

CONTRACT FOR SERVICE

DOCUMENT NO. 11-41-23



COUNSELING SERVICES, DOMESTIC VIOLENCE PROGRAM

FOR

OFFICE OF THE CHIEF JUDGE, SOCIAL SERVICES DEPARTMENT

WITH: THE SALVATION ARMY

BOARD OF COMMISSIONERS
COUNTY OF COOK
TONI PRECKWINKLE, PRESIDENT

APPROVED BY BOARD OF
COOK COUNTY COMMISSIONERS

JUL 27 2011

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ISSUED BY THE
OFFICE OF THE PURCHASING AGENT

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OFFICE OF THE
PURCHASING AGENT
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CONTRACT FOR SERVICE
PART I
AGREEMENT

This CONTRACT, is made and entered into by and between the County of Cook, a public body corporate of the State of Illinois, hereinafter the "County" and THE SALVATION ARMY, hereafter the "Contractor", pursuant to authorization by the Cook County Board of Commissioners on the 5th day of October, 2010, as evidenced by the Board authorization letter attached hereto as EXHIBIT "A."

WHEREAS, the County is responsible for procuring services for OFFICE OF THE CHIEF JUDGE, SOCIAL SERVICES DEPARTMENT hereinafter the "Using Department";

WHEREAS, the Using Department requires the following services: COUNSELING SERVICES, DOMESTIC VIOLENCE PROGRAM;

WHEREAS, the Contractor is able and willing to provide such services, hereafter referred to as the "Work Program" as required by the County, upon the terms and conditions hereinafter provided and in consideration for the fees set forth herein;

NOW THEREFORE, in consideration of the premises and the mutual undertakings herein set forth, the parties agree as follows:

I. WORK PROGRAM

The Contractor agrees to perform the following services:

AS SET FORTH IN EXHIBITS "B"

II. CONTRACT PERIOD

This Contract shall be in effect for twelve (12) months after proper execution of the Contract by the County, with a renewal option for up to three (3) one (1) year renewals.

III. PAYMENT

All charges shall not exceed the amount of \$50,000.00 and shall be paid in accordance with Exhibit A. Invoices in triplicate on County Invoice Form 29A shall be submitted by the Contractor to the Using Department when requesting payment. The County shall have the right to examine the books of the Contractor for the purpose of auditing the same with reference to all charges made to the County.

In the event the Contractor receives payment under the Contract, reimbursement for which is later disallowed by the County, the Contractor shall promptly refund the disallowed amount to the County on request, or at the County's option, the County may credit the amount disallowed from the next payment due or to become due to the Contractor under any contract with the County.

IV. GENERAL CONDITIONS

This Contract incorporates and is subject to the provisions attached hereto as Part II, General Conditions, Contract for Service and is incorporated herein by this reference. Contractor's attention is specially directed to GC-02, Subcontracting or Assignment of Contract Funds.

V. EXHIBITS

This Contract incorporates the following Contractor Documentation:

1. EXHIBIT "B"

Notwithstanding such incorporation, none of the terms set forth in any Exhibit which conflicts with the express terms of this Contract or its General Conditions shall be deemed or construed to supersede the terms of this Contract or its General Conditions.

**GENERAL CONDITIONS
SUPPLY/SERVICE
SOLE SOURCE**

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**GENERAL CONDITIONS
SUPPLY/SERVICE
SOLE SOURCE**

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GC-01 SUBCONTRACTING OR ASSIGNMENT OF CONTRACT OR CONTRACT FUNDS

Once awarded, this Contract shall not be subcontracted or assigned, in whole or in part, without the advance written approval of the Purchasing Agent, which approval shall be granted or withheld at the sole discretion of the Purchasing Agent. In no case, however, shall such approval relieve the Contractor from its obligations or change the terms of the Contract. The Contractor shall not transfer or assign any Contract funds or any interest therein due or to become due without the advance written approval of the Purchasing Agent. The unauthorized subcontracting or assignment of the Contract, in whole or in part, or the unauthorized transfer or assignment of any Contract funds, either in whole or in part, or any interest therein, which shall be due or are to become due the Contractor shall have no effect on the County and are null and void.

Prior to the commencement of the Contract, the Contractor shall identify in writing to the Purchasing Agent the any and all subcontractors it intends to use in the performance of the Contract. The Purchasing Agent shall have the right to disapprove any subcontractor. Identification of subcontractors to the Purchasing Agent shall be in addition to any communications with County offices other than the Purchasing Agent. All subcontractors shall be subject to the terms of this Contract. Contractor shall incorporate into all subcontracts all of the provisions of the Contract which affect such subcontract. Copies of subcontracts shall be provided to the Purchasing Agent upon request.

The Contractor must disclose the name and business address of each subcontractor, attorney, lobbyist, accountant, consultant and any other person or entity whom the Contractor has retained or expects to retain in connection with the Matter, as well as the nature of the relationship, and the total amount of the fees paid or estimated to be paid. The Contractor is not required to disclose employees who are paid or estimated to be paid. The Contractor is not required to disclose employees who are paid solely through the contractor's regular payroll. "Lobbyist" means any person or entity who undertakes to influence any legislation or administrative action on behalf of any person or entity other than: (1) a not-for-profit entity, on an unpaid basis, or (2), himself. "Lobbyist" also means any person or entity any part of whose duties as an employee of another includes undertaking to influence any legislative or administrative action. If the Contractor is uncertain whether a disclosure is required under this Section, the Contractor must either ask the County, whether disclosure is required or make the disclosure.

The County reserves the right to prohibit any person from entering any County facility for any reason. All contractors and subcontractors of the Contractor shall be accountable to the Director of the Using Department or his designee while on any County property and shall abide by all rules and regulations imposed by the County.

GC-02 PERSONNEL

The quality, experience and availability of personnel employed by the Contractor is of the essence. The Contractor shall provide the County with a list of all key personnel to be used on the project and their designated assignment. The list shall include the qualifications of each person named. The County may at any time request, in writing, the Contractor to remove any of the Contractor's assigned personnel for cause and forthwith furnish to the County other acceptable personnel with thirty (30) days of notification. Notwithstanding the County's approval of Contractor's personnel, the Contractor shall be fully responsible to County for all work performed pursuant to this Contract by Contractor's employees, subcontractors or others who may be retained by the Contractor with the approval of the County.

GC-03 INSURANCE

Contractor shall purchase and maintain at all times during the term of this Contract insurance coverage which is satisfactory to the County and will satisfactorily insure the Contractor against claims and liabilities which arise or could arise because of the performance or nonperformance of the Contract. All insurance required hereunder shall meet the requirements of the County's Department of Risk Management and shall name the County as an additional insured unless such designation is unavailable due to commercial practices in the insurance industry as to a particular type of coverage. With the exception of certificates required to be submitted with the Proposal, Contractor shall deliver to the County satisfactory certificates evidencing compliance with this insurance provision prior to commencing performance under the Contract.

GC-04 INSPECTION AND RESPONSIBILITY

At any and at all times during the term of the Contract and at any location where the Contract is performed, the County shall have a right to inspect any Deliverables provided in carrying out this Contract. The Contractor shall be solely responsible for the quality and standards of all Deliverables furnished under this Contract. Deliverables may be rejected by the Purchasing Agent and/or the Director of the Using Department if they fail to meet Contract requirements or are provided in a manner which does not meet Contract requirements. In the event of such rejection, Deliverables shall be replaced and/or re-performed by the Contractor promptly and at no additional cost to the County. Any Deliverables rejected shall be removed within a reasonable time from the premises of the County at the entire expense of the Contractor, after notice has been given by the County to the Contractor that such Deliverables have been rejected.

GC-05 INDEMNIFICATION

The Contractor covenants and agrees to indemnify and save harmless the County and its commissioners, officials, employees, agents and representatives, and their respective heirs, successors and assigns, from and against any and all costs, expenses, attorney's fees, losses, damages and liabilities incurred or suffered directly or indirectly from or attributable to any claims arising out of or incident to the performance or nonperformance of the Contract by the Contractor, or the acts or omissions of the officers, agents, employees, contractors, subcontractors, licensees or invitees of the Contractor. The Contractor expressly understands and agrees that any Performance Bond or insurance protection required of the Contractor, or otherwise provided by the Contractor, shall in no way limit the responsibility to indemnify the County as hereinabove provided.

GC-06 PAYMENT

All invoices submitted by the Contractor shall be in accordance with the cost provisions contained in the Contract Documents and shall contain a detailed description of the Deliverables for which payment is requested. All invoices shall reflect the amounts invoiced by and the amounts paid to the Contractor as of the date of the invoice, and shall be submitted together with a properly completed County Voucher form (29A). Invoices for new charges shall not include "past due" amounts, if any, which amounts must be set forth on a separate invoice. No payments shall be made with respect to invoices which do not include the County Voucher form or which otherwise fail to comply with the requirements of this paragraph. Contractor shall not be entitled to invoice the County for any late fees or other penalties.

GC-07 PREPAID FEES

In the event this Contract is terminated by either party, for cause or otherwise, and the County has prepaid for any Deliverables, Contractor shall refund to the County, on a prorated basis to the effective date of termination, all amounts prepaid for Deliverables not actually provided as of the effective date of the termination. The refund shall be made within fourteen (14) days of the effective date of termination.

GC-08 TAXES

Federal Excise Tax does not apply to materials purchased by the County by virtue of Exemption Certificate No. 36-75-0038K. Illinois Retailers' Occupation Tax, Use Tax and Municipal Retailers' Occupation Tax do not apply to deliverables, materials or services purchased by the County by virtue of statute. The price or prices quoted herein shall include any and all other federal and/or state, direct and/or indirect taxes which apply to this Contract. The County's State of Illinois Sales Tax Exemption Identification No. is E-9998-2013-05.

GC-09 PRICE REDUCTION

If at any time after the contract award, Contractor makes a general price reduction in the price of any of the Deliverables, the equivalent price reduction based on similar quantities and/or considerations shall apply to this Contract for the duration of the Contract period. For purposes of this Section GC-09, Price Reduction, a general price reduction shall include reductions in the effective price charged by Contractor by reason of rebates, financial incentives, discounts, value points or other benefits with respect to the purchase of the Deliverables. Such price reductions shall be effective at the same time and in the same manner as the reduction Contractor makes in the price of the Deliverables to its prospective customers generally.

GC-10 CONTRACTOR CREDITS

To the extent the Contractor gives credits toward future purchases of goods or services, financial incentives, discounts, value points or other benefits based on the purchase of the materials or services provided for under this Contract, such credits belong to the County and not any specific using department. Contractor shall reflect any such credits on its invoices and in the amounts it invoices the County.

GC-11 DISPUTES

Any dispute arising under the Contract between the County and Contractor shall be decided by the Purchasing Agent. The complaining party shall submit a written statement detailing the dispute and specifying the specific relevant Contract provision(s) to the Purchasing Agent. Upon request of the Purchasing Agent, the party complained against shall respond to the complaint in writing within five days of such request. The Purchasing Agent will reduce his decision to writing and mail or otherwise furnish a copy thereof to the Contractor and the Director of the Using Department. The decision of the Purchasing Agent will be final and binding. Dispute resolution as provided herein shall be a condition precedent to any other action at law or in equity. However, unless a notice is issued by the Purchasing Agent indicating that additional time is required to review a dispute, the parties may exercise their contractual remedies, if any, if no decision is made within sixty (60) days following notification to the Purchasing Agent of a dispute. No inference shall be drawn from the absence of a decision by the Purchasing Agent. Notwithstanding a dispute, Contractor shall continue to discharge all its obligations, duties and responsibilities set forth in the Contract during any dispute resolution proceeding unless otherwise agreed to by the County in writing.

GC-12 DEFAULT

Contractor shall be in default hereunder in the event of a material breach by Contractor of any term or condition of this Contract including, but not limited to, a representation or warranty, where Contractor has failed to cure such breach within ten (10) days after written notice of breach is given to Contractor by the County, setting forth the nature of such breach.

In the event Contractor shall breach any material terms or conditions of this Contract on more than one occasion during any twelve month period during the term hereof, or in the event Contractor expresses an unwillingness or inability to continue performing the Contract in accordance with its terms, the County may, at its option, declare the Contractor to be in default and the County shall be entitled to exercise all available remedies including, but not limited to, termination of the Contract, without affording the Contractor further opportunity to cure such breach. Failure of County to give written notice of breach to the Contractor shall not be deemed to be a waiver of the County's right to assert such breach at a later time, should the Contractor commit a subsequent breach of this Contract.

County shall be in default hereunder if any material breach of the Contract by County occurs which is not cured by the County within ninety (90) days after written notice has been given by Contractor to the County, setting forth the nature of such breach.

GC-13 COUNTY'S REMEDIES

Following notice of material breach to Contractor, the County reserves the right to withhold payments otherwise owed to Contractor until such time as Contractor has cured the breach.

If the Contractor fails to remedy a material breach during the ten (10) day cure period pursuant to General Condition GC-12, Default, or if Contractor commits a subsequent material breach within a twelve month period or expresses an unwillingness or inability to continue performing the Contract in accordance with its terms, the County shall have the right to terminate this Contract upon written notice to the Contractor which shall set forth the effective date of such termination.

In addition, the County shall have the right to pursue all remedies in law or equity.

GC-14 CONTRACTOR'S REMEDIES

If the County has been notified of breach and fails to remedy the breach during the ninety(90) day cure period pursuant to General Condition GC-12, Default, the Contractor shall have the right to terminate this Contract upon not less than thirty (30) days prior written notice to the County, which notice shall set forth the effective date of termination.

Contractor shall have the right to pursue all remedies available in law or equity. In all cases the Contractor's damages shall be those actual provable damages not to exceed the amount of the Contract as awarded by the Cook County Board of Commissioners less all amounts paid to Contractor. In no event shall Contractor be entitled to any consequential damages. Irrespective of the exercise of remedies hereunder, Contractor shall not disrupt the County's operations or repossess any component thereof.

