ _____

On-Going Capital Contributions during the course of this contract must be made by each Joint Venture Partner and be based on their percentage of ownership in this Joint Venture.

VIII. Contributions of Equipment and Supplies (Identify the types of Equipment and/or Supplies to be provided by each Joint Venture Partner:

Name of (Non) DBE Firm: _____

Types of Equipment/Supplies: _____

MF-4d

COUNTY OF COOK OFFICE OF CONTRACT COMPLIANCE
AFFIDAVIT OF JOINT VENTURE (DBE)
Page 6 of 10

Name of (Non) DBE Firm: _____

Type of Equipment/Supplies: _____

Name of DBE Firm: _____

Type of Equipment/Supplies: _____

Name of DBE Firm: _____

Type of Equipment/Supplies: _____

IX. Written Agreements: (put at the end of this affidavit before you swear)

Please attach to this Joint Venture Affidavit ALL written agreements between any and all of the Joint Venture Partners concerning this contract.

All Joint Venture Partners signing onto this agreement do so with the understanding that any written agreements between any and all of the Joint Venture Partners must not limit or in any way restrict the Ownership and/or Control of any DBE Joint Venture Partner.

All Joint Venture Partners signing onto this agreement do also understand and agree that that should the language of any written agreements between any and all of the Joint Venture Partners concerning this contract be in conflict with this affidavit, that this COUNTY OF COOK AFFIDAVIT OF JOINT VENTURE (DBE) will be the Prevailing Document.

MF-4e

COUNTY OF COOK OFFICE OF CONTRACT COMPLIANCE
AFFIDAVIT OF JOINT VENTURE (DBE)
Page 7 of 10

X. Control of and Participation in the Joint Venture:

Identify by name and firm those individuals who are, or will be, responsible for and have the authority to engage in the following management functions and policy decisions. (Indicate any limitations to their authority such as dollar limits and co-signing requirements)

(a) Authority to enter into contracts on behalf of the Joint Venture:

Firm Name:

Individual Name/Title

(b) Joint Venture check signing:

Firm Name:

Individual Name/Title

(c) Signing, co-signing or collateralizing loans and/or acquisition of Lines of Credit:

Firm Name:

Individual Name/Title

(d) Acquisition and indemnification of payment and performance bonds and all insurance requirements:

Firm Name:

Individual Name/Title

(e) Negotiating and signing labor agreements:

Firm Name:

Individual Name/Title

MF-4f

COUNTY OF COOK OFFICE OF CONTRACT COMPLIANCE
AFFIDAVIT OF JOINT VENTURE (DBE)
Page 8 of 10

(f) Management of Contract Performance in the following areas:

1. Supervision of Field Operations:

Firm Name:

Individual Name/Title

2. Major Purchases:

Firm Name:

Individual Name/Title

3. Estimating:

Firm Name:

Individual Name/Title

4. Engineering:

Firm Name:

Individual Name/Title

XI. Financial Controls of the Joint Venture:

(a) Which firm will be responsible for bookkeeping/accounting of the financial records of the Joint Venture:

Firm Name:

Individual Name/Title

(b) Identify the "Managing Partner", if any and indicate the dollar amount of compensation, if any, the firm/ individual(s) will receive from the Joint Venture

Firm Name:

Individual Name/Title

Dollar amount of compensation: \$ _____

MF-4g

COUNTY OF COOK OFFICE OF CONTRACT COMPLIANCE
AFFIDAVIT OF JOINT VENTURE (DBE)
Page 9 of 10

XII. State the approximate number of employees working on this joint venture project (by Trade) and indicate whether they will be employees of the (NON) DBE firm(s), DBE firm(s) or Joint Venture:

<u>Trade</u>	<u>(Non) DBE (Number)</u>	<u>DBE (Number)</u>	<u>Joint Venture (Name)</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

MF-4h

COUNTY OF COOK OFFICE OF CONTRACT COMPLIANCE
AFFIDAVIT OF JOINT VENTURE (DBE)
Page 10 of 10

The undersigned affirms that the foregoing statements are true and correct and include all material information necessary to identify and explain the terms and operations of our Joint Venture and the intended participation of each Joint Venture Partner in the undertaking. Further, the undersigned covenant and agree to provide to the County current, complete and accurate information regarding actual Joint Venture work and the payment therefore and any proposed changes in any provisions of the Joint Venture Agreement and to permit the audit and examination of the books, records and files of the Joint Venture, or those of each Joint Venture Partner relevant to the Joint Venture by authorized representatives of the County or the Federal funding agency.

Any material misrepresentation will be grounds for terminating any contract which may be awarded and for initiating action under federal or state laws concerning false statements.

Note If after filing this Affidavit and before completion on the Joint Venture work on the project, there is any change in the information submitted, the Joint Venture must inform the Director of the Office of Contract Compliance of the County of Cook within ten business days of any such change.

Name of DBE Partner Firm

Name of (NON) DBE Partner Firm

Name and Title of Affiant

Name and Title of Affiant

Signature of Affiant

Signature of Affiant

On this _____ day of _____, 20____, the above signed officers

(Names of Affiants)

personally appeared and known to me to be the persons described in the foregoing Affidavit, acknowledged that they executed the same in the capacity therein stated and for the purpose therein contained.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

Signature of Notary Public

My Commission Expires: _____ / _____ / _____

STATUS REPORT OF PAYMENTS TO DBE PARTICIPANTS

Contract Title: _____

Contract Number: _____ Date: ____ / ____ / ____

STATE OF: _____ COUNTY OF: _____

In connection with the above-captioned contract:

I HEREBY DECLARE AND AFFIRM that I am the _____
 (Title-Print or Type)

and duly authorized representative of _____
 (Name of Company-Print or Type)

 (Address of Company)

 (Telephone Number)

and that the following Disadvantaged Business Enterprises (DBEs) have executed Letters of Intent and have performed services or provided supplies on the above referenced contract; and there is due and to become due them, respectively the amounts set opposite their names for services/supplies as stated; and that this a true and complete statement of all such DBEs and of the amounts paid, due and to become due to them:

DBE NAME	AMOUNT OF CONTRACT	AMOUNT PURCHASED	AMOUNT PAID TO DATE
_____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____

Total amount of contract: \$ _____

Total amount paid to Prime Contractor to date: \$ _____

Total amount purchased from DBEs to date: \$ _____

Total amount paid to DBEs to date: \$ _____

MF-5

STATUS REPORT OF PAYMENTS TO DBE PARTICIPANTS

Page 2 of 2

Contract Title: _____

Contract Number: _____

UPON PENALTY OF PERJURY I AFFIRM THAT THE CONTENTS OF THE FOREGOING DOCUMENT ARE TRUE AND CORRECT, AND THAT I AM AUTHORIZED, ON BEHALF OF THE PRIME CONTRACTOR, TO MAKE THIS AFFIDAVIT.

Name of Bidder: _____
(Print or Type)

Signature: _____
(Signature of Affiant)

Name of Affiant: _____
(Print or Type)

Date: _____
(Print or Type)

State of _____

County of _____

This instrument was acknowledged before me on _____ / _____ / _____ (date)
_____ (name/s of person/s)

as _____ (type of authority, e.g., officer, trustee, etc.)
of _____ (name of party on behalf of whom instrument
was executed).

Signature of Notary Public

(Seal)

RETURN THIS FORM TO:

**LaVerne Hall
Director
Office of Contract Compliance
Cook County Government
118 North Clark Street, Room 1020
Chicago, Illinois 60602**

MF-5a



SUBCONTRACTOR/SUPPLIER MONTHLY PARTICIPATION PAYMENT REPORT

Contract Title: _____

Contract Number: _____

Date: _____

Subcontractor/Supplier: _____

Contact Person: _____ Title: _____

Address: _____ City: _____

State: _____ Zip Code: _____ Telephone Number: _____

Fax Number: _____ e-mail address: _____

Prime Contractor: _____

Contact Person: _____ Title: _____

Address: _____ City: _____

State: _____ Zip Code: _____ Telephone Number: _____

Fax Number: _____ e-mail address: _____

Amount of Prime Contract: \$ _____

Amount of Subcontract: \$ _____

Description of Service/Supply: _____

Amount Billed by Subcontractor/Supplier from Project Start to Date: \$ _____

Amount Paid to Subcontractor/Supplier from Project Start to Date: \$ _____

RETURN THIS FORM TO:

**LaVerne Hall
Director
Office of Contract Compliance
Cook County Government
118 North Clark Street, Room 1020
Chicago, Illinois 60602**

MF-6

PROPOSAL

CONTRACT FOR WORK

CONTRACT DOCUMENT NO. 12-18-306

FOR PROJECT: Oak Forest Hospital Renovation of New "E" Building For ROC – Urgent Care Unit

AT: Building New 'E' Ground Floor

15900 South Cicero Avenue

Oak Forest, Illinois 60452

Proposal Submitted by:

The Lombard Company

4245 W. 123rd St.

Alsip, IL 60803

To: The County of Cook

TOTAL BID PRICE

Having carefully examined the Advertisement for Bids, Instructions to Bidders, the Proposal Form, Forms Supplementary to Proposal, Conditions of the Contract, and Specifications and Drawings) prepared for Work entitled:

Oak Forest Hospital Renovation of New "E" Building For ROC – Urgent Care Unit

The Work is located at:

Oak Forest Hospital – Building New 'E' Ground Floor

15900 South Cicero Avenue

Oak Forest, Illinois 60452

as well as the premises and the conditions affecting the Work, the undersigned hereby agrees to furnish all labor, materials, equipment, machinery, apparatus, implements for the Work in accordance with the Contract Documents, as noted, for the Total Bid Price of:

THREE MILLION ONE HUNDRED SEVENTY THOUSAND

DOLLARS

(\$ 3,170,000.00)

SPECIFY AMOUNT IN WRITING AND NUMBERS

ADDENDUM RECEIPT

The receipt of the following addenda to the Contract Documents is acknowledged:

Addendum No. 01 Date: July 16, 2012
Addendum No. _____ Date: _____
Addendum No. _____ Date: _____
Addendum No. _____ Date: _____

BID DEPOSIT

The Bid Deposit in the amount of: One percent of bid amount - Bid Bond
_____ DOLLARS (\$ 1%)

is enclosed herewith in accordance with County requirements.

COMPLETION TIME

The undersigned agrees that, if awarded a contract for the work, he will start work promptly upon receipt of the written Notice to Proceed from the Director and will complete all work within

145 CALENDAR DAYS.

Time Is Of The Essence Of This Contract

BASE BID BREAKDOWN – ADDENDUM #1

The requirements of the Advertisement for Bids, the Instructions to Bidders, and Conditions of the Contract, all Proposal and Miscellaneous Forms, Forms supplementary to Proposal, and Specifications and Drawings for the Work are hereby incorporated by reference into the following Base Bid Breakdown.

