

Cook County Board of Commissioners
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ROBERT STEELE
COMMISSIONER
2nd District

March 1, 2013

To: Mary Nic Foster

Director

Department of Human Rights, Ethics, Women's Issues

From: Commissioner Robert Steele

A handwritten signature in black ink, appearing to read "Robert Steele".

Re: 1st Quarter Contingency Report (December 1,-2012-February 28, 2013)

Attached, you will find the 1st Quarter detailed Contingency Report for the 2nd County District from December 1, 2012-February 28, 2013. A copy of this report was forwarded to the Secretary of the Board's office.

If you have any questions, please contact me at (312) 603-3019.

Attachments:

Cc: Matthew DeLeon-Secretary to the Board of Commissioners

file

RECEIVED
MARCH 1 11 30 AM '13



**COOK COUNTY BOARD OF COMMISSIONERS
CONTINGENCY ACCOUNT EXPENSE REPORT FOR:**

First Quarter Report (December 1, 2012-February 28, 2013)

Commissioner: Robert B. Steele District 2nd District

1. ATTENDANCE AT MEETINGS AND EVENTS IN THE PERFORMANCE OF OFFICIAL DUTIES (HELD BY OTHERS)

a. Meals (if constituents are involved, Specify; generally, topics discussed) \$28.00
***Alcoholic beverages should not be purchased with contingency funds.**

b. Cost for meetings and events in the performance of official duties (e.g. cost of tickets or admission fee) _____

c. Other Costs (specify; must be for attendance at event and not for general promotion of organization) _____

2. TRAVEL AND TRANSPORTATION EXPENSE FOR COUNTY FUNCTIONS, MEETINGS AND DUTIES

a. Fuel/Usage (at current mileage rate) \$449.64 **Fuel reimbursement is at 75% of cost.**
Cannot be for both fuel and mileage.

b. Parking Fees/Tolls \$48.00

c. Financing Costs of Official Vehicle (is this vehicle used exclusively for official duties or % of use for County business) _____

d. Fare (specify air, bus, train, etc.) _____

e. Public Transit, Taxi, Livery \$18.00
(Specify to, from)

3. EDUCATION PROGRAMS RELATED TO COUNTY GOVERNMENT (ENROLLED IN BY YOU).
Brief description of how course is related to government finance or other functions of county government.

- a. Tuition
- b. Fees
- c. Books

4. PERIODICALS AND PUBLICATIONS RELATED TO OFFICIAL DUTIES.

a. Other Materials (specify)

12/16/2012 Portable Wireless Device \$111.94

01/16/2013 Portable Wireless Device \$111.75

02/16/2013 Portable Wireless Device \$111.75

02/11/13 Computer Hardware \$20.78

- b. Newspapers
- c. Journals
- d. Magazines
- e. Books
- f. Electronic Subscriptions
- g. Other (specify)

5. MEMBERSHIP FEES FOR COMMUNITY OR CIVIC ORGANIZATIONS

6. COSTS DIRECTLY RELATED TO THE PROVISION OF COUNTY CONSTITUENT SERVICES (BY YOUR OFFICE) (specify) (if constituents are involved, specify generally topics discussed)

7. I HAVE NOT ACCEPTED CONTINGENCY FUNDS FOR THE PERIOD

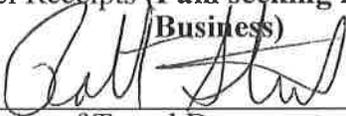
N/A

8. I HAVE ACCEPTED CONTINGENCY FUNDS FOR THE PERIOD for the

First Quarter of December 1, 2012-February 28, 2013. Grand Total \$899.86

For all categories, please attach the following documents in support of the above list of expenditures. All documents must be legible. Where it is indicated, please specify the additional necessary information on the attached documents.

- a. Mileage Logs
- b. Fuel Receipts (I am seeking reimbursement only for fuel used in connection with Cook County Business)

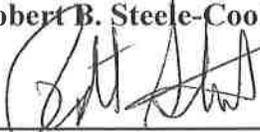


Robert B. Steele, Commissioner-2nd District

- c. Copies of Travel Documents
- d. Copies of Cancelled Checks
- e. Course Description for Qualified Educational Progress
- f. Expense Receipts (specify whether the expense receipts for meals fall under number 1a or 6)

PRINT COMMISSIONER NAME & DISTRICT

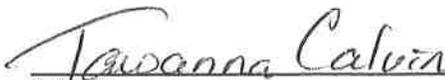
Robert B. Steele-Cook County Commissioner -2nd District



SIGN COMMISSIONER NAME

2/28/2013

DATE



PREPARED BY

2/28/2013

DATE