GC-15 DELAYS

Contractor agrees that no charges or claims for damages shall be made by Contractor for any delays or hindrances from any cause whatsoever during the progress of any portion of this Contract.

GC-16 MODIFICATIONS AND AMENDMENTS

The parties may from time to time during the term of the Contract make modifications and amendments to the Contract but only as provided in this section. Such modifications and amendments shall only be made by mutual agreement in writing. Modifications and amendments which individually or cumulatively result in additional cost of \$1,000.00 or greater or which extend the term of the Contract by thirty (30) days or more shall not be deemed as authorized without the approval of the Cook County Board of Commissioners. Modifications and amendments which increase cost by less than \$1,000.00 or which do not extend the term of the Contract by more than thirty (30) days may only be made with the written approval of the Purchasing Agent.

Subject to the foregoing, the Director of the Using Department may, by written order, make changes with respect to the dates of delivery and places of performance of the Contract, provided that any such changes shall not increase the Contract price or the time required for Contract performance.

Contractor is hereby notified that, except for modifications and amendments which are made in accordance with this Section GC-16, Modifications and Amendments, no County department or employee thereof has authority to make any modification or amendment to this Contract.

GC-17 PATENTS, COPYRIGHTS AND LICENSES

Contractor shall furnish the Director of the Using Department with all licenses required for the County to utilize any software, including firmware or middleware, provided by Contractor as part of the Deliverables. Such licenses shall be clearly marked with a reference to the number of this County Contract. Contractor shall also furnish a copy of such licenses to the Purchasing Agent. Unless otherwise stated in these Contract documents, such licenses shall be perpetual and shall not limit the number of persons who may utilize the software on behalf of the County.

Contractor agrees to hold harmless and indemnify the County, its officers, agents, employees and affiliates from and defend, at its own expense (including reasonable attorneys', accountants' and consultants' fees), any suit or proceeding brought against County based upon a claim that the ownership and/or use of equipment, hardware and software or any part thereof provided to the County or utilized in performing Contractor's services constitutes an infringement of any patent, copyright or license or any other property right.

In the event the use of any equipment, hardware or software or any part thereof is enjoined, Contractor with all reasonable speed and due diligence shall provide or otherwise secure for County, at the Contractor's election, one of the following: the right to continue use of the equipment, hardware or software; an equivalent system having the Specifications as provided in this Contract; or Contractor shall modify the system or its component parts so that they become non-infringing while performing in a substantially similar manner to the original system, meeting the requirements of this Contract.

GC-18 COMPLIANCE WITH THE LAWS

The Contractor shall observe and comply with the laws, ordinances, regulations and codes of the Federal, State, County and other local government agencies which may in any manner affect the performance of the Contract including, but not limited to, those County Ordinances set forth in the Certifications attached hereto and incorporated herein. Assurance of compliance with this requirement by the Contractor's employees, agents or subcontractors shall be the responsibility of the Contractor.

The Contractor shall secure and pay for all federal, state and local licenses, permits and fees required hereunder.

GC-19 MINORITY AND WOMEN BUSINESS ENTERPRISES
COOK COUNTY ORDINANCE CHAPTER 10-43.7 PROFESSIONAL AND CONSULTING
SERVICE AND SOLE SOURCE

I. POLICY AND GOALS

- A. It is the policy of the County of Cook to prevent discrimination in the award of or participation in the County contracts and to eliminate arbitrary barriers for participation, as both prime and subcontractors, in such contracts by local businesses certified as Minority Business Enterprises (MBE) and Women-Owned Business Enterprises (WBE). In furtherance of this policy, the Cook County Board of Commissioners has adopted a Minority-and-Women-Owned Business Enterprise Ordinance (the "Ordinance") which establishes a "best efforts" goal of awarding not less than thirty-five percent (35%) of the annual total dollar amount of professional, consulting service and sole source contracts and agreements to certified MBEs and WBEs.
- B. A Proposer may achieve the MBE/WBE participation goals by its status as a MBE or WBE; by entering into a joint venture with one or more MBEs and/or WBEs; by subcontracting a portion of the work to one or more MBEs or WBEs; by entering into a Mentor-Protégé Agreement with a MBE or WBE; by the indirect participation of MBEs or WBEs in other aspects of the Proposer's business; or by a combination of the foregoing.
- C. A Waiver Request must be submitted with the Proposal, documenting the inability of the Proposer to meet the goals, and providing written evidence of "Good Faith Efforts," to obtain goals.
- D. A Proposer's failure to carry out its MBE/WBE commitments in the course of performance on a contract shall constitute a material breach of the contract, and if such breach is not appropriately cured, may result in the termination of the contract or such other remedies authorized by the Ordinance as the County deems appropriate.

II. REQUIRED SUBMITTALS

To be considered responsive to the requirements of the Ordinance, a Proposer shall submit Items A, B and C listed below. All documentation submitted shall be reviewed by the Contract Compliance Administrator. Failure to submit one of the items required shall be cause to consider a contract non-responsive to the Ordinance goals and may be rejected.

A. MBE/WBE Participation Documentation

Each Proposer shall submit supporting documentation which evidences efforts taken to achieve the County's "best efforts" MBE/WBE participation goals. Such documentation shall include:

- 1. A Utilization Plan identifying all firms intended to be utilized to fulfill the goals; the MBE/WBE status of each firm; the name, address, e-mail address and telephone number of the contact person for each MBE/WBE firm; the dollar value of the goods and services to be provided by the MBE/WBE firm; and the dollar value expressed as a percentage (%) of the total value of the purposed contract. (See Section I)

GC-19 MINORITY AND WOMEN BUSINESS ENTERPRISES
COOK COUNTY ORDINANCE CHAPTER 10-43.7 PROFESSIONAL AND CONSULTING
SERVICE AND SOLE SOURCE (CON'T.)

2. A **Letter of Intent** for each MBE/WBE containing specific information regarding goods to be provided or services to be performed by the MBE/WBE; the dollar value of the goods or services, the percentage (%) of the dollar value; and the original signatures of the appropriate officer for both the Proposer and the MBE/WBE. (See Exhibit II)
3. Current **Letter of Certification** for each MBE/WBE firm. Acceptable certifying agencies are: Cook County, Illinois Unified Certification Program (IUCP) and U. S. Small Business Administration. (SBA) (8A) or any other governmental body or agency approved by the Contract Compliance Administrator as applying certification standards substantially similar to those applied by the County of Cook may also be accepted.
4. **Waiver/Goal Reduction Petition** must be included at the time of the submission of the Proposal document. Where the Proposer does not include all documentation in support of the Petition at the time of submission, such documentation must be submitted to the Office of Contract Compliance not less than three (3) business days after the submission date.

The Contract Compliance Administrator retains the right to reject the certification of any MBE or WBE on the ground that it does not meet the County's definition of a MBE or WBE.

B. Use of MBE/WBE Professionals

Each Proposer shall submit with its proposal, a statement which discloses how it intends to maximize the use of minority and women professionals in the course of performing the contract.

C. Affirmative Action Plan

Each Proposer shall submit a copy of its current EEO-1 Report and a copy of its current Letter of Compliance from the United States Department of Labor, Office of Federal Contract Compliance Programs. Absent a Letter from OFCCP, the Proposer shall submit a written report of the inclusion of minority and women professional in the workforce of their company.

III. NON-COMPLIANCE

Where the County of Cook determines that the Proposer has failed to comply with its contractual commitments or any portion of the Ordinance, it will notify the contractor of such non-compliance and may take any and all appropriate actions as set forth within the Ordinance.

GC-19 MINORITY AND WOMEN BUSINESS ENTERPRISES
COOK COUNTY ORDINANCE CHAPTER 10-43.7 PROFESSIONAL AND CONSULTING
SERVICE AND SOLE SOURCE (CON'T.)

IV. REPORTING/RECORD KEEPING REQUIREMENTS

The Proposer is required to comply with the reporting and record-keeping requirements as set forth in the Ordinance and as established by the Contract Compliance Administrator. Upon award of a contract, The Proposer is responsible for acquiring all necessary Office of Contract Compliance reporting and record-keeping forms as made available in the Office of Contract Compliance

The Office of Contract Compliance will notify each Contractor and Sub-Contractor upon award of a contract of their reporting obligations (Vendor Notification Letter)

The Office of Contract Compliance will notify each MBE/WBE Sub-Contractor of the award of a contract to a Prime Contractor, the MBE/WBE dollar amount of participation and the percentage (%) amount of participation. The Sub- Contractors will be required to submit on a timely basis, Sub-Contractors Payment Affidavits (see forms section) with proof of payment or money paid to them by the Prime Contractor.

The Office of Contract Compliance requests payment affidavits and proof of payment to MBE/WBE Sub-Contractors as follows:

1. **Annual Contracts:** monthly reporting from both Prime and Sub-Contractors.
2. **Multi Year Contracts:** quarterly reporting from both Prime and Sub-Contractors including proof of payments.
3. **One time purchases** require verification of proof of payment **immediately.**

Failure to comply with this section will be reviewed as non-compliance as stated under Section III. Non-Compliance.

V. EQUAL EMPLOYMENT OPPORTUNITY

Compliance with MBE and WBE requirements will not diminish or supplant Equal Employment Opportunity and Civil Rights provisions as otherwise required by law as they relate to contractor and subcontractor obligations.

Any questions regarding this document should be directed to:

Betty Hancock Perry
Administrator
Cook County Office of Contract Compliance
118 N. Clark Street – Room 1020
Chicago, Illinois 60602
(312)603-5502

GC-20 MATERIAL DATA SAFETY SHEET

Where required under the Illinois "Toxic Substance Disclosure To Employees Act", Illinois Compiled Statutes, 2002, 820 ILCS 255/1, Contractor shall submit with each delivery of Deliverables, a Material Safety Data Sheet.

GC-21 CONDUCT OF THE CONTRACTOR

The Contractor agrees to inform the County on a timely basis of all of the Contractor's interests, if any, which are or which the Contractor reasonably believes may be incompatible with any interest of the County. The Contractor shall take notice of and comply with the Cook County Lobbyist Registration Ordinance (No. 93-0-22, 6-22-93). Neither the Contractor nor any of its employees, agents or subcontractors shall use for business or personal gain, or make other improper use of, confidential information which is acquired in connection with the Contract. To the extent Contractor will have access to the County's protected health information in performing its responsibilities under this Contract, Contractor shall contact the Chief Privacy Officer for the Using Department(s) and shall execute the County's business associate agreement prior to performing any responsibilities which involve access to protected health information.

GC-22 ACCIDENT REPORTS

Contractor shall provide the Purchasing Agent and the Director of the Using Department with prompt written notification (no later than twenty-four (24) hours) of any occurrence, on County premises or otherwise, which pertains in any way to this Contract and which results in either bodily injury to employees or third parties or property damage. The report shall include the name of person(s) injured, if any; name of the injured person's employer, if any; the date, time and location of the occurrence; description of the extent of injury and/or damage; the name(s) of witnesses; the names of any providers known to have provided treatment for injuries sustained; and such other information as may be required by the County. The Contractor shall notify the local police regarding any occurrence requiring an official police record. The report submitted to the County should indicate whether the police were notified and, if so, the number of the police report.

GC-23 USE OF COUNTY PREMISES AND RESOURCES

Contractor shall confer with the Director of the Using Department to ascertain full knowledge of all rules and regulations of the County facilities relative to this Contract and shall cause all of its employees, agents and subcontractors to comply therewith. The Contractor shall confine the operations of its employees, agents and subcontractors on County premises to the performance of the Contract consistent with limits indicated by laws, ordinances, permits and/or direction of the Director of the Using Department and shall not encumber the premises with materials or debris. In performing the Contract, the Contractor shall not cause or permit a condition that endangers the safety of others and shall not load or permit any part of a structure to be loaded with a weight that will endanger the safety of the structure or any persons.

GC-24 TERMINATION FOR CONVENIENCE AND SUSPENSION OF CONTRACT

The County may terminate this Contract, or any portion, at any time by notice in writing from the County to the Contractor. Unless otherwise stated in the notice, the effective date of such termination shall be three business days after the date the notice of termination is mailed by the County. If the County elects to terminate the Contract in full, unless otherwise specified in the notice of termination, the Contractor shall immediately cease performance and shall promptly tender to the County all Deliverables, whether completed or in process. If the County elects to terminate the Contract in part, unless otherwise specified in the notice of partial termination, the Contractor shall immediately cease performance of those portions of the Contract which are terminated and shall promptly tender to the County all Deliverables relating to said portions of the Contract, whether completed or in process. Contractor shall refrain from incurring any further costs with respect to portions of the Contract which are terminated except as specifically approved by the Purchasing Agent.

GC-25 GENERAL NOTICE

All notices required pursuant to this Contract shall be in writing and addressed to the parties at their respective addresses set forth below. All such notices shall be deemed duly given if hand delivered or if deposited in the United States mail, postage prepaid, registered or certified, return receipt requested. Notice as provided herein does not waive service of summons or process.

TO THE COUNTY:

COOK COUNTY PURCHASING AGENT
118 North Clark Street, Room 1018
Chicago, Illinois 60602
Include County Contract Number in all notices)

TO THE CONTRACTOR:

At address provided on the Execution Pages or as otherwise indicated in writing to County Purchasing Agent in a written document which, in bold face type, references the name of the Contractor, the County Contract Number and states "NOTIFICATION OF CHANGE IN ADDRESS."

GC-26 GUARANTEES AND WARRANTIES

The Contractor shall furnish all guarantees and warranties applicable to the Deliverables to the Director of the Using Department prior to or at the time of delivery. All Deliverables shall be covered by the most favorable commercial warranties and guarantees the Contractor gives to any customer for the same or substantially similar Deliverables or Services. The rights and remedies so provided shall be in addition to and shall not limit any rights afforded to County under this Contract.

