BIDDER: Paper Solutions

CONTRACT FOR SUPPLY

CONTRACT NO. 11-84-100

PRINTING AND MANUFACTURING OF JACKETS AND FOLDERS
FOR
VARIOUS COOK COUNTY AGENCIES

BIDS TO BE EXECUTED IN TRIPLICATE
BID OPENING WILL BE ON THURSDAY, MAY 5, 2011 AT 10:00 A.M.
LATE BIDS WILL NOT BE CONSIDERED
DELIVER BIDS TO 118 N. CLARK ST., ROOM 569, CHICAGO, IL 60602

CONTACT: BARB FLOCK, SPECIFICATIONS ENGINEER, AT 312-603-6830
EMAIL: barbie.flock@cookcountyil.gov

ISSUED BY THE
OFFICE OF THE PURCHASING AGENT

BOARD OF COMMISSIONERS
COUNTY OF COOK
TONI PRECKWINKLE, PRESIDENT

03020 REQ# 03350008 JS/0429

APPROVED BY BOARD OF
COOK COUNTY COMMISSIONERS

JUL 27 2011

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INSTRUCTIONS TO BIDDERS

IB-01 DEFINITIONS

A. **BIDDER** shall mean the individual or business entity submitting a Bid Proposal to supply any or all of the services or goods required by the Contract Documents.

B. **BID PROPOSAL** shall mean the Contract Documents as completed by the Bidder which constitutes the Bidder's offer.

C. **CONTRACT** shall mean the agreement between the County and Contractor as set forth in the Contract Documents and as awarded by the Cook County Board of Commissioners.

D. **CONTRACT DOCUMENTS** shall mean collectively the Instructions to Bidders, General Conditions, Special Conditions, Specifications, Attachments, Addenda, if any, Bid Proposal, Site Inspection Certificate, Contractor Certifications and Forms for Minority Participation. The above documents shall be considered as one integrated document setting forth the obligations of the parties.

E. **CONTRACTOR** shall mean the individual or business entity submitting a Bid Proposal and to whom the Cook County Board of Commissioners awards the Contract.

F. **COUNTY** shall mean the County of Cook, a body politic and corporate of the State of Illinois.

G. **DIRECTOR** shall mean the person or persons authorized by the County to act in connection with this Contract. Such authorization shall not include any power to change the scope of the Contract or to obligate the County to pay additional sums beyond the amount of the Contract awarded by the Cook County Board of Commissioners.

H. **PURCHASING AGENT** shall mean the Purchasing Agent of the County of Cook whose duties and responsibilities are more particularly described in the Illinois Compiled Statutes 1994, 55 ILCS 5/5-36003.

I. **SPECIFICATIONS** shall mean the description of the required services, Contract Goods, equipment, personnel, volume and use statistics and all requirements for the scope of work set forth in the Contract Documents.

IB-02 PREPARATION OF PROPOSALS

The Bidder shall prepare one (1) copy of its Bid Proposal on the proposal forms within the Contract Documents and three (3) execution pages, all with original signatures in the back of the document. Unless otherwise stated, all blank spaces on the proposal forms shall be fully completed. Bidder bears all responsibility for error or omissions in the submission of the Bid Proposal.

IB-03 SITE INSPECTION CERTIFICATE

When required in the legal advertisement or the Special Conditions, the Bidder shall visit the job-site and shall carefully examine and become familiar with all conditions which may in any way affect the performance of the Contract and shall submit certification of such inspection along with the Bid Proposal. The dates and conditions of the site inspection are determined by County.

IB-04 BID DEPOSIT

When required in the legal advertisement, the Bid Proposal shall be accompanied by cash, cashier's check, certified check, bank draft or surety bond in the amount shown in the legal advertisement or as may be prescribed in these Contract Documents. A certified or cashier's check shall be drawn on a responsible bank doing business in the United States and shall be made payable to the order of the County of Cook. The Surety issuing the bond must have a general rating of "A", and shall be a Class VII or higher in the financial size category as defined by Best's Key Rating Guide - Property and Casualty. Failure to submit the bid deposit shall constitute an informal Bid Proposal and such Bid Proposal shall be rejected.

The Bidder hereby agrees that the bid deposit shall be forfeited to the County as liquidated damages and not as penalty in the event Bidder fails to comply with IB-11, IB-13, or otherwise fails or refuses to honor the Bid Proposal upon award of the Contract by the County.

The bid deposit of all bidders will be returned, with the exception of the Contractor, after the County has awarded the Contract. The bid deposit of the Contractor will be returned after the Contract has been awarded and the Contractor has submitted all insurance documentation and the Performance and Payment Bond, as required by the Contract Documents.

IB-05 EXCEPTIONS

If any Bidder intends to take any deviations or exceptions from the Specifications or other Contract Documents, Bidder shall submit to the Purchasing Agent a written request for a deviation or exception prior to the date and time of Bid Opening. If the Purchasing Agent considers such deviation or exception acceptable, the Purchasing Agent shall issue an Addendum setting forth such deviation or exception from the Specifications or other Contract Documents which shall be applicable to all Bidders submitting a Bid Proposal. If no Addendum is issued by the Purchasing Agent, then such deviation or exception shall be deemed rejected. The County may reject any Bid Proposal containing deviations or exceptions not previously accepted through a written Addendum. A copy of such Addendum will be mailed or delivered to each Bidder receiving a set of such Contract Documents. Bidder shall acknowledge receipt of each Addendum issued in the space provided on the proposal form. All written requests for deviations or exceptions shall be addressed to:

Purchasing Agent
Office of the Purchasing Agent
118 North Clark Street, Room 1018
Chicago, Illinois 60602
(Reference the Project Title and Contract Number)

IB-06 BIDDER WARRANTIES

The submission of a Bid Proposal shall constitute a warranty that: (i) Bidder has carefully and thoroughly reviewed the Contract Documents and has found them complete and free from ambiguities and sufficient to describe the Contract work; (ii) Bidder and all workmen and/or employees it intends to use in the performance of this Contract are skilled and experienced in the type of work or services called for by the Contract Documents; and (iii) neither the Bidder nor any of its employees, agents, suppliers or subcontractors have relied on any verbal representations from the County, or any of the County's employees, agents, or consultants, in preparing the Bid Proposal.

IB-07 SUBMISSION OF BID PROPOSALS

All Bidders shall submit the bound copy of the sealed Bid Proposal in an envelope and shall deposit them in the bid box located in the County Board Assembly Room 569, County Building, 118 North Clark Street, Chicago, Illinois 60602 by the date and hour for the Bid Opening as shown in the legal advertisement. The sealed envelope submitted by the Bidder shall carry the following information on the face of the envelope: Bidder's name, address, subject matter of Bid Proposal, advertised date of Bid Opening and the hour designated for Bid Opening as shown in the legal advertisement.

IB-08 BID PROPOSALS TO CONFORM TO REQUIREMENTS OF LEGAL ADVERTISING COOK COUNTY ORDINANCE CHAPTER 34, ARTICLE IV, DIVISION 2, SECTION 34-151.

The County will not entertain or consider any Bid Proposals: (i) received after the exact time specified in the legal advertisements; (ii) not accompanied by the required bid deposit; or (iii) in any other way failing to comply fully with the conditions stated in the legal advertisement therefore.

IB-09 COMPETENCY OF BIDDER

No Bid Proposal will be accepted from or Contract awarded to a Bidder that is in arrears or is in default to the County upon any debt or Contract, or that is a defaulter, as surety or otherwise upon any obligation to said County, or has failed to perform faithfully any previous contract with the County.

IB-10 LOCAL BUSINESS PREFERENCE COOK COUNTY ORDINANCE CHAPTER 34, ARTICLE IV, DIVISION 2, SECTION 34-151(p).

The Purchasing Agent shall, in the purchase of all supplies, services and construction by competitive sealed bidding, accept the lowest bid price or lowest evaluated bid price from a responsive or responsible local business, provided that the bid does not exceed the lowest bid price or lowest evaluated bid price from a responsive and responsible non-local business by more than two percent (2%).

"Local Business" shall mean a person authorized to transact business in this State and having a bona fide establishment for transacting business located within Cook County at which it was actually transacting business on the date when any competitive solicitation for a public contract is first advertised or announced and further which employs the majority of its regular, full time work force within Cook County, including a foreign corporation duly authorized to transact business in this State and which has a bona fide establishment for transacting business located within Cook County at which it was actually transacting business on the date when any competitive solicitation for a public contract is first advertised or announced and further which employs the majority of its regular, full time work force within Cook County.

IB-11 CONSIDERATION OF BID PROPOSALS

The County reserves the right to reject or accept any or all Bid Proposals, to extend the bidding period, to waive technicalities in the Contract Documents and/or to direct that the project be abandoned or rebid prior to award of the Contract.

After Bid Proposals are opened and read aloud, they will be evaluated based on the price, conformance with Specifications, the responsibility of the various Bidders taking into consideration factors including, but not limited to, those noted in IB-09, IB-10 and responsiveness to the County's Minority and Female Owned Business Ordinance.

IB-12 WITHDRAWAL OF BID PROPOSALS

Bidders may withdraw their Bid Proposals at any time prior to the time specified in the legal advertisement as the date and hour set for the Bid Opening. However, no Bidder shall withdraw, cancel or modify its Bid Proposal for a period of ninety (90) calendar days after said advertised Bid Opening.

IB-13 ACCEPTANCE OF PROPOSALS

The Purchasing Agent shall notify the successful Bidder, in writing, of award of the Contract by the County within ninety (90) days from the Bid Opening date. Upon receipt of the Notice of Award, the Contractor shall promptly secure, execute and deliver to the Purchasing Agent any documents required herein.

IB-14 PERFORMANCE AND PAYMENT BOND

When required in the legal advertisement or Special Conditions, the successful Bidder shall furnish a Performance and Payment Bond in the full amount of the Contract on the County Form, a specimen of which is provided herein. The Surety issuing the Performance and Payment Bond must have a general rating of "A" and shall be a Class VII or higher in the financial size category as defined by Best's Key Rating Guide-Property and Casualty.

In the event that the Bidder fails to furnish the Performance and Payment Bond within fourteen (14) calendar days after service of the Notice of Award, the County may elect to retain Bidder's bid deposit as liquidated damages and not as a penalty and the Contract may be terminated. The parties agree that the sum of the bid deposit is a fair estimate of the amount of damages that the County will sustain due to the Bidder's failure to furnish the Performance and Payment Bond and the termination of the Contract.

IB-15 PRICES FIRM

All prices quoted in the Bid Proposal shall be firm and will not be subject to increase during the term of the Contract awarded to the Contractor, except as otherwise provided in these Contract Documents.

IB-16 CASH BILLING DISCOUNTS

Cash billing or percentage discounts for payment will not be considered in evaluating Bid Proposals.

IB-17 CATALOGS

Each Bidder shall submit in TRIPLICATE, where necessary or when requested catalogs, descriptive literature, and detailed drawings, fully detailing features, designs, construction, appointment and finishes not covered in the Specifications but necessary to fully describe the materials, Contract Goods or work proposed to be furnished.

IB-18 AUTHORIZED DEALER/DISTRIBUTOR

The Bidder must be: (i) the manufacturer; (ii) an authorized dealer/distributor; or (iii) able to promptly secure the necessary genuine parts, assemblies and/or accessories as supplied by the original equipment manufacturer (O.E.M.), along with any necessary schematics or drawings to fulfill the contractual obligations. Further, the Bidder must be able to furnish original product warranty and manufacturer's related services such as product information, product re-call notices, etc. Proof of ability to transfer product warranty to the County is to be submitted with the Bid Proposal.

IB-19 TRADE NAMES

In cases where an item is identified by a manufacturer's name, trade name, catalog number, or reference, it is understood that the Bidder proposes to furnish the item identified and does not propose to furnish an "equal" unless the proposed "equal" is definitely indicated therein by the Bidder. The County reserves the right to review and award alternate Contracts, if the commodity and/or service is suitable to its requirement.

The reference to the above catalog is intended to be descriptive and not restrictive and to indicate to the prospective Bidder articles that shall be satisfactory. Bid Proposals on other makes and catalogs shall be considered, provided each Bidder states on the face of the Bid Proposal exactly what is being proposed to be furnished or forwards with the Bid Proposal an illustration, or other descriptive matter which shall clearly indicate the character of the article covered by the Bid Proposal.

The County reserves the right to approve as an equal, or to reject as not being an equal, any article the Bidder proposes to furnish which contains major or minor variations from Specifications but which may comply substantially.

IB-20 SAMPLES

Bidders may be asked upon request of the Purchasing Agent or the Director to furnish and deliver a representative sample sufficient to effectively evaluate each item listed in the Bid Proposal. All samples must be delivered F.O.B. DESTINATION, FREIGHT PREPAID to an identified delivery location within five (5) business days of the request. Samples submitted must be identical to those specified in the Bid Proposal. Submission of other than the samples reflected in the Bid Proposal or failure to furnish samples within the required time period shall be cause for rejection of the Bid Proposal. All samples are subject to mutilation and will not be returned. Bidders shall bear the cost of any samples and shipping or delivery costs related thereto.

IB-21 NOTICES

All communications and notices between the County and Bidders regarding the Contract Documents shall be in writing and hand delivered or delivered via first class United States mail, postage prepaid. Notices to the Bidders shall be addressed to the name and address provided by the Bidders; notices to the Purchasing Agent shall be addressed to Room 1018, County Building, 118 North Clark Street, Chicago, Illinois 60602.

IB-22 COMPLIANCE WITH LAWS - PUBLIC CONTRACTS

This Contract is a competitively bid public contract of Cook County government subject to laws and ordinances governing public contracts. The Bidder shall at all times observe and comply with all laws, ordinances, regulations and codes of the Federal, State, County and other local government agencies which may in any manner effect the preparation of the Bid Proposal or the performance of the Contract. If the Bidder observes that any of the Contract Documents are at variance therewith, it shall promptly notify the Purchasing Agent in writing and necessary changes shall be effected by appropriate modification.

IB-23 COOPERATION WITH INSPECTOR GENERAL

Persons or businesses seeking County contracts are required to abide by all of the applicable provisions of the Office of the Independent Inspector General Ordinance (Section 2-281 et. seq. of the Cook County Code of Ordinances). Failure to cooperate as required may result in monetary and/or other penalties.

END OF SECTION

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GENERAL CONDITIONS

GC-01 SUBCONTRACTING OR ASSIGNMENT OF CONTRACT OR CONTRACT FUNDS

Once awarded, this Contract shall not be subcontracted or any part thereof assigned without the express written approval of the County Purchasing Agent ("Purchasing Agent"). In no case, however, shall such approval relieve the Contractor from his obligations or change the terms of the Contract. The Contractor shall not transfer or assign any Contract funds or claims due or to become due without the advance written approval of the Purchasing Agent. The unauthorized subcontracting or assignment of the Contract, in whole or in part, or the unauthorized transfer or assignment of any Contract funds, either in whole or in part, or any interest therein, which shall be due or are to become due the Contractor shall have no effect on the County and are null and void.

The Contractor shall identify any and all contractors and subcontractors it intends to use in the performance of the Contract. All such persons shall be subject to the prior approval of the County.

The Contractor and its employees, contractors, subcontractors, agents and representatives are, for all purposed arising out of this Contract, independent contractors and are not employees of the County. It is expressly understood and agreed that the Contractor and its employees, contractors, subcontractors, agents and representatives shall in no event as a result of a contract be entitled to any benefit to which County employees are entitled, including, but not limited to, overtime, retirement benefits, worker's compensation benefits and injury leave or other leave benefits.

GC-02 INSPECTION AND RESPONSIBILITY

The County shall have a right to inspect any Contract Goods used in carrying out this Contract and shall be responsible for the quality and standards of all materials or completed work furnished under this Contract. Contract Goods or completed work not complying herewith may be rejected by the Purchasing Agent and/or the Director and shall be replaced and/or re-performed by the Contractor at no cost to the County. Any Contract Goods rejected shall be removed within a reasonable time from the premises of the County at the entire expense of the Contractor, after notice has been given by the County to the Contractor that such Contract Goods have been rejected.

GC-03 INSURANCE

Contractor shall purchase and maintain during the term of this Contract insurance coverage which will satisfactorily insure him against claims and liabilities which could arise because of the performance of the Contract.

GC-04 PAYMENT

All invoices submitted by the Contractor shall be in accordance with the cost provisions contained in the Contract Documents. No payments shall be made without such invoices having been submitted along with a County Voucher Form.

GC-05 PREPAID FEES

In the event this Contract is terminated by either party, for cause or otherwise, and the County has prepaid for any service or Contract Good to be provided pursuant to this Contract, Contractor shall refund to the County, on a prorated basis to the effective date of termination, all amounts prepaid for such service or Contract Good not actually provided as a result of the termination. The refund shall be made within fourteen (14) days of the effective date of termination.

GC-06 TAXES

Federal Excise Tax does not apply to materials purchased by the County by virtue of Exemption Certificate No. 36-75-0038K. Illinois Retailers' Occupation Tax, Use Tax and Municipal Retailers' Occupation Tax do not apply to materials or services purchased by the County by virtue of statute. The price or prices quoted herein shall include any and all other federal and/or state, direct and/or indirect taxes which apply to this Contract. The County's State of Illinois Sales Tax Exemption Identification No. is E-9998-2013-05.

GC-07 PRICE REDUCTION

If at any time after the contract award, Contractor makes a general price reduction in the price of any goods covered by the Contract, the equivalent price reduction based on similar quantities and/or considerations shall apply to this Contract for the duration of the Contract period. Such price reductions shall be effective at the same time and in the same manner as the reduction in the price to customers generally.

GC-08 CONTRACTOR CREDITS

To the extent the Contractor gives credits toward future purchases of goods or services, financial incentives, discounts, value points or other benefits based on the purchase of the materials or services provided for under this Contract, such credits belong to the County and not any specific using department. Contractor shall report any such credits to the Purchasing Agent.

GC-09 DISPUTES

Any dispute arising under the Contract between the County and Contractor shall be decided by the Purchasing Agent. The complaining party shall submit a written statement detailing the dispute and specifying the specific relevant Contract provision(s) to the Purchasing Agent. Upon request of the Purchasing Agent, the party complained against shall respond to the complaint in writing within five days of such request. The Purchasing Agent will reduce his decision to writing and mail or otherwise furnish a copy thereof to the Contractor and Director. Dispute resolution as provided herein shall be a condition precedent to any other action at law or in equity. Notwithstanding a dispute, Contractor shall continue to discharge all its obligations, duties and responsibilities set forth in the Contract during any dispute resolution proceeding unless otherwise agreed to by the County in writing.

GC-10 DEFAULT

Contractor shall be in default hereunder in the event of a material breach by Contractor of any term or condition of this Contract where Contractor has failed to cure such breach within ten (10) days after written notice of breach is given to Contractor by the County, setting forth the nature of such breach.

County shall be in default hereunder if any material breach of the Contract by the County occurs which is not cured by the County within forty-five (45) days after written notice of breach has been given by Contractor to the County, setting forth the nature of such breach.

GC-11 COUNTY'S REMEDIES

If the Contractor fails to remedy a material breach during the ten (10) day cure period pursuant to General Condition GC-10, Default, the County shall have the right to terminate this Contract provided, however, that the County shall give Contractor prior written notice of its intent to terminate. Following notice of breach to Contractor, the County reserves the right to withhold payments owed to Contractor until such time as Contractor has cured the breach which is the subject matter of the notice. In addition, the County shall have the right to pursue all remedies in law or equity.

GC-12 CONTRACTOR'S REMEDIES

If the County has been notified of breach and fails to remedy the breach during the forty-five (45) day cure period pursuant to General Condition GC-10, Default, the Contractor shall have the right to terminate this Contract providing, however, that Contractor shall give the County thirty (30) days prior written notice of termination.

Contractor shall have the right to pursue all remedies available in law or equity. In all cases the Contractor's damages shall be those provable damages not to exceed the value of the Contract as awarded by the Cook County Board of Commissioners. Contractor shall not disrupt the operation or repossess any component thereof.

GC-13 DELAYS

Contractor agrees that no charges or claims for damages shall be made by Contractor for any delays or hindrances from any cause whatsoever during the progress of any portion of this Contract.

GC-14 MODIFICATIONS AND AMENDMENTS

The parties may from time to time during the term of the Contract make modifications and amendments to the Contract but only as provided in this section. Such modifications and amendments shall only be made by mutual agreement in writing. No such modifications and amendments which individually or cumulatively result in additional cost of $1,000.00 or greater or which extend the term of the Contract by thirty (30) days or more shall be deemed as authorized without the advance approval of the Cook County Board of Commissioners. Modifications and amendments which increase cost by less than $1,000.00 or which do not extend the term of the Contract by more than twenty-nine (29) days may only be made with the advance written approval of the Purchasing Agent.

Contractor is hereby notified that except for the specific changes listed in the following paragraph, no County department or employee thereof has authority to make any modification or amendment to this Contract. Any modification or amendment to this Contract except as provided for in the following paragraph made without the express written approval of the Purchasing Agent is void and unenforceable.

The Director may, by written order, make changes with respect to the times of delivery and the places of performance thereof. Any such change shall not cause an increase or decrease the Contract price or the time required for Contract performance.

GC-15 PATENTS, COPYRIGHTS AND LICENSES

Contractor agrees to hold harmless and indemnify the County, its officers, agents, employees and affiliates from and defend, at its own expense (including reasonable attomeys', accountants' and consultants' fees), any suit or proceeding brought against County based upon a claim that the ownership and/or use of equipment, hardware and software or any part thereof utilized in performing Contractor's services constitutes an infringement of any patent, copyright or license or any other intellectual property right.

In the event the use of any equipment, hardware or software or any part thereof is enjoined, Contractor with all reasonable speed and due diligence shall provide or otherwise secure for County, at the Contractor's election, one of the following: the right to continue use of the equipment, hardware or software; an equivalent system having the Specifications as provided in this Contract; or to modify the system or its component parts so that it becomes non-infringing while performing in a substantially similar manner to the original system, meeting the Specifications of this Contract.

GC-16 COMPLIANCE WITH LAWS

The Contractor shall observe and comply with the laws, ordinances, regulations and codes of the Federal, State, County and other local government agencies which may in any manner affect the performance of the Contract, including but not limited to those County Ordinances set forth in the Certifications attached hereto and incorporated herein. Assurance of compliance with this requirement by the Contractor's employees, agents or subcontractors shall be the responsibility of the Contractor.

The Contractor shall secure and pay for all federal, state and local licenses, permits and fees required hereunder.

GC-17 MINORITY AND WOMEN BUSINESS ENTERPRISES
COOK COUNTY ORDINANCE CHAPTER 34, DIVISION 6, SECTION 34-275 to SECTION 34-303

I. POLICY AND GOALS

A. It is the policy of the County of Cook to prevent discrimination in the award of or participation in County contracts and to eliminate arbitrary barriers for participation, as both prime and sub-contractors, in such contracts by local businesses certified as Minority Business Enterprises (MBE) and Women-owned Business Enterprises (WBE). In furtherance of this policy, the Cook County Board of Commissioners has adopted a Minority- and Women-owned Business Enterprise Ordinance (the "Ordinance") which establishes a goal of awarding not less than twenty-five percent (25%) of the annual total dollar amount of contracts to certified MBEs and ten percent (10%) of the annual dollar value of all such contracts to certified WBEs.

B. **The County may set contract-specific goals for each contract, based on the commodities or services specified in this bid document. The MBE/WBE percentages required for this contract are stated in the Special Conditions.** A Bid or Quotation shall be rejected if the County determines that a Bid or Quotation fails to comply with this General Condition, including but not limited to, commitments to achieve for this contract, the MBE/ WBE goals of the contract amount or to include a Petition for Reduction/Waiver documenting why the goals are not attainable despite the contractor's Good Faith Efforts. A Bid or Quotation may be rejected and a new Bid or Quotation may be solicited if the public interest is served thereby. Unless otherwise specified in the Bid or Quotation Documents, for purposes of this GC-17, the contract amount is the amount that has been entered on the Proposal page of the Bid or Quotation Documents.

C. Except to the extent that a Bid or Quotation includes a Reduction/Waiver request, the contract MBE and WBE participation goals may be achieved by the Bid or Quotation entities' status as a MBE or WBE; by entering into a joint venture with one or more MBEs and/or WBEs; by subcontracting a portion of the work to one or more MBEs and WBEs; by establishing and carrying out a mentor/protégé agreement; by the Indirect Participation of one or more MBEs and WBEs used by the entity submitting a Bid or Quotation in other aspects of its business; or by any combination of the foregoing so long as the Utilization Plan evidences a commitment to the MBE and WBE contract goals set forth in (B) above.

D. The same Business Enterprise, whether as a contractor, subcontractor or supplier, cannot be utilized as both a MBE and a WBE on the same contract.

E. To the extent that the Ordinance does not apply to this Bid or Quotation, unless specifically waived in the Bid or Quotation Documents, this GC-17 and the wording of the Ordinance shall apply. If there is a conflict between this GC-17 and the Ordinance or the wording of the Ordinance, the Ordinance or its wording controls.

F. A Contractor's failure to carry out its commitments in the course of the Contract's performance shall constitute a material breach of the Contract and if such breach is not appropriately cured, may result in the termination of the Contract or such remedy authorized by the Ordinance as the County deems appropriate.

II. REQUIRED BID OR QUOTATION SUBMITTALS

To be considered responsive, a Bid or Quotation shall meet the MBE and WBE goals by submitting a Utilization Plan with the Bid or Quotation, which shall be (1) supported by Letters of Intent from the MBEs and WBEs together with the MBEs/WBEs Letters of Certification, and/or (2) include a written Petition for Reduction/Waiver with the Bid or Quotation supported by documentation of Good Faith Efforts to meet the goals. Failure to submit the documents set forth in (A) and (B) of this Section II in accordance with these guidelines will cause the Bid or Quotation to be considered non-responsive and shall be cause to reject the Bid or Quotation.

A. MBE/WBE Utilization Plan

Each Bid or Quotation shall include with the Bid or Quotation a complete Utilization Plan. The Utilization Plan shall list the names, mail and email addresses, telephone number and contact persons of businesses intended to be used as MBEs and WBEs on the Contract. If the entity submitting a Bid or Quotation, or any of its subcontractors, suppliers or consultants, are certified MBEs or WBEs they shall be identified as an MBE or WBE within the Utilization Plan.

1. Letter(s) of Intent

Except as set forth below, a Bid or Quotation shall include with its Utilization Plan, Letter(s) of Intent executed by each MBE and WBE included in the Utilization Plan and by the entity submitting the Bid or Quotation, which sets forth that each MBE and WBE intends to perform as a subcontractor, supplier, joint venture partner and/or consultant on the contract. The Letters of Intent must accurately detail the work to be performed by the MBE or WBE firm and the agreed rates and/or prices to be paid.

If the Bid or Quotation does not include all Letter(s) of Intent with its Utilization Plan, such Letter(s) of Intent may be submitted to the Office of Contract Compliance within three (3) business days after the date of the Bid or Quotation Opening. Failure to submit all Letter(s) of Intent as required shall result in the Contract Compliance Administrator's determination that a Bid or Quotation is not responsive and shall be cause to reject the Bid or Quotation.

All commitments made by a Bid or Quotation in its Utilization Plan must conform to those included in the submitted Letter(s) of Intent. The Contract Compliance Administrator reserves the right to request supplemental information regarding the Letter(s) of Intent submitted with a Bid or Quotation and such information shall be furnished. (Reference pages EDS-3/4 for a format sample of a Letter of Intent)

2. Letter(s) of Certification

Only a Letter of Certification from one of the following entities shall be accepted as certification of MBE/WBE status:

County of Cook
Small Business Administration 8A Program
Illinois Unified Certification Program
or any other governmental body or agency approved by the Contract Compliance Administrator as applying certification standards substantially similar to those applied by the County of Cook may also be accepted.

The Contract Compliance Administrator retains the right to reject the certification of any MBE or WBE on the ground that it does not meet the County's definition of a MBE or WBE.

3. Joint Venture Affidavit

In the event a Bid or Quotation achieves MBE and/or WBE participation by entering into a Joint Venture, the Bid or Quotation shall include the required Joint Venture Affidavit which is available in the Office of Contract Compliance. Such Joint Venture Affidavit shall be submitted with the Bid or Quotation along with Letter(s) of Certification.

B. Reduction/Waiver Petition

In the event a Bid or Quotation is unable to meet the applicable contract MBE and WBE participation goals, the Bid or Quotation must include a Petition for Reduction/Waiver and submit the Petition with its Bid or Quotation. The Petition for Reduction/Waiver shall be supported with evidence and sufficient documentation to demonstrate the Bid's or Quotation's Good Faith Efforts in attempting to achieve the applicable MBE and WBE goals. If a Bid or Quotation does not include all documentation in support of the Petition with its Bid or Quotation, such documentation must be submitted to the Office of Contract Compliance within three (3) business days after the date of the Bid or Quotation opening.

III. REDUCTION/WAIVER OF MBE/MBE GOALS

A. Granting a Reduction/Waiver Request.

1. The determination of the adequacy of the Good Faith Efforts to utilize MBEs and WBEs in a Bid or Quotation will be evaluated on the basis of the actions in attempting to achieve MBE and WBE participation goals set forth in the Bid or Quotation. Examples of actions constituting Good Faith Efforts for a Bid or Quotation are set forth within the Ordinance and in the "Petition for Reduction/Waiver of MBE/WBE Participation Goals" contained in the Bid or Quotation Documents.

2. The Contract Compliance Administrator may grant the Petition for Reduction/Waiver based upon the following criteria: (a) sufficient qualified MBEs and WBEs capable of providing the goods or services required by the contract are unavailable despite the good faith efforts of the contractor; (b) the specifications and the reasonable and necessary requirements for performing the contract make it impossible or economically infeasible to divide the contract into sufficiently small tasks or quantities to enable the contractor to utilize MBEs and WBEs in accordance with the applicable goals; (c) the price(s) quoted by any potential MBE or WBE source of goods or services is more that 10% above competitive levels; and (d) any other factor determined to be relevant by the Contract Compliance Administrator.

B. Denying a Reduction/Waiver Request.

1. If the Contract Compliance Administrator determines that a Bid or Quotation has not demonstrated adequate Good Faith Efforts to meet the applicable contract MBE and WBE goals, the Contract Compliance Administrator may deny a Petition for Reduction/Waiver and declare the Bid or Quotation non-responsive and recommend rejection of the Bid or Quotation.

2. Failure to undertake and/or to document adequate Good Faith Efforts shall be cause to deny a Petition for Reduction/Waiver. Determination of the adequacy of a Bid's or Quotation's Good Faith Effort will be evaluated on the basis of the Bid's or Quotation's actions as of the date of the Bid or Quotation opening.

IV. CHANGES IN CONTRACTOR'S UTILIZATION PLAN

A. Contractor, during its performance of the Contract, may not change the MBE or WBE commitments specified in its Utilization Plan, including but not limited to, terminating a MBE or WBE contract, reducing the scope of the work to be performed by a MBE/WBE, or decreasing the price to a MBE/WBE, except as otherwise provided by the Ordinance.

B. Where an enterprise under the Contact was previously considered to be a MBE or WBE but is later found not to be, or work is found not to be creditable toward the MBE or WBE goals as stated in the Utilization Plan, the Contractor shall seek to discharge the disqualified enterprise, upon proper written notification to the Contract Compliance Administrator, and make every effort to identify and engage a qualified MBE or WBE as its replacement. Failure to obtain a MBE or WBE replacement within 30 working days of the Contract Compliance Administrator's written approval of the removal of a MBE or WBE may result in the termination of the contract or the imposition of such remedy authorized by the Ordinance, unless a written Petition for Reduction/Waiver is granted to Contractor allowing Contractor to award the work to a non-MBE or WBE.

V. NON-COMPLIANCE

If the County determines that the Contractor has failed to comply with its contractual commitments or any portion of the Ordinance or this GC-17, the Contract Compliance Administrator will notify the Contractor of such noncompliance and may take any and all appropriate actions as set forth within the Ordinance.

VI. REPORTING/RECORD-KEEPING REQUIREMENTS

The Contractor is required to comply with the reporting and record-keeping requirements as set forth in the Ordinance and as established by the Contract Compliance Administrator. Upon award of a Contract, Contractor is responsible for acquiring all necessary County reporting and record-keeping forms which will be made available in the Office of Contract Compliance.

VII. EQUAL EMPLOYMENT OPPORTUNITY

Compliance with MBE and WBE requirements will not diminish or supplant Equal Employment Opportunity and Civil Rights provisions as required by law as they relate to contractor and subcontractor obligations.

GC-18 MATERIAL DATA SAFETY SHEET

Where required under the Illinois "Toxic Substance Disclosure To Employees Act", Illinois Compiled Statutes, 1994, 820 ILCS 255/1, Contractor shall submit with each delivery of Contract Goods, a Material Safety Data Sheet.

GC-19 CONDUCT OF THE CONTRACTOR

The Contractor agrees to inform the County on a timely basis of all of the Contractor's interests, if any, which are or which the Contractor reasonably believes may be incompatible with any interest of the County. The Contractor shall take notice of and comply with the Cook County Lobbyist Registration Ordinance (No. 93-0-22, 6-22-93). The Contractor shall not use for personal gain or make other improper use of privileged information which is acquired in connection with the Contract.

GC-20 ACCIDENT REPORTS

The Purchasing Agent and Director shall be given written notification within twenty-four (24) hours of any occurrence, on the site or otherwise, which pertains in any way to this Contract and involves the Contractor's personnel, or those of any of his subcontractors or others whether said occurrence be in the nature of bodily injury to employees or third parties or property damage.

The report shall include the name of person(s) injured, name of his employer, date, time and location of occurrence, extent of injury and/or damage, name(s) of eyewitnesses, and who treated the person(s) for injuries sustained, and such other information as may be relevant. The Contractor shall notify the local police any occurrence requiring an official police record. The accident report should indicate whether the police were notified and, if so, the number of the police report.

GC-21 USE OF PREMISES

Contractor shall confer with the Director to ascertain full knowledge of all rules and regulations of the County facilities relative to this Contract and shall comply therewith. The Contractor shall confine the operations of its employees to the limits indicated by laws, ordinances, permits and/or direction of the Director and shall not encumber the premises with materials or debris. The Contractor shall not load or permit any part of the structure to be loaded with a weight that will endanger its safety.

The County reserves the right to prohibit any person from entering any County facility for any reason. All subcontractors, agents and employees of the Contractor shall be accountable to the Director while on any County property and shall abide by all security regulations imposed by the County.

GC-22 GENERAL NOTICE

All notices required pursuant to this Contract shall be in writing and addressed to the parties at their respective addresses set forth below. All such notices shall be deemed duly given if hand delivered or if deposited in the United States mail, registered or certified, return receipt requested. Notice as provided herein does not waive service of summons or process.

TO THE COUNTY:

Purchasing Agent
County of Cook
Room 1018 County Building
118 North Clark Street
Chicago, Illinois 60602
(Reference County Contract Number)

TO THE CONTRACTOR:

At address provided in its bid document or as otherwise indicated in writing to County.

GC-23 TERMINATION FOR CONVENIENCE

The County may terminate this Contract, or any portion, at any time by notice in writing from the County to the Contractor.

GC-24 GUARANTEES AND WARRANTIES

All guarantees and warranties required shall be furnished by the Contractor and shall be delivered to the Director before final voucher on the Contract is issued. The Contractor agrees that the Contract Goods or services to be furnished shall be covered by the most favorable commercial warranties the Contractor gives to any customer for the same or substantially similar Contract Goods or services and that the rights and remedies so provided are in addition to and do not limit any rights afforded to County.

GC-25 STANDARD OF CONTRACT GOODS

Only new, originally manufactured Contract Goods will be accepted by the County. The County will not accept any Contract Goods that have been refurbished, rebuilt, restored or renovated in any manner. In addition, experimental materials will not be acceptable. Contract Goods not produced by regular production methods and/or which have not been offered for sale to the public through accepted industry trade channels for a reasonable period of time prior to the offering of the proposal, will be considered experimental.

GC-26 DELIVERY

All Contract Goods shipped to the County shall be shipped F.O.B., DESTINATION, FREIGHT PREPAID. Arrangements shall be made in advance by the Contractor in order that the County may arrange for receipt of the materials.

Truck deliveries will be accepted before 3:00 P.M. on weekdays only. No deliveries will be accepted on Saturdays, Sundays or County Holidays. The County is not responsible for delivery delays due to waiting times for loading and unloading at dock locations.

The quantity of Contract Goods delivered by truck will be ascertained from a weight certificate issued by a duly licensed Public Weight-Master. In the case of delivery by rail, weight will be ascertained from bill of lading from originating line, but the County reserves the right to re-weigh at the nearest available railroad scale.

The County reserves the right to add new delivery locations or delete previously listed delivery locations as required during the Contract period. The only restriction regarding the County's right to add new delivery locations shall be that any new or additional location shall be within the geographical boundaries of the County of Cook.

GC-27 CONFIDENTIALITY AND OWNERSHIP OF DOCUMENTS

Contractor acknowledges and agrees that information regarding this Contract is confidential and shall not be disclosed, directly, indirectly or by implication, or be used by Contractor in any way, whether during the term of this Contract or at any time thereafter, except solely as required in the course of Contractor's performance of Services hereunder. Contractor shall comply with the applicable privacy laws and regulations affecting Owner and will not disclose any of Owner's records, materials, or other data to any third party. Contractor shall not have the right to compile and distribute statistical analyses and reports utilizing data derived from information or data obtained from Owner without the prior written approval of Owner. In the event such approval is given, any such reports published and distributed by Contractor shall be furnished to Owner without charge.

All documents, data, studies, reports, work product or product created as a result of the performance of Service(s) shall be the property of the County of Cook. It shall be a breach of this Contract for the Contractor to reproduce or use, any documents, data, studies, report, work product or product obtained from the County of Cook or created hereby for its own purposes or to be copied and used by any third party. During the performance of the Services herein provided for, the Contractor shall be responsible of any loss or damage to the documents herein enumerated while they are in his possession, and any such document lost or damaged shall be restored at the expense of the Contractor. Full access to the work during the preparation of the plans shall be available to the County and other public agencies interested in this work.

GC-28 QUANTITIES

The quantities of materials required for the performance of the Contract are estimates for the purpose of determining an approximate total Contract amount and may not be the actual quantities required during the term of the Contract. The County reserves the right to increase or decrease the quantities at the Contract price, to correspond to the actual needs of the County. The County will be obligated to order and pay for only such quantities as are from time to time ordered, delivered, and accepted on purchase orders issued by the Purchasing Agent.

GC-29 AUDIT; EXAMINATION OF RECORDS

The Contractor agrees that the Cook County Auditor or any of its duly authorized representatives shall, until expiration of three (3) years after the final payment under the Contract, have access and the right to examine any books, documents, papers, canceled checks, bank statements, purveyor's and other invoices, and records of the Contractor related to the Contract, or to Contractor's compliance with any term, condition or provision thereof. The Contractor shall be responsible for establishing and maintaining records sufficient to document the costs associated with performance under the terms of this Contract.

The Contractor further agrees that it shall include in all of its subcontracts hereunder a provision to the effect that the subcontractor agrees that the Cook County Auditor or any of its duly authorized representatives shall, until expiration of three (3) years after final payment under the subcontract, have access and the right to examine any books, documents, papers, canceled checks, bank statements, purveyor's and other invoices and records of such subcontractor involving transactions relating to the subcontract, or to such subcontractor's compliance with any term, condition or provision thereunder or under the Contract.

In the event the Contractor receives payment under the Contract, reimbursement for which is later disallowed by the County, the Contractor shall promptly refund the disallowed amount to the County on request, or at the County's option, the County may credit the amount disallowed from the next payment due or to become due to the Contractor under any contract with the County.

GC-30 GOVERNING LAW

This Contract shall be governed by and construed under the laws of the State of Illinois. The Contractor irrevocably agrees that, subject to the County's sole and absolute election, any action or proceeding in any way, manner or respect arising out of the Contract, or arising from any dispute or controversy arising in connection with or related to the Contract, shall be litigated only in courts within the City of Chicago, County of Cook, State of Illinois, and the Contractor consents and submits to the jurisdiction thereof. In accordance with these provisions, Contractor waives any right it may have to transfer or change the venue of any litigation brought against it by the County pursuant to this Contract.

GC-31 COOPERATION WITH INSPECTOR GENERAL

Contractors, subcontractors, licensees, grantees or persons or businesses who have a County contract, grant, license, or certification of eligibility for County contracts shall abide by all of the applicable provisions of the Office of the Independent Inspector General Ordinance (Section 2-281 et. seq. of the Cook County Code of Ordinances). Failure to cooperate as required may result in monetary and/or other penalties.

GC-32 WAIVER

No term or provision of this Contract shall be deemed waived and no breach consented to unless such waiver or consent shall be in writing and signed by the party claimed to have waived or consented. The waiver of any such provision shall be strictly limited to the identified provision.

GC-33 ENTIRE CONTRACT

It is expressly agreed that the provisions set forth in this Contract constitute all the understandings and agreements between the parties. Any prior agreements, promises, negotiations, or representations not expressly set forth in this Contract are of no force and effect.

GC-34 FORCE MAJEURE

Neither Contractor nor County shall be liable for failing to fulfill any obligation under this Contract if such failure is caused by an event beyond such party's reasonable control and which is not caused by such party's fault or negligence. Such events shall be limited to acts of God, acts of war, fires, lightning, floods, epidemics, or riots.

GC-35 GOVERNMENTAL JOINT PURCHASING AGREEMENT

Pursuant to Section 4 of the Illinois Governmental Joint Purchasing Act (30 ILCS 525) and the Joint Purchase Agreement approved by the Cook County Board of Commissioners (April 9, 1965), other units of government may purchase goods or services under this contract.

GC-36 CONTRACT INTERPRETATION

Whenever the singular is used herein, the masculine, feminine and neuter gender shall be deemed to include the others. The headings of articles, paragraphs and sections in this Contract are included for convenience only and shall not be considered by either party in construing the meaning of this Contract. If any provision or clause of this Contract shall be held to be invalid, such provision or clause shall be deleted from the Contract and the Contract shall be construed to give effect to the remaining portions thereof.

This Contract shall be interpreted and construed based upon the following order of precedence of component parts. Such order of precedence shall govern to resolve all cases of conflict, ambiguity or inconsistency.

1. Addenda, if any.
2. Execution Forms
3. Specification.
4. Special Conditions.
5. General Conditions.
6. Instruction to Bidders.
7. Legal Advertisement.
8. Bid Proposal.

END OF SECTION

SPECIAL CONDITIONS

SC-01 SCOPE

The Contractor shall furnish PRINTING AND MANUFACTURING OF JACKETS AND FOLDERS for VARIOUS COOK COUNTY AGENCIES, all in accordance with the Contract Documents, Specifications and Proposal herein.

SC-02 CONTRACT PERIOD

This is a requirement contract for twenty-four (24) months with one (1) two-year renewal option effective after award by the Board of Commissioners and after proper execution of the Contract Documents.

SC-03 AWARD OF CONTRACT

The contract shall be awarded to the lowest responsible and responsive bidder whose bid meets the requirements and criteria set forth in the Request for Sealed Bid. All items, unless otherwise stated, will be assumed to meet all specifications and requirements as set forth in the Request for Sealed Bid. Ambiguous bids which are uncertain as to terms, delivery, quantity, or compliance with specifications may be rejected or declared non-responsive. The County shall be sole determinant of the relevant and appropriate cost factors used in evaluating any Base, Options and/or Alternate bids. Bidders must quote all lines for consideration. It is the intent of the County to award this bid in whole and not in part. Only one award will result from this bid.

SC-04 MBE/WBE REQUIREMENTS FOR THIS CONTRACT

The bidder shall have a subcontracting goal of not less than twenty-five percent (25%) MBE and ten percent (10%) WBE of the awarded contract price for work to be performed.

The bidder must comply with the County's MBE/WBE participation requirements. The County has issued
MBE/WBE goals this Project. The bidder shall submit with its Proposal, an MBE/WBE Utilization Plan indicating how it proposes to meet these goals. If the bidder has not met the goals or made good faith efforts to meet the goals, the bidder's response will (may) be deemed nonresponsive and will not be considered for award.

Certified MBE/WBE bidders may count their own participation, however, a female firm certified as M/WBE or W/MBE may be counted towards the MBE or WBE goal, but not both. (Designations cannot be changed after submission of the compliance plan.)

Unless otherwise specified in the Bid Documents, for purposes of this contract, the contract amount is the total bid amount that has been entered on the Proposal Page of the Bid Documents.

SPECIAL CONDITIONS

SC-05 PRE-BID CONFERENCE

The County will hold a Pre-Bid Conference at the Office of the Purchasing Agent, 118 N. Clark St, Room 1018, Chicago, IL 60602. Representatives from the Purchasing Department and Departments listed in this document will comprise the panel to respond to answer any questions regarding Printing and Manufacturing of Jackets and Folders and Invitation to Bid procedures. It is not mandatory that the Contractors attend this Pre-Bid Conference, however it is highly recommended. Prospective Proposers must respond to Barb Flock at 312 603-6828 or e-mail barbie.flock@cookcountyil.gov on or before Tuesday, April 19, 2011 with firm's name and number of attendees. A maximum of two (2) representatives from each firm may attend.

The Pre-Bid Conference
DATE: Wednesday, April 20, 2011
TIME: 10:00 A.M.
PLACE: Cook County
Office of the Purchasing Agent
118 N. Clark St, Room 1018
Chicago, IL 60602

SC-06 INQUIRIES

A copy of any written request for interpretation of documents shall be provided to the Office of Purchasing Agent at the address set forth below.

Inquiries about the interpretation of the Specifications must be made only in writing and shall be directed to the Purchasing Agent. Inquiries will be answered in writing, if deemed necessary, by means of an Addendum issued by the Office of the Purchasing Agent. (Reference Instructions to Bidders, Section IB-05 "Exceptions", Page IB-2). **Inquiries must be received no later than 5:00 p.m. on Friday, April 22, 2011. Inquiries will be answered by the close of business on Wednesday, April 27, 2011.**

During the bid process, all inquiries must be directed, in writing, only to the Office of the Cook County Purchasing Agent as follows:

Maria De Lourdes Coss, CPPO
Cook County Purchasing Agent
c/o Barb Flock, Specifications Engineer
118 N. Clark Street, Room 1018
Chicago, IL 60602

Or via email at barbie.flock@cookcountyil.gov

Contact Info for Specifications Engineer No. 84
Barb Flock: 312 603-6828, barbie.flock@cookcountyil.gov

SPECIAL CONDITIONS

SC-07 COOK COUNTY RECYCLED PRODUCT PROCUREMENT POLICY, COOK COUNTY ORDINANCE CHAPTER 10, SECTION 12.

If the lowest offered price for recycled paper product is not more than ten percent (10%) higher than the lowest offered price for that same designated product that is not recycled, the offered price for the recycled paper product shall be considered the low bid, if such Bidder is otherwise responsive and responsible.

If the lowest offered price for paper or paper products which are both recycled and chlorine-free is not more than 15% higher than the lowest offered price for that same designated product that is not recycled and chlorine-free, the offered price for the recycled and chlorine-free paper product shall be considered the low bid, if such Bidder is otherwise responsive and responsible.

Each Contractor supplying recycled paper product shall provide acceptable certification from all product manufacturers that the products being supplied meet the minimum content standards reflected in the Specifications.

Any recycled product purchased from the County shall bear the recycling insignia or the phrase "Recycled Paper". Any paper products which are both recycled and chlorine-free, shall also bear the processed chlorine-free insignia or the phrase "Processed Chlorine-Free".

SC-08 SAMPLE JACKETS AND FOLDERS

Sample jackets and folders may be viewed at Cook County building, The Office of the Purchasing Agent, 118 N. Clark St., Room 1018, Chicago, IL 60602. To set up an appointment, contact MS. Barb Flock AT 312-603-6828. Bidders outside of Cook County may request sample jackets and folders by mail. Shipping and postage to be paid for by the Vendor. These requests shall be faxed to (312) 603-3179.

SC-09 OVER/UNDER RUNS

The County will not accept over runs or under runs for printing. It is the Vendor's responsibility to print and ship as per Contract.

SC-10 DELIVERY LOCATIONS

All deliveries shall be made as needed to the following locations:

For Item No. 1: 1 Delivery
Cook County Medical Examiner
Robert J. Stein Institute of
Forensic Medicine
2121 W. Harrison, Room 143
Chicago, IL 60612

For Item No. 2: 3 Equal Deliveries
Cook County Department of
Corrections
Warehouse
2323 S. Rockwell
Chicago, IL 60608
Deliver on wood pallets.

SPECIAL CONDITIONS

SC-10 DELIVERY LOCATIONS (CONTINUED)

For Item No. 3: 1 Delivery
Cook County Public Defender
Criminal Justice Administration Building
2650 S. California Ave., Room 07
Chicago, IL 60608

For Item No. 4: 1 Delivery
Cook County Public Defender
Cook County Administrative Office
69 W. Washington, 16th Floor
Chicago, IL 60602

For Item No. 5: 1 Delivery
Cook County Public Defender
Juvenile Division
2245 W. Ogden, 7th Floor
Chicago, IL 60612

For Item No. 6: 1 Delivery
Cook County State's Attorney's Office
Juvenile Justice Bureau
1100 S. Hamilton, 6th Floor
Chicago, IL 60612

For Item No. 7, 8 & 9: 4 Equal Deliveries
Cook County Warehouse
1635 W. Walnut
Chicago, IL 60612

For Item No. 10 and 11: 1 Delivery
Cook County State's Attorney's Office
2650 S. California Ave.
Chicago, IL 60608

For Item No. 12: 1 Delivery
Cook County State's Attorney's Office
Traffic Division
69 W. Washington, 31st Floor
Chicago, IL 60602

For Item No. 13: 1 Delivery
Cook County State's Attorney's Office
Juvenile Division
1100 S. Hamilton, Room 600
Chicago, IL 60612

For Item No. 14: 1 Delivery
Cook County State's Attorney's Office
Purchasing
50 W. Washington, Room 500
Chicago, IL 60602

For Item No. 15 thru 17: 1 Delivery
Cook County Public Guardian
Cook County Administrative Office
69 W. Washington, Ste 700
Chicago, IL 60602

For Item No. 18 thru 126: Several deliveries as stated in detailed specifications to the following:

Cook County Clerk of the Circuit Court
Cook County Warehouse
2323 S. Rockwell, Room 111
Chicago, IL 60608

Cook County Clerk of the Circuit Court
Cook County Hawthorne Warehouse
4545 W. Cermak
Chicago, IL 60623

Cook County Clerk of the Circuit Court
Cook County 89th St. Warehouse
1120 E. 89th St.
Chicago, IL 60619

For Item No. 127 thru 129: 2 Deliveries
Cook County Board of Review
Juvenile Division
1100 S. Hamilton, Room B1
Chicago, IL 60612

SPECIAL CONDITIONS

SC-11 NOTIFICATION

Do not deliver until notified by the Using Department.

SC-12 INSIDE DELIVERY

Vendor is responsible for inside delivery.

SC-13 UNSPECIFIED ITEMS

Any file jackets or folders not specifically listed herein may be added to this contract if they fall within the same specific category of supply items specified (e.g. file jackets, file folders, etc.).

The User Department will notify the Contractor in writing of the items which are necessary and request a written price proposal for the addition of the item(s) to this contract by modification, then forward the documents to the Purchasing Agent. Such item(s) may be added to the contract only if the prices are competitive with current market prices and said items are approved by the Purchasing Agent in the form of a written modification signed by the Contractor and the County. The Purchasing Agent reserves the right to seek competitive pricing information on said item(s) from other suppliers and to procure such item(s) in a manner which serves the best interest of the County.

Any such item(s) delivered by the Contractor, without a properly executed contract modification signed by the Purchasing Agent, are delivered entirely at the Contractor's risk. Consequently, in the event that such modification is not executed by the County, the Contractor hereby releases the County from any liability whatsoever to pay for any items delivered prior to the Contractor's receipt of the fully signed modification.

SC-14 SUPPLEMENTAL DELIVERY INSTRUCTIONS/REQUIREMENTS

Procedures for deliveries utilizing the dock for R.J. Daley Center, 50 West Washington Street are as follows:

- All deliveries must be pre-arranged, utilizing the attached form. Notification must be provided at least 48 hours in advance during the week and at least 72 hours in advance for weekends and Mondays. Copy the form as needed. A form will need to be filled out for each and every delivery. Fax completed forms to the Richard J. Daley Center, Office of the Building at (312) 603-6950.

- Every delivery made to the building will need to be made by a pre-approved driver from your company. We require that your company furnish legible photocopies of your staff's valid driver's license. In addition, the County will be taking photographs of approved drivers for its own records.

- Delivery personnel will receive a temporary identification badge to be worn at all times while in the building.

SPECIAL CONDITIONS

SC-14 SUPPLEMENTAL DELIVERY INSTRUCTIONS/REQUIREMENTS (CONTINUED)

- Delivery vehicles will be searched prior to gaining access to the dock area.

- Kindly send all legible photocopies of pertinent documents to the following:

  Edward Carik
  Director of Security-Security Command Center
  Richard J. Daley Center
  50 West Washington Street
  Chicago, IL 60602

No driver will be allowed to gain access to the building without prior authorization. Therefore, please fill out the "Request for Dock Access" form and fax it in a timely manner to the number listed above. In addition, replacement drivers not recognized by County staff as being pre-approved will not be allowed entrance into the building. It is imperative that the County is notified, in advance, of staffing changes. The County requires these notifications to be in writing, accompanied by a photocopy of the replacement's personal driver's license.

Please type or print

SPECIAL CONDITIONS

REQUEST FOR DOCK ACCESS
RICHARD J. DALEY CENTER

Date(s) of Delivery:	Time:

Delivery Company/Agency:	Contact:
Address:	Phone:

Items to be Delivered:

Intended Delivery Location (please check one):

Building	X	Room	Contact:	Phone No. of Contact:
Daley Center				
City Hall				
County Building				

FAX COMPLETED FORM TO OFFICE OF THE BUILDING at (312) 603 - 6950

To be filled out by Daley Center Security **ONLY:**
DELIVERY PERSONNEL INFORMATION:

Date:	**Time:**

	Last	**First**	**Middle**
Driver			
Helper			

License No.		State:

VEHICLE INFORMATION:

Vehicle	Make:	Model:	Year:

License Plate	No.:	State:

Transport License	No.:

SPECIFICATIONS

GENERAL SPECIFICATIONS FOR ITEM NO. 1 THRU 17 AND 127 THRU 129

After the bid opening, the bidders are required to submit one mock up sample of the construction and artwork of each product bid within 10 business days of request. All folders and jackets are to print as per sample provided by the County. Winning Vendor shall provide artwork for all jackets and folders in a Native File where the file will allow changes and modifications to be made by the County prior to the last invoice being paid. ***Item #1, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, and 17 are single ply tabs. Item # 13, 14, 15, and 16 are reinforced tabs. Item # 2 is single ply side tab and reinforced top tab. Item # 1- 126 bidder shall refer to the "Construction" section of the specifications related to the requested reinforced ply tab.***

GENERAL SPECIFICATIONS FOR ITEM NO. 18 THRU 126

Box Information: In order for shipment to be accepted, all material must be delivered in Regular Slotted Carton, ECT (Edge Crush Test) 32 lbs. corrugated cardbord boxes that weight a maximum of 40 pounds. Boxes must be stacked in numeric order on skids that measure 40 inches by 48 inches. Boxes will be stacked in order (first box on top) with all box labels facing out and shrink wrapped. Boxes must be full and stacked in a consistant manner on the pallets. Must be inside delivery, placed where contact manager designates. The box label must be at least 6 inches by 4 inches and must contain the following information listed above: Case Type, Record Series, Contract Item Number, Item Identification Number, Legend, number of folders in box, box number out of total number of boxes, and number sequence of numbered jackets contained in box. This information must be printed along with a 3 of 9 barcode that contains the Item Identification Number and box number out of the total number of boxes (for example FJ2006 12345).

Proof Approval: Proofs to be approved by Phyllis Adams before printing. Style proofs are due 30 days after contract awarded. Label proofs are due 30 days after contract awarded. Mock ups/printer's proofs (white page) due 30 days after contract awarded. There must be two copies of every proof presented to the Clerk's Office: One for sign off and one for the file.

