

**TONI PRECKWINKLE**  
PRESIDENT, COOK COUNTY  
BOARD OF COMMISSIONERS



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**MARYNIC U. FOSTER**  
EXECUTIVE DIRECTOR

**COOK COUNTY BOARD OF ETHICS**

69 W. WASHINGTON STREET, SUITE 3040  
CHICAGO, ILLINOIS 60602  
312/603-4304 OFFICE  
312/603-3760 FAX 312/603-1101 TT/TDD

December 3, 2012

Honorable Timothy Schneider  
Commissioner, 15th District  
Cook County Board of Commissioners  
118 North Clark Street, Room 567  
Chicago, IL 60602

Dear Commissioner Schneider:

In accordance with the Ordinance Adopting Guidelines for the Expenditure and Reimbursement of Contingency Funds for Cook County Commissioners (Cook County Ordinance 09-O-32), as amended on May 1, 2012, I have reviewed your Contingency Account Expense Report, Reimbursement Requests, and supporting documentation for September and October 2012. I have approved, signed and forwarded the 29C form to the Office of the Comptroller for payment.

Attached please find a copy of the approved 29C form.

If you have any questions, do not hesitate to contact me at (312) 603-1106.

Sincerely,

  
MaryNic U. Foster  
Executive Director

cc: Reshma Soni, Comptroller, Office of the Cook County Comptroller  
Timothy Kinsella, Office of the Cook County Comptroller  
Matthew B. DeLeon, Secretary to the Board of Cook County Commissioners

**COOK COUNTY BOARD OF COMMISSIONERS**  
**CONTINGENCY ACCOUNT EXPENSE REPORT FOR:**

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**1. ATTENDANCE AT MEETINGS AND EVENTS IN THE PERFORMANCE OF OFFICIAL DUTIES (HELD BY OTHERS)**

- a. Meals (provide general detail as to how these costs are related to constituent services or official duties) \_\_\_\_\_
- b. Cost for meetings and events (e.g., cost of tickets or admission fee) \_\_\_\_\_
- c. Other costs (specify; cannot be for general promotion of an organization) \_\_\_\_\_

**2. TRAVEL AND TRANSPORTATION EXPENSE FOR COUNTY FUNCTIONS, MEETINGS AND DUTIES**

- a. Fuel/Usage (automobile)  
(usage at current mileage rate, cannot seek reimbursement for both fuel and usage) 918 miles @ \$0.555/mi = \$ 509.93
- b. Parking Fees/Tolls \_\_\_\_\_
- c. Financing Costs of Vehicle  
(reimbursement for percentage attributable to official Cook County use only) \_\_\_\_\_
- d. Fare (specify air, bus, train, etc.) \_\_\_\_\_
- e. Public Transit \_\_\_\_\_
- f. Taxi \_\_\_\_\_
- g. Livery \_\_\_\_\_

Substantiating Documentation

For all categories, please attach the following documents in support of the above list of expenditures. All documents must be legible. Where it is indicated, please specify the necessary information on the attached documents.

- a. Executed mileage logs
- b. Fuel receipts
- c. Copies of travel documents
- d. Copies of cancelled checks, redacted bank/credit card statements which indicate proof of payment, and what payment was for
- e. Course/program/workshop description for pre-qualified educational programs and verification of completion or attendance, or passage, if applicable
- f. Detailed receipts (if for meals, specify whether the receipts for meals fall under number 1a or 6)

\_\_\_\_\_  
PRINT COMMISSIONER NAME & DISTRICT



\_\_\_\_\_  
SIGN COMMISSIONER NAME

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PREPARED BY

\_\_\_\_\_  
DATE