To the extent Contractor provides Deliverables manufactured by another entity, Contractor shall transfer original product warranty and any rights to manufacturer's related services to the County and shall submit all appropriate documentation of said transfer to the Director of the Using Department prior to or at the time the Contractor tenders the Deliverables.

GC-27 STANDARD OF DELIVERABLES

Except as may be expressly stated in the Special Conditions or Specifications of this Contract, only new, originally manufactured Deliverables will be accepted by the County. The County will not accept any Deliverables that have been refurbished, rebuilt, restored or renovated in any manner. In addition, experimental materials will not be acceptable. Deliverables not produced by regular production methods and/or which have not been offered for sale to the public through accepted industry trade channels for a reasonable period of time prior to the commencement of the Contract will be considered experimental.

GC-28 DELIVERY

All Contract Goods shipped to the County shall be shipped F.O.B., DESTINATION, FREIGHT PREPAID. Arrangements shall be made in advance by the Contractor in order that the County may arrange for receipt of the materials.

Truck deliveries will be accepted before 3:00 P.M. on weekdays only. No deliveries will be accepted on Saturdays, Sundays or County Holidays. The County is not responsible for delivery delays due to waiting times for loading and unloading at dock locations.

The quantity of Contract Goods delivered by truck will be ascertained from a weight certificate issued by a duly licensed Public Weight-Master. In the case of delivery by rail, weight will be ascertained from bill of lading from originating line, but the County reserves the right to re-weigh at the nearest available railroad scale.

The County reserves the right to add new delivery locations or delete previously listed delivery locations as required during the Contract period. The only restriction regarding the County's right to add new delivery locations shall be that any new or additional location shall be within the geographical boundaries of the County of Cook.

GC-29 QUANTITIES

Any quantities of indicated in the Proposal Pages for the performance of the Contract are estimates for the purpose of determining an approximate total Contract amount and may not be the actual quantities required by the County during the term of the Contract. The County reserves the right to increase or decrease such quantities at the Contract price to correspond to the actual needs of the County. If the County increases the quantities required, any such increase shall be subject to an agreed written amendment in the Contract Amount. The County will be obligated to order and pay for only such quantities as are from time to time ordered, delivered, and accepted on purchase orders issued by the Purchasing Agent.

GC-30 CONTRACT INTERPRETATION

Whenever the singular is used herein, the masculine, feminine and neuter gender shall be deemed to include the others. The headings of articles, paragraphs and sections in this Contract are included for convenience only and shall not be considered by either party in construing the meaning of this Contract. If any provision or clause of this Contract shall be held to be invalid, such provision or clause shall be deleted from the Contract and the Contract shall be construed to give effect to the remaining portions thereof.

This Contract shall be interpreted and construed based upon the following order of precedence of component parts. Such order of precedence shall govern to resolve all cases of conflict, ambiguity or inconsistency.

1. Addenda, if any.
2. Execution Forms
3. Specification.
4. Special Conditions.
5. General Conditions.
6. Instruction to Bidders.
7. Legal Advertisement.
8. Bid Proposal.

GC-31 CONFIDENTIALITY AND OWNERSHIP OF DOCUMENTS

Contractor acknowledges and agrees that information regarding this Contract is confidential and shall not be disclosed, directly, indirectly or by implication, or be used by Contractor in any way, whether during the term of this Contract or at any time thereafter, except solely as required in the course of Contractor's performance hereunder. Contractor shall comply with the applicable privacy laws and regulations affecting County and will not disclose any of County's records, materials, or other data to any third party. Contractor shall not have the right to compile and distribute statistical analyses and reports utilizing data derived from information or data obtained from County without the prior written approval of County. In the event such approval is given, any such reports published and distributed by Contractor shall be furnished to County without charge.

All documents, data, studies, reports, work product or product created as a result of the performance of the Contract (the "Documents") shall be included in the Deliverables and shall be the property of the County of Cook. It shall be a breach of this Contract for the Contractor to reproduce or use any documents, data, studies, reports, work product or product obtained from the County of Cook or any Documents created hereby, whether such reproduction or use is for Contractor's own purposes or for those of any third party. During the performance of the Contract Contractor shall be responsible of any loss or damage to the Documents while they are in Contractor's possession, and any such loss or damage shall be restored at the expense of the Contractor. The County and its designees shall be afforded full access to the Documents and the work at all times.

GC-32 AUDIT; EXAMINATION OF RECORDS

The Contractor agrees that the Cook County Auditor or any of its duly authorized representatives shall, until expiration of three (3) years after the final payment under the Contract, have access and the right to examine any books, documents, papers, canceled checks, bank statements, purveyor's and other invoices, and records of the Contractor related to the Contract, or to Contractor's compliance with any term, condition or provision thereof. The Contractor shall be responsible for establishing and maintaining records sufficient to document the costs associated with performance under the terms of this Contract.

The Contractor further agrees that it shall include in all of its subcontracts hereunder a provision to the effect that the subcontractor agrees that the Cook County Auditor or any of its duly authorized representatives shall, until expiration of three (3) years after final payment under the subcontract, have access and the right to examine any books, documents, papers, canceled checks, bank statements, purveyor's and other invoices and records of such subcontractor involving transactions relating to the subcontract, or to such subcontractor's compliance with any term, condition or provision thereunder or under the Contract.

In the event the Contractor receives payment under the Contract, reimbursement for which is later disallowed by the County, the Contractor shall promptly refund the disallowed amount to the County on request, or at the County's option, the County may credit the amount disallowed from the next payment due or to become due to the Contractor under any contract with the County.

GC-32 AUDIT; EXAMINATION OF RECORDS (CON'T.)

To the extent this Contract pertains to Deliverables which may be reimbursable under the Medicaid or Medicare Programs, Contractor shall retain and make available upon request, for a period of four (4) years after furnishing services pursuant to this Agreement, the contract, books, documents and records which are necessary to certify the nature and extent of the costs of such services if requested by the Secretary of Health and Human Services or the Comptroller General of the United States or any of their duly authorized representatives. If Contractor carries out any of its duties under the Agreement through a subcontract with a related organization involving a value of cost of \$10,000.00 or more over a 12 month period, Contractor will cause such subcontract to contain a clause to the effect that, until the expiration of four years after the furnishing of any service pursuant to said subcontract, the related organization will make available upon request of the Secretary of Health and Human Services or the Comptroller General of the United States or any of their duly authorized representatives, copies of said subcontract and any books, documents, records and other data of said related organization that are necessary to certify the nature and extent of such costs. This paragraph relating to the retention and production of documents is included because of possible application of Section 1861(v)(1)(I) of the Social Security Act to this Agreement; if this Section should be found to be inapplicable, then this paragraph shall be deemed inoperative and without force and effect.

GC-33 GOVERNING LAW

This Contract shall be governed by and construed under the laws of the State of Illinois. The Contractor irrevocably agrees that, subject to the County's sole and absolute election to the contrary, any action or proceeding in any way, manner or respect arising out of the Contract, or arising from any dispute or controversy arising in connection with or related to the Contract, shall be litigated only in courts within the Circuit Court of Cook County in the City of Chicago, County of Cook, State of Illinois, and the Contractor consents and submits to the jurisdiction thereof. In accordance with these provisions, Contractor waives any right it may have to transfer or change the venue of any litigation brought against it by the County pursuant to this Contract.

GC-34 WAIVER

No term or provision of this Contract shall be deemed waived and no breach consented to unless such waiver or consent shall be in writing and signed by the party claimed to have waived or consented. The waiver of any such provision shall be strictly limited to the identified provision.

GC-35 ENTIRE CONTRACT

It is expressly agreed that the provisions set forth in this Contract constitute all the understandings and agreements between the parties. Any prior agreements, promises, negotiations, or representations not expressly set forth in this Contract are of no force and effect.

GC-36 FORCE MAJEURE OR UNAVOIDABLE DELAYS

Neither Contractor nor County shall be liable for failing to fulfill any obligation under this Contract if such failure is caused by an event beyond such party's reasonable control which is not caused by such party's fault or negligence. Such events shall be limited to acts of God, acts of war, fires, lightning, floods, epidemics, or riots.

GC-37 INDEPENDENT CONTRACTOR STATUS; NO THIRD PARTY BENEFICIARIES

The Contractor and its employees, agents and subcontractors are, for all purposes arising out of the Contract, independent contractors and not employees of the County. It is expressly understood and agreed that neither the Contractor nor Contractor's employees, agents or subcontractors shall be entitled to any benefit to which County employees may be entitled including, but not limited to, overtime or unemployment compensation, insurance or retirement benefits, workers' compensation or occupational disease benefits or other compensation or leave arrangements.

Nothing contained herein shall be deemed or construed by the parties hereto, or by any third party, as creating the relationship of principal and agent or of partnership or of joint venturer or any relationship between the parties hereto other than that of independent contractors. Nothing herein shall be construed to confer upon any third parties the status of third party beneficiary.

GC-38 COOPERATION WITH INSPECTOR GENERAL

Persons or businesses seeking County contracts are required to abide by all of the applicable provisions of the Office of the Independent Inspector General Ordinance (Section 2-281 et. seq. of the Cook County Code of Ordinances). Failure to cooperate as required may result in monetary and/or other penalties.

Contractors, subcontractors, licensees, grantees or persons or businesses who have a County contract, grant, license, or certification of eligibility for County contracts shall abide by all of the applicable provisions of the Office of the Independent Inspector General Ordinance. Failure to cooperate as required may result in monetary and/or other penalties.

END OF SECTION

SPECIFICATIONS AND AGREEMENT

The undersigned declares that he has carefully examined the Agreement Form, General and 11-41-23 for COUNSELING SERVICES, DOMESTIC VIOLENCE PROGRAM for the OFFICE OF THE CHIEF JUDGE, SOCIAL SERVICES DEPARTMENT as prepared by Cook County, and that he has familiarized himself with all of the conditions under which it must be carried out and understands that by this agreement he waives all right to plead any misunderstanding regarding the same.

<u>ITEM NO.</u>	<u>UNIT OF MEASURE</u>	<u>QTY.</u>	<u>DESCRIPTION</u>
1.	JOB	1	COUNSELING SERVICES, DOMESTIC VIOLENCE PROGRAM, AS PER EXHIBIT B" HEREIN.
			<u>\$50,000.00/JOB</u>
			<u>\$50,000.00/TOTAL</u>

GRAND TOTAL
NOT TO EXCEED: \$50,000.00

NOTE: DO NOT SERVICE UNTIL NOTIFIED BY DEPARTMENT.

CONTRACT PERIOD FROM: *Date of award* ~~DECEMBER 1, 2010~~ THROUGH NOVEMBER 30, 2011

CONTRACT NO. 11-41-23

EXHIBIT "A"

OFFICE OF THE CHIEF JUDGE
JUDICIARY continued

CONTRACT ADDENDA continued

ITEM #37

APPROVED

Transmitting a Communication, dated August 23, 2010 from

TIMOTHY C. EVANS, Chief Judge, Circuit Court of Cook County

requesting authorization for the Purchasing Agent to increase by \$120,595.00 and extend for three (3) months, Contract No. 10-41-33 with the Chicago Bar Foundation, Chicago, Illinois, to provide legal aid and mediation services for the court's Mortgage Foreclosure Mediation Program.

Board approved amount 04-06-10:	\$600,713.00
Increase requested:	<u>120,595.00</u>
Adjusted amount:	\$721,308.00

Reason: The contract increase and extension is necessary while a Request for Proposal (RFP) is completed for longer-term arrangements. The RFP has been written and posted to the county website for response. The expiration date of the current contract was September 14, 2010.

Estimated Fiscal Impact: \$120,595.00 (FY 2010 - \$80,395.00; and FY 2011 - \$40,200.00). Contract extension: September 15, 2010 through December 14, 2010. (300-829 Account).

Approval of this item would commit Fiscal Year 2011 funds.

OFFICE OF THE CHIEF JUDGE
SOCIAL SERVICE DEPARTMENT

CONTRACTS

ITEM #38

APPROVED

Transmitting a Communication, dated August 27, 2010 from

TIMOTHY C. EVANS, Chief Judge, Circuit Court of Cook County

requesting authorization for the Purchasing Agent to enter into contracts with fourteen (14) service providers to provide court-ordered counseling services to probationers convicted of domestic violence offenses.

OFFICE OF THE CHIEF JUDGE
SOCIAL SERVICE DEPARTMENT continued

CONTRACTS continued

ITEM #38 cont'd

<u>VENDOR</u>	<u>REQ. NO.</u>	<u>CONTRACT AMOUNT</u>
Associates in Human Development, Rolling Meadows, Illinois	15410001	\$25,000.00
Avance P.C., Inc., Chicago, Illinois	15410002	45,000.00
Behavioral Services Center, Skokie, Illinois	15410003	25,000.00
Center for Domestic Peace, Chicago, Illinois	15410004	95,000.00
Crisis Center for South Suburbia, Tinley Park, Illinois	15410005	25,000.00
Deer Rehabilitation Services, Inc., Chicago, Illinois	15410006	25,000.00
Hamdard Center for Health, Chicago, Illinois	15410007	25,000.00
Healthcare Alternative Systems, Inc., Chicago, Illinois	15410008	25,000.00
La Familia Unida, Chicago, Illinois	15410009	40,000.00
Pro-Health Advocates, Cicero, Illinois	15410010	45,000.00
The Salvation Army, Chicago, Illinois	15410011	50,000.00
Sarah's Inn, Oak Park, Illinois	15410012	25,000.00
South Suburban Family Shelter, Homewood, Illinois	15410013	25,000.00
Universal Family Connection, Chicago, Illinois	15410014	<u>25,000.00</u>
		\$500,000.00

Reason: The program that provides these services is administered by the Social Service Department, Circuit Court of Cook County.