Delivery Date: The initial (or the first 10% or 20% delivery) delivery to the branches, divisions and departments need to be completed by December 15, 2011. The balance of the delivery (or the second 90% or 80% delivery) to the warehouse shall be completed by March 1, 2012. All items are subject to inspection and testing before payment. An example of an actual jacket must be delivered before all items are delivered. Fifteen examples of this item must be delivered to the Clerk's Office in addition to the amount ordered upon the completion of the order. ***Price the shipments to the warehouse as one delivery. One single price should be charged for all file jackets being delivered to the warehouse.***

Print As Per Sample: The County shall provide actual jacket samples for the bidders to look over. If there are no changes, (except for the jacket legend in the lower left hand corner of the jacket which changes ever year.) the vendor shall print as per sample. If there is a print change, the County shall provide a mock up file jacket showing how the print should look on a file jacket that has similar printing and County shall staple that sheet to the jacket. The winning vendor shall provide a native file of every file jacket print proof that allows artwork to be changed or modified prior to the last invoice being paid. ***Print will be on the outside front flap.***

Expansion ***File jackets with a 1-1/2" expansion requirement is open corner.***

SPECIFICATIONS

GENERAL SPECIFICATIONS FOR ITEM NO. 18 THRU 126 (CONTINUED)

Numbering System: The quantities listed on the specifications pages are for one year. The quantities for the second year will be the same as the quantities for the first year and repeating the numbering sequence as stated in the specifications. Example of the first year for the legend: M1-CH-NU-65000-2012-(ITEM 1.1.1). Example of the second year for the legend: M1-CH-NU-65000-2013-(ITEM 1.1.1). Example of the first year for the amount: 65000 NUMBERED Jackets, 12CH 000001 to 12CH 065000. Example of the second year for the amount: 65000 NUMBERED Jackets, 13CH 000001 to 13CH 065000.

ITEM NO. 1: MEDICAL COLOR CODED FILE FOLDERS

For the Medical Examiner

Manila 14 point durability, side tab full tab embossed score marks for label placement, front panel size: 11-3/8" x 9-1/2", front panel includes 2 score lines both 3/4" wide, back panel size: 12-1/4" x 9-1/2" which includes a 1" side end tab, open sides. [redacted] it. Plastic poly pocket size shall be [redacted] x 5-1/4" with the opening on the 4-1/4" side.

Color coding label specifications:

Pre-printed factory printed label. To be applied to folder by vendor, water resistant, labels are a single label with numbers or letters printed on the length of the label, film coating protects the label.

Printed:

Printing on front panel. All printing will be factory produced with black durable print.

Side tab color coding:

The side tab color consists of one strip with the top part of the strip having the case number printing on the top of label in black ink. Directly below the top case number on the side tab is a three digit abbreviated month in black ink and below the abbreviated month is a number according to the last two digits of the year, ex.oo, ¾" below the year is an abbreviated month. 7/8" below the abbreviated month is the one digit beginning case number that is a 1-1/4" diameter. ¾" below the beginning case number is the second part of the case number. The second part of the case number shall be 7/8" high. Missing numbers are not allowed. The folders need to begin with the case number 001.

Color coding for folders in medical records:

Case number and abbreviated month in black ink, white background. Last two digits of year prints in white ink, the background color will depend on the last digit of the year. Example for large numbers, 201<u>0</u> = 0 = yellow, 201<u>1</u> = 1 blue, 201<u>2</u> = 2 = pink, 201<u>3</u> = 3 = pink, 201<u>4</u> = 4 = orange, and so on.

Large Number:

0 - Yellow, 1 - Blue, 2 - Pink, 3 - Purple, 4 - Orange, 5 - Brown, 6 - Green, 7 - Grey

SPECIFICATIONS

ITEM NO. 1: MEDICAL COLOR CODED FILE FOLDERS (Continued)

Abbreviated month

January: Green, February: Pink, March: Black, April: Yellow, May: Dark Blue, June: Beige, July: Red, August: Grey, September: Light Blue, October: Purple, November: Orange, December: Dark Brown.

Number:

00 - 99: Yellow, 10 - 19: Blue, 20 - 29: Pink, 30 - 39: Purple, 40 - 49: Orange, 50 - 59: Brown, 60 - 69: Green, 70 - 79: Grey, 80 - 89: Red, 90 - 99: Black,

ITEM NO. 1A: MEDICAL COLOR CODED FILE FOLDERS - RECYCLED

Same as the above Item No. 1, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

ITEM NO. 1B: MEDICAL COLOR CODED FILE FOLDERS - RECYCLED/PROCESSED CHLORINE - FREE

Same as the above Item No. 1 and 1A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

ITEM NO. 2: FILE JACKETS

For Department of Corrections
5 piece construction, front panel size: 11-3/4" x 9", back panel Size: 12-1/2"d x 9-1/2"h with a 1-3/4" expansion, two 11 point manila plies sandwiched together, printing in black ink on outside front panel. Two 11 point manila plies sandwiched together, straight cut reinforced, 3/4" end tab with embossed tick marks on the front end tab side. Starting from the top of the end tab, the tick marks are 1-1/4", 1-3/8", 1", 1-1/8", 1", 1-1/4" and 1". 6-1/2" h gussets with rollover tyvek reinforcement of at least ½", Rounded corners on top 4 corners, 25 jackets per box, 4 boxes per carton. Deliver on wood pallets.

SPECIFICATIONS

ITEM NO. 2A: FILE JACKETS - RECYCLED
Same as the above Item No. 2, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

ITEM NO. 2B: FILE JACKETS - RECYCLED/PROCESSED CHLORINE - FREE
Same as the above Item No. 2 and 2A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

ITEM NO. 3: FILE JACKETS
For Public Defender
Indictment Charge legal file jackets, back panel size: 10-1/2" x 15" which includes a 7/8" lip straight cut tab, manila, front panel size: 9-1/2" x 15", 11 point, printed on outside front panel and inside back lip in black ink, no expansion, closed sides.

ITEM NO. 3A: FILE JACKERTS - RECYCLED
Same as the above Item No. 3, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

ITEM NO. 3B: FILE JACKETS - RECYCLED/PROCESSED CHLORINE - FREE
Same as the above Item No. 3 and 3A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

ITEM NO. 4: FILE JACKETS
For Public Defender
Indictment General legal file jackets, front panel size: 9" x 15", back panel size: 10-1/2" x 15" which includes a 1-1/2" lip straight cut tab, manila with black ink. 11 point, printed on outside front panel and inside back lip in black ink, no expansion. The County will stamp the front lower right hand side of front panel in red ink, closed sides.

SPECIFICATIONS

ITEM NO. 4A: FILE JACKERTS - RECYCLED
Same as the above Item No. 4, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

ITEM NO. 4B: FILE JACKETS - RECYCLED/PROCESSED CHLORINE - FREE
Same as the above Item No. 4 and 4A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

ITEM NO. 5: FILE JACKETS
For Public Defender
D.O.B File Destr. Date legal file jackets, front panel size: 9-5/8" x 15", back panel size: 10-1/2" x 15" which includes a ¾" lip straight cut tab, manila with black ink. 11 point, printed on outside front panel in black ink, no expansion, closed sides.

ITEM NO. 5A: FILE JACKERTS - RECYCLED
Same as the above Item No. 5, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

ITEM NO. 5B: FILE JACKETS - RECYCLED/PROCESSED CHLORINE - FREE
Same as the above Item No. 5 and 5A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

ITEM NO. 6: FILE JACKETS
For State's Attorney's Office
Printed expansion jacket for Juvenile Delinquency Division, 11 point manila stock jacket, front panel size: 15"W x 9-3/4"H, back panel size: 15"W x 10-1/2"H which includes a ½" lip straight cut tab and a 2" expansion, closed sides. Printing on front cover and back cover in black ink.

SPECIFICATIONS

ITEM NO. 6A: FILE JACKETS - RECYCLED

Same as the above Item No. 6, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

ITEM NO. 6B: FILE JACKETS - RECYCLED/PROCESSED CHLORINE - FREE

Same as the above Item No. 6 and 6A, but printed on paper products which are both recycled and processed chlorine-free. Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

ITEM NO. 7: PRETRIAL INTERVIEW FILE

For Adult Probation

Front panel size: 8-1/2" x ~~13~~ *13-7/8"*, back panel size: 9-1/2" x ~~14~~ *14-7/8"* which includes a 1" lip straight cut tab on top and a 1" side end tab, paper: cardstock, *paper thickness: 12 pt.* color: goldenrod, *no seam at bottom of flap,* printed in booklet form, open sides, printing on outside front panel, inside front panel, inside back panel and outside back panel, ink color: black.

ITEM NO. 7A: PRETRIAL INTERVIEW FILE - RECYCLED

Same as the above Item No. 7, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

ITEM NO. 7B: PRETRIAL INTERVIEW FILE-RECYCLED/PROCESSED CHLORINE-FREE

Same as the above Item No. 7 and 7A, but printed on paper products which are both recycled and processed chlorine-free. Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

ITEM NO. 8: PRESENTENCE INVESTIGATION FILE

For Adult Probation

Front panel size: 9-5/8" x 14-5/8", back panel size: 10-5/8" x 14-5/8 which includes a 1" lip straight cut tab, closed sides, fold over bottom with 1-1/3" glued seam on each side, paper: 30lb stock, *no seam at bottom of file,* printing on outside back panel, black ink, paper color: gray.

ITEM NO. 8A: PRESENTENCE INVESTIGATION FILE - RECYCLED

Same as the above Item No. 8, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

ITEM NO. 8B: PRESENTENCE INVESTIGATION FILE - RECYCLED/PROCESSED CHLORINE - FREE

Same as the above Item No. 8 and 8A, but printed on paper products which are both recycled and processed chlorine-free. Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

SPECIFICATIONS

ITEM NO. 9: CASE FILE
For Adult Probation
Front panel size: 9-1/4" x 14-5/8", back panel size: 10" x 14-5/8" which includes a ¾" lip straight cut tab, fold over bottom with 1-1/3" glued seam on each side, paper: 30lb stock, closed sides, printing on outside front panel and outside back panel, paper color: goldenrod, ink color: orange.

ITEM NO. 9A: CASE JACKETS - RECYCLED
Same as the above Item No. 9, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

ITEM NO. 9B: CASE JACKETS - RECYCLED/PROCESSED CHLORINE - FREE
Same as the above Item No. 9 and 9A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

ITEM NO. 10: CENTRAL BOND COURT FOLDERS
For State's Attorney's Office
Printed folders for Central Bond Court. Front panel size: 7-7/8"x 15", back panel size: 9-1/8" x 15" which includes a 1-3/8" lip straight cut tab, open sides, 11 point manila stock, scored, open sides, printing on outside front panel and on inside back panel lip with black ink.

ITEM NO. 10A: CENTRAL BOND COURT FOLDERS - RECYCLED
Same as the above Item No. 1, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

ITEM NO. 10B: CENTRAL BOND COURT FOLDERS - RECYCLED/PROCESSED CHLORINE - FREE
Same as the above Item No. 10 and 10A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

SPECIFICATIONS

ITEM NO. 11: FELONY REVIEW FOLDERS

For State's Attorney's Office

Printing felony review folders, front panel size: 7-7/8" x 14-3/4", back panel size: 9-1/4" x 14-3/4" which includes a 1-1/4" lip straight cut tab, open sides. ~~On the top of the inside front panel and on the top of the inside back panel a computer form shall be affixed. The computer form is a 2 part NCR,~~ ***An NCR form is strip glued on inside top folder. The NCR form is three-ply. The color of the first ply is CB white, the color of the second ply is CFB canary and the third ply is CF tag 11 point manila. The size of the NCR is*** ~~16"~~ ***15-5/8"*** x 11". ***Folder is converted out of CF tag stock to make the transfer onto the folder. The stock of folder is 11 point CF tag manila stock. The NCR form thickness is no less than 78 GSM. The thickness of the folder is 11 point minimum.*** ~~white and canary paper and 11 point manila stock.~~ Printing in black ink on outside front panel, inside front panel, inside back panel and inside back 1-1/4" lip folders are scored.

ITEM NO. 11A: FELONY REVIEW FOLDERS - RECYCLED

Same as the above Item No. 11, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

ITEM NO. 11B: FELONY REVIEW FOLDERS - RECYCLED/PROCESSED CHLORINE - FREE

Same as the above Item No. 11 and 11A, but printed on paper products which are both recycled and processed chlorine-free. Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

ITEM NO. 12: TRAFFIC FOLDERS

For State's Attorney's Office

14 point manila 2" expansion jacket folder, closed bottom, closed sides, front panel size: 8-1/8" x 15", back panel size: 10-1/2" x 15" which includes a 1-1/2" lip straight cut tab, printing on outside front panel and outside back panel in black ink.

ITEM NO. 12A: TRAFFIC FOLDERS - RECYCLED

Same as the above Item No. 12, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

ITEM NO. 12B: TRAFFIC FOLDERS - RECYCLED/PROCESSED CHLORINE - FREE

Same as the above Item No. 12 and 12A, but printed on paper products which are both recycled and processed chlorine-free. Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

SPECIFICATIONS

ITEM NO. 13: FILE JACKETS
For State's Attorney's Office
File Jackets for Juvenile Division, manila straight cut, 1" tab across the top, printing on outside front panel and outside back panel in black ink, 2 inch expansion. Legal size: 15-3/4" x 10-1/2", 11 point.

ITEM NO. 13A: FILE JACKETS - RECYCLED
Same as the above Item No. 13, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

ITEM NO. 13B: FILE JACKETS - RECYCLED/PROCESSED CHLORINE - FREE
Same as the above Item No. 13 and 13A, but printed on paper products which are both recycled and processed chlorine-free. Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

ITEM NO. 14: APPEALS FOLDER
For State's Attorney's Office
Appeals printed folder, manila card stock, 2 inch expansion with 3/4" straight cut tab with thumbprint cut on front panel, size: 9-1/4" x 15" and back panel size: 10" x 15" which includes a ¾" lip, closed sides, ***11 pt. card stock***. Printing on outside front panel, black ink.

ITEM NO. 14A: APPEALS FOLDER - RECYCLED
Same as the above Item NO. 14, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

ITEM NO. 14B: APPEALS FOLDER - RECYCLED/PROCESSED CHLORINE - FREE
Same as the above Item No. 14 and 14A, but printed on paper products which are both recycled and processed chlorine-free. Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

ITEM NO. 15: GUARDIANSHIP FILE FOLDERS
For Public Guardian
Back panel size: 14-3/4" x 9-1/2" which includes a ¾" lip straight cut tab, front panel size: ~~9" x 14-3/4"~~ ***8-1/2" x 14-3/4"***, 2 ply tabs, manila color, 11 point stock, 2" expansion, printing on outside front panel in black ink.

ITEM NO. 15A: GUARDIANSHIP FOLDER - RECYCLED
Same as the above Item No. 15, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

SPECIFICATIONS

ITEM NO. 15B: GUARDIANSHIP FOLDER - RECYCLED/PROCESSED CHLORINE - FREE

Same as the above Item No. 15 and 15A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

ITEM NO. 16: DOMESTIC RELATIONS FILE FOLDERS

For Public Guardian
Back panel size: 14-3/4" x 9-1/2" which includes a ¾" lip straight cut tab, front panel size: 9" x 14-3/4", 2 ply tabs, manila color, 11 point stock, 2" expansion, printing on outside front panel in black ink.

ITEM NO. 16A: DOMESTIC RELATIONS FOLDER - RECYCLED

Same as the above for Item No. 16, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

ITEM NO. 16B: DOMESTIC RELATIONS FOLDER - RECYCLED/PROCESSED CHLORINE - FREE

Same as the above for Item No. 16 and 16A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

ITEM NO. 17: JUVENILE DIVISION FILE FOLDERS

For Public Guardian
Back panel size: 9-1/2" x 15" which includes a ½" lip straight cut tab, front panel size: 9" x 15", scored 2 inches from the top of back panel, 6-1/2" high gusset, 2 ply tabs, interior of folder is manila color, exterior of folder is redrope, 2" expansion, printing on outside front panel in black ink.

ITEM NO. 17A: JUVENILE DIVISION FOLDER - RECYCLED

Same as the above Item No. 17, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

ITEM NO. 17B: JUVENILE DIVISION FOLDER - RECYCLED/PROCESSED CHLORINE - FREE

Same as the above Item No. 17 and 17A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

SPECIFICATIONS

Item Number 18: M1-CH-NU General Chancery NUMBERED Jacket, ink color Black

This item is 2012 Chancery Jacket for General Chancery cases

Item Id. No. 1.1.1

Legend M1-CH-NU-65000-2012-(ITEM 1.1.1).

Amount 65000 NUMBERED Jackets. 12CH 000001 to 12CH 065000 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.

Jacket Paper 11 point Manila paper with a basis weight of 150 lbs., non-recycled material.

Expansion 3.5 inch expansion that can hold 8 pounds of paper

Jacket Size The overall size is 9" X 12-1/2" with a pocket body size of 8 1/2" X 11-3/4"

Construction The top of the front of the jacket shall be 1/2" lower than the back and scored for "drop front". The expandable pocket is to be made of 5 separate pieces using a "hot-process glue-weld" construction with 6.5" high brown Tyvek mylar, reinforced gussets that glue to the front and back of interior lining and have a minimum tuck of 1/2" between the two front pieces and the two back pieces. Two ply glued back piece must extend the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, 3/4 inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least 1/2 inch into the gusset.

SPECIFICATIONS

Item Number 18: M1-CH-NU General Chancery NUMBERED Jacket, ink color Black (Continued)

Strip Label: full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted, and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch characters, "CH", black letters on a white field. Numeric code boxes ¾ inches by 1 and 7/16 inches high for each digit with 6 digits split into 2 groups of 3 digits each, The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info

Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. There are two deliveries for this item. The first delivery will be at least the first 10% of the total order, which needs to be delivered to the Clerk of the Circuit Court 50 W. Washington, Room 802, Chicago, IL 60602 between the hours of 9:00 A.M. to 3:00 P.M. Monday through Friday, except court holidays. The second delivery will be the 90% balance of the total order, which needs to be delivered to Clerk of the Circuit Court warehouse, 1120 E. 89th St., Chicago Ill. 60619, Between the hours of 7:00 A.M. to 2:00 P.M. Monday through Friday, except court holidays. **Delivery location subject to change pending relocation to Hawthorne Warehouse, located at 4545 W. Cermak, Chicago, Illinois 60623.**

All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 40 feet long for the first delivery.

SPECIFICATIONS

Item Number 18A: M1-CH-NU General Chancery NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 18, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 18B: M1-CH-NU General Chancery NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free

Same as the above Item No. 18 and 18A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

Item Number 19: M1-CV-AR Administrative Review NUMBERED Jacket, ink color Goldenrod

This item is 2012 Civil Jacket for Administrative Review cases

Item Id. No. 1.2.1

Legend M1-CV-AR-5000-2012-(ITEM 1.2.1).

Amount 5000 NUMBERED Jackets. 12M1 625000 to 12M1 629999 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.

Jacket Paper 11 point Manila paper with a basis weight of 150 lbs., non-recycled material.

Expansion 1.50 inch expansion that can hold 2 pounds of paper

Jacket Size The overall size is 9" X 12-1/2" with a pocket body size of 8 ½" X 11-3/4"

SPECIFICATIONS

Item Number 19: M1-CV-AR Administrative Review NUMBERED Jacket, ink color Goldenrod (Continued)

Construction: The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable pocket is to be a one piece construction, open side with a 1.5" W fold expansion and inside seams. Two ply glued back piece that extends the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, 3/4 inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least 1/2 inch into the gusset.

Strip Label — A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch character, "M", black letter on white field. The case type code box shall be 1 and 1/2 inches high by 1 and 1/8 inches with the character, "1", white with black outline in a Goldenrod field. Numeric code boxes ¾ inches by 1 and 7/16 inches high for each digit with 6 digits split into 2 groups of 3 digits each, white letters with black outline in color field. The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info — Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. There are two deliveries for this item. The first delivery will be at least the first 10% of the total order, which needs to be delivered to the Clerk of the Circuit Court, 50 W. Washington St., Room 602, Chicago, IL 60602 between the hours of 9:00 A.M. to 3:00 P.M. Monday through Friday except court holidays. The second delivery will be the 90% balance of the total order, which needs to be delivered to Clerk of the

SPECIFICATIONS

Item Number 19: M1-CV-AR Administrative Review NUMBERED Jacket, ink color Goldenrod (Continued)

Circuit Court warehouse, 1120 E. 89th St., Chicago Ill. 60619, Between the hours of 7:00 A.M. to 2:00 P.M. Monday through Friday, except court holidays. **Delivery location subject to change pending relocation to Hawthorne Warehouse, located at 4545 W. Cermak, Chicago, Illinois 60623.**
All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 40' long.

Item Number 19A: M1-CV-AR Administrative Review NUMBERED Jacket, ink color Goldenrod - Recycled

Same as the above Item No. 19, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 19B: M1-CV-AR Administrative Review NUMBERED Jacket, ink color Goldenrod - Recycled/Processed Chlorine-Free

Same as the above Item No. 19 and 19A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

Item Number 20: M1-CV-CH Chicago Housing Authority (CHA) NUMBERED Jacket, ink color Orange

This item is 2012 Civil Jacket for Chicago Housing Authority (CHA) cases

Item Id. No. 1.2.2

Legend M1-CV-CH-1500-2012-(ITEM 1.2.2).

SPECIFICATIONS

Item Number 20: M1-CV-CH Chicago Housing Authority (CHA) NUMBERED Jacket, ink color Orange (Continued)

Amount	1500 NUMBERED Jackets. 12M1 350000 to 12M1 351499 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.
Jacket Paper	11 point Manila paper with a basis weight of 150 lbs., non-recycled material.
Expansion	1.50 inch expansion that can hold 2 pounds of paper
Jacket Size	The overall size is 9" X 12-1/2" with a pocket body size of 8 ½" X 11-3/4"
Construction	The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable pocket is to be a one piece construction, open side with a 1.5" W fold expansion and inside seams. Two ply glued back piece that extends the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, 3/4 inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least 1/2 inch into the gusset.
Strip Label	A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch character, "M", black letter on white field. The case type code box shall be 1 and 1/2 inches high by 1 and 1/8 inches with the character, "1", white with black outline in a Orange field. Numeric code boxes ¾ inches by 1 and 7/16 inches high for each digit with 6 digits split into 2 groups of 3 digits each, white letters with black outline in color field. The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

SPECIFICATIONS

Item Number 20: M1-CV-CH Chicago Housing Authority (CHA) NUMBERED Jacket, ink color Orange (Continued)

Delivery Info

Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. This item needs to be delivered to the Clerk of the Circuit Court, 50 W. Washington St., Room 602, Chicago, IL 60602 between the hours of 9:00 A.M. to 3:00 P.M. Monday through Friday except court holidays. All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 40' long.

Item Number 20A: M1-CV-CH Chicago Housing Authority (CHA) NUMBERED Jacket, ink color Orange - Recycled

Same as the above Item No. 20, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 20B: M1-CV-CH Chicago Housing Authority (CHA) NUMBERED Jacket, ink color Orange - Recycled/Processed Chlorine-Free

Same as the above Item No. 20 and 20A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

SPECIFICATIONS

Item Number 21: M1-CV-CO Contracts NUMBERED Jacket, ink color Red

This item is 2012 Civil Jacket for Contracts cases

Item Id. No. 1.2.3

Legend M1-CV-CO-120000-2012-(ITEM 1.2.3).

Amount 120000 NUMBERED Jackets. 12M1 100000 to 12M1 219999 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.

Jacket Paper 11 point Manila paper with a basis weight of 150 lbs., non-recycled material.

Expansion 1.5 inch expansion that can hold 8 pounds of paper

Jacket Size The overall size is 9" X 12-1/2" with a pocket body size of 8 ½" X 11-3/4"

Construction The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable pocket is to be a one piece construction, open side with a 1.5" W fold expansion and inside seams. Two ply glued back piece that extends the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, 3/4 inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least 1/2 inch into the gusset.

Strip Label A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch character, "M", black letter on white field. The case type code box shall be 1 and 1/2 inches high by 1 and 1/8 inches with the character, "1", white with black outline in a Red field. Numeric code boxes ¾ inches by 1 and 7/16 inches high for each digit with 6 digits split into 2 groups of 3 digits each, white letters with black outline in color field. The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow;

SPECIFICATIONS

Item Number 21: M1-CV-CO Contracts NUMBERED Jacket, ink color Red (Continued)

7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info

Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. There are two deliveries for this item. The first delivery will be at least the first 10% of the total order, which needs to be delivered to the Clerk of the Circuit Court 50 W. Washington St., Room 602, Chicago, IL 60602 between the hours of 9:00 A.M. to 3:00 P.M. Monday through Friday except court holidays. The second delivery will be the 90% balance of the total order, which needs to be delivered to the Clerk of the Circuit Court warehouse, 1120 E. 89th Street, Chicago, Ill. 60619, between the hours of 7:00 A.M. to 2:00 P.M., Monday through Friday, except court holidays. **Delivery location subject to change pending relocation to Hawthorne Warehouse, located at 4545 W. Cermak, Chicago, Illinois 60623.**
All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 40' long for the first delivery.

Item Number 21A: M1-CV-CO Contracts NUMBERED Jacket, ink color Red - Recycled

Same as the above Item No. 21, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

SPECIFICATIONS

Item Number 21B: M1-CV-CO Contracts NUMBERED Jacket, ink color Red - Recycled/Processed Chlorine-Free

Same as the above Item No. 21 and 21A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

Item Number 22: M1-CV-FT Fast Track Housing Court NUMBERED Jacket, ink color Black

This item is 2012 Civil Jacket for Fast Track Housing Court cases

Item Id. No. 1.2.4

Legend M1-CV-FT-4000-2012-(ITEM 1.2.4).

Amount 4000 NUMBERED Jackets. 12M1 450000 to 12M1 453999 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.

Jacket Paper 11 point Manila paper with a basis weight of 150 lbs., non-recycled material.

Expansion 1.50 inch expansion that can hold 2 pounds of paper

Jacket Size The overall size is 9" X 12-1/2" with a pocket body size of 8 ½" X 11-3/4"

Construction The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable pocket is to be a one piece construction, open side with a 1.5" W fold expansion and inside seams. Two ply glued back piece that extends the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, 3/4 inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least 1/2 inch into the gusset.

SPECIFICATIONS

Item Number 22: M1-CV-FT Fast Track Housing Court NUMBERED Jacket, ink color Black (Continued)

Strip Label

A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch character, "M", black letter on white field. The case type code box shall be 1 and 1/2 inches high by 1 and 1/8 inches with the character, "1", white with black outline in a Light Blue field. Numeric code boxes ¾ inches by 1 and 7/16 inches high for each digit with 6 digits split into 2 groups of 3 digits each, white letters with black outline in color field. The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info

Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. There are two deliveries for this item. The first delivery will be at least the first 10% of the total order, which needs to be delivered to the Clerk of the Circuit Court, 50 W. Washington Street, Room 602, Chicago, IL 60602 between the hours of 9:00 A.M. to 3:00 P.M. Monday through Friday except court holidays. The second delivery will be the 90% balance of the total order, which needs to be delivered to the Clerk of the Circuit Court warehouse, 1120 E. 89th Street, Chicago, Ill. 60619, between the hours of 7:00 A.M. to 2:00 P.M., Monday through Friday, except court holidays. **Delivery location subject to change pending relocation to Hawthorne Warehouse, located at 4545 W. Cermak, Chicago, Illinois 60623.**

All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 40 feet long for the first delivery.

SPECIFICATIONS

Item Number 22A: M1-CV-FT Fast Track Housing Court NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 22, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 22B: M1-CV-FT Fast Track Housing Court NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free

Same as the above Item No. 22 and 22A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

Item Number 23: M1-CV-FD Forcible Detainer Joint Action NUMBERED Jacket, ink color Blue

This item is 2012 Civil Jacket for Forcible Detainer Joint Action cases

Item Id. No. 1.2.5

Legend M1-CV-FD-39000-2012-(ITEM 1.2.5).

Amount 39000 NUMBERED Jackets. 12M1 700000 to 12M1 738999 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.

Jacket Paper 11 point Manila paper with a basis weight of 150 lbs., non-recycled material.

Expansion 1.50 inch expansion that can hold 2 pounds of paper

Jacket Size The overall size is 9" X 12-1/2" with a pocket body size of 8 ½" X 11-3/4"

SPECIFICATIONS

Item Number 23: M1-CV-FD Forcible Detainer Joint Action NUMBERED Jacket, ink color Blue (Continued)

Construction — The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable pocket is to be a one piece construction, open side with a 1.5" W fold expansion and inside seams. Two ply glued back piece that extends the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, 3/4 inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least 1/2 inch into the gusset.

Strip Label — A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch character, "M", black letter on white field. The case type code box shall be 1 and 1/2 inches high by 1 and 1/8 inches with the character, "1", white with black outline in a Blue field. Numeric code boxes ¾ inches by 1 and 7/16 inches high for each digit with 6 digits split into 2 groups of 3 digits each, white letters with black outline in color field. The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info — Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. There are two deliveries for this item. The first delivery will be at least the first 10% of the total order, which needs to be delivered to the Clerk of the Circuit Court, 50 W. Washington St., Room 602, Chicago, IL 60602 between the hours of 9:00 A.M. to 3:00 P.M. Monday through Friday except court holidays. The second delivery will be the 90% balance of the total order, which needs to be delivered to the Clerk of the Circuit Court warehouse, 1120 E. 89th St., Chicago, Ill. 60619, between the hours of 7:00 A.M.

SPECIFICATIONS

Item Number 23: M1-CV-FD Forcible Detainer Joint Action NUMBERED Jacket, ink color Blue (Continued)

to 2:00 P.M., Monday through Friday, except court holidays. **Delivery location subject to change pending relocation to Hawthorne Warehouse, located at 4545 W. Cermak, Chicago, Illinois 60623.**
All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 40 feet long for the first delivery.

Item Number 23A: M1-CV-FD Forcible Detainer Joint Action NUMBERED Jacket, ink color Blue - Recycled

Same as the above Item No. 23, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 23B: M1-CV-FD Forcible Detainer Joint Action NUMBERED Jacket, ink color Blue - Recycled/Processed Chlorine-Free

Same as the above Item No. 23 and 23A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

Item Number 24: M1-CV-HC Housing Court NUMBERED Jacket, ink color Brown

This item is 2012 Civil Jacket for Housing Court cases

Item Id. No. 1.2.6

Legend M1-CV-HC-4000-2012-(ITEM 1.2.6).

SPECIFICATIONS

Item Number 24: M1-CV-HC Housing Court NUMBERED Jacket, ink color Brown (Continued)

Amount	4000 NUMBERED Jackets. 12M1 400000 to 12M1 403999 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.
Jacket Paper	11 point Manila paper with a basis weight of 150 lbs., non-recycled material.
Expansion	1.50 inch expansion that can hold 2 pounds of paper
Jacket Size	The overall size is 9" X 12-1/2" with a pocket body size of 8 ½" X 11-3/4"
Construction	The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable pocket is to be a one piece construction, open side with a 1.5" W fold expansion and inside seams. Two ply glued back piece that extends the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, 3/4 inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least 1/2 inch into the gusset.
Strip Label	A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch character, "M", black letter on white field. The case type code box shall be 1 and 1/2 inches high by 1 and 1/8 inches with the character, "1", white with black outline in a Brown field. Numeric code boxes ¾ inches by 1 and 7/16 inches high for each digit with 6 digits split into 2 groups of 3 digits each, white letters with black outline in color field. The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

SPECIFICATIONS

Item Number 24: M1-CV-HC Housing Court NUMBERED Jacket, ink color Brown (Continued)

Delivery Info

Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. There are two deliveries for this item. The first delivery will be at least the first 10% of the total order, which needs to be delivered to the Clerk of the Circuit Court 50 W. Washington St., Room 602, Chicago, IL 60602 between the hours of 9:00 A.M. to 3:00 P.M. Monday through Friday except court holidays. The second delivery will be the 90% balance of the total order, which needs to be delivered to the Clerk of the Circuit Court warehouse, 1120 E. 89th St., Chicago, Ill. 60619, between the hours of 7:00 A.M. to 2:00 P.M. Monday through Friday, except Court holidays. **Delivery location subject to change pending relocation to Hawthorne Warehouse, located at 4545 W. Cermak, Chicago, Illinois 60623.**
All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 40 feet long for the first delivery.

Item Number 24A: M1-CV-HC Housing Court NUMBERED Jacket, ink color Brown - Recycled

Same as the above Item No. 24, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 24B: M1-CV-HC Housing Court NUMBERED Jacket, ink color Brown - Recycled/Processed Chlorine-Free

Same as the above Item No. 24 and 24A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

SPECIFICATIONS

Item Number 25: M1-CV-MS Miscellaneous NUMBERED Jacket, ink color Purple

This item is 2012 Civil Jacket for Miscellaneous cases

Item Id. No. 1.2.7

Legend M1-CV-MS-3000-2012-(ITEM 1.2.7).

Amount 3000 NUMBERED Jackets. 12M1 500000 to 12M1 502999 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.

Jacket Paper 11 point Manila paper with a basis weight of 150 lbs., non-recycled material.

Expansion 1.50 inch expansion that can hold 2 pounds of paper

Jacket Size The overall size is 9" X 12-1/2" with a pocket body size of 8 ½" X 11-3/4"

Construction The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable pocket is to be a one piece construction, open side with a 1.5" W fold expansion and inside seams. Two ply glued back piece that extends the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, 3/4 inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least 1/2 inch into the gusset.

Strip Label A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch character, "M", black letter on white field. The case type code box shall be 1 and 1/2 inches high by 1 and 1/8 inches with the character, "1", white with black outline in a Purple field. Numeric code boxes ¾ inches by 1 and 7/16 inches high for each digit with 6 digits split into 2 groups of 3 digits each, white letters with black outline in color field. The number and color-codes are 1-Gray;

SPECIFICATIONS

Item Number 25: M1-CV-MS Miscellaneous NUMBERED Jacket, ink color Purple (Continued)

2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info

Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. There are two deliveries for this item. The first delivery will be at least the first 10% of the total order, which needs to be delivered to the Clerk of the Circuit Court, 50 W. Washington St., Room 602, Chicago, IL 60602 between the hours of 9:00 A.M. to 3:00 P.M. Monday through Friday except court holidays. The second delivery will be the 90% balance of the total order, which will be delivered to the Clerk of the Circuit Court warehouse, 1120 E. 89th St. Chicago, Ill. 60619, between the hours of 7:00 A.M. to 2:00 P.M., Monday through Friday, except court holidays. **Delivery location subject to change pending relocation to Hawthorne Warehouse, located at 4545 W. Cermak, Chicago, Illinois 60623.**
All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 40 feet long for the first delivery.

Item Number 25A: M1-CV-MS Miscellaneous NUMBERED Jacket, ink color Purple - Recycled

Same as the above Item No. 25, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

SPECIFICATIONS

Item Number 25B: M1-CV-MS Miscellaneous NUMBERED Jacket, ink color Purple - Recycled/Processed Chlorine-Free

Same as the above Item No. 25 and 25A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

Item Number 26: M1-CV-OV Ordinance Violation NUMBERED Jacket, ink color Black

This item is 2012 Civil Jacket for Ordinance Violation cases

Item Id. No. 1.2.8

Legend M1-CV-OV-2500-2012-(ITEM 1.2.8).

Amount 2500 NUMBERED Jackets. 12M1 460000 to 12M1 462499 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.

Jacket Paper 15 point Manila paper with a basis weight of 200 lbs., non-recycled material.

Expansion No expansion that can hold 1 pound of paper

Jacket Size The overall size is 9" X 12" with a pocket body size of 8 1/2" X 12"

Construction The top of the front of the jacket shall be 1/2" lower than the back of the jacket. This is a flat pocket with no expansion and flaps must extend at least an inch past the fold. The file jacket must be made of acid-free paper. No side tab.

Strip Label A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the

Item Number 26: M1-CV-OV Ordinance Violation NUMBERED Jacket, ink color Black (Continued)

division code shall be in a 1-inch high white box with ½ inch character, "M", black letter on white field. The case type code box shall be 1 and ½ inches high by 1 and 1/8 inches with the character, "1", white with black outline in a Silver field. Numeric code boxes ¾ inches by 1 and 7/16 inches high for each digit with 6 digits split into 2 groups of 3 digits each, white letters with black outline in color field. The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info

Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. There are two deliveries for this item. The first delivery will be at least the first 10% of the total order, which needs to be delivered to the Clerk of the Circuit Court, 50 W. Washington St., Room 602, Chicago, IL 60602 between the hours of 9:00 A.M. to 3:00 P.M. Monday through Friday except court holidays. The second delivery will be the 90% balance of the total order, which will be delivered to the Clerk of the Circuit Court warehouse, 1120 E. 89th St. Chicago, Ill. 60619, between the hours of 7:00 A.M. to 2:00 P.M., Monday through Friday, except court holidays. **Delivery location subject to change pending relocation to Hawthorne Warehouse, located at 4545 W. Cermak, Chicago, Illinois 60623.**
All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 40 feet long.

Item Number 26A: M1-CV-OV Ordinance Violation NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 26, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

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Item Number 26B: M1-CV-OV Ordinance Violation NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free

Same as the above Item No. 26 and 26A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

Item Number 27: M1-CV-PI Personal Injury NUMBERED Jacket, ink color Lime Green

This item is 2012 Civil Jacket for Personal Injury cases

Item Id. No. 1.2.9

Legend M1-CV-PI-5500-2012-(ITEM 1.2.9).

Amount 5500 NUMBERED Jackets. 12M1 300000 to 12M1 305499 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.

Jacket Paper 11 point Manila paper with a basis weight of 150 lbs., non-recycled material.

Expansion 3.5 inch expansion that can hold 8 pounds of paper

Jacket Size The overall size is 9" X 12-1/2" with a pocket body size of 8 1/2" X 11-3/4"

Construction The top of the front of the jacket shall be 1/2" lower than the back and scored for "drop front". The expandable pocket is to be made of 5 separate pieces using a "hot-process glue-weld" construction with 6.5" high brown Tyvek mylar, reinforced gussets that glue to the front and back of interior lining and have a minimum tuck of 1/2" between the two front pieces and the two back pieces. Two ply glued back piece must extend the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end

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Item Number 27: M1-CV-PI Personal Injury NUMBERED Jacket, ink color Lime Green (Continued)

tab with 8 embossed score marks and 1-inch undercut, 3/4 inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least 1/2 inch into the gusset.

Strip Label — A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch character, "M", black letter on white field. The case type code box shall be 1 and 1/2 inches high by 1 and 1/8 inches with the character, "1", white with black outline in a Lime Green field. Numeric code boxes ¾ inches by 1 and 7/16 inches high for each digit with 6 digits split into 2 groups of 3 digits each, white letters with black outline in color field. The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info — Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. There are two deliveries for this item. The first delivery will be at least the first 10% of the total order, which needs to be delivered to the Clerk of the Circuit Court, 50 W. Washington St., Room 602, Chicago, IL 60602 between the hours of 9:00 A.M. to 3:00 P.M. Monday through Friday except court holidays. The second delivery will be the 90% balance of the total order, which needs to be delivered to the Clerk of the Circuit Court warehouse, 1120 E. 89th St., Chicago, Ill. 60619, between the hours of 7:00 A.M. to 2:00 P.M., Monday through Friday, except court holidays. **Delivery location subject to change pending relocation to Hawthorne Warehouse, located at 4545 W. Cermak, Chicago, Illinois 60623.**
All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a

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Item Number 27: M1-CV-PI Personal Injury NUMBERED Jacket, ink color Lime Green (Continued)

unique identifier for each pallet. Delivery truck has to be less than 40 feet long for the first delivery.

Item Number 27A: M1-CV-PI Personal Injury NUMBERED Jacket, ink color Lime Green - Recycled

Same as the above Item No. 27, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 27B: M1-CV-PI Personal Injury NUMBERED Jacket, ink color Lime Green - Recycled/Processed Chlorine-Free

Same as the above Item No. 27 and 27A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

Item Number 28: M1-CV-PS PRO-SE NUMBERED Jacket, ink color Neon Pink

This item is 2012 Civil Jacket for PRO-SE cases

Item Id. No. 1.2.10

Legend M1-CV-PS-3000-2012-(ITEM 1.2.10).

Amount 3000 NUMBERED Jackets. 12M1 040000 to 12M1 042999 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.

Jacket Paper 11 point Manila paper with a basis weight of 150 lbs., non-recycled material.

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Item Number 28: M1-CV-PS PRO-SE NUMBERED Jacket, ink color Neon Pink (Continued)

Expansion	1.50 inch expansion that can hold 2 pounds of paper
Jacket Size	The overall size is 9" X 12-1/2" with a pocket body size of 8 ½" X 11-3/4"
Construction	The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable pocket is to be a one piece construction, open side with a 1.5" W fold expansion and inside seams. Two ply glued back piece that extends the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.
Strip Label	A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch character, "M", black letter on white field. The case type code box shall be 1 and ½ inches high by 1 and 1/8 inches with the character, "1", white with black outline in a Neon Pink field. Numeric code boxes ¾ inches by 1 and 7/16 inches high for each digit with 6 digits split into 2 groups of 3 digits each, white letters with black outline in color field. The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.
Delivery Info	Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. There are two deliveries for this item. The first delivery will be at least the first 10% of the total order,

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Item Number 28: M1-CV-PS PRO-SE NUMBERED Jacket, ink color Neon Pink (Continued)

which needs to be delivered to the Clerk of the Circuit Court, 50 W. Washington St., Room 602, Chicago, IL 60602 between the hours of 9:00 A.M. to 3:00 P.M. Monday through Friday except court holidays. The second delivery will be the 90% balance of the order, which needs to be delivered to the Clerk of the Circuit Court warehouse, 1120 E. 89th Street, Chicago, Ill. 60619, between the hours of 7:00 A.M. to 2:00 P.M., Monday through Friday, except court holidays. **Delivery location subject to change pending relocation to Hawthorne Warehouse, located at 4545 W. Cermak, Chicago, Illinois 60623.**
All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 40 feet long for the first delivery.

Item Number 28A: M1-CV-PS PRO-SE NUMBERED Jacket, ink color Neon Pink -RECYCLED

Same as the above Item No. 28, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 28B: M1-CV-PS PRO-SE NUMBERED Jacket, ink color Neon Pink - RECYCLED/PROCESSED CHLORINE-FREE

Same as the above Item No. 28 and 28A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

SPECIFICATIONS

Item Number 29: M1-CV-RA Registration of Administrative Judgment NUMBERED Jacket, ink color Maroon

This item is	2012 Civil Jacket for Registration of Administrative Judgment cases
Item Id. No.	1.2.11
Legend	M1-CV-RA-35000-2012-(ITEM 1.2.11).
Amount	35000 NUMBERED Jackets. 12M1 650000 to 12M1 684999 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.
Jacket Paper	15 point Manila paper with a basis weight of 200 lbs., non-recycled material.
Expansion	No expansion that can hold 1 pound of paper
Jacket Size	The overall size is 9" X 12" with a pocket body size of 8 ½" X 12"
Construction	The top of the front of the jacket shall be ½" lower than the back of the jacket. This is a flat pocket with no expansion and flaps must extend at least an inch past the fold. The file jacket must be made of acid-free paper. No side tab.
Strip Label	A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch character, "M", black letter on white field. The case type code box shall be 1 and ½ inches high by 1 and 1/8 inches with the character, "1", white with black outline in a Maroon field. Numeric code boxes ¾ inches by 1 and 7/16 inches high for each digit with 6 digits split into 2 groups of 3 digits each, white letters with black outline in color field. The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.
Delivery Info	Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate

Item Number 29: M1-CV-RA Registration of Administrative Judgment NUMBERED Jacket, ink color Maroon (Continued)

arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. There are two deliveries for this item. The first delivery will be at least the first 10% of the total order, which needs to be delivered to the Clerk of the Circuit Court, 50 W. Washington St., Room 602, Chicago, IL 60602 between the hours of 9:00 A.M. to 3:00 P.M. Monday through Friday, except court holidays. The second delivery will be the 90% balance of the total order, which will need to be delivered to the Clerk of the Circuit Court warehouse, 1120 E. 89th St., Chicago, Ill. 60619, Monday through Friday, except court holidays. **Delivery location subject to change pending relocation to Hawthorne Warehouse, located at 4545 W. Cermak, Chicago, Illinois 60623.**
All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 40 feet long for the first delivery.

Item Number 29A: M1-CV-RA Registration of Administrative Judgment NUMBERED Jacket, ink color Maroon - Recycled

Same as the above Item No. 29, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 29B: M1-CV-RA Registration of Administrative Judgment NUMBERED Jacket, ink color Maroon - Recycled/Processed Chlorine-Free

Same as the above Item No. 29 and 29A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

SPECIFICATIONS

Item Number 30: M1-CV-TO Torts NUMBERED Jacket, ink color Green

This item is 2012 Civil Jacket for Torts cases

Item Id. No. 1.2.12

Legend M1-CV-TO-14000-2012-(ITEM 1.2.12).

Amount 14000 NUMBERED Jackets. 12M1 010000 to 12M1 023999 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.

Jacket Paper 11 point Manila paper with a basis weight of 150 lbs., non-recycled material.

Expansion 1.50 inch expansion that can hold 2 pounds of paper

Jacket Size The overall size is 9" X 12-1/2" with a pocket body size of 8 ½" X 11-3/4"

Construction The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable pocket is to be a one piece construction, open side with a 1.5" W fold expansion and inside seams. Two ply glued back piece that extends the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.

Strip Label A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch character, "M", black letter on white field. The case type code box shall be 1 and ½ inches high by 1 and 1/8 inches with the character, "1", white with black outline in a Green field. Numeric code boxes ¾ inches by 1 and 7/16 inches high for each digit with 6 digits split into 2 groups of 3 digits each, white letters with black outline in color field. The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow;

Item Number 30: M1-CV-TO Torts NUMBERED Jacket, ink color Green (Continued)

7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info

Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. There are two deliveries for this item. The first delivery will be at least the first 10% of the total order, which needs to be delivered to the Clerk of the Circuit Court, 50 W. Washington St., Room 602, Chicago, IL 60602 between the hours of 9:00 A.M. to 3:00 P.M. Monday through Friday except court holidays. The second delivery will be the 90% balance of the total order, which needs to be delivered to the Clerk of the Circuit Court warehouse, 1120 E. 89th St., Chicago, Ill. 60619, between 7:00 A.M. to 2:00 P.M., Monday through Friday, except Court holidays. **Delivery location subject to change pending relocation to Hawthorne Warehouse, located at 4545 W. Cermak, Chicago, Illinois 60623.** All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck can be any size truck.

Item Number 30A: M1-CV-TO Torts NUMBERED Jacket, ink color Green - Recycled

Same as the above Item No. 30, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 30B: M1-CV-TO Torts NUMBERED Jacket, ink color Green - Recycled/Processed Cholorine-Free

Same as the above Item No. 30 and 30A, but printed on paper products which are both recycled and processed chlorine-free.

Item Number 30B: M1-CV-TO Torts NUMBERED Jacket, ink color Green - Recycled/Processed Cholorine-Free (Continued)

Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

Item Number 31: M1-CV-TR Traffic Fine Enforcement NUMBERED Jacket, ink color Silver

This item is	2012 Civil Jacket for Traffic Fine Enforcement cases
Item Id. No.	1.2.13
Legend	M1-CV-TR-7000-2012-(ITEM 1.2.13).
Amount	7000 NUMBERED Jackets. 12M1 800000 to 12M1 806999 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.
Jacket Paper	No expansion that can hold 1 pound of paper
Expansion	The overall size is 9" X 12" with a pocket body size of 8 ½" X 12"
Jacket Size	The top of the front of the jacket shall be ½" lower than the back of the jacket. This is a flat pocket with no expansion and flaps must extend at least an inch past the fold. The file jacket must be made of acid-free paper. No side tab.
Construction	The top of the front of the jacket shall be ½" lower than the back of the jacket. This is a flat pocket with no expansion and flaps must extend at least an inch past the fold. File jacket must be made of acid-free paper. No side tab.

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Item Number 31: M1-CV-TR Traffic Fine Enforcement NUMBERED Jacket, ink color Silver (Continued)

Strip Label — A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch character, "M", black letter on white field. The case type code box shall be 1 and ½ inches high by 1 and 1/8 inches with the character, "1", white with black outline in a Silver field. Numeric code boxes ¾ inches by 1 and 7/16 inches high for each digit with 6 digits split into 2 groups of 3 digits each, white letters with black outline in color field. The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info — Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. There are two deliveries for this item. The first delivery will be at least the first 10% of the total order, which needs to be delivered to the Clerk of the Circuit Court, 50 W. Washington St., Room 602, Chicago, IL 60602 between the hours of 9:00 A.M. to 3:00 P.M. Monday through Friday, except court holidays. The second delivery will be the 90% balance of the total order, which will need to be delivered to the Clerk of the Circuit Court warehouse, 1120 E. 89th St., Chicago, Ill. 60619, Monday through Friday, except court holidays. **Delivery location subject to change pending relocation to Hawthorne Warehouse, located at 4545 W. Cermak, Chicago, Illinois 60623.**
All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 40 feet long for the first delivery.

SPECIFICATIONS

Item Number 31A: M1-CV-TR Traffic Fine Enforcement NUMBERED Jacket, ink color Silver - Recycled

Same as the above Item No. 31, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 31B: M1-CV-TR Traffic Fine Enforcement NUMBERED Jacket, ink color Silver - Recycled/Processed Chlorine-Free

Same as the above Item No. 31 and 31A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

Item Number 32: M1-CV-TW Tollway Fine Enforcement NUMBERED Jacket, ink color Light Blue

This item is	2012 Civil Jacket for Tollway Fine Enforcement cases
Item Id. No.	1.2.14
Legend	M1-CV-TW-7000-2012-(ITEM 1.2.14).
Amount	7000 NUMBERED Jackets. 12M1 900000 to 12M1 906999 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.
Jacket Paper	15 point Manila paper with a basis weight of 200 lbs., non-recycled material.
Expansion	No expansion that can hold 1 pound of paper
Jacket Size	The overall size is 9" X 12" with a pocket body size of 8 ½" X 12"
Construction	The top of the front of the jacket shall be ½" lower than the back of the jacket. This is a flat pocket

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Item Number 32: M1-CV-TW Tollway Fine Enforcement NUMBERED Jacket, ink color Light Blue (Continued)

with no expansion and flaps must extend at least an inch past the fold. The file jacket must be made of acid-free paper. No side tab.

Strip Label — A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch character, "M", black letter on white field. The case type code box shall be 1 and ½ inches high by 1 and 1/8 inches with the character, "1", white with black outline in a Light Blue field. Numeric code boxes ¾ inches by 1 and 7/16 inches high for each digit with 6 digits split into 2 groups of 3 digits each, white letters with black outline in color field. The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info — Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. There are two deliveries for this item. The first delivery will be at least the first 10% of the total order, which needs to be delivered to the Clerk of the Circuit Court, 50 W. Washington St., Room 602, Chicago, IL 60602 between the hours of 9:00 A.M. to 3:00 P.M. Monday through Friday, except court holidays. The second delivery will be the 90% balance of the total order, which will need to be delivered to the Clerk of the Circuit Court warehouse, 1120 E. 89th St., Chicago, Ill. 60619, Monday through Friday, except court holidays. **Delivery location subject to change pending relocation to Hawthorne Warehouse, located at 4545 W. Cermak, Chicago, Illinois 60623.**
All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 40 feet long for the first delivery.

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Item Number 32A: M1-CV-TW Tollway Fine Enforcement NUMBERED Jacket, ink color Light Blue - Recycled

Same as the above Item No. 32, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 32B: M1-CV-TW Tollway Fine Enforcement NUMBERED Jacket, ink color Light Blue - Recycled/Processed Chlorine-Free

Same as the above Item No. 32 and 32A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

Item Number 33: M1-CO-AC Action in Debt NUMBERED Jacket, ink color Black

This item is	2012 County Jacket for Action in Debt cases
Item Id. No.	1.3.1
Legend	M1-CO-AC-50-2012-(ITEM 1.3.1).
Amount	50 NUMBERED Jackets. 12COAC 000001 to 12COAC 000050 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.
Jacket Paper	11 point Manila paper with a basis weight of 150 lbs., non-recycled material.
Expansion	1.75 inch expansion that can hold 4 pounds of paper
Jacket Size	The overall size is 9" X 12-1/2" with a pocket body size of 8 ½" X 11-3/4"
Construction	The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable pocket is to be made of 5 separate pieces

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Item Number 33: M1-CO-AC Action in Debt NUMBERED Jacket, ink color Black

using a "hot-process glue-weld" construction with 6.5" high brown Tyvek mylar, reinforced gussets that glue to the front and back of interior lining and have a minimum tuck of ½" between the two front pieces and the two back pieces. Two ply glued back piece must extend the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.

Strip Label — A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch characters, "CO", black letters on white field. The case type code box shall be 1 and ½ inches high by 1 and 1/8 inches with 2 characters, "AC" in vertical position, white letters with black outline in a Brown field. Numeric code boxes ¾ inches by 1 and 7/16 inches high for each digit with 6 digits split into 2 groups of 3 digits each, white letters with black outline in color field. The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info — Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. This item needs to be delivered to the Clerk of the Circuit Court, 50 W. Washington St., Room 1201, Chicago, IL 60602 between the hours of 9:00 A.M. to 3:00 P.M. Monday through Friday except court holidays. All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 40 feet long.

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Item Number 33A: M1-CO-AC Action in Debt NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 33, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 33B: M1-CO-AC Action in Debt NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free

Same as the above Item No. 33 and 33A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

Item Number 34: M1-CO-AD Adoption NUMBERED Jacket, ink color Hot Pink

This item is 2012 County Jacket for Adoption cases

Item Id. No. 1.3.2

Legend M1-CO-AD-2000-2012-(ITEM 1.3.2).

Amount 2000 NUMBERED Jackets. 12COAD 000001 to 12COAD 002000 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.

Jacket Paper 11 point Manila paper with a basis weight of 150 lbs., non-recycled material.

Expansion 1.75 inch expansion that can hold 4 pounds of paper

Jacket Size The overall size is 9" X 12-1/2" with a pocket body size of 9" X 11-3/4"

Construction ~~The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The~~

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Item Number 34: M1-CO-AD Adoption NUMBERED Jacket, ink color Hot Pink (Continued)

expandable wallet, with Velcro closure, to be made of 5 separate pieces using a "hot-process glue-weld" construction with 6.5" high brown Tyvek mylar, reinforced gussets that glue to the front and back of the interior lining andhave a minimum tuck of ½" between the two front pieces and the two back pieces. Two ply glued back piece must extend the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.

Strip Label — A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch characters, "CO", black letters on white field. The case type code box shall be 1 and ½ inches high by 1 and 1/8 inches with 2 characters, "AD" in vertical position, white letters with black outline in a Red field. Numeric code boxes ¾ inches by 1 and 7/16 inches high for each digit with 6 digits split into 2 groups of 3 digits each, white letters with black outline in color field. The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info — Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. This item needs to be delivered to the Clerk of the Circuit Court, 50 W. Washington St., Room 1201, Chicago, IL 60602 between the hours of 9:00 A.M. to 3:00 P.M. Monday through Friday except court holidays. All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each

SPECIFICATIONS

Item Number 34: M1-CO-AD Adoption NUMBERED Jacket, ink color Hot Pink (Continued)

pallet. Delivery truck has to be less than 4o feet long for the first delivery.

Item Number 34A: M1-CO-AD Adoption NUMBERED Jacket, ink color Hot Pink - Recycled

Same as the above Item No. 34, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 34B: M1-CO-AD Adoption NUMBERED Jacket, ink color Hot Pink - Recycled/Processed Chlorine-Free

Same as the above Item No. 34 and 34A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

Item Number 35, M1-CO-AN Annexation/Disconnection NUMBERED Jacket, ink color Black

This item is	2012 County Jacket for Annexation/ Disconnection cases
Item Id. No.	1.3.3
Legend	M1-CO-AN-50-2012-(ITEM 1.3.3).
Amount	50 NUMBERED Jackets. 12COAN 000001 to 12COAN 000050 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.
Jacket Paper	11 point Manila paper with a basis weight of 150 lbs., non-recycled material.
Expansion	1.75 inch expansion that can hold 4 pounds of paper

SPECIFICAITONS

Item Number 35, M1-CO-AN Annexation/Disconnection
NUMBERED Jacket, ink color Black

Jacket Size	The overall size is 9" X 12-1/2" with a pocket body size of 8 ½" X 11-3/4"
Construction	The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable pocket is to be made of 5 separate pieces using a "hot-process glue-weld" construction with 6.5" high brown Tyvek mylar, reinforced gussets that glue to the front and back of interior lining and have a minimum tuck of ½" between the two front pieces and the two back pieces. Two ply glued back piece must extend the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.
Strip Label	A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch characters, "CO", black letters on white field. The case type code box shall be 1 and ½ inches high by 1 and 1/8 inches with 2 characters, "AN" in vertical position, white letters with black outline in a Black field. Numeric code boxes ¾ inches by 1 and 7/16 inches high for each digit with 6 digits split into 2 groups of 3 digits each, white letters with black outline in color field. The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.
Delivery Info	Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. This item needs to be delivered to the Clerk of the Circuit Court, 50 W. Washington St., Room 1201, Chicago, IL 60602 between the hours of 9:00 A.M. to 3:00 P.M. Monday through

SPECIFICAITONS

Item Number 35, M1-CO-AN Annexation/Disconnection NUMBERED Jacket, ink color Black (Continued)

Friday except court holidays. All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 40 feet long.

Item Number 35A: M1-CO-AN Annexation/Disconnection NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 35, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 35B: M1-CO-AN Annexation/Disconnection NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free

Same as the above Item No. 35 and 35A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

Item Number 36: M1-CO-CE Certificate of Error NUMBERED Jacket, ink color Black

This item is 2012 County Jacket for Certificate of Error cases

Item Id. No. 1.3.4

Legend M1-CO-CE-500-2012-(ITEM 1.3.4).