The Contractor shall provide a breakdown of the Base Bid Sum into the following categories:

PROJECT: Oak Forest Hospital Renovation of New "E" Building for ROC – Urgent Care Unit **DOCUMENT NO:** 12-18-306

DESCRIPTION	COSTS	
-------------	-------	--

I. BASE BID

	COLUMN I	COLUMN II
A. Bond	\$ <u>30,000.00</u>	
B. Conditions of the Contract	\$ <u>700,000.00</u>	
C. Allowance No. 1: Slab on Grade Replacement	\$ <u>50,000.00</u>	
D. Allowance No. 2: Exterior Plaza/Canopy	\$ <u>350,000.00</u>	
E. Mobilization	\$ <u>75,000.00</u>	
F. Construction <i>(includes all warranties and guarantees)</i>	\$ <u>1,949,000.00</u>	

II. OPTIONS

The County has determined that the following option(s) shall be provided by the Bidder. The Bidder shall provide a lump sum price which shall include all costs for labor, materials, equipment, bond, insurance, overhead, profit, and any other incidentals required to perform the bid option work in its entirety.

A. Option #1: Windows at Waiting Area/Central Registration	\$ <u>16,000.00</u>
TOTAL BID PRICE (Total Columns I and II)	\$ <u>3,170,000.00</u>

Award criteria will be based on the Total Bid Price. The County reserves the right at the time of award to accept or reject the option(s). The total value of Contractor compensation shall be contingent on the County's acceptance of the option(s).

AMOUNT SHOWN FOR THE TOTAL BID PRICE SHALL EQUAL THE AMOUNT INDICATED ON PE-1

III. UNIT PRICES

A. Unit Price #1: Concrete Slab Removal	\$ <u>500.00</u> /c.y.
B. Unit Price #2: Vinyl Wallcovering Removal and Wall Preparation	\$ <u>1.00</u> /s.f.
C. Unit Price #3: Concrete Slab on Grade	\$ <u>500.00</u> /c.y.

PROPOSAL AGREEMENTS

BID

The undersigned agrees that the bid of one percent (1%) of the Bid is enclosed herewith.

PERFORMANCE AND PAYMENT BONDS

The undersigned agrees to furnish a Performance and Payment Bond as specified.

EXAMINATION

The undersigned declares that he has carefully examined the Contract Documents and also the site of the proposed Work and that he fully understands the detailed requirements of construction and all local conditions affecting the Contract.

PERFORMANCE

The undersigned agrees to furnish all labor, materials and equipment necessary to complete the work described in, incidental to and in accordance with the Contract Documents for the amount of the Bid herein submitted.

ACCEPTANCE OF PROPOSAL

The undersigned agrees that failure to submit all required documents, bonds, certificates within the time provided shall automatically terminate the Contractor's rights to this Contract, and shall bar the undersigned from future consideration on County contracts. The undersigned further agrees that the Cook County Board of Commissioners have the right to reject any and all proposals and to determine qualification of bidders.

CONTRACT DOCUMENTS

The undersigned agrees that the Contract Document shall include: invitation for bids and/or advertisement for bids, Contractor's proposal/bids, Owner's acceptance, Vendor's Certifications, certificate of pre-bid field inspection, Contractor's certificate concerning labor standards and prevailing wage requirements, minority and female participation, performance bond, proposal acceptance, general conditions, special conditions, general requirements, specifications, addenda, general and detailed plans and drawings, and any written agreements required to complete the Work. The undersigned further agrees that the above documents shall be considered one integrated document setting forth the obligations of the parties, including the performance of the Work, the furnishing of labor and materials and the basis of payment.

PRE-BID FIELD INSPECTION

INSPECTION DATE July 11, 2012

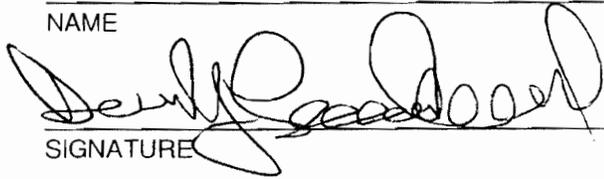
This is to certify that I have this date conducted a field/site inspection as required by the Contract/Bid Document.

I have contacted the person named in the Contract or their assignee and am satisfied with the conditions as specified.

Any unforeseen condition not specified in the Contract and as found by my field/site inspection are shown on the back of this form and/or attached sheets.

Daniel J. Lombard

NAME



SIGNATURE

Executive Vice President

OFFICIAL CAPACITY

The Lombard Company

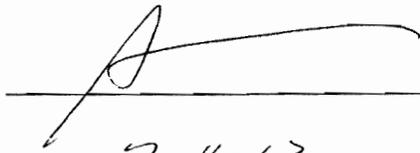
COMPANY NAME

708-389-1060

TELEPHONE NUMBER

NOTE: This form must be filled in completely and returned with Bid or the Bid may be rejected.

INSPECTION CONFIRMED BY:



7-11-12

DATE

CONTRACTOR'S
CERTIFICATE CONCERNING LABOR STANDARDS
AND PREVAILING WAGE REQUIREMENTS

Recipient:

County of Cook
118 N. Clark Street
Chicago, IL 60602

Date: July 19, 2012

Project Number: 12-18-306

Project Name: Oak Forest Hospital

Bldg. New 'E' Ground Floor

-
1. The undersigned, having executed a Contract with the County of Cook for the construction of the above-identified project, acknowledges that:
 - (a) The Labor Standard provisions are included in the aforesaid Contract;
 - (b) Correction of any infractions of the aforesaid conditions, including infractions by any of his Subcontractors and any lower tier subcontractors, is his responsibility;
 2. He certifies that:
 - (a) Neither he nor any firm, corporation, partnership or association in which he has substantial interest is designated as an ineligible Contractor by the Comptroller General of the United States pursuant to Section 5.6(b) of the Regulations of the Secretary of Labor, Part 5 (29CFR Part 5) or pursuant to Section 3(a) of the Davis-Bacon Act, as amended [40 U.S.C. 276a-2(a)]
 - (b) No part of the aforementioned Contract has been or will be sub-contracted to any Subcontractor if such Subcontractor or any firm, corporation, partnership or association in which such Subcontractor has a substantial interest is designated as an ineligible Contractor pursuant to any of the aforementioned regulatory or statutory provisions.
 3. He agrees to obtain and forward to the aforementioned recipient within ten days after the execution of any subcontract, including those executed by his Subcontractor any lower tier subcontractor, a Subcontractor's Certification Concerning Labor Standards and Prevailing Wage Requirements executed by the Subcontractors.

4. He certifies that:

(a) the legal name and the business address of the undersigned are:

(b) The undersigned is (check one):

- _____ Sole Proprietorship
_____ Partnership
XX Corporation
_____ Other Organization (Describe)

(c) The name, title and address of the owner, partners or officers of the undersigned are:

NAME	TITLE	ADDRESS
George E. Lombard	Chairman	4245 W. 123rd St., Alsip, IL 60803
Michael G. Lombard	President	4245 W. 123rd St., Alsip, IL 60803
John J. Lombard	Exe. VP	4245 W. 123rd St., Alsip, IL 60803
Daniel J. Lombard	Exe. VP	4245 W. 123rd St., Alsip, IL 60803

(d) The name and addresses of all other persons, both natural and corporate, having a substantial interest in the undersigned, and the nature of the interest are (if none, so state):

NAME	ADDRESS	NATURE OF INTEREST
<u>Not Applicable</u>		

(e) The names, addresses and trade classifications of all other building construction contractors in which the undersigned has a substantial interest are (if none, so state):

NAME	ADDRESS	TRADE CLASSIFICATION
<u>Not Applicable</u>		

CONTRACTOR: The Lombard Company

SIGNATURE: _____

Michael G. Lombard

DATE: July 19, 2012

President

TRAVELERS CASUALTY AND SURETY COMPANY OF AMERICA

Hartford, Connecticut 06183

BID BOND

CONTRACTOR:

(Name, legal status and address)

The Lombard Company

4245 West 123rd Street

Alsip, Illinois 60803

SURETY:

(Name, legal status and principal place of business)

Travelers Casualty and Surety Company of America

One Tower Square

Hartford, CT 06183

OWNER:

(Name, legal status and address):

Board of Commissioners, County of Cook

118 N. Clark Street

Chicago, Illinois 60602

BOND AMOUNT: One Percent of Bid Price

(1%)

PROJECT:

(Name, location or address, and Principal number, if any)

Contract #12-18-306, Oak Forest Hospital – Building New 'E' Ground Floor, 15900 S. Cicero Avenue, Oak Forest, Illinois 60452.

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

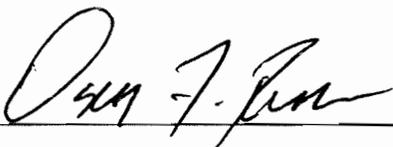
If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

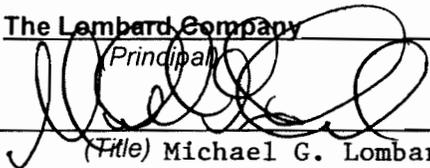
Signed and sealed this 19th day of July, 2012



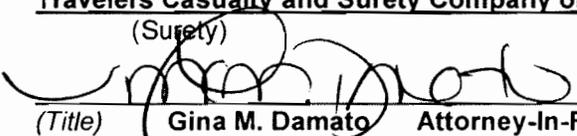
(Witness)



(Witness)

The Lombard Company
(Principal) (Seal)


(Title) Michael G. Lombard, President

Travelers Casualty and Surety Company of America
(Surety) (Seal)


(Title) Gina M. Damato Attorney-In-Fact

SURETY'S STATEMENT
OF
QUALIFICATION FOR BONDING

This document must be accurately executed (by the Surety Company) and yielded as part of this Bid.

IF THIS DOCUMENT IS NOT ACCURATELY EXECUTED AND SUBMITTED WITH THE BID PACKAGE, THIS CONSTITUTES CAUSE FOR DISQUALIFICATION OF THE VENDOR FROM BIDDING ON THIS CONTRACT.

The undersigned confirms that Travelers Casualty and Surety Company of America
(SURETY COMPANY)

would execute a Performance/Payment Bond in favor of the County of Cook for the full amount of the
bid/contract 12-18-306 to The Lombard Company
(NUMBER) (BIDDER)

The penalty of this bond is to be \$ 100% of the Contract Price
(TOTAL DOLLAR AMOUNT OF CONTRACT)



(SURETY COMPANY'S AUTHORIZED SIGNATURE)

Gina M. Damato, Attorney-In-Fact

(ATTORNEY-IN FACT)

SURETY
CORPORATE
SEAL

AMB # 03609NAIC # 31194

DBE Utilization Plan

Have the DBE Project Specific Goals been met as stated in the bid documents?