The Social Service Department provides case management services for misdemeanor probationers. Counseling services are an integral part of the Circuit Court's program interventions that are designed to stop offender violence and intimidating behaviors.

The fourteen providers were selected for the program through a Request for Proposal (RFP) process. All responsive, qualified providers have been selected to participate and comprise a service network that encompasses all of Cook County. Each vendor is approved by the Illinois Department of Human Services, Domestic Violence Advisory Council, pursuant to the Illinois Protocol for Partner Abuse Intervention Programs.

Estimated Fiscal Impact: \$500,000.00. Contract period: December 1, 2010 through November 30, 2011. (541-260 Account).

Sufficient funds are available in the Social Service/Probation and Court Services Funds.

Vendor has met the Minority and Women Business Enterprise Ordinance.

* * * * *

CONTRACT NO. 11-41-23

EXHIBIT "B"

3.01 USING DEPARTMENT BACKGROUND INFORMATION

Operating under the Office of the Chief Judge of the Circuit Court of Cook County, the Social Service Department and the Adult Probation Department administer a wide range of programs covering both standard and specialized supervision as well as pretrial and presentence services. The majority of the departments' resources are dedicated to supervising criminal offenders sentenced to probation, supervision, or conditional discharge, all of which are sentencing options that require offenders to comply with specific conditions while residing in the community. Probation officers/caseworkers assist offenders in complying with their sentences through guidance, surveillance, and referrals to service providers for treatment, education, and employment services.

3.02 CURRENT SOLUTION / METHOD

Both departments operate specialized programs for offenders convicted of offenses related to domestic violence. The probation officers/caseworkers assigned to these programs have specialized training and handle caseloads composed exclusively of perpetrators of domestic violence. The Using Department is seeking outside service agencies to provide partner abuse intervention services for offenders supervised in these specialized programs. Supervision and treatment strategies are guided by principles outlined in the Illinois Protocol for Partner Abuse Intervention Programs including the following: abuse can never be condoned under any circumstances; violence is a learned behavior, and alternatives to violence can be taught; violence is a choice, and offenders are culpable for poor decisions and abusive conduct; offenders must be made aware of the emotional, social, and economic costs of their behavior; and social and cultural beliefs can support and therefore, perpetuate abuse.

3.03 REQUIREMENTS AND SPECIAL CONDITIONS

A. Scope of Services

1. The Proposer shall provide partner abuse intervention services to individuals who have been found guilty of a criminal act of violence against or directed toward an intimate partner and who as a result, have been sentenced to probation, conditional discharge, or supervision and who have been court mandated to complete treatment. Services shall be provided to offenders in accordance with the guidelines established by the Illinois Department of Human Services (IDHS) Illinois Protocol for Partner Abuse Intervention Programs, Section I – Male Perpetrators of Women Abuse, Domestic Violence Advisory Council, Third Revision, March 2002.
2. The Proposer shall conduct an assessment on each offender within 20 days of referral from the Using Department, when an assessment is not provided by the Using Department. The assessment shall meet

Request For Proposal No. 10-50-1039P

or exceed the standards set by the Illinois Protocol for Partner Abuse Intervention Programs. When an assessment is provided by the Using Department, the Proposer shall not complete an assessment but shall complete an intake. The Using Department shall determine when assessments are provided to the Proposer.

3. The Proposer shall provide a minimum of 36 and a maximum of 48 hours of group counseling for each offender referred. Group counseling shall be delivered in 90-120 minute weekly group sessions consisting of no more than 15 participants per group. An orientation session that shall not exceed two hours is included in the maximum of 48 hours for each offender referred. Any group counseling in addition to the 48 hours must be pre-approved by the Department(s).
4. The Proposer may provide a total of one hour of individual counseling to each offender as deemed appropriate. Any individual counseling in addition to the one hour must be pre-approved by the Department(s).

B. Conditions of Service

1. The Proposer must be in full compliance with the current Illinois Protocol for Partner Abuse Intervention Programs and must be approved by the IDHS Domestic Violence Advisory Council pursuant to the Illinois Protocol for Partner Abuse Intervention Programs. Services shall be delivered in accordance with the guidelines established by Protocol.
2. The Proposer shall agree with the program philosophy that the probation officer/ caseworker is a member of the case management and intervention team. Minimally, information to be shared shall consist of the degree of offender denial, the intervention plan, the offender's progress or lack thereof, and details related to the participant's offense cycle and relapse prevention plan.
3. The Proposer must be willing to participate in case staffings and consultations with the Using Department's staff.
4. Using Department staff may, with prior notice to the Proposer, review and/or observe any aspect of service delivery.
5. The Proposer shall appear in court upon order of the court.
6. The Proposer shall provide the Services in Cook County.
7. Services shall be delivered in a manner that is responsive to the culture, ethnicity, and gender of the offenders referred.
8. The Proposer shall submit documentation of training and qualifications of all facilitators to the Using Department before the facilitator counsels any offenders referred by the Using Department. All facilitators must provide the Using Department with a written statement attesting that they are personally violence-free and have never been under the supervision of a criminal justice agency.

Request For Proposal No. 10-50-1039P

9. The Proposer shall not solicit referrals. All referrals must be made by the Using Department.
10. The Proposer shall maintain all records for a minimum of three years.
11. The Proposer shall agree that offenders are responsible for their behavior and that community safety takes precedence over any other conflicting interests.
12. The Proposer shall have each offender, at the start of treatment; sign a participation contract outlining program rules and expectations.
13. The Proposer shall have each offender sign a release of information authorizing release of records to the Using Department.
14. The Proposer shall provide to the Using Department, monthly written offender progress reports (format to be provided by the Using Department) for each offender. Reports shall minimally include attendance records with attendance dates for all services, analysis of the offender's progress, status of homework assignments, behavior assessments, collateral contacts, referrals to other service providers, and any other pertinent information of which the Proposer becomes aware. The intent of the report is to ensure that probation officers/caseworkers have the necessary information to: effectively supervise cases; be a meaningful part of the intervention team; be able to identify problematic behavior and intercede appropriately; and be able to provide up-to-date and accurate information to the court immediately upon request.
15. The Proposer shall notify the Using Department via facsimile or telephone within one working day of incidents of non-compliance including but not limited to suspensions and unsuccessful terminations. Additionally, within five days of becoming aware of an offender's non-compliance, the agency shall forward a written report to the Using Department' designee. The report shall contain a detailed description of the non-compliance including all pertinent dates and times.
16. The Proposer shall notify the Using Department immediately and no later than 24 hours of an offender's increased risk of lethality, including threats to harm the victim, self, or others. This notification does not diminish the Proposer's duty to warn the victim and to notify the appropriate police agency as necessary.
17. The Proposer shall notify in writing, the Using Department of an offender's successful completion of treatment within five working days of discharge.
18. The Proposer shall notify the Using Department of all rejections on the same working day that they occur. If an offender is placed on a waiting list, the Department must be notified on the same working day it occurs. It is expected that the Proposer will accept the vast majority of referrals.

Request For Proposal No. 10-50-1039P

19. Proposers shall send to the Using Department a statistical report (format to be provided by the Using Department) every three months. The report shall include the following for each referral made by the Using Department: the client's name; the referring department (i.e., Social Service or Adult Probation); type of treatment provided; the date treatment began; the date treatment ended; hours of treatment completed; and type of discharge.
20. Contracts awarded as a result of this RFP may possibly be considered for a one-year renewal up to a maximum three-year service period contingent upon performance and availability of funding.
21. The Proposer shall provide additional documentation/updates as requested by the Using Department.

C. Compensation

Offenders who are assessed as able to pay for services shall pay their own fees directly to the Contractor. The Using Department, in its sole discretion, shall determine whether offenders fall below standards of income. If the Using Department determines that an offender is indigent, the Contractor shall be reimbursed by Cook County for services rendered in accordance with the "Fee Schedule" table below, less the co-payment required to be paid by the offender. Offender co-payments shall be paid directly to the Contractors in the amounts indicated in the table entitled, "Offender Fee Scale" below. The Using Department shall provide Contractors with information for each offender indicating the amount to be paid by the offender and the amount to be billed to the Using Department. It shall be the sole responsibility of the Contractor to collect any required co-payment from the offender. The County shall in no event be liable in any amount for any required offender co-payment.

(Fee Schedule on the next page)

FEE SCHEDULE

Service	Maximum Number of Billable Hours	Cost
Domestic Violence Individual Assessment (to be done only when an assessment is not provided by the Using Department)	1.5 hours	\$60.00 per hour
Intake (to be completed only when an assessment is provided by the Using Department)	.75 hours	\$60.00 per hour
Domestic Violence Individual Sessions	1.0 hours	\$60.00 per hour
Domestic Violence Group Counseling Session (Including orientation session, which is not to exceed 2.0 hours)	48.0 total hours per offender	\$25.00 per hour

OFFENDER FEE SCALE				
Offender Income	Assessment	Intake	Individual Counseling	Group Counseling
\$0 TO \$5,000.00 \$0 Paid	\$0	\$0	\$0	\$0
\$5,001.00 to \$8,000.00	\$5.00/hr	\$5.00/hr	\$5.00/hr	\$2.00/hr
\$8,001.00 to \$11,000.00	\$10.00/hr	\$10.00/hr	\$10.00/hr	\$5.00/hr
\$11,001.00 to \$14,000.00	\$15.00/hr	\$15.00/hr	\$15.00/hr	\$8.00/hr
\$14,001.00 to \$17,000.00	\$20.00/hr	\$20.00/hr	\$20.00/hr	\$11.00/hr
\$17,001.00 to \$20,000.00	\$25.00/hr	\$25.00/hr	\$25.00/hr	\$14.00/hr
\$20,001.00 to \$23,000.00	\$30.00/hr	\$30.00/hr	\$30.00/hr	\$17.00/hr
\$23,001.00 to \$26,000.00	\$40.00/hr	\$40.00/hr	\$40.00/hr	\$20.00/hr
\$26,001.00 to \$30,000.00	\$50.00/hr	\$50.00/hr	\$50.00/hr	\$23.00/hr
\$30,000.01 +	\$60.00/hr	\$60.00/hr	\$60.00/hr	\$25.00/hr

Income of victims/complaining witnesses shall not be included.

The amount to be paid by the offender shall be reduced by 10% for each additional dependent.

Any services provided that exceed the maximum allowable hours will not be reimbursed by the Using Department unless the Proposer received prior approval from the Using Department to provide the services.

D. Reimbursement and Invoicing

Treatment slots will not be pre-purchased; payment will follow participants through a voucher system. The Proposer shall coordinate and communicate with other federal, state and city programs to ensure that all relevant fiscal and programmatic resources are used to provide services and assistance to participants in the program. Cook County funding shall be considered only as a last resort. In other words, medical insurance, Medicaid, DHS funding, self-pay, and any other option shall be exhausted prior to requesting reimbursement. Agencies shall submit an invoice, along with three copies of County Form 29A, which is a County voucher form, on a calendar month basis for services rendered to indigent participants. The signature of an authorized agency official is required. Each invoice must have the following identifiers for each individual being invoiced:

- Offender's name
- Offender's date of birth
- Offender's internal case number as established by the Using Department
- The Department's Probation Officer/Caseworker name (who made the referral)
- Type of session (e.g. assessment, orientation, group)
- Dates of service for each charge
- Documentation of efforts to seek other sources of funding

The Proposer shall send invoices no later than the 15th of each month for each previous month's billable hours. Invoices on referrals from the Adult Probation Department shall be sent to Dolores E. Sims, Director of Finance, Cook County Adult Probation Department at 69 West Washington Street, Suite 1940, Chicago, Illinois 60602. Invoices on referrals from the Social Service Department shall be sent to Mary Rose Heffernan, Business Manager, Social Service Department, Criminal Courts Administration Building, Room 901, 2650 South California Avenue, Chicago, Illinois 60608. **Invoices not received by the 15th of each month for each previous month's billable hours will be subject to delays in processing and may also adversely affect future funding.**

3.04 OTHER INFORMATION AS NEEDED – TO BE DETERMINED BY DEPARTMENT

N/A

Reimbursement Schedule for Contract
Awarded in conjunction with RFP 10-50-309P

The Salvation Army

The Salvation Army, shall provide services for the Circuit Court of Cook County Social Service Department in accordance with FRP 10-50-1039P. Domestic Violence Partner Abuse Intervention Services and shall be reimbursed for those services as indicated below. Compensation shall be in accordance with RFP Section 3.03-C, Compensation, which includes co-pays indicated in the Offender Fee Scale. Vendors shall adhere to procedures outlined in RFP Section 3.03-D, reimbursement and invoicing when submitting invoices.

SCHEDULE		FEE
Service	Maximum Number of Billable Hours	Cost
Domestic Violence Individual Assessment (to be done only when an assessment is not provided by the Using Department)	1.5 hours	\$60.00 per hour
Intake (to be completed only when an assessment is provided by the Using Department)	.75 hours	\$60.00 per hour
Domestic Violence Individual Sessions	1.0 hours	\$60.00 per hour
Domestic Violence Group Counseling Session (Including orientation session, which is not to exceed 2.0 hours)	48.0 total hours per offender	\$25.00 per hour

Total charges for the twelve-month period of the contract shall not exceed \$50,000.00. Contracts awarded as a result of this RFP may possibly be considered for a one-year renewal up to a maximum three-year service period contingent upon performance and availability of funding.

The mission of The Salvation Army Family & Community Services is to restore and promote individuals, families, and communities through crisis intervention, counseling, casework, homemaker, violence prevention and intervention services. As a provider of counseling and case management services to communities in need for over seventy years we have developed a level of expertise in assisting individuals and families with multiple needs. The counseling program staff consists of Master's leveled individuals, most of whom have Illinois state licenses as Social Workers or Professional Counselors. The staff includes individuals who have experience in a variety of areas including mental health services and providing substance abuse treatment. The staff members who have obtained the necessary substance abuse credentials are able to screen individuals with substance abuse histories and provide appropriate recommendations.