Amount 500 NUMBERED Jackets. 12COCE 000001 to 12COCE 000500 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be

SPECIFICATIONS

Item Number 36: M1-CO-CE Certificate of Error NUMBERED Jacket, ink color Black

reflected in the numerical sequence of their box labels.

Jacket Paper	11 point Manila paper with a basis weight of 150 lbs., non-recycled material.
Expansion	1.75 inch expansion that can hold 4 pounds of paper
Jacket Size	The overall size is 9" X 12-1/2" with a pocket body size of 8 ½" X 11-3/4"
Construction	The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable pocket is to be made of 5 separate pieces using a "hot-process glue-weld" construction with 6.5" high brown Tyvek mylar, reinforced gussets that glue to the front and back of interior lininghave a minimum tuck of ½" between the two front pieces and the two back pieces. Two ply glued back piece must extend the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.
Strip Label	A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch characters, "CO", black letters on white field. The case type code box shall be 1 and ½ inches high by 1 and 1/8 inches with 2 characters, "CE" in vertical position, white letters with black outline in a Light Blue field. Numeric code boxes ¾ inches by 1 and 7/16 inches high for each digit with 6 digits split into 2 groups of 3 digits each, white letters with black outline in color field. The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.
Delivery Info	Before any delivery can be made, the Clerk's Office

SPECIFICATIONS

Item Number 36: M1-CO-CE Certificate of Error NUMBERED Jacket, ink color Black (Continued)

must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. This item needs to be delivered to the Clerk of the Circuit Court, 50 W. Washington St., Room 1201, Chicago, IL 60602 between the hours of 9:00 A.M. to 3:00 P.M. Monday through Friday except court holidays. All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 40 feet long.

Item Number 36A: M1-CO-CE Certificate of Error NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 36, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 36A: M1-CO-CE Certificate of Error NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free

Same as the above Item No. 36 and 36A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

Item Number 37: M1-CO-EL Election NUMBERED Jacket, ink color Black

This item is 2012 County Jacket for Election cases

Item Id. No. 1.3.5

SPECIFICATIONS

Item Number 37: M1-CO-EL Election NUMBERED Jacket, ink color Black (Continued)

Legend	M1-CO-EL-200-2012-(ITEM 1.3.5).
Amount	200 NUMBERED Jackets. 12COEL 000001 to 12COEL 000200 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.
Jacket Paper	11 point Manila paper with a basis weight of 150 lbs., non-recycled material.
Expansion	1.75 inch expansion that can hold 4 pounds of paper
Jacket Size	The overall size is 9" X 12-1/2" with a pocket body size of 8 ½" X 11-3/4"
Construction	The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable pocket is to be made of 5 separate pieces using a "hot-process glue-weld" construction with 6.5" high brown Tyvek mylar, reinforced gussets that glue to the front and back of interior lininghave a minimum tuck of ½" between the two front pieces and the two back pieces. Two ply glued back piece must extend the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.
Strip Label	A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch characters, "CO", black letters on white field. The case type code box shall be 1 and ½ inches high by 1 and 1/8 inches with 2 characters, "EL" in vertical position, white letters with black outline in a Purple field. Numeric code boxes ¾ inches by 1 and 7/16 inches high for each digit with 6 digits split into 2 groups of 3 digits each, white letters with black outline in color field. The number and

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Item Number 37: M1-CO-EL Election NUMBERED Jacket, ink color Black (Continued)

color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info

Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. This item needs to be delivered to the Clerk of the Circuit Court, 50 W. Washington St., Room 1201, Chicago, IL 60602 between the hours of 9:00 A.M. to 3:00 P.M. Monday through Friday except court holidays. All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 40 feet long.

Item Number 37A: M1-CO-EL Election NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 37, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 37B: M1-CO-EL Election NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free

Same as the above Item No. 37 and 37A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

SPECIFICATIONS

Item Number 38: M1-CO-ES Estrays NUMBERED Jacket, ink color Black

This item is 2012 County Jacket for Estrays cases

Item Id. No. 1.3.6

Legend M1-CO-ES-50-2012-(ITEM 1.3.6).

Amount 50 NUMBERED Jackets. 12COES 000001 to 12COES 000050 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.

Jacket Paper 11 point Manila paper with a basis weight of 150 lbs., non-recycled material.

Expansion 1.75 inch expansion that can hold 4 pounds of paper

Jacket Size The overall size is 9" X 12-1/2" with a pocket body size of 8 ½" X 11-3/4"

Construction The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable pocket is to be made of 5 separate pieces using a "hot-process glue-weld" construction with 6.5" high brown Tyvek mylar, reinforced gussets that glue to the front and back of interior lining andhave a minimum tuck of ½" between the two front pieces and the two back pieces. Two ply glued back piece must extend the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.

Strip Label A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch characters, "CO", black letters on white field. The case type code box shall be 1 and ½ inches high by 1 and 1/8 inches with 2 characters, "ES" in vertical position, white letters with black outline in a Lavendar field. Numeric code boxes ¾ inches by 1 and 7/16 inches high for each digit with 6 digits split into 2 groups of 3 digits each, white letters

Item Number 38: M1-CO-ES Estrays NUMBERED Jacket, ink color Black (Continued)

with black outline in color field. The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info

Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. This item needs to be delivered to the Clerk of the Circuit Court, 50 W. Washington St., Room 1201, Chicago, IL 60602 between the hours of 9:00 A.M. to 3:00 P.M. Monday through Friday except court holidays. All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 40 feet long.

Item Number 38A: M1-CO-ES Estrays NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 38, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 38B: M1-CO-ES Estrays NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free

Same as the above Item No. 38 and 38A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

SPECIFICATIONS

Item Number 39: M1-CO-FO Civil Asset Forfeiture NUMBERED Jacket, ink color Black

This item is 2012 County Jacket for Civil Asset Forfeiture cases

Item Id. No. 1.3.7

Legend M1-CO-FO-1000-2012-(ITEM 1.3.7).

Amount 1000 NUMBERED Jackets. 12COFO 000001 to 12COFO 001000 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.

Jacket Paper 11 point Manila paper with a basis weight of 150 lbs., non-recycled material.

Expansion 1.75 inch expansion that can hold 4 pounds of paper

Jacket Size The overall size is 9" X 12-1/2" with a pocket body size of 8 ½" X 11-3/4"

Construction The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable pocket is to be made of 5 separate pieces using a "hot-process glue-weld" construction with 6.5" high brown Tyvek mylar, reinforced gussets that glue to the front and back of interior lining andhave a minimum tuck of ½" between the two front pieces and the two back pieces. Two ply glued back piece must extend the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.

Strip Label A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch characters, "CO", black letters on white field. The case type code box shall be 1 and ½ inches high by 1 and 1/8 inches with 2 characters, "FO" in vertical position, white letters with black outline in a Purple field. Numeric code boxes ¾ inches by 1

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Item Number 39: M1-CO-FO Civil Asset Forfeiture NUMBERED Jacket, ink color Black (Continued)

and 7/16 inches high for each digit with 6 digits split into 2 groups of 3 digits each, white letters with black outline in color field. The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info

Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. This item needs to be delivered to the Clerk of the Circuit Court, 50 W. Washington St., Room 1201, Chicago, IL 60602 between the hours of 9:00 A.M. to 3:00 P.M. Monday through Friday except court holidays. All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 40 feet long.

Item Number 39A: M1-CO-FO Civil Asset Forfeiture NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 39, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 39B: M1-CO-FO Civil Asset Forfeiture NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free

Same as the above Item No. 39 and 39A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

SPECIFICATIONS

Item Number 40: M1-CO-IN Indemnity Fund NUMBERED Jacket, ink color Black

This item is 2012 County Jacket for Indemnity Fund cases

Item Id. No. 1.3.8

Legend M1-CO-IN-100-2012-(ITEM 1.3.8).

Amount 100 NUMBERED Jackets. 12COIN 000001 to 12COIN 000100 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.

Jacket Paper 11 point Manila paper with a basis weight of 150 lbs., non-recycled material.

Expansion 1.75 inch expansion that can hold 4 pounds of paper

Jacket Size The overall size is 9" X 12-1/2" with a pocket body size of 8 ½" X 11-3/4"

Construction The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable pocket is to be made of 5 separate pieces using a "hot-process glue-weld" construction with 6.5" high brown Tyvek mylar, reinforced gussets that glue to the front and back of interior lining and have a minimum tuck of ½" between the two front pieces and the two back pieces. Two ply glued back piece must extend the entire length of the back and side tab. Interior lining must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.

Strip Label A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch characters, "CO", black letters on white field. The case type code box shall be 1 and ½ inches high by 1 and 1/8 inches with 2 characters, "IN" in vertical position, white letters with black outline in a Dark Green field. Numeric code boxes ¾ inches

Item Number 40: M1-CO-IN Indemnity Fund NUMBERED Jacket, ink color Black (Continued)

by 1 and 7/16 inches high for each digit with 6 digits split into 2 groups of 3 digits each, white letters with black outline in color field. The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info

Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. This item needs to be delivered to the Clerk of the Circuit Court, 50 W. Washington St., Room 1201, Chicago, IL 60602 between the hours of 9:00 A.M. to 3:00 P.M. Monday through Friday except court holidays. All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 40 feet long.

Item Number 40A: M1-CO-IN Indemnity Fund NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 40, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 40B: M1-CO-IN Indemnity Fund NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free

Same as the above Item No. 40 and 40A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

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Item Number 41: M1-CO-IT Inheritance / Estate Tax NUMBERED Jacket, ink color Black

This item is 2012 County Jacket for Inheritance / Estate Tax cases

Item Id. No. 1.3.9

Legend M1-CO-IT-50-2012-(ITEM 1.3.9).

Amount 50 NUMBERED Jackets. 12COIT 000001 to 12COIT 000050 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.

Jacket Paper 11 point Manila paper with a basis weight of 150 lbs., non-recycled material.

Expansion 1.75 inch expansion that can hold 4 pounds of paper

Jacket Size The overall size is 9" X 12-1/2" with a pocket body size of 8 ½" X 11-3/4"

Construction The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable pocket is to be made of 5 separate pieces using a "hot-process glue-weld" construction with 6.5" high brown Tyvek mylar, reinforced gussets that glue to the front and back of interior lining and have a minimum tuck of ½" between the two front pieces and the two back pieces. Two ply glued back piece must extend the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.

Strip Label A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch characters, "CO", black letters on white field. The case type code box shall be 1 and ½ inches high by 1 and 1/8 inches with 2 characters, "IT" in vertical position, white letters with black outline in a Gray field. Numeric code boxes ¾ inches by 1 and 7/16 inches high for each digit with 6 digits

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Item Number 41: M1-CO-IT Inheritance / Estate Tax NUMBERED Jacket, ink color Black (Continued)

split into 2 groups of 3 digits each, white letters with black outline in color field. The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info

Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. This item needs to be delivered to the Clerk of the Circuit Court, 50 W. Washington St., Room 1201, Chicago, IL 60602 between the hours of 9:00 A.M. to 3:00 P.M. Monday through Friday except court holidays. All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 40 feet long.

Item Number 41A: M1-CO-IT Inheritance / Estate Tax NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 41, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 41B: M1-CO-IT Inheritance / Estate Tax NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free

Same as the above Item No. 41 and 41A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

SPECIFICATIONS

Item Number 42: M1-CO-MH Treatment (Mental Health) NUMBERED Jacket, ink color Lime Green

This item is 2012 County Jacket for Treatment (Mental Health) cases

Item Id. No. 1.3.10

Legend M1-CO-MH-4200-2012-(ITEM 1.3.10).

Amount 4200 NUMBERED Jackets. 12COMH 000001 to 12COMH 004200 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.

Jacket Paper 11 point Manila paper with a basis weight of 150 lbs., non-recycled material.

Expansion 1.75 inch expansion that can hold 4 pounds of paper

Jacket Size The overall size is 9" X 12-1/2" with a pocket body size of 9" X 11-3/4"

Construction The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable wallet, with Velcro closure, to be made of 5 separate pieces using a "hot-process glue-weld" construction with 6.5" high brown Tyvek mylar, reinforced gussets that glue to the front and back of interior lining and have a minimum tuck of ½" between the two front pieces and the two back pieces. Two ply glued back piece must extend the entire length of the back and side tab. Interior lining of folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.

Strip Label A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch characters, "CO", black letters on white field. The case type code box shall be 1 and ½ inches high by 1 and 1/8 inches with 2 characters, "MH" in vertical position, white letters with black outline

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Item Number 42: M1-CO-MH Treatment (Mental Health) NUMBERED Jacket, ink color Lime Green (Continued)

in a Salmon field. Numeric code boxes ¾ inches by 1 and 7/16 inches high for each digit with 6 digits split into 2 groups of 3 digits each, white letters with black outline in color field. The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info

Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. There are two deliveries for this item. The first delivery will be at least the first 10% of the total order, which needs to be delivered to the Clerk of the Circuit Court, 50 W. Washington St.., Room 1201, Chicago, IL 60602 between the hours of 9:00 A.M. to 3:00 P.M. Monday through Friday except court holidays. The second delivery will be the 90% balance of the total order, which needs to be delivered to the Clerk of the Circuit Court warehouse, 1120 E. 89th St., Chicago, Ill. 60619, between the hours of 7:00 A.M. to 2:00 P.M., Monday through Friday, except court holidays. **Delivery location subject to change pending relocation to Hawthorne Warehouse, located at 4545 W. Cermak, Chicago, Illinois 60623.**
All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 40 feet long for the first delivery.

Item Number 42A: M1-CO-MH Treatment (Mental Health) NUMBERED Jacket, ink color Lime Green - Recycled

Same as the above Item No. 42, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

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Item Number 42B: M1-CO-MH Treatment (Mental Health) NUMBERED Jacket, ink color Lime Green - Recycled/Processed Chlorine-Free

Same as the above Item No. 42 and 42A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

Item Number 43: M1-CO-MS County Miscellaneous NUMBERED Jacket, ink color Black

This item is 2012 County Jacket for County Miscellaneous

Item Id. No. 1.3.11

Legend M1-CO-MS-400-2012-(ITEM 1.3.11).

Amount 400 NUMBERED Jackets. 12COMS 000001 to 12COMS 000400 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.

Jacket Paper 11 point Manila paper with a basis weight of 150 lbs., non-recycled material.

Expansion 1.75 inch expansion that can hold 4 pounds of paper

Jacket Size The overall size is 9" X 12-1/2" with a pocket body size of 8 ½" X 11-3/4"

Construction ~~The top of the front of the jacket shall be ½" lower than the back and scored for "drop front".~~ The expandable pocket is to be made of 5 separate pieces using a "hot-process glue-weld" construction with 6.5" high brown Tyvek mylar, reinforced gussets that glue to the front and back of interior lining and have a minimum tuck of ½" between the two front pieces and the two back pieces. Two ply glued back

Item Number 43: M1-CO-MS County Miscellaneous NUMBERED Jacket, ink color Black (Continued)

piece must extend the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.

Strip Label — A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch characters, "CO", black letters on white field. The case type code box shall be 1 and ½ inches high by 1 and 1/8 inches with 2 characters, "MS" in vertical position, white letters with black outline in a Orange field. Numeric code boxes ¾ inches by 1 and 7/16 inches high for each digit with 6 digits split into 2 groups of 3 digits each, white letters with black outline in color field. The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info — Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. This item needs to be delivered to the Clerk of the Circuit Court, 50 W. Washington St.., Room 1201, Chicago, IL 60602 between the hours of 9:00 A.M. to 3:00 P.M. Monday through Friday except court holidays. All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 40 feet long.

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Item Number 43A: M1-CO-MS County Miscellaneous NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 43, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 43B: M1-CO-MS County Miscellaneous NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free

Same as the above Item No. 43 and 43A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

Item Number 44: M1-CO-PT Administrative Review of Property Tax Appeal Board NUMBERED Jacket, ink color Black

This item is	2012 County Jacket for Administrative Review of Property Tax Appeal Board cases
Item Id. No.	1.3.12
Legend	M1-CO-PT-50-2012-(ITEM 1.3.12).
Amount	50 NUMBERED Jackets. 12COPT 000001 to 12COPT 000050 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.
Jacket Paper	11 point Manila paper with a basis weight of 150 lbs., non-recycled material.
Expansion	1.75 inch expansion that can hold 4 pounds of paper
Jacket Size	The overall size is 9" X 12-1/2" with a pocket body size of 8 ½" X 11-3/4"
Construction	The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The

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Item Number 44: M1-CO-PT Administrative Review of Property Tax Appeal Board NUMBERED Jacket, ink color Black

expandable pocket is to be made of 5 separate pieces using a "hot-process glue-weld" construction with 6.5" high brown Tyvek mylar, reinforced gussets that glue to the front and back of interior lining andhave a minimum tuck of ½" between the two front pieces and the two back pieces. Two ply glued back piece must extend the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.

Strip Label — A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch characters, "CO", black letters on white field. The case type code box shall be 1 and ½ inches high by 1 and 1/8 inches with 2 characters, "PT" in vertical position, white letters with black outline in a Dark Blue field. Numeric code boxes ¾ inches by 1 and 7/16 inches high for each digit with 6 digits split into 2 groups of 3 digits each, white letters with black outline in color field. The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info — Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. This item needs to be delivered to the Clerk of the Circuit Court, 50 W. Washington St., Room 1201, Chicago, IL 60602 between the hours of 9:00 A.M. to 3:00 P.M. Monday through Friday except court holidays. All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet

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Item Number 44: M1-CO-PT Administrative Review of Property Tax Appeal Board NUMBERED Jacket, ink color Black (Continued)

will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 40 feet long.

Item Number 44A: M1-CO-PT Administrative Review of Property Tax Appeal Board NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 44, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 44B: M1-CO-PT Administrative Review of Property Tax Appeal Board NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free

Same as the above Item No. 44 and 44A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

Item Number 45: M1-CO-SA Special Assessment NUMBERED Jacket, ink color Black

This item is 2012 County Jacket for Special Assessment cases

Item Id. No. 1.3.13

Legend M1-CO-SA-50-2012-(ITEM 1.3.13).

Amount 50 NUMBERED Jackets. 12COSA 000001 to 12COSA 000050 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.

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Item Number 45: M1-CO-SA Special Assessment NUMBERED Jacket, ink color Black

Jacket Paper	11 point Manila paper with a basis weight of 150 lbs., non-recycled material.
Expansion	1.75 inch expansion that can hold 4 pounds of paper
Jacket Size	The overall size is 9" X 12-1/2" with a pocket body size of 8 ½" X 11-3/4"
Construction	The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable pocket is to be made of 5 separate pieces using a "hot-process glue-weld" construction with 6.5" high brown Tyvek mylar, reinforced gussets that glue to the front and back of interior lining andhave a minimum tuck of ½" between the two front pieces and the two back pieces. Two ply glued back piece must extend the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.
Strip Label	A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch characters, "CO", black letters on white field. The case type code box shall be 1 and ½ inches high by 1 and 1/8 inches with 2 characters, "SA" in vertical position, white letters with black outline in a Light Green field. Numeric code boxes, ¾ inches by 1 and 7/16 inches high for each digit with 6 digits split into 2 groups of 3 digits each, white letters with black outline in color field. The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.
Delivery Info	Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate

Item Number 45: M1-CO-SA Special Assessment NUMBERED Jacket, ink color Black (Continued)

arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. This item needs to be delivered to the Clerk of the Circuit Court, 50 W. Washington St., Room 1201, Chicago, IL 60602 between the hours of 9:00 A.M. to 3:00 P.M. Monday through Friday except court holidays. All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 40 feet long.

Item Number 45A: M1-CO-SA Special Assessment NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 45, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 45B: M1-CO-SA Special Assessment NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free

Same as the above Item No. 45 and 45A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

Item Number 46: M1-CO-TD Expunge Redemption / Tax Deed NUMBERED Jacket, ink color Black

This item is 2012 County Jacket for Expunge Redemption / Tax Deed cases

Item Id. No. 1.3.14

Legend M1-CO-TD-4000-2012-(ITEM 1.3.14).

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Item Number 46: M1-CO-TD Expunge Redemption / Tax Deed NUMBERED Jacket, ink color Black

Amount	4000 NUMBERED Jackets. 12COTD 000001 to 12COTD 004000 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.
Jacket Paper	11 point Manila paper with a basis weight of 150 lbs., non-recycled material.
Expansion	1.75 inch expansion that can hold 4 pounds of paper
Jacket Size	The overall size is 9" X 12-1/2" with a pocket body size of 8 ½" X 11-3/4"
Construction	The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable pocket is to be made of 5 separate pieces using a "hot-process glue-weld" construction with 6.5" high brown Tyvek mylar, reinforced gussets that glue to the front and back of interior lining and have a minimum tuck of ½" between the two front pieces and the two back pieces. Two ply glued back piece must extend the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.
Strip Label	A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch characters, "CO", black letters on white field. The case type code box shall be 1 and ½ inches high by 1 and 1/8 inches with 2 characters, "TD" in vertical position, white letters with black outline in a Yellow field. Numeric code boxes ¾ inches by 1 and 7/16 inches high for each digit with 6 digits split into 2 groups of 3 digits each, white letters with black outline in color field. The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green;

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Item Number 46: M1-CO-TD Expunge Redemption / Tax Deed NUMBERED Jacket, ink color Black (Continued)

0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info

Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. There are two deliveries for this item. The first delivery will be at least the first 10% of the total order, which needs to be delivered to the Clerk of the Circuit Court, 50 W. Washington St., Room 1201, Chicago, IL 60602 between the hours of 9:00 A.M. to 3:00 P.M. Monday through Friday except court holidays. The second delivery will be the 90% balance of the total order, which needs to be delivered to the Clerk of the Circuit Court, warehouse, 1120 E. 89th St., Chicago, Ill. 60619, between the hours of 7:00 A.M. to 2:00 P.M., Monday through Friday, except court holidays. **Delivery location subject to change pending relocation to Hawthorne Warehouse, located at 4545 W. Cermak, Chicago, Illinois 60623.**

All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 40 feet long for the first delivery.

Item Number 46A: M1-CO-TD Expunge Redemption / Tax Deed NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 46, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 46B: M1-CO-TD Expunge Redemption / Tax Deed NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free

Same as the above Item No. 46 and 46A, but printed on

Item Number 46B: M1-CO-TD Expunge Redemption / Tax Deed NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free (Continued)

paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

Item Number 47: M1-CO-TO Tax Objections NUMBERED Jacket, ink color Black

This item is 2012 County Jacket for Tax Objections cases

Item Id. No. 1.3.15

Legend M1-CO-TO-7000-2012-(ITEM 1.3.15).

Amount 7000 NUMBERED Jackets. 12COTO 000001 to 12COTO 007000 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.

Jacket Paper 11 point Manila paper with a basis weight of 150 lbs., non-recycled material.

Expansion 1.75 inch expansion that can hold 4 pounds of paper

Jacket Size The overall size is 9" X 12-1/2" with a pocket body size of 8 ½ " X 11-3/4"

Construction The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable pocket is to be made of 5 separate pieces using a "hot-process glue-weld" construction with 6.5" high brown Tyvek mylar, reinforced gussets that glue to the front and back of interior lining and have a minimum tuck of ½" between the two front pieces and the two back pieces. Two ply glued back piece must extend the entire length of the back and side tab. Interior lining of the folder must be made

Item Number 47: M1-CO-TO Tax Objections NUMBERED Jacket, ink color Black (Continued)

of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.

Strip Label — A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch characters, "CO", black letters on white field. The case type code box shall be 1 and ½ inches high by 1 and 1/8 inches with 2 characters, "TO" in vertical position, white letters with black outline in a Gold field. Numeric code boxes ¾ inches by 1 and 7/16 inches high for each digit with 6 digits split into 2 groups of 3 digits each, white letters with black outline in color field. The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info — Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. There are two deliveries for this item. The first delivery will be at least the first 10% of the total order, which needs to be delivered to the Clerk of the Circuit Court, 50 W. Washington St., Room 1201, Chicago, IL 60602 between the hours of 9:00 A.M. to 3:00 P.M. Monday through Friday except court holidays. The second delivery will be the 90% balance of the total order, which needs to be delivered to the Clerk of the Circuit Court warehouse, 1120 E. 89th St., Chicago, Ill. 60619, between the hours of 7:00 A.M. and 2:00 P.M., Monday through Friday, except court holidays. **Delivery location subject to change pending relocation to Hawthorne Warehouse, located at 4545 W. Cermak, Chicago, Illinois 60623.**
All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are

Item Number 47: M1-CO-TO Tax Objections NUMBERED Jacket, ink color Black (Continued)

on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 40 feet long for the first delivery.

Item Number 47A: M1-CO-TO Tax Objections NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 47, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 47B: M1-CO-TO Tax Objections NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free

Same as the above Item No. 47 and 47A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

Item Number 48: M1-CO-VT Vacate Tax Sale Tax NUMBERED Jacket, ink color Black

This item is 2012 County Jacket for Vacate Tax Sale Tax cases

Item Id. No. 1.3.16

Legend M1-CO-VT-1400-2012-(ITEM 1.3.16).

Amount 1400 NUMBERED Jackets. 12COVT 000001 to 12COVT 001400 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.

SPECIFICATIONS

Item Number 48: M1-CO-VT Vacate Tax Sale Tax NUMBERED Jacket, ink color Black (Continued)

Jacket Paper	11 point Manila paper with a basis weight of 150 lbs., non-recycled material.
Expansion	1.75 inch expansion that can hold 4 pounds of paper
Jacket Size	The overall size is 9" X 12-1/2" with a pocket body size of 8 ½ " X 11-3/4"
Construction	The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable pocket is to be made of 5 separate pieces using a "hot-process glue-weld" construction with 6.5" high brown Tyvek mylar, reinforced gussets that glue to the front and back of interior lining and have a minimum tuck of ½" between the two front pieces and the two back pieces. Two ply glued back piece must extend the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.
Strip Label	A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch characters, "CO", black letters on white field. The case type code box shall be 1 and ½ inches high by 1 and 1/8 inches with 2 characters, "VT" in vertical position, white letters with black outline in a Pink field. Numeric code boxes ¾ inches by 1 and 7/16 inches high for each digit with 6 digits split into 2 groups of 3 digits each, white letters with black outline in color field. The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.
Delivery Info	Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This

Item Number 48: M1-CO-VT Vacate Tax Sale Tax NUMBERED Jacket, ink color Black (Continued)

must happen at least 48 hours before the Clerk's Office can receive any delivery. This item needs to be delivered to the Clerk of the Circuit Court, 50 W. Washington St., Room 1201, Chicago, IL 60602 between the hours of 9:00 A.M. to 3:00 P.M. Monday through Friday except court holidays. All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 40 feet long.

Item Number 48A: M1-CO-VT Vacate Tax Sale Tax NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 48, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 48B: M1-CO-VT Vacate Tax Sale Tax NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free

Same as the above Item No. 48 and 48A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

Item Number 49: M1-CO-AD-UN Adoption (UN) UNNUMBERED Jacket, ink color Hot Pink

This item is 2012 County Jacket for Adoption (UN) cases

Item Id. No. 1.3.17

Legend M1-CO-AD-UN-200-2012-(ITEM 1.3.17).

SPECIFICATIONS

Item Number 49: M1-CO-AD-UN Adoption (UN)
UNMUMBERED jacket, ink color Hot Pink (continued)

Amount	200 UNNUMBERED Jackets.
Jacket Paper	11 point Manila paper with a basis weight of 150 lbs., non-recycled material.
Expansion	1.75 inch expansion that can hold 4 pounds of paper
Jacket Size	The overall size is 9" X 12-1/2" with a pocket body size of 9" X 11-3/4"
Construction	~~The top of the front of the jacket shall be ½" lower than the back and scored for "drop front".~~ The expandable wallet, with Velcro closure, to be made of 5 separate pieces using a "hot-process glue-weld" construction with 6.5" high brown Tyvek mylar, reinforced gussets that glue to the front and back of interior lining and have a minimum tuck of ½" between the two front pieces and the two back pieces. Two ply glued back piece must extend the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.
Strip Label	None
Delivery Info	Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. This item needs to be delivered to the Clerk of the Circuit Court, 50 W. Washington St., Room 1201, Chicago, IL 60602 between the hours of 9:00 A.M. to 3:00 P.M. Monday through Friday except court holidays. All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 40 feet long.

SPECIFICATIONS

Item Number 49A: M1-CO-AD-UN Adoption (UN) UNNUMBERED Jacket, ink color Hot Pink - Recycled

Same as the above Item No. 49, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 49B: M1-CO-AD-UN Adoption (UN) UNNUMBERED Jacket, ink color Hot Pink - Recycled/Processed Chlorine-Free

Same as the above Item No. 49 and 49A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

Item Number 50: M1-CO-NC Change of Name NUMBERED Jacket, ink color Black

This item is	2012 County Jacket for Change of Name cases
Item Id. No.	1.3.18
Legend	M1-CO-NC-1200-2012-(ITEM 1.3.18).
Amount	1200 NUMBERED Jackets. 12CONC 000001 to 12CONC 001200 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.
Jacket Paper	15 point Manila paper with a basis weight of 200 lbs., non-recycled material.
Expansion	No expansion that can hold 1 pound of paper
Jacket Size	The overall size is 9" X 12" with a pocket body size of 8 ½" X 12"
Construction	The top of the front of the jacket shall be ½" lower

Item Number 50: M1-CO-NC Change of Name NUMBERED Jacket, ink color Black (Continued)

than the back of the jacket. This is a flat pocket with no expansion and flaps must extend at least an inch past the fold. File jacket must be made of acid-free paper. No side tab.

Strip Label — A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch characters, "CO", black letters on white field. The case type code box shall be 1 and ½ inches high by 1 and 1/8 inches with 2 characters, "NC" in vertical position, white letters with black outline in a Kelly Green field. Numeric code boxes ¾ inches by 1 and 7/16 inches high for each digit with 6 digits split into 2 groups of 3 digits each, white letters with black outline in color field. The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info — Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. This item needs to be delivered to the Clerk of the Circuit Court, 50 W. Washington St., Room 1201, Chicago, IL 60602 between the hours of 9:00 A.M. to 3:00 P.M. Monday through Friday except court holidays. All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 40 feet long.

SPECIFICATIONS

Item Number 50A: M1-CO-NC Change of Name NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 50, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 50B: M1-CO-NC Change of Name NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free

Same as the above Item No. 50 and 50A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

Item Number 51: M1-CO-TR Real Estate Tax Refund NUMBERED Jacket, ink color Black

This item is	2012 County Jacket for Real Estate Tax Refund cases
Item Id. No.	1.3.19
Legend	M1-CO-TR-400-2012-(ITEM 1.3.19).
Amount	400 NUMBERED Jackets. 12COTR 000001 to 12COTR 000400 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.
Jacket Paper	11 point Manila paper with a basis weight of 150 lbs., non-recycled material.
Expansion	1.75 inch expansion that can hold 4 pounds of paper
Jacket Size	The overall size is 9" X 12-1/2" with a pocket body size of 8 ½ " X 11-3/4"
Construction	The top of the front of the jacket shall be ½" lower

Item Number 51: M1-CO-TR Real Estate Tax Refund NUMBERED Jacket, ink color Black (Continued)

than the back and scored for "drop front". The expandable pocket is to be made of 5 separate pieces using a "hot-process glue-weld" construction with 6.5" high brown Tyvek mylar, reinforced gussets that glue to the front and back of interior lining and have a minimum tuck of ½" between the two front pieces and the two back pieces. Two ply glued back piece must extend the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.

Strip Label — A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch characters, "CO", black letters on white field. The case type code box shall be 1 and ½ inches high by 1 and 1/8 inches with 2 characters, "TR" in vertical position, white letters with black outline in a Orange field. Numeric code boxes ¾ inches by 1 and 7/16 inches high for each digit with 6 digits split into 2 groups of 3 digits each, white letters with black outline in color field. The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info — Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. This item needs to be delivered to the Clerk of the Circuit Court, 50 W. Washington St., Room 1201, Chicago, IL 60602 between the hours of 9:00 A.M. to 3:00 P.M. Monday through Friday except court holidays. All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet

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Item Number 51: M1-CO-TR Real Estate Tax Refund NUMBERED Jacket, ink color Black (Continued)

will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 40 feet long.

Item Number 51A: M1-CO-TR Real Estate Tax Refund NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 51, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 51B: M1-CO-TR Real Estate Tax Refund NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free

Same as the above Item No. 51 and 51A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

Item Number 52: M1-CM-DV Domestic Violence NUMBERED Jacket, ink color Orange

This item is	2012 Criminal Department Jacket for Domestic Violence cases
Item Id. No.	1.4.1
Legend	M1-CM-DV-20000-2012-(ITEM 1.4.1).
Amount	20000 NUMBERED Jackets. 12DV 70001 to 12DV 90000 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.
Jacket Paper	11 point Manila paper with a basis weight of 150 lbs., non-recycled material.

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Item Number 52: M1-CM-DV Domestic Violence NUMBERED Jacket, ink color Orange (Continued)

Expansion	1.50 inch expansion that can hold 2 pounds of paper
Jacket Size	The overall size is 9" X 12-1/2" with a pocket body size of 8 ½ " X 11-3/4"
Construction	The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable pocket is to be a one piece construction, open side with a 1.5" W fold expansion and inside seams. Two ply glued back piece that extends the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.
Strip Label	A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch characters, "DV", black letters on white field. ¾" -numeric codes with 5 digits split into 2 groups, the first two digits then the last 3 digits, white letters with black outline in color field The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.
Delivery Info	Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. There are two deliveries for this item. The first delivery will be at least the first 25% of the total order which, needs to be delivered to the Clerk of the Circuit Court, 4000 file jackets will be delivered to Domestic Violence Court, 555 W. Harrison St., Chicago, IL 60607 and 1000 file jackets will be

SPECIFICATIONS

Item Number 52: M1-CM-DV Domestic Violence NUMBERED Jacket, ink color Orange (Continued)

delivered to Central Bond Court, 2650 S. California, Chicago, Il., 60607, Room 111, between the hours of 9:00 A.M. to 3:00 P.M. Monday through Friday except court holidays. The second delivery will be the 75% balance of the total order, which needs to be delivered to the Clerk of the Circuit Court warehouse, 1120 E. 89th St., Chicago, Ill. 60619, between the hours of 7:00 A.M. to 2:00 P.M., Monday through Friday, except court holidays. **Delivery location subject to change pending relocation to Hawthorne Warehouse, located at 4545 W. Cermak, Chicago, Illinois 60623.** All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 30 feet long for the first delivery.

Item Number 52A: M1-CM-DV Domestic Violence NUMBERED Jacket, ink color Orange - Recycled

Same as the above Item No. 52, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 52B: M1-CM-DV Domestic Violence NUMBERED Jacket, ink color Orange - Recycled/Processed Chlorine-Free

Same as the above Item No. 52 and 52A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

Item Number 53: M1-CM-FI Felony Information NUMBERED Jacket, ink color Silver

This item is 2012 Criminal Department Jacket for Felony Information cases

SPECIFICATIONS

Item Number 53: M1-CM-FI Felony Information NUMBERED Jacket, ink color Silver (Continued)

Item Id. No.	1.4.2
Legend	M1-CM-FI-2000-2012-(ITEM 1.4.2).
Amount	2000 NUMBERED Jackets. 12C1 10001 to 12C1 12000 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.
Jacket Paper	11 point Manila paper with a basis weight of 150 lbs., non-recycled material.
Expansion	1.75 inch expansion that can hold 4 pounds of paper
Jacket Size	The overall size is 9" X 12-1/2" with a pocket body size of 8 ½ " X 11-3/4"
Construction	The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable pocket is to be made of 5 separate pieces using a "hot-process glue-weld" construction with 6.5" high brown Tyvek mylar, reinforced gussets that glue to the front and back of interior lining and have a minimum tuck of ½" between the two front pieces and the two back pieces. Two ply glued back piece must extend the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.
Strip Label	A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch characters, "C", black letters on white field. The case type code box shall be 1 and ½ inches high by 1 and 1/8 inches with 2 characters, "1" in vertical position, white letters with black outline in a Silver field. Numeric code boxes ¾ inches by 1 and 7/16 inches high for each digit with 6 digits split into 2 groups of 3 digits each, white letters

Item Number 53: M1-CM-FI Felony Information NUMBERED Jacket, ink color Silver (Continued)

with black outline in color field. The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info

Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. There are two deliveries for this item. The first delivery will be at least the first 20% of the total order, which needs to be delivered to the Clerk of the Circuit Court, 4545 W. Cermak, Chicago, IL 60623 between the hours of 7:00 A.M. to 2:00 P.M. Monday through Friday except court holidays. The second delivery will be the 80% balance of the total order, which needs to be delivered to the Clerk of the Circuit Court warehouse, 1120 E. 89th St., Chicago, Ill. 60619, between the hours of 7:00 A.M. to 2:00 P.M., Monday through Friday, except court holidays. **Delivery location subject to change pending relocation to Hawthorne Warehouse, located at 4545 W. Cermak, Chicago, Illinois 60623.** All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck can be any size truck.

Item Number 53A: M1-CM-FI Felony Information NUMBERED Jacket, ink color Silver - Recycled

Same as the above Item No. 43, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 53B: M1-CM-FI Felony Information NUMBERED Jacket, ink color Silver - Recycled/Processed Chlorine-Free

Same as the above Item No. 53 and 53A, but printed on

SPECIFICATIONS

Item Number 53B: M1-CM-FI Felony Information NUMBERED Jacket, ink color Silver - Recycled/Processed Chlorine-Free (Continued)

paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

Item Number 54: M1-CM-FP Felony Preliminary Hearing NUMBERED Jacket, ink color Blue

This item is	2012 Criminal Department Jacket for Felony Preliminary Hearing cases
Item Id. No.	1.4.3
Legend	M1-CM-FP-50000-2012-(ITEM 1.4.3).
Amount	50000 NUMBERED Jackets. 12MC1 100001 to 12MC1 150000 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.
Jacket Paper	15 point Manila paper with a basis weight of 200 lbs., non-recycled material.
Expansion	No expansion that can hold 1 pound of paper
Jacket Size	The overall size is 9" X 12" with a pocket body size of 8 ½ " X 12"
Construction	The top of the front of the jacket shall be ½" lower than the back of the jacket. This is a flat pocket with no expansion and flaps must extend at least an inch past the fold. The file jacket must be made of acid-free paper. No side tab.
Strip Label	A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box

Item Number 54: M1-CM-FP Felony Preliminary Hearing NUMBERED Jacket, ink color Blue (Continued)

with ½ inch characters, "MC", black letters on white field. The case type code box shall be 1 and ½ inches high by 1 and 1/8 inches with 2 characters, "1" in vertical position, white letters with black outline in a Blue field. Numeric code boxes ¾ inches by 1 and 7/16 inches high for each digit with 6 digits split into 2 groups of 3 digits each, white letters with black outline in color field. The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info

Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. There are two deliveries for this item. The first delivery will be at least the first 30% of the total order and needs to be delivered to the Clerk of the Circuit Court, 4545 W. Cermak, Chicago, IL 60623 between the hours of 7:00 A.M. to 2:00 P.M. Monday through Friday except court holidays. The second delivery will be the 70% balance of the total order and needs to be delivered to the Clerk of the Circuit Court warehouse, 1120 E. 89th St., Chicago, Ill. 60619, between the hours of 7:00 A.M. to 2:00 P.M., Monday through Friday, except court holidays. **Delivery location subject to change pending relocation to Hawthorne Warehouse, located at 4545 W. Cermak, Chicago, Illinois 60623.** All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck can be any size truck.

Item Number 54A: M1-CM-FP Felony Preliminary Hearing NUMBERED Jacket, ink color Blue - Recycled

Same as the above Item No. 54, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

SPECIFICATIONS

Item Number 54B: M1-CM-FP Felony Preliminary Hearing NUMBERED Jacket, ink color Blue - Recycled/Processed Chlorine-Free

Same as the above Item No. 54 and 54A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

Item Number 55: M1-CM-MI Misdemeanor NUMBERED Jacket, ink color Magenta

This item is	2012 Criminal Department Jacket for Misdemeanor cases
Item Id. No.	1.4.4
Legend	M1-CM-MI-130000-2012-(ITEM 1.4.4).
Amount	130000 NUMBERED Jackets. 12MC1 185001 to 12MC1 315000 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.
Jacket Paper	15 point Manila paper with a basis weight of 200 lbs., non-recycled material.
Expansion	No expansion that can hold 1 pound of paper
Jacket Size	The overall size is 9" X 12" with a pocket body size of 8 ½ " X 12"
Construction	The top of the front of the jacket shall be ½" lower than the back of the jacket. This is a flat pocket with no expansion and flaps must extend at least an inch past the fold. The file jacket must be made of acid-free paper. No side tab.
Strip Label	A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the

SPECIFICATIONS

Item Number 55: M1-CM-MI Misdemeanor NUMBERED Jacket, ink color Magenta (Continued)

division code shall be in a 1-inch high white box with ½ inch characters, "MC", black letters on white field. The case type code box shall be 1 and ½ inches high by 1 and 1/8 inches with 2 characters, "1" in vertical position, white letters with black outline in a Magenta field. Numeric code boxes ¾ inches by 1 and 7/16 inches high for each digit with 6 digits split into 2 groups of 3 digits each, white letters with black outline in color field. The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info

Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. There are two deliveries for this item. The first delivery will be at least the first 20% of the total order, which needs to be delivered to the Clerk of the Circuit Court, 4545 W. Cermak, Chicago, IL 60623 between the hours of 7:00 A.M. to 2:00 P.M. Monday through Friday except court holidays. The second delivery will be the 80% balance of the total order which will be delivered to the Clerk of the Circuit Court warehouse, 1120 E. 89th St., Chicago, Ill. 60619, between the hours of 7:00 A.M. to 2:00 P.M., Monday through Friday, except court holidays. **Delivery location subject to change pending relocation to Hawthorne Warehouse, located at 4545 W. Cermak, Chicago, Illinois 60623.** All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck can be any size truck.

Item Number 55A: M1-CM-MI Misdemeanor NUMBERED Jacket, ink color Magenta - Recycled

Same as the above Item No. 55, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

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Item Number 55B: M1-CM-MI Misdemeanor NUMBERED Jacket, ink color Magenta - Recycled/Processed Chlorine-Free

Same as the above Item No. 55 and 55A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

Item Number 56: M1-CM-MR Miscellaneous Remedy NUMBERED Jacket, ink color Black

This item is	2012 Criminal Department Jacket for Miscellaneous Remedy cases
Item Id. No.	1.4.5
Legend	M1-CM-MR-2000-2012-(ITEM 1.4.5).
Amount	2000 NUMBERED Jackets. 12MC1 600001 to 12MC1 602000 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.
Jacket Paper	15 point Manila paper with a basis weight of 200 lbs., non-recycled material.
Expansion	No expansion that can hold 1 pound of paper
Jacket Size	The overall size is 9" X 12" with a pocket body size of 8 ½ " X 12"
Construction	The top of the front of the jacket shall be ½" lower than the back of the jacket. This is a flat pocket with no expansion and flaps must extend at least an inch past the fold. The file jacket must be made of acid-free paper. No side tab.
Strip Label	A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box

SPECIFICATIONS

Item Number 56: M1-CM-MR Miscellaneous Remedy NUMBERED Jacket, ink color Black (Continued)

with ½ inch characters, "MC", black letters on white field. The case type code box shall be 1 and ½ inches high by 1 and 1/8 inches with 2 characters, "1" in vertical position, white letters with black outline in a Black field. Numeric code boxes ¾ inches by 1 and 7/16 inches high for each digit with 6 digits split into 2 groups of 3 digits each, white letters with black outline in color field. The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info

Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. This item needs to be delivered to the Clerk of the Circuit Court, 50 W. Washington St., Room 1006, Chicago, IL 60602 between the hours of 9:00 A.M. to 3:00 P.M. Monday through Friday except court holidays. All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 40 feet long.

Item Number 56A: M1-CM-MR Miscellaneous Remedy NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 56, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 56B: M1-CM-MR Miscellaneous Remedy NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free

Same as the above Item No. 56 and 56A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is

Item Number 56B: M1-CM-MR Miscellaneous Remedy NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free (Continued)

unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

Item Number 57: M1-CM-SU Supplemental (UN) UNNUMBERED Jacket, ink color Green

This item is	2012 Criminal Department Jacket for Supplemental (UN) cases
Item Id. No.	1.4.6
Legend	M1-CM-SU-30000-2012-(ITEM 1.4.6).
Amount	30000 UNNUMBERED Jackets.
Jacket Paper	15 point Manila paper with a basis weight of 200 lbs., non-recycled material.
Expansion	No expansion that can hold 1 pound of paper
Jacket Size	The overall size is 9" X 12" with a pocket body size of 8 ½ " X 12"
Construction	The top of the front of the jacket shall be ½" lower than the back of the jacket. This is a flat pocket with no expansion and flaps must extend at least an inch past the fold. The file jacket must be made of acid-free paper. No side tab.
Strip Label	None
Delivery Info	Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. There are two deliveries for this item. The first delivery will be at least the first 25% of the total order, which needs to be delivered to the Clerk of the Circuit Court, 4545 W. Cermak, Chicago, IL 60623 between the hours of 7:00 A.M. to 2:00 P.M. Monday through Friday except court holidays. The second delivery will be the 75% balance of the total order, which needs to be delivered to the Clerk of the Circuit court

SPECIFICATIONS

Item Number 57: M1-CM-SU Supplemental (UN) UNNUMBERED Jacket, ink color Green (Continued)

warehouse, 1120 E. 89th St., Chicago, Ill. 60619, between the hours of 7:00 A.M. to 2:00 P.M., Monday through Friday, except court holidays. **Delivery location subject to change pending relocation to Hawthorne Warehouse, located at 4545 W. Cermak, Chicago, Illinois 60623.** All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck can be any size truck.

Item Number 57A: M1-CM-SU Supplemental (UN) UNNUMBERED Jacket, ink color Green - Recycled

Same as the above Item No. 57, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 57B: M1-CM-SU Supplemental (UN) UNNUMBERED Jacket, ink color Green - Recycled/Processed Chlorine-Free

Same as the above Item No. 57 and 57A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

Item Number 58: M1-DR-DR Domestic Relations NUMBERED Jacket, ink color Black

This item is 2012 Domestic Relations Jacket for Domestic Relations cases

Item Id. No. 1.5.1

Legend M1-DR-DR-14000-2012-(ITEM 1.5.1).

SPECIFICATIONS

Item Number 58: M1-DR-DR Domestic Relations NUMBERED Jacket, ink color Black (continued)

Amount	14000 NUMBERED Jackets. 12D 00001 to 12D 14000 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.
Jacket Paper	11 point Manila paper with a basis weight of 150 lbs., non-recycled material.
Expansion	3.5 inch expansion that can hold 8 pounds of paper
Jacket Size	The overall size is 9" X 12-1/2" with a pocket body size of 8 ½ " X 11-3/4"
Construction	The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable pocket is to be made of 5 separate pieces using a "hot-process glue-weld" construction with 6.5" high brown Tyvek mylar, reinforced gussets that glue to the front and back of interior lining and have a minimum tuck of ½" between the two front pieces and the two back pieces. Two ply glued back piece must extend the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.
Strip Label	A full glued, pressure-sensitive label. 8" strip label, 1 ½" wide, mylar coated, preprinted and attached to end tab. ¾" -year code. 2" -Case number code "D", black letters on white field. ¾" -numeric codes with 5 digits split into 2 groups, the first two digits then the last 3 digits, white letters with black outline in color field. The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.
Delivery Info	Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's

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Item Number 58: M1-DR-DR Domestic Relations NUMBERED Jacket, ink color Black (continued)

Office can receive any delivery. There are two deliveries for this item. The first delivery will be at least the first 20% of the total order, which needs to be delivered to the Clerk of the Circuit Court 50 W. Washington, Room 802, Chicago, IL 60602 between the hours of 9:00 A.M. to 3:00 P.M. Monday through Friday except court holidays. The second delivery will be the 80% balance of the total order, which needs to be delivered to the Clerk of the Circuit Court warehouse, 1120 E. 89th St., Chicago, Ill. 60619, between the hours of 7:00 A.M. to 2:00 P.M., Monday through Friday, except for court holidays. **Delivery location subject to change pending relocation to Hawthorne Warehouse, located at 4545 W. Cermak, Chicago, Illinois 60623.** All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 40 feet long for the first delivery.

Item Number 58A: M1-DR-DR Domestic Relations NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 58, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 58B: M1-DR-DR Domestic Relations NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free

Same as the above Item No. 58 and 58A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

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Item Number 59: M1-DR-OP Order of Protection NUMBERED Jacket, ink color Black

This item is 2012 Domestic Relations Jacket for Order of Protection cases

Item Id. No. 1.5.2

Legend M1-DR-OP-29000-2012-(ITEM 1.5.2).

Amount 29000 NUMBERED Jackets. 12OP 70001 to 12OP 99000 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.

Jacket Paper 11 point Manila paper with a basis weight of 150 lbs., non-recycled material.

Expansion 1.75 inch expansion that can hold 4 pounds of paper

Jacket Size The overall size is 9" X 12-1/2" with a pocket body size of 8 ½ " X 11-3/4"

Construction The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable pocket is to be made of 5 separate pieces using a "hot-process glue-weld" construction with 6.5" high brown Tyvek mylar, reinforced gussets that glue to the front and back of interior lining and have a minimum tuck of ½" between the two front pieces and the two back pieces. Two ply glued back piece must extend the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.

Strip Label A full glued, pressure-sensitive label. 8" strip label, 1 ½" wide, mylar coated, preprinted and attached to end tab. ¾" -year code. 2" -Case number code "OP", black letters on white field. ¾" -numeric codes with 5 digits split into 2 groups, the first two digits then the last 3 digits, white letters with black outline in color field. The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the

SPECIFICATIONS

Item Number 59: M1-DR-OP Order of Protection NUMBERED Jacket, ink color Black (Continued)

code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info

Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. There are two deliveries for this item. The first delivery will be at least the first 20% of the order, which needs to be delivered to the Clerk of the Circuit Court, 555 W. Harrison St., Chicago, IL 60607 between the hours of 9:00 A.M. to 3:00 P.M. Monday through Friday except court holidays. The second delivery will be the 80% balance of the total order, which needs to be delivered to the Clerk of the Circuit Court warehouse, 1120 E. 89th St., Chicago, Ill. 60619, between the hours of 7:00 A.M. to 2:00 P.M., Monday through Friday, except court holidays. **Delivery location subject to change pending relocation to Hawthorne Warehouse, located at 4545 W. Cermak, Chicago, Illinois 60623.** All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 30 feet long for the first delivery.

Item Number 59A: M1-DR-OP Order of Protection NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 59, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 59B: M1-DR-OP Order of Protection NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free

Same as the above Item No. 59 and 59A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is

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Item Number 59B: M1-DR-OP Order of Protection NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free (Continued)

unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

Item Number 60: M1-LW-LW Law (General) NUMBERED Jacket, ink color Black

This item is 2012 Law Jacket for Law (General) cases

Item Id. No. 1.6.1

Legend M1-LW-LW-16000-2012-(ITEM 1.6.1).

Amount 16000 NUMBERED Jackets. 12LWLW 000001 to 12LWLW 016000 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.

Jacket Paper 11 point Manila paper with a basis weight of 150 lbs., non-recycled material.

Expansion 3.5 inch expansion that can hold 8 pounds of paper

Jacket Size The overall size is 9" X 12-1/2" with a pocket body size of 8 ½ " X 11-3/4"

Construction The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable pocket is to be made of 5 separate pieces using a "hot-process glue-weld" construction with 6.5" high brown Tyvek mylar, reinforced gussets that glue to the front and back of interior lininghave a minimum tuck of ½" between the two front pieces and the two back pieces. Two ply glued back piece must extend the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.

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Item Number 60: M1-LW-LW Law (General) NUMBERED Jacket, ink color Black (Continued)

Strip Label — A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch characters, "LW", black letters on white field. The case type code box shall be 1 and ½ inches high by 1 and 1/8 inches with 2 characters, "LW" in vertical position, white letters with black outline in a Brown field. Numeric code boxes ¾ inches by 1 and 7/16 inches high for each digit with 6 digits split into 2 groups of 3 digits each, white letters with black outline in color field. The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info — Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. There are two deliveries for this item. The first delivery will be at least the first 20% of the total order, which needs to be delivered to the Clerk of the Circuit Court, 50 W. Washington, Room 801, Chicago, IL 60602 between the hours of 9:00 A.M. to 3:00 P.M. Monday through Friday, except court holidays. The second delivery will be the 80% balance of the total order, which will be delivered to the Clerk of the Circuit Court warehouse, 1120 E. 89th St., Chicago, Ill. 60619, between the hours of 7:00 A.M. to 2:00 P.M., Monday through Friday, except court holidays. **Delivery location subject to change pending relocation to Hawthorne Warehouse, located at 4545 W. Cermak, Chicago, Illinois 60623.** All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 40 feet long for the first delivery.

SPECIFICATIONS

Item Number 60A: M1-LW-LW Law (General) NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 60, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 60B: M1-LW-LW Law (General) NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free

Same as the above Item No. 60 and 60A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

Item Number 61: M1-LW-TM Law (Tax & Misc.) NUMBERED Jacket, ink color Black

This item is	2012 Law Jacket for Law (Tax & Misc.) cases
Item Id. No.	1.6.2
Legend	M1-LW-TM-2500-2012-(ITEM 1.6.2).
Amount	2500 NUMBERED Jackets. 12LWTM 050001 to 12LWTM 052500 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.
Jacket Paper	11 point Manila paper with a basis weight of 150 lbs., non-recycled material.
Expansion	3.5 inch expansion that can hold 8 pounds of paper
Jacket Size	The overall size is 9" X 12-1/2" with a pocket body size of 8 ½ " X 11-3/4"
Construction	The top of the front of the jacket shall be ½" lower

SPECIFICATIONS

Item Number 61: M1-LW-TM Law (Tax & Misc.) NUMBERED Jacket, ink color Black (Continued)

than the back and scored for "drop front". The expandable pocket is to be made of 5 separate pieces using a "hot-process glue-weld" construction with 6.5" high brown Tyvek mylar, reinforced gussets that glue to the front and back of interior lining and have a minimum tuck of ½" between the two front pieces and the two back pieces. Two ply glued back piece must extend the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.

Strip Label — A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch characters, "LW", black letters on white field. The case type code box shall be 1 and ½ inches high by 1 and 1/8 inches with 2 characters, "TM" in vertical position, white letters with black outline in a Yellow field. Numeric code boxes ¾ inches by 1 and 7/16 inches high for each digit with 6 digits split into 2 groups of 3 digits each, white letters with black outline in color field. The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info — Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. This item needs to be delivered to the Clerk of the Circuit Court, 50 W. Washington, Room 801, Chicago, IL 60602 between the hours of 9:00 A.M. to 3:00 P.M. Monday through Friday, except court holidays. All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet

SPECIFICATIONS

Item Number 61: M1-LW-TM Law (Tax & Misc.) NUMBERED Jacket, ink color Black (Continued)

will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 40 feet long.

Item Number 61A: M1-LW-TM Law (Tax & Misc.) NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 61, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 61A: M1-LW-TM Law (Tax & Misc.) NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free

Same as the above Item No. 61 and 61A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

Item Number 62: M1-PR-PR Probate NUMBERED Jacket, ink color Black

This item is 2012 Probate Jacket for Probate cases

Item Id. No. 1.7.1

Legend M1-PR-PR-9000-2012-(ITEM 1.7.1).

Amount 9000 NUMBERED Jackets. 12P 000001 to 12P 009000 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.

Jacket Paper 11 point Manila paper with a basis weight of 150 lbs., non-recycled material.

Expansion 3.5 inch expansion that can hold 8 pounds of paper

SPECIFICATIONS

Item Number 62: M1-PR-PR Probate NUMBERED Jacket, ink color Black (Continued)

Jacket Size — The overall size is 9" X 12-1/2" with a pocket body size of 8 ½" X 11-3/4"

Construction — The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable pocket is to be made of 5 separate pieces using a "hot-process glue-weld" construction with 6.5" high brown Tyvek mylar, reinforced gussets that glue to the front and back of interior lining and have a minimum tuck of ½" between the two front pieces and the two back pieces. Two ply glued back piece must extend the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.

Strip Label — A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted, and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch characters, "P", black letters on a white field. Numeric code boxes ¾ inches by 1 and 7/16 inches high for each digit with 6 digits split into 2 groups of 3 digits each, The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info — Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. There are two deliveries for this item. The first delivery will be for the first 10% of the total order, which needs to be delivered to the Clerk of the Circuit Court, 50 W. Washington, Room 1202, Chicago, IL 60602 between the hours of 9:00 A.M. to 3:00 P.M. Monday through Friday, except court holidays. The second delivery

Item Number 62: M1-PR-PR Probate NUMBERED Jacket, ink color Black (Continued)

will be for the 90% balance of the total order, which will be delivered to the Clerk of the Circuit Court warehouse, 1120 E. 89th St., Chicago, Ill. 60619, between the hours of 7:00 A.M. to 2:00 p.m., Monday through Friday, except court holidays. **Delivery location subject to change pending relocation to Hawthorne Warehouse, located at 4545 W. Cermak, Chicago, Illinois 60623**. All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 40 feet long for the first delivery.