~~Yes~~ Yes _____ No. If no, attach documentation of the Bidder's Good Faith Efforts made to achieve DBE participation for each Goal not met.

A proposed DBE must be certified at the time of bid submission by Cook County, the City of Chicago or the Illinois Unified Certification Program (IL UCP). The Letter of Certification must be attached to the bid.

Disclosure of DBE Participation
(Please duplicate as needed)

Name of DBE Subcontractor/Supplier: Ameri Environmental, Inc.

Contact Person: Lee Franklin Title: President

Address: 1814 Torrence Ave., Lansing, IL 60458

E mail: _____ Telephone No: 708-474-8801

Amount of Subcontract: \$ 54,700

Percentage of the total base bid: _____ %

Description of the work: Interior demolition

Name of DBE Subcontractor/Supplier: _____

Contact Person: _____ Title: _____

Address: _____

E mail: _____ Telephone No: _____

Amount of Subcontract: \$ _____

Percentage of the total base bid: _____ %

Description of the work: _____

DBE Utilization Plan

Have the DBE Project Specific Goals been met as stated in the bid documents?

X Yes _____ No. If no, attach documentation of the Bidder's Good Faith Efforts made to achieve DBE participation for each Goal not met.

A proposed DBE must be certified at the time of bid submission by Cook County, the City of Chicago or the Illinois Unified Certification Program (IL UCP). The Letter of Certification must be attached to the bid.

**Disclosure of DBE Participation
(Please duplicate as needed)**

Name of DBE Subcontractor/Supplier: Brandenburger Plumbing, Inc.

Contact Person: Keith Brandenburger Title: President

Address: 3245 W. 111th St., Chicago, IL 60655

E mail: _____ Telephone No: 773-779-8350

Amount of Subcontract: \$ 225,945.00

Percentage of the total base bid: _____ %

Description of the work: Plumbing

Name of DBE Subcontractor/Supplier: _____

Contact Person: _____ Title: _____

Address: _____

E mail: _____ Telephone No: _____

Amount of Subcontract: \$ _____

Percentage of the total base bid: _____ %

Description of the work: _____

DBE Utilization Plan

Have the DBE Project Specific Goals been met as stated in the bid documents?

Yes No. If no, attach documentation of the Bidder's Good Faith Efforts made to achieve DBE participation for each Goal not met.

A proposed DBE must be certified at the time of bid submission by Cook County, the City of Chicago or the Illinois Unified Certification Program (IL UCP). The Letter of Certification must be attached to the bid.

Disclosure of DBE Participation
(Please duplicate as needed)

Name of DBE Subcontractor/Supplier: Durango Painting, Inc.
Contact Person: Ramon Arambula Title: President
Address: 2846 Coastal Dr., Aurora, IL 60503
E mail: _____ Telephone No: 630-978-1644
Amount of Subcontract: \$ 39500
Percentage of the total base bid: _____ %
Description of the work: Painting

Name of DBE Subcontractor/Supplier: _____
Contact Person: _____ Title: _____
Address: _____
E mail: _____ Telephone No: _____
Amount of Subcontract: \$ _____
Percentage of the total base bid: _____ %
Description of the work: _____

DBE Utilization Plan

Have the DBE Project Specific Goals been met as stated in the bid documents?

Yes _____ No. If no, attach documentation of the Bidder's Good Faith Efforts made to achieve DBE participation for each Goal not met.

A proposed DBE must be certified at the time of bid submission by Cook County, the City of Chicago or the Illinois Unified Certification Program (IL UCP). The Letter of Certification must be attached to the bid.

Disclosure of DBE Participation
(Please duplicate as needed)

Name of DBE Subcontractor/Supplier: JM Polcurr, Inc. _____

Contact Person: John Marquez _____ Title: President _____

Address: 10127 W. Roosevelt Rd., Westchester, IL 60154 _____

E mail: _____ Telephone No: 708-450-1156 _____

Amount of Subcontract: \$ 500,000.00 _____

Percentage of the total base bid: _____ %

Description of the work: Electrical _____

Name of DBE Subcontractor/Supplier: _____

Contact Person: _____ Title: _____

Address: _____

E mail: _____ Telephone No: _____

Amount of Subcontract: \$ _____

Percentage of the total base bid: _____ %

Description of the work: _____

DBE Utilization Plan

Have the DBE Project Specific Goals been met as stated in the bid documents?

 2 Yes _____ No. If no, attach documentation of the Bidder's Good Faith Efforts made to achieve DBE participation for each Goal not met.

A proposed DBE must be certified at the time of bid submission by Cook County, the City of Chicago or the Illinois Unified Certification Program (IL UCP). The Letter of Certification must be attached to the bid.

**Disclosure of DBE Participation
(Please duplicate as needed)**

Name of DBE Subcontractor/Supplier: Profasts, Inc.

Contact Person: _____ Title: _____

Address: 24121 W. Theodore St., Plainfield, IL 60486

E mail: _____ Telephone No: 815-469-4828

Amount of Subcontract: \$ 52,965.00

Percentage of the total base bid: _____ %

Description of the work: Fire sprinklers

Name of DBE Subcontractor/Supplier: _____

Contact Person: _____ Title: _____

Address: _____

E mail: _____ Telephone No: _____

Amount of Subcontract: \$ _____

Percentage of the total base bid: _____ %

Description of the work: _____

DBE Utilization Plan

Have the DBE Project Specific Goals been met as stated in the bid documents?

X Yes _____ No. If no, attach documentation of the Bidder's Good Faith Efforts made to achieve DBE participation for each Goal not met.

A proposed DBE must be certified at the time of bid submission by Cook County, the City of Chicago or the Illinois Unified Certification Program (IL UCP). The Letter of Certification must be attached to the bid.

Disclosure of DBE Participation
(Please duplicate as needed)

Name of DBE Subcontractor/Supplier: Penn Services, LLC
Contact Person: John Wilson Title: President
Address: 800 E. Northwest Highway #700, Palatine, IL 60074
E mail: john@pennservicesllc.com Telephone No: 847-705-3866
Amount of Subcontract: \$ 40,000.00
Percentage of the total base bid: _____ %
Description of the work: Acoustical ceiling work

Name of DBE Subcontractor/Supplier: _____
Contact Person: _____ Title: _____
Address: _____
E mail: _____ Telephone No: _____
Amount of Subcontract: \$ _____
Percentage of the total base bid: _____ %
Description of the work: _____

Disclosure of Other Non-Certified Subcontractors/Suppliers
(Please duplicate as needed)

Name of non-certified Subcontractor/Supplier: _____

Contact Person: _____ Title: _____

Address: _____

E mail: _____ Telephone No: _____

Amount of Subcontract: \$ _____

Percentage of the total base bid: _____ %

Description of the work: _____

Reason DBE was not used: _____

Name of non-certified Subcontractor/Supplier: _____

Contact Person: _____ Title: _____

Address: _____

E mail: _____ Telephone No: _____

Amount of Subcontract: \$ _____

Percentage of the total base bid: _____ %

Description of the work: _____

Reason DBE was not used: _____

Name of non-certified Subcontractor/Supplier: _____

Contact Person: _____ Title: _____

Address: _____

E mail: _____ Telephone No: _____

Amount of Subcontract: \$ _____

Percentage of the total base bid: _____ %

Description of the work: _____

Reason DBE was not used: _____

DBE GOOD FAITH EFFORTS CHECKLIST

This Checklist must be submitted with the Bid if the Project Specific DBE Goal was not fully achieved. Attach the Log of Contacts and additional sheets as necessary and other documentation to support Good Faith Efforts. If any of the items below were not completed, attach a detailed written explanation why each such item was not completed. If any other efforts were made to obtain DBE participation in addition to the items listed below, attach a detailed written explanation.

CHECKED BY BIDDER IF COMPLETED

- Identified portions of the project work capable of performance by available DBEs, including, where appropriate, breaking out contract work items into economically feasible units to facilitate DBE participation even when the Bidder could perform those scopes with its own forces.
- Solicited through reasonable and available means (e.g., written notices, advertisements) DBEs to perform the types of work that could be subcontracted on this project, within sufficient time to allow them to respond.
- Provided timely and adequate information about the plans, specifications and requirements of the contract. Followed up initial solicitations to answer questions and encourage DBEs to submit bids.
- Negotiated in good faith with interested DBEs that submitted bids and thoroughly investigated their capabilities.
- Made efforts to assist interested DBEs in obtaining bonding, lines of credit, or insurance as may be required for performance of the contract (if applicable).
- Utilized resources available to identify available DBEs, including but not limited to, the Cook County Office of Contract Compliance, DBE assistance groups; local, state and federal; and other organizations that provide assistance in the recruitment and placement of DBEs.

**Good Faith Efforts Contacts Log for Soliciting
DBE Subcontractor or Supplier Participation
(Please duplicate as needed)**

Use this form to document all contacts and responses (telephone, e-mail, fax, etc.) regarding the solicitation of subconsultants, subcontractors and suppliers. Duplicate as needed. (It is not necessary to show contacts with which the Vendor reached an agreement to participate on this project, as shown on Section II of this document.)

Name of DBE Subcontractor/Supplier: _____

Contact Person: _____ Title: _____

Address: _____

E mail: _____ Telephone No: _____

Date of contact: _____ Method of contact: _____

Scope of work solicited: _____

Reason agreement was not reached: _____

Name of DBE Subcontractor/Supplier: _____

Contact Person: _____ Title: _____

Address: _____

E mail: _____ Telephone No: _____

Date of contact: _____ Method of contact: _____

Scope of work solicited: _____

Reason agreement was not reached: _____

Name of DBE Subcontractor/Supplier: _____

Contact Person: _____ Title: _____

Address: _____

E mail: _____ Telephone No: _____

Date of contact: _____ Method of contact: _____

Scope of work solicited: _____

Reason agreement was not reached: _____

COOK COUNTY, ILLINOIS
LETTER OF INTENT BETWEEN PRIME CONTRACTOR
AND DBE SUBCONTRACTOR OR SUPPLIER

Oak Forest Hospital
Contract Title: Renovation of New E Bldg Contract Number: 12-18-306

Prime proposer: The Lombard Company

Address: 4245 W. 123rd St., Alsip, IL 60803
Street City State Zip Code

Telephone: 708-389-1060 Fax: 708-389-7120 e mail: dlombard@lombardcompany.com

Proposed contract amount \$: _____

Proposed subcontract amount: \$: 54,700.00

Type of agreement: lump sum hourly rate unit price

DBE subcontractor or supplier: AMERI ENVIRONMENTAL, INC.