We provide the following services throughout Cook County, Illinois:

- ❖ **Counseling Program:** Individual, couple, child, family, and group treatment for person's experiencing relational, social, or emotional trauma.
- ❖ **Casework Services:** Case management, financial planning, job referrals & placement, spouse abuse, and supportive services. We also provide well being checks and case-management services to isolated seniors.
- ❖ **Crisis Intervention Services:** Assessment and short term counseling.
- ❖ **Homemaker Program:** Home based program to teach families parenting skills to help reduce stress and prevent child abuse and neglect. We also assist the elderly and persons with disabling conditions to live more independently.
- ❖ **Violence Prevention & Intervention Services:** Groups for victims of domestic violence, perpetrators of domestic violence and anger management.
- ❖ **Disaster Services:** Staff trained in Critical Incident Stress Management and coordination of emergency social services, readily available to support Salvation Army disaster teams on an as needed basis throughout the United States.
- ❖ **Marriage Education:** We provide marriage enrichment/family life groups for low income and minority populations.
- ❖ **Victim Case-management Services:** We have provided recovery services to hurricane/flood victims from the Gulf who relocated to Illinois. More recently we have worked with Midwest flood victims. We also work with individuals who are human trafficking victims. Human trafficking is the entrapment of persons in various slave-like forms of labor and sexual exploitation.

A4. Company experience with Partner Abuse Intervention Programs:

The Salvation Army Family and Community Services was established in 1936 as a nonsectarian agency focused on the family as the basic unit of society.

The Salvation Army Family Services has had a history of providing counseling services for individuals mandated for services through either the criminal courts or The Department of Children and Family Services. The Salvation Army Family Services has had a contract with DCFS since 1991. We also have contracts to provide services with several DCFS sub-contract organizations. The Salvation Army Family Services has also worked with adult and juvenile offenders who

have been referred for counseling through the criminal courts. Our staff has provided written evaluations and testimony in court proceedings.

In 1998 we began an Anger Management Program at our Midway Office. The Anger Management Program grew out of the number of referrals we were receiving from The Social Service Department and the Cook County Adult Probation Department and trying to find the most effective means of responding to these individuals. We developed a screening assessment questionnaire to better understand the individual's history and needs. Our assessment included questions regarding domestic violence. It became clear that many of the individuals being referred to the Anger Management Program had histories of violence in intimate relationships. We quickly discovered that the Anger Management Program was not adequate or appropriate in addressing the power and control dynamics of domestic violence offenders. This led to the development of our Partner Abuse Intervention Program, which began in May of 2000 at our Central Office. Prior to beginning the Partner Abuse Intervention Program, Robert Agnoli and Janet Wilson were given the opportunity to facilitated groups with the staff at South Suburban Family Shelter in order to gain practical experience.

Since that time we have developed a screening questionnaire that specifically addresses domestic violence that is used for individuals being referred to our seven PAIP groups. Our assessment is used to gather significant history, identify abusive and controlling behaviors, assess levels of accountability and assess for concerns about potential lethality. We are committed to advocating change within the judicial system by educating judges and attorneys about the importance of having domestic violence perpetrators attend Partner Abuse Intervention Programs in lieu of anger management due to the risk posed to victims of domestic violence.

The primary goal of the PAIP is safety for victims of domestic violence and their children. We see ourselves as a collaborative partner with the criminal justice system. Individuals are held to higher degrees of accountability through the collaborative relationship of the PAIP and the Social Service and Adult Probation Departments. Our service philosophy is rooted in the feminist tradition and identifies patriarchy and gender inequality as factors that support men's use of abusive and controlling behaviors in their intimate relationships. Our program strives to have participants explore and understand their cultural, familial and/or societal beliefs and how those beliefs have supported their use of abusive and controlling behaviors in intimate relationships. Behavior does not change unless an individual identifies their behavior as counterproductive and they are able to explore the underlying beliefs that may be supporting that behavior.

Our PAIP curriculum is based on the Duluth Model, which focuses on eight interrelated themes. Since the inception of our program we have incorporated

aspects of other curriculums including Emerge and Men's Work to broaden the scope of our services.

Our PAIP program will be ran as follows:

Referral Process:

1) Individuals are offered a screening assessment appointment within 20 days of making the initial contact with the program. The initial contact may be over the phone or in person. Under most circumstances, participants will attend their screening assessment at the location where they will be attending the group unless designated staff is unavailable. If a valid release of information has been signed by the individual, his caseworker or probation officer will be contacted about the scheduled appointment. The following information will be provided to the caseworker or probation officer:

1. Date Of intake
 2. Did the client attend the intake assessment
 2. Who completed the intake assessment
 3. An explanation of the reasons why an individual is not appropriate for the program if that has been determined.
 4. Any recommendations for additional interventions including alcohol and drug evaluations or psychological evaluations.
 5. An anticipated start date
 6. Contact information.
- 2) The screening assessment is used to identify individuals with special needs including homelessness, illiteracy, mental health issues and substance abuse. With the agency's history being rooted in serving the needy we are uniquely able to assess and provide collaborative intervention for these individuals. Our staff is ethnically diverse and has a variety of backgrounds including experience in mental health services and substance abuse treatment. Individuals who present with special needs may not be barred from attending the PAIP but recommendations to accommodate and assist the individual can be made at the time of the screening assessment.

A. Homeless: Individuals who are homeless will be offered case management services or a referral to a Salvation Army or non Salvation Army program that assists with homelessness.

B. Substance Abuse: All potential participants complete a substance abuse assessment as part of our screening. It may be recommended that an individual complete a more thorough substance abuse evaluation or enroll in substance abuse treatment in conjunction with the PAIP.

C. Illiteracy: Individuals who have difficulty reading and writing will be offered one on one assistance with completing written assessment and group home work assignments. Information regarding literacy programs will be made available.

D. Culture: With the goal of providing culturally sensitive services it may be recommended that an individual be referred to a PAIP that is conducted in their native language. Group interventions are cognizant of the importance of the role of culture in ones background. The staff providing the intervention is culturally diverse.

Group Intervention

The Salvation Army Family Services PAIP requires individuals to complete a minimum of 50 hours of group intervention. The twenty six week group meets weekly for a two hour time period. Individual counseling is used on an as needed basis.

The staff of the Salvation Army Family Services will continue to provide monthly documentation to the Social Service Department or Adult Probation Department regarding the progress of each court mandated individual. The monthly documentation outlines an individual's attendance, level of participation, behavior in group, understanding and application of the material, accountability and compliance with the requirements of the program. Social Service and Adult Probation will also be informed of any recommendations pertaining to the participant or if the participant has been terminated from the program unsatisfactorily. The Social Service Department or Adult Probation will be made aware of any concerns regarding increased risk of lethality. The Social Service Department or Adult Probation will be informed in writing once an individual has satisfactorily completed the PAIP.

2. It is our belief that the process of changing one's beliefs, attitudes and behavior is not limited to 26 weeks but it is an ongoing life long process. We offer follow-up services to individuals who complete the program. Any individual who has satisfactorily completed the PAIP is welcomed to attend group sessions free of charge as long as the reason for returning to the group is not a new criminal charge. Individual counseling is also available to participants once they have completed the program. The idea of keeping an open door for those that have completed the program is a means of helping the individuals follow through on their plan to remain non-abusive in their relationships and to strive for the safety of victims of domestic violence.

3. As our PAIP program has gone through some significant staff changes in the past year, including the retirement of one of our developers of the program, we have been in the process of instituting several changes in the way staff and our services are monitored and supervised. Robert Agnoli has been designated as the

supervisor of PAIP services and will provide case consultation and supervision to staff members related to the group. He will observe groups being facilitated by other staff on a quarterly basis as well. The staff providing PAIP services will meet on a quarterly basis to address common concerns, administrative issues and help insure continuity of services.

On several occasions, The Midway Office group has been observed by representatives from victim services providers. The observation has been used to gather feedback about our services and assist the co-facilitators in remaining focused on victim safety. It is our plan to identify victim services providers who are able to observe the groups in our other locations.

4) As an organization that provides community services in locations throughout the City of Chicago as well as the Northwest suburbs we have developed formal and informal working relationships with number of community resources and organizations to better serve the needs of individuals. These collaborative relationships include victim services providers, substance abuse services, employment resources and psychiatric intervention. This work is part of our commitment to bringing about positive changes at the community and organizational level.

The Salvation Army is a member organization of several community groups and committees including the District 8 Domestic Violence Sub-Committee and the Cook County Domestic Violence Coordinating Council PAIP Sub-committee. Involvement in these committees fosters positive working relationships with other providers and assists in connecting individuals to appropriate resources.

Family & Community Services maintains 6 offices in Cook County (see the listed above in A3). We have one customer support staff person in each of our six main offices. Their years of experience are: Uptown office (12 years); Englewood office (17 years); Midway Office (15 years); Arlington Heights (20 years); Des Plaines (9 years); Hoffman Estates (9 years)

Proof of compliance with the current Illinois Protocol for Partner Abuse Intervention Programs is attached on the next page.

**ECONOMIC DISCLOSURE STATEMENT
AND EXECUTION DOCUMENT
INDEX**

Section	Description	Pages
Instructions	Instructions for Completion of EDS	EDS i - ii
1	MBE/WBE Utilization Plan	EDS 1,2
2	Letter of Intent	EDS 3, 4
3	Petition for Reduction/Waiver of MBE/WBE Participation Goals	EDS 5, 6
4	Certifications	EDS 7, 8
5	Economic and Other Disclosures, Affidavit of Child Support Obligations and Disclosure of Ownership Interest	EDS 9 - 13
6	Sole Proprietor Signature Page	EDS 14a/b/c
7	Partnership Signature Page	EDS 15a/b/c
8	Corporation Signature Page	EDS 16a/b/c
9	Cook County Signature Page	EDS 17

MBE/WBE UTILIZATION PLAN

Section 1

BIDDER/PROPOSER HEREBY STATES that all MBE/WBE firms included in this Plan are certified MBEs/WBEs by at least one of the entities listed in the General Conditions.

I. BIDDER/PROPOSER MBE/WBE STATUS: (check the appropriate line)

_____ Bidder/Proposer is a certified MBE or WBE firm. (If so, attach copy of appropriate Letter of Certification.)

_____ Bidder/Proposer is a Joint Venture and one or more Joint Venture partners are certified MBEs or WBEs, (If so, attach copies of Letter(s) of Certification, a copy of Joint Venture Agreement clearly describing the role of the MBE/WBE firm(s) and its ownership interest in the Joint Venture and a completed Joint Venture Affidavit – available from the Office of Contract Compliance.)

 X Bidder/Proposer is not a certified MBE or WBE firm, nor a Joint Venture with MBE/WBE partners, but will utilize MBE and WBE firms either Directly or Indirectly in the performance of the Contract. (If so, complete Sections II and III).

II. Direct Participation of MBE/WBE Firms

MBEs/WBEs will perform as subcontractors/suppliers/consultants include the following:

MBE/WBE Firm: CADDO Solutions

Address: 2760 W 5th AVE Denver, CO 80204

E-mail: _____

Contact Person: Angelo Greenier Phone: (800) 442-2336 / (303) 534-3257

Dollar Amount Participation: \$ 1,000.00

Percent Amount of Participation: unknown %

*Letter of Intent attached? Yes X No _____

*Letter of Certification attached? Yes _____ No X

MBE/WBE Firm: _____

Address: _____

E-mail: _____

Contact Person: _____ Phone: _____

Dollar Amount Participation: \$ _____

Percent Amount of Participation: _____ %

*Letter of Intent attached? Yes _____ No _____

*Letter of Certification attached? Yes _____ No _____

Attach additional sheets as needed.

*Where goals have not been achieved through Direct Participation, Bidder/Proposer shall include documentation outlining efforts to achieve Direct Participation at the time of Bid/Proposal submission.

N/A

II. Indirect Participation of MBE/WBE Firms

NOTE: This section need not be completed if the MBE/WBE goals have been met through Direct Participation. However, Indirect Participation will only be considered after all efforts to achieve Direct Participation have been exhausted. Only after written documentation of Good Faith Efforts is received will Indirect Participation be considered.

MBEs/WBEs will perform as subcontractors/suppliers/consultants include the following:

MBE/WBE Firm: _____

Address: _____

E-mail: _____

Contact Person: _____ Phone: _____

Dollar Amount Participation: \$ _____

Percent Amount of Participation: _____ %

*Letter of Intent attached? Yes _____ No _____

*Letter of Certification attached? Yes _____ No _____

MBE/WBE Firm: _____

Address: _____

E-mail: _____

Contact Person: _____ Phone: _____

Dollar Amount Participation: \$ _____

Percent Amount of Participation: _____ %

*Letter of Intent attached? Yes _____ No _____

*Letter of Certification attached? Yes _____ No _____

Attach additional sheets as needed.

*All Letters of Intent, Letters of Certification and documentation of Good Faith Efforts omitted from this bid/proposal must be submitted to the Office of Contract Compliance so as to assure receipt by the Contract Compliance Administrator not later than three (3) business days after bid opening or proposal due date.