Item Number 62A: M1-PR-PR Probate NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 62, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 62B: M1-PR-PR Probate NUMBERED Jacket, ink color Black-Recycled/Processed Chlorine-Free

Same as the above Item No. 62 and 62A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

Item Number 63: M1-CM-MITR Misdemeanor/Traffic NUMBERED Jacket, ink color Magenta

This item is 2012 Criminal Misdemeanor Jacket for Traffic Misdemeanor cases

Item Id. No. 1.8.1

Legend M1-CM-MITR-1000-2012-(ITEM 1.8.1).

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Item Number 63: M1-CM-MITR Misdemeanor/Traffic NUMBERED Jacket, ink color Magenta (Continued)

Amount	1000 NUMBERED Jackets. 12MC1 500001 to 12MC1 501000 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.
Jacket Paper	15 point Manila paper with a basis weight of 200 lbs., non-recycled material.
Expansion	No expansion that can hold 1 pound of paper
Jacket Size	The overall size is 9" X 12" with a pocket body size of 8 ½ " X 12"
Construction	The top of the front of the jacket shall be ½" lower than the back of the jacket. This is a flat pocket with no expansion and flaps must extend at least an inch past the fold. The file jacket must be made of acid-free paper. No side tab.
Strip Label	A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch characters, "MC", black letters on white field. The case type code box shall be 1 and ½ inches high by 1 and 1/8 inches with 2 characters, "1" in vertical position, white letters with black outline in a Magenta field. Numeric code boxes ¾ inches by 1 and 7/16 inches high for each digit with 6 digits split into 2 groups of 3 digits each, white letters with black outline in color field. The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

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Item Number 63: M1-CM-MITR Misdemeanor/Traffic NUMBERED Jacket, ink color Magenta (Continued)

Delivery Info

Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. This item needs to be delivered to the Clerk of the Circuit Court, 50 W. Washington, Chicago, IL 60602, Room 1006 between the hours of 9:00 A.M. to 3:00 P.M. Monday through Friday, except court holidays. All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 40 feet long for the first delivery.

Item Number 63A: M1-CM-MITR Misdemeanor/Traffic NUMBERED Jacket, ink color Magenta - Recycled

Same as the above Item No. 63, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 63B: M1-CM-MITR Misdemeanor/Traffic NUMBERED Jacket, ink color Magenta - RECYCLED/PROCESSED CHLORINE-FREE

Same as the above Item No. 63 and 63A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

Item Number 64: M1-TR-DU Traffic UNNUMBERED Jacket, ink color Black

This item is 2012 Traffic Jacket for Traffic cases

Item Id. No. 1.8.2

SPECIFICATIONS

Item Number 64: M1-TR-DU Traffic UNNUMBERED Jacket, ink color Black (Continued)

Legend	M1-TR-DU-85000-2012-(ITEM 1.8.2).
Amount	85000 UNNUMBERED Jackets.
Jacket Paper	15 point Manila paper with a basis weight of 200 lbs., non-recycled material.
Expansion	No expansion that can hold 1 pound of paper
Jacket Size	The overall size is 9" X 12" with a pocket body size of 8 ½ " X 12"
Construction	The top of the front of the jacket shall be ½" lower than the back of the jacket. This is a flat pocket with no expansion and flaps must extend at least an inch past the fold. The file jacket must be made of acid-free paper. No side tab.
Strip Label	None
Delivery Info	Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. There are two deliveries for this item. The first delivery will be at least the first 15% of the total order, which needs to be delivered to each of the following locations: the Clerk of the Circuit Court, 2650 S. California Ave., Lower Level, Chicago, IL 60608 and Districts 2 through 6 (addresses and quantities for each location will be provided) between the hours of 9:00 A.M. to 3:00 P.M. Monday through Friday except court holidays. The second delivery will be the 85% balance of the total order, which needs to be delivered to the Clerk of the Circuit Court warehouse, 1120 E. 89th St., Chicago, Ill. 60619, between the hours of 7:00 A.M. to 2:00 P.M., Monday through Friday, except Court holidays. **Delivery location subject to change pending relocation to Hawthorne Warehouse, located at 4545 W. Cermak, Chicago, Illinois 60623.** All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs

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Item Number 64: M1-TR-DU Traffic UNNUMBERED Jacket, ink color Black (Continued)

must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 30 feet long for the first delivery.

Item Number 64A: M1-TR-DU Traffic UNNUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 64, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 64B: M1-TR-DU Traffic UNNUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free

Same as the above Item No. 64 and 64A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

Item Number 65: M1-CS-SA States Attorney Parentage "IV-D" NUMBERED Jacket, ink color Black

This item is 2012 Child Support Jacket for States Attorney Parentage "IV-D" cases

Item Id. No. 1.9.1

Legend M1-CS-SA-5500-2012-(ITEM 1.9.1).

Amount 5500 NUMBERED Jackets. 12D 50000 to 12D 54999 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.

Jacket Paper 11 point Manila paper with a basis weight of 150

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Item Number 65: M1-CS-SA States Attorney Parentage "IV-D" NUMBERED Jacket, ink color Black (Continued)

lbs., non-recycled material.

Expansion — 1.75 inch expansion that can hold 4 pounds of paper

Jacket Size — The overall size is 9" X 12-1/2" with a pocket body size of 8 ½ " X 11-3/4"

Construction — The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable pocket is to be made of 5 separate pieces using a "hot-process glue-weld" construction with 6.5" high brown Tyvek mylar, reinforced gussets that glue to the front and back of interior lining and have a minimum tuck of ½" between the two front pieces and the two back pieces. Two ply glued back piece must extend the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.

Strip Label — A full glued, pressure-sensitive label. 8" strip label, 1 ½" wide, mylar coated, preprinted and attached to end tab. ¾" -year code. 2" -Case number code "D", black letters on white field. ¾" -numeric codes with 5 digits split into 2 groups, the first two digits then the last 3 digits, white letters with black outline in color field. The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info — Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. There are two deliveries for this item. The first delivery will be at least the first 10% of the total order, which needs to be delivered to the Clerk of the Circuit Court, 28 N. Clark, Suite 200, Chicago, IL 60602 between the hours of 9:00 A.M. to 3:00 P.M. Monday

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Item Number 65: M1-CS-SA States Attorney Parentage "IV-D" NUMBERED Jacket, ink color Black (Continued)

through Friday except court holidays. The second delivery will be for the 90% balance of the total order, which will be delivered to the Clerk of the Circuit Court warehouse, 1120 E. 89th St., Chicago, Ill. 60619, between the hours of 7:00 A.M. to 2:00 P.M., Monday through Friday, except for court holidays. **Delivery location subject to change pending relocation to Hawthorne Warehouse, located at 4545 W. Cermak, Chicago, Illinois 60623.** All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 30 feet long and can have a maximum hight of 12 feet for the first delivery.

Item Number 65A: M1-CS-SA States Attorney Parentage "IV-D" NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 65, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 65B: M1-CS-SA States Attorney Parentage "IV-D" NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free

Same as the above Item No. 65 and 65A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

SPECIFICATIONS

Item Number 66: M1-CS-PA Private Attorney NUMBERED Jacket, ink color Black

This item is	2012 Child Support Jacket for Private Attorney cases
Item Id. No.	1.9.2
Legend	M1-CS-PA-2600-2012-(ITEM 1.9.2).
Amount	2600 NUMBERED Jackets. 12D 79000 to 12D 81599 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.
Jacket Paper	11 point Manila paper with a basis weight of 150 lbs., non-recycled material.
Expansion	1.75 inch expansion that can hold 4 pounds of paper
Jacket Size	The overall size is 9" X 12-1/2" with a pocket body size of 8 ½ " X 11-3/4"
Construction	The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable pocket is to be made of 5 separate pieces using a "hot-process glue-weld" construction with 6.5" high brown Tyvek mylar, reinforced gussets that glue to the front and back of interior lining and have a minimum tuck of ½" between the two front pieces and the two back pieces. Two ply glued back piece must extend the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.
Strip Label	A full glued, pressure-sensitive label. 8" strip label, 1 ½" wide, mylar coated, preprinted and attached to end tab. ¾" -year code. 2" -Case number code "D", black letters on white field. ¾" -numeric codes with 5 digits split into 2 groups, the first two digits then the last 3 digits, white letters with black outline in color field. The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green;

Item Number 66: M1-CS-PA Private Attorney NUMBERED Jacket, ink color Black (Continued)

0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info

Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. This item needs to be delivered to the Clerk of the Circuit Court, 28 N. Clark, Suite 200, Chicago, IL 60602 between the hours of 9:00 A.M. to 3:00 P.M. Monday through Friday, except court holidays. All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 30 feet long and can have a maximum hight of 12 feet.

Item Number 66A: M1-CS-PA Private Attorney NUMBERED Jacket, ink color Black - Recyled

Same as the above Item No. 57, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 66B: M1-CS-PA Private Attorney NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free

Same as the above Item No. 66 and 66A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

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Item Number 67: M1-CS-UIFSA NUMBERED Jacket, ink color Black

This item is 2012 Child Support Jacket for UIFSA cases

Item Id. No. 1.9.3

Legend M1-CS-UIFSA-2000-2012-(ITEM 1.9.3).

Amount 2000 NUMBERED Jackets. 12D 90000 to 12D 91999 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.

Jacket Paper 11 point Manila paper with a basis weight of 150 lbs., non-recycled material.

Expansion 1.75 inch expansion that can hold 4 pounds of paper

Jacket Size The overall size is 9" X 12-1/2" with a pocket body size of 8 ½ " X 11-3/4"

Construction The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable pocket is to be made of 5 separate pieces using a "hot-process glue-weld" construction with 6.5" high brown Tyvek mylar, reinforced gussets that glue to the front and back of interior lining and have a minimum tuck of ½" between the two front pieces and the two back pieces. Two ply glued back piece must extend the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.

Strip Label A full glued, pressure-sensitive label. 8" strip label, 1 ½" wide, mylar coated, preprinted and attached to end tab. ¾" -year code. 2" -Case number code "D", black letters on white field. ¾" -numeric codes with 5 digits split into 2 groups, the first two digits then the last 3 digits, white letters with black outline in color field. The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green;

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Item Number 67: M1-CS-UIFSA NUMBERED Jacket, ink color Black (Continued)

0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info

Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. This item needs to be delivered to the Clerk of the Circuit Court, 28 N. Clark, Suite 200, Chicago, IL 60602, between the hours of 9:00 A.M. to 3:00 P.M., Monday through Friday, except court holidays. All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 30 feet long and can have a maximum hight of 12 feet.

Item Number 67A: M1-CS-UIFSA NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 67, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 67B: M1-CS-UIFSA NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free

Same as the above Item No. 67 and 67A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

SPECIFICATIONS

Item Number 68: M1-JJ-CP Abuse and Neglect NUMBERED Jacket, ink color Black

This item is 2012 Child Protection Jacket for Abuse and Neglect cases

Item Id. No. 1.10.1

Legend M1-JJ-CP-2000-2012-(ITEM 1.10.1).

Amount 2000 NUMBERED Jackets. 12JA 00001 to 12JA 02000 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.

Jacket Paper 11 point Manila paper with a basis weight of 150 lbs., non-recycled material.

Expansion 3.5 inch expansion that can hold 8 pounds of paper

Jacket Size The overall size is 9" X 12-1/2" with a pocket body size of 8 ½ " X 11-3/4"

Construction The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable pocket is to be made of 5 separate pieces using a "hot-process glue-weld" construction with 6.5" high brown Tyvek mylar, reinforced gussets that glue to the front and back of interior lining and have a minimum tuck of ½" between the two front pieces and the two back pieces. Two ply glued back piece must extend the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.

Strip Label A full glued, pressure-sensitive label. 8" strip label, 1 ½" wide, mylar coated, preprinted and attached to end tab. ¾" -year code. 2" -Case number code "JA", black letters on white field. ¾" -numeric codes with 5 digits split into 2 groups, the first two digits then the last 3 digits, white letters with black outline in color field. The number and

SPECIFICATIONS

Item Number 68: M1-JJ-CP Abuse and Neglect NUMBERED Jacket, ink color Black (Continued)

color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info

Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. This item needs to be delivered to the Clerk of the Circuit Court, 1100 S. Hamilton, Room 13, Chicago, IL 60612, between the hours of 9:00 A.M. to 3:00 P.M., Monday through Friday, except court holidays. All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 30 feet long.

Item Number 68A: M1-JJ-CP Abuse and Neglect NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 68, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 68B: M1-JJ-CP Abuse and Neglect NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free

Same as the above Item No. 68 and 68A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

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Item Number 69: M1-JJ-JD Delinquency NUMBERED Jacket, ink color Black

This item is 2012 Juvenile Justice Jacket for Delinquency cases

Item Id. No. 1.11.1

Legend M1-JJ-JD-8000-2012-(ITEM 1.11.1).

Amount 8000 NUMBERED Jackets. 12JD 00001 to 12JD 08000 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.

Jacket Paper 11 point Manila paper with a basis weight of 150 lbs., non-recycled material.

Expansion 1.75 inch expansion that can hold 4 pounds of paper

Jacket Size The overall size is 9" X 12-1/2" with a pocket body size of 8 ½ " X 11-3/4"

Construction The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable pocket is to be made of 5 separate pieces using a "hot-process glue-weld" construction with 6.5" high brown Tyvek mylar, reinforced gussets that glue to the front and back of interior lining and have a minimum tuck of ½" between the two front pieces and the two back pieces. Two ply glued back piece must extend the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.

Strip Label A full glued, pressure-sensitive label. 8" strip label, 1 ½" wide, mylar coated, preprinted and attached to end tab. ¾" -year code. 2" -Case number code "JD", black letters on white field. ¾" -numeric codes with 5 digits split into 2 groups, the first two digits then the last 3 digits, white letters with black outline in color field. The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green;

Item Number 69: M1-JJ-JD Delinquency NUMBERED Jacket, ink color Black (Continued)

0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info

Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. There are two deliveries for this item. The first delivery will be at least the first 20% of the total order, which needs to be delivered to the Clerk of the Circuit Court 1100 S. Hamilton, Room 13, Chicago, IL 60612, between the hours of 9:00 A.M. to 3:00 P.M., Monday through Friday, except court holidays. The second delivery will be the 80% balance of the total order, which needs to be delivered to the Clerk of the Circuit Court warehouse, 1120 E. 89th St., Chicago, Ill. 60619, between the hours of 7:00 A.M. to 2:00 P.M., Monday through Friday, except court holidays. **Delivery location subject to change pending relocation to Hawthorne Warehouse, located at 4545 W. Cermak, Chicago, Illinois 60623.** All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 30 feet long for the first delivery.

Item Number 69A: M1-JJ-JD Delinquency NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 69, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 69B: M1-JJ-JD Delinquency NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free

Same as the above Item No. 69 and 69A, but printed on paper products which are both recycled and processed chlorine-free.

SPECIFICATIONS

Item Number 69B: M1-JJ-JD Delinquency NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free (Continued)

Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

Item Number 70: M1-CR-CR Felony NUMBERED Jacket, ink color Black

This item is 2012 Criminal Felony Jacket for Felony cases

Item Id. No. 1.12.1

Legend M1-CR-CR-27000-2012-(ITEM 1.12.1).

Amount 27000 NUMBERED Jackets. 12CR 00001 to 12CR 27000 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.

Jacket Paper 11 point Manila paper with a basis weight of 150 lbs., non-recycled material.

Expansion 3.5 inch expansion that can hold 8 pounds of paper

Jacket Size The overall size is 9" X 12-1/2" with a pocket body size of 8 ½ " X 11-3/4"

Construction The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable pocket is to be made of 5 separate pieces using a "hot-process glue-weld" construction with 6.5" high brown Tyvek mylar, reinforced gussets that glue to the front and back of interior lining and have a minimum tuck of ½" between the two front pieces and the two back pieces. Two ply glued back piece must extend the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end

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Item Number 70: M1-CR-CR Felony NUMBERED Jacket, ink color Black (Continued)

tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.

Strip Label — A full glued, pressure-sensitive label. 8" strip label, 1 ½" wide, mylar coated, preprinted and attached to end tab. ¾" -year code. 2" -Case number code "CR", black letters on white field. ¾" -numeric codes with 5 digits split into 2 groups, the first two digits then the last 3 digits, white letters with black outline in color field. The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info — Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. There are two deliveries for this item. The first delivery **must be delivered by November 1st** and will be at least the first 20% of the total order, which needs to be delivered to the Clerk of the Circuit Court, 2650 S. California Ave., Room 526, Chicago, IL 60608, between the hours of 9:00 A.M. to 3:00 P.M., Monday through Friday, except court holidays. The second delivery will be the 80% balance of the total order, which needs to be delivered to the Clerk of the Circuit Court warehouse, 1120 E. 89th St., Chicago, Ill. 60619, between the hours of 7:00 A.M. to 2:00 P.M., Monday through Friday, except court holidays. **Delivery location subject to change pending relocation to Hawthorne Warehouse, located at 4545 W. Cermak, Chicago, Illinois 60623.** All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck can be any size truck.

SPECIFICATIONS

Item Number 70A: M1-CR-CR Felony NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 70, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 70B: M1-CR-CR Felony NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free

Same as the above Item No. 70 and 70A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

Item Number 71: M1-CR-CC Contempt of Court NUMBERED Jacket, ink color Black

This item is	2012 Criminal Felony Jacket for Contempt of Court cases
Item Id. No.	1.12.2
Legend	M1-CR-CC-300-2012-(ITEM 1.12.2).
Amount	300 NUMBERED Jackets. 12ACC 0001 to 12ACC 0300 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.
Jacket Paper	15 point Manila paper with a basis weight of 200 lbs., non-recycled material.
Expansion	No expansion that can hold 1 pound of paper
Jacket Size	The overall size is 9" X 12" with a pocket body size of 8 ½ " X 12 "
Construction	The top of the front of the jacket shall be ½" lower

SPECIFICATIONS

Item Number 71: M1-CR-CC Contempt of Court NUMBERED Jacket, ink color Black

than the back of the jacket. This is a flat pocket with no expansion and flaps must extend at least an inch past the fold. The file jacket must be made of acid-free paper. No side tab.

Strip Label — A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted, and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch characters, "A""CC", black letters on a field. Numeric code boxes ¾ inches by 1 and 7/16 inches high for each digit with 4 digits split into 2 groups, the first 1 digit then the last 3 digits, white letters with black outline in color field. The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info — Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. This item needs to be delivered to the Clerk of the Circuit Court, 2650 S. California Ave., Room 526, Chicago, IL 60608 between the hours of 9:00 A.M. to3:00 P.M., Monday through Friday, except court holidays. All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck can be any size truck.

Item Number 71A: M1-CR-CC Contempt of Court NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 71, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

SPECIFICATIONS

Item Number 71B: M1-CR-CC Contempt of Court NUMBERED Jacket, ink color Black

Same as the above Item No. 71 and 71A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

Item Number 72 M1-CR-MR Miscellaneous Remedy NUMBERED Jacket, ink color Black

This item is	2012 Criminal Felony Jacket for Miscellaneous Remedy cases
Item Id. No.	1.12.3
Legend	M1-CR-MR-500-2012-(ITEM 1.12.3).
Amount	500 NUMBERED Jackets. 12MR 00001 to 12MR 00500 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.
Jacket Paper	11 point Manila paper with a basis weight of 150 lbs., non-recycled material.
Expansion	1.50 inch expansion that can hold 2 pounds of paper
Jacket Size	The overall size is 9" X 12-1/2" with a pocket body size of 8 ½ " X 11-3/4"
Construction	The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable pocket is to be a one piece construction, open side with a 1.5" W fold expansion and inside seams. Two ply glued back piece that extends the entire length of the back and side tab. Interior

Item Number 72 M1-CR-MR Miscellaneous Remedy NUMBERED Jacket, ink color Black (Continued)

lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.

Strip Label — A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch characters, "MR", black letters on white field. Numeric code boxes ¾ inches by 1 and 7/16 inches high for each digit with 5 digits split into 2 groups, the first two digits then the last 3 digits, white letters with black outline in color field. The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info — Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. This item needs to be delivered to the Clerk of the Circuit Court, 2650 S. California Ave., Room 526, Chicago, IL 60609 between the hours of 9:00 A.M. to3:00 P.M. Monday through Friday except court holidays. All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck can be any size truck.

Item Number 72A: M1-CR-MR Miscellaneous Remedy NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 57, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

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Item Number 72B: M1-CR-MR Miscellaneous Remedy NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free

Same as the above Item No. 72 and 72A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

Item Number 73: M1-CR-HC Habeas Corpus NUMBERED Jacket, ink color Black

This item is 2012 Criminal Felony Jacket for Habeas Corpus cases

Item Id. No. 1.12.4

Legend M1-CR-HC-100-2012-(ITEM 1.12.4).

Amount 100 NUMBERED Jackets. 12HCC 0001 to 12HCC 0100 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.

Jacket Paper 15 point Manila paper with a basis weight of 200 lbs., non-recycled material.

Expansion No expansion that can hold 1 pound of paper.

Jacket Size The overall size is 9" X 12" with a pocket body size of 8 ½ " X 12 "

Construction The top of the front of the jacket shall be ½" lower than the back of the jacket. This is a flat pocket with no expansion and flaps must extend at least an inch past the fold. The file jacket must be made of acid-free paper. No side tab.

Strip Label A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted and

SPECIFICATIONS

Item Number 73: M1-CR-HC Habeas Corpus NUMBERED Jacket, ink color Black (Continued)

fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch characters , "H" "CC", black letters on white field. Numeric code boxes ¾ inches by 1 and 7/16 inches high for each digit with 4 digits split into 2 groups, the first digit then the last 3 digits, white letters with black outline in color field. The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info

Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. This item needs to be delivered to the Clerk of the Circuit Court, 2650 S. California Ave., Room 526, Chicago, IL 60609, between the hours of 9:00 A.M. to 3:00 P.M., Monday through Friday, except court holidays. All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck can be any size truck.

Item Number 73A: M1-CR-HC Habeas Corpus NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 73, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 73B: M1-CR-HC Habeas Corpus NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free

Same as the above Item No. 73 and 73A, but printed on paper products which are both recycled and

Item Number 73B: M1-CR-HC Habeas Corpus NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free (Continued)

chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

Item Number 74: M1-CR-VM Child Victim Jackets UNNUMBERED Jacket, ink color Black

This item is	2012 Criminal Felony Jacket for Child Victim Jackets cases
Item Id. No.	1.12.5
Legend	M1-CR-VM-800-2012-(ITEM 1.12.5).
Amount	800 UNNUMBERED Jackets.
Jacket Paper	15 point Red paper with a basis weight of 200 lbs., non-recycled material.
Expansion	3.5 inch expansion that can hold 8 pounds of paper
Jacket Size	The overall size is 10" X 15" with a pocket body size of 10" X 15"
Construction	The top of the front of the jacket shall be the same height as the back as the back of the jacket. Wallet w/ Velcro closure and accordion expansion No side tab.
Strip Label	None
Delivery Info	Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. There are two deliveries for this item. The first delivery will be at least the first 60% of the total order, which will be delivered to the Clerk of the Circuit Court, 2650

SPECIFICATIONS

Item Number 74: M1-CR-VM Child Victim Jackets UNNUMBERED Jacket, ink color Black (Continued)

S. California Ave., Room 526, Chicago, IL 60608, between the hours of 9:00 A.M. to 3:00 P.M., Monday through Friday, except court holidays. The second delivery will be the 40% balance of the total order, which needs to be delivered to the Clerk of the Circuit Court warehouse, 1120 E. 89th St., Chicago, Ill. 60619. Between the hours of 7:00 A.M. to 2:00 P.M., Monday through Friday, except court holidays. **Delivery location subject to change pending relocation to Hawthorne Warehouse, located at 4545 W. Cermak, Chicago, Illinois 60623.** All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck can be any size truck.

Item Number 74A: M1-CR-VM Child Victim Jackets UNNUMBERED Jacket, ink color Black - RECYCLED

Same as the above Item No. 74, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 74B: M1-CR-VM Child Victim Jackets UNNUMBERED Jacket, ink color Black - RECYCLED/PROCESSED CHLORINE-FREE

Same as the above Item No. 74 and 74A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

SPECIFICATIONS

Item Number 75: D2-CV-NU Civil NUMBERED Jacket, ink color Black

This item is 2012 Civil Jacket for Civil cases

Item Id. No. 2.2.1

Legend D2-CV-NU-2800-2012-(ITEM 2.2.1).

Amount 2800 NUMBERED Jackets. 12M2 000001 to 12M2 002800 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.

Jacket Paper 11 point Manila paper with a basis weight of 150 lbs., non-recycled material.

Expansion 1.75 inch expansion that can hold 4 pounds of paper

Jacket Size The overall size is 9" X 12-1/2" with a pocket body size of 8 ½ " X 11-3/4"

Construction The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable pocket is to be made of 5 separate pieces using a "hot-process glue-weld" construction with 6.5" high brown Tyvek mylar, reinforced gussets that glue to the front and back of interior lining and have a minimum tuck of ½" between the two front pieces and the two back pieces. Two ply glued back piece must extend the entire length of the back and side tab.Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.

Strip Label A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch character, "M", black letter on white field. The case type code box shall be 1 and ½ inches high by 1 and 1/8 inches with the character, "2", white with black outline in a white field. Numeric

Item Number 75: D2-CV-NU Civil NUMBERED Jacket, ink color Black (Continued)

code boxes ¾ inches by 1 and 7/16 inches high for each digit with 6 digits split into 2 groups of 3 digits each, white letters with black outline in color field. The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info

Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. There are two deliveries for this item. The first delivery will be at least the first 10% of the total order, which needs to be delivered to the Clerk of the Circuit Court, 5600 Old Orchard Rd., Skokie, IL 60077, between the hours of 9:00 A.M. to 3:00 P.M., Monday through Friday, except court holidays. The second delivery will be the 90% balance of the total order, which needs to be delivered to the Clerk of the Circuit Court warehouse, 1120 E. 89th St., Chicago, Ill. 60619. Between the hours of 7:00 A.M. to 2:00 P.M., Monday through Friday, except court holidays. **Delivery location subject to change pending relocation to Hawthorne Warehouse, located at 4545 W. Cermak, Chicago, Illinois 60623.** All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 36 feet long and can have a maximum height of 12 feet for the first delivery.

Item Number 75A: D2-CV-NU Civil NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 75, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

SPECIFICATIONS

Item Number 75A: D2-CV-NU Civil NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free

Same as the above Item No. 75 and 75A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

Item Number 76: D2-CM-CM Criminal Misdemeanor NUMBERED Jacket, ink color Black

This item is	2012 Criminal Misdemeanor Jacket for Criminal Misdemeanor cases
Item Id. No.	2.4.1
Legend	D2-CM-CM-6000-2012-(ITEM 2.4.1).
Amount	6000 NUMBERED Jackets. 12MC2 000001 to 12MC2 006000 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.
Jacket Paper	11 point Manila paper with a basis weight of 150 lbs., non-recycled material.
Expansion	1.50 inch expansion that can hold 2 pounds of paper
Jacket Size	The overall size is 9" X 12-1/2" with a pocket body size of 8 ½ " X 11-3/4"
Construction	The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable pocket is to be a one piece construction, open side with a 1.5" W fold expansion and inside seams. Two ply glued back piece that extends the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper.

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Item Number 76: D2-CM-CM Criminal Misdemeanor NUMBERED Jacket, ink color Black (Continued)

The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.

Strip Label — A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch characters, "MC", black letters on white field. The case type code box shall be 1 and ½ inches high by 1 and 1/8 inches with 2 characters, "2" in vertical position, white letters with black outline in a white field. Numeric code boxes ¾ inches by 1 and 7/16 inches high for each digit with 6 digits split into 2 groups of 3 digits each, white letters with black outline in color field. The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info — Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. There are two deliveries for this item. The first delivery will be at least the first 10% of the total order, which needs to be delivered to the Clerk of the Circuit Court, 5600 Old Orchard Rd., Skokie, IL 60077, between the hours of 9:00 A.M. to 3:00 P.M., Monday through Friday, except court holidays. The second delivery will be the 90% balance of the total order, which needs to be delivered to the Clerk of the Circuit Court warehouse, 1120 E. 89th St., Chicago, Ill. 60619, between the hours of 7:00 A.M. to 2:00 P.M., Monday through Friday, except court holidays. **Delivery location subject to change pending relocation to Hawthorne Warehouse, located at 4545 W. Cermak, Chicago, Illinois 60623**. All pallets must have an inventory list on an 8-1/2 by 11 sheet of

SPECIFICATIONS

Item Number 76: D2-CM-CM Criminal Misdemeanor NUMBERED Jacket, ink color Black (Continued)

paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 36 feet long andcan have a maximum hight of 12 feet for the first delivery.

Item Number 76A: D2-CM-CM Criminal Misdemeanor NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 76, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 76B: D2-CM-CM Criminal Misdemeanor NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free

Same as the above Item No. 76 and 76A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

Item Number 77: D2-CM-LO Local Ordinance NUMBERED Jacket, ink color Black

This item is 2012 Criminal Misdemeanor Jacket for Local Ordinance cases

Item Id. No. 2.4.2

Legend D2-CM-LO-2800-2012-(ITEM 2.4.2).

Amount 2800 NUMBERED Jackets. 12MC2 050001 to 12MC2 052800

SPECIFICATIONS

Item Number 77: D2-CM-LO Local Ordinance NUMBERED Jacket, ink color Black (Continued)

No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.

Jacket Paper — 15 point Manila paper with a basis weight of 200 lbs., non-recycled material.

Expansion — No expansion that can hold 1 pound of paper

Jacket Size — The overall size is 9" X 12" with a pocket body size of 8 ½ " X 12"

Construction — The top of the front of the jacket shall be ½" lower than the back of the jacket. This is a flat pocket with no expansion and flaps must extend at least an inch past the fold. The file jacket must be made of acid-free paper. No side tab.

Strip Label — A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch characters, "MC", black letters on white field. The case type code box shall be 1 and ½ inches high by 1 and 1/8 inches with 2 characters, "2" in vertical position, white letters with black outline in a white field. Numeric code boxes ¾ inches by 1 and 7/16 inches high for each digit with 6 digits split into 2 groups of 3 digits each, white letters with black outline in color field. The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info — Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. This item needs to be delivered to the Clerk of the Circuit Court, 5600 Old Orchard Rd., Skokie, IL 60077, between the hours

SPECIFICATIONS

Item Number 77: D2-CM-LO Local Ordinance NUMBERED Jacket, ink color Black (Continued)

of 9:00 A.M. to 3:00 P.M., Monday through Friday, except court holidays. All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 36 feet long and can have a maximum hight of 12 feet.

Item Number 77A: D2-CM-LO Local Ordinance NUMBERED Jacket, ink color Black - RECYCLED

Same as the above Item No. 77, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 77B: D2-CM-LO Local Ordinance NUMBERED Jacket, ink color Black -Recycled/Processed Chlorine-Free

Same as the above Item No. 77 and 77A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

Item Number 78: D2-CM-DV Domestic Violence NUMBERED Jacket, ink color Orange

This item is 2012 Criminal Department Jacket for Domestic Violence cases

Item Id. No. 2.4.3

Legend D2-CM-DV-1200-2012-(ITEM 2.4.3).

Amount 1200 NUMBERED Jackets. 12DV 20001 to 12DV 21200 No

SPECIFICATIONS

Item Number 78: D2-CM-DV Domestic Violence NUMBERED Jacket, ink color Orange (Continued)

missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.

Jacket Paper 11 point Manila paper with a basis weight of 150 lbs., non-recycled material.

Expansion 1.75 inch expansion that can hold 4 pounds of paper

Jacket Size The overall size is 9" X 12-1/2" with a pocket body size of 8 ½ " X 11-3/4"

Construction The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable pocket is to be made of 5 separate pieces using a "hot-process glue-weld" construction with 6.5" high brown Tyvek mylar, reinforced gussets that glue to the front and back of interior lining andhave a minimum tuck of ½" between the two front pieces and the two back pieces. Two ply glued back piece must extend the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.

Strip Label A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch characters, "DV", black letters on white field. ¾" -numeric codes with 5 digits split into 2 groups, the first two digits then the last 3 digits, white letters with black outline in color field. The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate

Item Number 78: D2-CM-DV Domestic Violence NUMBERED Jacket, ink color Orange (Continued)

arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. This item needs to be delivered to the Clerk of the Circuit Court, 5600 Old Orchard Rd., Skokie, IL 60077, between the hours of 9:00 A.M. to 3:00 P.M., Monday through Friday, except court holidays.All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 30 feet long for the first delivery.

Item Number 78A: D2-CM-DV Domestic Violence NUMBERED Jacket, ink color Orange - Recycled

Same as the above Item No. 78, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 78B: D2-CM-DV Domestic Violence NUMBERED Jacket, ink color Orange - Recycled/Processed Chlorine-Free

Same as the above Item No. 78 and 78A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

Item Number 79: D2-DR-NU Domestic Relations NUMBERED Jacket, ink color Black

This item is 2012 Domestic Relations Jacket for Domestic Relations cases

Item Id. No. 2.5.1

SPECIFICATIONS

Item Number 79: D2-DR-NU Domestic Relations NUMBERED Jacket, ink color Black (Continued)

Legend	D2-DR-NU-900-2012-(ITEM 2.5.1).
Amount	900 NUMBERED Jackets. 12D 230001 to 12D 230900 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.
Jacket Paper	11 point Manila paper with a basis weight of 150 lbs., non-recycled material.
Expansion	3.5 inch expansion that can hold 8 pounds of paper
Jacket Size	The overall size is 9" X 12-1/2" with a pocket body size of 8 ½ " X 11-3/4"
Construction	The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable pocket is to be made of 5 separate pieces using a "hot-process glue-weld" construction with 6.5" high brown Tyvek mylar, reinforced gussets that glue to the front and back of interior lining and have a minimum tuck of ½" between the two front pieces and the two back pieces. Two ply glued back piece must extend the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.
Strip Label	A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted, and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch characters, "D", black letters on a white field. Numeric code boxes ¾ inches by 1 and 7/16 inches high for each digit with 6 digits split into 2 groups of 3 digits each, The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to

SPECIFICATIONS

Item Number 79: D2-DR-NU Domestic Relations NUMBERED Jacket, ink color Black (Continued)

year/division/case type codes.

Delivery Info

Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. This item needs to be delivered to the Clerk of the Circuit Court, 5600 Old Orchard Rd., Skokie, IL 60077, between the hours of 9:00 A.M. to 3:00 P.M., Monday through Friday, except court holidays. All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 36 feet long and can have a maximum hight of 12 feet.

Item Number 79A: D2-DR-NU Domestic Relations NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 79, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 79B: D2-DR-NU Domestic Relations NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free

Same as the above Item No. 79 and 79A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

SPECIFICATIONS

Item Number 80: D2-OP-NU Order of Protection NUMBERED Jacket, ink color Black

This item is	2012 Domestic Relations Jacket for Order of Protection cases
Item Id. No.	2.5.2
Legend	D2-OP-NU-800-2012-(ITEM 2.5.2).
Amount	800 NUMBERED Jackets. 12OP 20001 to 12OP 20800 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.
Jacket Paper	11 point Manila paper with a basis weight of 150 lbs., non-recycled material.
Expansion	1.75 inch expansion that can hold 4 pounds of paper
Jacket Size	The overall size is 9" X 12-1/2" with a pocket body size of 8 ½ " X 11-3/4"
Construction	The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable pocket is to be made of 5 separate pieces using a "hot-process glue-weld" construction with 6.5" high brown Tyvek mylar, reinforced gussets that glue to the front and back of interior lining andhave a minimum tuck of ½" between the two front pieces and the two back pieces. Two ply glued back piece must extend the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.
Strip Label	A full glued, pressure-sensitive label. 8" strip label, 1 ½" wide, mylar coated, preprinted and attached to end tab. ¾" -year code. 2" -Case number code "OP", black letters on white field. ¾" -numeric codes with 5 digits split into 2 groups, the first two digits then the last 3 digits, white letters with black outline in color field. The number and

Item Number 80: D2-OP-NU Order of Protection NUMBERED Jacket, ink color Black (Continued)

color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info

Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. This item needs to be delivered to the Clerk of the Circuit Court, 5600 Old Orchard Rd., Skokie, IL 60077, between the hours of 9:00 A.M. to 3:00 P.M., Monday through Friday, except court holidays. All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 36 feet long and can have a maximum hight of 12 feet.

Item Number 80A: D2-OP-NU Order of Protection NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 80, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 80B: D2-OP-NU Order of Protection NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free

Same as the above Item No. 80 and 80A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

SPECIFICATIONS

Item Number 81, D2-LW-NU Law NUMBERED Jacket, ink color Black

This item is 2012 Law Jacket for Law cases

Item Id. No. 2.6.1

Legend D2-LW-NU-150-2012-(ITEM 2.6.1).

Amount 150 NUMBERED Jackets. 12L 062001 to 12L 062150 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.

Jacket Paper 11 point Manila paper with a basis weight of 150 lbs., non-recycled material.

Expansion 3.5 inch expansion that can hold 8 pounds of paper

Jacket Size The overall size is 9" X 12-1/2" with a pocket body size of 8 ½ " X 11-3/4"

Construction The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable pocket is to be made of 5 separate pieces using a "hot-process glue-weld" construction with 6.5" high brown Tyvek mylar, reinforced gussets that glue to the front and back of interior lining and have a minimum tuck of ½" between the two front pieces and the two back pieces. Two ply glued back piece must extend the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.

Strip Label A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted, and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch characters, "L", black letters on a white field. Numeric code boxes ¾ inches by 1 and 7/16 inches high for each digit with 6 digits split into 2 groups of 3 digits each, The number and color-codes

SPECIFICATIONS

Item Number 81, D2-LW-NU Law NUMBERED Jacket, ink color Black (Continued)

are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info

Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. This item needs to be delivered to the Clerk of the Circuit Court, 5600 Old Orchard Rd., Skokie, IL 60077, between the hours of 9:00 A.M. to 3:00 P.M., Monday through Friday, except court holidays. All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 36 feet long and can have a maximum height of 12 feet.

Item Number 81A: D2-LW-NU Law NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 81, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 81B: D2-LW-NU Law NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free

Same as the above Item No. 81 and 81A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

SPECIFICATIONS

Item Number 82: D2-SA-NU States Attorney Parentage "IV-D" NUMBERED Jacket, ink color Black

This item is 2012 Child Support Jacket for States Attorney Parentage "IV-D" cases

Item Id. No. 2.9.1

Legend D2-SA-NU-225-2012-(ITEM 2.9.1).

Amount 225 NUMBERED Jackets. 12D 250000 to 12D 250224 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.

Jacket Paper 11 point Manila paper with a basis weight of 150 lbs., non-recycled material.

Expansion 1.75 inch expansion that can hold 4 pounds of paper

Jacket Size The overall size is 9" X 12-1/2" with a pocket body size of 8 ½ " X 11-3/4"

Construction The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable pocket is to be made of 5 separate pieces using a "hot-process glue-weld" construction with 6.5" high brown Tyvek mylar, reinforced gussets that glue to the front and back of interior lining andhave a minimum tuck of ½" between the two front pieces and the two back pieces. Two ply glued back piece must extend the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.

Strip Label A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted, and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch characters, "D", black letters on a white field. Numeric code boxes ¾ inches by 1 and 7/16

Item Number 82: D2-SA-NU States Attorney Parentage "IV-D" NUMBERED Jacket, ink color Black (Continued)

inches high for each digit with 6 digits split into 2 groups of 3 digits each, The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info

Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. This item needs to be delivered to the Clerk of the Circuit Court, 28 N. Clark, Suite 200, Chicago, IL 60602, between the hours of 9:00 A.M. to 3:00 P.M., Monday through Friday, except court holidays. All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 30 feet long and can have a maximum hight of 12 feet.

Item Number 82A: D2-SA-NU States Attorney Parentage "IV-D" NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 82, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 82B: D2-SA-NU States Attorney Parentage "IV-D" NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free

Same as the above Item No. 82 and 82A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

SPECIFICATIONS

Item Number 83: D2-PA-NU Private Attorney NUMBERED Jacket, ink color Black

This item is 2012 Child Support Jacket for Private Attorney cases

Item Id. No. 2.9.2

Legend D2-PA-NU-100-2012-(ITEM 2.9.2).

Amount 100 NUMBERED Jackets. 12D 279001 to 12D 279100 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.

Jacket Paper 11 point Manila paper with a basis weight of 150 lbs., non-recycled material.

Expansion 1.75 inch expansion that can hold 4 pounds of paper

Jacket Size The overall size is 9" X 12-1/2" with a pocket body size of 8 ½ " X 11-3/4"

Construction The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable pocket is to be made of 5 separate pieces using a "hot-process glue-weld" construction with 6.5" high brown Tyvek mylar, reinforced gussets that glue to the front and back of interior lining and have a minimum tuck of ½" between the two front pieces and the two back pieces. Two ply glued back piece must extend the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.

Strip Label A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted, and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch characters, "D", black letters on a white field. Numeric code boxes ¾ inches by 1 and 7/16 inches high for each digit with 6 digits split into 2 groups of 3 digits each, The number and color-codes

SPECIFICATIONS

Item Number 83: D2-PA-NU Private Attorney NUMBERED Jacket, ink color Black (Continued)

are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info

Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. This item needs to be delivered to the Clerk of the Circuit Court, 5600 Old Orchard Rd., Skokie, IL 60077, between the hours of 9:00 A.M. to 3:00 P.M., Monday through Friday, except court holidays. All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 36 feet long and can have a maximum hight of 12 feet.

Item Number 83A: D2-PA-NU Private Attorney NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 83, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 83B: D2-PA-NU Private Attorney NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free

Same as the above Item No. 83 and 83A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

SPECIFICATIONS

Item Number 84: D2-CR-NU Criminal Information NUMBERED Jacket, ink color Black

This item is	2012 Criminal Felony Jacket for Criminal Information cases
Item Id. No.	2.12.1
Legend	D2-CR-NU-900-2012-(ITEM 2.12.1).
Amount	900 NUMBERED Jackets. 12C 220001 to 12C 220900 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.
Jacket Paper	11 point Manila paper with a basis weight of 150 lbs., non-recycled material.
Expansion	3.5 inch expansion that can hold 8 pounds of paper
Jacket Size	The overall size is 9" X 12-1/2" with a pocket body size of 8 ½ " X 11-3/4"
Construction	The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable pocket is to be made of 5 separate pieces using a "hot-process glue-weld" construction with 6.5" high brown Tyvek mylar, reinforced gussets that glue to the front and back of interior lining andhave a minimum tuck of ½" between the two front pieces and the two back pieces. Two ply glued back piece must extend the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.
Strip Label	A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted, and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch characters, "C", black letters on a white field. Numeric code boxes ¾ inches by 1 and 7/16 inches high for each digit with 6 digits split into 2 groups of 3 digits each, The number and color-codes

Item Number 84: D2-CR-NU Criminal Information NUMBERED Jacket, ink color Black (Continued)

are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info

Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. This item needs to be delivered to the Clerk of the Circuit Court, 5600 Old Orchard Rd., Skokie, IL 60077, between the hours of 9:00 A.M. to 3:00 P.M., Monday through Friday, except court holidays. All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 36 feet long and can have a maximum hight of 12 feet.

Item Number 84A: D2-CR-NU Criminal Information NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 84, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 84B: D2-CR-NU Criminal Information NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free

Same as the above Item No. 84 and 84A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

SPECIFICATIONS

Item Number 85: D3-CV-NU Civil NUMBERED Jacket, ink color Black

This item is 2012 Civil Jacket for Civil cases

Item Id. No. 3.2.1

Legend D3-CV-NU-5000-2012-(ITEM 3.2.1).

Amount 5000 NUMBERED Jackets. 12M3 000001 to 12M3 005000 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.

Jacket Paper 11 point Manila paper with a basis weight of 150 lbs., non-recycled material.

Expansion 1.75 inch expansion that can hold 4 pounds of paper

Jacket Size The overall size is 9" X 12-1/2" with a pocket body size of 8 ½" X 11-3/4"

Construction The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable pocket is to be made of 5 separate pieces using a "hot-process glue-weld" construction with 6.5" high brown Tyvek mylar, reinforced gussets that glue to the front and back of interior lining and have a minimum tuck of ½" between the two front pieces and the two back pieces. Two ply glued back piece must extend the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.

Strip Label A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch character, "M", black letter on white field. The case type code box shall be 1 and ½ inches high by 1 and 1/8 inches with the character, "3",

Item Number 85: D3-CV-NU Civil NUMBERED Jacket, ink color Black (Continued)

white with black outline in a white field. Numeric code boxes ¾ inches by 1 and 7/16 inches high for each digit with 6 digits split into 2 groups of 3 digits each, white letters with black outline in color field. The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info

Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. There are two deliveries for this item. The first delivery will be at least the first 10% of the total order, which needs to be delivered to the Clerk of the Circuit Court, 2121 Euclid Ave., Rolling Meadows, IL 60008, between the hours of 9:00 A.M. to 3:00 P.M., Monday through Friday, except court holidays. The second delivery will be the 90% balance of the total order, which needs to be delivered to the Clerk of the Circuit Court warehouse, 1120 E. 89th St., Chicago, Ill. 60619, between the hours of 7:00 A.M. to 2:00 P.M., Monday through Friday, except for court holidays. **Delivery location subject to change pending relocation to Hawthorne Warehouse, located at 4545 W. Cermak, Chicago, Illinois 60623.** All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 30 feet long and can have a maximum hight of 12 feet for the first delivery.

Item Number 85A: D3-CV-NU Civil NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 85, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

SPECIFICATIONS

Item Number 85: D3-CV-NU Civil NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free

Same as the above Item No. 85 and 85A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

Item Number 86: D3-CM-CM Criminal Misdemeanor NUMBERED Jacket, ink color Black

This item is 2012 Criminal Misdemeanor Jacket for Criminal Misdemeanor cases

Item Id. No. 3.4.1

Legend D3-CM-CM-8800-2012-(ITEM 3.4.1).

Amount 8800 NUMBERED Jackets. 12MC3 000001 to 12MC3 008800 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.

Jacket Paper 11 point Manila paper with a basis weight of 150 lbs., non-recycled material.

Expansion 1.5 inch expansion that can hold 2 pounds of paper

Jacket Size The overall size is 9" X 12-1/2" with a pocket body size of 8 ½ " X 11-3/4"

Construction The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable pocket is to be a one piece construction, open side with a 1.5" W fold expansion and inside seams. Two ply glued back piece that extends the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed

Item Number 86: D3-CM-CM Criminal Misdemeanor NUMBERED Jacket, ink color Black (Continued)

score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.

Strip Label — A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch characters, "MC", black letters on white field. The case type code box shall be 1 and ½ inches high by 1 and 1/8 inches with 2 characters, "3" in vertical position, white letters with black outline in a white field. Numeric code boxes ¾ inches by 1 and 7/16 inches high for each digit with 6 digits split into 2 groups of 3 digits each, white letters with black outline in color field. The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info — Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. There are two deliveries for this item. The first delivery will be at least the first 10% of the total order, which needs to be delivered to the Clerk of the Circuit Court, 2121 Euclid Ave., Rolling Meadows, IL 60008, between the hours of 9:00 A.M. to 3:00 P.M., Monday through Friday, except court holidays. The second delivery will be the 90% balance of the total order, which needs to be delivered to the Clerk of the Circuit Court warehouse, 1120 E. 89th St., Chicago, Ill. 60619, between the hours of 7:00 A.M. to 2:00 P.M., Monday through Friday, except court holidays. **Delivery location subject to change pending relocation to Hawthorne Warehouse, located at 4545 W. Cermak, Chicago, Illinois 60623.** All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet,

Item Number 86: D3-CM-CM Criminal Misdemeanor NUMBERED Jacket, ink color Black (Continued)

signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 30 feet long and can have a maximum hight of 12 feet for the first delivery.

Item Number 86A: D3-CM-CM Criminal Misdemeanor NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 86, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 86: D3-CM-CM Criminal Misdemeanor NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free

Same as the above Item No. 86 and 86A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

Item Number 87: D3-CM-LO Local Ordinance NUMBERED Jacket, ink color Black

This item is 2012 Criminal Misdemeanor Jacket for Local Ordinance cases

Item Id. No. 3.4.2

Legend D3-CM-LO-6000-2012-(ITEM 3.4.2).

Amount 6000 NUMBERED Jackets. 12MC3 050001 to 12MC3 056000 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.

SPECIFICATIONS

Item Number 87: D3-CM-LO Local Ordinance NUMBERED Jacket, ink color Black (Continued)

Jacket Paper	15 point Manila paper with a basis weight of 200 lbs., non-recycled material.
Expansion	No expansion that can hold 1 pound of paper
Jacket Size	The overall size is 9" X 12" with a pocket body size of 8 ½" X 12"
Construction	The top of the front of the jacket shall be ½" lower than the back of the jacket. This is a flat pocket with no expansion and flaps must extend at least an inch past the fold. The file jacket must be made of acid-free paper. No side tab.
Strip Label	A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch characters, "MC", black letters on white field. The case type code box shall be 1 and ½ inches high by 1 and 1/8 inches with 2 characters, "3" in vertical position, white letters with black outline in a white field. Numeric code boxes ¾ inches by 1 and 7/16 inches high for each digit with 6 digits split into 2 groups of 3 digits each, white letters with black outline in color field. The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.
Delivery Info	Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. There are two deliveries for this item. The first delivery will be at least the first 10% of the total order, which needs to be delivered to the Clerk of the Circuit Court, 2121 Euclid Ave., Rolling Meadows, IL 60008,

SPECIFICATIONS

Item Number 87: D3-CM-LO Local Ordinance NUMBERED Jacket, ink color Black (Continued)

between the hours of 9:00 A.M. to 3:00 P.M., Monday through Friday, except court holidays. The second delivery will be the 90% balance of the entire order, which needs to be delivered to the Clerk of the Circuit Court warehouse, 1120 E. 89th St., Chicago, Ill. 60619, between the hours of 7:00 A.M. to 2:00 P.M., Monday through Friday, except court holidays. **Delivery location subject to change pending relocation to Hawthorne Warehouse, located at 4545 W. Cermak, Chicago, Illinois 60623.** All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 30 feet long and can have a maximum hight of 12 feet for the first delivery.

Item Number 87A: D3-CM-LO Local Ordinance NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 87, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 87B: D3-CM-LO Local Ordinance NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free

Same as the above Item No. 87 and 87A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

SPECIFICATIONS

Item Number 88: D3-CM-DV Domestic Violence NUMBERED Jacket, ink color Orange

This item is 2012 Criminal Department Jacket for Domestic Violence cases

Item Id. No. 3.4.3

Legend D3-CM-DV-1400-2012-(ITEM 3.4.3).

Amount 1400 NUMBERED Jackets. 12DV 30001 to 12DV 31400 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.

Jacket Paper 11 point Manila paper with a basis weight of 150 lbs., non-recycled material.

Expansion 1.75 inch expansion that can hold 4 pounds of paper

Jacket Size The overall size is 9" X 12-1/2" with a pocket body size of 8 ½ " X 11-3/4"

Construction The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable pocket is to be made of 5 separate pieces using a "hot-process glue-weld" construction with 6.5" high brown Tyvek mylar, reinforced gussets that glue to the front and back of interior lining andhave a minimum tuck of ½" between the two front pieces and the two back pieces. Two ply glued back piece must extend the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.

Strip Label A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch characters, "DV", black letters on white field. ¾" -numeric codes with 5 digits split into 2 groups, the first two digits then the last 3 digits, white letters with black outline in color field The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink;

SPECIFICATIONS

Item Number 88: D3-CM-DV Domestic Violence NUMBERED Jacket, ink color Orange (Continued)

9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info

Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. This item needs to be delivered to the Clerk of the Circuit Court, 2121 Euclid Ave., Rolling Meadows, IL 60008, between the hours of 9:00 A.M. to 3:00 P.M., Monday through Friday, except court holidays. All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 30 feet long for the first delivery.

Item Number 88A: D3-CM-DV Domestic Violence NUMBERED Jacket, ink color Orange - Recycled

Same as the above Item No. 88, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 88B: D3-CM-DV Domestic Violence NUMBERED Jacket, ink color Orange - Recycled/Processed Chlorine-Free

Same as the above Item No. 88 and 88A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

SPECIFICATIONS

Item Number 89: D3-DR-NU Domestic Relations NUMBERED Jacket, ink color Black

This item is 2012 Domestic Relations Jacket for Domestic Relations cases

Item Id. No. 3.5.1

Legend D3-DR-NU-1500-2012-(ITEM 3.5.1).

Amount 1500 NUMBERED Jackets. 12D 330001 to 12D 331500 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.

Jacket Paper 11 point Manila paper with a basis weight of 150 lbs., non-recycled material.

Expansion 3.5 inch expansion that can hold 8 pounds of paper

Jacket Size The overall size is 9" X 12-1/2" with a pocket body size of 8 ½" X 11-3/4"

Construction The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable pocket is to be made of 5 separate pieces using a "hot-process glue-weld" construction with 6.5" high brown Tyvek mylar, reinforced gussets that glue to the front and back of interior lining and have a minimum tuck of ½" between the two front pieces and the two back pieces. Two ply glued back piece must extend the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.

Strip Label A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted, and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch characters, "D", black letters on a white field. Numeric code boxes ¾ inches by 1 and 7/16 inches high for each digit with 6 digits split into 2 groups of 3 digits each, The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black;

SPECIFICATIONS

Item Number 89: D3-DR-NU Domestic Relations NUMBERED Jacket, ink color Black (Continued)

6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info

Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. This item needs to be delivered to the Clerk of the Circuit Court, 2121 Euclid Ave., Rolling Meadows, IL 60008, between the hours of 9:00 A.M. to 3:00 P.M., Monday through Friday, except court holidays. All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 30 feet long and can have a maximum hight of 12 feet.

Item Number 89A: D3-DR-NU Domestic Relations NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 89, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 89B: D3-DR-NU Domestic Relations NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free

Same as the above Item No. 89 and 89A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

SPECIFICATIONS

Item Number 90: D3-OP-NU Order of Protection NUMBERED Jacket, ink color Black

This item is 2012 Domestic Relations Jacket for Order of Protection cases

Item Id. No. 3.5.2

Legend D3-OP-NU-2300-2012-(ITEM 3.5.2).

Amount 2300 NUMBERED Jackets. 12OP 30001 to 12OP 32300 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.

Jacket Paper 11 point Manila paper with a basis weight of 150 lbs., non-recycled material.

Expansion 1.75 inch expansion that can hold 4 pounds of paper

Jacket Size The overall size is 9" X 12-1/2" with a pocket body size of 8 ½" X 11-3/4"

Construction The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable pocket is to be made of 5 separate pieces using a "hot-process glue-weld" construction with 6.5" high brown Tyvek mylar, reinforced gussets that glue to the front and back of interior lining and have a minimum tuck of ½" between the two front pieces and the two back pieces. Two ply glued back piece must extend the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.

Strip Label A full glued, pressure-sensitive label. 8" strip label, 1 ½" wide, mylar coated, preprinted and attached to end tab. ¾" -year code. 2" -Case number code "OP", black letters on white field. ¾" -numeric codes with 5 digits split into 2 groups, the first two digits then the last 3 digits, white letters with black outline in color field. The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green;

SPECIFICATIONS

Item Number 90: D3-OP-NU Order of Protection NUMBERED Jacket, ink color Black (Continued)

0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info

Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. This item needs to be delivered to the Clerk of the Circuit Court, 2121 Euclid Ave., Rolling Meadows, IL 60008, between the hours of 9:00 A.M. to 3:00 P.M., Monday through Friday, except court holidays. All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 30 feet long and can have a maximum hight of 12 feet.

Item Number 90A: D3-OP-NU Order of Protection NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 90, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 90B: D3-OP-NU Order of Protection NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free

Same as the above Item No. 90 and 90A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

SPECIFICATIONS

Item Number 91: D3-LW-NU Law NUMBERED Jacket, ink color Black

This item is 2012 Law Jacket for Law cases

Item Id. No. 3.6.1

Legend D3-LW-NU-100-2012-(ITEM 3.6.1).

Amount 100 NUMBERED Jackets. 12L 063001 to 12L 063100 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.

Jacket Paper 11 point Manila paper with a basis weight of 150 lbs., non-recycled material.

Expansion 3.5 inch expansion that can hold 8 pounds of paper

Jacket Size The overall size is 9" X 12-1/2" with a pocket body size of 8 ½ " X 11-3/4"

Construction The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable pocket is to be made of 5 separate pieces using a "hot-process glue-weld" construction with 6.5" high brown Tyvek mylar, reinforced gussets that glue to the front and back of interior lining and have a minimum tuck of ½" between the two front pieces and the two back pieces. Two ply glued back piece must extend the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.