Address: 18114 TORRENCE AVE. LANSING IL 60438
Street City State Zip Code

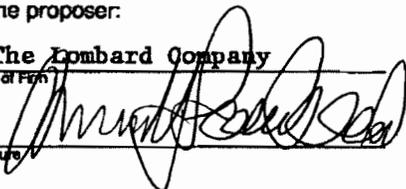
Telephone: (708) 474-8801 Fax: (708) 474-8802 e mail: LEE@AMERIENV.COM

Work to be performed by DBE:

Interior demolition

prime proposer and the DBE listed above hereby agree that upon the execution of a contract for the above-named project between the prime contractor and Cook County, the DBE will perform the scope of work for the price as indicated above.

Prime proposer:

The Lombard Company
Name of Firm

Signature

Daniel J. Lombard
Print Name

Executive Vice President
Title

July 19, 2012
Date

DBE

AMERI ENVIRONMENTAL, INC.
Name of Firm


Signature

LEE FRANKLIN
Print Name

PRESIDENT
Title

7/17/12
Date

STATE OF Illinois

COUNTY OF Cook

SUBSCRIBED AND SWORN TO before me
on the _____ on the
19th day of July, 20 12.

Denise M. Dobleski
Notary Public

Denise M. Dobleski
Printed Name of Notary



STATE OF ILLINOIS

COUNTY OF COOK

SUBSCRIBED AND SWORN TO before me
17 day of JULY, 20 12.

Erika Dominguez
Notary Public

ERIKA DOMINGUEZ
Printed Name of Notary





547 W Jackson Blvd Chicago Illinois 60661 (312) 322-6900 TTY#1-312-322-6774

Email and U.S. Mail

July 13, 2012

Mr. Lee D. Franklin
Ameri Environmental, Inc.
18114 Torrence Ave.
Lansing, IL 60438-2146

Dear Mr. Franklin:

Your Disadvantaged Business Enterprise (DBE) No Change Affidavit has been received and assigned for review. Ameri Environmental, Inc. remains certified with the Illinois Unified Certification Program (IL UCP) during the review process. If additional information is required, you will be notified.

If you have any questions or concerns about the review process or the status of your application please contact the Office of DBE Administration at (312) 322-6323.

Sincerely,

Janice R. Thomas, CPPB
Director
Office of DBE Administration

COOK COUNTY, ILLINOIS
LETTER OF INTENT BETWEEN PRIME CONTRACTOR
AND DBE SUBCONTRACTOR OR SUPPLIER

Oak Forest Hospital

Contract Title: Renovation of New E Bldg Contract Number: 12-18-306

Prime proposer: The Lombard Company

Address: 4245 W. 123rd St., Alsip, IL 60803

Telephone: 708-389-1060 Fax: 708-389-7120 e mail: dlombard@lombardcompany.com

Proposed contract amount \$: 225,945.00

Proposed subcontract amount: \$ _____

Type of agreement: lump sum hourly rate unit price

DBE subcontractor or supplier: BRANDENBURGER PLUMBING, INC

Address: 3245 W 111th St Chicago IL 60655

Telephone: (773) 779-8352 Fax: (773) 779-8354 e mail: BPI@BRANDENBURGERPLUMBING.COM

Work to be performed by DBE: PLUMBING

prime proposer and the DBE listed above hereby agree that upon the execution of a contract for the above-named project between the prime contractor and Cook County, the DBE will perform the scope of work for the price as indicated above.

Prime proposer:
The Lombard Company
Name of Firm
By: [Signature]
Signature
Daniel J. Lombard
Print Name
Executive Vice President
Title
July 19, 2012
Date

DBE
BRANDENBURGER PLUMBING, INC
Name of Firm
By: [Signature]
Signature
KEITH R. BRANDENBURGER
Print Name
PRESIDENT
Title
7-17-12
Date

STATE OF Illinois

COUNTY OF Cook

SUBSCRIBED AND SWORN TO before me
on the 19th day of July on the 20 12

Denise M. Dobleski
Notary Public

Denise M. Dobleski
Printed Name of Notary

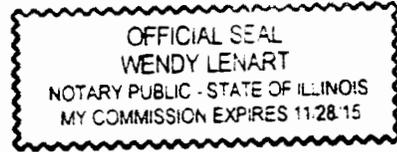
STATE OF IL

COUNTY OF Cook

SUBSCRIBED AND SWORN TO before me
19 day of July, 20 12

Wendy Lenart
Notary Public

Wendy Lenart
Printed Name of Notary





347 W Jackson Blvd Chicago Illinois 60661 (312) 322-6900 FAX#1-312-322-6900

May 17, 2012

RECEIVED

MAY 17 2012

Keith Brandenburger
Brandenburger Plumbing, Inc.
3245 W. 111th St.
Chicago, IL 60655-2730

Dear Mr. Brandenburger:

Metra has reviewed your annual *No Change Affidavit* and supporting documentation and is pleased to inform you that your firm continues to meet the Disadvantaged Business Enterprise (DBE) program certification eligibility standards set forth in 49 CFR Subpart D 26.61. Your next No Change Affidavit is due **March 1, 2013**. Notification will be sent to you sixty (60) days prior to this date.

This certification allows your firm to participate as a DBE in the Illinois Unified Certification Program (IL UCP). The participating agencies include the Illinois Department of Transportation, the City of Chicago, the Chicago Transit Authority, Metra and Pace.

If there is any change in circumstances during the course of your five-year certification period that affect your ability to meet size, disadvantaged status, ownership, or control requirements or any material change in the information provided in your initial application, you must provide written notification to this agency within thirty (30) days of the occurrence of the change. Failure to provide this information is a ground for denial of certification based on failure to cooperate pursuant to 49 CFR 26.109(c).

The Directory is used by prime contractors/consultants, as well as other agencies, to solicit participation of DBE firms. The Directory can be accessed on the Internet at www.metrarail.com. Under the Business Diversity (DBE) link. Your firm's name will appear in the IL UCP DBE Directory under the following:

NAICS Code(s): 238220
Specialty: Plumbing Contractors

Your participation on contracts will only be credited toward DBE contract goals when your firm performs a Commercially Useful Function (CUF) in its approved area(s) of specialty.

Sincerely,

Janice R. Thomas, CPPB
Director
Office of DBE Administration

JRT:ms/bg

COOK COUNTY, ILLINOIS
LETTER OF INTENT BETWEEN PRIME CONTRACTOR
AND MBE/WBE SUBCONTRACTOR OR SUPPLIER

Oak Forest Hospital

Contract Title: Renovation of New E Bldg Contract Number: 12-18-306

Prime proposer: The Lombard Company

Address: 4245 W. 123rd St., Alsip, IL 60803
Street City State Zip Code

Telephone: 708-389-1060 Fax: 708-389-7120 e mail: dlombard@lombardcompany.com

Proposed contract amount \$: _____

Proposed subcontract amount: \$: 39,500.00

Type of agreement: lump sum hourly rate unit price

MBE/WBE subcontractor or supplier: Durango Painting, Inc.

Address: 2846 Coastal Drive Aurora IL 60503
Street City State Zip Code

Telephone: 630-978-1644 Fax: 630-978-0950 e mail: ramon@durangopainting.com

Work to be performed by MBE/WBE:
Painting

prime proposer and the MBE/WBE listed above hereby agree that upon the execution of a contract for the above-named project between the prime contractor and Cook County, the MBE/WBE will perform the scope of work for the price as indicated above.

Prime proposer:

The Lombard Company

Name of Firm

By: 
Signature

Daniel J. Lombard

Print Name

Executive Vice President

Title

July 19, 2012

Date

MBE/WBE

Durango Painting, Inc.

Name of Firm

By: 
Signature

Ramon Arambula

Print Name

President

Title

Date

07/18/2012

STATE OF Illinois

COUNTY OF Cook

SUBSCRIBED AND SWORN TO before me
on the
19th day of July, 2012.

Denise M. Dobleski
Notary Public

Denise M. Dobleski
Printed Name of Notary

STATE OF Illinois

COUNTY OF Will

SUBSCRIBED AND SWORN TO before me
on the
15 day of November, 2011.

John Wise
Notary Public

John Wise
Printed Name of Notary





CHICAGO TRANSIT AUTHORITY

567 West Lake Street
Chicago, Illinois 60661-1498
TEL 312 664-7200
www.transitchicago.com

April 21, 2011

Mr. Ramon Arambula
Durango Painting, Inc.
2846 Coastal Drive
Aurora, IL 60503

Vendor #: 30729

Dear Mr. Arambula:

The Chicago Transit Authority has reviewed your annual *No Change Affidavit* and supporting documentation and is pleased to inform you that your firm continues to meet the Disadvantaged Business Enterprise (DBE) program certification eligibility standards set forth in 49 CFR Part 26. Your next No Change Affidavit is due **April 28, 2012**. Notification will be sent to you sixty (60) days prior to this date.

This certification allows your firm to participate as a DBE in the Illinois Unified Certification Program (IL UCP). The participating agencies include the Illinois Department of Transportation, the City of Chicago, the Chicago Transit Authority, Metra and Pace.

If there is any change in circumstances during the course of your five-year certification period that affect your ability to meet size, disadvantaged status, ownership, or control requirements or any material change in the information provided in your initial application, you must provide written notification to this agency within thirty (30) days of the occurrence of the change. Failure to provide this information is a ground for denial of certification based on failure to cooperate pursuant to 49 CFR 26.109(c).

The Directory is used by prime contractors/consultants, as well as other agencies, to solicit participation of DBE firms. The Directory can be accessed on the Internet at (agency web site address). Your firm's name will appear in the IL UCP DBE Directory under the following category name(s):

- **PAINTING CONTRACTORS**

Your participation on contracts will only be credited toward DBE contract goals when you perform in your firm's approved area(s) of specialty. Credit for participation in an area outside your specialty requires prior approval (verification of resources, expertise, and corresponding support documentation, etc.).

Sincerely,

Enrique Orozco, Jr.
Acting General Manager,
Purchasing & Small Business
Compliance Department
xc: dgr:

COOK COUNTY, ILLINOIS
LETTER OF INTENT BETWEEN PRIME CONTRACTOR
AND DBE SUBCONTRACTOR OR SUPPLIER

Oak Forest Hospital
Contract Title: Renovation of New E Bldg Contract Number: 12-18-306
Prime proposer: The Lombard Company
Address: 4245 W. 123rd St., Alsip, IL 60803
Telephone: 708-389-1060 Fax: 708-389-7120 e mail: dlombard@lombardcompany.com
Proposed contract amount \$: _____

Proposed subcontract amount: \$: 500,000.00

Type of agreement: lump sum hourly rate unit price

DBE subcontractor or supplier: JM POLCURE INC
Address: 10127 W. ROOSEVELT RD WESTCHESTER IL 60154
Telephone: 7084501156 Fax: 7084501157 e mail: JOHN@JMPOLCURE.COM

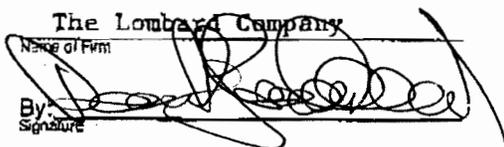
Work to be performed by DBE:

ELECTRICAL WORK

prime proposer and the DBE listed above hereby agree that upon the execution of a contract for the above-named project between the prime contractor and Cook County, the DBE will perform the scope of work for the price as indicated above.