**COOK COUNTY LETTER OF INTENT
(Section 2)**

FROM MBE/WBE TO PERFORM AS SUBCONTRACTOR, SUPPLIER AND/OR CONSULTANT

Contract Title & Number: DV Partner Abuse Services 10-50-1039-81

From: CADDO Solutions
(MBE/WBE Firm)

To: The Salvation Army Family & Community Services and the County of Cook
(Bidder/Proposer Firm)

The Undersigned is prepared to provide the following services, supplies and project in connection with the above named contract (the "Contract"):

Each service performed and/or item supplied will be detailed under Description of Service/Supply and Project with all services/items totaled under Fee/Cost to equal the full dollar amount of the Letter of Intent. *All services performed and/or supplies provided must be directly related to this specific Cook County contract and must not include any services/supplies related to any other government contract.*

Description of Service/Supply/Project	Fee/Cost	
1. <u>Office supplies (paper), printing supplies</u>	<u>1,000</u>	<u>%</u>
2. _____	\$ _____	%
3. _____	\$ _____	%
4. _____	\$ _____	%
Total: \$ <u>1,000</u>		<u>%</u>

THE UNDERSIGNED PARTIES AGREE that this Letter of Intent will become a binding Subcontract Agreement conditioned upon the Bidder/Proposer's receipt of a signed contract from the County of Cook. The Undersigned Parties do also certify that they did not affix their signatures to this document until all areas under Description of Service/Supply and Fee/Cost were completed.

Upon Penalty of perjury, I ANGELO GREENIER (print name)

the OPERATIONS Manager (title) and duly authorized representative of the CADDO SOLUTIONS (MBE/WBE firm) affirm

that the foregoing information is true and correct and the services, supplies, and/or project indicated above will be supplies/performed for the above indicated total dollar amount \$ 1,000.00 which represents the above indicated total percentage — % for the contract amount \$ unknown

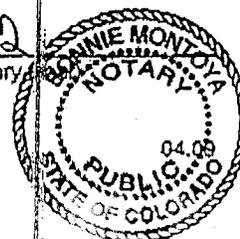
x Angelo Greenier
(Signature of affiant)

06.01.10
(Date)

Subscribed and sworn to before me this 1st day of June, 2010

Bonnie Montoya
(Notary's Signature)

November 24, 2012
(Notary)



DATE November 24, 2010

COOK COUNTY LETTER OF INTENT
FROM BIDDER OR PROPOSER TO COOK COUNTY

Upon penalty of perjury, Stephen Lepse (print name),
the Director (title) and duly authorized
representative of Salvation Army Family & Community Services (Bidder Proposer firm),
affirm that the foregoing information is true and correct and the services, supplies, and/or project indicated above will
be supplied/performed for the above indicated total dollar amount \$ 1,000.00, which represents the
above indicated total percentage unk % for the contract amount \$ unknown.

Stephen Lepse
(Signature of affiant)

6 / 1 / 10
(Date)

Subscribed and sworn to before me this 1st day of June, 2010.

Linda Jarvis
(Notary's Signature)

(Notary Seal)



Supplier Information Statement

Legal Name: **Caddo Design Inc.**
Trade Name: **Caddo Design and Office Products**
Corporate Address: **2760 West 5th Avenue**
City-State: **Denver, CO**
Zip Code: **80204**
Corporate Telephone: **303.534.3252 Corporate Office**
Corporate Fax: **303.534.6962**

National Customer Service Address: **100 Delawanna Ave, Clifton, NJ 07014**
Telephone National Customer Service Desk: **877.233.2085**
Fax National Customer Service Desk: **877.233.1636**

Web Address: **www.caddosupplies.com**

Federal ID# or Tax ID#: **84-1162746**

Duns Number: **78-1083662**

Cage Code: **OP8G7**

State Sales Tax Number: **1627-7376**

Local Sales office: **951 Cambridge Drive
Elk Grove Village, Illinois 60007**

Contact Person:

Tom Schraile
Desk: 303-271-0026 ext. 344
Fax: 303-271-5541

State & Date Incorporated: **Colorado- Dec 10th 1990**

Type of Firm: **Corporation-C Corp**

Class of Firm: **Small Business, Disadvantaged Business, Minority
Owned business, HUBZone Certified, Male Owned, and
Service Disabled Vietnam Era Veteran**

Ethnic Background: **Native American-Caddo Nation**

Board of Directors: **Don Kelin**

GSA CONTRACT # **GS-14F-000IL**

Minority Supplier

Submit # II A3

Certified by the Federal Government and the National Minority Supplier Development Council, CADDO's business model reinforces the pipeline to the American Indian community. President and CEO Don Kelin, U.S. Army veteran and member of the Oklahoma-based Caddo Tribe, directs our progressive philosophy of providing a seamless office product network for businesses nationwide.

- Native American-owned and Managed
- Veteran-owned
- HUBZONE Certified
- GSA Approved with Federal Government (Contract No. GS-14F-0001L)
- Certified JWOD Distributor ("Ambassador Program")
- Department of the Army awards National BPA to CADDO Design, Inc., April 20, 2004
- Certified by National Minority Supplier Development Council
- Certified by U.S. Small Business Administration (SDB)
- Certified by State of Colorado as a Native American Company
- Certified by Colorado Department of Transportation
- Listed with U.S. Small Business Administration's Central Contractor Registration website (www.ccr.gov)
- NAICS Codes: 323110, 323111, 323112, 323113, 323114, 323115, 323116, 323117, 323119, 421210, 421420, 422110, 422120, 453210



Fortune magazine recognized CADDO's President and CEO Don Kelin as one of the top Minority Entrepreneurs of 2001

1999 National Minority Supplier of the Year (SBA and U.S. Department of Commerce)

Supplier of the Year 2002 (Rocky Mountain Minority Supplier Development Council)

Minority Business News, October 2002, "Best of Decade"

Business News USA magazine, December 15, 2002, "Outstanding Men of 2002"

The Wall Street Journal newspaper, April 23, 2003, "Native American Artifacts Adorn CADDO"

Native Peoples magazine, November 2003, "11 Successful Indian Businesses"

and "Entrepreneur of 2003" (Entrepreneur magazine)



Don Kelin
Caddo Veteran
President/CEO



Dee Sh. Gy
Winnemucca Tribe
Director of Corporate
Development



Clark Tall Bull
Northern Cheyenne
Director of Sales

Order

CADDO
 2760 W. 5th Avenue
 Denver, CO 80204
 Phone: 303-534-3252
 Fax: 303-534-6962

Order: OE-36650
Terms: NET-30 DAYS
Customer: 59916301
PO Number: 1770



Ship To: 001

SALVATION ARMY FAMILY
 4800 N MARINE DR FL 3
 SERVICES
 CHICAGO, IL 60640-4297
 USA
 Phone: 773-275-6233x3020

Sold To:

SALVATION ARMY FAMILY
 4800 N MARINE DR
 ATTN ACCTS PAYABLE
 CHICAGO, IL 60640-4297
 USA

Special Instructions:

Cost Center:

Salesperson	Order Date	Order Entry Person	Route Code	
Caddo: Caddo	03/11/2008	Bob	Depot	
Product Number	# Ord Description	Unit	Price	Extension
943353	2 Ativa(TM) DX180D Cross-Cut Shredder	EA	207.34	414.68
Subtotal:			414.68	
Sales-Use Tax:			0.00	
Freight:			0.00	
*Other Charges:			0.00	
Deposit:			0.00	
Total:			414.68	

N/A

**PETITION FOR WAIVER OF MBE/WBE PARTICIPATION
(SECTION 3)**

A. BIDDER/PROPOSER HEREBY REQUESTS:

FULL MBE WAIVER

FULL WBE WAIVER

REDUCTION (PARTIAL MBE and/or WBE PARTICIPATION)

_____ % of Reduction for MBE Participation

_____ % of Reduction for WBE Participation

B. REASON FOR FULL/REDUCTION WAIVER REQUEST

Bidder/Proposer shall check each item applicable to its reason for a waiver request. Additionally, supporting documentation shall be submitted with this request. If such supporting documentation cannot be submitted with bid/proposal/quotation, such documentation shall be submitted directly to the Office of Contract Compliance no later than three (3) days from the date of submission date.

1) lack of sufficient qualified MBEs and/or WBEs capable of providing the goods or services required by the contract (please explain)

2) the specifications and necessary requirements for performing the Contract make it impossible or economically infeasible to divide the Contract to enable the contractor to utilize MBEs and/or WBEs in accordance with the applicable participation (please explain)

3) price(s) quoted by potential MBEs and/or WBEs are above competitive levels and increase cost of doing business and would make acceptance of such MBE and/or WBE bid economically impracticable, taking into consideration the percentage of total contract price represented by such MBE and/or WBE bid (please explain)

4) there are other relevant factors making it impossible or economically infeasible to utilize MBE and/or WBE firms (please explain)

N/A

C. GOOD FAITH EFFORTS TO OBTAIN MBE/WBE PARTICIPATION

Bidder/Proposer shall check each item applicable to its reason for a waiver request. **Additionally, supporting documentation shall be submitted with this request. If such supporting documentation cannot be submitted with bid/proposal/quotation, such documentation shall be submitted directly to the Office of Contract Compliance no later than three (3) days from the date of submission date.**

- 1) Made timely written solicitation to identified MBEs and WBEs for utilization of goods and/or services; and provided MBEs and WBEs with a timely opportunity to review and obtain relevant specifications, terms and conditions of the proposal to enable MBEs and WBEs to prepare an informed response to solicitation (please attach)

- 2) Followed up initial solicitation of MBEs and WBEs to determine if firms are interested in doing business (please attach)

- 3) Advertised in a timely manner in one or more daily newspapers and/or trade publication for MBEs and WBEs for supply of goods and services (please attach)

- 4) Use the services and assistance of the Office of Contract Compliance Staff (please explain)

- 5) Engaged MBEs & WBEs for indirect participation (please explain)

D. OTHER RELEVANT INFORMATION

Attach any other documentation relative to Good Faith Efforts in complying with MBE/WBE participation.

CERTIFICATIONS
(SECTION 4)

THE FOLLOWING CERTIFICATIONS ARE MADE PURSUANT TO STATE LAW AND THE CODE. THE UNDERSIGNED IS CAUTIONED TO CAREFULLY READ THESE CERTIFICATIONS PRIOR TO SIGNING THE SIGNATURE PAGE. SIGNING THE SIGNATURE PAGE SHALL CONSTITUTE A WARRANTY BY THE UNDERSIGNED THAT ALL THE STATEMENTS, CERTIFICATIONS AND INFORMATION SET FORTH WITHIN THESE CERTIFICATIONS ARE TRUE, COMPLETE AND CORRECT AS OF THE DATE THE SIGNATURE PAGE IS SIGNED. THE UNDERSIGNED IS NOTIFIED THAT IF THE COUNTY LEARNS THAT ANY OF THE FOLLOWING CERTIFICATIONS WERE FALSELY MADE, THAT ANY CONTRACT ENTERED INTO WITH THE UNDERSIGNED SHALL BE SUBJECT TO TERMINATION.

A. PERSONS AND ENTITIES SUBJECT TO DISQUALIFICATION

No person or business entity shall be awarded a contract or sub-contract, for a period of five (5) years from the date of conviction or entry of a plea or admission of guilt, civil or criminal, if that person or business entity:

- 1) Has been convicted of an act committed, within the State of Illinois, of bribery or attempting to bribe an officer or employee of a unit of state, federal or local government or school district in the State of Illinois in that officer's or employee's official capacity;
- 2) Has been convicted by federal, state or local government of an act of bid-rigging or attempting to rig bids as defined in the Sherman Anti-Trust Act and Clayton Act. Act. 15 U.S.C. Section 1 *et seq.*;
- 3) Has been convicted of bid-rigging or attempting to rig bids under the laws of federal, state or local government;
- 4) Has been convicted of an act committed, within the State, of price-fixing or attempting to fix prices as defined by the Sherman Anti-Trust Act and the Clayton Act. 15 U.S.C. Section 1, *et seq.*;
- 5) Has been convicted of price-fixing or attempting to fix prices under the laws the State;
- 6) Has been convicted of defrauding or attempting to defraud any unit of state or local government or school district within the State of Illinois;
- 7) Has made an admission of guilt of such conduct as set forth in subsections (1) through (6) above which admission is a matter of record, whether or not such person or business entity was subject to prosecution for the offense or offenses admitted to; or
- 8) Has entered a plea of *nolo contendere* to charge of bribery, price-fixing, bid-rigging, or fraud, as set forth in sub-paragraphs (1) through (6) above.

In the case of bribery or attempting to bribe, a business entity may not be awarded a contract if an official, agent or employee of such business entity committed the Prohibited Act on behalf of the business entity and pursuant to the direction or authorization of an officer, director or other responsible official of the business entity, and such Prohibited Act occurred within three years prior to the award of the contract. In addition, a business entity shall be disqualified if an owner, partner or shareholder controlling, directly or indirectly, 20 % or more of the business entity, or an officer of the business entity has performed any Prohibited Act within five years prior to the award of the Contract.

THE UNDERSIGNED HEREBY CERTIFIES THAT: The Undersigned has read the provisions of Section A, Persons and Entities Subject to Disqualification, that the Undersigned has not committed any Prohibited Act set forth in Section A, and that award of the Contract to the Undersigned would not violate the provisions of such Section or of the Code.

B. BID-RIGGING OR BID ROTATING

THE UNDERSIGNED HEREBY CERTIFIES THAT: *In accordance with 720 ILCS 5/33 E-11, neither the Undersigned nor any Affiliated Entity is barred from award of this Contract as a result of a conviction for the violation of State laws prohibiting bid-rigging or bid rotating.*

G. DRUG FREE WORKPLACE ACT

THE UNDERSIGNED HEREBY CERTIFIES THAT: The Undersigned will provide a drug free workplace, as required by Public Act 86-1459 (30 ILCS 580/2-11).

D. DELINQUENCY IN PAYMENT OF TAXES

THE UNDERSIGNED HEREBY CERTIFIES THAT: The Undersigned is not an owner or a party responsible for the payment of any tax or fee administered by Cook County, by a local municipality, or by the Illinois Department of Revenue, which such tax or fee is delinquent, such as bar award of a contract or subcontract pursuant to the Code, Chapter 34, Section 34-129.