Strip Label A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted, and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch characters, "L", black letters on a white field. Numeric code boxes ¾ inches by 1 and 7/16 inches high for each digit with 6 digits split into 2 groups of 3 digits each, The number and color-codes

Item Number 91: D3-LW-NU Law NUMBERED Jacket, ink color Black (Continued)

are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info

Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. This item needs to be delivered to the Clerk of the Circuit Court, 2121 Euclid Ave., Rolling Meadows, IL 60008, between the hours of 9:00 A.M. to 3:00 P.M., Monday through Friday, except court holidays. All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 30 feet long and can have a maximum height of 12 feet.

Item Number 91A: D3-LW-NU Law NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 79, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 91B: D3-LW-NU Law NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free

Same as the above Item No. 91 and 91A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

SPECIFICATIONS

Item Number 92: D3-SA-NU States Attorney Parentage "IV-D" NUMBERED Jacket, ink color Black

This item is	2012 Child Support Jacket for States Attorney Parentage "IV-D" cases
Item Id. No.	3.9.1
Legend	D3-SA-NU-200-2012-(ITEM 3.9.1).
Amount	200 NUMBERED Jackets. 12D 350000 to 12D 350199 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.
Jacket Paper	11 point Manila paper with a basis weight of 150 lbs., non-recycled material.
Expansion	1.75 inch expansion that can hold 4 pounds of paper
Jacket Size	The overall size is 9" X 12-1/2" with a pocket body size of 8 ½" X 11-3/4"
Construction	The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable pocket is to be made of 5 separate pieces using a "hot-process glue-weld" construction with 6.5" high brown Tyvek mylar, reinforced gussets that glue to the front and back of interior lining and have a minimum tuck of ½" between the two front pieces and the two back pieces. Two ply glued back piece must extend the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.
Strip Label	A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted, and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch characters, "D", black letters on a white field. Numeric code boxes ¾ inches by 1 and 7/16

SPECIFICATIONS

Item Number 92: D3-SA-NU States Attorney Parentage "IV-D" NUMBERED Jacket, ink color Black (Continued)

inches high for each digit with 6 digits split into 2 groups of 3 digits each, The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info

Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. This item needs to be delivered to the Clerk of the Circuit Court, 28 N. Clark, Suite 200, Chicago, IL 60602, between the hours of 9:00 A.M. to 3:00 P.M., Monday through Friday, except court holidays. All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truckhas to be less than 30 feet long and can have a maximum height of 12 feet.

Item Number 92A: D3-SA-NU States Attorney Parentage "IV-D" NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 92, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 92B: D3-SA-NU States Attorney Parentage "IV-D" NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free

Same as the above Item No. 92 and 92A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

SPECIFICATIONS

Item Number 93: D3-PA-NU Private Attorney NUMBERED Jacket, ink color Black

This item is 2012 Child Support Jacket for Private Attorney cases

Item Id. No. 3.9.2

Legend D3-PA-NU-200-2012-(ITEM 3.9.2).

Amount 200 NUMBERED Jackets. 12D 379001 to 12D 379200 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.

Jacket Paper 11 point Manila paper with a basis weight of 150 lbs., non-recycled material.

Expansion 1.75 inch expansion that can hold 4 pounds of paper

Jacket Size The overall size is 9" X 12-1/2" with a pocket body size of 8 ½" X 11-3/4"

Construction The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable pocket is to be made of 5 separate pieces using a "hot-process glue-weld" construction with 6.5" high brown Tyvek mylar, reinforced gussets that glue to the front and back of interior lining and have a minimum tuck of ½" between the two front pieces and the two back pieces. Two ply glued back piece must extend the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.

Strip Label A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted, and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch characters, "D", black letters on a white field. Numeric code boxes ¾ inches by 1 and 7/16

Item Number 93: D3-PA-NU Private Attorney NUMBERED Jacket, ink color Black (Continued)

inches high for each digit with 6 digits split into 2 groups of 3 digits each, The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info

Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. This item needs to be delivered to the Clerk of the Circuit Court, 2121 Euclid Ave., Rolling Meadows, IL 60008, between the hours of 9:00 A.M. to 3:00 P.M., Monday through Friday, except court holidays. All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 30 feet long and can have a maximum height of 12 feet.

Item Number 93A: D3-PA-NU Private Attorney NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 93, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 93B: D3-PA-NU Private Attorney NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free

Same as the above Item No. 93 and 93A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

SPECIFICATIONS

Item Number 94: D3-CR-NU Criminal Information NUMBERED Jacket, ink color Black

This item is 2012 Criminal Felony Jacket for Criminal Information cases

Item Id. No. 3.12.1

Legend D3-CR-NU-1100-2012-(ITEM 3.12.1).

Amount 1100 NUMBERED Jackets. 12C 330001 to 12C 331100 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.

Jacket Paper 11 point Manila paper with a basis weight of 150 lbs., non-recycled material.

Expansion 3.5 inch expansion that can hold 8 pounds of paper

Jacket Size The overall size is 9" X 12-1/2" with a pocket body size of 8 ½" X 11-3/4"

Construction The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable pocket is to be made of 5 separate pieces using a "hot-process glue-weld" construction with 6.5" high brown Tyvek mylar, reinforced gussets that glue to the front and back of interior lining and have a minimum tuck of ½" between the two front pieces and the two back pieces. Two ply glued back piece must extend the entire length of the back and side tab. Interior lining of folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.

Strip Label A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted, and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch characters, "C", black letters on a white field. Numeric code boxes ¾ inches by 1 and 7/16

SPECIFICATIONS

Item Number 94: D3-CR-NU Criminal Information NUMBERED Jacket, ink color Black (Continued)

inches high for each digit with 6 digits split into 2 groups of 3 digits each, The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info

Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. This item needs to be delivered to the Clerk of the Circuit Court, 2121 Euclid Ave., Rolling Meadows, IL 60008, between the hours of 9:00 A.M. to 3:00 P.M., Monday through Friday, except court holidays. All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 30 feet long and can have a maximum height of 12 feet.

Item Number 94A: D3-CR-NU Criminal Information NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 94, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 94A: D3-CR-NU Criminal Information NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free

Same as the above Item No. 94 and 94A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means

Item Number 94A: D3-CR-NU Criminal Information NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free (Continued)

recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

Item Number 95: D4-CV-NU Civil NUMBERED Jacket, ink color Black

This item is 2012 Civil Jacket for Civil cases

Item Id. No. 4.2.1

Legend D4-CV-NU-2600-2012-(ITEM 4.2.1).

Amount 2600 NUMBERED Jackets. 12M4 000001 to 12M4 002600 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.

Jacket Paper 11 point Manila paper with a basis weight of 150 lbs., non-recycled material.

Expansion 1.75 inch expansion that can hold 4 pounds of paper

Jacket Size The overall size is 9" X 12-1/2" with a pocket body size of 8 ½" X 11-3/4"

Construction The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable pocket is to be made of 5 separate pieces using a "hot-process glue-weld" construction with 6.5" high brown Tyvek mylar, reinforced gussets that glue to the front and back of interior lining and have a minimum tuck of ½" between the two front pieces and the two back pieces. Two ply glued back piece must extend the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches).

Item Number 95: D4-CV-NU Civil NUMBERED Jacket, ink color Black (Continued)

The tab must extend at least ½ inch into the gusset.

Strip Label — A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch character, "M", black letter on white field. The case type code box shall be 1 and ½ inches high by 1 and 1/8 inches with the character, "4", white with black outline in a white field. Numeric code boxes ¾ inches by 1 and 7/16 inches high for each digit with 6 digits split into 2 groups of 3 digits each, white letters with black outline in color field. The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info — Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. There are two deliveries for this item. The first delivery will be the first 10% of the total order, which needs to be delivered to the Clerk of the Circuit Court, 1500 S. Maybrook Drive, Maywood, IL 60153, between the hours of 9:00 A.M. to 3:00 P.M., Monday through Friday, except court holidays. The second delivery will be the 90% balance of the total order, which needs to be delivered to the Clerk of the Circuit Court warehouse, 1120 E. 89th St., Chicago, Ill. 60619, between the hours of 7:00 A.M. to 2:00 P.M., Monday through Friday, except court holidays. **Delivery location subject to change pending relocation to Hawthorne Warehouse, located at 4545 W. Cermak, Chicago, Illinois 60623.** All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 30 feet long and can have a maximum hight of 12 feet for the first delivery..

SPECIFICATIONS

Item Number 95A: D4-CV-NU Civil NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 95, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 95A: D4-CV-NU Civil NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free

Same as the above Item No. 95 and 95A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

Item Number 96: D4-CM-CM Criminal Misdemeanor NUMBERED Jacket, ink color Black

This item is	2012 Criminal Misdemeanor Jacket for Criminal Misdemeanor cases
Item Id. No.	4.4.1
Legend	D4-CM-CM-11500-2012-(ITEM 4.4.1).
Amount	11500 NUMBERED Jackets. 12MC4 000001 to 12MC4 011500 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.
Jacket Paper	11 point Manila paper with a basis weight of 150 lbs., non-recycled material.
Expansion	1.5 inch expansion that can hold 2 pounds of paper
Jacket Size	The overall size is 9" X 12-1/2" with a pocket body

SPECIFICATIONS

Item Number 96: D4-CM-CM Criminal Misdemeanor NUMBERED Jacket, ink color Black (Continued)

size of 8 ½" X 11-3/4"

Construction — The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable pocket is to be a one piece construction, open side with a 1.5" W fold expansion and inside seams. Two ply glued back piece that extends the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.

Strip Label — A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch characters, "MC", black letters on white field. The case type code box shall be 1 and ½ inches high by 1 and 1/8 inches with 2 characters, "4" in vertical position, white letters with black outline in a white field. Numeric code boxes ¾ inches by 1 and 7/16 inches high for each digit with 6 digits split into 2 groups of 3 digits each, white letters with black outline in color field. The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info — Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. There are two deliveries for this item. The first delivery will be at least the first 15% of the entire order, which needs to be delivered to the Clerk of the Circuit Court, 1500 S. Maybrook Drive, Maywood, IL 60153, between the hours of 9:00 A.M. to 3:00 P.M., Monday through Friday, except court holidays. The second

Item Number 96: D4-CM-CM Criminal Misdemeanor NUMBERED Jacket, ink color Black (Continued)

delivery will be the 85% balance of the entire order, which needs to be delivered to the Clerk of the Circuit Court warehouse, 1120 E. 89th St., Chicago, Ill. 60619, between the hours of 7:00 A.M. to 2:00 P.M., Monday through Friday, except court holidays. **Delivery location subject to change pending relocation to Hawthorne Warehouse, located at 4545 W. Cermak, Chicago, Illinois 60623.** All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 30 feet long and can have a maximum height of 12 feet for the first delivery.

Item Number 96A: D4-CM-CM Criminal Misdemeanor NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 96, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 96B: D4-CM-CM Criminal Misdemeanor NUMBERED Jacket, ink color Black - Recycle/Processed Chlorine-Feee

Same as the above Item No. 96 and 96A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

Item Number 97: D4-CM-LO Local Ordinance NUMBERED Jacket, ink color Black

This item is 2012 Criminal Misdemeanor Jacket for Local Ordinance cases

Item Id. No. 4.4.2

SPECIFICATIONS

Item Number 97: D4-CM-LO Local Ordinance NUMBERED Jacket, ink color Black (Continued)

Legend	D4-CM-LO-1000-2012-(ITEM 4.4.2).
Amount	1000 NUMBERED Jackets. 12MC4 050001 to 12MC4 051000 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.
Jacket Paper	15 point Manila paper with a basis weight of 200 lbs., non-recycled material.
Expansion	No expansion that can hold 1 pound of paper
Jacket Size	The overall size is 9" X 12" with a pocket body size of 8 ½" X 12"
Construction	The top of the front of the jacket shall be ½" lower than the back of the jacket. This is a flat pocket with no expansion and flaps must extend at least an inch past the fold. The file jacket must be made of acid-free paper. No side tab.
Strip Label	A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch characters, "MC", black letters on white field. The case type code box shall be 1 and ½ inches high by 1 and 1/8 inches with 2 characters, "4" in vertical position, white letters with black outline in a white field. Numeric code boxes ¾ inches by 1 and 7/16 inches high for each digit with 6 digits split into 2 groups of 3 digits each, white letters with black outline in color field. The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.
Delivery Info	Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's

Item Number 97: D4-CM-LO Local Ordinance NUMBERED Jacket, ink color Black (Continued)

Office can receive any delivery. This item needs to be delivered to the Clerk of the Circuit Court, 1500 S. Maybrook Drive, Maywood, IL 60153, between the hours of 9:00 A.M. to 3:00 P.M., Monday through Friday, except court holidays. All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 30 feet long and can have a maximum height of 12 feet.

Item Number 97A: D4-CM-LO Local Ordinance NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 97, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 97B: D4-CM-LO Local Ordinance NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free

Same as the above Item No. 97 and 97A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

Item Number 98: D4-CM-DV Domestic Violence NUMBERED Jacket, ink color Orange

This item is 2012 Criminal Department Jacket for Domestic Violence cases

Item Id. No. 4.4.3

SPECIFICATIONS

Item Number 98: D4-CM-DV Domestic Violence NUMBERED Jacket, ink color Orange (Continued)

Legend	D4-CM-DV-1800-2012-(ITEM 4.4.3).
Amount	1800 NUMBERED Jackets. 12DV 40001 to 12DV 41800 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.
Jacket Paper	11 point Manila paper with a basis weight of 150 lbs., non-recycled material.
Expansion	1.5 inch expansion that can hold 2 pounds of paper
Jacket Size	The overall size is 9" X 12-1/2" with a pocket body size of 8 ½" X 11-3/4"
Construction	The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable pocket is to be a one piece construction, open side with a 1.5" W fold expansion and inside seams. Two ply glued back piece that extends the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.
Strip Label	A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch characters, "DV", black letters on white field. ¾" -numeric codes with 5 digits split into 2 groups, the first two digits then the last 3 digits, white letters with black outline in color field The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

SPECIFICATIONS

Item Number 98: D4-CM-DV Domestic Violence NUMBERED Jacket, ink color Orange (Continued)

Delivery Info

Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. This item needs to be delivered to the Clerk of the Circuit Court, 1500 S. Maybrook Drive, Maywood, IL 60153, between the hours of 9:00 A.M. to 3:00 P.M., Monday through Friday, except court holidays. All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 30 feet long for the first delivery.

Item Number 98A: D4-CM-DV Domestic Violence NUMBERED Jacket, ink color Orange - Recycled

Same as the above Item No. 98, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 98B: D4-CM-DV Domestic Violence NUMBERED Jacket, ink color Orange - Recycled/Processed Chlorine-Free

Same as the above Item No. 98 and 98A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

SPECIFICATIONS

Item Number 99: D4-DR-NU Domestic Relations NUMBERED Jacket, ink color Black

This item is 2012 Domestic Relations Jacket for Domestic Relations cases

Item Id. No. 4.5.1

Legend D4-DR-NU-750-2012-(ITEM 4.5.1).

Amount 750 NUMBERED Jackets. 12D 430001 to 12D 430750 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.

Jacket Paper 11 point Manila paper with a basis weight of 150 lbs., non-recycled material.

Expansion 3.5 inch expansion that can hold 8 pounds of paper

Jacket Size The overall size is 9" X 12-1/2" with a pocket body size of 8 ½ " X 11-3/4"

Construction The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable pocket is to be made of 5 separate pieces using a "hot-process glue-weld" construction with 6.5" high brown Tyvek mylar, reinforced gussets that glue to the front and back of interior lining and have a minimum tuck of ½" between the two front pieces and the two back pieces. Two ply glued back piece must extend the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.

Strip Label A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted, and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch characters, "D", black letters on a white field. Numeric code boxes ¾ inches by 1 and 7/16 inches high for each digit with 6 digits split into 2 groups of 3 digits each, The number and color-codes

SPECIFICATIONS

Item Number 99: D4-DR-NU Domestic Relations NUMBERED Jacket, ink color Black (Continued)

are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info

Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. This item needs to be delivered to the Clerk of the Circuit Court, 1500 S. Maybrook Drive, Maywood, IL 60153, between the hours of 9:00 A.M. to 3:00 P.M., Monday through Friday, except court holidays. All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 30 feet long and can have a maximum height of 12 feet for the first delivery.

Item Number 99A: D4-DR-NU Domestic Relations NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 99, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 99B: D4-DR-NU Domestic Relations NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free

Same as the above Item No. 99 and 99A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

SPECIFICATIONS

Item Number 100: D4-OP-NU Order of Protection NUMBERED Jacket, ink color Black

This item is 2012 Domestic Relations Jacket for Order of Protection cases

Item Id. No. 4.5.2

Legend D4-OP-NU-800-2012-(ITEM 4.5.2).

Amount 800 NUMBERED Jackets. 12OP 40001 to 12OP 40800 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.

Jacket Paper 11 point Manila paper with a basis weight of 150 lbs., non-recycled material.

Expansion 1.75 inch expansion that can hold 4 pounds of paper

Jacket Size The overall size is 9" X 12-1/2" with a pocket body size of 8 ½" X 11-3/4"

Construction The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable pocket is to be made of 5 separate pieces using a "hot-process glue-weld" construction with 6.5" high brown Tyvek mylar, reinforced gussets that glue to the front and back of interior lining and have a minimum tuck of ½" between the two front pieces and the two back pieces. Two ply glued back piece must extend the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.

Strip Label A full glued, pressure-sensitive label. 8" strip label, 1 ½" wide, mylar coated, preprinted and attached to end tab. ¾" -year code. 2" -Case number code "OP", black letters on white field. ¾" -numeric codes with 5 digits split into 2 groups, the first two digits then the last 3 digits, white letters with black outline in color field. The number and

SPECIFICATIONS

Item Number 100: D4-OP-NU Order of Protection NUMBERED Jacket, ink color Black (Continued)

color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info

Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. This item needs to be delivered to the Clerk of the Circuit Court, 1500 S. Maybrook Drive, Maywood, IL 60153, between the hours of 9:00 A.M. to 3:00 P.M., Monday through Friday, except court holidays. All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 30 feet long and can have a maximum height of 12 feet.

Item Number 100A: D4-OP-NU Order of Protection NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 100, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 100B: D4-OP-NU Order of Protection NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free

Same as the above Item No. 100 and 100A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

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Item Number 101: D4-LW-NU Law NUMBERED Jacket, ink color Black

This item is 2012 Law Jacket for Law cases

Item Id. No. 4.6.1

Legend D4-LW-NU-50-2012-(ITEM 4.6.1).

Amount 50 NUMBERED Jackets. 12L 064001 to 12L 064050 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.

Jacket Paper 11 point Manila paper with a basis weight of 150 lbs., non-recycled material.

Expansion 3.5 inch expansion that can hold 8 pounds of paper

Jacket Size The overall size is 9" X 12-1/2" with a pocket body size of 8 ½ " X 11-3/4"

Construction The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable pocket is to be made of 5 separate pieces using a "hot-process glue-weld" construction with 6.5" high brown Tyvek mylar, reinforced gussets that glue to the front and back of interior lining and have a minimum tuck of ½" between the two front pieces and the two back pieces. Two ply glued back piece must extend the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.

Strip Label A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted, and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch characters, "L", black letters on a white field. Numeric code boxes ¾ inches by 1 and 7/16 inches high for each digit with 6 digits split into 2 groups of 3 digits each, The number and color-codes

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Item Number 101: D4-LW-NU Law NUMBERED Jacket, ink color Black (Continued)

are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info

Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. This item needs to be delivered to the Clerk of the Circuit Court, 1500 S. Maybrook Drive, Maywood, IL 60153, between the hours of 9:00 A.M. to 3:00 P.M., Monday through Friday, except court holidays. All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 30 feet long and can have a maximum height of 12 feet.

Item Number 101A: D4-LW-NU Law NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 101, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 101B: D4-LW-NU Law NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free

Same as the above Item No. 101 and 101A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

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Item Number 102: D4-SA-NU States Attorney Parentage "IV-D" NUMBERED Jacket, ink color Black

This item is	2012 Child Support Jacket for States Attorney Parentage "IV-D" cases
Item Id. No.	4.9.1
Legend	D4-SA-NU-550-2012-(ITEM 4.9.1).
Amount	550 NUMBERED Jackets. 12D 450000 to 12D 450549 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.
Jacket Paper	11 point Manila paper with a basis weight of 150 lbs., non-recycled material.
Expansion	1.75 inch expansion that can hold 4 pounds of paper
Jacket Size	The overall size is 9" X 12-1/2" with a pocket body size of 8 ½" X 11-3/4"
Construction	The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable pocket is to be made of 5 separate pieces using a "hot-process glue-weld" construction with 6.5" high brown Tyvek mylar, reinforced gussets that glue to the front and back of interior lining and have a minimum tuck of ½" between the two front pieces and the two back pieces. Two ply glued back piece must extend the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.
Strip Label	A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted, and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch characters, "D", black letters on a white field. Numeric code boxes ¾ inches by 1 and 7/16

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Item Number 102: D4-SA-NU States Attorney Parentage "IV-D" NUMBERED Jacket, ink color Black (Continued)

inches high for each digit with 6 digits split into 2 groups of 3 digits each, The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info

Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. This item needs to be delivered to the Clerk of the Circuit Court, 28 N. Clark, Suite 200, Chicago, IL 60602, between the hours of 9:00 A.M. to 3:00 P.M. ,Monday through Friday, except court holidays. All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 30 feet long and can have a maximum height of 12 feet.

Item Number 102A: D4-SA-NU States Attorney Parentage "IV-D" NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 102, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 102B: D4-SA-NU States Attorney Parentage "IV-D" NUMBERED Jacket, ink color Black - Recyced/Processed Chlorine-Free

Same as the above Item No. 102 and 102A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

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Item Number 103: D4-PA-NU Private Attorney NUMBERED Jacket, ink color Black

This item is 2012 Child Support Jacket for Private Attorney cases

Item Id. No. 4.9.2

Legend D4-PA-NU-150-2012-(ITEM 4.9.2).

Amount 150 NUMBERED Jackets. 12D 479001 to 12D 479150 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.

Jacket Paper 11 point Manila paper with a basis weight of 150 lbs., non-recycled material.

Expansion 1.75 inch expansion that can hold 4 pounds of paper

Jacket Size The overall size is 9" X 12-1/2" with a pocket body size of 8 ½" X 11-3/4"

Construction The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable pocket is to be made of 5 separate pieces using a "hot-process glue-weld" construction with 6.5" high brown Tyvek mylar, reinforced gussets that glue to the front and back of interior lining and have a minimum tuck of ½" between the two front pieces and the two back pieces. Two ply glued back piece must extend the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.

Strip Label A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted, and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch characters, "D", black letters on a white field. Numeric code boxes ¾ inches by 1 and 7/16 inches high for each digit with 6 digits split into 2

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Item Number 103: D4-PA-NU Private Attorney NUMBERED Jacket, ink color Black (Continued)

groups of 3 digits each, The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info

Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. This item needs to be delivered to the Clerk of the Circuit Court, 1500 S. Maybrook Drive, Maywood, IL 60153, between the hours of 9:00 A.M. to 3:00 P.M., Monday through Friday, except court holidays. All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 30 feet long and can have a maximum height of 12 feet.

Item Number 103A: D4-PA-NU Private Attorney NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 103, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 103B: D4-PA-NU Private Attorney NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free

Same as the above Item No. 103 and 103A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

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Item Number 104: D4-CR-NU Criminal Information NUMBERED Jacket, ink color Black

This item is 2012 Criminal Felony Jacket for Criminal Information cases

Item Id. No. 4.12.1

Legend D4-CR-NU-1650-2012-(ITEM 4.12.1).

Amount 1650 NUMBERED Jackets. 12C 440001 to 12C 441650 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.

Jacket Paper 11 point Manila paper with a basis weight of 150 lbs., non-recycled material.

Expansion 3.5 inch expansion that can hold 8 pounds of paper

Jacket Size The overall size is 9" X 12-1/2" with a pocket body size of 8 ½" X 11-3/4"

Construction The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable pocket is to be made of 5 separate pieces using a "hot-process glue-weld" construction with 6.5" high brown Tyvek mylar, reinforced gussets that glue to the front and back of interior lining and have a minimum tuck of ½" between the two front pieces and the two back pieces. Two ply glued back piece must extend the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.

Strip Label A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted, and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch characters, "C", black letters on a white field. Numeric code boxes ¾ inches by 1 and 7/16 inches high for each digit with 6 digits split into 2 groups of 3 digits each, The number and color-codes

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Item Number 104: D4-CR-NU Criminal Information NUMBERED Jacket, ink color Black (Continued)

are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info

Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. This item needs to be delivered to the Clerk of the Circuit Court, 1500 S. Maybrook Drive, Maywood, IL 60153, between the hours of 9:00 A.M. to 3:00 P.M., Monday through Friday, except court holidays.All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 30 feet long and can have a maximum height of 12 feet for the first delivery.

Item Number 104A: D4-CR-NU Criminal Information NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 104, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 104B: D4-CR-NU Criminal Information NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free

Same as the above Item No. 104 and 104A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is

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Item Number 104B: D4-CR-NU Criminal Information NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free (Continued)

unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

Item Number 105: D5-CV-NU Civil NUMBERED Jacket, ink color Black

This item is 2012 Civil Jacket for Civil cases

Item Id. No. 5.2.1

Legend D5-CV-NU-2900-2012-(ITEM 5.2.1).

Amount 2900 NUMBERED Jackets. 12M5 000001 to 12M5 002900 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.

Jacket Paper 11 point Manila paper with a basis weight of 150 lbs., non-recycled material.

Expansion 1.75 inch expansion that can hold 4 pounds of paper

Jacket Size The overall size is 9" X 12-1/2" with a pocket body size of 8 ½ " X 11-3/4"

Construction The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable pocket is to be made of 5 separate pieces using a "hot-process glue-weld" construction with 6.5" high brown Tyvek mylar, reinforced gussets that glue to the front and back of interior lining and have a minimum tuck of ½" between the two front pieces and the two back pieces. Two ply glued back piece must extend the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.

Strip Label A full glued, pressure-sensitive label. 8-inch strip

Item Number 105: D5-CV-NU Civil NUMBERED Jacket, ink color Black (Continued)

label, 1 ½ inch wide, Mylar coated, preprinted and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch character, "M", black letter on white field. The case type code box shall be 1 and ½ inches high by 1 and 1/8 inches with the character, "5", white with black outline in a white field. Numeric code boxes ¾ inches by 1 and 7/16 inches high for each digit with 6 digits split into 2 groups of 3 digits each, white letters with black outline in color field. The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info

Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. There are two deliveries for this item. The first delivery will be the first 10% of the total order, which needs to be delivered to the Clerk of the Circuit Court, 10220 S. 76th Ave., Bridgeview, IL 60455, between the hours of 9:00 A.M. to 3:00 P.M., Monday through Friday, except court holidays. The second delivery will be the 90% balance of the total order, which needs to be delivered to the Clerk of the Circuit Court warehouse, 1120 E. 89th St., Chicago, Ill. 60619, between the hours of 7:00 A.M. to 2:00 P.M., Monday through Friday, except court holidays. **Delivery location subject to change pending relocation to Hawthorne Warehouse, located at 4545 W. Cermak, Chicago, Illinois 60623.** All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 40 feet long andcan have a maximum height of 12 feet for the first delivery.

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Item Number 105A: D5-CV-NU Civil NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 105, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 105B: D5-CV-NU Civil NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free

Same as the above Item No. 105 and 105A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

Item Number 106: D5-CM-CM Criminal Misdemeanor NUMBERED Jacket, ink color Black

This item is	2012 Criminal Misdemeanor Jacket for Criminal Misdemeanor cases
Item Id. No.	5.4.1
Legend	D5-CM-CM-12000-2012-(ITEM 5.4.1).
Amount	12000 NUMBERED Jackets. 12MC5 000001 to 12MC5 012000 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.
Jacket Paper	15 point Manila paper with a basis weight of 200 lbs., non-recycled material.
Expansion	No expansion that can hold 1 pound of paper
Jacket Size	The overall size is 9" X 12" with a pocket body size of 8 ½" X 12"
Construction	The top of the front of the jacket shall be ½" lower

SPECIFICATIONS

Item Number 106: D5-CM-CM Criminal Misdemeanor NUMBERED Jacket, ink color Black (Continued)

than the back of the jacket. This is a flat pocket with no expansion and flaps must extend at least an inch past the fold. The file jacket must be made of acid-free paper. No side tab.

Strip Label — A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch characters, "MC", black letters on white field. The case type code box shall be 1 and ½ inches high by 1 and 1/8 inches with 2 characters, "5" in vertical position, white letters with black outline in a white field. Numeric code boxes ¾ inches by 1 and 7/16 inches high for each digit with 6 digits split into 2 groups of 3 digits each, white letters with black outline in color field. The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info — Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. There are two deliveries for this item. The first delivery will be the first 10% of the total order, which needs to be delivered to the Clerk of the Circuit Court, 10220 S. 76th Ave., Bridgeview, IL 60455, between the hours of 9:00 A.M. to 3:00 P.M., Monday through Friday, except court holidays. The second delivery will be the 90% balance of the total order, which needs to be delivered to the Clerk of the Circuit Court warehouse, 1120 E. 89th St., Chicago, Ill. 60619, between the hours of 7:00 A.M. to 2:00 P.M., Monday through Friday, except court holidays. **Delivery location subject to change pending relocation to Hawthorne Warehouse, located at 4545 W. Cermak, Chicago, Illinois 60623.** All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs

Item Number 106: D5-CM-CM Criminal Misdemeanor NUMBERED Jacket, ink color Black (Continued)

must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 40 feet long and can have a maximum height of 12 feet for the first delivery.

Item Number 106A: D5-CM-CM Criminal Misdemeanor NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 106, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 106B: D5-CM-CM Criminal Misdemeanor NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free

Same as the above Item No. 106 and 106A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

Item Number 107: D5-CM-LO Local Ordinance NUMBERED Jacket, ink color Black

This item is 2012 Criminal Misdemeanor Jacket for Local Ordinance cases

Item Id. No. 5.4.2

Legend D5-CM-LO-6000-2012-(ITEM 5.4.2).

Amount 6000 NUMBERED Jackets. 12MC5 050001 to 12MC5 056000

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Item Number 107: D5-CM-LO Local Ordinance NUMBERED Jacket, ink color Black (Continued)

No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.

Jacket Paper	15 point Manila paper with a basis weight of 200 lbs., non-recycled material.
Expansion	No expansion that can hold 1 pound of paper
Jacket Size	The overall size is 9" X 12" with a pocket body size of 8 ½" X 12"
Construction	The top of the front of the jacket shall be ½" lower than the back of the jacket. This is a flat pocket with no expansion and flaps must extend at least an inch past the fold. The file jacket must be made of acid-free paper. No side tab.
Strip Label	A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch characters, "MC", black letters on white field. The case type code box shall be 1 and ½ inches high by 1 and 1/8 inches with 2 characters, "5" in vertical position, white letters with black outline in a white field. Numeric code boxes ¾ inches by 1 and 7/16 inches high for each digit with 6 digits split into 2 groups of 3 digits each, white letters with black outline in color field. The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.
Delivery Info	Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. This item has two deliveries. The first delivery will be the first 10% of the total order, which needs to be delivered to the Clerk of the Circuit Court, 10220 S. 76th Ave.,

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Item Number 107: D5-CM-LO Local Ordinance NUMBERED Jacket, ink color Black (Continued)

Bridgeview, IL 60455, between the hours of 9:00 A.M. to 3:00 P.M., Monday through Friday, except court holidays. The second delivery will be the 90% balance of the total order, which needs to be delivered to the Clerk of the Circuit Court warehouse, 1120 E. 89th St., Chicago, Ill. 60619, between the hours of 7:00 A.M. to 2:00 P.M., Monday through Friday, except for court holidays. **Delivery location subject to change pending relocation to Hawthorne Warehouse, located at 4545 W. Cermak, Chicago, Illinois 60623.** All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 40 feet long and can have a maximum height of 12 feet for the first delivery.

Item Number 107A : D5-CM-LO Local Ordinance NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 107, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 107B: D5-CM-LO Local Ordinance NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free

Same as the above Item No. 107 and 107A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

SPECIFICATIONS

Item Number 108: D5-CM-DV Domestic Violence NUMBERED Jacket, ink color Orange

This item is 2012 Criminal Department Jacket for Domestic Violence cases

Item Id. No. 5.4.3

Legend D5-CM-DV-1450-2012-(ITEM 5.4.3).

Amount 1450 NUMBERED Jackets. 12DV 50001 to 12DV 51450 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.

Jacket Paper 11 point Manila paper with a basis weight of 150 lbs., non-recycled material.

Expansion 1.75 inch expansion that can hold 4 pounds of paper

Jacket Size The overall size is 9" X 12-1/2" with a pocket body size of 8 ½ " X 11-3/4"

Construction The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable pocket is to be made of 5 separate pieces using a "hot-process glue-weld" construction with 6.5" high brown Tyvek mylar, reinforced gussets that glue to the front and back of interior lining andhave a minimum tuck of ½" between the two front pieces and the two back pieces. Two ply glued back piece must extend the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.

Strip Label A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch characters, "DV", black letters on white field. ¾" -numeric codes with 5 digits split into 2 groups, the first two digits then the last 3 digits, white letters with black outline in color field The

SPECIFICATIONS

Item Number 108: D5-CM-DV Domestic Violence NUMBERED Jacket, ink color Orange (Continued)

number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info

Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. This item needs to be delivered to the Clerk of the Circuit Court, 10220 S. 76th Ave., Bridgeview, IL 60455, between the hours of 9:00 A.M. to 3:00 P.M., Monday through Friday, except court holidays.All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 30 feet long for the first delivery.

Item Number 108A: D5-CM-DV Domestic Violence NUMBERED Jacket, ink color Orange - Recycled

Same as the above Item No. 108, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 108B: D5-CM-DV Domestic Violence NUMBERED Jacket, ink color Orange - Recycled/Processed Chlorine-Free

Same as the above Item No. 108 and 108A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

SPECIFICATIONS

Item Number 109: D5-DR-NU Domestic Relations NUMBERED Jacket, ink color Black

This item is 2012 Domestic Relations Jacket for Domestic Relations cases

Item Id. No. 5.5.1

Legend D5-DR-NU-900-2012-(ITEM 5.5.1).

Amount 900 NUMBERED Jackets. 12D 530001 to 12D 530900 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.

Jacket Paper 11 point Manila paper with a basis weight of 150 lbs., non-recycled material.

Expansion 3.5 inch expansion that can hold 8 pounds of paper

Jacket Size The overall size is 9" X 12-1/2" with a pocket body size of 8 ½" X 11-3/4"

Construction The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable pocket is to be made of 5 separate pieces using a "hot-process glue-weld" construction with 6.5" high brown Tyvek mylar, reinforced gussets that glue to the front and back of interior lining and have a minimum tuck of ½" between the two front pieces and the two back pieces. Two ply glued back piece must extend the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.

Strip Label A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted, and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch characters, "D", black letters on a white

SPECIFICATIONS

Item Number 109: D5-DR-NU Domestic Relations NUMBERED Jacket, ink color Black (Continued)

field. Numeric code boxes ¾ inches by 1 and 7/16 inches high for each digit with 6 digits split into 2 groups of 3 digits each, The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info

Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. This item needs to be delivered to the Clerk of the Circuit Court, 10220 S. 76th Ave., Bridgeview, IL 60455, between the hours of 9:00 A.M. to 3:00 P.M., Monday through Friday, except court holidays. All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 40 feet long and can have a maximum height of 12 feet.

Item Number 109A: D5-DR-NU Domestic Relations NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 109, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 109B: D5-DR-NU Domestic Relations NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free

Same as the above Item No. 109 and 109A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine

SPECIFICATIONS

Item Number 109B: D5-DR-NU Domestic Relations NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free (Continued)

derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

Item Number 110: D5-OP-NU Order of Protection NUMBERED Jacket, ink color Black

This item is 2012 Domestic Relations Jacket for Order of Protection cases

Item Id. No. 5.5.2

Legend D5-OP-NU-2100-2012-(ITEM 5.5.2).

Amount 2100 NUMBERED Jackets. 12OP 50001 to 12OP 52100 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.

Jacket Paper 11 point Manila paper with a basis weight of 150 lbs., non-recycled material.

Expansion 1.75 inch expansion that can hold 4 pounds of paper

Jacket Size The overall size is 9" X 12-1/2" with a pocket body size of 8 ½" X 11-3/4"

Construction The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable pocket is to be made of 5 separate pieces using a "hot-process glue-weld" construction with 6.5" high brown Tyvek mylar, reinforced gussets that glue to the front and back of interior lining and have a minimum tuck of ½" between the two front pieces and the two back pieces. Two ply glued back piece must extend the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.

Item Number 110: D5-OP-NU Order of Protection NUMBERED Jacket, ink color Black (Continued)

Strip Label — A full glued, pressure-sensitive label. 8" strip label, 1 ½" wide, mylar coated, preprinted and attached to end tab. ¾" -year code. 2" -Case number code "OP", black letters on white field. ¾" -numeric codes with 5 digits split into 2 groups, the first two digits then the last 3 digits, white letters with black outline in color field. The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info — Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. This item needs to be delivered to the Clerk of the Circuit Court, 10220 S. 76th Ave., Bridgeview, IL 60455, between the hours of 9:00 A.M. to 3:00 P.M., Monday through Friday, except court holidays. All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 40 feet long and can have a maximum height of 12 feet.

Item Number 110A: D5-OP-NU Order of Protection NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 110, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

SPECIFICATIONS

Item Number 110B: D5-OP-NU Order of Protection NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free

Same as the above Item No. 110 and 110A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

Item Number 111: D5-LW-NU Law NUMBERED Jacket, ink color Black

This item is 2012 Law Jacket for Law cases

Item Id. No. 5.6.1

Legend D5-LW-NU-100-2012-(ITEM 5.6.1).

Amount 100 NUMBERED Jackets. 12L 065001 to 12L 065100 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.

Jacket Paper 11 point Manila paper with a basis weight of 150 lbs., non-recycled material.

Expansion 3.5 inch expansion that can hold 8 pounds of paper

Jacket Size The overall size is 9" X 12-1/2" with a pocket body size of 8 ½" X 11-3/4"

Construction The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable pocket is to be made of 5 separate pieces using a "hot-process glue-weld" construction with 6.5" high brown Tyvek mylar, reinforced gussets that glue to the front and back of interior lining and have a minimum tuck of ½" between the two front

Item Number 111: D5-LW-NU Law NUMBERED Jacket, ink color Black (Continued)

pieces and the two back pieces. Two ply glued back piece must extend the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.

Strip Label — A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted, and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch characters, "L", black letters on a white field. Numeric code boxes ¾ inches by 1 and 7/16 inches high for each digit with 6 digits split into 2 groups of 3 digits each, The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info — Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. This item needs to be delivered to the Clerk of the Circuit Court, 10220 S. 76th Ave., Bridgeview, IL 60455, between the hours of 9:00 A.M. to 3:00 P.M. ,Monday through Friday, except court holidays. All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 40 feet long and can have a maximum height of 12 feet.

SPECIFICATIONS

Item Number 111A: D5-LW-NU Law NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 111, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 111B: D5-LW-NU Law NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free

Same as the above Item No. 111 and 111A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

Item Number 112: D5-GA-NU Guardianship NUMBERED Jacket, ink color Black

This item is	2012 Probate Jacket for Guardianship cases
Item Id. No.	5.7.1
Legend	D5-GA-NU-200-2012-(ITEM 5.7.1).
Amount	200 NUMBERED Jackets. 12P 500001 to 12P 500200 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.
Jacket Paper	11 point Manila paper with a basis weight of 150 lbs., non-recycled material.
Expansion	1.75 inch expansion that can hold 4 pounds of paper
Jacket Size	The overall size is 9" X 12-1/2" with a pocket body

SPECIFICATIONS

Item Number 112: D5-GA-NU Guardianship NUMBERED Jacket, ink color Black (Continued)

size of 8 ½" X 11-3/4"

Construction — The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable pocket is to be made of 5 separate pieces using a "hot-process glue-weld" construction with 6.5" high brown Tyvek mylar, reinforced gussets that glue to the front and back of interior lining and have a minimum tuck of ½" between the two front pieces and the two back pieces. Two ply glued back piece must extend the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.

Strip Label — A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted, and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch characters, "P", black letters on a white field. Numeric code boxes ¾ inches by 1 and 7/16 inches high for each digit with 6 digits split into 2 groups of 3 digits each, The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info — Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. This item needs to be delivered to the Clerk of the Circuit Court, 10220 S. 76th Ave., Bridgeview, IL 60455, between the hours of 9:00 A.M. to 3:00 P.M., Monday through Friday, except court holidays. All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 40 feet long and can have a maximum height of 12 feet.

SPECIFICATIONS

Item Number 112A: D5-GA-NU Guardianship NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 102, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 112B: D5-GA-NU Guardianship NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free

Same as the above Item No. 112 and 112A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

Item Number 113: D5-SA-NU States Attorney Parentage "IV-D" NUMBERED Jacket, ink color Black

This item is	2012 Child Support Jacket for States Attorney Parentage "IV-D" cases
Item Id. No.	5.9.1
Legend	D5-SA-NU-500-2012-(ITEM 5.9.1).
Amount	500 NUMBERED Jackets. 12D 550000 to 12D 550499 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.
Jacket Paper	11 point Manila paper with a basis weight of 150 lbs., non-recycled material.
Expansion	1.75 inch expansion that can hold 4 pounds of paper
Jacket Size	The overall size is 9" X 12-1/2" with a pocket body size of 8 ½" X 11-3/4"

SPECIFICATIONS

Item Number 113: D5-SA-NU States Attorney Parentage "IV-D" NUMBERED Jacket, ink color Black (Continued)

Construction — The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable pocket is to be made of 5 separate pieces using a "hot-process glue-weld" construction with 6.5" high brown Tyvek mylar, reinforced gussets that glue to the front and back of interior lining and have a minimum tuck of ½" between the two front pieces and the two back pieces. Two ply glued back piece must extend the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.

Strip Label — A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted, and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch characters, "D", black letters on a white field. Numeric code boxes ¾ inches by 1 and 7/16 inches high for each digit with 6 digits split into 2 groups of 3 digits each, The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info — Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. This item needs to be delivered to the Clerk of the Circuit Court, 10220 S. 76th Ave., Bridgeview, IL 60455, between the hours of 9:00 A.M. to 3:00 P.M., Monday through Friday, except court holidays. All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 40 feet long and can have a maximum height of 12 feet.

SPECIFICATIONS

Item Number 113A : D5-SA-NU States Attorney Parentage "IV-D" NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 113, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 113B: D5-SA-NU States Attorney Parentage "IV-D" NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free

Same as the above Item No. 113 and 113A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

Item Number 114: D5-PA-NU Private Attorney NUMBERED Jacket, ink color Black

This item is	2012 Child Support Jacket for Private Attorney cases
Item Id. No.	5.9.2
Legend	D5-PA-NU-150-2012-(ITEM 5.9.2).
Amount	150 NUMBERED Jackets. 12D 579001 to 12D 579150 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.
Jacket Paper	11 point Manila paper with a basis weight of 150 lbs., non-recycled material.
Expansion	1.75 inch expansion that can hold 4 pounds of paper
Jacket Size	The overall size is 9" X 12-1/2" with a pocket body

SPECIFICATIONS

Item Number 114: D5-PA-NU Private Attorney NUMBERED Jacket, ink color Black (Continued)

size of 8 ½" X 11-3/4"

Construction — The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable pocket is to be made of 5 separate pieces using a "hot-process glue-weld" construction with 6.5" high brown Tyvek mylar, reinforced gussets that glue to the front and back of interior lining and have a minimum tuck of ½" between the two front pieces and the two back pieces. Two ply glued back piece must extend the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.

Strip Label — A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted, and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch characters, "D", black letters on a white field. Numeric code boxes ¾ inches by 1 and 7/16 inches high for each digit with 6 digits split into 2 groups of 3 digits each, The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info — Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. This item needs to be delivered to the Clerk of the Circuit Court, 10220 S. 76th Ave., Bridgeview, IL 60455, between the hours of 9:00 A.M. to 3:00 P.M., Monday through Friday, except court holidays. All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 40 feet long and can have a maximum height of 12 feet.

SPECIFICATIONS

Item Number 114A: D5-PA-NU Private Attorney NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 114, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 114B: D5-PA-NU Private Attorney NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free

Same as the above Item No. 114 and 114A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

Item Number 115: D5-CR-NU Criminal Information NUMBERED Jacket, ink color Black

This item is	2012 Criminal Felony Jacket for Criminal Information cases
Item Id. No.	5.12.1
Legend	D5-CR-NU-1500-2012-(ITEM 5.12.1).
Amount	1500 NUMBERED Jackets. 12C 550001 to 12C 551500 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.
Jacket Paper	11 point Manila paper with a basis weight of 150 lbs., non-recycled material.
Expansion	3.5 inch expansion that can hold 8 pounds of paper
Jacket Size	The overall size is 9" X 12-1/2" with a pocket body size of 8 ½" X 11-3/4"
Construction	The top of the front of the jacket shall be ½" lower

Item Number 115: D5-CR-NU Criminal Information NUMBERED Jacket, ink color Black (Continued)

than the back and scored for "drop front". The expandable pocket is to be made of 5 separate pieces using a "hot-process glue-weld" construction with 6.5" high brown Tyvek mylar, reinforced gussets that glue to the front and back of interior lining and have a minimum tuck of ½" between the two front pieces and the two back pieces. Two ply glued back piece must extend the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.

Strip Label — A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted, and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch characters, "C", black letters on a white field. Numeric code boxes ¾ inches by 1 and 7/16 inches high for each digit with 6 digits split into 2 groups of 3 digits each, The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info — Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. This item needs to be delivered to the Clerk of the Circuit Court, 10220 S. 76th Ave., Bridgeview, IL 60455, between the hours of 9:00 A.M. to 3:00 P.M., Monday through Friday, except court holidays. All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 40 feet long and can have a maximum height of 12 feet.

SPECIFICATIONS

Item Number 115A: D5-CR-NU Criminal Information NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 115, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 115B: D5-CR-NU Criminal Information NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free

Same as the above Item No. 115 and 152A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

Item Number 116: D6-CV-NU Civil NUMBERED Jacket, ink color Black

This item is	2012 Civil Jacket for Civil cases
Item Id. No.	6.2.1
Legend	D6-CV-NU-6000-2012-(ITEM 6.2.1).
Amount	6000 NUMBERED Jackets. 12M6 000001 to 12M6 006000 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.
Jacket Paper	11 point Manila paper with a basis weight of 150 lbs., non-recycled material.
Expansion	1.50 inch expansion that can hold 4 pounds of paper
Jacket Size	The overall size is 9" X 12-1/2" with a pocket body size of 8 ½" X 11-3/4"
Construction	The top of the front of the jacket shall be ½" lower

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Item Number 116: D6-CV-NU Civil NUMBERED Jacket, ink color Black (Continueed)

than the back and scored for "drop front". The expandable pocket is to be a one piece construction, open side with a 1.5" W fold expansion and inside seams. Two ply glued back piece that extends the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.

Strip Label — A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch character, "M", black letter on white field. The case type code box shall be 1 and ½ inches high by 1 and 1/8 inches with the character, "6", white with black outline in a white field. Numeric code boxes ¾ inches by 1 and 7/16 inches high for each digit with 6 digits split into 2 groups of 3 digits each, white letters with black outline in color field. The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info — Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. There are two deliveries for this item. The first delivery will be at least the first 30% of the entire order, which needs to be delivered to the Clerk of the Circuit Court, 16501 S. Kedzie Parkway, Markham, IL 60428, between the hours of 9:00 A.M. to 3:00 P.M., Monday through Friday, except court holidays. The second delivery will be the 70% balance of the entire order, which needs to be delivered to the Clerk of the Circuit Court warehouse, 1120 E. 89th St., Chicago, Ill. 60619, between 7:00 A.M. to 2:00 P.M., Monday through Friday, except court holidays. **Delivery**

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Item Number 116: D6-CV-NU Civil NUMBERED Jacket, ink color Black (Continueed)

location subject to change pending relocation to Hawthorne Warehouse, located at 4545 W. Cermak, Chicago, Illinois 60623. All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 40 feet long and can have a maximum height of 12 feet for the first delivery.

Item Number 116A D6-CV-NU Civil NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 116, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 116B: D6-CV-NU Civil NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free

Same as the above Item No. 116 and 116A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

Item Number 117: D6-CM-CM Criminal Misdemeanor NUMBERED Jacket, ink color Black

This item is 2012 Criminal Misdemeanor Jacket for Criminal Misdemeanor cases

Item Id. No. 6.4.1

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Item Number 117: D6-CM-CM Criminal Misdemeanor NUMBERED Jacket, ink color Black (Continued)

Legend	D6-CM-CM-20000-2012-(ITEM 6.4.1).
Amount	20000 NUMBERED Jackets. 12MC6 000001 to 12MC6 020000 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.
Jacket Paper	11 point Manila paper with a basis weight of 150 lbs., non-recycled material.
Expansion	1.50 inch expansion that can hold 4 pounds of paper
Jacket Size	The overall size is 9" X 12-1/2" with a pocket body size of 8 ½" X 11-3/4"
Construction	The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable pocket is to be a one piece construction, open side with a 1.5" W fold expansion and inside seams. Two ply glued back piece that extends the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.
Strip Label	A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch characters, "MC", black letters on white field. The case type code box shall be 1 and ½ inches high by 1 and 1/8 inches with 2 characters, "6" in vertical position, white letters with black outline in a white field. Numeric code boxes ¾ inches by 1 and 7/16 inches high for each digit with 6 digits split into 2 groups of 3 digits each, white letters with black outline in color field. The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green;

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Item Number 117: D6-CM-CM Criminal Misdemeanor NUMBERED Jacket, ink color Black (Continued)

0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info

Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. There are two deliveries for this item. The first delivery will be the first 25% of the total order, which needs to be delivered to the Clerk of the Circuit Court, 16501 S. Kedzie Parkway, Markham, IL 60428, between the hours of 9:00 A.M. to 3:00 P.M., Monday through Friday, except court holidays. The second delivery will be the 75% balance of the entire order, which needs to be delivered to the Clerk of the Circuit Court warehouse, 1120 E. 89th St., Chicago, Il. 60619, between the hours of 7:00 A.M. to 2:00 P.M., Monday through Friday, accept court holidays. **Delivery location subject to change pending relocation to Hawthorne Warehouse, located at 4545 W. Cermak, Chicago, Illinois 60623.** All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 40 feet long and can have a maximum height of 12 feet for the first delivery.

Item Number 117A: D6-CM-CM Criminal Misdemeanor NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 117, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

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Item Number 117B: D6-CM-CM Criminal Misdemeanor NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free

Same as the above Item No. 117 and 117A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

Item Number 118: D6-CM-LO Local Ordinance NUMBERED Jacket, ink color Black

This item is	2012 Criminal Misdemeanor Jacket for Local Ordinance cases
Item Id. No.	6.4.2
Legend	D6-CM-LO-7000-2012-(ITEM 6.4.2).
Amount	7000 NUMBERED Jackets. 12MC6 050001 to 12MC6 057000 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.
Jacket Paper	15 point Manila paper with a basis weight of 200 lbs., non-recycled material.
Expansion	No expansion that can hold 1 pound of paper
Jacket Size	The overall size is 9" X 12" with a pocket body size of 8 ½" X 12"
Construction	The top of the front of the jacket shall be ½" lower than the back of the jacket. This is a flat pocket with no expansion and flaps must extend at least an inch past the fold. The file jacket must be made of acid-free paper. No side tab.
Strip Label	A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted and

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Item Number 118: D6-CM-LO Local Ordinance NUMBERED Jacket, ink color Black (Continued)

fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch characters, "MC", black letters on white field. The case type code box shall be 1 and ½ inches high by 1 and 1/8 inches with 2 characters, "6" in vertical position, white letters with black outline in a white field. Numeric code boxes ¾ inches by 1 and 7/16 inches high for each digit with 6 digits split into 2 groups of 3 digits each, white letters with black outline in color field. The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info

Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. There are two deliveries for this item. The first delivery will be the first 10% of the total order, which needs to be delivered to the Clerk of the Circuit Court, 16501 S. Kedzie Parkway, Markham, IL 60428, between the hours of 9:00 A.M. to 3:00 P.M., Monday through Friday, except court holidays. The second delivery will be the 90% balance of the entire order, which needs to be delivered to the Clerk of the Circuit Court warehouse, 1120 E. 89th St., Chicago, Ill. 60619, between the hours of 7:00 A.M. to 2:00 P.M., Monday through Friday, except court holidays. **Delivery location subject to change pending relocation to Hawthorne Warehouse, located at 4545 W. Cermak, Chicago, Illinois 60623.** All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 40 feet long and can have a maximum height of 12 feet for the first delivery.

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Item Number 118A: D6-CM-LO Local Ordinance NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 118, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 118B: D6-CM-LO Local Ordinance NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free

Same as the above Item No. 118 and 118A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

Item Number 119: D6-CM-DV Domestic Violence NUMBERED Jacket, ink color Orange

This item is	2012 Criminal Department Jacket for Domestic Violence cases
Item Id. No.	6.4.3
Legend	D6-CM-DV-3000-2012-(ITEM 6.4.3).
Amount	3000 NUMBERED Jackets. 12DV 60001 to 12DV 63000 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.
Jacket Paper	11 point Manila paper with a basis weight of 150 lbs., non-recycled material.
Expansion	1.75 inch expansion that can hold 4 pounds of paper
Jacket Size	The overall size is 9" X 12-1/2" with a pocket body size of 8 ½ " X 11-3/4"
Construction	The top of the front of the jacket shall be ½" lower

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Item Number 119: D6-CM-DV Domestic Violence NUMBERED Jacket, ink color Orange (Continued)

than the back and scored for "drop front". The expandable pocket is to be made of 5 separate pieces using a "hot-process glue-weld" construction with 6.5" high brown Tyvek mylar, reinforced gussets that glue to the front and back of interior lining andhave a minimum tuck of ½" between the two front pieces and the two back pieces. Two ply glued back piece must extend the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.

Strip Label — A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch characters, "DV", black letters on white field. ¾" -numeric codes with 5 digits split into 2 groups, the first two digits then the last 3 digits, white letters with black outline in color field The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info — Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. There are two deliveries for this item. The first delivery will be at least the first 10% of the total order which, needs to be delivered to the Clerk of the Circuit Court, 16501 S. Kedzie Parkway, Markham, Il 60428, between the hours of 9:00 A.M. to 3:00 P.M. Monday through Friday except court holidays. The second delivery will be the 90% balance of the total order, which needs to be delivered to the Clerk of the Circuit Court warehouse, 1120 E. 89th St., Chicago, Ill. 60619, between the hours of 7:00 A.M. to 2:00 P.M., Monday through Friday, except court holidays.

Item Number 119: D6-CM-DV Domestic Violence NUMBERED Jacket, ink color Orange (Continued)

Delivery location subject to change pending relocation to Hawthorne Warehouse, located at 4545 W. Cermak, Chicago, Illinois 60623. All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 30 feet long for the first delivery.

Item Number 119A: D6-CM-DV Domestic Violence NUMBERED Jacket, ink color Orange - Recycled

Same as the above Item No. 119, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 119B: D6-CM-DV Domestic Violence NUMBERED Jacket, ink color Orange - Recycled/Processed Chlorine-Free

Same as the above Item No. 119 and 119A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

Item Number 120: D6-DR-NU Domestic Relations NUMBERED Jacket, ink color Black

This item is 2012 Domestic Relations Jacket for Domestic Relations cases

Item Id. No. 6.5.1

Legend D6-DR-NU-1250-2012-(ITEM 6.5.1).

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Item Number 120: D6-DR-NU Domestic Relations NUMBERED Jacket, ink color Black (Continued)

Amount	1250 NUMBERED Jackets. 12D 630001 to 12D 631250 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.
Jacket Paper	11 point Manila paper with a basis weight of 150 lbs., non-recycled material.
Expansion	1.50 inch expansion that can hold 2 pounds of paper
Jacket Size	The overall size is 9" X 12-1/2" with a pocket body size of 8 ½" X 11-3/4"
Construction	The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable pocket is to be a one piece construction, open side with a 1.5" W fold expansion and inside seams. Two ply glued back piece that extends the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.
Strip Label	A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted, and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch characters, "D", black letters on a white field. Numeric code boxes ¾ inches by 1 and 7/16 inches high for each digit with 6 digits split into 2 groups of 3 digits each, The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.
Delivery Info	Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate

Item Number 120: D6-DR-NU Domestic Relations NUMBERED Jacket, ink color Black (Continued)

arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. This item needs to be delivered to the Clerk of the Circuit Court, 16501 S. Kedzie Parkway, Markham, IL 60428, between the hours of 9:00 A.M. to 3:00 P.M., Monday through Friday, except court holidays. All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 40 feet long and can have a maximum height of 12 feet.