Prime proposer:

The Lombard Company
Name of Firm

By: 
Signature

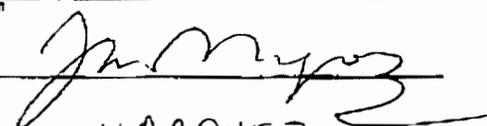
Daniel J. Lombard
Print Name

Executive Vice President
Title

July 19, 2012
Date

DBE

JM POLCURE INC
Name of Firm

By: 
Signature

JOHN MARQUEZ
Print Name

PRESIDENT
Title

07/19/2012
Date

STATE OF Illinois

COUNTY OF Cook

SUBSCRIBED AND SWORN TO before me
on the _____ on the
19th day of July, 2012

Denise M. Dobleski
Notary Public

Denise M. Dobleski
Printed Name of Notary



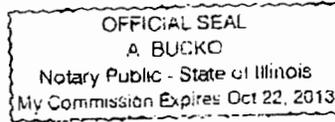
STATE OF IL

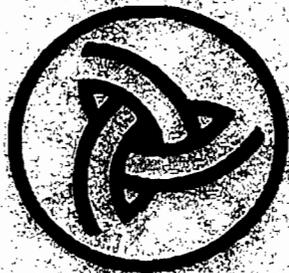
COUNTY OF COOK

SUBSCRIBED AND SWORN TO before me
19th day of July, 2012

A BUCKO
Notary Public

A BUCKO
Printed Name of Notary





Illinois Department of Transportation

JM POLCURR, INC.

is hereby certified as a

Disadvantaged Business Enterprise

This certificate is valid under current firm ownership and operational control only and supercedes any authorization or listing previously issued.

Gary Hannig
Secretary

Illinois Department of Transportation

Carol Lyle
Bureau Chief

Bureau of Small Business Enterprises

Effective the 23rd day of March, 2010



Illinois Department of Transportation

Office of Business & Workforce Diversity
2300 South Dirksen Parkway / Springfield, Illinois 62764

April 26, 2010

CERTIFIED-RETURN RECEIPT REQUESTED

John Marquez
JM Polcurr, Inc.
10127 W. Roosevelt Rd.
Westchester, IL 60154

Dear John Marquez:

The Illinois Department of Transportation (IDOT), your host agency, has reviewed your *Continued DBE Eligibility Affidavit (CEA)* and supporting documentation and is pleased to inform you that your firm continues to meet the Disadvantaged Business Enterprise (DBE) program certification eligibility standards set forth in 49 CFR Part 26.

This certification allows your firm to participate as a DBE in the Illinois Unified Certification Program (IL UCP). The participating agencies include the Illinois Department of Transportation, the City of Chicago, the Chicago Transit Authority, Metra, and Pace.

Your certification is approved for a five (5) year period, commencing on **March 23, 2010**. To remain certified with the IL UCP during the five-year period, you must submit a *No Change Affidavit* each year. Notification will be sent to you sixty (60) days prior to the anniversary date of your certification. It is your responsibility to ensure that your certification is kept current by submitting the required information in a timely manner. Failure to provide this information is a ground for removal of certification based on failure to cooperate pursuant to 49 CFR 26.109(c).

If there is any change in circumstances that affects your ability to meet size, disadvantaged status, ownership, or control requirements or any material change in the information provided in your application, you must provide written notification to this agency within thirty (30) days of the occurrence of the change. Failure to provide this information is a ground for removal of certification pursuant to 49 CFR 26.83(i).

Your firm's name will appear in the IL UCP DBE Directory in the following area(s) of specialty:

ELECTRICAL

This Directory is used by prime contractors/consultants, as well as other agencies, to solicit participation of DBE firms. The Directory can be accessed on the Internet at www.dot.il.gov/ucp/ucpdirectorybyname.pdf.

Your participation on contracts will only be credited toward DBE contract goals when you perform in your firm's approved area(s) of specialty. Credit for participation in an

JM Polcurr, Inc.
Page 2
April 26, 2010

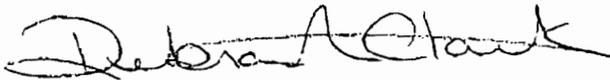
area outside your specialty requires prior approval (verification of resources, expertise, and corresponding support documentation, etc.).

Please note:

- This certification does not attest to your firm's abilities to perform in the approved work category(ies).
- Your certification may be revoked if your firm is found to be involved in bidding or contractual irregularities or has violated DBE program regulations pursuant to 49 CFR Part 26.107.
- For work to count toward a DBE contract goal, the DBE firm must perform a "commercially useful function" pursuant to 49 CFR Part 26.55. A DBE is considered to perform a commercially useful function when it is responsible for execution of a distinct element of the work of a contract and carrying out its responsibilities by actually performing, managing, and supervising the work involved.

Please direct all inquiries and any questions to this agency at (217) 782-5490.

Sincerely,



Debra A. Clark, Manager
Certification Section
Bureau of Small Business Enterprises

Enclosure

COOK COUNTY, ILLINOIS
LETTER OF INTENT BETWEEN PRIME CONTRACTOR
AND DBE SUBCONTRACTOR OR SUPPLIER

Oak Forest Hospital

Contract Title: Renovation of New E Bldg Contract Number: 12-18-306

Prime proposer: The Lombard Company

Address: 4245 W. 123rd St., Alsip, IL 60803

Telephone: 708-389-1060 Fax: 708-389-7120 e mail: dlombard@lombardcompany.com

Proposed contract amount \$: _____

Proposed subcontract amount: \$: 40,000

Type of agreement: lump sum hourly rate unit price

DBE subcontractor or supplier: FCM SERVICES LLC

Address: 800 E NORTHWEST Hwy #700 PALATINE IL 60074

Telephone: 547 708-3866 Fax: 547 708-3868 e mail: john@fcm-services.com

Work to be performed by DBE: Acoustical Ceiling Tile + Grid
work

prime proposer and the DBE listed above hereby agree that upon the execution of a contract for the above-named project between the prime contractor and Cook County, the DBE will perform the scope of work for the price as indicated above.

Prime proposer:

The Lombard Company
Name of Firm

Signature

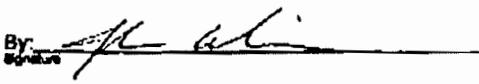
Daniel J. Lombard
Print Name

Executive Vice President
Title

July 19, 2012
Date

DBE

FCM SERVICES LLC
Name of Firm

By: 
Signature

John W. Swan
Print Name

PRESIDENT
Title

7/19/12
Date

STATE OF Illinois

COUNTY OF Cook

SUBSCRIBED AND SWORN TO before me
on the _____ on the
19th day of July, 2012

Denise M. Doblecki
Notary Public

Denise M. Doblecki
Notary Public - Illinois

STATE OF Illinois

COUNTY OF Cook

SUBSCRIBED AND SWORN TO before me
19th day of July, 2012

Nora M. Gall
Notary Public

Nora M. Gall
Notary Public - Illinois

OFFICIAL SEAL
NORA M. GALL
Notary Public - State of Illinois
My Commission Expires Dec 06, 2016

OFFICIAL SEAL
DENISE DOBLESKI
Notary Public - Illinois
COOK COUNTY
My Commission expires
August 18, 2014



Illinois Department of Transportation

Office of Business & Workforce Diversity
2300 South Dirksen Parkway / Springfield, Illinois 62764

November 4, 2011

CERTIFIED-RETURN RECEIPT REQUESTED

Mr. John Wilson
Penn Services, LLC
800 East Northwest Hwy. #700
Palatine, IL 60074

Dear Mr. Wilson:

This is written notification that the Illinois Department of Transportation's (IDOT) Bureau of Small Business Enterprises has revised your work categories. Effective the date of this letter your approved categories will be:

- Trucking
- Precast & Prestressed Concrete
- Miscellaneous Concrete

The next update of the IL UCP DBE Directory will reflect the revised categories. If you have any questions or require additional information, please contact this agency at (217) 782-5490.

Sincerely,

A handwritten signature in black ink, appearing to read 'Debra A. Clark'.

Debra A. Clark, Manager
Certification Section
Small Business Enterprises

COOK COUNTY, ILLINOIS
LETTER OF INTENT BETWEEN PRIME CONTRACTOR
AND DBE SUBCONTRACTOR OR SUPPLIER

Oak Forest Hospital

Contract Title: Renovation of New E Bldg Contract Number: 12-18-306

Prime proposer: The Lombard Company

Address: 4245 W. 123rd St., Alsip, IL 60803
Street City State Zip Code

Telephone: 708-389-1060 Fax: 708-389-7120 e mail: dlombard@lombardcompany.com

Proposed contract amount \$: ~~529,000~~

Proposed subcontract amount: \$: -0- \$529,000

Type of agreement: lump sum hourly rate unit price

DBE subcontractor or supplier: Profasts Inc

Address: 29121 W THEODORE ST PLAINFIELD IL 60586
Street City State Zip Code

Telephone: 815 676 3090 Fax: 815-733-5798 e mail: DFERNANDEZ@PROFASTS.COM

Work to be performed by DBE:
SUPPLY LABOR AND MATERIALS FOR FIRE PROTECTION

prime proposer and the DBE listed above hereby agree that upon the execution of a contract for the above-named project between the prime contractor and Cook County, the DBE will perform the scope of work for the price, as indicated above.