E. HUMAN RIGHTS ORDINANCE

No person who is a party to a contract with Cook County ("County") shall engage in unlawful discrimination or sexual harassment against any individual in the terms or conditions of employment, credit, public accommodations, housing, or provision of County facilities, services or programs (Code Chapter 42, Section 42-30 *et seq.*).

F. ILLINOIS HUMAN RIGHTS ACT

THE UNDERSIGNED HEREBY CERTIFIES THAT: It is in compliance with the the Illinois Human Rights Act (775 ILCS 5/2-105), and agrees to abide by the requirements of the Act as part of its contractual obligations.

G. MACBRIDE PRINCIPLES, CODE CHAPTER 34, SECTION 34-132

If the primary contractor currently conducts business operations in Northern Ireland, or will conduct business during the projected duration of a County contract, the primary contractor shall make all reasonable and good faith efforts to conduct any such business operations in Northern Ireland in accordance with the MacBride Principles for Northern Ireland as defined in Illinois Public Act 85-1390.

H. LIVING WAGE ORDINANCE PREFERENCE (COOK COUNTY CODE, CHAPTER 34, SECTION 34-127;

The Code requires that a living wage must be paid to individuals employed by a Contractor which has a County Contract and by all subcontractors of such Contractor under a County Contract, throughout the duration of such County Contract. The amount of such living wage is determined from time to time by, and is available from, the Chief Financial Officer of the County.

For purposes of this EDS Section 4, H, "Contract" means any written agreement whereby the County is committed to or does expend funds in connection with the agreement or subcontract thereof. The term "Contract" as used in this EDS, Section 4, I, specifically excludes contracts with the following:

- 1) Not-For Profit Organizations (defined as a corporation having tax exempt status under Section 501(C)(3) of the United State Internal Revenue Code and recognized under the Illinois State not-for-profit law);
- 2) Community Development Block Grants;
- 3) President's Office of Employment Training;
- 4) Sheriff's Work Alternative Program; and
- 5) Department of Correction inmates.

REQUIRED DISCLOSURES
(SECTION 5)

1. DISCLOSURE OF LOBBYIST CONTACTS

List all persons or entities that have made lobbying contacts on your behalf with respect to this contract:

Name	Address
<u>None</u>	

2. LOCAL BUSINESS PREFERENCE DISCLOSURE; CODE, CHAPTER 34, SECTION 34-151(p);

"Local Business" shall mean a person authorized to transact business in this State and having a bona fide establishment for transacting business located within Cook County at which it was actually transacting business on the date when any competitive solicitation for a public contract is first advertised or announced and further which employs the majority of its regular, full time work force within Cook County, including a foreign corporation duly authorized to transact business in this State and which has a bona fide establishment for transacting business located within Cook County at which it was actually transacting business on the date when any competitive solicitation for a public contract is first advertised or announced and further which employs the majority of its regular, full time work force within Cook County.

a) Is Bidder a "Local Business" as defined above?
Yes: X No: _____

b) If yes, list business address(es) within Cook County:

10 W. Algonquin Rd. Des Plaines, IL 60016
5040 N. Pulaski Rd. Chicago, IL 60630

c) Does Bidder employ the majority of its regular full-time workforce within Cook County?
Yes: X No: _____

3. THE CHILD SUPPORT ENFORCEMENT ORDINANCE (PREFERENCE (CODE, CHAPTER 34, SECTION 34-366)

Every Applicant for a County Privilege shall be in full compliance with any child support order before such Applicant is entitled to receive or renew a County Privilege. When delinquent child support exists, the County shall not issue or renew any County Privilege, and may revoke any County Privilege. All Applicants are required to review the Cook County Affidavit of Child Support Obligations attached to this EDS and complete the following, based upon the definitions and other information included in such Affidavit:

 X Applicant has no "Substantial Owner."

OR

_____ The Cook County Affidavit of Child Support Obligations has been completed by all "Substantial Owners" and is attached to this EDS.

4. REAL ESTATE OWNERSHIP DISCLOSURES.

The Undersigned must indicate by checking the appropriate provision below and providing all required information that either:

- a) The following is a complete list of all real estate owned by the Undersigned in Cook County:

PERMANENT INDEX NUMBER(S): 19-09-202-049

(administered by Family & Community Services
other Salvation Army property index
numbers available by request)

(ATTACH SHEET IF NECESSARY TO LIST ADDITIONAL INDEX
NUMBERS)

OR:

- b) The Undersigned owns no real estate in Cook County.

5. EXCEPTIONS TO CERTIFICATIONS OR DISCLOSURES.

If the Undersigned is unable to certify to any of the Certifications or any other statements contained in this EDS and not explained elsewhere in this EDS, the Undersigned must explain below:

If the letters, "NA", the word "None" or "No Response" appears above, or if the space is left blank, it will be conclusively presumed that the Undersigned certified to all Certifications and other statements contained in this EDS.



COOK COUNTY ASSESSOR'S OFFICE
JAMES M. HOULIHAN, ASSESSOR

2010 AFFIDAVIT

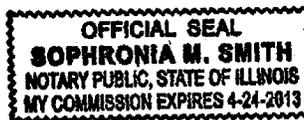
Agency Number: 755

Agency Name: BOOTH MANOR INC

#Error

Having been duly sworn, upon my oath, I LOREN E. CARTER, as authorized agent for the agency listed above, swear that I have reviewed the Property List on the Cook County Assessor's web site for the agency listed above and the following is true and correct:

1. The agency listed above is the owner of each of the properties on the Property List on the Cook County Assessor's web site, unless indicated as set forth below;
2. If any property has experienced a "change in ownership" (as defined under the Property Tax Code 35 ILCS 200/1-1 et seq.) since the Illinois Department of Revenue granted the exemption, I have checked the appropriate blank on the Property List on the Cook County Assessor's web site and completed an Exempt Property Information Sheet for each such property;
3. If any property has experienced a "change in use" (as defined under the Property Tax Code 35 ILCS 200/1-1 et seq.) since the Illinois Department of Revenue granted the exemption, I have checked the appropriate blank on the Property List on the Cook County Assessor's web site and completed an Exempt Property Information Sheet for each such property and returned the sheet to the Cook County Assessor's Office;
4. If any property has been leased, licensed or is otherwise used by others, I have checked the appropriate blank on the Property List on the Cook County Assessor's web site. If the property has been leased within the last year I have also checked the appropriate blank and completed an Exempt Property Information Sheet for each property and returned the sheet to the Cook County Assessor's Office;
5. This Affidavit is given to the Cook County Assessor's Office so that it may maintain the exemptions of the properties on the Property List on the Cook County Assessor's web site.



Further affiant sayeth not.

Signature: *Loren E. Carter*

Print Name: Loren E. Carter, Major
 Title: Division Secretary for Business Administration
 Phone: 773-205-3555

Subscribed and sworn to before me this
15 day of November, 20 10

Sophronia Smith
 NOTARY PUBLIC





COOK COUNTY ASSESSOR'S OFFICE
JAMES M. HOULIHAN, ASSESSOR

2010 Property List

Agency Number: 755

Agency Name: BOOTH MANOR INC

#Error

All exempt properties owned by the above agency are listed below. If any of the columns apply to a particular property, please check the appropriate blank and attach a completed Exempt Property Information Sheet for each property (make copies as necessary).

Basis For Exemption

The property is exempt from property taxes because

PIN	Ownership Changed	Use Changed	Property Leased/ Used By Others (New Lease)	Owner Change Of Address
17-08-333-035-0000				
17-08-333-036-0000				
17-08-333-037-0000				
17-08-333-038-0000				
17-08-333-039-0000				



COOK COUNTY ASSESSOR'S OFFICE

Joseph Berrios, Assessor

2011 AFFIDAVIT

Agency Number: 7027

Agency Name: SALVATION ARMY

5040 N PULASKI RD, CHICAGO, IL 60630

Having been duly sworn, upon my oath, I LOREN E. CARTER, as authorized agent for the agency listed above, swear that I have reviewed the Property List on the Cook County Assessor's web site for the agency listed above and the following is true and correct:

- 1. The agency listed above is the owner of each of the properties on the Property List on the Cook County Assessor's web site, unless indicated as set forth below;
2. If any property has experienced a "change in ownership" (as defined under the Property Tax Code 35 ILCS 200/1-1 et seq.) since the Illinois Department of Revenue granted the exemption, I have checked the appropriate blank on the Property List on the Cook County Assessor's web site and completed an Exempt Property Information Sheet for each such property;
3. If any property has experienced a "change in use" (as defined under the Property Tax Code 35 ILCS 200/1-1 et seq.) since the Illinois Department of Revenue granted the exemption, I have checked the appropriate blank on the Property List on the Cook County Assessor's web site and completed an Exempt Property Information Sheet for each such property and returned the sheet to the Cook County Assessor's Office;
4. If any property has been leased, licensed or is otherwise used by others, I have checked the appropriate blank on the Property List on the Cook County Assessor's web site. If the property has been leased within the last year I have also checked the appropriate blank and completed an Exempt Property Information Sheet for each property and returned the sheet to the Cook County Assessor's Office;
5. This Affidavit is given to the Cook County Assessor's Office so that it may maintain the exemptions of the properties on the Property List on the Cook County Assessor's web site.

Further affiant sayeth not.

Signature: [Handwritten Signature]

Print Name: Loren E. Carter, Major

Title: Division Secretary for Business Administration

Phone: 773-205-3555

Subscribed and sworn to before me this

7th day of December, 20 10

[Handwritten Signature: Sophronia M. Smith]
NOTARY PUBLIC



MEMORANDUM



To: Cook County Assessor's Office

From: Nathan Baker-Johnson
The Salvation Army
Metropolitan Division
Property & Insurance Administrator
(773) 205-3660

cc: Nancy Rosasco
THQ Property Department

Date: December 1, 2010

Subject: Agency #7027 Corrections

Please be advised of two categories of corrections needed:

****** Approximately 30 PINs are listed as #7027 but should be changed to #7025
We notified your office in this regard in January 2010.

****** 16-13-207-001 was donated by The Salvation Army to the Chicago Board of
Education in 2002. We have notified your office each year since then asking
for this PIN to be removed from our list.

It will be appreciated if these corrections can be accomplished before next year's list is
published.

If there are any questions or concerns, please contact me.



COOK COUNTY ASSESSOR'S OFFICE
JAMES M. HOULIHAN, ASSESSOR

2010 Property List

Agency Number: 7027

Agency Name: SALVATION ARMY

#Error

All exempt properties owned by the above agency are listed below. If any of the columns apply to a particular property, please check the appropriate blank and attach a completed Exempt Property Information Sheet for each property (make copies as necessary).

Basis For Exemption

The property is exempt from property taxes because it is owned by a Charitable Institution and used exclusively for charitable purposes. (35 ILCS 200 / 15-65)

PIN	Ownership Changed	Use Changed	Property Leased/ Used By Others (New Lease)	Owner Change Of Address
02-26-315-002-0000				
03-15-102-026-0000				
03-21-400-055-0000				
03-25-307-028-0000				
03-26-316-007-0000				
03-26-403-028-0000				
03-32-419-001-0000				
03-32-419-010-0000				
03-35-417-021-0000				
03-36-304-017-0000				
08-13-424-006-0000				
08-14-313-006-0000				
08-24-103-003-0000				
08-24-103-004-0000				
08-24-103-005-0000				
08-24-103-009-0000				
08-24-103-010-0000				
08-24-103-023-0000				
08-33-209-016-0000				
08-34-305-035-0000				

should be # 7025 agency



COOK COUNTY ASSESSOR'S OFFICE
JAMES M. HOULIHAN, ASSESSOR

2010 Property List

PIN	Ownership Changed	Use Changed	Property Leased/ Used By Others (New Lease)	Owner Change Of Address
09-23-400-029-0000				
09-29-104-001-0000	—	s/b # 7025		
10-19-326-018-0000				
10-23-207-056-0000				
10-33-218-052-0000				
10-33-218-076-0000				
11-18-324-010-0000				
11-18-324-011-0000				
12-02-424-014-0000				
12-11-201-080-0000				
12-11-201-081-0000				
12-12-422-001-0000				
13-10-410-010-0000				
13-10-410-011-0000				
13-10-410-012-0000				
13-10-410-013-0000				
13-10-410-014-0000				
13-10-410-015-0000				
13-10-410-016-0000				
13-14-404-009-0000	—	s/b # 7025		
13-15-424-012-0000				
13-15-424-023-0000				
13-28-116-002-0000				
13-28-116-003-0000	}	s/b # 7025		
13-28-116-004-0000				
13-28-116-005-0000				
14-08-419-039-0000				
14-17-225-004-0000				
14-17-225-033-0000				



COOK COUNTY ASSESSOR'S OFFICE
JAMES M. HOULIHAN, ASSESSOR

2010 Property List

PIN	Ownership Changed	Use Changed	Property Leased/ Used By Others (New Lease)	Owner Change Of Address
14-17-406-002-0000				
14-21-300-001-0000				
14-21-300-002-0000				
14-21-300-006-0000				
14-21-300-007-0000				
14-21-300-008-0000	-	5/6	# 7025	
14-21-300-009-0000				
14-21-300-010-0000				
14-21-300-011-0000				
14-21-300-012-0000				
14-21-300-013-0000				
14-21-300-014-0000				
15-24-202-058-0000				
16-05-320-030-0000				
16-06-204-029-0000	-	5/6	# 7025	✓
16-13-202-010-0000				
16-13-202-011-0000				
16-13-202-012-0000				
16-13-202-013-0000				
16-13-202-014-0000				
16-13-202-015-0000				
16-13-202-017-0000				
16-13-202-035-0000				
16-13-202-036-0000				
16-13-202-037-0000				
16-13-202-038-0000				
16-13-202-039-0000				
16-13-207-001-0000	-			Donated to Board of Education
16-18-214-029-0000				