Item Number 120A: D6-DR-NU Domestic Relations NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 120, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 120B: D6-DR-NU Domestic Relations NUMBERED Jacket, ink color Black - Recycled/Processed

Same as the above Item No. 102 and 102A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

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Item Number 121: D6-OP-NU Order of Protection NUMBERED Jacket, ink color Black

This item is	2012 Domestic Relations Jacket for Order of Protection cases
Item Id. No.	6.5.2
Legend	D6-OP-NU-4500-2012-(ITEM 6.5.2).
Amount	4500 NUMBERED Jackets. 12OP 60001 to 12OP 64500 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.
Jacket Paper	11 point Manila paper with a basis weight of 150 lbs., non-recycled material.
Expansion	1.50 inch expansion that can hold 2 pounds of paper
Jacket Size	The overall size is 9" X 12-1/2" with a pocket body size of 8 ½" X 11-3/4"
Construction	The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable pocket is to be a one piece construction, open side with a 1.5" W fold expansion and inside seams. Two ply glued back piece that extends the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.
Strip Label	A full glued, pressure-sensitive label. 8" strip label, 1 ½" wide, mylar coated, preprinted and attached to end tab. ¾" -year code. 2" -Case number code "OP", black letters on white field. ¾" -numeric codes with 5 digits split into 2 groups, the first two digits then the last 3 digits, white letters with black outline in color field. The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

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Item Number 121: D6-OP-NU Order of Protection NUMBERED Jacket, ink color Black (Continued)

Delivery Info

Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. The first delivery will be at least the first 10% of the total order which, needs to be delivered to the Clerk of the Circuit Court, 16501 S. Kedzie Parkway, Markham, IL 60428, between the hours of 9:00 A.M. to 3:00 P.M., Monday through Friday, except court holidays. The second delivery will be the 90% balance of the total order, which needs to be delivered to the Clerk of the Circuit Court warehouse, 1120 E. 89th St., Chicago, Ill. 60619, between the hours of 7:00 A.M. to 2:00 P.M., Monday through Friday, except court holidays. **Delivery location subject to change pending relocation to Hawthorne Warehouse, located at 4545 W. Cermak, Chicago, Illinois 60623.** All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 40 feet long and can have a maximum height of 12 feet.

Item Number 121A: D6-OP-NU Order of Protection NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 121, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 121B: D6-OP-NU Order of Protection NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free

Same as the above Item No. 112 and 112A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means

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Item Number 121B: D6-OP-NU Order of Protection NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free (Continued)

recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

Item Number 122: D6-LW-NU Law NUMBERED Jacket, ink color Black

This item is 2012 Law Jacket for Law cases

Item Id. No. 6.6.1

Legend D6-LW-NU-150-2012-(ITEM 6.6.1).

Amount 150 NUMBERED Jackets. 12L 066001 to 12L 066150 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.

Jacket Paper 11 point Manila paper with a basis weight of 150 lbs., non-recycled material.

Expansion 1.50 inch expansion that can hold 2 pounds of paper

Jacket Size The overall size is 9" X 12-1/2" with a pocket body size of 8 ½" X 11-3/4"

Construction The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable pocket is to be a one piece construction, open side with a 1.5" W fold expansion and inside seams. Two ply glued back piece that extends the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.

Strip Label A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted, and

Item Number 122: D6-LW-NU Law NUMBERED Jacket, ink color Black (Continued)

fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch characters, "L", black letters on a white field. Numeric code boxes ¾ inches by 1 and 7/16 inches high for each digit with 6 digits split into 2 groups of 3 digits each, The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info

Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. This item needs to be delivered to the Clerk of the Circuit Court, 16501 S. Kedzie Parkway, Markham, IL 60428, between the hours of 9:00 A.M. to 3:00 P.M., Monday through Friday, except court holidays. All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 40 feet long and can have a maximum height of 12 feet.

Item Number 122A: D6-LW-NU Law NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 122, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 122B: D6-LW-NU Law NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free

Same as the above Item No. 122 and 122A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means

Item Number 122B: D6-LW-NU Law NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free (Continued)

recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

Item Number 123: D6-SA-NU States Attorney Parentage "IV-D" NUMBERED Jacket, ink color Black

This item is	2012 Child Support Jacket for States Attorney Parentage "IV-D" cases
Item Id. No.	6.9.1
Legend	D6-SA-NU-1000-2012-(ITEM 6.9.1).
Amount	1000 NUMBERED Jackets. 12D 650001 to 12D 651000 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.
Jacket Paper	11 point Manila paper with a basis weight of 150 lbs., non-recycled material.
Expansion	1.50 inch expansion that can hold 2 pounds of paper
Jacket Size	The overall size is 9" X 12-1/2" with a pocket body size of 8 ½" X 11-3/4"
Construction	The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable pocket is to be a one piece construction, open side with a 1.5" W fold expansion and inside seams. Two ply glued back piece that extends the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.
Strip Label	A full glued, pressure-sensitive label. 8-inch strip

SPECIFICATIONS

Item Number 123: D6-SA-NU States Attorney Parentage "IV-D" NUMBERED Jacket, ink color Black

label, 1 ½ inch wide, Mylar coated, preprinted, and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch characters, "D", black letters on a white field. Numeric code boxes ¾ inches by 1 and 7/16 inches high for each digit with 6 digits split into 2 groups of 3 digits each, The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info

Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. This item needs to be delivered to the Clerk of the Circuit Court, 16501 S. Kedzie Parkway, Markham, IL 60428, between the hours of 9:00 A.M. to 3:00 P.M., Monday through Friday, except court holidays. All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 40 feet long and can have a maximum height of 12 feet.

Item Number 123A: D6-SA-NU States Attorney Parentage "IV-D" NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 123, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 123B: D6-SA-NU States Attorney Parentage "IV-D" NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free

Same as the above Item No. 123 and 123A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free.

SPECIFICATIONS

Item Number 123B: D6-SA-NU States Attorney Parentage "IV-D" NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free (Continued)

"Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

Item Number 124: D6-PA-NU Private Attorney NUMBERED Jacket, ink color Black

This item is 2012 Child Support Jacket for Private Attorney cases

Item Id. No. 6.9.2

Legend D6-PA-NU-300-2012-(ITEM 6.9.2).

Amount 300 NUMBERED Jackets. 12D 679001 to 12D 679300 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.

Jacket Paper 11 point Manila paper with a basis weight of 150 lbs., non-recycled material.

Expansion 1.50 inch expansion that can hold 2 pounds of paper

Jacket Size The overall size is 9" X 12-1/2" with a pocket body size of 8 ½" X 11-3/4"

Construction The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable pocket is to be a one piece construction, open side with a 1.5" W fold expansion and inside seams. Two ply glued back piece that extends the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.

Strip Label A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted, and

Item Number 124: D6-PA-NU Private Attorney NUMBERED Jacket, ink color Black (Continued)

fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch characters, "D", black letters on a white field. Numeric code boxes ¾ inches by 1 and 7/16 inches high for each digit with 6 digits split into 2 groups of 3 digits each, The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info

Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. This item needs to be delivered to the Clerk of the Circuit Court, 16501 S. Kedzie Parkway, Markham, IL 60428, between the hours of 9:00 A.M. to 3:00 P.M., Monday through Friday, except court holidays. All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 40 feet long and can have a maximum height of 12 feet.

Item Number 124A: D6-PA-NU Private Attorney NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 124, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 124B: D6-PA-NU Private Attorney NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free

Same as the above Item No. 124 and 124A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free.

SPECIFICATIONS

Item Number 124B: D6-PA-NU Private Attorney NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free (Continued)

"Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

Item Number 125: D6-JJ-JD Delinquency NUMBERED Jacket, ink color Black

This item is 2012 Juvenile Justice Jacket for Delinquency cases

Item Id. No. 6.11.1

Legend D6-JJ-JD-1900-2012-(ITEM 6.11.1).

Amount 1900 NUMBERED Jackets. 12JD 60001 to 12JD 61900 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.

Jacket Paper 11 point Manila paper with a basis weight of 150 lbs., non-recycled material.

Expansion 1.75 inch expansion that can hold 4 pounds of paper

Jacket Size The overall size is 9" X 12-1/2" with a pocket body size of 8 ½" X 11-3/4"

Construction The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable pocket is to be made of 5 separate pieces using a "hot-process glue-weld" construction with 6.5" high brown Tyvek mylar, reinforced gussets that glue to the front and back of interior lining and have a minimum tuck of ½" between the two front pieces and the two back pieces. Two ply glued back piece must extend the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.

Item Number 125: D6-JJ-JD Delinquency NUMBERED Jacket, ink color Black (Continued)

Strip Label — A full glued, pressure-sensitive label. 8" strip label, 1 ½" wide, mylar coated, preprinted and attached to end tab. ¾" -year code. 2" -Case number code "JD", black letters on white field. ¾" -numeric codes with 5 digits split into 2 groups, the first two digits then the last 3 digits, white letters with black outline in color field. The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info — Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. This item needs to be delivered to the Clerk of the Circuit Court, 16501 S. Kedzie Parkway, Markham, IL 60428, between the hours of 9:00 A.M. to 3:00 P.M., Monday through Friday, except court holidays. All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 40 feet long and can have a maximum height of 12 feet.

Item Number 125A: D6-JJ-JD Delinquency NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 125, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

SPECIFICATIONS

Item Number 125B: D6-JJ-JD Delinquency NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free

Same as the above Item No. 125 and 125A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

Item Number 126: D6-CR-NU Criminal Information NUMBERED Jacket, ink color Black

This item is	2012 Criminal Felony Jacket for Criminal Information cases
Item Id. No.	6.12.1
Legend	D6-CR-NU-3000-2012-(ITEM 6.12.1).
Amount	3000 NUMBERED Jackets. 12C 660001 to 12C 663000 No missing numbers. All numbers must be accounted for and must be in numerical sequence. The numerical sequence of the file jackets must be reflected in the numerical sequence of their box labels.
Jacket Paper	11 point Manila paper with a basis weight of 150 lbs., non-recycled material.
Expansion	3.5 inch expansion that can hold 8 pounds of paper
Jacket Size	The overall size is 9" X 12-1/2" with a pocket body size of 8 ½" X 11-3/4"
Construction	The top of the front of the jacket shall be ½" lower than the back and scored for "drop front". The expandable pocket is to be made of 5 separate pieces using a "hot-process glue-weld" construction with 6.5" high brown Tyvek mylar, reinforced gussets that glue to the front and back of interior lining and

SPECIFICATIONS

Item Number 126: D6-CR-NU Criminal Information NUMBERED Jacket, ink color Black (Continued)

have a minimum tuck of ½" between the two front pieces and the two back pieces. Two ply glued back piece must extend the entire length of the back and side tab. Interior lining of the folder must be made of acid-free paper. The 2-ply full cut reinforced end tab with 8 embossed score marks and 1-inch undercut, ¾ inch minimum tab shall run the length of the entire side except for the bottom half inch (8.5 inches). The tab must extend at least ½ inch into the gusset.

Strip Label — A full glued, pressure-sensitive label. 8-inch strip label, 1 ½ inch wide, Mylar coated, preprinted, and fully glued to end tab. The year code box measures ¾ of an inch by 1 and 1/8 of an inch wide. Below, the division code shall be in a 1-inch high white box with ½ inch characters, "C", black letters on a white field. Numeric code boxes ¾ inches by 1 and 7/16 inches high for each digit with 6 digits split into 2 groups of 3 digits each, The number and color-codes are 1-Gray; 2-Dark Blue; 3-Orange; 4-Purple; 5-Black; 6-Yellow; 7-Brown; 8-Pink; 9-Green; 0-Red. Each label shall have a barcode made in the code 3 of 9 format, which captures all data from case number and is placed on backside label next to year/division/case type codes.

Delivery Info — Before any delivery can be made, the Clerk's Office must be contacted so that the appropriate arrangements can be made and personnel alerted. This must happen at least 48 hours before the Clerk's Office can receive any delivery. There are two deliveries for this item. The first delivery will be the first 10% of the total order, which needs to be delivered to the Clerk of the Circuit Court, 16501 S. Kedzie Parkway, Markham, IL 60428, between the hours of 9:00 A.M. to 3:00 P.M., Monday through Friday, except court holidays. The second delivery will be the 90% balance of the total order, which needs to be delivered to the Clerk of the Circuit warehouse, 1120 E. 89th St., Chicago, Ill. 60619, between the hours of 7:00 A.M. to 2:00 P.M., Monday through Friday, except court holidays. **Delivery location subject to change pending relocation to Hawthorne Warehouse, located at 4545 W. Cermak, Chicago, Illinois 60623.** All pallets must have an inventory list on an 8-1/2 by 11 sheet of paper of all the box numbers that are on each

Item Number 126: D6-CR-NU Criminal Information NUMBERED Jacket, ink color Black (Continued)

pallet, signs must be on all sides of the pallet, and each pallet will be numbered with a unique identifier for each pallet. Delivery truck has to be less than 40 feet long and can have a maximum height of 12 feet for the first delivery.

Item Number 126A: D6-CR-NU Criminal Information NUMBERED Jacket, ink color Black - Recycled

Same as the above Item No. 126, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

Item Number 126B: D6-CR-NU Criminal Information NUMBERED Jacket, ink color Black - Recycled/Processed Chlorine-Free

Same as the above Item No. 126 and 126A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

ITEM NO. 127: FILE FOLDERS

For Board of Review
File folders, 9-5/8" x 11-1/2" overall, 11 point white folder stock, non-coated paper, tinted on outside front panel and outside back panel, printed black ink on outside front panel, inside front panel and inside back panel, on front panel shall include 2 score lines and an angular ½ inch cut in left front flap, open sides. The standard pantone colors shall change every year and the colors will be decided after award. Print on the folders may change every year and the print information will be provided after award.
First year example: Attorney B.R.R.E., #21-A, Qty. 190,000.
Second year example: Attorney B.R.R.E., #21-A, Qty. 190,000.

SPECIFICATIONS

ITEM NO. 127A: FILE JACKERTS - RECYCLED
Same as the above Item No. 127, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

ITEM NO. 127B: FILE JACKETS - RECYCLED/PROCESSED CHLORINE - FREE
Same as the above Item No. 127 and 127A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

ITEM NO. 128: FILE FOLDERS
For Board of Review
File folders, 9-5/8" x 11-1/2" overall, 11 point white folder stock, non-coated paper, tinted on outside front panel and outside back panel, printed black ink on outside front panel, inside front panel and inside back panel, on front panel shall include 2 score lines and an angular ½ inch cut in left front flap, open sides. The standard pantone colors shall change every year and the colors will be decided after award. Print on the folders may change every year and the print information will be provided after award.
First year example: Condo B.R.R.E., #21-C, Qty. 100,000
Second year example: Condo B.R.R.E., #21-C, Qty. 100,000

ITEM NO.128A: FILE JACKERTS - RECYCLED
Same as the above Item No. 128, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

ITEM NO. 128B: FILE JACKETS - RECYCLED/PROCESSED CHLORINE - FREE
Same as the above Item No. 128 and 128A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

ITEM NO. 129: FILE FOLDERS
For Board of Review
File folders, 9-5/8" x 11-1/2" overall, 11 point white folder stock, non-coated paper, tinted on outside front panel and outside back panel, printed black ink on outside front panel, inside front panel and inside back panel, on front panel shall include 2 score lines and an angular ½ inch cut in left front flap, open sides. The standard pantone colors shall change every year and the colors will be decided after award. Print on the folders may change every year and the print information will be provided after award.
First year example: Individual B.R.R.E., #21-1, Qty. 110,000
Second year example: Individual B.R.R.E., #21-1, Qty. 110,000

SPECIFICATIONS

ITEM NO. 129A: FILE JACKERTS - RECYCLED
Same as the above Item No. 129, but printed on recycled paper. Recycled paper shall have 10% recovered content and 10% postconsumer content.

ITEM NO. 129B: FILE JACKETS - RECYCLED/PROCESSED CHLORINE - FREE
Same as the above Item No. 129 and 129A, but printed on paper products which are both recycled and processed chlorine-free.
Recycled paper shall be processed chlorine-free. "Chlorine-free paper or paper products" means recycled paper in which the virgin content is unbleached or bleached without chlorine or chlorine derivatives, or virgin paper which is unbleached or processed with a sequence that includes no chlorine or chlorine derivatives.

CONTRACT NO. 11-84-100

PROPOSAL

BIDDER: Paper Solutions

The undersigned declares that they have carefully examined the Advertisement for Bids, the Proposal Form, General and Special Conditions and Specifications identified as Contract Document Number 11-84-100 for PRINTING AND MANUFACTURING, JACKETS AND FOLDERS for VARIOUS COOK COUNTY AGENCIES, as prepared by Cook County, and that they have familiarized themselves with all the conditions under which it must be carried out and understand that in making this Proposal they waive all right to plead any misunderstanding regarding the same.

NON-RECYCLED				**AND/OR RECYCLED**				**AND/OR RECYCLED/PROCESSED CHLORINE-FREE**			
ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION
1.	EACH	16,800	MEDICAL COLOR CODED FILE FOLDERS, AS PER SPECIFICATIONS HEREIN.	1A.	EACH	16,800	MEDICAL COLOR CODED FILE FOLDERS, AS PER SPECIFICATIONS HEREIN.	1B.	EACH	16,800	MEDICAL COLOR CODED FILE FOLDERS, AS PER SPECIFICATIONS HEREIN.
			$ .445 /EA				$ .445 /EA				.445 /EA
			$ 7476 /TOTAL				$ 7476 /TOTAL				7476 /TOTAL
			MFR. Smead				MFR. Smead				MFR. Smead
			MFR. NO. —				MFR. NO. —				MFR. NO. —

PROPOSAL

ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION
2.	CTN	2,400	FILE JACKETS, 25/BX, 4BX/CTN, AS PER SPECIFICATIONS HEREIN. $ 63.00 /CTN $ 151200 - /TOTAL MFR. Smead MFR. NO. —	2A.	CTN	2,400	FILE JACKETS, 25/BX, 4BX/CTN, AS PER SPECIFICATIONS HEREIN. $ 63.00 /CTN $ 151200 - /TOTAL MFR. Smead MFR. NO. —	2B.	CTN	2,400	FILE JACKETS, 25/BX, 4BX/CTN, AS PER SPECIFICATIONS HEREIN. 63.00 /CTN 151200 - /TOTAL MFR. Smead MFR. NO. -
3.	EACH	150,000	FILE JACKETS, Felony AS PER SPECIFICATIONS HEREIN. $ .166 /EA $ 24900 - /TOTAL MFR. Smead MFR. NO. -	3A.	EACH	150,000	FILE JACKETS, Felony AS PER SPECIFICATIONS HEREIN. $ .166 /EA $ 24900 - /TOTAL MFR. Smead MFR. NO. -	3B.	EACH	150,000	FILE JACKETS, Felony AS PER SPECIFICATIONS HEREIN. .166 /EA 24900 - /TOTAL MFR. Smead MFR. NO. —

183576

PROPOSAL

ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION
4.	EACH	25,000	FILE JACKETS, Juvenile AS PER SPECIFICATIONS HEREIN. $ .193 /EA $ 4825- /TOTAL MFR. Smead MFR. NO. —	4A.	EACH	25,000	FILE JACKETS, Juvenile AS PER SPECIFICATIONS HEREIN. $ .193 /EA $ 4825- /TOTAL MFR. Smead MFR. NO. —	4B.	EACH	25,000	FILE JACKETS, Juvenile AS PER SPECIFICATIONS HEREIN. .193 /EA 4825- /TOTAL MFR. Smead MFR. NO. —
5.	EACH	6,000	FILE JACKETS, Appeal Cases AS PER SPECIFICATIONS HEREIN. $ .19 /EA $ 1140- /TOTAL MFR. Smead MFR. NO. —	5A.	EACH	6,000	FILE JACKETS, Appeal Cases AS PER SPECIFICATIONS HEREIN. $ .19 /EA $ 1140- /TOTAL MFR. Smead MFR. NO. —	5B.	EACH	6,000	FILE JACKETS, Appeal Cases AS PER SPECIFICATIONS HEREIN. .19 /EA 1140- /TOTAL MFR. Smead MFR. NO. —

189541

CONTRACT NO. 11-84-100

PROPOSAL

ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION
6.	M	20	FILE JACKETS, AS PER SPECIFICATIONS HEREIN. $ 295 /M $ 5900- /TOTAL MFR. Smead MFR. NO. -	6A.	M	20	FILE JACKETS, AS PER SPECIFICATIONS HEREIN. $ 295 /M $ 5900- /TOTAL MFR. Smead MFR. NO.	6B.	M	20	FILE JACKETS, AS PER SPECIFICATIONS HEREIN. 295 /M 5900- /TOTAL MFR. Smead MFR. NO. -
7.	M	80	PRETRIAL, INTERVIEW FILE, AS PER SPECIFICATIONS HEREIN. $ 187 /M $ 14960- /TOTAL MFR. Smead MFR. NO. -	7A.	M	80	PRETRAIL, INTERVIEW FILE, AS PER SPECIFICATIONS HEREIN. $ 187- /M $ 14960- /TOTAL MFR. Smead MFR. NO. -	7B.	M	80	PRETRIAL, INTERVIEW FILE, AS PER SPECIFICATIONS HEREIN. 187- /M 14960- /TOTAL MFR. Smead MFR. NO. -

210401

CONTRACT NO. 11-84-100

PROPOSAL

ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION
8.	M	40	PRESENTENCE INVESTIGATION FILE, AS PER SPECIFICATIONS HEREIN. $ 149- /M $ 5960- /TOTAL MFR. Smead MFR. NO. -	8A.	M	40	PRESENTENCE INVESTIGATION FILE, AS PER SPECIFICATIONS HEREIN. $ 149- /M $ 5960- /TOTAL MFR. Smead MFR. NO. -	8B.	M	40	PRESENTENCE INVESTIGATION FILE, AS PER SPECIFICATIONS HEREIN. 149- /M 5960- /TOTAL MFR. Smead MFR. NO. -
9.	M	40	CASE FILE, AS PER SPECIFICATIONS HEREIN. $ 149 /M $ 5960- /TOTAL MFR. Smead MFR. NO. -	9A.	M	40	CASE FILE, AS PER SPECIFICATIONS HEREIN. $ 149 /M $ 5960- /TOTAL MFR. Smead MFR. NO. -	9B.	M	40	CASE FILE, AS PER SPECIFICATIONS HEREIN. 149 /M 5960- /TOTAL MFR. Smead MFR. NO. -

222321

PROPOSAL

ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION
10.	M	50	CENTRAL BOND COURT FOLDERS, AS PER SPECIFICATIONS HEREIN. $ 149 /M $ 7450- /TOTAL MFR. Smead MFR. NO. -	10A.	M	50	CENTRAL BOND COURT FOLDERS, AS PER SPECIFICATIONS HEREIN. $ 149 /M $ 7450- /TOTAL MFR. Smead MFR. NO. -	10B.	M	50	CENTRAL BOND COURT FOLDERS, AS PER SPECIFICATIONS HEREIN. 149 /M 7450- /TOTAL MFR. Smead MFR. NO. -
11.	M	30	FELONY REVIEW FOLDERS, AS PER SPECIFICATIONS HEREIN. $ 264- /M $ 7920- /TOTAL MFR. Smead MFR. NO. -	11A.	M	30	FELONY REVIEW FOLDERS, AS PER SPECIFICATIONS HEREIN. $ 264- /M $ 7920- /TOTAL MFR. Smead MFR. NO. -	11B.	M	30	FELONY REVIEW FOLDERS, AS PER SPECIFICATIONS HEREIN. 264- /M 7920- /TOTAL MFR. Smead MFR. NO. -

237691

PROPOSAL

ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION
12.	M	10	TRAFFIC FOLDERS, AS PER SPECIFICATIONS HEREIN. $ 489 /M $ 4890- /TOTAL MFR. Smead MFR. NO. —	12A.	M	10	TRAFFIC FOLDERS, AS PER SPECIFICATIONS HEREIN. $ 489 /M $ 4890- /TOTAL MFR. Smead MFR. NO. —	12B.	M	10	TRAFFIC FOLDERS, AS PER SPECIFICATIONS HEREIN. 4.89 /M 4890- /TOTAL MFR. Smead MFR. NO. —
13.	M	20	JUVENILE JACKETS, AS PER SPECIFICATIONS HEREIN. $ 315 /M $ 6300- /TOTAL MFR. Smead MFR. NO.	13A.	M	20	JUVENILE JACKETS, AS PER SPECIFICATIONS HEREIN. $ 315 /M $ 6300- /TOTAL MFR. Smead MFR. NO.	13B.	M	20	JUVENILE JACKETS, AS PER SPECIFICATIONS HEREIN. 315 /M 6300- /TOTAL MFR. Smead MFR. NO.

248881

PROPOSAL

ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION
14.	M	10	APPEALS FOLDERS, AS PER SPECIFICATIONS HEREIN. $ 362- /M $ 3620- /TOTAL MFR. Smead MFR. NO. -	14A.	M	10	APPEALS FOLDERS, AS PER SPECIFICATIONS HEREIN. $ 362- /M $ 3620- /TOTAL MFR. Smead MFR. NO. -	14B.	M	10	APPEALS FOLDERS, AS PER SPECIFICATIONS HEREIN. 362- /M 3620- /TOTAL MFR. Smead MFR. NO. -
15.	M	3	GURARDIANSHIP FOLDERS, AS PER SPECIFICATIONS HEREIN. $ 420- /M $ 1260- /TOTAL MFR. Smead MFR. NO. -	15A.	M	3	GURARDIANSHIP FOLDERS, AS PER SPECIFICATIONS HEREIN. $ 420- /M $ 1260- /TOTAL MFR. Smead MFR. NO. -	15B.	M	3	GURARDIANSHIP FOLDERS, AS PER SPECIFICATIONS HEREIN. 420- /M 1260- /TOTAL MFR. Smead MFR. NO. -

253761

CONTRACT NO. 11-84-100

PROPOSAL

ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION
16.	M	2	DOMESTIC RELATIIONS FOLDERS, AS PER SPECIFICATIONS HEREIN. $ 490- /M $ 980- /TOTAL MFR. Smead MFR. NO. -	16A.	M	2	DOMESTIC RELATIONS FOLDERS, AS PER SPECIFICATIONS HEREIN. $ 490- /M $ 980- /TOTAL MFR. Smead MFR. NO. -	16B.	M	2	DOMESTIC RELATIONS FOLDERS, AS PER SPECIFICATIONS HEREIN. 490- /M 980- /TOTAL MFR. Smead MFR. NO. -
17.	M	5	JUVEILE DIVISION FOLDERS, AS PER SPECIFICATIONS HEREIN. $ 1000 /M $ 5000 /TOTAL MFR. Smead MFR. NO.	17A.	M	5	JUVENILE DIVISION FOLDERS, AS PER SPECIFICATIONS HEREIN. $ 1000 /M $ 5000 /TOTAL MFR. Smead MFR. NO. -	17B.	M	5	JUVENILE DIVISION FOLDERS, AS PER SPECIFICATIONS HEREIN. 1000 /M 5000 /TOTAL MFR. Smead MFR. NO. -

259741

CONTRACT NO. 11-84-100

PROPOSAL

ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION
18.	M	130	M1-CH-NU General Chancery NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1212- /M $ 157560- /TOTAL MFR. Smead MFR. NO. -	18A.	M	130	M1-CH-NU General Chancery NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1212- /M $ 157560- /TOTAL MFR. Smead MFR. NO. -	18B.	M	130	M1-CH-NU General Chancery NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 1212- /M 157560- /TOTAL MFR. Smead MFR. NO. -
19.	M	10	M1-CV-AR Administrative Review NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 763- /M $ 7630- /TOTAL MFR. Smead MFR. NO. -	19A.	M	10	M1-CV-AR Administrative Review NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 763- /M $ 7630- /TOTAL MFR. Smead MFR. NO. -	19B.	M	10	M1-CV-AR Administrative Review NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 763- /M 7630- /TOTAL MFR. Smead MFR. NO. -

424931

CONTRACT NO. 11-84-100

PROPOSAL

ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION
20.	M	3	M1-CV-CH Chicago Housing Authority (CHA) NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 763- /M $ 2289- /TOTAL MFR. Smead MFR. NO. -	20A.	M	3	M1-CV-CH Chicago Housing Authority (CHA) NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 763 /M $ 2289- /TOTAL MFR. Smead MFR. NO. -	20B.	M	3	M1-CV-CH Chicago Housing Authority (CHA) NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 763 /M 2289- /TOTAL MFR. Smead MFR. NO. -
21.	M	240	M1-CV-CO Contracts NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 763 /M $ 183120.00 /TOTAL MFR. Smead MFR. NO.	21A.	M	240	M1-CV-CO Contracts NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 763 /M $ 183120- /TOTAL MFR. Smead MFR. NO.	21B.	M	240	M1-CV-CO Contracts NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 763 /M 183120- /TOTAL MFR. Smead MFR. NO.

610340

CONTRACT NO. 11-84-100

PROPOSAL

ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION
22.	M	8	M1-CV-FT Fast Track Housing Court NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 763 /M $ 6104- /TOTAL MFR. Smead MFR. NO. -	22A.	M	8	M1-CV-FT Fast Track Housing Court NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 763 /M $ 6104- /TOTAL MFR. Smead MFR. NO. -	22B.	M	8	M1-CV-FT Fast Track Housing Court NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 763 /M 6104- /TOTAL MFR. Smead MFR. NO. -
23.	M	78	M1-CV-FD Forcible Detainer Joint Action NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 763 /M $ 59514- /TOTAL MFR. Smead MFR. NO.	23A.	M	78	M1-CV-FD Forcible Detainer Joint Action NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 763 /M $ 59514- /TOTAL MFR. Smead MFR. NO.	23B.	M	78	M1-CV-FD Forcible Detainer Joint Action NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 763 /M 59514- /TOTAL MFR. Smead MFR. NO.

675958

PROPOSAL

ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION
24.	M	8	M1-CV-HC Housing Court NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 763 /M $ 6104- /TOTAL MFR. Smead MFR. NO. —	24A.	M	8	M1-CV-HC Housing Court NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 763 /M $ 6104- /TOTAL MFR. Smead MFR. NO. -	24B.	M	8	M1-CV-HC Housing Court NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 763 /M 6104- /TOTAL MFR. Smead MFR. NO. -
25.	M	6	M1-CV-MS Miscellaneous NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 763 /M $ 4578- /TOTAL MFR. Smead MFR. NO. —	25A.	M	6	M1-CV-MS Miscellaneous NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 763 /M $ 4578- /TOTAL MFR. Smead MFR. NO. —	25B.	M	6	M1-CV-MS Miscellaneous NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 763 - /M 4578- /TOTAL MFR. Smead MFR. NO. -

686640

PROPOSAL

ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION
26.	M	5	M1-CV-OV Ordinance Violation NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 310- /M $ 1550 /TOTAL MFR. Smead MFR. NO.	26A.	M	5	M1-CV-OV Ordinance Violation NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 310 /M $ 1550 /TOTAL MFR. Smead MFR. NO.	26B.	M	5	M1-CV-OV Ordinance Violation NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 310 /M 1550 /TOTAL MFR. Smead MFR. NO.
27.	M	11	M1-CV-PI Personal Injury NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1212 /M $ 13332- /TOTAL MFR. Smead MFR. NO.	27A.	M	11	M1-CV-PI Personal Injury NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1212 /M $ 13332- /TOTAL MFR. Smead MFR. NO.	27B.	M	11	M1-CV-PI Personal Injury NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 1212 /M 13332- /TOTAL MFR. Smead MFR. NO.

701522

PROPOSAL

ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION
28.	M	6	M1-CV-PS PRO-SE NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 763 /M $ 4578- /TOTAL MFR. Smead MFR. NO.	28A.	M	6	M1-CV-PS PRO-SE NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 763 /M $ 4578- /TOTAL MFR. Smead MFR. NO.	28B.	M	6	M1-CV-PS PRO-SE NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 763 /M 4578- /TOTAL MFR. Smead MFR. NO.
29.	M	70	M1-CV-RA Registration of Administrative Judgment NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 310- /M $ 21700- /TOTAL MFR. IF MFR. NO.	29A.	M	70	M1-CV-RA Registration of Administrative Judgment NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 310- /M $ 21700- /TOTAL MFR. IF MFR. NO.	29B.	M	70	M1-CV-RA Registration of Administrative Judgment NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 310- /M 21700- /TOTAL MFR. IF MFR. NO.

727800

PROPOSAL

ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION
30.	M	28	M1-CV-TO Torts NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 763 /M $ 21364 /TOTAL MFR. Smead MFR. NO. —	30A.	M	28	M1-CV-TO Torts NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 763 /M $ 21364 /TOTAL MFR. Smead MFR. NO. —	30B.	M	28	M1-CV-TO Torts NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 763 /M 21364 /TOTAL MFR. Smead MFR. NO. -
31.	M	14	M1-CV-TR Traffic Fine Enforcement NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 310 /M $ 4340 - /TOTAL MFR. IF MFR. NO.	31A.	M	14	M1-CV-TR Traffic Fine Enforcement NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 310 /M $ 4340 - /TOTAL MFR. IF MFR. NO.	31B.	M	14	M1-CV-TR Traffic Fine Enforcement NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 310 /M 4340 - /TOTAL MFR. IF MFR. NO.

753504

PROPOSAL

ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION
32.	M	14	M1-CV-TW Tollway Fine Enforcement NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 310 /M $ 4340- /TOTAL MFR. IF MFR. NO.	32A.	M	14	M1-CV-TW Tollway Fine Enforcement NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 310 /M $ 4340- /TOTAL MFR. IF MFR. NO.	32B.	M	14	M1-CV-TW Tollway Fine Enforcement NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 310 /M 4340- /TOTAL MFR. IF MFR. NO.
33.	M	.1	M1-CO-AC Action in Debt NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1400 /M $ 140- /TOTAL MFR. Smead MFR. NO.	33A.	M	.1	M1-CO-AC Action in Debt NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1400- /M $ 140- /TOTAL MFR. Smead MFR. NO.	33B.	M	.1	M1-CO-AC Action in Debt NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 1400- /M 140- /TOTAL MFR. Smead MFR. NO.

757984

PROPOSAL

ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION
34.	M	4	M1-CO-AD Adoption NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 5000 /M $ 20000- /TOTAL MFR. Smead MFR. NO. -	34A.	M	4	M1-CO-AD Adoption NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 5000 /M $ 20000 - /TOTAL MFR. Smead MFR. NO. -	34B.	M	4	M1-CO-AD Adoption NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 5000 /M 20000. /TOTAL MFR. Smead MFR. NO. -
35.	M	.1	M1-CO-AN Annexation/ Disconnection NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1400 /M $ 140- /TOTAL MFR. Smead MFR. NO. -	35A.	M	.1	M1-CO-AN Annexation/ Disconnection NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1400 /M $ 140 - /TOTAL MFR. Smead MFR. NO. -	35B.	M	.1	M1-CO-AN Annexation/ Disconnection NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 1400 /M 140. /TOTAL MFR. Smead MFR. NO. -

778124

PROPOSAL

ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION
36.	M	1	M1-CO-CE Certificate of Error NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1186 /M $ 1186 /TOTAL MFR. Smead MFR. NO. -	36A.	M	1	M1-CO-CE Certificate of Error NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1186 /M $ 1186 /TOTAL MFR. Smead MFR. NO. -	36B.	M	1	M1-CO-CE Certificate of Error NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 1186 /M 1186 /TOTAL MFR. Smead MFR. NO. -
37.	M	.4	M1-CO-EL Election NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1200 /M $ 480 /TOTAL MFR. Smead MFR. NO. -	37A.	M	.4	M1-CO-EL Election NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1200 /M $ 480 /TOTAL MFR. Smead MFR. NO. -	37B.	M	.4	M1-CO-EL Election NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 1200 /M 480 /TOTAL MFR. Smead MFR. NO. -

779790

PROPOSAL

ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION
38.	M	.1	M1-CO-ES Estrays NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1400 /M $ 140- /TOTAL MFR. Smead MFR. NO.	38A.	M	.1	M1-CO-ES Estrays NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1400 /M $ 140- /TOTAL MFR. Smead MFR. NO.	38B.	M	.1	M1-CO-ES Estrays NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 1400 /M 140 /TOTAL MFR. Smead MFR. NO.
39.	M	2	M1-CO-FO Civil Asset Forfeiture NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1186 /M $ 2372 /TOTAL MFR. Smead MFR. NO.	39A.	M	2	M1-CO-FO Civil Asset Forfeiture NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1186 /M $ 2372 /TOTAL MFR. Smead MFR. NO.	39B.	M	2	M1-CO-FO Civil Asset Forfeiture NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 1186 /M 2372 /TOTAL MFR. Smead MFR. NO.

782302

CONTRACT NO. 11-84-100

PROPOSAL

ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION
40.	M	.2	M1-CO-IN Indemnity Fund NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1400 /M $ 280 /TOTAL MFR. Smead MFR. NO.	40A.	M	.2	M1-CO-IN Indemnity Fund NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1400 /M $ 280 /TOTAL MFR. Smead MFR. NO.	40B.	M	.2	M1-CO-IN Indemnity Fund NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 1400 /M 280 /TOTAL MFR. Smead MFR. NO.
41.	M	.1	M1-CO-IT Inheritance/ Estate Tax NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1400 /M $ 140 /TOTAL MFR. Smead MFR. NO.	41A.	M	.1	M1-CO-IT Inheritance/ Estate Tax NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1400 /M $ 140 /TOTAL MFR. Smead MFR. NO.	41B.	M	.1	M1-CO-IT Inheritance/ Estate Tax NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 1400 /M 140 /TOTAL MFR. Smead MFR. NO.

782722

PROPOSAL

ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION
42.	M	8.4	M1-CO-MH Treatment (Mental Health) NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1190 /M $ 9996- /TOTAL MFR. Smead MFR. NO.	42A.	M	8.4	M1-CO-MH Treatment (Mental Health) NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1190 /M $ 9996- /TOTAL MFR. Smead MFR. NO.	42B.	M	8.4	M1-CO-MH Treatment (Mental Health) NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 1190 /M 9996- /TOTAL MFR. Smead MFR. NO.
43.	M	.8	M1-CO-MS County Miscellaneous NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1190 /M $ 952- /TOTAL MFR. Smead MFR. NO.	43A.	M	.8	M1-CO-MS County Miscellaneous NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1190 /M $ 952- /TOTAL MFR. Smead MFR. NO.	43B.	M	.8	M1-CO-MS County Miscellaneous NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 1190 /M 952- /TOTAL MFR. Smead MFR. NO.

793670

PROPOSAL

ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION
44.	M	.1	M1-CO-PT Administrative Review of Property Tax Appeal Board NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1400 /M $ 140- /TOTAL MFR. Smead MFR. NO.	44A.	M	.1	M1-CO-PT Administrative Review of Property Tax Appeal Board NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1400 /M $ 140- /TOTAL MFR. Smead MFR. NO.	44B.	M	.1	M1-CO-PT Administrative Review of Property Tax Appeal Board NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 1400- /M 140- /TOTAL MFR. Smead MFR. NO.
45.	M	.1	M1-CO-SA Special Assessment NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1400 /M $ 140- /TOTAL MFR. Smead MFR. NO.	45A.	M	.1	M1-CO-SA Special Assessment NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1400 /M $ 140- /TOTAL MFR. Smead MFR. NO.	45B.	M	.1	M1-CO-SA Special Assessment NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 1400 /M 140- /TOTAL MFR. Smead MFR. NO.

793950

CONTRACT NO. 11-84-100

PROPOSAL

ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION
46.	M	8	M1-CO-TD Expunge Redemption/ Tax Deed NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1186 /M $ 9488- /TOTAL MFR. Smead MFR. NO.	46A.	M	8	M1-CO-TD Expunge Redemption/ Tax Deed NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1186 /M $ 9488- /TOTAL MFR. Smead MFR. NO.	46B.	M	8	M1-CO-TD Expunge Redemption/ Tax Deed NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 1186 /M 9488- /TOTAL MFR. Smead MFR. NO.
47.	M	14	M1-CO-TO Tax Objections NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1186 /M $ 16604- /TOTAL MFR. Smead MFR. NO.	47A.	M	14	M1-CO-TO Tax Objections NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1186 /M $ 16604- /TOTAL MFR. Smead MFR. NO.	47B.	M	14	M1-CO-TO Tax Objections NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 1186 /M 16604- /TOTAL MFR. Smead MFR. NO.

820042

PROPOSAL

ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION
48.	M	2.8	M1-CO-VT Vacate Tax Sale Tax NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1190 /M $ 3332- /TOTAL MFR. Smead MFR. NO.	48A.	M	2.8	M1-CO-VT Vacate Tax Sale Tax NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1190 /M $ 3332- /TOTAL MFR. Smead MFR. NO.	48B.	M	2.8	M1-CO-VT Vacate Tax Sale Tax NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 1190 /M 3332- /TOTAL MFR. Smead MFR. NO.
49.	M	.4	M1-CO-AD-UN Adoption (UN) UNNUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 6000 /M $ 2400- /TOTAL MFR. Smead MFR. NO.	49A.	M	.4	M1-CO-AD-UN Adoption (UN) UNNUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 6000 /M $ 2400- /TOTAL MFR. Smead MFR. NO.	49B.	M	.4	M1-CO-AD-UN Adoption (UN) UNNUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 6000 /M 2400- /TOTAL MFR. Smead MFR. NO.

825774

CONTRACT NO. 11-84-100

PROPOSAL

ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION
50.	M	2.4	M1-CO-NC Change of Name NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 310 /M $ 744 - /TOTAL MFR. Smead MFR. NO.	50A.	M	2.4	M1-CO-NC Change of Name NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 310 /M $ 744- /TOTAL MFR. Smead MFR. NO.	50B.	M	2.4	M1-CO-NC Change of Name NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 310 /M 744 - /TOTAL MFR. Smead MFR. NO.
51.	M	.8	M1-CO-TR Real Estate Tax Refund NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1190 /M $ 952 /TOTAL MFR. Smead MFR. NO.	51A.	M	.8	M1-CO-TR Real Estate Tax Refund NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1190 /M $ 952 /TOTAL MFR. Smead MFR. NO.	51B.	M	.8	M1-CO-TR Real Estate Tax Refund NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 1190 /M 952 /TOTAL MFR. Smead MFR. NO.

827470

CONTRACT NO. 11-84-100

PROPOSAL

ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION
52.	M	40	M1-CM-DV Domestic Violence NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 763 /M $ 30520- /TOTAL MFR. Smead MFR. NO.	52A.	M	40	M1-CM-DV Domestic Violence NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 763 /M $ 30520- /TOTAL MFR. Smead MFR. NO.	52B.	M	40	M1-CM-DV Domestic Violence NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 763 /M 30520- /TOTAL MFR. Smead MFR. NO.
53.	M	4	M1-CM-FI Felony Information NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1186 /M $ 4744- /TOTAL MFR. Smead MFR. NO.	53A.	M	4	M1-CM-FI Felony Information NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1186 /M $ 4744- /TOTAL MFR. Smead MFR. NO.	53B.	M	4	M1-CM-FI Felony Information NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 1186 /M 4744- /TOTAL MFR. Smead MFR. NO.

862734

PROPOSAL

ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION
54.	M	100	M1-CM-FP Felony Preliminary Hearing NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 308 /M $ 30800 /TOTAL MFR. IF MFR. NO. -	54A.	M	100	M1-CM-FP Felony Preliminary Hearing NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 308 /M $ 30800 - /TOTAL MFR. IF MFR. NO. -	54B.	M	100	M1-CM-FP Felony Preliminary Hearing NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 308 /M 30800 - /TOTAL MFR. IF MFR. NO. -
55.	M	260	M1-CM-MI Misdemeanor NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 308 - /M $ 80080 /TOTAL MFR. IF MFR. NO.	55A.	M	260	M1-CM-MI Misdemeanor NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 308 - /M $ 80080 - /TOTAL MFR. IF MFR. NO.	55B.	M	260	M1-CM-MI Misdemeanor NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 308 - /M 80080 - /TOTAL MFR. IF MFR. NO.

973614

PROPOSAL

ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION
56.	M	4	M1-CM-MR Miscellaneous Remedy NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 308 /M $ 1232- /TOTAL MFR. IF MFR. NO.	56A.	M	4	M1-CM-MR Miscellaneous Remedy NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 308 /M $ 1232 - /TOTAL MFR. IF MFR. NO.	56B.	M	4	M1-CM-MR Miscellaneous Remedy NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 308 /M 1232 - /TOTAL MFR. IF MFR. NO.
57.	M	60	M1-CM-SU Supplemental (UN) UNNUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 207- /M $ 12420- /TOTAL MFR. IF MFR. NO.	57A.	M	60	M1-CM-SU Supplemental (UN) UNNUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 207 /M $ 12420- /TOTAL MFR. IF MFR. NO.	57B.	M	60	M1-CM-SU Supplemental (UN) UNNUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 207 /M 12420- /TOTAL MFR. IF MFR. NO.

98226

PROPOSAL

ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION
58.	M	28	M1-DR-DR Domestic Relations NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1212 /M $ 33936 /TOTAL MFR. Smead MFR. NO.	58A.	M	28	M1-DR-DR Domestic Relations NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1212 /M $ 33936 /TOTAL MFR. Smead MFR. NO.	58B.	M	28	M1-DR-DR Domestic Relations NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 1212 /M 33936 /TOTAL MFR. Smead MFR. NO.
59.	M	58	M1-DR-OP Order of Protection NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1186 /M $ 68788- /TOTAL MFR. Smead MFR. NO.	59A.	M	58	M1-DR-OP Order of Protection NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1186 /M $ 68788- /TOTAL MFR. Smead MFR. NO.	59B.	M	58	M1-DR-OP Order of Protection NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 1186 /M 68788- /TOTAL MFR. Smead MFR. NO.

1089990

PROPOSAL

ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION
60.	M	32	M1-LW-LW Law (General) NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1212 /M $ 38784. /TOTAL MFR. Smead MFR. NO.	60A.	M	32	M1-LW-LW Law (General) NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1212 /M $ 38784 - /TOTAL MFR. Smead MFR. NO.	60B.	M	32	M1-LW-LW Law (General) NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 1212 /M 38784 - /TOTAL MFR. Smead MFR. NO.
61.	M	5	M1-LW-TM Law (Tax & Misc.) NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1212 /M $ 6060 - /TOTAL MFR. Smead MFR. NO.	61A.	M	5	M1-LW-TM Law (Tax & Misc.) NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1212 /M $ 6060 - /TOTAL MFR. Smead MFR. NO.	61B.	M	5	M1-LW-TM Law (Tax & Misc.) NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 1212 /M 6060 - /TOTAL MFR. Smead MFR. NO.

1134834

PROPOSAL

ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION
62.	M	18	M1-PR-PR Probate NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 12 12 /M $ 21816- /TOTAL MFR. Smead MFR. NO.	62A.	M	18	M1-PR-PR Probate NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1212 /M $ 21816- /TOTAL MFR. Smead MFR. NO.	62B.	M	18	M1-PR-PR Probate NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 1212 /M 21816- /TOTAL MFR. Smead MFR. NO.
63.	M	2	M1-CM-MITR Misdemeanor/ Traffic NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 308 /M $ 616- /TOTAL MFR. IF MFR. NO.	63A.	M	2	M1-CM-MITR Misdemeanor/ Traffic NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 308 /M $ 616- /TOTAL MFR. IF MFR. NO.	63B.	M	2	M1-CM-MITR Misdemeanor/ Traffic NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 308 /M 616- /TOTAL MFR. IF MFR. NO.

1157266

PROPOSAL

ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION
64.	M	170	M1-TR-DU Traffic UNNUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 207 /M $ 35190 - /TOTAL MFR. IF MFR. NO.	64A.	M	170	M1-TR-DU Traffic UNNUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 207 /M $ 35190 - /TOTAL MFR. IF MFR. NO.	64B.	M	170	M1-TR-DU Traffic UNNUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 207 /M 35190 - /TOTAL MFR. IF MFR. NO.
65.	M	11	M1-CS-SA States Attorney Parentage "IV-D" NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1186 /M $ 13046 - /TOTAL MFR. Smead MFR. NO.	65A.	M	11	M1-CS-SA States Attorney Parentage "IV-D" NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1186 /M $ 13046 - /TOTAL MFR. Smead MFR. NO.	65B.	M	11	M1-CS-SA States Attorney Parentage "IV-D" NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 1186 /M 13046 - /TOTAL MFR. Smead MFR. NO.

1205502

PROPOSAL

ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION
66.	M	5.2	M1-CS-PA Private Attorney NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1190 /M $ 6188 /TOTAL MFR. Smead MFR. NO.	66A.	M	5.2	M1-CS-PA Private Attorney NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1190 /M $ 6188 /TOTAL MFR. Smead MFR. NO.	66B.	M	5.2	M1-CS-PA Private Attorney NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 1190 /M 6188 /TOTAL MFR. Smead MFR. NO.
67.	M	4	M1-CS-UIFSA NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1186 /M $ 4744 /TOTAL MFR. Smead MFR. NO.	67A.	M	4	M1-CS-UIFSA NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1186 /M $ 4744 /TOTAL MFR. Smead MFR. NO.	67B.	M	4	M1-CS-UIFSA NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 1186 /M 4744 /TOTAL MFR. Smead MFR. NO.

1246 434

PROPOSAL

ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION
68.	M	4	M1-JJ-CP Abuse and Neglect NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1212 /M $ 4848- /TOTAL MFR. Smead MFR. NO.	68A.	M	4	M1-JJ-CP Abuse and Neglect NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1212 /M $ 4848- /TOTAL MFR. Smead MFR. NO.	68B.	M	4	M1-JJ-CP Abuse and Neglect NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 1212 /M 4848- /TOTAL MFR. Smead MFR. NO.
69.	M	16	M1-JJ-JD Delinquency NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1186 /M $ 18976- /TOTAL MFR. Smead MFR. NO.	69A.	M	16	M1-JJ-JD Delinquency NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1186 /M $ 18976- /TOTAL MFR. Smead MFR. NO.	69B.	M	16	M1-JJ-JD Delinquency NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 1186 /M 18976 /TOTAL MFR. Smead MFR. NO.

1240258

PROPOSAL

ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION
70.	M	54	M1-CR-CR Felony NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1212 /M $ 65448- /TOTAL MFR. Smead MFR. NO.	70A.	M	54	M1-CR-CR Felony NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1212 /M $ 65448 - /TOTAL MFR. Smead MFR. NO.	70B.	M	54	M1-CR-CR Felony NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 1212 /M 65448 - /TOTAL MFR. Smead MFR. NO.
71.	M	.6	M1-CR-CC Contempt of Court NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 320 /M $ 192 /TOTAL MFR. IF MFR. NO.	71A.	M	.6	M1-CR-CC Contempt of Court NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 320 /M $ 192 /TOTAL MFR. IF MFR. NO.	71B.	M	.6	M1-CR-CC Contempt of Court NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 320 /M 192 /TOTAL MFR. IF MFR. NO.

1305898

PROPOSAL

ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION
72.	M	1	M1-CR-MR Miscellaneous Remedy NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 763 /M $ 763- /TOTAL MFR. Smead MFR. NO.	72A.	M	1	M1-CR-MR Miscellaneous Remedy NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 763 /M $ 763 - /TOTAL MFR. Smead MFR. NO.	72B.	M	1	M1-CR-MR Miscellaneous Remedy NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 763 /M 763- /TOTAL MFR. Smead MFR. NO.
73.	M	.2	M1-CR-HC Habeas Corpus NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 320 /M $ 64- /TOTAL MFR. IF MFR. NO.	73A.	M	.2	M1-CR-HC Habeas Corpus NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 320 /M $ 64- /TOTAL MFR. IF MFR. NO.	73B.	M	.2	M1-CR-HC Habeas Corpus NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 320 /M 64 /TOTAL MFR. IF MFR. NO.

1306725

PROPOSAL

ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION
74.	M	1.6	M1-CR-VM Child Victim Jackets UNNUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 2700 /M $ 4320 - /TOTAL MFR. Smead MFR. NO.	74A.	M	1.6	M1-CR-VM Child Victim Jackets UNNUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 2700 /M $ 4320 - /TOTAL MFR. Smead MFR. NO.	74B.	M	1.6	M1-CR-VM Child Victim Jackets UNNUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 2700 /M 4320 - /TOTAL MFR. Smead MFR. NO.
75.	M	5.6	D2-CV-NU Civil NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1190 /M $ 6664 - /TOTAL MFR. Smead MFR. NO.	75A.	M	5.6	D2-CV-NU Civil NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1190 /M $ 6664 - /TOTAL MFR. Smead MFR. NO.	75B.	M	5.6	D2-CV-NU Civil NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 1190 /M 6664 - /TOTAL MFR. Smead MFR. NO.

1317709

PROPOSAL

ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION
76.	M	12	D2-CM-CM Criminal Misdemeanor NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 763 /M $ 9156- /TOTAL MFR. Smead MFR. NO.	76A.	M	12	D2-CM-CM Criminal Misdemeanor NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 763 /M $ 9156- /TOTAL MFR. Smead MFR. NO.	76B.	M	12	D2-CM-CM Criminal Misdemeanor NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 763 /M 9156- /TOTAL MFR. Smead MFR. NO.
77.	M	5.6	D2-CM-LO Local Ordinance NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 310 /M $ 1736- /TOTAL MFR. IF MFR. NO.	77A.	M	5.6	D2-CM-LO Local Ordinance NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 310 /M $ 1736 - /TOTAL MFR. IF MFR. NO.	77B.	M	5.6	D2-CM-LO Local Ordinance NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 310 /M 1736 - /TOTAL MFR. IF MFR. NO.

1328601

PROPOSAL

ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION
78.	M	2.4	D2-CM-DV Domestic Violence NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1190 /M $ 2856- /TOTAL MFR. Smead MFR. NO.	78A.	M	2.4	D2-CM-DV Domestic Violence NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1190 /M $ 2856- /TOTAL MFR. Smead MFR. NO.	78B.	M	2.4	D2-CM-DV Domestic Violence NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 1190 /M 2856- /TOTAL MFR. Smead MFR. NO.
79.	M	1.8	D2-DR-NU Domestic Relations NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1220 /M $ 2196- /TOTAL MFR. Smead MFR. NO.	79A.	M	1.8	D2-DR-NU Domestic Relations NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1220 /M $ 2196- /TOTAL MFR. Smead MFR. NO.	79B.	M	1.8	D2-DR-NU Domestic Relations NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 1220 /M 2196- /TOTAL MFR. Smead MFR. NO.

1333653

CONTRACT NO. 11-84-100

PROPOSAL

ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION
80.	M	1.6	D2-OP-NU Order of Protection NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1190 /M $ 1904- /TOTAL MFR. Smead MFR. NO.	80A.	M	1.6	D2-OP-NU Order of Protection NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1190 /M $ 1904- /TOTAL MFR. Smead MFR. NO.	80B.	M	1.6	D2-OP-NU Order of Protection NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 1190 /M 1904- /TOTAL MFR. Smead MFR. NO.
81.	M	.3	D2-LW-NU Law NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1220 /M $ 366- /TOTAL MFR. Smead MFR. NO.	81A.	M	.3	D2-LW-NU Law NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1220 /M $ 366- /TOTAL MFR. Smead MFR. NO.	81B.	M	.3	D2-LW-NU Law NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 1220 /M 366- /TOTAL MFR. Smead MFR. NO.

1335 932 923

PROPOSAL

ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION
82.	M	.45	D2-SA-NU States Attorney Parentage "IV-D" NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1200 /M $ 540- /TOTAL MFR. Smead MFR. NO.	82A.	M	.45	D2-SA-NU States Attorney Parentage "IV-D" NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1200 /M $ 540 /TOTAL MFR. Smead MFR. NO.	82B.	M	.45	D2-SA-NU States Attorney Parentage "IV-D" NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 1200 /M 540 /TOTAL MFR. Smead MFR. NO.
83.	M	.2	D2-PA-NU Private Attorney NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1400 /M $ 280 /TOTAL MFR. Smead MFR. NO.	83A.	M	.2	D2-PA-NU Private Attorney NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1400 /M $ 280 /TOTAL MFR. Smead MFR. NO.	83B.	M	.2	D2-PA-NU Private Attorney NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 1400 /M 280 /TOTAL MFR. Smead MFR. NO.

1336743

PROPOSAL

ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION
84.	M	1.8	D2-CR-NU Criminal Information NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1220 /M $ 2196- /TOTAL MFR. Smead MFR. NO.	84A.	M	1.8	D2-CR-NU Criminal Information NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1220 /M $ 2196 /TOTAL MFR. Smead MFR. NO.	84B.	M	1.8	D2-CR-NU Criminal Information NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 1220 /M 2196- /TOTAL MFR. Smead MFR. NO.
85.	M	10	D3-CV-NU Civil NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1186 /M $ 11860- /TOTAL MFR. Smead MFR. NO.	85A.	M	10	D3-CV-NU Civil NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1186 /M $ 11860- /TOTAL MFR. Smead MFR. NO.	85B.	M	10	D3-CV-NU Civil NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 1186 /M 11860- /TOTAL MFR. Smead MFR. NO.