Prime proposer:
The Lombard Company
Name of Firm
[Signature]
By: Signature
Daniel J. Lombard
Print Name
Executive Vice President
Title
July 19, 2012
Date

DBE
Profasts Inc
Name of Firm
[Signature]
By: Signature
DAVID FERNANDEZ
Print Name
PRESIDENT
Title
07-19-2012
Date

STATE OF Illinois

STATE OF Illinois

COUNTY OF Cook

COUNTY OF Cook

SUBSCRIBED AND SWORN TO before me
on the _____ on the
19th day of July, 2012

SUBSCRIBED AND SWORN TO before me
19 day of July, 2012

Denise M. Dobleski
Notary Public

Jose J Ramos
Notary Public

Denise M. Dobleski
Printed Name of Notary

Jose J Ramos
Printed Name of Notary





CITY OF CHICAGO
OFFICE OF COMPLIANCE

From:	City of Chicago	Date:	8/24/2010 10:25:01 AM
To:	Profasts, Inc.	Fax:	(815) 469-4828
	David Fernandez	Phone:	(815) 469-4826

August 24, 2010

Annual Certificate Expires: August 31, 2011

David Fernandez
Profasts, Inc.
24121 West Theodore Street Suite 3a Plainfield, IL 60586-8299

Dear David Fernandez,

Congratulations on your continued eligibility for certification as a Disadvantaged Business Enterprise (DBE) by the City of Chicago. This Disadvantaged Business Enterprise (DBE) certification is valid until **March 1, 2012**; however your firm must be re-validated annually. Your firm's next annual validation is required by August 31, 2011.

As a condition of continued certification during this five-year period, you must continue to file a No-Change Affidavit within 60 days prior to the date of expiration. Please note that you must include a copy of your most current Federal Corporate Tax Return. Failure to file this Affidavit will result in the termination of your certification.

You must also notify the City of Chicago of any changes in ownership or control of your firm or any other matters or facts affecting your firm's eligibility for certification.

The City may commence actions to remove your firm's eligibility if you fail to notify us of any changes in ownership, management or control, or otherwise fail to cooperate with the City in any inquiry or investigation. Removal of eligibility procedures may also be commenced if your firm is found to be involved in bidding or contractual irregularities.

Profasts, Inc. will appear in the Illinois Certification Program (IL UCP) DBE Directory under the area(s) of specialty listed below. The Directory can be accessed via the internet at <http://www.dot.state.il.us/ucp/ucp.html>.

NIGP-91023: FIRESTOP SYSTEMS - INSTALLATION
NIGP-93633: FIRE PROTECTION
EQUIPMENT AND SYSTEMS INCLUDING FIRE HYDRANTS, FIRE SN
NIGP-96246:
INSTALLATION SERVICES (NOT OTHERWISE CLASSIFIED)

Your firm's participation on City contracts will be credited only toward Disadvantaged Business Enterprise (DBE) goals in your area(s) of specialty. While your participation on City contracts is not limited to your specialty, credit toward Disadvantaged Business Enterprise (DBE) goals will be given only for work done in the specialty category.

Thank you for your continued interest in the City's Disadvantaged Business Enterprise (DBE) Program.

Sincerely,

City of Chicago - Office of Compliance

**CERTIFICATIONS
(SECTION 4)**

THE FOLLOWING CERTIFICATIONS ARE MADE PURSUANT TO STATE LAW AND THE CODE. THE UNDERSIGNED IS CAUTIONED TO CAREFULLY READ THESE CERTIFICATIONS PRIOR TO SIGNING THE SIGNATURE PAGE. SIGNING THE SIGNATURE PAGE SHALL CONSTITUTE A WARRANTY BY THE UNDERSIGNED THAT ALL THE STATEMENTS, CERTIFICATIONS AND INFORMATION SET FORTH WITHIN THESE CERTIFICATIONS ARE TRUE, COMPLETE AND CORRECT AS OF THE DATE THE SIGNATURE PAGE IS SIGNED. THE UNDERSIGNED IS NOTIFIED THAT IF THE COUNTY LEARNS THAT ANY OF THE FOLLOWING CERTIFICATIONS WERE FALSELY MADE, THAT ANY CONTRACT ENTERED INTO WITH THE UNDERSIGNED SHALL BE SUBJECT TO TERMINATION.

A. PERSONS AND ENTITIES SUBJECT TO DISQUALIFICATION

No person or business entity shall be awarded a contract or sub-contract, for a period of five (5) years from the date of conviction or entry of a plea or admission of guilt, civil or criminal, if that person or business entity:

- 1) Has been convicted of an act committed, within the State of Illinois, of bribery or attempting to bribe an officer or employee of a unit of state, federal or local government or school district in the State of Illinois in that officer's or employee's official capacity;
- 2) Has been convicted by federal, state or local government of an act of bid-rigging or attempting to rig bids as defined in the Sherman Anti-Trust Act and Clayton Act. Act. 15 U.S.C. Section 1 *et seq.*;
- 3) Has been convicted of bid-rigging or attempting to rig bids under the laws of federal, state or local government;
- 4) Has been convicted of an act committed, within the State, of price-fixing or attempting to fix prices as defined by the Sherman Anti-Trust Act and the Clayton Act. 15 U.S.C. Section 1, *et seq.*;
- 5) Has been convicted of price-fixing or attempting to fix prices under the laws the State;
- 6) Has been convicted of defrauding or attempting to defraud any unit of state or local government or school district within the State of Illinois;
- 7) Has made an admission of guilt of such conduct as set forth in subsections (1) through (6) above which admission is a matter of record, whether or not such person or business entity was subject to prosecution for the offense or offenses admitted to; or
- 8) Has entered a plea of *nolo contendere* to charge of bribery, price-fixing, bid-rigging, or fraud, as set forth in sub-paragraphs (1) through (6) above.

In the case of bribery or attempting to bribe, a business entity may not be awarded a contract if an official, agent or employee of such business entity committed the Prohibited Act on behalf of the business entity and pursuant to the direction or authorization of an officer, director or other responsible official of the business entity, and such Prohibited Act occurred within three years prior to the award of the contract. In addition, a business entity shall be disqualified if an owner, partner or shareholder controlling, directly or indirectly, 20 % or more of the business entity, or an officer of the business entity has performed any Prohibited Act within five years prior to the award of the Contract.

THE UNDERSIGNED HEREBY CERTIFIES THAT: The Undersigned has read the provisions of Section A, Persons and Entities Subject to Disqualification, that the Undersigned has not committed any Prohibited Act set forth in Section A, and that award of the Contract to the Undersigned would not violate the provisions of such Section or of the Code.

B. BID-RIGGING OR BID ROTATING

THE UNDERSIGNED HEREBY CERTIFIES THAT: *In accordance with 720 ILCS 5/33 E-11, neither the Undersigned nor any Affiliated Entity is barred from award of this Contract as a result of a conviction for the violation of State laws prohibiting bid-rigging or bid rotating.*

C. DRUG FREE WORKPLACE ACT

THE UNDERSIGNED HEREBY CERTIFIES THAT: The Undersigned will provide a drug free workplace, as required by Public Act 86-1459 (30 ILCS 580/2-11).

D. DELINQUENCY IN PAYMENT OF TAXES

THE UNDERSIGNED HEREBY CERTIFIES THAT: *The Undersigned is not an owner or a party responsible for the payment of any tax or fee administered by Cook County, by a local municipality, or by the Illinois Department of Revenue, which such tax or fee is delinquent, such as bar award of a contract or subcontract pursuant to the Code, Chapter 34, Section 34-129.*

E. HUMAN RIGHTS ORDINANCE

No person who is a party to a contract with Cook County ("County") shall engage in unlawful discrimination or sexual harassment against any individual in the terms or conditions of employment, credit, public accommodations, housing, or provision of County facilities, services or programs (Code Chapter 42, Section 42-30 *et seq.*).

F. ILLINOIS HUMAN RIGHTS ACT

THE UNDERSIGNED HEREBY CERTIFIES THAT: *It is in compliance with the the Illinois Human Rights Act (775 ILCS 5/2-105), and agrees to abide by the requirements of the Act as part of its contractual obligations.*

G. MACBRIDE PRINCIPLES, CODE CHAPTER 34, SECTION 34-132

If the primary contractor currently conducts business operations in Northern Ireland, or will conduct business during the projected duration of a County contract, the primary contractor shall make all reasonable and good faith efforts to conduct any such business operations in Northern Ireland in accordance with the MacBride Principles for Northern Ireland as defined in Illinois Public Act 85-1390.

H. LIVING WAGE ORDINANCE PREFERENCE (COOK COUNTY CODE, CHAPTER 34, SECTION 34-127;

The Code requires that a living wage must be paid to individuals employed by a Contractor which has a County Contract and by all subcontractors of such Contractor under a County Contract, throughout the duration of such County Contract. The amount of such living wage is determined from time to time by, and is available from, the Chief Financial Officer of the County.

For purposes of this EDS Section 4, H, "Contract" means any written agreement whereby the County is committed to or does expend funds in connection with the agreement or subcontract thereof. The term "Contract" as used in this EDS, Section 4, I, specifically excludes contracts with the following:

- 1) Not-For Profit Organizations (defined as a corporation having tax exempt status under Section 501(C)(3) of the United State Internal Revenue Code and recognized under the Illinois State not-for-profit law);
- 2) Community Development Block Grants;
- 3) President's Office of Employment Training;
- 4) Sheriff's Work Alternative Program; and
- 5) Department of Correction inmates.

4. REAL ESTATE OWNERSHIP DISCLOSURES.

The Undersigned must indicate by checking the appropriate provision below and providing all required information that either:

- a) The following is a complete list of all real estate owned by the Undersigned in Cook County:

PERMANENT INDEX NUMBER(S): 24-27-400-081-0000

(ATTACH SHEET IF NECESSARY TO LIST ADDITIONAL INDEX NUMBERS)

OR:

- b) The Undersigned owns no real estate in Cook County.

5. EXCEPTIONS TO CERTIFICATIONS OR DISCLOSURES.

If the Undersigned is unable to certify to any of the Certifications or any other statements contained in this EDS and not explained elsewhere in this EDS, the Undersigned must explain below:

If the letters, "NA", the word "None" or "No Response" appears above, or if the space is left blank, it will be conclusively presumed that the Undersigned certified to all Certifications and other statements contained in this EDS.

COOK COUNTY DISCLOSURE OF OWNERSHIP INTEREST STATEMENT

The Cook County Code of Ordinances (§2-610 *et seq.*) requires that any Applicant for any County Action must disclose information concerning ownership interests in the Applicant. This Disclosure of Ownership Interest Statement must be completed with all information current as of the date this Statement is signed. Furthermore, this Statement must be kept current, by filing an amended Statement, until such time as the County Board or County Agency shall take action on the application. The information contained in this Statement will be maintained in a database and made available for public viewing.

If you are asked to list names, but there are no applicable names to list, you must state NONE. An incomplete Statement will be returned and any action regarding this contract will be delayed. A failure to fully comply with the ordinance may result in the action taken by the County Board or County Agency being voided.

"Applicant" means any Entity or person making an application to the County for any County Action.

"County Action" means any action by a County Agency, a County Department, or the County Board regarding an ordinance or ordinance amendment, a County Board approval, or other County agency approval, with respect to contracts, leases, or sale or purchase of real estate.