COOK COUNTY ASSESSOR'S OFFICE
JAMES M. HOULIHAN, ASSESSOR

2010 Property List

PIN	Ownership Changed	Use Changed	Property Leased/ Used By Others (New Lease)	Owner Change Of Address
16-26-117-001-0000				
16-26-117-002-0000				
16-28-211-001-0000				
17-08-333-013-0000				
17-17-106-001-0000				
17-17-106-002-0000				
17-17-106-003-0000				
17-17-106-004-0000				
17-17-106-017-0000				
17-17-106-018-0000				
17-17-106-019-0000				
17-17-106-020-0000				
17-17-106-021-0000				
17-17-106-022-0000				
17-17-106-032-0000				
17-17-106-033-0000				
18-03-320-031-0000				
19-04-426-029-0000				
19-04-426-030-0000				
19-04-426-031-0000				
19-04-426-032-0000				
19-04-426-033-0000				
19-04-426-034-0000				
19-04-426-035-0000				
19-04-426-036-0000				
19-09-202-049-0000				
20-20-414-018-0000				
20-20-414-019-0000				
20-20-420-001-0000				

- 5/16 # 7025



COOK COUNTY ASSESSOR'S OFFICE
JAMES M. HOULIHAN, ASSESSOR

2010 Property List

<u>PIN</u>	<u>Ownership Changed</u>	<u>Use Changed</u>	<u>Property Leased/ Used By Others (New Lease)</u>	<u>Owner Change Of Address</u>
20-20-420-002-0000				
20-20-420-003-0000				
20-20-420-004-0000				
20-20-420-005-0000				
20-20-420-006-0000				
20-20-421-001-0000				
20-20-421-002-0000				
20-20-421-003-0000				
20-20-421-004-0000				
20-20-421-005-0000				
20-20-422-001-0000				
20-20-422-033-0000				
24-01-126-015-0000				
24-02-411-001-0000				
24-02-411-002-0000				
24-05-301-043-0000				
24-10-124-011-0000				
24-12-306-061-0000				
24-16-407-048-0000				
24-23-213-004-0000				
24-23-213-140-0000				

PIN numbers for SA property locations

Stephen_Lepse@usc.salvationarmy.org [Stephen_Lepse@usc.salvationarmy.org]

Sent: Monday, June 13, 2011 12:31 PM

To: Larry Hosty (Purchasing)

Attachments: 20110613124532.pdf (273 KB)

(See attached file: 20110613124532.pdf)

Stephen Lepse, LCSW
Director
The Salvation Army Family & Community Services
4800 N. Marine Drive
Chicago, IL 60640
(773) 433-5745

This mail and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the originator of the message.

Any views expressed in this message are those of the individual sender, except where the sender specifies and with authority, states them to be the views of The Salvation Army.

usc

Taxable Properties List
Cook County

<i>Property</i>	<i>PIN</i>	<i>Notes</i>
Chicago 2518 W Monroe	16-13-202-034	Adjacent to Midwest Corps
Chicago 2520 W Monroe	16-13-202-033	Adjacent to Midwest Corps
Chicago Heights 1313 Hilltop	32-19-102-038 032	Newly tax exempt.
Chicago, IL 50XX W 47 th St	19-09-202-001 002 047	Midway Corps / Family Services land not exempt
Evanston 2425 W Oakton	10-24-310-046	Evanston Corps
Westchester 1632 Boeger	15-20-308-024	House

N:\data\Property\Taxes\Taxable Properties List.doc

COOK COUNTY DISCLOSURE OF OWNERSHIP INTEREST STATEMENT

The Cook County Code of Ordinances (§2-610 *et seq.*) requires that any Applicant for any County Action must disclose information concerning ownership interests in the Applicant. This Disclosure of Ownership Interest Statement must be completed with all information current as of the date this Statement is signed. Furthermore, this Statement must be kept current, by filing an amended Statement, until such time as the County Board or County Agency shall take action on the application. The information contained in this Statement will be maintained in a database and made available for public viewing.

If you are asked to list names, but there are no applicable names to list, you must state NONE. An incomplete Statement will be returned and any action regarding this contract will be delayed. A failure to fully comply with the ordinance may result in the action taken by the County Board or County Agency being voided.

"Applicant" means any Entity or person making an application to the County for any County Action.

"County Action" means any action by a County Agency, a County Department, or the County Board regarding an ordinance or ordinance amendment, a County Board approval, or other County agency approval, with respect to contracts, leases, or sale or purchase of real estate.

"Entity" or "Legal Entity" means a sole proprietorship, corporation, partnership, association, business trust, estate, two or more persons having a joint or common interest, trustee of a land trust, other commercial or legal entity or any beneficiary or beneficiaries thereof.

This Disclosure of Ownership Interest Statement must be submitted by :

1. An Applicant for County Action and
2. An individual or Legal Entity that holds stock or a beneficial interest in the Applicant and is listed on the Applicant's Statement (a "Holder") must file a Statement and complete #1 only under **Ownership Interest Declaration**.

Please print or type responses clearly and legibly. Add additional pages if needed, being careful to identify each portion of the form to which each additional page refers.

This Statement is being made by the Applicant or Stock/Beneficial Interest Holder

This Statement is an: Original Statement or Amended Statement

Identifying Information:

Name Salvation Army Family & Community Services D/B/A: _____ EIN NO.: 36 216 7909

Street Address: 4800 N. Marine Drive

City: Chicago State: IL Zip Code: 60640

Phone No.: 773/433-5745

Form of Legal Entity:

Sole Proprietor Partnership Corporation Trustee of Land Trust

Business Trust Estate Association Joint Venture

Other (describe) _____

Ownership Interest Declaration:

1. List the name(s), address, and percent ownership of each individual and each Entity having a legal or beneficial interest (including ownership) of more than five percent (5%) in the Applicant/Holder.

Name	Address	Percentage Interest in Applicant/Holder
None		

2. If the interest of any individual or any Entity listed in (1) above is held as an agent or agents, or a nominee or nominees, list the name and address of the principal on whose behalf the interest is held.

Name of Agent/Nominee	Name of Principal	Principal's Address
N/A		

3. Is the Applicant constructively controlled by another person or Legal Entity? Yes No
If yes, state the name, address and percentage of beneficial interest of such person or legal entity, and the relationship under which such control is being or may be exercised.

Name	Address	Percentage of Beneficial Interest	Relationship

Declaration (check the applicable box):

- I state under oath that the Applicant has withheld no disclosure as to ownership interest in the Applicant nor reserved any information, data or plan as to the intended use or purpose for which the Applicant seeks County Board or other County Agency action.
- I state under oath that the Holder has withheld no disclosure as to ownership interest nor reserved any information required to be disclosed.

Bramwell E. Higgins
Secretary

Name of Authorized Applicant/Holder Representative (please print or type)

Title

Signature

Date

APR 20 2014

E-mail address

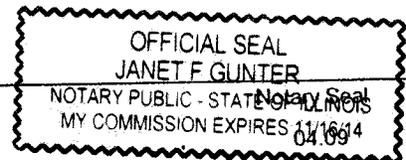
Phone Number

Subscribed to and sworn before me
this 20th day of April, 2014.

My commission expires: 11/16/14

X

Janet F. Gunter
Notary Public Signature



SIGNATURE BY A CORPORATION
(SECTION 8)

The Undersigned hereby certifies and warrants: that all of the statements, certifications, and representations set forth in this EDS are true, complete and correct; that the Undersigned is in full compliance and will continue to be in compliance throughout the term of the Contract or County Privilege issued to the Undersigned with all the policies and requirements set forth in this EDS; and that all of the facts and information provided by the Undersigned in this EDS are true, complete and correct. The Undersigned agrees to inform the Purchasing Agent in writing if any of such statements, certifications, representations, facts or information becomes or is found to be untrue, incomplete or incorrect during the term of the Contract or County Privilege.

BUSINESS NAME: The Salvation Army Family & Community Services
BUSINESS ADDRESS: 4800 N. Marine Drive
Chicago, IL 60640
BUSINESS TELEPHONE: (773) 433-5745 FAX NUMBER: (773) 275-6288
CONTACT PERSON: Stephen Lepse
FEIN: 36-2167909 *IL CORPORATE FILE NUMBER: 1247-720-1

LIST THE FOLLOWING CORPORATE OFFICERS:

PRESIDENT: Paul R. Seiler **President** VICE PRESIDENT: Merle Heatwole **Vice President**
Bramwell E. Higgins Richard Amick **Treasurer**
SECRETARY: Secretary TREASURER: Treasurer

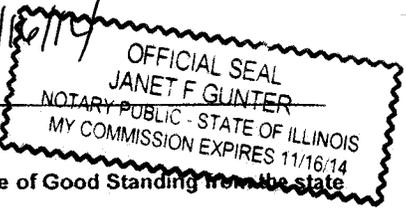
**SIGNATURE OF PRESIDENT: [Signature]

ATTEST: [Signature] (CORPORATE SECRETARY)

Subscribed and sworn to before me this
20th day of April, 2011

X [Signature]
Notary Public Signature

My commission expires: 11/16/14



* If the corporation is not registered in the State of Illinois, a copy of the Certificate of Good Standing from the state of incorporation must be submitted with this Signature Page.

** In the event that this Signature Page is signed by any persons than the President and Secretary, attach either a certified copy of the corporate by-laws, resolution or other authorization by the corporation, authorizing such persons to sign the Signature Page on behalf of the corporation.

Section 38 - Policies
Minute # 3
Part # 1
Date of Minute: 08/10/99
Revision Date: 08/24/2010

CENTRAL TERRITORIAL HEADQUARTERS
10 West Algonquin Road
Des Plaines, Illinois 60016

THE SALVATION ARMY, AN ILLINOIS CORPORATION - DELEGATION OF
AUTHORITY

The Salvation Army, an Illinois corporation, is the principal legal instrumentality of the Central Territory organized for the purpose of holding title to properties, entering into contracts and otherwise acting as the territory's legal agency.

The Territorial Board of Trustees of the corporation has established standing committees required by its by-laws and has delegated to them authority to discharge the responsibility assigned to them under the Orders and Regulations for Territorial Councils and Corporations in the United States of America (1984 edition). To further expedite the business affairs of the territory, the Territorial Finance Council has delegated to various members of the council and/or department heads authority to process certain documents, requisitions and payments as follows within the limitations described in this directive.

In the absence of the Territorial Financial Secretary and/or the Territorial Property Secretary, the assistant may give approval.

I. CONTRACTS, GRANTS AND AGREEMENTS

- A. Executing contracts (for expenditures previously approved by board, council or section) after review and approval of the Territorial Legal Secretary.

Approval: Any officer of the corporation.

B. Employment Salaries

Divisions and ARC

Up to \$70,000 annually

Divisional Finance Board
Adult Rehabilitation Centers
Command
Finance Committee

\$70,000 - \$85,000 annually

Approved by Secretary for
Personnel

\$85,001 and over annually

Approved by Chief
Secretary and
Secretary for Personnel

Territorial Headquarters

College for Officer Training

All agreements

Approved by the Secretary
for Personnel

C. Grants

All contracts and/or agreements in connection with grants will be signed by any officer of the corporation.

Exceptions which could be approved and signed by the Unit Commander are:

1. contracts and/or agreements with foundations assuring that the funds granted will be used as stated in the grant proposal.
2. non-continuing programs, heatshare and similar agreements.

Copies of any such contract(s) and/or agreement signed locally must be forwarded immediately to THQ.

D. Licenses

The initial license application for any Salvation Army program required by federal, state or local government or any other agency must be signed by the required officer(s) of the corporation.

E. Oil Leases - Royalty Interest

These must be executed by a corporate officer.

II. ALLOCATION OF LEGACIES

Legacies may be allocated by the Legacy Council up to \$50,000 if routine according to established policy. Two of the following four officers of the Corporation are a quorum for the transaction of business: (1) Treasurer or Assistant Treasurer and (2) Secretary or Assistant Secretary.

III. EXECUTION OF LEGAL DOCUMENTS

Any designated officer of the corporation is authorized to process and execute on behalf of the Board of Trustees all legal documents, papers, etc. as prepared for signature by the Secretary of the corporation.

IV. PROPERTY PURCHASE, CONSTRUCTION, REPAIRS, LEASES, ETC.

Recognizing that all delegation of authority is governed by the general criteria that all expenses are budgeted and: 1) are in the approved budget, 2) the budget is being adhered to on both the income and expense sides, and 3) cash is currently available to fund the proposed expenditure, it is acknowledged that with such delegation of authority comes responsibility and accountability

COOK COUNTY SIGNATURE PAGE
(SECTION 9)

ON BEHALF OF THE COUNTY OF COOK, A BODY POLITIC AND CORPORATE OF THE STATE OF ILLINOIS, THIS CONTRACT IS HEREBY EXECUTED BY:

Joni Prosser
PRESIDENT, COOK COUNTY BOARD OF COMMISSIONERS

Maria de Lourdes Cors
COOK COUNTY PURCHASING AGENT

Christina M. Kravitz
COOK COUNTY COMPTROLLER

DATED AT CHICAGO, ILLINOIS THIS 27 DAY OF July, 20 11.

IN THE CASE OF A PROPOSAL, THE COUNTY HEREBY ACCEPTS:

THE FOREGOING PROPOSAL AS IDENTIFIED IN THE CONTRACT DOCUMENTS FOR CONTRACT NUMBER

11-41-23

OR

ITEM(S), SECTION(S), PART(S): _____

TOTAL AMOUNT OF CONTRACT: \$ 50,000⁰⁰
(DOLLARS AND CENTS)

FUND CHARGEABLE: _____

APPROVED BY BOARD OF
COOK COUNTY COMMISSIONERS

JUL 27 2011

APPROVED AS TO FORM:

[Signature]
ASSISTANT STATE'S ATTORNEY

COM _____