1350799

PROPOSAL

ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION
86.	M	17.6	D3-CM-CM Criminal Misdemeanor NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 765 /M $ 13464- /TOTAL MFR. Smead MFR. NO.	86A.	M	17.6	D3-CM-CM Criminal Misdemeanor NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 765 /M $ 13464- /TOTAL MFR. Smead MFR. NO.	86B.	M	17.6	D3-CM-CM Criminal Misdemeanor NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 765 /M 13464- /TOTAL MFR. Smead MFR. NO.
87.	M	12	D3-CM-LO Local Ordinance NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 308 /M $ 3696- /TOTAL MFR. IF MFR. NO.	87A.	M	12	D3-CM-LO Local Ordinance NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 308 /M $ 3696- /TOTAL MFR. IF MFR. NO.	87B.	M	12	D3-CM-LO Local Ordinance NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 308 /M 3696- /TOTAL MFR. IF MFR. NO.

1367959

PROPOSAL

ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION
88.	M	2.8	D3-CM-DV Domestic Violence NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1190 /M $ 3332- /TOTAL MFR. Smead MFR. NO.	88A.	M	2.8	D3-CM-DV Domestic Violence NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1190 /M $ 3332- /TOTAL MFR. Smead MFR. NO.	88B.	M	2.8	D3-CM-DV Domestic Violence NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 1190 /M 3332- /TOTAL MFR. Smead MFR. NO.
89.	M	3	D3-DR-NU Domestic Relations NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1212 /M $ 3636- /TOTAL MFR. Smead MFR. NO.	89A.	M	3	D3-DR-NU Domestic Relations NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1212 /M $ 3636- /TOTAL MFR. Smead MFR. NO.	89B.	M	3	D3-DR-NU Domestic Relations NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 1212 /M 3636- /TOTAL MFR. Smead MFR. NO.

1374927

CONTRACT NO. 11-84-100

PROPOSAL

ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION
90.	M	4.6	D3-OP-NU Order of Protection NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1190 /M $ 5474 /TOTAL MFR. Smead MFR. NO.	90A.	M	4.6	D3-OP-NU Order of Protection NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1190 /M $ 5474- /TOTAL MFR. Smead MFR. NO.	90B.	M	4.6	D3-OP-NU Order of Protection NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 1190 /M 5474- /TOTAL MFR. Smead MFR. NO.
91.	M	.2	D3-LW-NU Law NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1400- /M $ 280- /TOTAL MFR. Smead MFR. NO.	91A.	M	.2	D3-LW-NU Law NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1400- /M $ 280- /TOTAL MFR. Smead MFR. NO.	91B.	M	.2	D3-LW-NU Law NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 1400- /M 280- /TOTAL MFR. Smead MFR. NO.

1380681

PROPOSAL

ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION
92.	M	.4	D3-SA-NU States Attorney Parentage "IV-D" NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1190 /M $ 476 /TOTAL MFR. Smead MFR. NO.	92A.	M	.4	D3-SA-NU States Attorney Parentage "IV-D" NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1190 /M $ 476 /TOTAL MFR. Smead MFR. NO.	92B.	M	.4	D3-SA-NU States Attorney Parentage "IV-D" NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 1190 /M 476 /TOTAL MFR. Smead MFR. NO.
93.	M	.4	D3-PA-NU Private Attorney NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1190 /M $ 476 /TOTAL MFR. Smead MFR. NO.	93A.	M	.4	D3-PA-NU Private Attorney NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1190 /M $ 476 /TOTAL MFR. Smead MFR. NO.	93B.	M	.4	D3-PA-NU Private Attorney NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 1190 /M 476 /TOTAL MFR. Smead MFR. NO.

1381 633

PROPOSAL

ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION
94.	M	2.2	D3-CR-NU Criminal Information NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1220 /M $ 2684- /TOTAL MFR. Smead MFR. NO.	94A.	M	2.2	D3-CR-NU Criminal Information NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1220 /M $ 2684- /TOTAL MFR. Smead MFR. NO.	94B.	M	2.2	D3-CR-NU Criminal Information NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 1220 /M 2684- /TOTAL MFR. Smead MFR. NO.
95.	M	5.2	D4-CV-NU Civil NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1190 /M $ 6188 /TOTAL MFR. Smead MFR. NO.	95A.	M	5.2	D4-CV-NU Civil NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1190 /M $ 6188 /TOTAL MFR. Smead MFR. NO.	95B.	M	5.2	D4-CV-NU Civil NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 1190- /M 6188- /TOTAL MFR. Smead MFR. NO.

1390505

PROPOSAL

ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION
96.	M	23	D4-CM-CM Criminal Misdemeanor NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 763 /M $ 17549 /TOTAL MFR. Smead MFR. NO.	96A.	M	23	D4-CM-CM Criminal Misdemeanor NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 763 /M $ 17549 - /TOTAL MFR. Smead MFR. NO.	96B.	M	23	D4-CM-CM Criminal Misdemeanor NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 763 /M 17549 - /TOTAL MFR. Smead MFR. NO.
97.	M	2	D4-CM-LO Local Ordinance NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 308 /M $ 616 /TOTAL MFR. IF MFR. NO.	97A.	M	2	D4-CM-LO Local Ordinance NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 308 /M $ 616 /TOTAL MFR. IF MFR. NO.	97B.	M	2	D4-CM-LO Local Ordinance NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 308 /M 616 /TOTAL MFR. IF MFR. NO.

1408670

PROPOSAL

ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION
98.	M	3.6	D4-CM-DV Domestic Violence NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 765 /M $ 2754 /TOTAL MFR. Smead MFR. NO.	98A.	M	3.6	D4-CM-DV Domestic Violence NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 765 /M $ 2754 /TOTAL MFR. Smead MFR. NO.	98B.	M	3.6	D4-CM-DV Domestic Violence NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 765 /M 2754 /TOTAL MFR. Smead MFR. NO.
99.	M	1.5	D4-DR-NU Domestic Relations NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1212 /M $ 1818 /TOTAL MFR. Smead MFR. NO.	99A.	M	1.5	D4-DR-NU Domestic Relations NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1212 /M $ 1818 /TOTAL MFR. Smead MFR. NO.	99B.	M	1.5	D4-DR-NU Domestic Relations NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 1212 /M 1818 /TOTAL MFR. Smead MFR. NO.

1413242

PROPOSAL

ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION
100.	M	1.6	D4-OP-NU Order of Protection NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1185 /M $ 1896- /TOTAL MFR. Smead MFR. NO.	100A.	M	1.6	D4-OP-NU Order of Protection NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1185 /M $ 1896 /TOTAL MFR. Smead MFR. NO.	100B.	M	1.6	D4-OP-NU Order of Protection NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 1185 /M 1896 /TOTAL MFR. Smead MFR. NO.
101.	M	.1	D4-LW-NU Law NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1400 /M $ 140 /TOTAL MFR. Smead MFR. NO.	101A.	M	.1	D4-LW-NU Law NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1400 /M $ 140 /TOTAL MFR. Smead MFR. NO.	101B.	M	.1	D4-LW-NU Law NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 1400 /M 140 /TOTAL MFR. Smead MFR. NO.

1415278

PROPOSAL

ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION
102.	M	1.1	D4-SA-NU States Attorney Parentage "IV-D" NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1190 /M $ 1309 /TOTAL MFR. Smead MFR. NO.	102A.	M	1.1	D4-SA-NU States Attorney Parentage "IV-D" NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1190 /M $ 1309 /TOTAL MFR. Smead MFR. NO.	102B.	M	1.1	D4-SA-NU States Attorney Parentage "IV-D" NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 1190 /M 1309 /TOTAL MFR. Smead MFR. NO.
103.	M	.3	D4-PA-NU Private Attorney NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1200 /M $ 360 /TOTAL MFR. Smead MFR. NO.	103A.	M	.3	D4-PA-NU Private Attorney NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1200 /M $ 360 /TOTAL MFR. Smead MFR. NO.	103B.	M	.3	D4-PA-NU Private Attorney NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 1200 /M 360 /TOTAL MFR. Smead MFR. NO.

1416947

CONTRACT NO. 11-84-100

PROPOSAL

ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION
104.	M	3.3	D4-CR-NU Criminal Information NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1210 /M $ 3993 /TOTAL MFR. Smead MFR. NO.	104A.	M	3.3	D4-CR-NU Criminal Information NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1210 /M $ 3993 /TOTAL MFR. Smead MFR. NO.	104B.	M	3.3	D4-CR-NU Criminal Information NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 1210 /M 3993 /TOTAL MFR. Smead MFR. NO.
105.	M	5.8	D5-CV-NU Civil NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1185 /M $ 6873 /TOTAL MFR. Smead MFR. NO.	105A.	M	5.8	D5-CV-NU Civil NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1185 /M $ 6873 /TOTAL MFR. Smead MFR. NO.	105B.	M	5.8	D5-CV-NU Civil NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 1185 /M 6873 /TOTAL MFR. Smead MFR. NO.

1427813

PROPOSAL

ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION
106.	M	24	D5-CM-CM Criminal Misdemeanor NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 308 /M $ 7392 /TOTAL MFR. IF MFR. NO.	106A.	M	24	D5-CM-CM Criminal Misdemeanor NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 308 /M $ 7392 /TOTAL MFR. IF MFR. NO.	106B.	M	24	D5-CM-CM Criminal Misdemeanor NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 308 /M 7392 /TOTAL MFR. IF MFR. NO.
107.	M	12	D5-CM-LO Local Ordinance NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 308 /M $ 3696 /TOTAL MFR. IF MFR. NO.	107A.	M	12	D5-CM-LO Local Ordinance NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 308 /M $ 3696 /TOTAL MFR. IF MFR. NO.	107B.	M	12	D5-CM-LO Local Ordinance NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 308 /M 3696 /TOTAL MFR. IF MFR. NO.

1438901

PROPOSAL

ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION
108.	M	2.9	D5-CM-DV Domestic Violence NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1190 /M $ 3451 /TOTAL MFR. Smead MFR. NO.	108A.	M	2.9	D5-CM-DV Domestic Violence NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1190 /M $ 3451 /TOTAL MFR. Smead MFR. NO.	108B.	M	2.9	D5-CM-DV Domestic Violence NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 1190 /M 3451 /TOTAL MFR. Smead MFR. NO.
109.	M	1.8	D5-DR-NU Domestic Relations NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1215 /M $ 2187 /TOTAL MFR. Smead MFR. NO.	109A.	M	1.8	D5-DR-NU Domestic Relations NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1215 /M $ 2187 /TOTAL MFR. Smead MFR. NO.	109B.	M	1.8	D5-DR-NU Domestic Relations NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 1215 /M 2187 /TOTAL MFR. Smead MFR. NO.

1444539

PROPOSAL

ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION
110.	M	4.2	D5-OP-NU Order of Protection NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1185 /M $ 4977 /TOTAL MFR. Smead MFR. NO.	110A.	M	4.2	D5-OP-NU Order of Protection NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1185 /M $ 4977 /TOTAL MFR. Smead MFR. NO.	110B.	M	4.2	D5-OP-NU Order of Protection NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 1185 /M 4977 /TOTAL MFR. Smead MFR. NO.
111.	M	.2	D5-LW-NU Law NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1400 /M $ 280 /TOTAL MFR. Smead MFR. NO.	111A.	M	.2	D5-LW-NU Law NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1400 /M $ 280 /TOTAL MFR. Smead MFR. NO.	111B.	M	.2	D5-LW-NU Law NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 1400 /M 280 /TOTAL MFR. Smead MFR. NO.

1449796

PROPOSAL

ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION
112.	M	.4	D5-GA-NU Guardianship NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1190 /M $ 476 /TOTAL MFR. Smead MFR. NO.	112A.	M	.4	D5-GA-NU Guardianship NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1190 /M $ 476 /TOTAL MFR. Smead MFR. NO.	112B.	M	.4	D5-GA-NU Guardianship NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 1190 /M 476 /TOTAL MFR. Smead MFR. NO.
113.	M	1	D5-SA-NU States Attorney Parentage "IV-D" NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1190 /M $ 1190 /TOTAL MFR. Smead MFR. NO.	113A.	M	1	D5-SA-NU States Attorney Parentage "IV-D" NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1190 /M $ 1190 /TOTAL MFR. Smead MFR. NO.	113B.	M	1	D5-SA-NU States Attorney Parentage "IV-D" NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 1190 /M 1190 /TOTAL MFR. Smead MFR. NO.

1451462

CONTRACT NO. 11-84-100

PROPOSAL

ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION
114.	M	.3	D5-PA-NU Private Attorney NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1190 /M $ 357 /TOTAL MFR. Smead MFR. NO.	114A.	M	.3	D5-PA-NU Private Attorney NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1190 /M $ 357 /TOTAL MFR. Smead MFR. NO.	114B.	M	.3	D5-PA-NU Private Attorney NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 1190 /M 357 /TOTAL MFR. Smead MFR. NO.
115.	M	3	D5-CR-NU Criminal Information NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1212 /M $ 3636 /TOTAL MFR. Smead MFR. NO.	115A.	M	3	D5-CR-NU Criminal Information NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1212 /M $ 3636 /TOTAL MFR. Smead MFR. NO.	115B.	M	3	D5-CR-NU Criminal Information NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 1212 /M 3636 /TOTAL MFR. Smead MFR. NO.

1455 455

PROPOSAL

ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION
116.	M	12	D6-CV-NU Civil NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 763 /M $ 9156 /TOTAL MFR. Smead MFR. NO.	116A.	M	12	D6-CV-NU Civil NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 763 /M $ 9156 /TOTAL MFR. Smead MFR. NO.	116B.	M	12	D6-CV-NU Civil NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 763 /M 9156 /TOTAL MFR. Smead MFR. NO.
117.	M	40	D6-CM-CM Criminal Misdemeanor NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 763 /M $ 30520 /TOTAL MFR. Smead MFR. NO.	117A.	M	40	D6-CM-CM Criminal Misdemeanor NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 763 /M $ 30520 /TOTAL MFR. Smead MFR. NO.	117B.	M	40	D6-CM-CM Criminal Misdemeanor NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 763 /M 30520 /TOTAL MFR. Smead MFR. NO.

1495131

PROPOSAL

ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION
118.	M	14	D6-CM-LO Local Ordinance NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 308 /M $ 4312 /TOTAL MFR. IF MFR. NO.	118A.	M	14	D6-CM-LO Local Ordinance NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 308 /M $ 4312 /TOTAL MFR. IF MFR. NO.	118B.	M	14	D6-CM-LO Local Ordinance NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 308 /M 4312 /TOTAL MFR. IF MFR. NO.
119.	M	6	D6-CM-DV Domestic Violence NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1186 /M $ 7116 /TOTAL MFR. Smead MFR. NO.	119A.	M	6	D6-CM-DV Domestic Violence NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1186 /M $ 7116 /TOTAL MFR. Smead MFR. NO.	119B.	M	6	D6-CM-DV Domestic Violence NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 1186 /M 7116 /TOTAL MFR. Smead MFR. NO.

1506559

CONTRACT NO. 11-84-100

PROPOSAL

ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION
120.	M	2.5	D6-DR-NU Domestic Relations NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 760 /M $ 1900 /TOTAL MFR. Smead MFR. NO.	120A.	M	2.5	D6-DR-NU Domestic Relations NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 760 /M $ 1900 /TOTAL MFR. Smead MFR. NO.	120B.	M	2.5	D6-DR-NU Domestic Relations NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 760 /M 1900 /TOTAL MFR. Smead MFR. NO.
121.	M	9	D6-OP-NU Order of Protection NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 763 /M $ 6867 /TOTAL MFR. Smead MFR. NO.	121A.	M	9	D6-OP-NU Order of Protection NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 763 /M $ 6867 /TOTAL MFR. Smead MFR. NO.	121B.	M	9	D6-OP-NU Order of Protection NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 763 /M 6867 /TOTAL MFR. Smead MFR. NO.

1 515326

CONTRACT NO. 11-84-100

PROPOSAL

ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION
122.	M	.3	D6-LW-NU Law NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 800 /M $ 240 /TOTAL MFR. Smead MFR. NO.	122A.	M	.3	D6-LW-NU Law NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 800 /M $ 240 /TOTAL MFR. Smead MFR. NO.	122B.	M	.3	D6-LW-NU Law NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 800 /M 240 /TOTAL MFR. Smead MFR. NO.
123.	M	2	D6-SA-NU States Attorney Parentage "IV-D" NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 763 /M $ 1526 /TOTAL MFR. Smead MFR. NO.	123A.	M	2	D6-SA-NU States Attorney Parentage "IV-D" NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 763 /M $ 1526 /TOTAL MFR. Smead MFR. NO.	123B.	M	2	D6-SA-NU States Attorney Parentage "IV-D" NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 763 /M 1526 /TOTAL MFR. Smead MFR. NO.

1517092

PROPOSAL

ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION
124.	M	.6	D6-PA-NU Private Attorney NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 760 /M $ 456 /TOTAL MFR. Smead MFR. NO.	124A.	M	.6	D6-PA-NU Private Attorney NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 760 /M $ 456 /TOTAL MFR. Smead MFR. NO.	124B.	M	.6	D6-PA-NU Private Attorney NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 760 /M 456 /TOTAL MFR. Smead MFR. NO.
125.	M	3.8	D6-JJ-JD Delinquency NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1190 /M $ 4522 /TOTAL MFR. Smead MFR. NO.	125A.	M	3.8	D6-JJ-JD Delinquency NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1190 /M $ 4522 /TOTAL MFR. Smead MFR. NO.	125B.	M	3.8	D6-JJ-JD Delinquency NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 1190 /M 4522 /TOTAL MFR. Smead MFR. NO.

1522070

PROPOSAL

ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION
126.	M	6	D6-CR-NU Criminal Information NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1212 /M $ 7272 /TOTAL MFR. Smead MFR. NO.	126A.	M	6	D6-CR-NU Criminal Information NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. $ 1212 /M $ 7272 /TOTAL MFR. Smead MFR. NO.	126B.	M	6	D6-CR-NU Criminal Information NUMBERED Jacket, AS PER SPECIFICATIONS HEREIN. 1212 /M 7272 /TOTAL MFR. Smead MFR. NO.
127.	M	380	File Jackets, Attorney, AS PER SPECIFICATIONS HEREIN. $ 103 /M $ 39140- /TOTAL MFR. Smead MFR. NO. -	127A.	M	380	File Jackets Attorney, AS PER SPECIFICATIONS HEREIN. $ 103 /M $ 39140- /TOTAL MFR. Smead MFR. NO.	127B.	M	380	File Jackets Attorney, AS PER SPECIFICATIONS HEREIN. 103- /M 39140- /TOTAL MFR. Smead MFR. NO. -

1568482

PROPOSAL

ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION
128.	M	200	File Jackets, Condo, AS PER SPECIFICATIONS HEREIN. $ 105 /M $ 21000- /TOTAL MFR. Smead MFR. NO. -	128A.	M	200	File Jackets Condo, AS PER SPECIFICATIONS HEREIN. $ 105 /M $ 21000- /TOTAL MFR. Smead MFR. NO. -	128B.	M	200	File Jackets Condo, AS PER SPECIFICATIONS HEREIN. 105 /M 21000- /TOTAL MFR. Smead MFR. NO. -

158482

PROPOSAL

ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION	ITEM NO.	UNIT OF MEASURE	QTY.	DESCRIPTION
129.	M	220	File Jackets, Individual, AS PER SPECIFICATIONS HEREIN.	129A.	M	220	File Jackets Individual, AS PER SPECIFICATIONS HEREIN.	129B.	M	220	File Jackets Individual, AS PER SPECIFICATIONS HEREIN.
			$ 105 /M				$ 105 /M				105 /M
			$ 23100- /TOTAL				$ 23100- /TOTAL				23100 - /TOTAL
			MFR. Smead				MFR. Smead				MFR. Smead
			MFR. NO.				MFR. NO.				MFR. NO.

GRAND TOTAL NON-RECYCLED AND/OR GRAND TOTAL RECYCLED AND/OR GRAND TOTAL RECYCLED/PROCESSED CHLORINE-FREE

ITEM 1-129: $ 1 612 582 **ITEM 1A-129A:** $ 1612 582 **ITEM 1B-129B:** $ 1612 582

DELIVER DATE: 30 (# OF CALENAR DAYS AFTER AWARD OF CONTRACT)

DELIVERY DATE: 30 (# OF CALENDAR DAYS AFTER AWARD OF CONTRACT)

DELIVERY DATE: 30 (# OF CALENDAR DAYS AFTER AWARD OF CONTRACT)

THE RECEIPT OF THE FOLLOWING ADDENDA TO THE SPECIFICATIONS IS ACKNOWLEDGED:

Addendum No. 1 Date: 4/29/11

Addendum No. _____ Date: _____

Addendum No. _____ Date: _____

Addendum No. _____ Date: _____

1612582

INTEGRATED
FILING SOLUTIONS

RECEIVED
OFFICE OF THE
PURCHASING AGENT
2011 JUN 22 AM 9:11
PROCUREMENT

Offering a Complete Portfolio of Filing System Products & Accessories

Folders
Labels
Indexes / Pockets
Forms

Date 06 22 11

Re Contract 11-84-100

For Printing and Mfg of jackets and folders for various Cook County Agencies

Subject Paper specifications

Paper used to manufacture items for this contract shall be printed on recycled paper having 10% postconsumer content, and processed chlorine-free.

Respectfully,

Tony B. Raffa

Corporate Office
35 N Brandon Dr
Glendale Heights, IL 60139
630.628.7900 *office*
630.628.7919 *fax*

Milwaukee Office
11225 W Heather Ave

SMEAD
KEEPING YOU ORGANIZED
CORPORATE HEADQUARTERS
600 SMEAD BOULEVARD, HASTINGS, MN 55033-2319
p. 1 800 ASK SMEAD (1 800 737 6323) f. 651 437 9134 www.smead.com

RECEIVED
OFFICE OF THE
PURCHASING AGENT
2011 JUN 22 AM 9:11
PROCUREMENT

Date: 6-22-2011

Re: Contract 11-84-100

For: Printing and Mfg. of jackets and folders for various Cook County Agencies

Subject: Paper Specifications

Paper used to manufacture items for this contract shall be printed on recycled paper having 10% postconsumer content, and processed chlorine-free.

Respectfully,

Casey Avent

TONI PRECKWINKLE
PRESIDENT

MARIA DE LOURDES COSS
PURCHASING AGENT

118 N. CLARK STREET
ROOM 1018
CHICAGO, ILLINOIS 60602
TEL: 312-603-5370
FAX: 312-603-3179

ADDENDUM NO. 1

DATE: APRIL 29, 2011

PRINTING AND MANUFACTURING OF JACKETS AND FOLDERS FOR VARIOUS COOK COUNTY AGENCIES

CONTRACT NO. 11-84-100

TO: ALL BIDDERS OF RECORD

SUMMARY – GENERAL

A. GENERAL: THIS ADDENDUM REVISES BID DOCUMENTS. THIS ADDENDUM IS ISSUED TO BIDDERS OF RECORD PRIOR TO EXECUTION OF CONTRACT, AND FORMS A PART OF CONTRACT DOCUMENTS AND MODIFIES PREVIOUSLY ISSUED DOCUMENTS. INSOFAR AS PREVIOUSLY ISSUED CONTRACT DOCUMENTS ARE INCONSISTENT WITH MODIFICATIONS INDICATED BY THIS ADDENDUM, MODIFICATIONS INDICATED BY THIS ADDENDUM SHALL GOVERN. WHERE ANY PART OF THE CONTRACT DOCUMENTS ARE MODIFIED BY THIS ADDENDUM, ALL UNALTERED PROVISIONS SHALL REMAIN IN EFFECT.

B. BID FORM: ACKNOWLEDGE RECEIPT OF THIS ADDENDUM IN SPACE PROVIDED ON BID FORM ON THE PROPOSAL PAGE. FAILURE TO DO SO WILL SUBJECT BIDDER TO DISQUALIFICATION.

C. ATTACHMENTS: THE ADDENDUM INCLUDES ATTACHMENTS DESCRIBED IN THIS ADDENDUM. ONE COPY OF EACH ATTACHMENT IS ISSUED WITH THIS ADDENDUM, UNLESS OTHERWISE INDICATED. CHECK RECEIPT OF ATTACHMENTS ISSUED WITH THIS ADDENDUM.

D. FILING: INSERT ATTACHMENTS IN RESPECTIVE CONTRACT DOCUMENT IN CORRECT SEQUENCE AND LOCATION. REVISE SPECIFICATION CONTENTS AND DRAWING LIST TO REFLECT MODIFICATIONS OF THE ADDENDUM, AS APPLICABLE.

E. Questions:

Question 1: Tabs: Unless otherwise stated, are we to assume all tabs are single ply or reinforced?

Answer: **Item #. 1, Item # 3, Item # 4, Item # 5, Item # 6, Item # 7, Item # 8, Item # 9, Item # 10, Item # 11, Item # 12 and Item # 17 are single ply tabs. Item # 13, Item # 14, Item # 15 and Item # 16 are reinforced tabs. Item # 2 is single ply side tab and reinforced top tab. For Item # 18 thru Item # 126, vendor shall refer to the "Construction" section of the specifications for instructions related to the requested reinforced ply tab. Please refer to the attached Specifications page S-1A.**

Question 2: Item # 3 dimensions don't work. I can't have a 7/8" lip with a ¼" difference between front and back flap.

Answer: **The size specifications listed on Specifications page S-4 for Item # 3 are correct and will not change.**

Question 3: Item # 7 paper states only card stock. What point thickness do you want for this folder? Note: color listed as goldenrod.

Answer: **12 pt. thickness. Please refer to the attached Specifications page S-6A.**

Question 4: What does the fold-over bottom described in Item #8 look like? Is this an envelope?

Answer: **This is a case file jacket. No seam at bottom of file. Please refer to the attached Specifications page S-6A.**

Question 5: For Item # 11, who supplied NCR forms?

Answer: **The vendor who supplied the folder also supplied the NCR form.**

Question 6: For Item # 11, are fasteners required?

Answer: **No, the NCR form is strip glued on inside top folder. Please refer the attached Specifications page S-8A**

Question 7: For Item # 11, the forms are described as two-ply, but three colors of paper are listed. Is an index or fileback to be inserted?

Answer: **For Item # 11, the NCR forms are three-ply. The color of the first ply is CB white, the color of the second ply is CFB canary and the third ply is CF tag 11 point manila. The size of the NCR form is 11" x 15-5/8". Folder is converted out of CF tag stock to make the transfer onto the folder. The stock of the folder is 11 point CF tag manila stock. Please refer to the attached Specifications page S-8A.**

Question 8: For Item # 11, if we are to supply the NCR forms, what thickness is the White, Canary and/or Manila Paper?

Answer: **The NCR form thickness is no less than 78 GSM. The thickness of the folder is 11 point minimum. Please refer to the attached Specifications page S-8A.**

Question 9: Item # 14 calls for Manila card stock – what thickness?

Answer: **11 pt. card stock. Please refer to the attached Specifications page S-9A.**

Question 10: Item # 15 states back flap 10"H, front flap 9-1/2"H but there is a ¾" lip?

Answer: **Front panel size: 8-1/2" x 14-3/4".**
Please refer to the attached Specifications page S-9A.

Question 11: For Item # 19, are one piece construction expansion pockets to be open corner or closed corner?

Answer: **For the Clerk of the Circuit Court jackets, file jackets with a 1-1/2" expansion requirement is open corner. Please refer to the attached Specifications page S-1A.**

Question 12: Item # 19 states that it is one piece construction but also states that the end tab reinforcement must extend at least ½" into the gusset. How is that made?

Answer: **For the Clerk of the Circuit Court jackets, vendor shall construct in accordance with the "Construction" section of the specifications.**

Question 13: Are we to quote and ship the item quantities in section S (Specifications) or section P (Proposal)?

Answer: **For the Clerk of the Circuit Court jackets, Vendor shall refer to the "General Specifications", "Specifications" delivery sections, and "Proposal" pages for quantity and shipment information. The quantities listed on the Specifications pages are for one year, the quantities listed on the Proposal pages are for two years. Bidders are to quote the quantities listed on the Proposal pages.**

Question 14: If all paper from our supplier is at least 10% post-consumer and Chlorine product free, must we still supply a price for each category?

Answer: **Bidders may supply a price for the non-recycled products and/or the recycled products and/or the recycled/processed chlorine-free products.**

Question 15: May we price the shipments to the warehouse as one delivery (saving money on freight) or must we price each item as shipping to the warehouse separately?

Answer: **For the Clerk of the Circuit Court jackets, you shall price the shipments to the warehouse as one delivery. Please refer to the attached Specifications page S-1A.**

Question 16: If several items are shipping their first 10% to the same building, but different locations within the building, may we calculate the freight to ship those at the same time? Must they be calculated separately?

Answer: **For the Clerk of the Circuit Court jackets, one single price should be charged for all file jackets being delivered to the warehouse. Please refer to the attached Specifications page S-1A.**

Question 17: Many of the items do not detail print locations. Will print be on outside front flap only or other locations as well?

Answer: **For the Clerk of the Circuit Court jackets, print will be on the outside front flap. Please refer to the attached Specifications page S-1A.**

Question 18: Item # 34 describes the jacket size as 9" x 12-1/2" with pocket body 11-3/4" x 9", yet the construction calls for front to be ½" lower than back and scored for drop front. Which is accurate?

Answer: **The ½" lower language shall be removed from the specifications for Item # 34, 43, and 49. Please see attached Specifications page S-46A, S-65A, and S-79A.**

Question 19: For Item # 2, is the quantity 2400 pieces or 2400 cartons?

Answer: 2,400 cartons as indicated on the Proposal page P-2.

Question 20: For Item # 7, the specifications say 14" wide and the sample came in at 14-7/8". Please advise correct size.

Answer: The correct back panel size is 9-1/2" x 14-7/8" and the front panel size is 8-1/2" x 13-7/8". Please refer to the attached Specifications page S-6A.

Question 21: How can vendors provide mockup within 10 days after bid opening without having samples?

Answer: Pleas find attached pictures of the 16 samples that were not available to hand out to bidders.

Question 22: Have any addenda been released against this bid?

Answer: No, this is the first addendum done on this contract.

F. Changes:

ITEM NO. 1 – SPECIFICATIONS PAGES S- 1, S-6, S-8, S-9, S-46, S-65, AND S-79

CHANGE FROM: REMOVE THE SPECIFICATIONS PAGES S-1, S-6, S-8, S-46, S-65, AND S-79.

CHANGE TO: INSERT THE ATTACHED SPECIFICATIONS PAGES S-1A, S-6A, S-8A, S-9A, S-4A6, S-65A, AND S-79A.

G. Pre-Bid Conference attendee sign-in attached.

Barb Flock

ORIGINATED BY:
BARB FLOCK, CPPB
SPECIFICATIONS ENGINEER

María de Lourdes Coss

MARIA DE LOURDES COSS, CPPO
PURCHASING AGENT
OF COOK COUNTY

TONI PRECKWINKLE
PRESIDENT

MARIA DE LOURDES COSS
PURCHASING AGENT

118 N. CLARK STREET
ROOM 1018
CHICAGO, ILLINOIS 60602
TEL: 312-603-5370
FAX: 312-603-3179

CONTRACT NO. 11-84-100

FOR

PRINTING AND MANUFACTURING OF JACKETS AND FOLDERS

FOR

VARIOUS COOK COUNTY AGENCIES

ITEM NO 2 SAMPLE

COOK COUNTY DEPARTMENT OF CORRECTIONS
DETAINEE PACKET

Must Print Legibly

Records Unit

Packet Created by: _____ _____ Date Packet Created ___/___/___
AA (Last, First Name) JDE #

Detainee's Name (Last, First) _____ Inmate ID # _____

Housing Unit Location: _____

Called for by: _____ _____ Time Called: _____
AA (Last, First Name) JDE #

Division Officer Spoken with _____ _____
Officer Name (Last, First) Star #

Receiving Unit

Receiving Officer Handling Packet _____ _____
Officer Name (Last, First) Star #

Time Rec'd from Division: _____

Release Date: ___/___/___ Type of Release _____ Release Time: _____

Released to: _____ _____
Name (Last, First) Agency

Documents in Packet

- ☐ History Card
- ☐ LEADS Check Log Form
- ☐ Hold Do Not Release Form (orig.)
- ☐ Dress and Release Form
- ☐ Mitimus with Discharge Disposition
- ☐ Mitimus with Superceded Case #
- ☐ Warrants/Holds
- ☐ CCSPD Service Report Warrant
- ☐ IDOC
- ☐ DMH
- ☐ Writ
- ☐ Bond
- ☐ SCOB
- ☐ Follow-up Arrangements

AUDIT DATE ___/___/___

RED FLAG #1

PROBLEM: _____

RESOLUTION: _____

_____ ___/___/___
Printed Name (Last, First) Date

_____ _____
Signature Star/JDE#

RED FLAG #2

PROBLEM: _____

RESOLUTION: _____

_____ ___/___/___
Printed Name (Last, First) Date

_____ _____
Signature Star/JDE#

G.O. 9.27B Special Case Sign-Off

- ☐ Murder
- ☐ Criminal Sexual Assault
- ☐ Other G.O.9.27B Required Charges
  (_____)

_____
A.E.D./A.D.O./Supt. Signature

CIMIS CHECK

_____ _____
Printed Name Date

_____ _____
Signature Star/JDE#

LEADS CHECK

_____ _____
Printed Name Date

_____ _____
Signature Star/JDE#

PACK PREPARATION

_____ _____
Printed Name Date

_____ _____
Signature Star/JDE#

WARRANTS/HOLDS CHECK

_____ _____
Printed Name Date

_____ _____
Signature Star/JDE#

RECORDS SUPERVISOR PACK APPROVAL

_____ _____
Printed Name Date

_____ _____
Signature Star/JDE#

BONDING OFFICER PACK APPROVAL

_____ _____
Printed Name Date

_____ _____
Signature Star/JDE#

EXIT INTERVIEWER

_____ _____
Printed Name Date

_____ _____
Signature Star/JDE#

RCDC SUPERVISOR APPROVAL

_____ _____
Printed Name Date

_____ _____
Signature Star/JDE#

TONI PRECKWINKLE
PRESIDENT

MARIA DE LOURDES COSS
PURCHASING AGENT

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CONTRACT NO. 11-84-100

FOR

PRINTING AND MANUFACTURING OF JACKETS AND FOLDERS

FOR

VARIOUS COOK COUNTY AGENCIES

ITEM NO 6 SAMPLE OF FRONT JACKET

DATE	JUDGE	ASA	CAL.	ORDERS	CAL.	NEXT DATE

TELEPHONE CALLS:

WITNESSES SUBPOENAED

MINOR'S BACKGROUND

PET. NO.	CHARGE	DISPOSITION

NEED	HAVE	OTHER:
____	____	R.D. (Original)
____	____	R.D. (Supplementals)
____	____	Hospital Reports
____	____	Vittulo Kit
____	____	Photographs
____	____	Crime Lab Reports
____	____	Transcripts

COMMENTS:

DCFS or Prob. off.:

Plea Offer:

Plea Agreement:

TONI PRECKWINKLE
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CONTRACT NO. 11-84-100

FOR

PRINTING AND MANUFACTURING OF JACKETS AND FOLDERS

FOR

VARIOUS COOK COUNTY AGENCIES

ITEM NO 6 SAMPLE OF BACK JACKET

(LAST) (FIRST)

NAME OF MINOR-RESPONDENT(S) CHARGES(S) PETITION NO. (S)

JEMS NO. _____

VICTIM _____

_____

FF# _____

Lab ☐

AGE OF MINOR-RESPONDENT _____ Companions _____

SERVICE: MOTHER: _____ _____

FATHER: _____ _____

GUARDIAN: _____ _____

DATE	JUDGE	ASA	CAL.	ORDERS	CAL.	NEXT DATE

Attorney _____

for minor: _____

Other: _____

_____

_____

STATE'S ATTORNEY

COOK COUNTY

JUVENILE DIVISION

Stipulations:

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CONTRACT NO. 11-84-100

FOR

PRINTING AND MANUFACTURING OF JACKETS AND FOLDERS

FOR

VARIOUS COOK COUNTY AGENCIES

ITEM NO 10 SAMPLE

Defendant(s)

DATE	JUDGE	A.S.A.	MOTIONS AND RULINGS
			FPC (G) ATIA DDT ©M/S $

MUNICIPAL DOCKET NUMBER

CHARGES

DEFENSE COUNSEL

NOTES:

INDICTMENT/INFORMATION NUMBER

PROBATION/PAROLE VIOLATION

☐ VIOLATION OF PROBATION CASE #_____ JUDGE_____

☐ VIOLATION OF BAIL BOND CASE # _____ JUDGE_____

☐ VIOLATION OF PAROLE ☐ WARRANT LODGED ☐ WARRANT NOT LODGED

☐ DISCHARGED FROM PAROLE_____

GRAND JURY NO.

_____

☐ True Bill ☐ No Bill

Date_____

Presenting A.S.A. _____

TONI PRECKWINKLE
PRESIDENT

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CONTRACT NO. 11-84-100

FOR

PRINTING AND MANUFACTURING OF JACKETS AND FOLDERS

FOR

VARIOUS COOK COUNTY AGENCIES

ITEM NO 11 SAMPLE OF FRONT FOLDER

Defendant(s)

DATE	JUDGE	A.S.A.	MOTIONS AND RULINGS
			FPC (G) ATIA DDT ©M/S $

MUNICIPAL DOCKET NUMBER

CHARGES

DEFENSE COUNSEL

NOTES:

INDICTMENT/INFORMATION NUMBER

PROBATION/PAROLE VIOLATION

☐ VIOLATION OF PROBATION CASE #_____ JUDGE_____

☐ VIOLATION OF BAIL BOND CASE # _____ JUDGE_____

☐ VIOLATION OF PAROLE ☐ WARRANT LODGED ☐ WARRANT NOT LODGED

☐ DISCHARGED FROM PAROLE_____

GRAND JURY NO.

_____

☐ True Bill ☐ No Bill

Date_____

Presenting A.S.A. _____

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CONTRACT NO. 11-84-100

FOR

PRINTING AND MANUFACTURING OF JACKETS AND FOLDERS

FOR

VARIOUS COOK COUNTY AGENCIES

ITEM NO 11 SAMPLE OF INSIDE FRONT FOLDER

Screen Felony	Arrest Warrant	Juvenile AT	Witness Statement	Police Shooting	VSI	Advice

Number of Defendants:_____ Number of Victim/Witnesses:_____ Page of Page:_____/_____

ASA(1) :_____ Date:_____ Start :_____ Finish:_____ Action No.:_____ Action:_____

ASA(2) :_____ Date:_____ Start :_____ Finish:_____ Action No.:_____ Action:_____

ASA(3) :_____ Date:_____ Start :_____ Finish:_____ Action No.:_____ Action:_____

Defendant Number: Gang Affiliation: PCH:

Name: Last	First	Middle	
Address: Street	City	State	Zip
Sex: Race: DOB:	IR:	Social Security:	

Charges/Action Defendant Number:

Charge(s):	Final Action:	Reason(s):

Statement Defendant Number:

Type:	Date:	Time:	Videographer:
Statement Witness:			

Arrest

RD:	Arresting Agency	Area/District /	
Defendant Number:		Defendant Number:	
Date/Time of Arrest /		Date/time of Arrest /	
Place of Arrest		Place of Arrest	
Officer	Star	Officer	Star
Officer	Star	Officer	Star
Detective	Star	Detective	Star

Evidence/Investigation

Additional Investigation Required:	Officer Receiving Request:
How Recovered:	
Property Number (s)	
Physical Evidence:	

Incident

On or from Date:	to Date:	At or between Time:	to Time:	
Location:		Prior Conviction No.:	Offense:	Sentence:
Incident Summary:		Value of Property:		

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CONTRACT NO. 11-84-100

FOR

PRINTING AND MANUFACTURING OF JACKETS AND FOLDERS

FOR

VARIOUS COOK COUNTY AGENCIES

ITEM NO 11 SAMPLE OF INSIDE BACK FOLDER

Defendant(s)

Defendant Number: Gang Affiliation: PCN:

Name: Last	First	Middle		
Address: Street	City	State	Zip	
Sex: Race: DOB:	IR:	Social Security:		

Charges/Action Defendant Number:

Charge(s):	Action:	Reason(s):

Statement Defendant Number:

Type:	Date:	Time:	Videographer:
Statement Witness:			

Victim/Witness Number:

Type: M.E #.:	Hospital:	Condition/Prognosis/Injuries:	
Name: Last	First	Middle	
Address: Street	City	State	Zip
Home: ( )	Work: ( )	Cell: ( )	Pager: ( )
Sex: Race: DOB:	Social Security:	Drivers License:	IR:
Means of ID: (Circle All That Apply)	Photo Array / Line-up / Show-Up / Knows Defendant / On Scene / Neg ID / No ID Attempted		
Statement Type: (Circle One) Oral Only	Handwritten Video	Sent to Grand Jury? Y or N	
Relationship to Defendant:			
Closest Friend/Relative: Last	First	Home Phone: ( )	
Notes:			

Victim/Witness Number:

Type: M.E #.:	Hospital:	Condition/Prognosis/Injuries:	
Name: Last	First	Middle	
Address: Street	City	State	Zip
Home: ( )	Work: ( )	Cell: ( )	Pager: ( )
Sex: Race: DOB:	Social Security:	Drivers License:	IR:
Means of ID: (Circle All That Apply)	Photo Array / Line-up / Show-Up / Knows Defendant / On Scene / Neg ID / No ID Attempted		
Statement Type: (Circle One) Oral Only	Handwritten Video	Sent to Grand Jury? Y or N	
Relationship to Defendant:			
Closest Friend/Relative: Last	First	Home Phone: ( )	
Notes:			

Next Event

Next event date	Next event	Location
Approval Type: (Circle One) Personal	Telephone	

Data Entry Date: _____ **Entered By:** _____

TONI PRECKWINKLE
PRESIDENT

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CONTRACT NO. 11-84-100

FOR

PRINTING AND MANUFACTURING OF JACKETS AND FOLDERS

FOR

VARIOUS COOK COUNTY AGENCIES

ITEM NO 12 SAMPLE OF FRONT FOLDER

DATE	JUDGE	ASA	ROOM	ORDERS	ROOM	NEXT DATE

NEED	HAVE		OTHER
		Visual	
		Accident Report	
		RD	
		Driving Abstract	
		Medical Records	
		Chain on Blood	
		DUI Kit	
		Cert. Veh. Regis.	
		Log Book	
		Photographs	
		Transcripts	

TYPE ACTION...

01 MANDATORY REVOCATION
02 DISCRETIONARY REVOCATION
03 DISCRETIONARY SUSPENSION
04 SAFETY RESPONSIBILITY SUSPENSION
05 FINANCIAL RESPONSIBILITY SUSPENSION
06 UNSATISFIED JUDGEMENT SUSPENSION
07 WARRANT PARKING/TRAFFIC SUSPENSION
08 CANCELLATION OF LICENSE
09 MANDATORY SUSPENSION
10 AMENDED ORDER ISSUED
12 CITED FPR EXAMINATION
13 SIGNED AFFIDAVIT FOR LOST OR STOLEN LICENSE, LIEU OF BAIL, ETC.
17 STATUTORY SUMMARY SUSPENSION
18 VEHICLE EMISSIONS SUSPENSION
27 LICENSE SURRENDERED TO FOREIGN STATE AND RETURNED TO ILLINOIS
28 REPORTED DECEASED
32 DENIAL OF RESTRICTED DRIVING PERMIT
33 DENIAL OF LICENSE
34 EXTENSION OF REVOCATION
35 EXTENSION OF SUSPENSION
40 FORMAL HEARING
41 HEARING BOARD REVIEW
43 D C F S CHILD CARE DRIVERS
46 RELIGIOUS ORGANIZATION BUS OR SENIOR CITIZEN TRANSPORTATION DRIVER
47 F.R. FUTURE PROOF REQUIRED
48 PUBLIC SCHOOL BUS DRIVER OR HIGH SCHOOL DRIVER ED. INSTRUCTOR
49 DRIVER TRAINING OR ACCIDENT PREVENTION COURSE INSTRUCTOR
50 INFORMAL CONFERENCE HELD
52 SHOW CAUSE HEARING RECOMMENDED ACTION
53 SHOW CAUSE HEARING RECOMMENDED NO ACTION
55 DRIVER REMEDIAL PROGRAM
60 WARNING LETTER ISSUED
71 PROBATIONARY PERMIT ISSUED
78 RESTRICTED DRIVING PERMIT ISSUED
79 JUDICIAL DRIVING PERMIT ISSUED
84 F.R. FUTURE PROOF FILINGS COMPLETED
93 IMMEDIATE ACTION BOND FORFEITURE (NO POINTS ASSIGNED)
94 IMMEDIATE ACTION CONVICTION (NO POINTS ASSIGNED)
95 BOND FORFEITURE (NO POINTS ASSIGNED)
96 CONVICTION (NO POINTS ASSIGNED)
97 BOND FORFEITURE (POINTS ASSIGNED)
99 CONVICTION (POINTS ASSIGNED)
VI RDP INVALIDATED

OTHER CODES...

TONI PRECKWINKLE
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CONTRACT NO. 11-84-100

FOR

PRINTING AND MANUFACTURING OF JACKETS AND FOLDERS

FOR

VARIOUS COOK COUNTY AGENCIES

ITEM NO 12 SAMPLE OF BACK FOLDER

(LAST) (FIRST)

NAME OF DEFENDANT(S)

CHARGE(S)

CASE NO.(S)

DATE OF ARREST: _____

DLN: _____

IR #: _____

Ofc: _____ Star _____

Witness: _____

_____

_____

Room	Time	Key	BAC

DATE	JUDGE	ASA	ROOM	ORDERS	TERM

Attorney for Defendant: _____

_____

Other: _____

_____

_____

CONFIDENTIAL

STATE'S ATTORNEY

COOK COUNTY

Comments:

TONI PRECKWINKLE
PRESIDENT

MARIA DE LOURDES COSS
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CONTRACT NO. 11-84-100

FOR

PRINTING AND MANUFACTURING OF JACKETS AND FOLDERS

FOR

VARIOUS COOK COUNTY AGENCIES

ITEM NO 13 SAMPLE OF FRONT FOLDER

MINOR'S NAME LAST FIRST	DATE OF BIRTH	PETITION NUMBER	FATHER'S NAME	SERVICE (TYPE-DATE)	MOTHER'S NAME	SERVICE (TYPE-DATE)

DEMAND FILED BY:_____

DATE:_____

MEDICAL RECORDS NEEDED: YES____ NO____ ORDERED BY:ASA _____ DATE_____ RECEIVED BY: _____ DATE _____

MEDICAL RECORDS NEEDED: YES____ NO____ ORDERED BY:ASA _____ DATE_____ RECEIVED BY: _____ DATE _____

DATE	JUDGE	CAL.	A.S.A.	ORDERS	CAL.	NEXT DATE

ATTORNEY FOR MOTHER	ATTORNEY FOR FATHER	STATE'S ATTORNEY	DCFS	SOCIAL SERVICE AGENCY
		COOK COUNTY		

TONI PRECKWINKLE
PRESIDENT

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CONTRACT NO. 11-84-100

FOR

PRINTING AND MANUFACTURING OF JACKETS AND FOLDERS

FOR

VARIOUS COOK COUNTY AGENCIES

ITEM NO 13 SAMPLE OF BACK FOLDER

DATE	JUDGE	CAL.	A.S.A.	ORDERS	CAL.	NEXT DATE

TONI PRECKWINKLE
PRESIDENT

MARIA DE LOURDES COSS
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CONTRACT NO. 11-84-100

FOR

PRINTING AND MANUFACTURING OF JACKETS AND FOLDERS

FOR

VARIOUS COOK COUNTY AGENCIES

ITEM NO 14 SAMPLE

STATE'S ATTORNEY
OF COOK COUNTY

_____ COURT NO. _____

_____ DIVISION

NOTICE OF APPEAL FILED _____

RECORD FILED _____

ABSTRACT FILED _____

APPELLANT'S BRIEF FILED _____

RECORD RECEIVED _____

APPELLEE'S BRIEF FILED _____

RECORD RETURNED TO COURT _____

REPLY BRIEF FILED _____

ORAL ARGUMENT _____

DECISION _____

PETITION FOR REHEARING _____

RULING ON PETITION FOR REHEARING _____

LEAVE TO APPEAL FILED _____

RULING ON PETITION FOR LEAVE TO APPEAL _____

ATTORNEY _____

STATE'S ATTORNEY
OF COOK COUNTY

NAME _____

ASSIGNED A.S.A. _____

DATE

BOND

MANDATE LETTER

MOTIONS

JAIL

DATE		DATE	

TONI PRECKWINKLE
PRESIDENT

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CONTRACT NO. 11-84-100

FOR

PRINTING AND MANUFACTURING OF JACKETS AND FOLDERS

FOR

VARIOUS COOK COUNTY AGENCIES

ITEM NO 127 SAMPLE FRONT FOLDERS

OF

PRORATED WITH

REAL ESTATE

BOARD OF REVIEW

2010

COMPUTER SECTION

☐ 1 Year Only

PAGE

ACTION POSTED _____ BY: _____

NOTICE _____ BY: _____

2nd NOTICE _____ BY: _____

1	B.R. CHANGE
2	AIR
3	NO CHANGE
4	VOID DUPLICATION OF #

TAX CODE

B.R.R.E. FOLDER #11-A

DEPUTY MEMBER

TONI PRECKWINKLE
PRESIDENT

MARIA DE LOURDES COSS
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CONTRACT NO. 11-84-100

FOR

PRINTING AND MANUFACTURING OF JACKETS AND FOLDERS

FOR

VARIOUS COOK COUNTY AGENCIES

ITEM NO 127 SAMPLE INSIDE FRONT FOLDERS

NOTES:

	Additional Review Under Rule 27			
Imp. Cond.	COMMISSIONER	Code	COMMISSIONER	Code
Imp. Cond.	COMMISSIONER	Code	COMMISSIONER	Code
Land Unit				
Land Assessment	COMMISSIONER	Code	COMMISSIONER	Code
Other				
Operator				

TONI PRECKWINKLE
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CONTRACT NO. 11-84-100

FOR

PRINTING AND MANUFACTURING OF JACKETS AND FOLDERS

FOR

VARIOUS COOK COUNTY AGENCIES

ITEM NO 128 SAMPLE FRONT FOLDERS

OF

PRORATED WITH

REAL ESTATE

BOARD OF REVIEW

2010

COMPUTER SECTION

☐ 1 Year Only

1	B.R. CHANGE
2	A/R
3	NO CHANGE
4	VOID DUPLICATION OF #

PAGE

ACTION POSTED BY:

NOTICE BY:

2nd NOTICE BY:

TAB M20860

B.R.R.E. FOLDER #21-C

DEPUTY MEMBER

TONI PRECKWINKLE
PRESIDENT

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FAX: 312-603-3179

CONTRACT NO. 11-84-100

FOR

PRINTING AND MANUFACTURING OF JACKETS AND FOLDERS

FOR

VARIOUS COOK COUNTY AGENCIES

ITEM NO 128 SAMPLE INSIDE FRONT FOLDERS

NOTES:

	Additional Review Under Rule 27	SEE MASTER	
Imp. Cond.	COMMISSIONER Code	COMMISSIONER	Code
Imp. Cond.	COMMISSIONER Code	COMMISSIONER	Code
Land Unit Land Assessment Other Operator	COMMISSIONER Code	COMMISSIONER	Code

TONI PRECKWINKLE
PRESIDENT

MARIA DE LOURDES COSS
PURCHASING AGENT

118 N. CLARK STREET
ROOM 1018
CHICAGO, ILLINOIS 60602
TEL: 312-603-5370
FAX: 312-603-3179

CONTRACT NO. 11-84-100

FOR

PRINTING AND MANUFACTURING OF JACKETS AND FOLDERS

FOR

VARIOUS COOK COUNTY AGENCIES

ITEM NO 128 SAMPLE INSIDE BACK FOLDERS

DOCUMENTS SUBMITTED:

1. SUMMARY SHEET
2. BRIEF
3. ORIGINAL PHOTOS
4. VACANCY - OCCUPANCY AFFIDAVIT (BOARD Form)
5. TAX RETURNS (YRS 07-08-09-10)
6. AUTHENTICITY AFFIDAVIT (BOARD Form)
7. AFFIDAVIT (OTHER)
8. APPRAISAL
9. APPRAISAL SUMMARY
10. SALES CONTRACT
11. CLOSING STATEMENT
12. DEED
13. TRANSFER DECLARATION
14. INCOME & EXPENSE AFFIDAVIT
15. RENT ROLL AFFIDAVIT
16. LEASE(S)
17. COMPARABLE PROPERTIES AND PHOTOGRAPHS

ADDITIONAL DOCUMENTS: _____

_____

_____

ABOVE DOCUMENT(S) RECEIVED BY BOARD OF REVIEW _____
(DATE)

BY: _____

BASIS OF COMPLAINT:

1. RESTORATION ☐
2. RECENT PURCHASE ☐
3. LACK OF UNIFORMITY ☐
4. VACANCY ☐
5. DEMOLITION / DAMAGE ☐
6. INCOME APPROACH ☐
7. MARKET APPROACH ☐
8. CLASSIFICATION ☐
9. OTHER ☐ EXPLAIN: _____

TONI PRECKWINKLE
PRESIDENT

MARIA DE LOURDES COSS
PURCHASING AGENT

118 N. CLARK STREET
ROOM 1018
CHICAGO, ILLINOIS 60602
TEL: 312-603-5370
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CONTRACT NO. 11-84-100

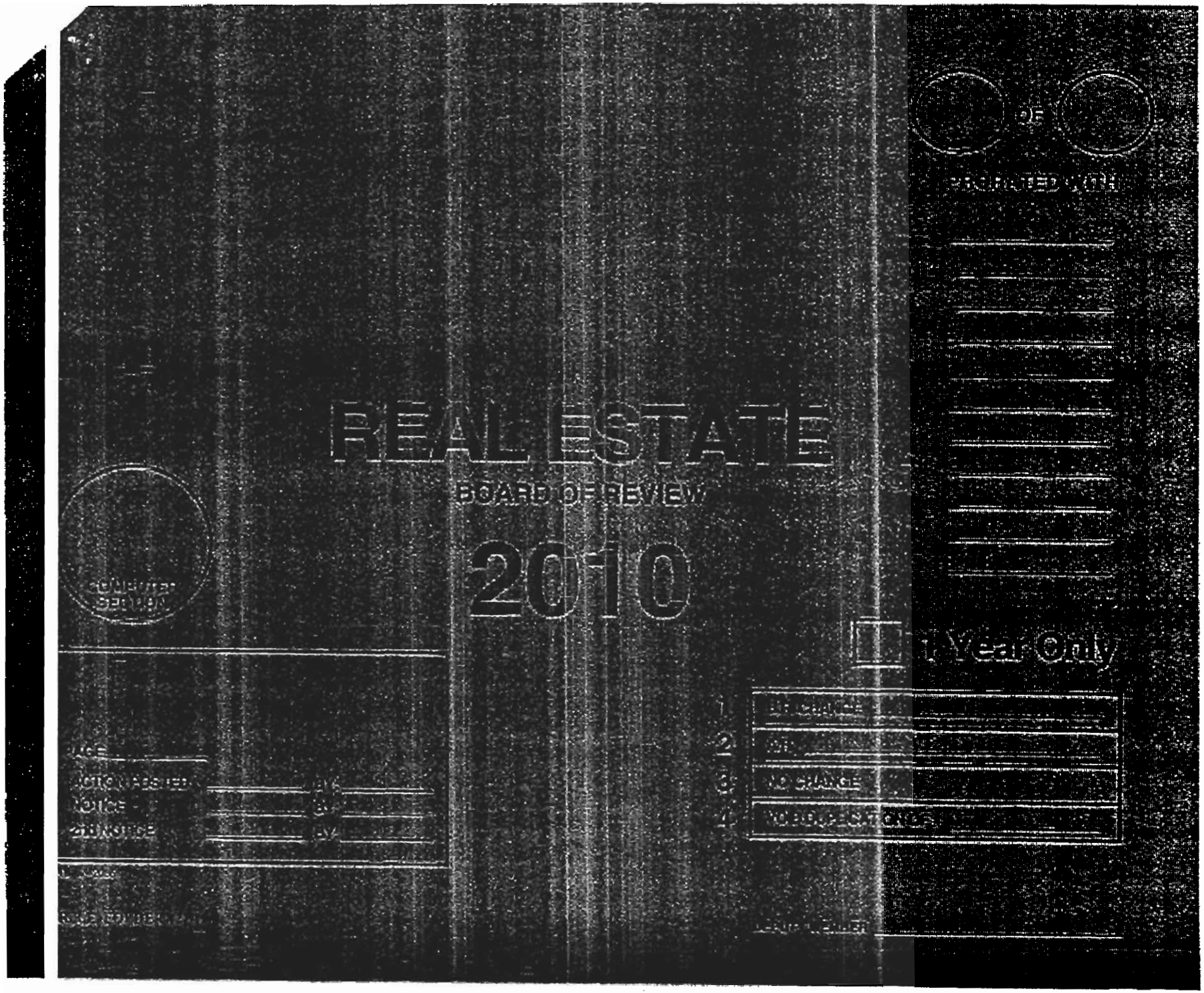
FOR

PRINTING AND MANUFACTURING OF JACKETS AND FOLDERS

FOR

VARIOUS COOK COUNTY AGENCIES

ITEM NO 129 SAMPLE FRONT FOLDERS


REAL ESTATE
BOARD OF REVIEW
2010
t Year Only

TONI PRECKWINKLE
PRESIDENT

MARIA DE LOURDES COSS
PURCHASING AGENT

118 N. CLARK STREET
ROOM 1018
CHICAGO, ILLINOIS 60602
TEL: 312-603-5370
FAX: 312-603-3179

CONTRACT NO. 11-84-100

FOR

PRINTING AND MANUFACTURING OF JACKETS AND FOLDERS

FOR

VARIOUS COOK COUNTY AGENCIES

ITEM NO 129 SAMPLE FRONT INSIDE FOLDERS

NOTES:

ASIQ Matches Names on File Jacket:[ ]
ANIQ Matches Names on File Jacket:[ ]

By signing analyst affirms ASIQ and ANIQ match appellant's name on file jacket

Imp. Cond.