"Entity" or "Legal Entity" means a sole proprietorship, corporation, partnership, association, business trust, estate, two or more persons having a joint or common interest, trustee of a land trust, other commercial or legal entity or any beneficiary or beneficiaries thereof.

This Disclosure of Ownership Interest Statement must be submitted by :

1. An Applicant for County Action and
2. An individual or Legal Entity that holds stock or a beneficial interest in the Applicant and is listed on the Applicant's Statement (a "Holder") must file a Statement and complete #1 only under **Ownership Interest Declaration**.

Please print or type responses clearly and legibly. Add additional pages if needed, being careful to identify each portion of the form to which each additional page refers.

This Statement is being made by the Applicant or Stock/Beneficial Interest Holder

This Statement is an: Original Statement or Amended Statement

Identifying Information:

Name The Lombard Co. D/B/A: _____ EIN NO.: 36-2347988

Street Address: 4245 West 123rd Street

City: Alsip State: IL Zip Code: 60803

Phone No.: 708/389-1060

Form of Legal Entity:

Sole Proprietor Partnership Corporation Trustee of Land Trust

Business Trust Estate Association Joint Venture

Other (describe) _____

Ownership Interest Declaration:

1. List the name(s), address, and percent ownership of each individual and each Entity having a legal or beneficial interest (including ownership) of more than five percent (5%) in the Applicant/Holder.

Name	Address	Percentage Interest in Applicant/Holder
George E. Lombard	4245 W. 123rd St., Alsip, IL.	52%
Michael G. Lombard	Same as above	16%
John G. Lombard	Same as above	16%
Daniel J. Lombard	Same as above	16%

2. If the interest of any individual or any Entity listed in (1) above is held as an agent or agents, or a nominee or nominees, list the name and address of the principal on whose behalf the interest is held.

Name of Agent/Nominee	Name of Principal	Principal's Address
NA		

3. Is the Applicant constructively controlled by another person or Legal Entity? Yes No
 If yes, state the name, address and percentage of beneficial interest of such person or legal entity, and the relationship under which such control is being or may be exercised.

Name	Address	Percentage of Beneficial Interest	Relationship
The Lombard Co. is 100% owned by Lombard Investment Co.			
The percent ownership of each individual is the same as No. 1 above.			

Declaration (check the applicable box):

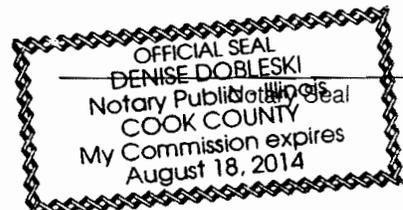
- I state under oath that the Applicant has withheld no disclosure as to ownership interest in the Applicant nor reserved any information, data or plan as to the intended use or purpose for which the Applicant seeks County Board or other County Agency action.
- I state under oath that the Holder has withheld no disclosure as to ownership interest nor reserved any information required to be disclosed.

Michael G. Lombard President
 Name of Authorized Applicant/Holder Representative (print or type) Title
[Signature] 07/19/12
 Signature Date
mlombard@lombardcompany.com 708/389-1060
 E-mail address Phone Number

Subscribed to and sworn before me this 19th day of July, 2012

X Denise M. Dobleski
 Notary Public Signature

My commission expires:





COOK COUNTY BOARD OF ETHICS
69 W. WASHINGTON STREET, SUITE 3040
CHICAGO, ILLINOIS 60602
312/603-4304
312/603-9988 FAX 312/603-1011 TT/TDD

FAMILIAL RELATIONSHIP DISCLOSURE PROVISION:

Section 2-582 of the Cook County Ethics Ordinance requires any person or persons doing business with Cook County, upon execution of a contract with Cook County, to disclose to the Cook County Board of Ethics the existence of familial relationships they may have with all persons holding elective office in the State of Illinois, the County of Cook, or in any municipality within the County of Cook.

The disclosure required by this section shall be filed by January 1 of each calendar year or within thirty (30) days of the execution of any contract or lease. Any person filing a late disclosure statement after January 31 shall be assessed a late filing fee of \$100.00 per day that the disclosure is late. Any person found guilty of violating any provision of this section or knowingly filing a false, misleading, or incomplete disclosure to the Cook County Board of Ethics shall be prohibited, for a period of three (3) years, from engaging, directly or indirectly, in any business with Cook County. *Note:* Please see Chapter 2 Administration, Article VII Ethics, Section 2-582 of the Cook County Code to view the full provisions of this section.

If you have questions concerning this disclosure requirement, please call the Cook County Board of Ethics at (312) 603-4304. *Note:* A current list of contractors doing business with Cook County is available via the Cook County Board of Ethics' website at:
http://www.cookcountygov.com/taxonomy/ethics/Listings/cc_ethics_VendorList_.pdf

DEFINITIONS:

"*Calendar year*" means January 1 to December 31 of each year.

"*Doing business*" for this Ordinance provision means any one or any combination of leases, contracts, or purchases to or with Cook County or any Cook County agency in excess of \$25,000 in any calendar year.

"*Familial relationship*" means a person who is related to an official or employee as spouse or any of the following, whether by blood, marriage or adoption:

- | | | |
|----------------------------------|--|---------------------------------------|
| <input type="checkbox"/> Parent | <input type="checkbox"/> Grandparent | <input type="checkbox"/> Stepfather |
| <input type="checkbox"/> Child | <input type="checkbox"/> Grandchild | <input type="checkbox"/> Stepmother |
| <input type="checkbox"/> Brother | <input type="checkbox"/> Father-in-law | <input type="checkbox"/> Stepson |
| <input type="checkbox"/> Sister | <input type="checkbox"/> Mother-in-law | <input type="checkbox"/> Stepdaughter |
| <input type="checkbox"/> Aunt | <input type="checkbox"/> Son-in-law | <input type="checkbox"/> Stepbrother |
| <input type="checkbox"/> Uncle | <input type="checkbox"/> Daughter-in-law | <input type="checkbox"/> Stepsister |
| <input type="checkbox"/> Niece | <input type="checkbox"/> Brother-in-law | <input type="checkbox"/> Half-brother |
| <input type="checkbox"/> Nephew | <input type="checkbox"/> Sister-in-law | <input type="checkbox"/> Half-sister |

"*Person*" means any individual, entity, corporation, partnership, firm, association, union, trust, estate, as well as any parent or subsidiary of any of the foregoing, and whether or not operated for profit.

SWORN FAMILIAL RELATIONSHIP DISCLOSURE FORM

Pursuant to Section 2-582 of the Cook County Ethics Ordinance, any *person* doing business** with Cook County must disclose, to the Cook County Board of Ethics, the existence of *familial relationships** to any person holding elective office in the State of Illinois, Cook County, or in any municipality within Cook County. Please print your responses.

Name of Owner/Employee: Michael G. Lombard Title: President

Business Entity Name: The Lombard Company Phone: 708/389-1060
Business Entity Address: 4245 W. 123rd St., Alsip, IL., 60803

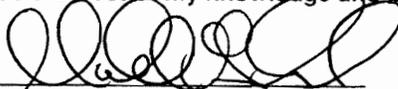
_____ The following familial relationship exists between the owner or any employee of the business entity contracted to do business with Cook County **and** any person holding elective office in the State of Illinois, Cook County, or in any municipality within Cook County.

Owner/Employee Name:	Related to:	Relationship:
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____

If more space is needed, attach an additional sheet following the above format.

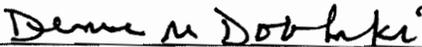
There is **no** familial relationship that exists between the owner or any employee of the business entity contracted to do business with Cook County and any person holding elective office in the State of Illinois, Cook County, or in any municipality within Cook County.

To the best of my knowledge and belief, the information provided above is true and complete.


Owner/Employee's Signature

07/19/2012
Date

Subscribe and sworn before me this 19th Day of July, 2012
a Notary Public in and for Cook County


(Signature)

NOTARY PUBLIC
SEAL

My Commission expires _____



Completed forms must be filed within 30 days of the execution of any contract or lease with Cook County and should be mailed to:

Cook County Board of Ethics
69 West Washington Street,
Suite 3040
Chicago, Illinois 60602

COOK COUNTY DISCLOSURE OF OWNERSHIP INTEREST STATEMENT

The Cook County Code of Ordinances (§2-610 *et seq.*) requires that any Applicant for any County Action must disclose information concerning ownership interests in the Applicant. This Disclosure of Ownership Interest Statement must be completed with all information current as of the date this Statement is signed. Furthermore, this Statement must be kept current, by filing an amended Statement, until such time as the County Board or County Agency shall take action on the application. The information contained in this Statement will be maintained in a database and made available for public viewing.

If you are asked to list names, but there are no applicable names to list, you must state NONE. An incomplete Statement will be returned and any action regarding this contract will be delayed. A failure to fully comply with the ordinance may result in the action taken by the County Board or County Agency being voided.

"Applicant" means any Entity or person making an application to the County for any County Action.

"County Action" means any action by a County Agency, a County Department, or the County Board regarding an ordinance or ordinance amendment, a County Board approval, or other County agency approval, with respect to contracts, leases, or sale or purchase of real estate.

"Entity" or "Legal Entity" means a sole proprietorship, corporation, partnership, association, business trust, estate, two or more persons having a joint or common interest, trustee of a land trust, other commercial or legal entity or any beneficiary or beneficiaries thereof.

This Disclosure of Ownership Interest Statement must be submitted by :

- 1. An Applicant for County Action and
- 2. An individual or Legal Entity that holds stock or a beneficial interest in the Applicant and is listed on the Applicant's Statement (a "Holder") must file a Statement and complete #1 only under **Ownership Interest Declaration**.

Please print or type responses clearly and legibly. Add additional pages if needed, being careful to identify each portion of the form to which each additional page refers.

This Statement is being made by the Applicant or Stock/Beneficial Interest Holder

This Statement is an: Original Statement or Amended Statement

Identifying Information:

Name Lombard Investment Co. D/B/A: _____ EIN NO.: 36-3096314

Street Address: 4245 West 123rd Street

City: Alsip State: Illinois Zip Code: 60803

Phone No.: 708/389-1060

Form of Legal Entity:

Sole Proprietor Partnership Corporation Trustee of Land Trust

Business Trust Estate Association Joint Venture

Other (describe) _____

Ownership Interest Declaration:

1. List the name(s), address, and percent ownership of each individual and each Entity having a legal or beneficial interest (including ownership) of more than five percent (5%) in the Applicant/Holder.

Name	Address	Percentage Interest in Applicant/Holder
George E. Lombard	4245 W. 123rd St., Alsip, IL.	52%
Michael G. Lombard	Same As Above	16%
John G. Lombard	Same As Above	16%
Daniel J. Lombard	Same As Above	16%

2. If the interest of any individual or any Entity listed in (1) above is held as an agent or agents, or a nominee or nominees, list the name and address of the principal on whose behalf the interest is held.

Name of Agent/Nominee	Name of Principal	Principal's Address
NA		

3. Is the Applicant constructively controlled by another person or Legal Entity? [] Yes [X] No
If yes, state the name, address and percentage of beneficial interest of such person or legal entity, and the relationship under which such control is being or may be exercised.

Name	Address	Percentage of Beneficial Interest	Relationship

Declaration (check the applicable box):

- [X] I state under oath that the Applicant has withheld no disclosure as to ownership interest in the Applicant nor reserved any information, data or plan as to the intended use or purpose for which the Applicant seeks County Board or other County Agency action.
- [] I state under oath that the Holder has withheld no disclosure as to ownership interest nor reserved any information required to be disclosed.

John G. Lombard President
Name of Authorized Applicant/Holder Representative (print or type) Title

[Signature] 7/19/2012
Signature Date

jlombard@lombardcompany.com 708/389-1060
E-mail address Phone Number

Subscribed to and sworn before me
this 19th day of July, 2012

X Denise M. Dobleski
Notary Public Signature

My commission expires:



SWORN FAMILIAL RELATIONSHIP DISCLOSURE FORM

Pursuant to Section 2-582 of the Cook County Ethics Ordinance, any *person* doing business** with Cook County must disclose, to the Cook County Board of Ethics, the existence of *familial relationships** to any person holding elective office in the State of Illinois, Cook County, or in any municipality within Cook County. Please print your responses.

Name of Owner/Employee: John G. Lombard Title: President

Business Entity Name: Lombard Investment Co. Phone: 708/389-1060

Business Entity Address: 4245 W. 123rd St., Alsip, IL., 60803

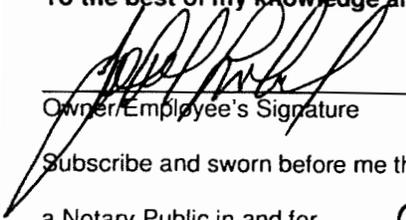
_____ The following familial relationship exists between the owner or any employee of the business entity contracted to do business with Cook County **and** any person holding elective office in the State of Illinois, Cook County, or in any municipality within Cook County.

Owner/Employee Name:	Related to:	Relationship:
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____

If more space is needed, attach an additional sheet following the above format.

There is **no** familial relationship that exists between the owner or any employee of the business entity contracted to do business with Cook County and any person holding elective office in the State of Illinois, Cook County, or in any municipality within Cook County.

To the best of my knowledge and belief, the information provided above is true and complete.

 07/19/2012
Owner/Employee's Signature Date

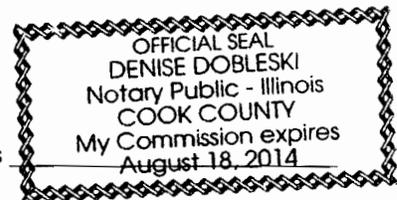
Subscribe and sworn before me this 19th Day of July, 2012

a Notary Public in and for COOK County


(Signature)

NOTARY PUBLIC
SEAL

My Commission expires



Completed forms must be filed within **30** days of the execution of any contract or lease with Cook County and should be mailed to:

**Cook County Board of Ethics
69 West Washington Street,
Suite 3040
Chicago, Illinois 60602**

SIGNATURE BY A SOLE PROPRIETOR
(SECTION 6)

The Undersigned hereby certifies and warrants: that all of the statements, certifications and representations set forth in this EDS are true, complete and correct; that the Undersigned is in full compliance and will continue to be in compliance throughout the term of the Contract or County Privilege issued to the Undersigned with all the policies and requirements set forth in this EDS; and that all facts and information provided by the Undersigned in this EDS are true, complete and correct. The Undersigned agrees to inform the Chief Procurement Officer in writing if any of such statements, certifications, representations, facts or information becomes or is found to be untrue, incomplete or incorrect during the term of the Contract or County Privilege.

BUSINESS NAME: _____

BUSINESS ADDRESS: _____

BUSINESS TELEPHONE: _____ FAX NUMBER: _____

FEIN/SSN: _____

COOK COUNTY BUSINESS REGISTRATION NUMBER: _____

SOLE PROPRIETOR'S SIGNATURE: _____

PRINT NAME: _____

DATE: _____

Subscribed to and sworn before me this

_____ day of _____, 20__.

My commission expires:

X _____
Notary Public Signature

Notary Seal

SIGNATURE BY A PARTNERSHIP (AND/OR A JOINT VENTURE)
(SECTION 7)

The Undersigned hereby certifies and warrants: that all of the statements, certifications, and representations set forth in this EDS are true, complete and correct; that the Undersigned is in full compliance and will continue to be in compliance throughout the term of the Contract or County Privilege issued to the Undersigned with all the policies and requirements set forth in this EDS; and that all of the facts and information provided by the Undersigned in this EDS are true, complete and correct. The Undersigned agrees to inform the Chief Procurement Officer in writing if any of such statements, certifications, representations, facts or information becomes or is found to be untrue, incomplete or incorrect during the term of the Contract or County Privilege. .

BUSINESS NAME: _____

BUSINESS ADDRESS: _____

BUSINESS TELEPHONE: _____ FAX NUMBER: _____

CONTACT PERSON: _____ FEIN/SSN: _____

*COOK COUNTY BUSINESS REGISTRATION NUMBER: _____

SIGNATURE OF PARTNER AUTHORIZED TO EXECUTE CONTRACTS ON BEHALF OF PARTNERSHIP:

*BY: _____

Date: _____

Subscribed to and sworn before me this

_____ day of _____, 20__.

My commission expires:

X _____

Notary Public Signature

Notary Seal

* **Attach hereto a partnership resolution or other document authorizing the individual signing this Signature Page to so sign on behalf of the Partnership.**

SIGNATURE BY A LIMITED LIABILITY CORPORATION
(SECTION 8)

The Undersigned hereby certifies and warrants: that all of the statements, certifications, and representations set forth in this EDS are true, complete and correct; that the Undersigned is in full compliance and will continue to be in compliance throughout the term of the Contract or County Privilege issued to the Undersigned with all the policies and requirements set forth in this EDS; and that all of the facts and information provided by the Undersigned in this EDS are true, complete and correct. The Undersigned agrees to inform the Procurement Director in writing if any of such statements, certifications, representations, facts or information becomes or is found to be untrue, incomplete or incorrect during the term of the Contract or County Privilege.

BUSINESS NAME: _____

BUSINESS ADDRESS: _____

BUSINESS TELEPHONE: _____ FAX NUMBER: _____

CONTACT PERSON: _____

FEIN: _____ * CORPORATE FILE NUMBER: _____

MANAGING MEMBER: _____ MANAGING MEMBER: _____

**SIGNATURE OF MANAGER: _____

ATTEST: _____

Subscribed and sworn to before me this
_____ day of _____, 20_____.

X _____
Notary Public Signature

Notary Seal

***If the LLC is not registered in the State of Illinois, a copy of a current Certificate of Good Standing from the state of incorporation must be submitted with this Signature Page.**

****Attach either a certified copy of the by-laws, articles, resolution or other authorization demonstrating such persons to sign the Signature Page on behalf of the LLC.**

**SIGNATURE BY A CORPORATION
(SECTION 9)**

The Undersigned hereby certifies and warrants: that all of the statements, certifications, and representations set forth in this EDS are true, complete and correct; that the Undersigned is in full compliance and will continue to be in compliance throughout the term of the Contract or County Privilege issued to the Undersigned with all the policies and requirements set forth in this EDS; and that all of the facts and information provided by the Undersigned in this EDS are true, complete and correct. The Undersigned agrees to inform the Chief Procurement Officer writing if any of such statements, certifications, representations, facts or information becomes or is found to be untrue, incomplete or incorrect during the term of the Contract or County Privilege.

BUSINESS NAME: The Lombard Company

BUSINESS ADDRESS: 4245 W. 123rd St.
Alsip, IL 60803

BUSINESS TELEPHONE: 708-389-1060 FAX NUMBER: 708-389-7120

CONTACT PERSON: Daniel J. Lombard

FEIN: 36-2347988 *IL CORPORATE FILE NUMBER: D 3665-943-2

LIST THE FOLLOWING CORPORATE OFFICERS:

PRESIDENT: Michael G. Lombard VICE PRESIDENT: John G. Lombard & Daniel J. Lombard

SECRETARY: Daniel J. Lombard TREASURER: John G. Lombard

**SIGNATURE OF PRESIDENT: *[Handwritten Signature]*

ATTEST: *[Handwritten Signature]* (CORPORATE SECRETARY)
Daniel J. Lombard

Subscribed and sworn to before me this
19th day of July, 2012

X *[Handwritten Signature]*
Notary Public Signature



* If the corporation is not registered in the State of Illinois, a copy of the Certificate of Good Standing from the state of incorporation must be submitted with this Signature Page.

** In the event that this Signature Page is signed by any persons than the President and Secretary, attach either a certified copy of the corporate by-laws, resolution or other authorization by the corporation, authorizing such persons to sign the Signature Page on behalf of the corporation.

COOK COUNTY SIGNATURE PAGE
(SECTION 10)

ON BEHALF OF THE COUNTY OF COOK, A BODY POLITIC AND CORPORATE OF THE STATE OF ILLINOIS,
THIS CONTRACT IS HEREBY EXECUTED BY:

Joni Proctor

PRESIDENT, COOK COUNTY BOARD OF COMMISSIONERS

Maria de Lourdes

COOK COUNTY CHIEF PROCUREMENT OFFICER

COOK COUNTY COMPTROLLER

DATED AT CHICAGO, ILLINOIS THIS 24th DAY OF July, 2012.

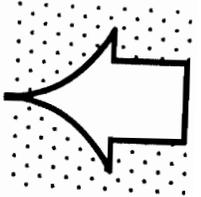
IN THE CASE OF A BID/PROPOSAL, THE COUNTY HEREBY ACCEPTS:

THE FOREGOING BID/PROPOSAL AS IDENTIFIED IN THE CONTRACT DOCUMENTS FOR CONTRACT
NUMBER

12-18-306

OR

ITEM(S), SECTION(S), PART(S): _____



TOTAL AMOUNT OF CONTRACT: \$ 3,170,000.00
(DOLLARS AND CENTS)

FUND CHARGEABLE: _____

APPROVED BY BOARD OF
COOK COUNTY COMMISSIONERS

APPROVED AS TO FORM:

[Signature]

ASSISTANT STATE'S ATTORNEY
(Required on contracts over \$1,000,000.00)

JUL 24 2012

COM _____