Imp. Cond.

Land Unit

Land Assessment

Other

Operator

Additional Review Under Rule 27

COMMISSIONER	Code	COMMISSIONER	Code
COMMISSIONER	Code	COMMISSIONER	Code
COMMISSIONER	Code	COMMISSIONER	Code

TONI PRECKWINKLE
PRESIDENT

MARIA DE LOURDES COSS
PURCHASING AGENT

118 N. CLARK STREET
ROOM 1018
CHICAGO, ILLINOIS 60602
TEL: 312-603-5370
FAX: 312-603-3179

CONTRACT NO. 11-84-100

FOR

PRINTING AND MANUFACTURING OF JACKETS AND FOLDERS

FOR

VARIOUS COOK COUNTY AGENCIES

ITEM NO 129 SAMPLE BACK INSIDE FOLDERS

DOCUMENTS SUBMITTED:

1. SUMMARY SHEET
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9. APPRAISAL SUMMARY
10. SALES CONTRACT
11. CLOSING STATEMENT
12. DEED
13. TRANSFER DECLARATION
14. INCOME & EXPENSE AFFIDAVIT
15. RENT ROLL AFFIDAVIT
16. LEASE(S)
17. COMPARABLE PROPERTIES AND PHOTOGRAPHS

ADDITIONAL DOCUMENTS: _____

ABOVE DOCUMENT(S) RECEIVED BY BOARD OF REVIEW _____ (DATE)

BY: _____

BASIS OF COMPLAINT:

1. RESTORATION ☐
2. RECENT PURCHASE ☐
3. LACK OF UNIFORMITY ☐
4. VACANCY ☐
5. DEMOLITION / DAMAGE ☐
6. INCOME APPROACH ☐
7. MARKET APPROACH ☐
8. CLASSIFICATION ☐
9. OTHER ☐ EXPLAIN: _____

PRE-BID CONFERENCE ATTENDEE SIGN-IN SHEET

Project Name: PRINTING AND MANUFACTURING OF JACKETS AND FOLDERS

Buyer's Name: Barb Flock
Procurement Number: 11-84-100
Conference Date: Wednesday, April 20, 2011 at 10:00 A.M.
Conference Location: 118 N. Clark St., Room 1018, Chicago, 60602

Attendee Name: _____
Company Name: _____
Company Address: _____
Telephone: _____
Fax: _____
E-Mail: _____
Please print clearly

Attendee Name: _____
Company Name: _____
Company Address: _____
Telephone: _____
Fax: _____
E-Mail: _____
Please print clearly

Attendee Name: MAUREEN Noonan
Company Name: Adult Probation
Company Address: 69 W. WASHington
Telephone: 312 603-0281
Fax: 312-603-9993
E-Mail: MAUREEN.NOONAN@cookcountyil.gov
Please print clearly

Attendee Name: _____
Company Name: _____
Company Address: _____
Telephone: _____
Fax: _____
E-Mail: _____
Please print clearly

MBE CERTIFIED

SUNG-JI USA DBA
CHICAGO OFFSET
WHOLESALE COLOR PRINTING
Marty Carey
VP Sales

128 N. Lively Blvd.
Elk Grove Village, IL 60007
www.chicagooffset.com

Cell: 847-867-7580
Tel: 847-956-9400
Fax: 847-956-4811
marty@chicagooffset.com

Minuteman Press.
The First & Last Stop in Printing.

Richard Jung

6949 W. North Avenue
Oak Park, IL 60302
708-524-4940
Fax: 708-524-4945
Email: oakpark@minutemanpress.com
www.oakpark.minutemanpress.com

www.minutemanpress.com

(Business Card)

CIRCUIT COURT OF COOK COUNTY, ILLINOIS

COMAKIYA BASKIN
ANALYST/MANAGER
BUDGET/PURCHASING

DOROTHY BROWN
CLERK OF THE CIRCUIT COURT
OF COOK COUNTY, ILLINOIS
www.cookcountyclerkofcourt.org

69 W WASHINGTON
ROOM 2500
CHICAGO, IL 60602
(312) 603-5123 office
(312) 603-5013 fax

cdbaskin@cookcountycourt.com

Attendee Name: _____
Company Name: _____
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Company Address: _____
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Telephone: _____
Fax: _____
E-Mail: _____
Please print clearly

Attendee Name: _____
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Please print clearly

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Telephone: _____
Fax: _____
E-Mail: _____
Please print clearly

HERMAN WORATSCHEK
DIVISION MANAGER LIAISON
RECORDS MANAGEMENT BUREAU

DOROTHY BROWN
CLERK OF THE CIRCUIT COURT
OF COOK COUNTY, ILLINOIS
www.cookcountyclerkofcourt.org

69 W. WASHINGTON
ROOM 2500
CHICAGO, IL 60602
(312) 603-4405 office
(312) 603-2528 fax
(312) 689-1917 pager

hfworatschek@cookcountycourt.com

PHYLLIS ADAMS
CHIEF DEPUTY CLERK
PROCUREMENT

DOROTHY BROWN
CLERK OF THE CIRCUIT COURT
OF COOK COUNTY, ILLINOIS
www.cookcountyclerkofcourt.org

69 W. WASHINGTON
ROOM 2500
CHICAGO, IL 60602
(312) 603-3458 office
(312) 603-6687 fax

pzadams@cookcountycourt.com

OFFICE 312/603-5502
FAX 312/603-4547
lisa.alexander@cookcountyil.gov

LISA ALEXANDER
OFFICE MANAGER
CONTRACT COMPLIANCE
COOK COUNTY GOVERNMENT

COOK COUNTY BUILDING
118 N. CLARK ST., RM. 1020
CHICAGO, ILLINOIS 60602

PHONE: (312) 603-1860
FAX: (312) 603-9693

ROBERT E. RYAN, JR.
DIRECTOR OF PURCHASING/OPERATIONS

ANITA ALVAREZ
STATE'S ATTORNEY OF
COOK COUNTY, ILLINOIS

69 W. WASHINGTON ST.
CHICAGO, IL 60602

Your Printing Partner
Jamali KOPY KAT
"WE PRINT-IT IN A MIN-IT"
Jamali Kopy Kat Printing, Inc.
Dawood Burhani
Certified MBE
2501 St. Charles Rd.
Bellwood, IL 60104
p 708.544.6164
f 708.544.6569
email dburhani@aol.com
M-F 8:30 am - 5:30 pm

ECONOMIC DISCLOSURE STATEMENT
AND EXECUTION DOCUMENT
INDEX

Section	Description	Pages
Instructions	Instructions for Completion of EDS	EDS i - ii
1	MBE/WBE Utilization Plan	EDS 1,2
2	Letter of Intent	EDS 3, 4
3	Petition for Reduction/Waiver of MBE/WBE Participation Goals	EDS 5, 6
4	Certifications	EDS 7, 8
5	Economic and Other Disclosures, Affidavit of Child Support Obligations and Disclosure of Ownership Interest	EDS 9 – 15
6	Sole Proprietor Signature Page	EDS 16a/b/c
7	Partnership Signature Page	EDS 17/a/b/c
8	Corporation Signature Page	EDS 18a/b/c
9	Cook County Signature Page	EDS 19

INSTRUCTIONS FOR COMPLETION OF ECONOMIC DISCLOSURE STATEMENT AND EXECUTION DOCUMENT

This Economic Disclosure Statement and Execution Document ("EDS") is to be completed and executed by every Bidder on a County contract, every party responding to a Request for Proposals or Request for Qualifications "(Proposer"), and others as required by the Purchasing Agent. If the Undersigned is awarded a contract pursuant to the procurement process for which this EDS was submitted (the "Contract"), this Economic Disclosure Statement and Execution Document shall stand as the Undersigned's execution of the Contract.

Definitions. Capitalized terms used in this EDS and not otherwise defined herein shall have the meanings given to such terms in the Instructions to Bidders, General Conditions, Request for Proposals, Request for Qualifications, or other documents, as applicable.

> ***"Affiliated Entity"*** means a person or entity that, directly or indirectly: controls the Bidder, is controlled by the Bidder, or is, with the Bidder, under common control of another person or entity. Indicia of control include, without limitation, interlocking management or ownership; identity of interests among family members; shared facilities and equipment; common use of employees; and organization of a business entity following the ineligibility of a business entity to do business with the County under the standards set forth in the Certifications included in this EDS, using substantially the same management, ownership or principals as the ineligible entity.
>
> ***"Bidder," "Proposer," "Undersigned,"*** or ***"Applicant,"*** is the person or entity executing this EDS. Upon award and execution of a Contract by the County, the Bidder, Proposer, Undersigned or Applicant, as the case may be, shall become the Contractor or Contracting Party.
>
> ***"Proposal,"*** for purposes of this EDS, is the Undersigned's complete response to an RFP/RFQ, or if no RFQ/RFP was issued by the County, the "Proposal" is such other proposal, quote or offer submitted by the Undersigned, and in any event a "Proposal" includes this EDS .
>
> ***"Code"*** means the Code of Ordinances, Cook County, Illinois available through the Cook County Clerk's Office website (http://www.cookctyclerk.com/sub/ordinances.asp). This page can also be accessed by going to www.cookctyclerk.com, clicking on the tab labeled "County Board Proceedings," and then clicking on the link to "Cook County Ordinances."
>
> ***"Contractor"*** or ***"Contracting Party"*** means the Bidder, Proposer or Applicant with whom the County has entered into a Contract.
>
> ***"EDS"*** means this complete Economic Disclosure Statement and Execution Document, including all sections listed in the Index and any attachments.
>
> ***"Lobby"*** or "lobbying" means to, for compensation, attempt to influence a County official or County employee with respect to any County matter.
>
> ***"Lobbyist"*** means any person or entity who lobbies.
>
> ***"Prohibited Acts"*** means any of the actions or occurrences which form the basis for disqualification under the Code, or under the Certifications hereinafter set forth.

Sections 1 through 3: MBE/WBE Documentation. Sections 1 and 2 must be completed in order to satisfy the requirements of the County's MBE/WBE Ordinance, as set forth in the Contract Documents, if applicable. If the Undersigned believes a waiver is appropriate and necessary, Section 3, the Petition for Waiver of MBE/WBE Participation must be completed.

Section 4: Certifications. Section 4 sets forth certifications that are required for contracting parties under the Code. Execution of this EDS constitutes a warranty that all the statements and certifications contained, and all the facts stated, in the Certifications are true, correct and complete as of the date of execution.

Section 5: Economic and Other Disclosures Statement. Section 5 is the County's required Economic and Other Disclosures Statement form. Execution of this EDS constitutes a warranty that all the information provided in the EDS is true, correct and complete as of the date of execution, and binds the Undersigned to the warranties, representations, agreements and acknowledgements contained therein.

Sections 6, 7, 8: Execution Forms. The Bidder executes this EDS, and the Contract, by completing and signing three copies of the appropriate Signature Page. Section 6 is the form for a sole proprietor; Section 7 is the form for a partnership or joint venture; and Section 8 is the form for a corporation. Proper execution requires **THREE ORIGINALS**; therefore, the appropriate Signature Page must be filled in, three copies made, and all three copies must be properly signed, notarized and submitted. The forms may be printed and completed by typing or hand writing the information required. The County is in the process of converting these forms into a format that may be downloaded and completed on the user's computer. Once this feature is available, those having the necessary software may follow the instructions set forth below under the heading "Instructions for Completing PDF Forms."

Required Updates. The information provided in this EDS will be kept current. In the event of any change in any information provided, including but not limited to any change which would render inaccurate or incomplete any certification or statement made in this EDS, the Undersigned will supplement this EDS up to the time the County takes action, by filing an amended EDS or such other documentation as is requested.

Additional Information. The County's Governmental Ethics and Campaign Financing Ordinances, impose certain duties and obligations on persons or entities seeking County contracts, work, business, or transactions. For further information please contact the Director of Ethics at (312) 603-4304 (69 W. Washington St. Suite 3040, Chicago, IL 60602) or visit our web-site at www.cookcountygov.com and go to the Ethics Department link. The Bidder must comply fully with the applicable ordinances.

MBE/WBE UTILIZATION PLAN
Section 1

BIDDER/PROPOSER HEREBY STATES that all MBE/WBE firms included in this Plan are certified MBEs/WBEs by at least one of the entities listed in the General Conditions.

I. **BIDDER/PROPOSER MBE/WBE STATUS:** (check the appropriate line)

_____ Bidder/Proposer is a certified MBE or WBE firm. (If so, attach copy of appropriate Letter of Certification.)

_____ Bidder/Proposer is a Joint Venture and one or more Joint Venture partners are certified MBEs or WBEs, (If so, attach copies of Letter(s) of Certification, a copy of Joint Venture Agreement clearly describing the role of the MBE/WBE firm(s) and its ownership interest in the Joint Venture and a completed Joint Venture Affidavit – available from the Office of Contract Compliance.)

✓ Bidder/Proposer is not a certified MBE or WBE firm, nor a Joint Venture with MBE/WBE partners, but will utilize MBE and WBE firms either Directly or Indirectly in the performance of the Contract. (If so, complete Sections II and III).

II. **Direct Participation of MBE/WBE Firms**

MBEs/WBEs will perform as subcontractors/suppliers/consultants include the following:

MBE/WBE Firm: BPC

Address: 437 E 103rd St Chicago IL 60628

E-mail: brenprod@sbcglobal.net

Contact Person: Rochelle Gary Phone: 773 568 9900

Dollar Amount Participation: $ 403145.50

Percent Amount of Participation: 25 %

*Letter of Intent attached? Yes _____ No ✓

*Letter of Certification attached? Yes ✓ No _____

MBE/WBE Firm: PM Graphics

Address: 6950 S. Euclid Ave Chicago IL 60649

E-mail: pmgraph1617@sbcglobal.net

Contact Person: Patricia Lynch Phone: 773 955-5686

Dollar Amount Participation: $ 16125820

Percent Amount of Participation: 10 %

*Letter of Intent attached? Yes _____ No ✓

*Letter of Certification attached? Yes ✓ No _____

Attach additional sheets as needed.

***Where goals have not been achieved through Direct Participation, Bidder/Proposer shall include documentation outlining efforts to achieve Direct Participation at the time of Bid/Proposal submission.**

II. **Indirect Participation of MBE/WBE Firms**

NOTE: This section need not be completed if the MBE/WBE goals have been met through Direct Participation. However, Indirect Participation will only be considered after all efforts to achieve Direct Participation have been exhausted. Only after written documentation of Good Faith Efforts is received will Indirect Participation be considered.

MBEs/WBEs will perform as subcontractors/suppliers/consultants include the following:

MBE/WBE Firm:_____

Address: _____

E-mail: _____

Contact Person: _____ Phone: _____

Dollar Amount Participation: $_____

Percent Amount of Participation: _____ %

*Letter of Intent attached? Yes _____ No _____

*Letter of Certification attached? Yes _____ No _____

MBE/WBE Firm: _____

Address: _____

E-mail:_____

Contact Person: _____ Phone: _____

Dollar Amount Participation: $_____

Percent Amount of Participation: _____ %

*Letter of Intent attached? Yes _____ No _____

*Letter of Certification attached? Yes _____ No _____

Attach additional sheets as needed.

***All Letters of Intent, Letters of Certification and documentation of Good Faith Efforts omitted from this bid/proposal must be submitted to the Office of Contract Compliance so as to assure receipt by the Contract Compliance Administrator not later than three (3) business days after bid opening or proposal due date.**

COOK COUNTY LETTER OF INTENT
(Section 2)

FROM MBE/WBE TO PERFORM AS SUBCONTRACTOR, SUPPLIER AND/OR CONSULTANT

Contract Title & Number: PRINTING + MFG OF JACKETS & FOLDERS / 11-84-100

From: BPC
(MBE/WBE Firm)

To: PAPER SOLUTIONS and the County of Cook
(Bidder/Proposer Firm)

The Undersigned is prepared to provide the following services, supplies and project in connection with the above named contract (the "Contract"):

Each service performed and /or item supplied will be detailed under Description of Service/Supply and Project with all services/items totaled under Fee/Cost to equal the full dollar amount of the Letter of Intent. ***All services performed and/or supplies provided must be directly related to this specific Cook County contract and must not include any services/supplies related to any other government contract.***

Description of Service/Supply/Project	Fee/Cost	
1. PROVIDE PRINTING SERVICES	$403,145.50	25%
2.	$	%
3.	$	%
4.	$	%
Total:	$403,145.50	25%

THE UNDERSIGNED PARTIES AGREE that this Letter of Intent will become a binding Subcontract Agreement conditioned upon the Bidder/Proposer's receipt of a signed contract from the County of Cook. The Undersigned Parties do also certify that they did not affix their signatures to this document until all areas under Description of Service/Supply and Fee/Cost were completed.

Upon Penalty of perjury, I ROCHELLE GRAY (*print name*)

the CEO (*title*) and duly authorized representative

of the BPC (MBE/WBE *firm*) affirm

that the foregoing information is true and correct and the services, supplies, and/or project indicated above will be supplies/performed for the above indicated total dollar amount $403,145.50 which represents the above indicated total percentage 25% for the contract amount $1,612,582.00.

Rochelle E Gray
(Signature of affiant)

5/6/11
(Date)

Subscribed and sworn to before me this 6th day of May, 20 11

(Notary's Signature)

(Notary Seal)

NOTARY PUBLIC OFFICIAL SEAL STATE OF ILLINOIS
KEVIN P KELLEY
MY COMMISSION EXPIRES
JUNE 1, 2014

3-25.11

RECEIVED
OFFICE OF CONTRACT COMPLIANCE
11 MAY -9 PM 12:20

RECEIVED
2011 APR 25 PM 5:00
COOK COUNTY BUREAU
OFFICE OF THE
PURCHASING AGENT

COC.. COUNTY LETTER OF INTEN.

(Section 2)

RECEIVED
OFFICE OF
CONTRACT COMPLIANCE
11 MAY -9 PM 12:20

FROM MBE/WBE TO PERFORM AS SUBCONTRACTOR, SUPPLIER AND/OR CONSULTANT

Contract Title & Number: PRINTING & MANUFACTURING OF JACKETS + FOLDERS-VARIOUS CC DEPTS. / 11-84-100

From: PMGraphics
(MBE/WBE Firm)

To: PAPER SOLUTIONS and the County of Cook
(Bidder/Proposer Firm)

RECEIVED
OFFICE OF THE
PURCHASING AGENT
2011 MAY 9 PM 5:00

The undersigned is prepared to provide the following services, supplies and project in connection with the above named contract:

Each service performed and /or item supplied will be detailed under Description of Service/Supply and Project with all services/items totaled under Fee/Cost to equal the full dollar amount of the Letter of Intent. ***All services performed and/or supplies provided must be directly related to this specific Cook County contract and must not include any services/supplies related to any other government contract.***

Description of Service/Supply/Project	Fee/Cost	
1. PRINTING SERVICES	$ 161258 RD	10 %
2.	$	%
3.	$	%
4.	$	%
Total:	$ 161258 20	10 %

THE UNDERSIGNED PARTIES AGREE that this Letter of Intent will become a binding Subcontract Agreement conditioned upon the Bidder/Proposer's receipt of a signed contract from the County of Cook. The Undersigned Parties do also certify that they did not affix their signatures to this document until all areas under Description of Service/Supply and Fee/Cost were completed.

Upon Penalty of perjury, I PATRICIA LYNCH (*print name*)

the OWNER (*title*) and duly authorized representative

of the PMGraphics (MBE/WBE *firm*) affirm that

the foregoing information is true and correct and the services, supplies, and/or project indicated above will be supplies/ performed for the above indicated total dollar amount $ 161258 20 which represents the above indicated total percentage 10 % for the contract amount $ 1612582 00.

Patricia M Lynch
(Signature of affiant)

5/3/2011
(Date)

Subscribed and sworn to before me this 3 day of May, 2011.

Deborah J Maxey
(Notary's Signature)

"OFFICIAL SEAL"
DEBORAH J MAXEY
NOTARY PUBLIC, STATE OF ILLINOIS
MY COMMISSION EXPIRES SEPT. 05, 2012
(Notary Seal)

COOK COUNTY LETTER OF INTENT
FROM BIDDER OR PROPOSER TO COOK COUNTY

Upon penalty of perjury, Jordan Jaeger (*print name*),

the Proprietor (*title*) and duly authorized

representative of Paper Solutions (*Bidder Proposer firm*),

affirm that the foregoing information is true and correct and the services, supplies, and/or project indicated above will be supplied/performed for the above indicated total dollar amount $ 403145.50, which represents the above indicated total percentage 25 % for the contract amount $ 1612582.00.

Jordan Jaeger
(Signature of affiant)

5/4/11
(Date)

Subscribed and sworn to before me this 4th day of May, 20 11.

Ruth E. Wehde
(Notary's Signature)

(Notary Seal)

RUTH E WEHDE
Notarial Seal - Iowa
Commission # 739165
My Commission Expires 2-14-12

COOK COUNTY LETTER OF INTENT
FROM BIDDER OR PROPOSER TO COOK COUNTY

Upon penalty of perjury, Jordan Jaeger (*print name*),

the Proprietor (*title*) and duly authorized

representative of PaperSolutions (*Bidder Proposer firm*),

affirm that the foregoing information is true and correct and the services, supplies, and/or project indicated above will be supplied/performed for the above indicated total dollar amount $ 161258.20, which represents the above indicated total percentage 10 % for the contract amount $ 161258.20.

Jordan Jaeger
(Signature of affiant)

5 / 4 / 11
(Date)

Subscribed and sworn to before me this 4th day of May, 2011.

Ruth E. Wehde
(Notary's Signature)

(Notary Seal)

RUTH E. WEHDE
Notarial Seal - Iowa
Commission # 739165
My Commission Expires 2-16-12

3.25.11

THE BOARD OF COMMISSIONERS
TONI PRECKWINKLE
PRESIDENT

EARLEAN COLLINS	1st Dist.	PETER N. SILVESTRI	9th Dist.
ROBERT STEELE	2nd Dist.	BRIDGET GAINER	10th Dist.
JERRY BUTLER	3rd Dist.	JOHN P. DALEY	11th Dist.
WILLIAM M. BEAVERS	4th Dist.	JOHN A. FRITCHEY	12th Dist.
DEBORAH SIMS	5th Dist.	LARRY SUFFREDIN	13th Dist.
JOAN PATRICIA MURPHY	6th Dist.	GREGG GOSLIN	14th Dist.
JESUS G. GARCIA	7th Dist.	TIMOTHY O. SCHNEIDER	15th Dist.
EDWIN REYES	8th Dist.	JEFFREY R. TOBOLSKI	16th Dist.
		ELIZABETH ANN DOODY GORMAN	17th Dist.

COOK COUNTY
OFFICE OF CONTRACT COMPLIANCE

LAVERNE HALL
DIRECTOR

118 North Clark Street, Room 1020
Chicago, Illinois 60602-1304
TEL (312) 603-5502
FAX (312) 603-4547

January 26, 2011

Ms. Rochelle Gary, CEO
BPC
437 E. 103rd Street
Chicago, Illinois 60628

Certification Expires: January 26, 2012

Dear Gary:

Congratulations on your continued eligibility for Certification as a MBE(6)WBE by Cook County Government. This MBE(6)WBE Certification is valid until January 26, 2012.

As a condition of continued Certification, you must file a "**Re-Certification Affidavit**" within **sixty (60) business days prior** to the date of expiration. Failure to file this Affidavit shall result in the termination of your Certification. You must notify Cook County Government's Office of Contract Compliance of any change in ownership or control or any other matters or facts affecting your firm's eligibility for Certification.

Cook County Government may commence action to remove your firm as a MBE(6)WBE vendor if you fail to notify us of any changes of facts affecting your firm's Certification, or if your firm otherwise fails to cooperate with the County in any inquiry or investigation. Removal of your status may also be commenced if your firm is found to be involved in bidding or contractual irregularities.

Your firm's name will be listed in Cook County's Directory of Minority Business Enterprises and Women Business Enterprises in the area(s) of specialty:

Distributor: Office Products, Custom Forms, Labels, Envelopes, Furniture and Supplies, Graphic Design & Printing, Hotel, Restaurant and Janitorial Supplies, Non-Perishable Goods, Meat Fresh and Frozen, Poultry, Fresh and Frozen, Ready-To-Eat Food Products And Produce

Your firm's participation on Cook County contracts will be credited toward MBE(6)WBE goals in your area(s) of specialty. While your participation on Cook County contracts is not limited to your specialty, credit toward MBE(6)WBE goals will be given only for work done in the specialty category.

Thank you for your continued interest in Cook County Government's Minority and Women Business Enterprise Programs.

Sincerely,

LaVerne Hall
Director
LH/gb

THE BOARD OF COMMISSIONERS
TODD H. STROGER
PRESIDENT

[illegible]	1st Dist.	PETER N. SILVESTRI	9th Dist.
[illegible]	2nd Dist.	[illegible]	10th Dist.
[illegible]	3rd Dist.	[illegible]	11th Dist.
[illegible]	4th Dist.	[illegible]	12th Dist.
[illegible]	5th Dist.	[illegible]	13th Dist.
[illegible]	6th Dist.	[illegible]	14th Dist.
[illegible]	7th Dist.	[illegible]	15th Dist.
[illegible]	8th Dist.	[illegible]	16th Dist.
		[illegible]	17th Dist.

COOK COUNTY
OFFICE OF CONTRACT COMPLIANCE

BETTY HANCOCK PERRY
DIRECTOR

118 North Clark Street, Room 1020
Chicago, Illinois 60602-1304
TEL (312) 603-5502
FAX (312) 603-4547

June 3, 2009

Ms. Patricia Lynch, Owner
PM Graphics
6950 S. Euclid Avenue
Chicago, IL 60649-1512

Annual Certification Expires: July 23, 2010

Dear Ms. Lynch:

Congratulations on your continued eligibility for Certification as an **MBE (6) WBE** by Cook County Government. This **MBE (6) WBE Certification is valid until July 23, 2011; however your firm must be revalidated annually. Your firm's next annual validation is required by July 23, 2010.**

As a condition of continued Certification during this three (3) year period, you must file a "No Change Affidavit" within sixty (60) business days prior to the date of annual expiration. Failure to file this Affidavit shall result in the termination of your Certification. You must notify Cook County Government's Office of Contract Compliance, of any change in ownership or control of your firm or any other matters or facts affecting your firm's eligibility for Certification.

Cook County Government may commence action to remove your firm as an **MBE (6) WBE** vendor if you fail to notify us of any changes of facts affecting your firm's Certification, or if your firm otherwise fails to cooperate with the County in any inquiry or investigation. Removal of your status may also be commenced if your firm is found to be involved in bidding or contractual irregularities.

Your firm's name will be listed in Cook County's Directory of Minority Business Enterprises and Women Business Enterprises in the area(s) of specialty:

Graphic Artist: Banners, Posters, Digital Imaging and Printed Materials; Distributor of Office Products

Your firm's participation on Cook County contracts will be credited toward **MBE (6)** or **WBE** goals in your area(s) of specialty. While your participation on Cook County contracts is not limited to your specialty, credit toward **MBE (6)** or **WBE** goals will be given only for work done in the specialty category.

Thank you for your continued interest in Cook County Government's Minority and Women Business Enterprise Programs.

Sincerely,

Betty Hancock Perry
Director
BHP/ss

Printed on Recycled Paper

PETITION FOR WAIVER OF MBE/WBE PARTICIPATION
(SECTION 3)

A. BIDDER/PROPOSER HEREBY REQUESTS:

☐ **FULL MBE WAIVER**

☐ **FULL WBE WAIVER**

☐ **REDUCTION (PARTIAL MBE and/or WBE PARTICIPATION)**

_____% of Reduction for MBE Participation

_____% of Reduction for WBE Participation

B. REASON FOR FULL/REDUCTION WAIVER REQUEST

Bidder/Proposer shall check each item applicable to its reason for a waiver request. **Additionally, supporting documentation shall be submitted with this request. If such supporting documentation cannot be submitted with bid/proposal/quotation, such documentation shall be submitted directly to the Office of Contract Compliance no later than three (3) days from the date of submission date.**

☐ 1) lack of sufficient qualified MBEs and/or WBEs capable of providing the goods or services required by the contract **(please explain)**

☐ 2) the specifications and necessary requirements for performing the Contract make it impossible or economically infeasible to divide the Contract to enable the contractor to utilize MBEs and/or WBEs in accordance with the applicable participation **(please explain)**

☐ 3) price(s) quoted by potential MBEs and/or WBEs are above competitive levels and increase cost of doing business and would make acceptance of such MBE and/or WBE bid economically impracticable, taking into consideration the percentage of total contract price represented by such MBE and/or WBE bid **(please explain)**

☐ 4) there are other relevant factors making it impossible or economically infeasible to utilize MBE and/or WBE firms **(please explain)**

C. GOOD FAITH EFFORTS TO OBTAIN MBE/WBE PARTICIPATION

Bidder/Proposer shall check each item applicable to its reason for a waiver request. **Additionally, supporting documentation shall be submitted with this request. If such supporting documentation cannot be submitted with bid/proposal/quotation, such documentation shall be submitted directly to the Office of Contract Compliance no later than three (3) days from the date of submission date.**

☐ 1) Made timely written solicitation to identified MBEs and WBEs for utilization of goods and/or services; and provided MBEs and WBEs with a timely opportunity to review and obtain relevant specifications, terms and conditions of the proposal to enable MBEs and WBEs to prepare an informed response to solicitation **(please attach)**

☐ 2) Followed up initial solicitation of MBEs and WBEs to determine if firms are interested in doing business **(please attach)**

☐ 3) Advertised in a timely manner in one or more daily newspapers and/or trade publication for MBEs and WBEs for supply of goods and services **(please attach)**

☐ 4) Use the services and assistance of the Office of Contract Compliance Staff **(please explain)**

☐ 5) Engaged MBEs & WBEs for indirect participation **(please explain)**

D. OTHER RELEVANT INFORMATION

Attach any other documentation relative to Good Faith Efforts in complying with MBE/WBE participation.

CERTIFICATIONS
(SECTION 4)

THE FOLLOWING CERTIFICATIONS ARE MADE PURSUANT TO STATE LAW AND THE CODE. THE UNDERSIGNED IS CAUTIONED TO CAREFULLY READ THESE CERTIFICATIONS PRIOR TO SIGNING THE SIGNATURE PAGE. SIGNING THE SIGNATURE PAGE SHALL CONSTITUTE A WARRANTY BY THE UNDERSIGNED THAT ALL THE STATEMENTS, CERTIFICATIONS AND INFORMATION SET FORTH WITHIN THESE CERTIFICATIONS ARE TRUE, COMPLETE AND CORRECT AS OF THE DATE THE SIGNATURE PAGE IS SIGNED. THE UNDERSIGNED IS NOTIFIED THAT IF THE COUNTY LEARNS THAT ANY OF THE FOLLOWING CERTIFICATIONS WERE FALSELY MADE, THAT ANY CONTRACT ENTERED INTO WITH THE UNDERSIGNED SHALL BE SUBJECT TO TERMINATION.

A. PERSONS AND ENTITIES SUBJECT TO DISQUALIFICATION

No person or business entity shall be awarded a contract or sub-contract, for a period of five (5) years from the date of conviction or entry of a plea or admission of guilt, civil or criminal, if that person or business entity:

1) Has been convicted of an act committed, within the State of Illinois, of bribery or attempting to bribe an officer or employee of a unit of state, federal or local government or school district in the State of Illinois in that officer's or employee's official capacity;

2) Has been convicted by federal, state or local government of an act of bid-rigging or attempting to rig bids as defined in the Sherman Anti-Trust Act and Clayton Act. Act. 15 U.S.C. Section 1 *et seq.;*

3) Has been convicted of bid-rigging or attempting to rig bids under the laws of federal, state or local government;

4) Has been convicted of an act committed, within the State, of price-fixing or attempting to fix prices as defined by the Sherman Anti-Trust Act and the Clayton Act. 15 U.S.C. Section 1, *et seq.;*

5) Has been convicted of price-fixing or attempting to fix prices under the laws the State;

6) Has been convicted of defrauding or attempting to defraud any unit of state or local government or school district within the State of Illinois;

7) Has made an admission of guilt of such conduct as set forth in subsections (1) through (6) above which admission is a matter of record, whether or not such person or business entity was subject to prosecution for the offense or offenses admitted to; or

8) Has entered a plea of *nolo contendere* to charge of bribery, price-fixing, bid-rigging, or fraud, as set forth in sub-paragraphs (1) through (6) above.

In the case of bribery or attempting to bribe, a business entity may not be awarded a contract if an official, agent or employee of such business entity committed the Prohibited Act on behalf of the business entity and pursuant to the direction or authorization of an officer, director or other responsible official of the business entity, and such Prohibited Act occurred within three years prior to the award of the contract. In addition, a business entity shall be disqualified if an owner, partner or shareholder controlling, directly or indirectly, 20 % or more of the business entity, or an officer of the business entity has performed any Prohibited Act within five years prior to the award of the Contract.

THE UNDERSIGNED HEREBY CERTIFIES THAT: The Undersigned has read the provisions of Section A, Persons and Entities Subject to Disqualification, that the Undersigned has not committed any Prohibited Act set forth in Section A, and that award of the Contract to the Undersigned would not violate the provisions of such Section or of the Code.

B. BID-RIGGING OR BID ROTATING

THE UNDERSIGNED HEREBY CERTIFIES THAT: *In accordance with 720 ILCS 5/33 E-11, neither the Undersigned nor any Affiliated Entity is barred from award of this Contract as a result of a conviction for the violation of State laws prohibiting bid-rigging or bid rotating.*

C. DRUG FREE WORKPLACE ACT

THE UNDERSIGNED HEREBY CERTIFIES THAT: The Undersigned will provide a drug free workplace, as required by Public Act 86-1459 (30 ILCS 580/2-11).

D. DELINQUENCY IN PAYMENT OF TAXES

THE UNDERSIGNED HEREBY CERTIFIES THAT: *The Undersigned is not an owner or a party responsible for the payment of any tax or fee administered by Cook County, by a local municipality, or by the Illinois Department of Revenue, which such tax or fee is delinquent, such as bar award of a contract or subcontract pursuant to the Code, Chapter 34, Section 34-129.*

E. HUMAN RIGHTS ORDINANCE

No person who is a party to a contract with Cook County ("County") shall engage in unlawful discrimination or sexual harassment against any individual in the terms or conditions of employment, credit, public accommodations, housing, or provision of County facilities, services or programs (Code Chapter 42, Section 42-30 *et seq*).

F. ILLINOIS HUMAN RIGHTS ACT

THE UNDERSIGNED HEREBY CERTIFIES THAT: *It is in compliance with the the Illinois Human Rights Act (775 ILCS 5/2-105), and agrees to abide by the requirements of the Act as part of its contractual obligations.*

G. MACBRIDE PRINCIPLES, CODE CHAPTER 34, SECTION 34-132

If the primary contractor currently conducts business operations in Northern Ireland, or will conduct business during the projected duration of a County contract, the primary contractor shall make all reasonable and good faith efforts to conduct any such business operations in Northern Ireland in accordance with the MacBride Principles for Northern Ireland as defined in Illinois Public Act 85-1390.

H. LIVING WAGE ORDINANCE PREFERENCE (COOK COUNTY CODE, CHAPTER 34, SECTION 34-127;

The Code requires that a living wage must be paid to individuals employed by a Contractor which has a County Contract and by all subcontractors of such Contractor under a County Contract, throughout the duration of such County Contract. The amount of such living wage is determined from time to time by, and is available from, the Chief Financial Officer of the County.

For purposes of this EDS Section 4, H, "Contract" means any written agreement whereby the County is committed to or does expend funds in connection with the agreement or subcontract thereof. The term "Contract" as used in this EDS, Section 4, I, specifically excludes contracts with the following:

1) Not-For Profit Organizations (defined as a corporation having tax exempt status under Section 501(C)(3) of the United State Internal Revenue Code and recognized under the Illinois State not-for -profit law);

2) Community Development Block Grants;

3) President's Office of Employment Training;

4) Sheriff's Work Alternative Program; and

5) Department of Correction inmates.

REQUIRED DISCLOSURES
(SECTION 5)

1. DISCLOSURE OF LOBBYIST CONTACTS

List all persons or entities that have made lobbying contacts on your behalf with respect to this contract:

Name Address

None

2. LOCAL BUSINESS PREFERENCE DISCLOSURE; CODE, CHAPTER 34, SECTION 34-151(p);

"Local Business" shall mean a person authorized to transact business in this State and having a bona fide establishment for transacting business located within Cook County at which it was actually transacting business on the date when any competitive solicitation for a public contract is first advertised or announced and further which employs the majority of its regular, full time work force within Cook County, including a foreign corporation duly authorized to transact business in this State and which has a bona fide establishment for transacting business located within Cook County at which it was actually transacting business on the date when any competitive solicitation for a public contract is first advertised or announced and further which employs the majority of its regular, full time work force within Cook County.

a) Is Bidder a "Local Business" as defined above?

Yes:_____ No: ✓

b) If yes, list business address(es) within Cook County:

c) Does Bidder employ the majority of its regular full-time workforce within Cook County?

Yes:_____ No: ✓

3. THE CHILD SUPPORT ENFORCEMENT ORDINANCE (PREFERENCE (CODE, CHAPTER 34, SECTION 34-366)

Every Applicant for a County Privilege shall be in full compliance with any child support order before such Applicant is entitled to receive or renew a County Privilege. When delinquent child support exists, the County shall not issue or renew any County Privilege, and may revoke any County Privilege. All Applicants are required to review the Cook County Affidavit of Child Support Obligations attached to this EDS **and** complete the following, based upon the definitions and other information included in such Affidavit:

_____ Applicant has no "Substantial Owner."

OR

✓ The Cook County Affidavit of Child Support Obligations has been completed by all "Substantial Owners" and is attached to this EDS.

4. REAL ESTATE OWNERSHIP DISCLOSURES.

The Undersigned must indicate by checking the appropriate provision below and providing all required information that either:

a) The following is a complete list of all real estate owned by the Undersigned in Cook County:

PERMANENT INDEX NUMBER(S): _____

_____

_____

(ATTACH SHEET IF NECESSARY TO LIST ADDITIONAL INDEX NUMBERS)

OR:

b) ✓ The Undersigned owns no real estate in Cook County.

5. EXCEPTIONS TO CERTIFICATIONS OR DISCLOSURES.

If the Undersigned is unable to certify to any of the Certifications or any other statements contained in this EDS and not explained elsewhere in this EDS, the Undersigned must explain below:

Not applicable

If the letters, "NA", the word "None" or "No Response" appears above, or if the space is left blank, it will be conclusively presumed that the Undersigned certified to all Certifications and other statements contained in this EDS.

COOK COUNTY DISCLOSURE OF OWNERSHIP INTEREST STATEMENT

The Cook County Code of Ordinances (§2-610 *et seq.*) requires that any Applicant for any County Action must disclose information concerning ownership interests in the Applicant. This Disclosure of Ownership Interest Statement must be completed with all information current as of the date this Statement is signed. Furthermore, this Statement must be kept current, by filing an amended Statement, until such time as the County Board or County Agency shall take action on the application. The information contained in this Statement will be maintained in a database and made available for public viewing.

If you are asked to list names, but there are no applicable names to list, you must state NONE. An incomplete Statement will be returned and any action regarding this contract will be delayed. A failure to fully comply with the ordinance may result in the action taken by the County Board or County Agency being voided.

"*Applicant*" means any Entity or person making an application to the County for any County Action.

"County Action" means any action by a County Agency, a County Department, or the County Board regarding an ordinance or ordinance amendment, a County Board approval, or other County agency approval, with respect to contracts, leases, or sale or purchase of real estate.

"Entity" or *"Legal Entity"* means a sole proprietorship, corporation, partnership, association, business trust, estate, two or more persons having a joint or common interest, trustee of a land trust, other commercial or legal entity or any beneficiary or beneficiaries thereof.

This Disclosure of Ownership Interest Statement must be submitted by :

1. An Applicant for County Action and

2. An individual or Legal Entity that holds stock or a beneficial interest in the Applicant and is listed on the Applicant's Statement (a "Holder") must file a Statement and complete #1 only under **Ownership Interest Declaration**.

Please print or type responses clearly and legibly. Add additional pages if needed, being careful to identify each portion of the form to which each additional page refers.

This Statement is being made by the [X] Applicant or [ ] Stock/Beneficial Interest Holder

This Statement is an: [X] Original Statement or [ ] Amended Statement

Identifying Information

Name PaperSolutions D/B/A: _____ EIN NO [redacted]

Street Address: 417 First Ave SE

City: Cedar Rapids State: IA Zip Code: 52401

Phone No.: 319 929 5658

Form of Legal Entity:

[X] Sole Proprietor [ ] Partnership [ ] Corporation [ ] Trustee of Land Trust

[ ] Business Trust [ ] Estate [ ] Association [ ] Joint Venture

[ ] Other (describe) _____

Ownership Interest Declaration:

1. List the name(s), address, and percent ownership of each individual and each Entity having a legal or beneficial interest (including ownership) of more than five percent (5%) in the Applicant/Holder.

Name	Address	Percentage Interest in Applicant/Holder
Jordan Jaeger	1729 Springville Rd Mt Vernon IA 52314	100

2. If the interest of any individual or any Entity listed in (1) above is held as an agent or agents, or a nominee or nominees, list the name and address of the principal on whose behalf the interest is held.

Name of Agent/Nominee	Name of Principal	Principal's Address
None		

3. Is the Applicant constructively controlled by another person or Legal Entity? [ ] Yes [X] No

If yes, state the name, address and percentage of beneficial interest of such person or legal entity, and the relationship under which such control is being or may be exercised.

Name	Address	Percentage of Beneficial Interest	Relationship

Declaration (check the applicable box):

[X] I state under oath that the Applicant has withheld no disclosure as to ownership interest in the Applicant nor eserved any information, data or plan as to the intended use or purpose for which the Applicant seeks County Board or other County Agency action.

[ ] I state under oath that the Holder has withheld no disclosure as to ownership interest nor reserved any information required to be disclosed.

Jordan Jaeger
Name of Authorized Applicant/Holder Representative (please print or type)

Proprietor
Title

Jordan Jaeger
Signature

5/4/11
Date

JJaeger@solutionsco.net
E-mail address

319 929 5658
Phone Number

Subscribed to and sworn before me this 4 day of May, 20 11

X Ruth E. Wehde
Notary Public Signature

My commission expires:

RUTH E WEHDE
Notarial Seal - Iowa
Commission # 779165
My Commission Expires 2-16-12
3.25.11

COOK COUNTY BOARD OF ETHICS

69 W. WASHINGTON STREET, SUITE 3040
CHICAGO, ILLINOIS 60602
312/603-4304 OFFICE
312/603-9988 FAX 312/603-1011 TT/TDD

FAMILIAL RELATIONSHIP DISCLOSURE PROVISION:

Section 2-582 of the Cook County Ethics Ordinance requires any person or persons doing business with Cook County, upon execution of a contract with Cook County, to disclose to the Cook County Board of Ethics the existence of familial relationships they may have with all persons holding elective office in the State of Illinois, the County of Cook, or in any municipality within the County of Cook.

The disclosure required by this section shall be filed by January 1 of each calendar year or within thirty (30) days of the execution of any contract or lease. Any person filing a late disclosure statement after January 31 shall be assessed a late filing fee of $100.00 per day that the disclosure is late. Any person found guilty of violating any provision of this section or knowingly filing a false, misleading, or incomplete disclosure to the Cook County Board of Ethics shall be prohibited, for a period of three (3) years, from engaging, directly or indirectly, in any business with Cook County. *Note*: Please see Chapter 2 Administration, Article VII Ethics, Section 2-582 of the Cook County Code to view the full provisions of this section.

If you have questions concerning this disclosure requirement, please call the Cook County Board of Ethics at (312) 603-4304. *Note*: A current list of contractors doing business with Cook County is available via the Cook County Board of Ethics' website at: http://www.cookcountygov.com/taxonomy/ethics/Listings/cc_ethics_VendorList_.pdf

DEFINITIONS:

"*Calendar year*" means January 1 to December 31 of each year.

"*Doing business*" for this Ordinance provision means any one or any combination of leases, contracts, or purchases to or with Cook County or any Cook County agency in excess of $25,000 in any calendar year.

"*Familial relationship*" means a person who is related to an official or employee as spouse or any of the following, whether by blood, marriage or adoption:

- Parent
- Child
- Brother
- Sister
- Aunt
- Uncle
- Niece
- Nephew
- Grandparent
- Grandchild
- Father-in-law
- Mother-in-law
- Son-in-law
- Daughter-in-law
- Brother-in-law
- Sister-in-law
- Stepfather
- Stepmother
- Stepson
- Stepdaughter
- Stepbrother
- Stepsister
- Half-brother
- Half-sister

"*Person*" means any individual, entity, corporation, partnership, firm, association, union, trust, estate, as well as any parent or subsidiary of any of the foregoing, and whether or not operated for profit.

SWORN FAMILIAL RELATIONSHIP DISCLOSURE FORM

Pursuant to Section 2-582 of the Cook County Ethics Ordinance, any *person* doing business** with Cook County must disclose, to the Cook County Board of Ethics, the existence of *familial relationships** to any person holding elective office in the State of Illinois, Cook County, or in any municipality within Cook County. Please print your responses.

Name of Owner/Employee: Jordan Taeger Title: Owner

Business Entity Name: Paper Solutions Phone: 319 929 5658

Business Entity Address: 417 First Ave SE, Cedar Rapids IA 52401

___The following familial relationship exists between the owner or any employee of the business entity contracted to do business with Cook County ***and*** any person holding elective office in the State of Illinois, Cook County, or in any municipality within Cook County.

Owner/Employee Name:	Related to:	Relationship:
1. None		
2.		
3.		
4.		
5.		

If more space is needed, attach an additional sheet following the above format.

✓ There is ***no*** familial relationship that exists between the owner or any employee of the business entity contracted to do business with Cook County and any person holding elective office in the State of Illinois, Cook County, or in any municipality within Cook County.

To the best of my knowledge and belief, the information provided above is true and complete.

Jordan Taeger
Owner/Employee's Signature

5/4/11
Date

Subscribe and sworn before me this 4th Day of May, 20 11

a Notary Public in and for _____ County

Ruth E. Wehde
(Signature)

NOTARY PUBLIC My Commission expires _____

SEAL

RUTH E WEHDE
Notarial Seal - Iowa
Commission # 739165
My Commission Expires 2-16-12

Completed forms must be filed within 30 days of the execution of any contract or lease with Cook County and should be mailed to:

Cook County Board of Ethics
69 West Washington Street, Suite 3040
Chicago, Illinois 60602

SIGNATURE BY A SOLE PROPRIETOR
(SECTION 6)

The Undersigned hereby certifies and warrants: that all of the statements, certifications and representations set forth in this EDS are true, complete and correct; that the Undersigned is in full compliance and will continue to be in compliance throughout the term of the Contract or County Privilege issued to the Undersigned with all the policies and requirements set forth in this EDS; and that all facts and information provided by the Undersigned in this EDS are true, complete and correct. The Undersigned agrees to inform the Purchasing Agent in writing if any of such statements, certifications, representations, facts or information becomes or is found to be untrue, incomplete or incorrect during the term of the Contract or County Privilege.

BUSINESS NAME: PaperSolutions

BUSINESS ADDRESS: 417 First Ave SE CedarRapids IA 52401

BUSINESS TELEPHONE: 319 929 5658 FAX NUMBER: 319 362 2575

FEIN/SSN: [redacted]

COOK COUNTY BUSINESS REGISTRATION NUMBER: D03085606

SOLE PROPRIETOR'S SIGNATURE: Jordan Jaeger

PRINT NAME: Jordan Jaeger

DATE: 5/4/11

Subscribed to and sworn before me this

4th day of May, 20 11

My commission expires:

X Ruth E Wehde
Notary Public Signature

Notary Seal

RUTH E WEHDE
Notarial Seal - Iowa
Commission # 739165
My Commission Expires 2-16-12

SIGNATURE BY A PARTNERSHIP (AND/OR A JOINT VENTURE)
(SECTION 7)

The Undersigned hereby certifies and warrants: that all of the statements, certifications, and representations set forth in this EDS are true, complete and correct; that the Undersigned is in full compliance and will continue to be in compliance throughout the term of the Contract or County Privilege issued to the Undersigned with all the policies and requirements set forth in this EDS; and that all of the facts and information provided by the Undersigned in this EDS are true, complete and correct. The Undersigned agrees to inform the Purchasing Agent in writing if any of such statements, certifications, representations, facts or information becomes or is found to be untrue, incomplete or incorrect during the term of the Contract or County Privilege. .

BUSINESS NAME:_____

BUSINESS ADDRESS:_____

_____

BUSINESS TELEPHONE:_____ FAX NUMBER:_____

CONTACT PERSON:_____ FEIN/SSN:_____

*COOK COUNTY BUSINESS REGISTRATION NUMBER:_____

SIGNATURE OF PARTNER AUTHORIZED TO EXECUTE CONTRACTS ON BEHALF OF PARTNERSHIP:

*BY: _____

Date:_____

Subscribed to and sworn before me this

_____ day of _____, 20___.

My commission expires:

X_____ _____

Notary Public Signature Notary Seal

* **Attach hereto a partnership resolution or other document authorizing the individual signing this Signature Page to so sign on behalf of the Partnership.**

SIGNATURE BY A PARTNERSHIP (AND/OR A JOINT VENTURE)
(SECTION 7)

The Undersigned hereby certifies and warrants: that all of the statements, certifications, and representations set forth in this EDS are true, complete and correct; that the Undersigned is in full compliance and will continue to be in compliance throughout the term of the Contract or County Privilege issued to the Undersigned with all the policies and requirements set forth in this EDS; and that all of the facts and information provided by the Undersigned in this EDS are true, complete and correct. The Undersigned agrees to inform the Purchasing Agent in writing if any of such statements, certifications, representations, facts or information becomes or is found to be untrue, incomplete or incorrect during the term of the Contract or County Privilege. .

BUSINESS NAME:_____

BUSINESS ADDRESS:_____

_____

BUSINESS TELEPHONE:_____ FAX NUMBER:_____

CONTACT PERSON:_____ FEIN/SSN:_____

*COOK COUNTY BUSINESS REGISTRATION NUMBER:_____

SIGNATURE OF PARTNER AUTHORIZED TO EXECUTE CONTRACTS ON BEHALF OF PARTNERSHIP:

*BY: _____

Date:_____

Subscribed to and sworn before me this

_____ day of _____, 20___.

My commission expires:

X_____ _____

Notary Public Signature Notary Seal

* **Attach hereto a partnership resolution or other document authorizing the individual signing this Signature Page to so sign on behalf of the Partnership.**

SIGNATURE BY A PARTNERSHIP (AND/OR A JOINT VENTURE)
(SECTION 7)

The Undersigned hereby certifies and warrants: that all of the statements, certifications, and representations set forth in this EDS are true, complete and correct; that the Undersigned is in full compliance and will continue to be in compliance throughout the term of the Contract or County Privilege issued to the Undersigned with all the policies and requirements set forth in this EDS; and that all of the facts and information provided by the Undersigned in this EDS are true, complete and correct. The Undersigned agrees to inform the Purchasing Agent in writing if any of such statements, certifications, representations, facts or information becomes or is found to be untrue, incomplete or incorrect during the term of the Contract or County Privilege. .

BUSINESS NAME:_____

BUSINESS ADDRESS:_____

_____

BUSINESS TELEPHONE:_____ FAX NUMBER:_____

CONTACT PERSON:_____ FEIN/SSN:_____

*COOK COUNTY BUSINESS REGISTRATION NUMBER:_____

SIGNATURE OF PARTNER AUTHORIZED TO EXECUTE CONTRACTS ON BEHALF OF PARTNERSHIP:

*BY: _____

Date:_____

Subscribed to and sworn before me this

_____ day of _____, 20___.

My commission expires:

X_____ _____

Notary Public Signature Notary Seal

* **Attach hereto a partnership resolution or other document authorizing the individual signing this Signature Page to so sign on behalf of the Partnership.**

SIGNATURE BY A CORPORATION
(SECTION 8)

The Undersigned hereby certifies and warrants: that all of the statements, certifications, and representations set forth in this EDS are true, complete and correct; that the Undersigned is in full compliance and will continue to be in compliance throughout the term of the Contract or County Privilege issued to the Undersigned with all the policies and requirements set forth in this EDS; and that all of the facts and information provided by the Undersigned in this EDS are true, complete and correct. The Undersigned agrees to inform the Purchasing Agent in writing if any of such statements, certifications, representations, facts or information becomes or is found to be untrue, incomplete or incorrect during the term of the Contract or County Privilege.

BUSINESS NAME:_____

BUSINESS ADDRESS:_____

_____

BUSINESS TELEPHONE:_____ FAX NUMBER:_____

CONTACT PERSON:_____

FEIN:_____ *IL CORPORATE FILE NUMBER:_____

LIST THE FOLLOWING CORPORATE OFFICERS:

PRESIDENT:_____ VICE PRESIDENT:_____

SECRETARY:_____ TREASURER:_____

****SIGNATURE OF PRESIDENT**: _____

ATTEST: _____**(CORPORATE SECRETARY)**

Subscribed and sworn to before me this

_____ day of _____, 20___.

My commission expires:

X_____ _____

Notary Public Signature Notary Seal

* **If the corporation is not registered in the State of Illinois, a copy of the Certificate of Good Standing from the state of incorporation must be submitted with this Signature Page.**

** **In the event that this Signature Page is signed by any persons than the President and Secretary, attach either a certified copy of the corporate by-laws, resolution or other authorization by the corporation, authorizing such persons to sign the Signature Page on behalf of the corporation.**

SIGNATURE BY A CORPORATION
(SECTION 8)

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BUSINESS NAME:_____

BUSINESS ADDRESS:_____

_____

BUSINESS TELEPHONE:_____ FAX NUMBER:_____

CONTACT PERSON:_____

FEIN:_____ *IL CORPORATE FILE NUMBER:_____

LIST THE FOLLOWING CORPORATE OFFICERS:

PRESIDENT:_____ VICE PRESIDENT:_____

SECRETARY:_____ TREASURER:_____

****SIGNATURE OF PRESIDENT**: _____

ATTEST: _____**(CORPORATE SECRETARY)**

Subscribed and sworn to before me this

_____ day of _____, 20___.

My commission expires:

X_____ _____

Notary Public Signature Notary Seal

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(SECTION 8)

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BUSINESS NAME:_____

BUSINESS ADDRESS:_____

_____

BUSINESS TELEPHONE:_____ FAX NUMBER:_____

CONTACT PERSON:_____

FEIN:_____ *IL CORPORATE FILE NUMBER:_____

LIST THE FOLLOWING CORPORATE OFFICERS:

PRESIDENT:_____ VICE PRESIDENT:_____

SECRETARY:_____ TREASURER:_____

****SIGNATURE OF PRESIDENT**: _____

ATTEST: _____**(CORPORATE SECRETARY)**

Subscribed and sworn to before me this

_____ day of _____, 20___.

My commission expires:

X_____ _____

Notary Public Signature Notary Seal

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COOK COUNTY SIGNATURE PAGE
(SECTION 9)

ON BEHALF OF THE COUNTY OF COOK, A BODY POLITIC AND CORPORATE OF THE STATE OF ILLINOIS, THIS CONTRACT IS HEREBY EXECUTED BY:

Toni Preckwinkle
PRESIDENT, COOK COUNTY BOARD OF COMMISSIONERS

María de Lourdes Cos
COOK COUNTY PURCHASING AGENT

Maria M. Kraus
COOK COUNTY COMPTROLLER

DATED AT CHICAGO, ILLINOIS THIS 27th DAY OF July, 20 11.

IN THE CASE OF A BID PROPOSAL, THE COUNTY HEREBY ACCEPTS:

THE FOREGOING BID/PROPOSAL AS IDENTIFIED IN THE CONTRACT DOCUMENTS FOR CONTRACT NUMBER

11-84-100

OR

ITEM(S), SECTION(S), PART(S): RECYCLED/PROCESSED CHLORINE-FREE BID

TOTAL AMOUNT OF CONTRACT: $ 1,612,582.00
(DOLLARS AND CENTS)

FUND CHARGEABLE:

APPROVED BY BOARD OF
COOK COUNTY COMMISSIONERS
JUL 27 2011
COM

APPROVED AS TO FORM:
Julia Stamos
ASSISTANT STATE'S ATTORNEY

3.25.11